

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS  
Executive Committee  
February 9, 2017**

The Executive Committee of the Board of Regents, Midwestern State University, met in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:33 p.m., Thursday, February 9, 2017. Executive Committee members in attendance were Mr. Sam Sanchez, Chairman; Mr. Caven Crosnoe, Vice Chairman; Ms. Nancy Marks, Secretary; and Ms. Tiffany Burks, Member-At-Large. Other regents attending the meeting were Mr. Warren Ayres, Dr. Lynwood Givens, Mr. Jeff Gregg, Mr. Shawn Hessing, Dr. Shelley Sweatt, and Student Regent Lindsey Shelley.

Members of the administration present included Dr. Suzanne Shipley, President; Dr. James Johnston, Interim Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Administration and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Mr. Anthony Vidmar, Vice President for University Advancement and Public Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Dr. David Carlston, Chairman, MSU Faculty Senate; Dr. Suzanne Lindt, Associate Professor of Curriculum and Learning; Ms. Angie Reay, Chair, MSU Staff Senate; Mr. Kyle Williams, Interim Director of Athletics; Ms. Dawn Fisher, Director of Human Resources; Mr. Barry Macha, General Counsel; Ms. Leigh Kidwell, Director of Internal Audits; Mr. Chris Stovall, Controller; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Student Government Association (SGA) representatives attending the meeting included Ms. Shayla Owens, SGA President, and Mr. Charles Frazier, SGA Observer. Representing the news media was Ms. Lana Sweeten-Shults, Wichita Falls *Times Record News*.

Chairman Sanchez called the meeting to order at 1:33 p.m.

**Reading and Approval of Minutes**

17-44. The Executive Committee approved the minutes of the November 10, 2016, meeting as presented.

**Campus Construction Update**

17-45. Mr. Sanchez reported that the Board Book included project status reports as well as a report on smaller construction projects. Mr. Owen presented photographs of current projects as shown in Attachment 1. This information related to the progress of the central campus sidewalk project and the mass communication addition project. Mr. Sanchez stated that this item was presented for information only and no action was necessary.

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**Dallas-Fort Worth (DFW) Expansion Update**

17-46. Dr. Lamb reported that since the November meeting, the administration fully executed leases with both Parker Assets, the development company, and with North Central Texas College (NCTC). He noted that the administration intends to offer courses in radiologic

sciences, respiratory care, RN-BSN, and Education, in addition to the university's adult completion degree, Bachelor of Applied Arts and Sciences (BAAS), beginning in the fall. He added that Ms. Julie Gaynor and her staff are working on marketing initiatives and a new website is running (mwsu.edu/flowermound). Information sessions for prospective students will begin in late February and will be held throughout the spring. Dr. Lamb stated that adding the location in Flower Mound has allowed extended the university's reach to legislators in that area.

Mr. Sanchez noted that this item was presented as a point of information only and no action was necessary.

Wichita Falls Museum of Art at Midwestern State University - Ratification of Accessioned Artworks

17-47. Mr. Sanchez stated that the administration recommended ratification of the accessioned artworks as presented in the Board Book. Mrs. Marks moved Board approval of this item as presented. Mr. Crosnoe seconded the motion and it was approved.

Adjournment

The Executive Committee discussion concluded at 1:41 p.m.

Reviewed for submission:

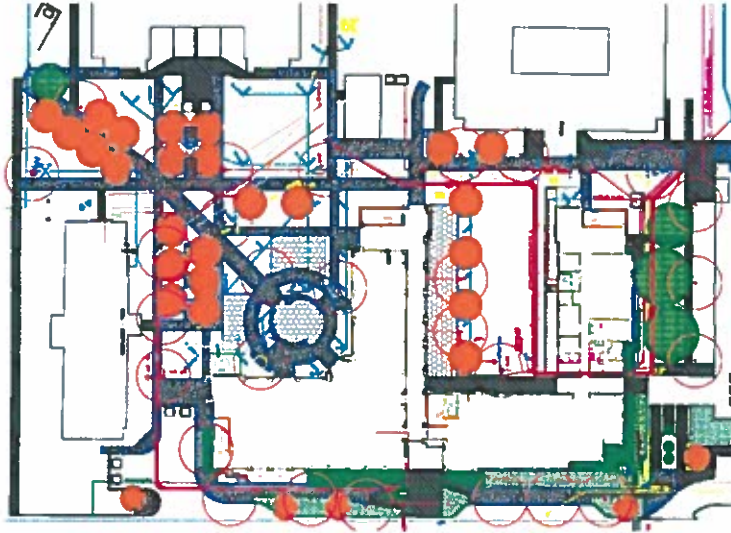


Samuel M. Sanchez, Chairman  
Midwestern State University  
Board of Regents Executive Committee

ATTACHMENT:

1. Construction Update - Project Photographs

## CENTRAL CAMPUS SIDEWALKS



October 31, 2016



January 23, 2017



## MASS COMM EXPANSION



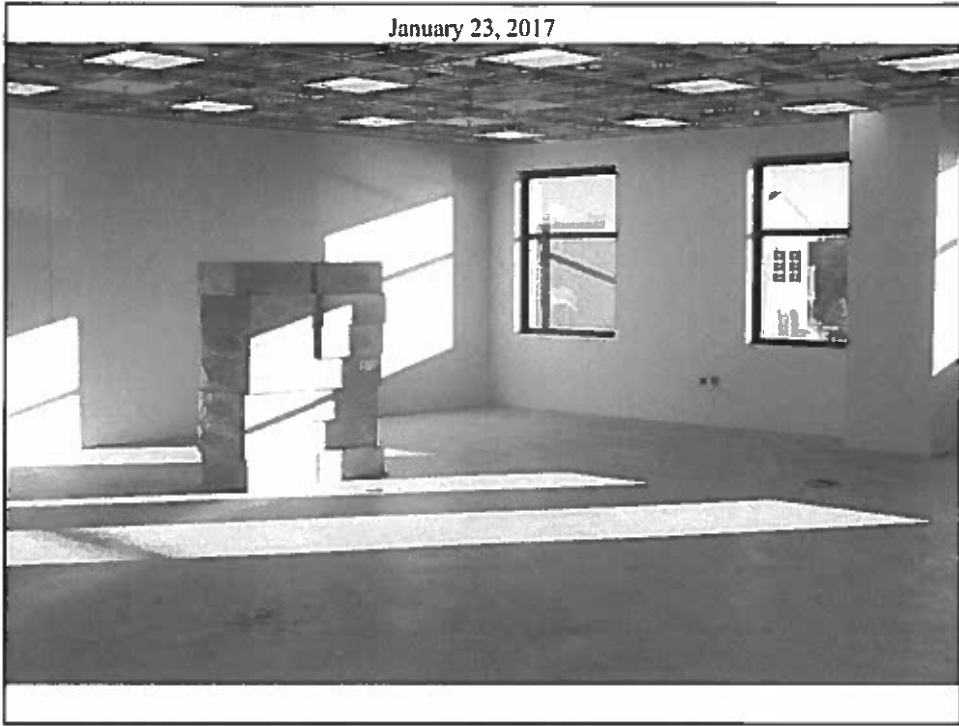
January 23, 2017



January 23, 2017



January 23, 2017



**MINUTES**  
**MIDWESTERN STATE UNIVERSITY**  
**BOARD OF REGENTS**  
**Academic and Student Affairs Committee**  
**February 9, 2017**

The Academic and Student Affairs Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:41 p.m., Thursday, February 9, 2017. Academic and Student Affairs Committee members in attendance were Dr. Lynwood Givens, Chairman; Mr. Shawn Hessing; Ms. Nancy Marks; and Dr. Shelley Sweatt. Other regents attending the meeting were Mr. Warren Ayres, Ms. Tiffany Burks, Mr. R. Caven Crosnoe, Mr. Jeff Gregg, Mr. Sam Sanchez, and Student Regent Lindsey Shelley.

Members of the administration present included Dr. Suzanne Shipley, President; Dr. James Johnston, Interim Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Administration and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Mr. Anthony Vidmar, Vice President for University Advancement and Public Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Dr. David Carlston, Chairman, MSU Faculty Senate; Dr. Suzanne Lindt, Associate Professor of Curriculum and Learning; Ms. Angie Reay, Chair, MSU Staff Senate; Mr. Kyle Williams, Interim Director of Athletics; Ms. Dawn Fisher, Director of Human Resources; Mr. Barry Macha, General Counsel; Ms. Leigh Kidwell, Director of Internal Audits; Mr. Chris Stovall, Controller; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Student Government Association (SGA) representatives attending the meeting included Ms. Shayla Owens, SGA President, and Mr. Charles Frazier, SGA Observer. Representing the news media was Ms. Lana Sweeten-Shults, Wichita Falls *Times Record News*.

