

**Administrative Council
Midwestern State University**

June 28, 2022

Meeting No. 22-05

The Administrative Council met Tuesday, June 28, 2022, at 4:00 p.m., in the Priddy Conference Room in the Dillard Building. Present were Dr. JuliAnn Mazachek, Ms. Debbie Barrow, Mr. Fred Dietz, Ms. Dawn Fisher, Ms. Reagan Foster, Ms. Julie Gaynor, Dr. James Johnston, Ms. Leigh Kidwell, Mr. Barry Macha, Ms. Rhonda McClung, Dr. Karen Moriarty, Mr. Kyle Owen, Mr. Matt Park, Ms. Gabbie Pettijohn, Dr. Beth Reissenweber, and Ms. Betsy Tucker. Unable to attend were Dr. Kristen Garrison and Dr. Keith Lamb.

I. Welcome and Introductions

Dr. Mazachek welcomed members of the Council and introductions were made for the benefit of the newest member, Gabbie Pettijohn, SGA President.

II. Juneteenth – holiday beginning in 2013

Juneteenth was established as a federal holiday in June, 2021. The Administrative Council discussed how to observe this holiday during the 2022-2023 academic year. There was support for the university to observe the holiday by closing Monday, June 19, 2023. The academic calendar and staff holiday schedule will be adjusted to reflect this change. To accommodate this holiday, the Friday of Spring Break will be removed from the holiday schedule as its removal will be the least disruptive to employees' vacation plans.

III. Safety

Safety on the MSU Campus has become a concern in light of recent events nationwide. Possible ways to improve safety were discussed, including the following: creation of an MSU Policy addressing safety procedures, safety training for students, faculty, and staff, placement of 911 call option on first page of MSU Safety app, inclusion of safety procedures in new employee orientation, increased means of informing the campus community of safety practices and resources, and enhancement of security in buildings.

IV. Policy Revision - MSU OP 02.30 Shared Governance

MSU OP 02.30 Shared Governance, which has been revised to reflect MSU governance changes as a member of the Texas Tech University System, was presented and reviewed. The policy will be posted for campus review in August after faculty have returned to campus.

V. Texas Tech University System Board of Regents Meeting

Dr. Mazachek informed the Council that the Texas Tech University System Board of Regents will meet August 11-12, in San Angelo. A preliminary list of proposed agenda items is due to the Board Office by Tuesday, July 5. The list of MSU agenda

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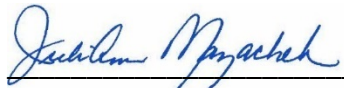
items will be presented to the Administrative Council at its next meeting, which will be held in late July.

VI. Goals for Administrative Council

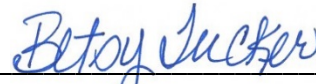
The function of the Council, frequency of meetings, and how best to share information from each area represented were discussed. Dr. Mazachek would like to discuss these topics in more detail at the next meeting.

VII. Adjourn

There being no further business, the meeting adjourned at 4:50 pm.



JuliAnn Mazachek, Ph.D., Chair



Betsy Tucker, Secretary