Dr. Givens called the meeting to order at 1:41 p.m.

Reading and Approval of Minutes

17-48. The Academic and Student Affairs Committee approved the minutes of the November 10, 2016, meeting as presented.

Faculty Report

17-49. Dr. David Carlston, Chairman of the Faculty Senate, reported on several matters on behalf of the Senate. He reported that faculty have had an opportunity to work with several campus groups during the last few months. He noted that Mr. Vidmar would soon visit with the Faculty Senate about his vision for university development. He stated that the faculty have had a wonderful experience working with Dr. Shipley, Ms. Kidwell, and Mr. Macha regarding the development of policies related to Senate Bill 20. He indicated he was very impressed by their willingness to work with the faculty and to respond to faculty concerns on the front end of the process. He stated that the faculty are excited that Dr. Johnston stepped in as Interim Provost. He noted that faculty are concerned with the state's budget outlook, but expressed confidence in Dr. Fowlé's

ability to work through the budget process toward a positive outcome. Dr. Carlston reported that the Faculty Senate had worked closely with Jim Hall, the new Chief Information Security Officer, on the development of new policies that would be important in keeping information safe and secure. He noted that Mr. Hall had also been very responsive in working with the faculty on these policies. He stated that from a collaboration and working perspective, things were going well.

Dr. Carlston introduced Dr. Suzanne Lindt, Associate Professor of Curriculum and Learning. He noted that she is an incredible researcher, she has five articles under review, and a textbook in press.

Dr. Lindt thanked the Board for the opportunity to visit with them (see Attachment 1). She reported that she was finishing her seventh year at Midwestern State University. She stated that she was originally from New Braunfels, Texas, and was fortunate to grow up in a small town and to learn from passionate educators. She graduated from the University of Texas at Austin, where she majored in German and English. Upon graduation, Dr. Lindt taught eighth grade English in Decatur and then in Pearland. During her time as a middle school teacher she continually sought ways to motivate her students. She pursued her Ph.D. in Educational Psychology at the University of Houston. When she graduated, she wanted to work at an institution where teaching was emphasized, and where she could help new teachers learn strategies that would help students become motivated in the classroom. She stated that MSU was a great fit. She reported that working at MSU had allowed her to develop personally and professionally. In addition to teaching in the classroom, she also supervises student teachers in the field. She also serves as a sponsor for Kappa Delta Pi, International Honor Society in Education. These students go to professional conference and do community service work, helping raise funds for books and reading programs at local elementary schools.

Dr. Lindt reported that she was also very involved in the EURECA program, having worked with six different undergraduate students on six projects since the program began. She noted that through funding from The West Foundation, she and her colleague, Dr. Dittika Gupta, had conducted a free Math Camp for elementary and middle school students. She stated that she was fortunate to have great colleagues and that she had worked with some of them on a textbook on integrating movement in the classroom. The textbook was submitted for publication in December.

Dr. Lindt noted that in addition to her work with MSU students, she sponsors a Destination Imagination team in the community, works with the PTA, and co-sponsors a local 4-H club. She indicated that she is around kids all of the time and does all she can to help them build the skills they need to succeed in the 21<sup>st</sup> century

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Dr. Givens thanked Dr. Carlston for his report and thanked Dr. Lindt for her presentation.

#### Staff Report

17-50. Ms. Angie Reay, Staff Senate Chair and Associate Director of Residence Life and Housing, indicated that she could echo some of what Dr. Carlston said as the staff had also been involved with campus initiatives and committees. She reported that Jim Hall reviewed the proposed policies with the Staff Senate earlier in the week. She added that



staff members were serving on the Strategic Planning Committee, the Budget Oversight Committee, the Provost Search Committee, and the ADA Compliance Committee. Ms. Reay thanked Dr. Shipley for providing funds for two new Jesse W. Rogers Staff Senate Scholarship awards for the spring. She reported that the two recipients were Jesse Brown, Coordinator of Student Organizations, and Jessica Gallant, Administrative Assistant in the Registrar's Office. They each received \$250 to apply toward their educational expenses this semester. She noted that both of these employees were pursuing their master's degrees.

Dr. Givens thanked Ms. Reay for her report and asked her to let the staff know how much the Board appreciates the work they do on behalf of the university.

### Student Government Report

17-51. Student Government Association (SGA) President, Shayla Owens, thanked the Board for the continued privilege of speaking with them at each meeting. She stated that during the first few weeks of the spring semester the SGA had continued working to engage students to advocate on their behalf, and to implement the SGA administrative agenda. She reported on the following.

#### A. Engaging Students

1. SGA has had an increased presence at university events, including basketball games, plays, and Faculty Forum presentations, letting students and faculty know SGA is proud of the work they do and offering assistance whenever needed.
2. SGA has seen an increase in social justice involvement on campus as students are learning to engage others in a positive, non-destructive manner.
3. Approximately 10% of students are involved in Greek Life and the overall grade point average of these students has increased by .3. The campus GPA average is 2.79 and the Greek average is 2.9.
4. The SGA is providing funding for a pilot program for Sunday MESA bus service. This pilot program will provide data regarding the needs of students for bus service on Sundays.

#### B. Advocating for Students

1. SGA has worked with the Financial Aid Office to increase financial literacy among first-time students and returners.
2. They are also helping create new ways to ensure the best financial aid packaging is being given to students, and to encourage students to apply for grants and scholarships rather than relying too heavily on loans.
3. The SGA is also participating in the Budget Oversight Committee.

#### C. Implementation of SGA Administrative Agenda

1. Public Relations and branding have been a key focus for the SGA.
2. The SGA has sponsored Waffle Wednesday to provide an opportunity to connect with students.
3. Individual office hours for SGA officers have been advertised on SGA website.

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Ms. Owens noted that SGA elections were underway and the new SGA President would be introduced at the May Board meeting.

Dr. Givens thanked Ms. Owens for her report.

#### Athletics Report

17-52. Dr. Givens noted that Mr. Williams' Athletics Report was included in the Board Book for the Board's information.

#### Enrollment Report – Spring 2017

17-53. Dr. Givens reported that the 20<sup>th</sup> class day was February 8 and a copy of the spring enrollment report was presented in each Board member's folder (see Attachment 2). He asked Dr. Lamb to review the report with the Board. Dr. Lamb noted that spring enrollment was down 18 students over the previous year. He reported that despite the decrease in enrollment, the spring enrollment was the second largest the university had experienced in the last six years.

Dr. Givens asked about the number of online students in 2016 compared to 2017. Ms. Barrow responded that she would have that information for the Board on Friday. Mrs. Marks asked how many students were living on campus. Dr. Lamb responded that he did not have the information, but would make it available to the Board. Mr. Sanchez asked when the administration anticipated having Flower Mound enrollment information. Mr. Lamb stated that registration for the fall semester had not yet begun and that the administration would have a better feel for the interest later in the spring. Mr. Sanchez asked how the university was communicating with potential Flower Mound students. Dr. Lamb responded that the university was obtaining lists from community colleges and would also communicate with individuals in the area that meet certain criteria. He stated that individuals would be contacted via e-mail and regular mail. The design of a direct mail campaign is being finalized. He added that Ms. Gaynor was also working on media buys in the area including billboards, movie theaters, and newspapers.

Dr. Givens asked if the residence halls were full and Dr. Lamb responded that they were not. He reported that with the addition of Legacy Hall in the fall, the housing system's capacity increased by 500 beds or 38%. The university experienced good occupancy in the fall, although it was not as much as anticipated owing to the smaller incoming freshman class. Dr. Lamb reported that Pierce Hall was closed for the spring semester to realize efficiencies in the housing operation. Dr. Givens asked what percentage of beds were occupied. Dr. Lamb indicated that he did not know, but that he would get the information for the Board.

Dr. Givens noted that Dr. Shipley had mentioned that the university would reach an adult or older population in Flower Mound. He asked if the number of adult learners should be tracked. Dr. Shipley responded that unless the Board asks otherwise, the administration planned to track enrollment, cost, and revenue at Flower Mound. She indicated that these items would be tracked separately for several years to determine how the expanded location stands alone. She added that the majority of the individuals taking courses at Flower Mound would be working adults and would likely be 25 years of age or older. Dr. Lamb added that information regarding enrollment by age could be queried from the university's computer system. Dr. Givens suggested that the administration consider tracking this information, particularly regarding Flower Mound.

### Academic Program Degree Name Change

17-54. Dr. Givens reported that the administration recommended changing the name of the Master of Education in Reading Education to the Master of Education in Language and Literacy Studies, effective fall 2017. He noted that the agenda item explained this change and that Dr. Johnston was available to answer any questions.

Mr. Hessing moved approval of this item as presented. Mrs. Marks seconded the motion and it was approved without discussion.

### Addition of Academic Program Concentration – Sports Administration

17-55. Dr. Givens presented the administration's recommendation to add a program concentration in Sports Administration to the Master of Education degree with a major in Educational Leadership. He noted that the agenda item explained this addition and Dr. Johnston was available to answer any questions.

Mr. Hessing moved approval of this item as presented. Dr. Sweatt seconded the motion and it was approved.

### Naming of Science Lab

17-56. Dr. Givens asked Dr. Shipley to present the administration's recommendation regarding naming the Instrumentation Lab in Bolin Science Hall (Room 301). Dr. Shipley stated that the recommendation to name this lab in honor of Dr. Betty Stewart originated with the faculty in the College of Science and Mathematics and was strongly supported by the academic deans. The faculty stated that the instrumentation in this laboratory facilitates keen analysis, high precision, and thoughtful consideration of data, which reflects Dr. Stewart's characteristics in leadership. They noted that as a scientist, Dr. Stewart's leadership was precise, analytical, and thoughtful. The lab's most recent acquisition, a Thermo-Fisher gas chromatograph-mass spectrometer, was acquired through Dr. Stewart's allocation of \$100,000 in Higher Education Assistance Fund (HEAF) funding to the College of Science and Mathematics during the latest cycle of disbursements. This acquisition transformed what the lab could do and the quality of the work of the faculty and students. Dr. Shipley stated that she was bringing forward this recommendation due to Dr. Stewart's meritorious service both as Dean and Provost at Midwestern State University.

Mrs. Marks moved approval of this recommendation as presented. Mr. Hessing seconded the motion.

Mr. Gregg noted that when he first learned of this recommendation he had concerns that this action would set a precedent for naming something for individuals when they leave employment at MSU. He added that when he learned that it was through Dr. Stewart's efforts that this lab was established, he determined that he would support this recommendation.

Dr. Givens asked if the Board had approved a naming for a retired faculty member in the past. Ms. Barrow responded that an area in Prothro-Yeager was named for Dr. Harry Brown, a retired faculty member, but that she could not think of any other. Dr. Shipley commented that it was best practices not to approve such a naming until the person was

no longer employed at the university. Dr. Givens commented that he held Dr. Stewart in high regard, but that he was concerned that she left the university twice to seek different employment. He stated that it was not a question of quality or deservedness, but that he was concerned that this action would set a precedent. He added his understanding that previous recommendations were approved to honor individuals who had served the institution for a long time.

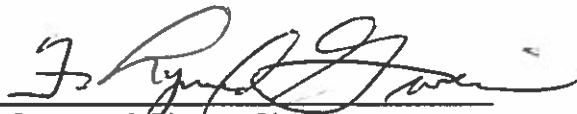
Mr. Crosnoe indicated that he shared concerns that this should not occur every time someone who is liked leaves the university, but added his opinion that in this situation the naming was appropriate. Mr. Hessing stated his agreement that in this situation the naming was appropriate. He added that Dr. Stewart did a great many things for the university and noted that her latest departure was related to her family.

There being no further discussion, the motion was approved.

#### Adjournment

The meeting of the Academic and Student Affairs Committee adjourned at 2:24 p.m.

Reviewed for submission:




F. Lynwood Givens, Chairman  
Midwestern State University  
Board of Regents Academic & Student Affairs Committee

#### ATTACHMENTS:

1. Dr. Suzanne Lindt – Faculty Presentation
2. Enrollment Report – Spring 2017

# A Great Fit



Suzanne Lindt, Ph.D.  
Board of Regents Meeting  
February 9, 2017

[mwsu.edu](http://mwsu.edu)

## Choosing MSU



- Teaching
- Engaging students to think critically and problem solve
- Collaboration



# Working with Students



- Teaching



- Community Collaborations

- Student Connections

- EURECA



# Research and Community Impact



***Enrollment Report***

**Spring 2017**

	<b>2016</b>	<b>2017</b>
New First-Time Freshmen	32	22
Re-Enrolling Freshmen	810	719
Sophomore	1,071	1,062
Junior	1,239	1,288
Senior	1,789	1,880
Graduate/Post-Baccalaureate	<u>795</u>	<u>747</u>
<b>TOTAL</b>	<b>5,736</b>	<b>5,718</b>
<b>Semester Credit Hours</b>	<b>66,003</b>	<b>65,293</b>

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS  
Finance Committee  
February 9, 2017**

The Finance Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:24 p.m., Thursday, February 9, 2017. Committee members in attendance were Mr. Jeff Gregg, Chairman; Mr. Warren Ayres; Mr. R. Caven Crosnoe; and Dr. Lynwood Givens. Other regents attending the meeting were Ms. Tiffany Burks, Mr. Shawn Hessing, Ms. Nancy Marks, Mr. Sam Sanchez, Dr. Shelley Sweatt; and Student Regent Lindsey Shelley.

Members of the administration present included Dr. Suzanne Shipley, President; Dr. James Johnston, Interim Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Administration and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Mr. Anthony Vidmar, Vice President for University Advancement and Public Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Dr. David Carlston, Chairman, MSU Faculty Senate; Dr. Suzanne Lindt, Associate Professor of Curriculum and Learning; Ms. Angie Reay, Chair, MSU Staff Senate; Mr. Kyle Williams, Interim Director of Athletics; Ms. Dawn Fisher, Director of Human Resources; Mr. Barry Macha, General Counsel; Ms. Leigh Kidwell, Director of Internal Audits; Mr. Chris Stovall, Controller; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Student Government Association (SGA) representatives attending the meeting included Ms. Shayla Owens, SGA President, and Mr. Charles Frazier, SGA Observer. Representing the news media was Ms. Lana Sweeten-Shults, Wichita Falls *Times Record News*.

Chairman Gregg called the meeting to order at 2:24 p.m.

Reading and Approval of Minutes

17-57. The Finance Committee approved the minutes of the November 10, 2016, meeting as presented.

Summary of Financial Support through December 31, 2016

17-58. Mr. Gregg noted that this item included the summaries of financial support received through the end of 2016. He stated that before he asked Mr. Vidmar to explain the reports he would highlight some of the major gifts received since the last meeting of the Board.

- A. The Gordon T. and Ellen West College of Education received a grant from The West Foundation for \$152,956 to support a number of activities including faculty development, scholarships, research, and professorships.
- B. Dr. and Mrs. Dan Bolin pledged \$120,000 over six years to the Lamar D. Fain College of Fine Arts for furnishings in the new mass communication building.



- C. The MSU Charitable Trust agreed to assist with the expenses and operations of the MSU Comprehensive Campaign for five years at \$100,000 each year.
- D. Ms. Martha Fain contributed \$25,000 for equipment needs for the mass communication building and an additional \$25,000 for the Museum.
- E. The Thacker Family Scholarship Endowment was established through the Dillard Center for Energy Management by a \$25,000 gift from the Thacker Family and a matching \$25,000 gift from Mr. and Mrs. Bill Thacker, Jr. The endowment will fund scholarships for students with majors related to the oil and gas industry.

Mr. Gregg stated that the support from the community, alumni, and friends continues to be outstanding. He then asked Mr. Vidmar to review his report.

Mr. Vidmar stated that partnerships are paramount to a successful advancement program. He noted that two new reports were recently distributed to Dr. Shipley, Dr. Johnston, and the academic deans. These reports provided information regarding lifetime giving of MSU alumni in each of the colleges. He commented that Regents had been helpful with various gifts to the university and the administration was appreciative of these partnerships. He reported that alumni association memberships increased by 35% in 2016, compared to 2015. He stated that this was likely the result of outreach through visits by Dr. Shipley around the state, as well as targeted mailings.

Mr. Vidmar reviewed the reports on new gifts and commitments shown in the Board Book. He noted the first report outlined FY 17 Monthly Comparison of New Gifts and Commitments. He stated the goal for the year was \$5.5 million and the attainment toward the goal was \$2.3 million. He added that attainment was 42.4% of the goal while the elapsed time in the year was 33.3%. The next report showed philanthropic cash. For this report the goal was \$4.4 million and attainment was \$1.3 million. He stated that philanthropic cash includes pledge payments. The final report was a pie chart showing the sources of gifts.

Mr. Sanchez stated that he and others were excited about the prospect of having a football stadium on campus and asked how the administration was progressing in that regard. Dr. Shipley responded that the administration had begun identifying potential donors for the stadium. She added that it was in the forefront of campaign planning.

Mr. Gregg asked about the status of hiring someone to help with gift planning. Mr. Vidmar responded that the job had been posted for approximately ten days and a committee was being formed to review applications.

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Mr. Gregg thanked Mr. Vidmar for his reports and comments. He reminded Board members that thank you notes were in their folders and encouraged them to write to the individuals they were assigned.

## Facilities Maintenance and Debt Levels Presentation

17-59. Mr. Gregg reported that during the November Board meeting the Board asked Dr. Fowlé to provide follow-up information. Dr. Fowlé stated that the Board had raised questions about whether university facilities were adequately maintained and if funding for capital improvements was adequate to offset yearly depreciation. She presented this information as shown Attachment 1.

Slide Two provided information on the university's investment in the physical plant. It showed trend lines of depreciation, capital additions, maintenance and operations (M&O) plant maintenance, and total investment. Dr. Fowlé explained that the M&O plant maintenance represents the capital expenditures that are not capitalized. She noted that the total investment more than offset depreciation.

Slide Three presented the net investment in the physical plant. Dr. Fowlé noted that the investment had trended down over time without investments to offset depreciation expense. The amount increased in 2016 with the addition of Legacy Hall.

Mr. Gregg indicated concern that Legacy Hall was built because of the shortage of beds, but that Pierce Hall had been closed. Dr. Lamb responded that Legacy Hall added 38% of the total residence hall beds and without the new beds the institution would have been in an overflow situation in the fall and spring. He added that Pierce Hall was closed for the spring semester only. Dr. Shipley stated that although she wasn't at MSU when the decision was made to build Legacy Hall, she did not expect housing to be at capacity for another few years. She added that when she came to MSU she recognized that the university was losing revenue because it had maxed out capacity on campus. She noted that by closing Pierce Hall, Dr. Lamb was keeping the maximum revenue coming in without paying to keep a building open at minimum capacity. Mr. Hessing stated his recollection that when the project was originally recommended, the administration anticipated it would be three or more years before housing would again reach capacity. He asked Dr. Lamb to check his records to confirm the administration's projection. Dr. Lamb responded that he would. Mrs. Marks stated that she would be concerned if housing was already full because it would show that the administration and board did not have a broad enough vision when planning the project.

Dr. Shipley stated that MSU's financial position was aided by the fact that the recent debt falls into multiple categories. She explained that the Legacy Hall debt would be paid from auxiliary funds collected from the residents. The debt on the new Gunn College Building would be paid from Tuition Revenue Bond (TRB) funding from the state. She added that the most vulnerable funding the university had engaged in was the mass communication addition since the debt was being paid from university resources. She noted that MSU's debt was shared between auxiliaries, the state, and MSU resources. She stated that many universities were not as fortunate. Dr. Fowlé commented that the rating agencies look at that type of information as well.

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Slide Four showed the facilities average age ratio. Dr. Fowlé stated that this ratio should be less than 14 years, and MSU meets that standard.

Slide Five presented information on the institution's debt capacity. Dr. Fowlé noted that the Debt Burden Ratio (DBR) was debt service divided by total expenditures. She reported that higher education financial groups recommend that this number be less than 7%. She added that the Interest Burden Ratio represented interest expenses divided by total expenditures and, again, it was recommended that this number be less than 7%. She noted that with Tuition Revenue Bond (TRB) debt included, MSU's DBR was above 7% but the IBR was below 7% owing to the low-interest rates. She added that without the TRB debt included, MSU was in a position that it should not take on more debt without growing the overall budget. Mr. Crosnoe asked Dr. Fowlé to confirm that the same percentage was recommended for both ratios, and she confirmed this was correct.

Slide Six showed the bond rating scales that are currently used by Moody's and Fitch. Slide Seven presented MSU's bond ratings over time since 2008. Mr. Hessing asked how MSU's ratings compared to those of other universities of the same size. Dr. Fowlé responded that MSU is doing well and that the only institutions with AAA or AA+ ratings were Texas A&M University and the University of Texas. Mr. Hessing asked about Tarleton or some of the other regional schools. Dr. Fowlé responded that the debt for regional schools within a system is issued through the appropriate university system.

Slides Eight and Nine presented comments from Moody's and Fitch that were provided during MSU's most recent bond rating in August 2016. Dr. Fowlé explained that the comment regarding "below average operating performance" referred to the university using \$2.5 million from its reserves to balance the budget a few years ago. She added that the bonding agencies were concerned that the university had not grown and indicated that additional debt should not be added until there is growth. Dr. Givens asked Dr. Fowlé if she considered their concern about below average performance to be a past statement rather than something moving into the future. Dr. Fowlé responded that it was a past statement. She noted that the university's operating performance had improved since that time.

Mr. Gregg asked how the building expense in Flower Mound would affect MSU's financial picture. Dr. Shipley responded that since the university would lease the facility it would not add to the debt burden. Mr. Hessing noted his understanding that the cost of the lease would be paid through enrollment income, with the proforma indicating that the expansion would pay for itself within approximately four years.

Dr. Shipley stated that she wanted to publically commend Dr. Fowlé and her staff on their efforts in putting this and other information together. Mr. Gregg thanked Dr. Fowlé and Mr. Stovall for the good information.

### FY 18 Budget Planning

17-60. Mr. Gregg asked Dr. Shipley to comment on the budget planning for FY 18. Dr. Shipley reported that the administration was not bringing any forecast regarding tuition increases for the next year at this time. She stated that there had been a great deal of discussion about what the legislature might do regarding tuition during the current legislative session that ends in May. She noted that she remained committed to trying to keep any increases to between two and two and one-half percent. She added that before the May meeting the administration would speak with the students about what those increases might be and

would work with the Budget Oversight Committee in determining budget recommendations. She noted that she would present more information on Friday about the state's political landscape regarding higher education.

Mr. Gregg asked if it was correct that under the university's current tuition structure, any proposed increase would be for incoming students only. Dr. Fowlé responded that Designated Tuition was the fixed component of tuition and fees. She stated that the administration would likely look at an increase to Designated Tuition for new students as well as an increase in the University Services Fee, with the overall cost for returning students increasing by between two and two and one-half percent, depending on action by the legislature.

Dr. Shipley commented that the administration was looking carefully at the mandated fixed tuition program at MSU. She noted that MSU was one of the few institutions that mandated it for all students. She stated that the administration might discuss with the Board in May whether it is time to release the requirement that students choose fixed tuition.

Dr. Givens asked how many new students would need to enroll at MSU to provide enough income so that the university would not have to increase tuition and fees in the coming year. Dr. Fowlé responded that she would look at the numbers and provide that information to the Board. Dr. Givens stated that he would like to see the university challenge itself to get the growth in students rather than raising the cost for all students. Dr. Shipley commented that the biggest challenge would be finding the increased marketing funds that would be necessary to experience that type of increase in enrollment. Dr. Givens stated that he was concerned about the continued increases in student tuition and fees.

### Financial Reports

17-61. Mr. Gregg noted that the administration recommended acceptance of the FY 2016 Annual Financial Report and the September, October, November, and December, 2016, Financial Reports as previously distributed. He noted that Dr. Fowlé's summary report was included in the Board Book. Mr. Ayres moved approval of this item as presented. Mr. Crosnoe seconded the motion.

Mr. Crosnoe noted that the Annual Financial Report was very well written. Dr. Fowlé stated that the report was written by Controller Chris Stovall. Mr. Crosnoe congratulated Mr. Stovall on his good work.

There being no further discussion, the motion was approved.

### Investment Report

17-62. Mr. Gregg noted that the administration recommended the Board's acceptance of the first quarter FY 2017 investment report as previously distributed. He stated that Dr. Fowlé's report summary was presented in the Board Book. Dr. Givens moved the acceptance of the investment report as presented. Mr. Ayres seconded the motion, and it was approved.

Salary/Title/Position Changes in 2016-2017 Budget

17-63. Mr. Gregg stated that the reports of personnel changes in October through December, 2016 were presented in the Board Book for ratification. He noted that six staff positions were filled above or below the budgeted amount and two positions were reclassified. Dr. Givens moved the ratification of these reports as presented. Mr. Ayres seconded the motion, and it was approved.

Adjournment

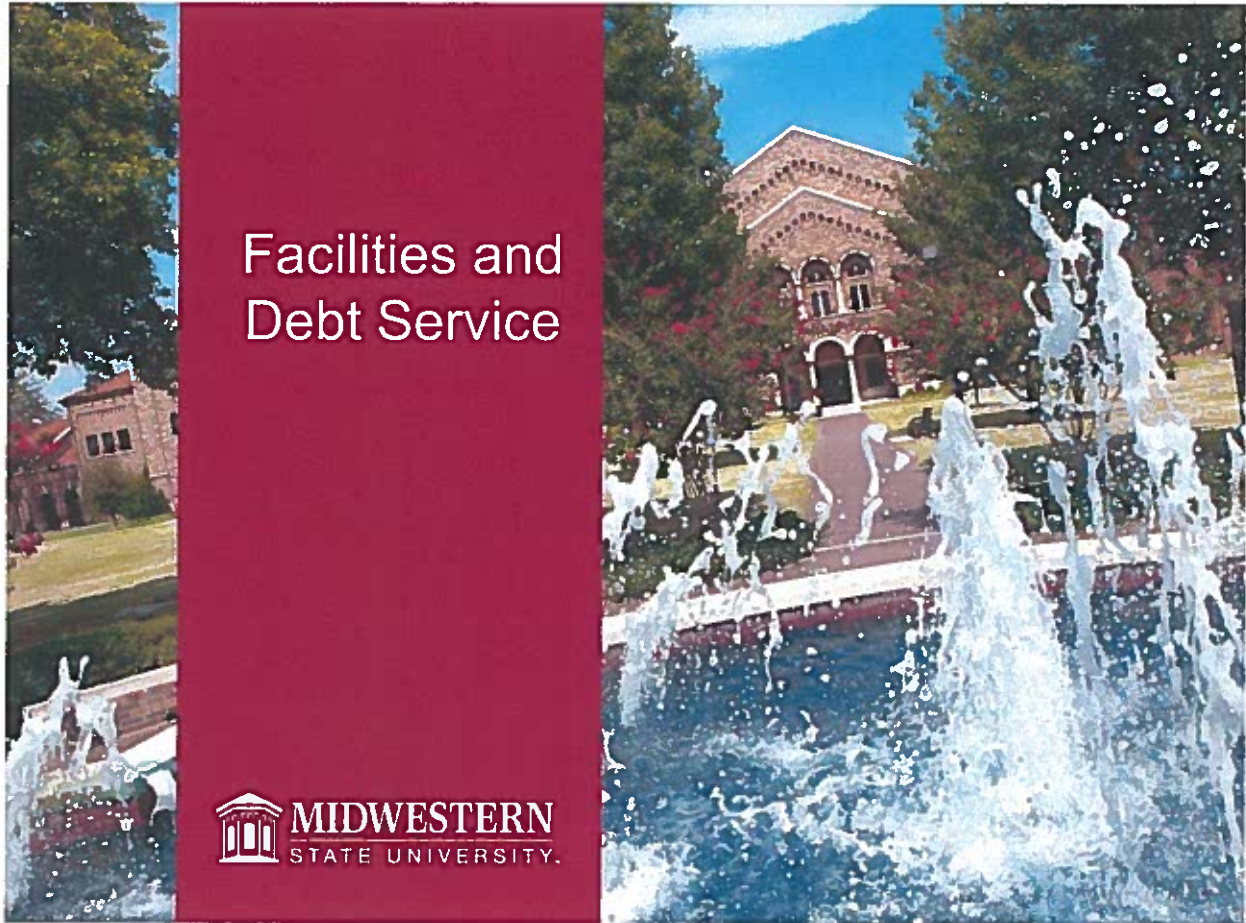
The Finance Committee discussion concluded at 3:04 p.m.

Reviewed for submission:

  
\_\_\_\_\_  
Jeff Gregg, Chairman  
Midwestern State University  
Board of Regents Finance Committee

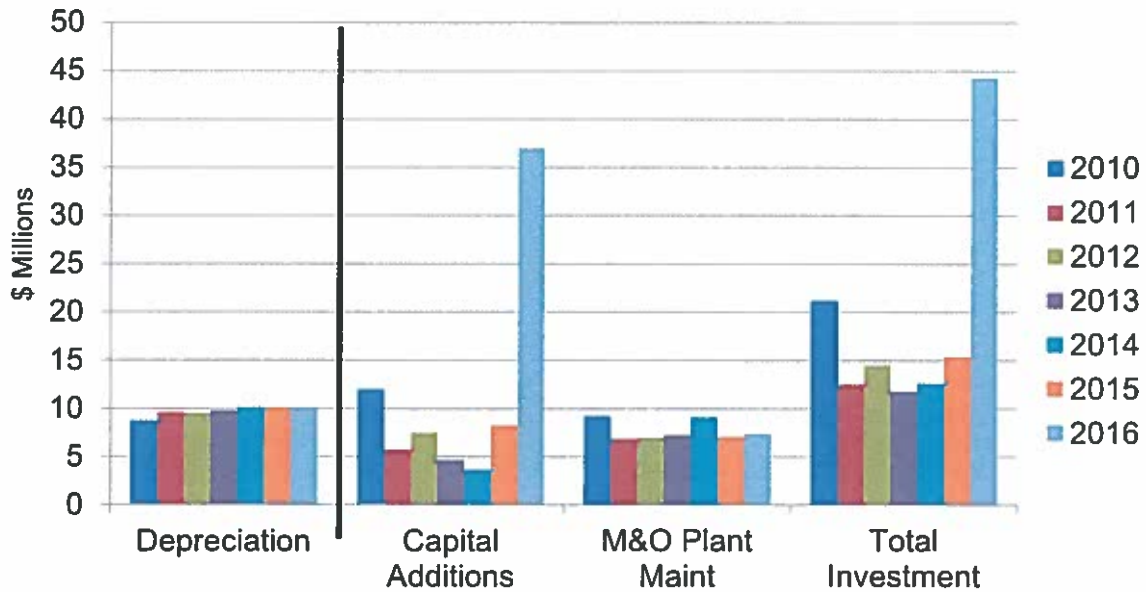
ATTACHMENT:

1. Facilities and Debt Service Presentation



# Investment in Plant

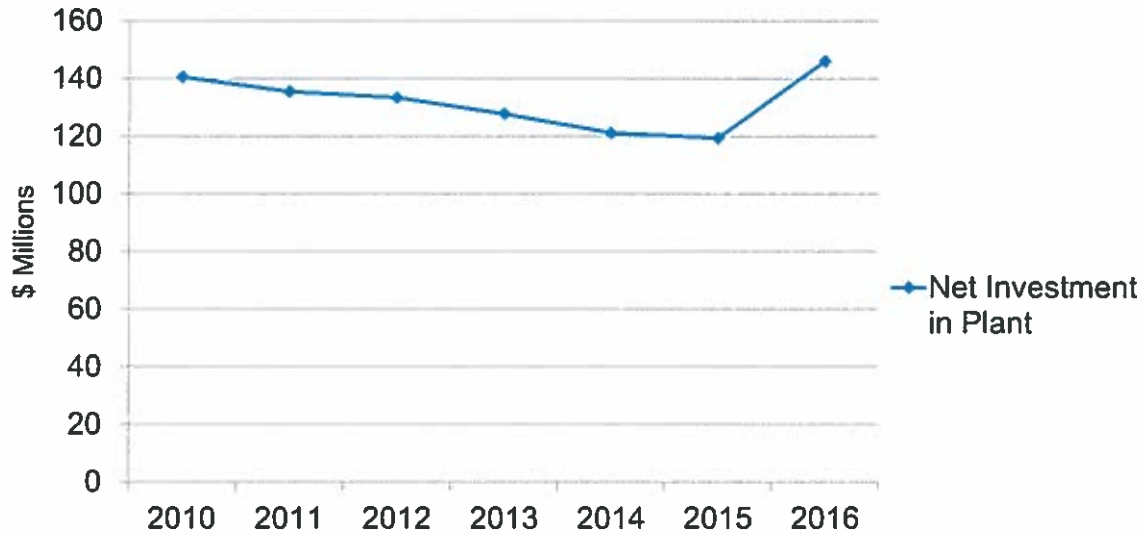
MIDWESTERN STATE UNIVERSITY.



# Net Investment in Plant

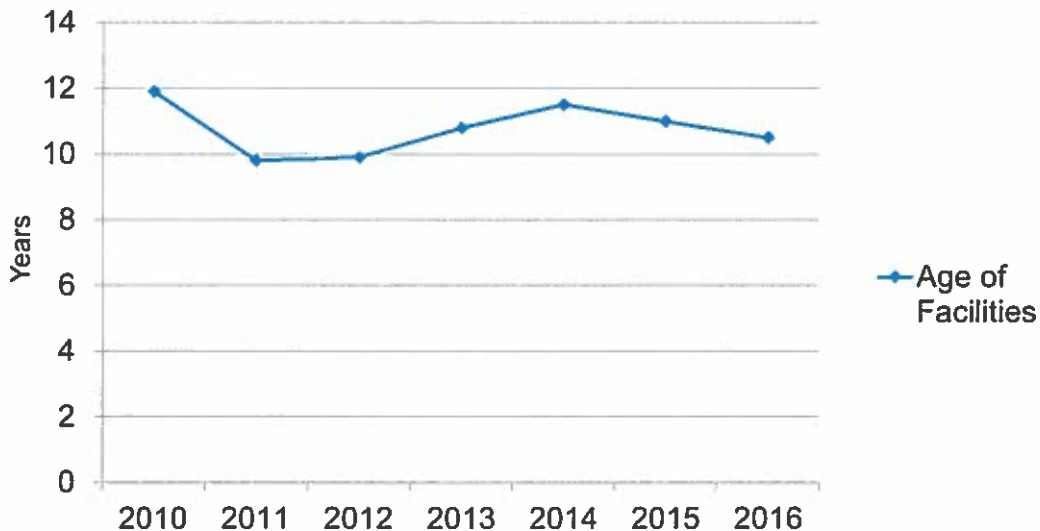


### Net Investment in Plant



# Facilities Age Financial Ratio\*

### Age of Facilities



\*Ratio = Accumulated Depreciation/Depreciation Expense, ideally ratio should be less than 14 years

# Debt Capacity



	Debt Burden Ratio (1)	Interest Burden (2)
2010	9.5	5.1
2011	10.4	4.7
2012	10.9	4.9
2013	10.3	4.8
2014	9.8	3.9
2015	9.4	4.7
2016	10.1	5.5
2015 w/o TRB	5.5	2.7
2016 w/o TRB	8.0	5.2

- (1) Debt Burden Ratio = Debt Service/Total Expenditures, recommend less than 7%
- (2) Interest Burden Ratio = Interest Expense/Total Expenditures, recommend less than 7%

# Bond Rating Scales



Moody's	Fitch	Definition
Aaa	AAA	Highest quality and lowest risk
Aa1	AA+	
Aa2	AA	Rated high quality and very low credit risk
Aa3	AA-	
A1	A+	
A2	A	Upper medium grade with low credit risk
A3	A-	



# Bond Ratings Over Time



Year	Moody's	Fitch
2016	A1	AA-
2013	A1	AA-
2014	A1	AA-
2012	A1	AA-
2011	A2	AA-
2010	A2	AA-
2009	A2	A+
2008	A2	A+

## Comments from Moody's

August 2016



- Outlook Stable
- Strong operating support from Aaa State of Texas and reimbursement of large portion of debt
- Fixed rate, amortizing debt and no additional debt plans
- Growing debt burden and leverage
- Sluggish growth of net tuition revenue
- Below average operating performance

- Outlook Stable
- Expecting operations to improve materially following operating deficits, failure would likely result in downgrade
- Stable enrollment in a competitive environment
- High debt burden, large portion is covered by State of Texas
- Debt is in conservative fixed rate, front-loaded structure, will moderate over time
- Adequate financial cushion to absorb modest operating deficits

**MINUTES**  
**MIDWESTERN STATE UNIVERSITY**  
**BOARD OF REGENTS**  
**Audit, Compliance, and Management Review Committee**  
**February 9, 2017**

The Audit, Compliance, and Management Review Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 3:14 p.m., Thursday, February 9, 2017. Committee members in attendance were Ms. Tiffany Burks, Chair; Dr. Lynwood Givens; Mr. Jeff Gregg; and Mr. Shawn Hessing. Other regents attending the meeting were Mr. Warren Ayres, Mr. R. Caven Crosnoe, Ms. Nancy Marks, Mr. Sam Sanchez, Dr. Shelley Sweatt, and Student Regent Lindsey Shelley.

Members of the administration present included Dr. Suzanne Shipley, President; Dr. James Johnston, Interim Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Administration and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Mr. Anthony Vidmar, Vice President for University Advancement and Public Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Dr. David Carlston, Chairman, MSU Faculty Senate; Dr. Suzanne Lindt, Associate Professor of Curriculum and Learning; Ms. Angie Reay, Chair, MSU Staff Senate; Mr. Kyle Williams, Interim Director of Athletics; Ms. Dawn Fisher, Director of Human Resources; Mr. Barry Macha, General Counsel; Ms. Leigh Kidwell, Director of Internal Audits; Mr. Chris Stovall, Controller; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Student Government Association (SGA) representatives attending the meeting included Ms. Shayla Owens, SGA President, and Mr. Charles Frazier, SGA Observer. Representing the news media was Ms. Lana Sweeten-Shults, Wichita Falls *Times Record News*.

Chair Burks called the meeting to order at 3:14 p.m.

Reading and Approval of Minutes

17-64. The Audit, Compliance, and Management Review Committee approved the minutes of the November 10, 2016, meeting as presented.

Compliance Activities Update

17-65. Mrs. Burks noted that an update on compliance activities since the last Board meeting was prepared by Chris Stovall and was presented in the Board Book. This item was presented for information only.

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Audit Activities Update

17-66. Mrs. Burks reported that Leigh Kidwell prepared the update on audit activities since the last Board meeting as shown in the Board Book. This item was presented as a point of information only. Mrs. Burks added that Ms. Kidwell had been very helpful as Mrs. Burks transitioned into the role of committee chair. She extended her appreciation and thanks to Ms. Kidwell for her work.

MSU Policies and Procedures Manual Changes

17-67. Mrs. Burks reported on the changes recommended.

- A. Policy 2.31, Administration Selection Process– modifications were recommended to reflect the university’s current organizational structure.
- B. Policy 2.323, President’s Office (Organization) – modifications were recommended to reflect the current organizational structure and to specifically reflect the new reporting lines for the Internal Audit Office.
- C. NEW Policy 4.117, Suspected Dishonest or Fraudulent Activities – Mrs. Burks reported that this policy was required by the Texas Education Code, Section 51.9337(b). She indicated that the Internal Audit Office would be responsible for this policy and asked Ms. Kidwell to review this item. Mrs. Kidwell stated that Senate Bill 20 was passed during the Texas 84<sup>th</sup> Legislative Session and mandated that all state agencies and institutions of higher education have a policy such as this in place. Mr. Hessing stated that the policy was very comprehensive and asked how much of the language was provided by the state. Ms. Kidwell responded that she and Mr. Macha reviewed policies of other institutions as the policy was drafted.

Dr. Givens noted that on Page One under Application of the Policy, it stated that the policy applies to university employees, students, and affiliates. He asked how the administration planned to educate students that this policy applies to them. He then asked who the affiliates would be. Mrs. Kidwell responded that it would be her responsibility to meet with and educate the various groups. The affiliates were defined in the Definition section of the policy. Dr. Givens asked how the policy would reach the affiliates since the university doesn’t control the affiliates. Ms. Kidwell responded that with regard to the MSU Foundation and the MSU Charitable Trust as affiliates, the university had developed a Memorandum of Understanding with each. Dr. Givens asked how the university would enforce the policy, particularly as it relates to affiliates. Mr. Macha noted that the definition of affiliates includes but is not limited to affiliations associated with employees, contractors, and volunteers. He stated that contracts with such entities would many times have provisions stating that the individual or company would be subject to an audit. Dr. Givens asked if that meant all of the contracts would include this policy. Mr. Macha responded that they would not, but that the affiliates would have to comply with provisions in the contract and would be subject to audit. Dr. Givens stated that he was uncomfortable with the vagueness of the policy applying to students and affiliates in general without a way to enforce the policy. He asked if the policy would apply to a student organization that collects money. Mr. Macha responded that the focus of the policy would be an individual or entity with which the university had a business or contractual relationship. Mr. Sanchez asked if training would be included in employee orientation. Mr. Macha responded that it would be. Mr. Crosnoe noted that if an offense involved criminal activity the university would have more than the policy on which to rely. Dr. Givens stated that he particularly wanted to be certain that students and student organizations would be educated about the policy.

D. NEW Policy 4.197, Information Security Policy – Mrs. Burks reported that this new policy would bring the university into compliance with Texas Administrative Code (TAC) 202. She asked Dr. Fowlé to explain the policy. Dr. Fowlé explained that the university’s recent information security program audit noted the absence of a number of required policies. She stated that this policy was developed with input from Ms. Kidwell, Mr. Macha, and Mr. Jim Hall, Chief Information Security Officer (CISO). She indicated that this overarching policy required Board approval and the administration would develop approximately 20 policies and procedures that would be approved by the Administrative Council to complement the policy. Dr. Fowlé stated that the administration recommended the Board approve this policy that provides the institution will develop a program to keep the institution in compliance with TAC 202. Mr. Crosnoe stated that he did not understand what the Board was approving because the proposed Policy 4.197 provided that the CISO would develop all of the policies. Dr. Fowlé responded that following approval of Policy 4.197 the CISO would develop the 20 policies and procedures dealing with e-mail, security training, data definitions, data custodians, outside vendors, and other subjects. Mr. Crosnoe asked if the Board was delegating to someone else the responsibility of developing policies. Dr. Fowlé responded in the affirmative, adding that there would be a vetting process through the President’s Cabinet, governance groups, and the Administrative Council.

Mr. Ayres indicated his understanding that this policy would authorize the CISO to develop the policies and procedures required. Mr. Hessing asked if the Board was required to delegate authority or if the Board was required to approve all of the policies. Mr. Macha stated that the policies must be in place and through this proposed policy the Board would delegate the responsibility for those policies to make sure the university is in compliance with TAC 202. Mr. Hessing indicated that he was willing to approve the policy but added that he wanted to see the other policies and procedures as they were developed. Dr. Givens added that a summary presentation regarding the key issues and what was addressed through the policies would be helpful. He noted that the Board likely did not need a presentation on every step in the process, but rather a summary of the important issues.

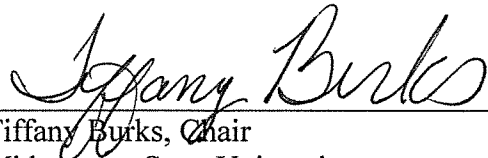
Mrs. Burks asked if action on Item D could be postponed until Friday’s meeting. In this way the administration could look at some of the wording in the policy and clarify the intent. Mrs. Barrow responded in the affirmative.

Mr. Hessing moved approval of items A, B, and C as presented. Mr. Gregg seconded the motion and it was approved.

#### Adjournment

The Audit, Compliance, and Management Review Committee discussion concluded at 3:40 p.m.

Reviewed for submission:

A handwritten signature in black ink that reads "Tiffany Burks". The signature is written in a cursive style with a horizontal line underneath it.

Tiffany Burks, Chair  
Midwestern State University  
Board of Regents Audit, Compliance, and  
Management Review Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS  
February 9, 2017**

The Midwestern State University Board of Regents met in regular session in the J. S. Bridwell Board Room of the Hardin Administration Building at 1:30 p.m., Thursday, February 9, 2017. Regents in attendance were Mr. Sam Sanchez, Chairman; Mr. R. Caven Crosnoe, Vice Chairman; Ms. Nancy Marks, Secretary; Mr. Warren Ayres; Ms. Tiffany Burks; Dr. Lynwood Givens; Mr. Jeff Gregg; Mr. Shawn Hessing; Dr. Shelley Sweatt; and Student Regent Lindsey Shelley.

Members of the administration present included Dr. Suzanne Shipley, President; Dr. James Johnston, Interim Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Administration and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Mr. Anthony Vidmar, Vice President for University Advancement and Public Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Dr. David Carlston, Chairman, MSU Faculty Senate; Dr. Suzanne Lindt, Associate Professor of Curriculum and Learning; Ms. Angie Reay, Chair, MSU Staff Senate; Mr. Kyle Williams, Interim Director of Athletics; Ms. Dawn Fisher, Director of Human Resources; Mr. Barry Macha, General Counsel; Ms. Leigh Kidwell, Director of Internal Audits; Mr. Chris Stovall, Controller; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Student Government Association (SGA) representatives attending the meeting included Ms. Shayla Owens, SGA President, and Mr. Charles Frazier, SGA Observer. Representing the news media was Ms. Lana Sweeten-Shults, Wichita Falls *Times Record News*.

Chairman Sanchez called the meeting to order at 1:30 p.m. and Ms. Barrow introduced the guests. Dr. Shipley noted that Dr. James Johnston was named Interim Provost effective February 1 and Kyle Williams was Interim Athletic Director effective January 1.

Opening Comments

Mr. Sanchez welcomed everyone to the meeting. He reminded individuals in attendance that the meeting was being streamed live on the internet and asked everyone to silence their cell phones.

Public Comment

Mr. Sanchez stated that in accordance with Board of Regents By-Laws, MSU Policy 2.22, members of the public were invited to address the Board of Regents through written and oral testimony. He noted that no one had signed up to speak.

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MSU Organization Chart

17-42. Mr. Sanchez noted that an updated chart was shown in the Board Book for information only. He asked if anyone had questions about the changes noted. There being no questions, he stated that this item was presented as a point of information only and no action was necessary.

Recess

Mr. Sanchez announced that the remaining items would be deferred to Executive Session later in the afternoon. The meeting stood in recess at 1:33 p.m. and reconvened at 3:40 p.m.

Executive Session

Mr. Sanchez announced that the Board of Regents Committee of the Whole would go into Executive Session to discuss Items 17-43A (Consultation with Attorney Regarding Legal Matters and Pending and/or Contemplated Litigation), 17-43B (Real Property), 17-43C (Gifts and Donations), 17-43D (Personnel Matters, and 17-43E (Deliberations Regarding Security Audits) as allowed by the Texas Government Code Chapter 551 Sections .071 (Consultation with Attorney), .072 (Real Property), .073 (Gift or Donation), .074 (Personnel Matters), and .076 (Security Audits) The Executive Session began at 3:40 p.m. Mr. Sanchez, Mr. Hessing, Mrs. Burks, Dr. Givens, Mr. Gregg, Mr. Crosnoe, Ms. Shelley, and Mr. Ayres remained for all of the discussion. Mrs. Marks and Dr. Sweatt remained for all of the discussion with the exception of a portion of the discussion related to Item 17-43B. Dr. Shipley remained until the discussion of her evaluation. Mr. Macha, Mrs. Barrow, and Ms. Kidwell joined the meeting at various times as requested by the Board. The Executive Session concluded at 5:50 p.m.

Open Meeting

The open meeting resumed at 5:50 p.m.

Personnel Matters

17-43D. Mr. Gregg moved the Board approve the following individual for promotion effective September 1, 2015.

From the Rank of Assistant Professor to Associate Professor:  
Sugumaran Narayanan, Ph.D. Political Science

Mr. Crosnoe seconded the motion and it was approved.

Pending Litigation

17-43A. Mr. Gregg moved the Board delegate authority to the President and the Chairman of the Board to execute on the university’s behalf the final previously negotiated release and settlement agreement in the pending lawsuit, N. Sugumaran Narayanan v. Midwestern State University (Civil Action No. 7:16-cv-00088-O). Mr. Crosnoe seconded the motion and it was approved.

Real Property

17-43B. Mr. Hessing moved the Board of Regents authorize the President to work with the Chairman of the Board to finalize the lease of MSU property to the YMCA of Wichita Falls. Mr. Ayres seconded the motion and it was approved with Mrs. Marks and Dr. Sweatt abstaining from the vote owing to a conflict of interest.

Real Property


17-43B. Mrs. Burks moved the Board of Regents authorize the President to work with the Chairman of the Board to begin the process of selling the residential real estate at 3311 Taft Boulevard, Wichita Falls, Texas. Mrs. Marks seconded the motion and it was approved.



Adjournment

There being no further business, the meeting adjourned at 5:53 p.m.

Reviewed for submission:

  
Nancy Marks, Secretary  
Midwestern State University  
Board of Regents

**MINUTES  
BOARD OF REGENTS  
MIDWESTERN STATE UNIVERSITY  
February 10, 2017**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, February 10, 2017. Regents in attendance were Mr. Sam Sanchez, Chairman; Mr. Caven Crosnoe, Vice Chairman; Ms. Nancy Marks, Secretary; Mr. Warren Ayres; Ms. Tiffany Burks; Dr. Lynwood Givens; Mr. Jeff Gregg; Mr. Shawn Hessing; Dr. Shelley Sweatt; and Student Regent Lindsey Shelley.

Members of the administration present included Dr. Suzanne Shipley, President; Dr. James Johnston, Interim Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Administration and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Mr. Anthony Vidmar, Vice President for University Advancement and Public Affairs; Dr. Kristen Garrison, Associate Vice President for Undergraduate Education and Assessment; and Mr. Matthew Park, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Dr. David Carlston, Chairman, MSU Faculty Senate; Mr. Kyle Williams, Interim Director of Athletics; Mr. Barry Macha, General Counsel; Ms. Leigh Kidwell, Director of Internal Audits; Mr. Chris Stovall, Controller; Mr. David Sanchez, Chief Information Officer; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Ms. Lana Sweeten-Shults, Wichita Falls *Times Record News*; and Ms. Arianna Davis and Mr. Tim Jones (photographer), *The Wichitan*.

Chairman Sanchez called the meeting to order at 9:00 a.m. and Mrs. Barrow introduced the guests.

Opening Comments

Mr. Sanchez welcomed everyone to the meeting and reminded them to silence or turn off their cell phones as the meeting was being streamed live on the internet. He then asked Dr. Fowlé to make a special introduction. Dr. Fowlé introduced Dr. David Sanchez, the university's new Chief Information Office as of Monday, February 6. She noted that he was selected through a national search and previously worked at the University of New Mexico for 26 years. She added that he earned his undergraduate degree in Instructional Technology and his doctorate in Educational Leadership. Dr. Sanchez indicated that he was pleased to have been selected and looked forward to this new adventure. On behalf of the Board Mr. Sanchez welcomed Dr. Sanchez to MSU.

Public Comment

Mr. Sanchez stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public were invited to address the Board of Regents through written and oral testimony. He commented that no one had signed up to speak during this time.

Reading and Approval of Minutes

17-68. The minutes of the Board of Regents meetings held November 10 and 11, 2016, were approved as presented.

**Executive Committee Report**

Mr. Sanchez noted the items presented at the Executive Committee meeting for committee approval and information only. Information concerning these items may be found in the minutes of the Executive Committee meeting held February 9, 2017.

Item Presented for Committee Approval Only

17-44. Committee Minutes

Items Presented for Information Only

17-45. Campus Construction Update

17-46. Dallas-Fort Worth Expansion Update

Executive Committee Consent Agenda

Mr. Sanchez recommended the following item approved by the Executive Committee and placed on the Consent Agenda for the Board's consideration.

17-47. Wichita Falls Museum Ratification of Accessioned Artworks – ratified the accessioning of items as presented.

Mr. Sanchez asked if any member wanted to remove this item from the Consent Agenda for further discussion. There being none, Mrs. Marks seconded Mr. Sanchez's motion to approve the Consent Agenda as presented and the motion was approved.

**Academic and Student Affairs Committee Report**

Dr. Givens noted the items presented at the Academic and Student Affairs Committee meeting for committee approval and information only. Information concerning these items can be found in the minutes of the committee meeting held February 9, 2017.

Item Presented for Committee Approval Only

17-48. Committee Minutes

Items Presented for Information Only

17-49. Faculty Report

17-50. Staff Report

- 17-51. Student Government Report
- 17-52. Athletics Report
- 17-53. Enrollment Report – Spring 2017 - Dr. Givens noted that a new copy of this report showing on-line only enrollment was provided to each Regent and was presented as Attachment 1.

**Academic and Student Affairs Committee Consent Agenda**

Dr. Givens recommended the following items that were approved by the Academic and Student Affairs Committee and placed on the Consent Agenda for the Board's consideration.

- 17-54. Academic Program Degree Name Change – approved changing the name of the Master of Education with a major in Reading Education to the Master of Education with a major in Language and Literacy Studies as presented.
- 17-55. Addition of Academic Program Concentration – approved the addition of a concentration in Sports Administration to the Master of Education degree with a major in Educational Leadership as presented.
- 17-56. Naming of Science Lab – approved naming the Instrumentation Lab in Bolin Science Hall (Room 301) for Dr. Betty Stewart, former Provost and Dean of the College of Science and Mathematics.

Mr. Sanchez asked if any member wanted to remove items from the Consent Agenda for further discussion. There being none, Mr. Crosnoe seconded Dr. Givens' motion to approve the Consent Agenda as presented. The motion was approved.

**Finance Committee Report**

Mr. Gregg noted the items presented at the Finance Committee meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Finance Committee meeting held February 9, 2017.

**Item Presented for Committee Approval Only**

- 17-57. Committee Minutes

**Items Presented for Information Only**

- 17-58. Summary of Financial Support Through 12/31/16
- 17-59. Facilities Maintenance and Debt Levels Presentation
- 17-60. FY 18 Budget Planning

Finance Committee Consent Agenda

Mr. Gregg recommended the following items that were approved by the Finance Committee and placed on the Consent Agenda for the Board's consideration.

- 17-61. Financial Reports – accepted the FY 2016 Annual Financial Report and the September through December financial reports.
- 17-62. Investment Report – accepted the first quarter 2017 Investment Report.
- 17-63. Personnel Reports and Changes in FY 17 Budget – ratified the changes as presented.

Mr. Sanchez asked if there were items any member wanted to remove from the Consent Agenda for further discussion. There being none, Mr. Ayres seconded Mr. Gregg's motion to approve the Consent Agenda as presented. The motion was approved.

**Audit, Compliance, and Management Review Committee Report**

Mrs. Burks noted the items presented at the Audit, Compliance, and Management Review Committee meeting for committee approval and information only, as well as an item tabled with no action taken. Information concerning these items can be found in the minutes of the committee meeting held February 9, 2016.

Item Presented for Committee Approval Only

- 17-64. Committee Minutes

Items Presented for Information Only

- 17-65. Compliance Activities Update
- 17-66. Audit Activities Update

Item Tabled with No Action Taken

- 17-67D. New Policy 4.197 – Information Security Policy

Audit, Compliance, and Management Review Committee Consent Agenda

Mrs. Burks recommended the following item that was approved by the Audit, Compliance, and Management Review Committee and placed on the Consent Agenda for the Board's consideration.

- 17-67. *MSU Policies and Procedures Manual* Changes – approved a new policy and changes to policies noted below:

- A. Policy 2.31 – Administration Selection Process
- B. Policy 2.323 – President's Office (Organization)
- C. New Policy 4.117 – Suspected Dishonest or Fraudulent Activities

Mr. Sanchez asked if any member wanted to remove this item from the Consent Agenda for further discussion. There being none, Mr. Hessing seconded Mrs. Burks' motion to approve the Consent Agenda as presented. The motion was approved.

Policy Manual Changes – Information Security Policy

17-67D. Mr. Sanchez noted that a new draft of the policy was prepared for the Board's consideration. Mrs. Burks explained that following Thursday's meeting Ms. Kidwell made changes to the proposed policy based on the discussion (see Attachment 2). She explained that the new policy would authorize the President to give the Chief Information Security Officer the responsibility of formulating policies that would be provided to the Board at a later time. Board members expressed concern that they had not had adequate time to review the proposed new policy and that the intent of the policy was unclear. Mr. Sanchez asked if the matter could be tabled until the May meeting. Ms. Kidwell responded that it could be.

Mr. Gregg moved that the Board authorize the President to formulate the Information Security Policy to present to the Board in May. Mr. Hessing seconded the motion.

Dr. Givens stated that the matter was critical and that he wanted the Chief Information Security Officer to review the policy to be certain it was what should be adopted. Mr. Hessing added that if other policies were going to be developed by the administration as a result of this policy, he would like the Board to be informed as the policies are developed. Dr. Givens added that when the policy is presented in May he would also like to know the financial implications that would be attached as the policies are implemented.

There being no further discussion, the motion was approved.

President's Report and Discussion of Higher Education Issues

17-69. President Shipley reported on the current legislative session. She noted that it began with a revenue estimate from the Texas State Comptroller that indicated it was going to be a budget tightening session. The base bill by the Texas Senate zeroed out more than \$1 billion in special item funding for higher education institutions, with only \$300 million identified to go toward this reduction. She reported that while MSU receives the smallest amount of special item funding of all four-year institutions, this reduction still affected MSU by reducing Institutional Enhancement funding of \$2.3 million each year of the biennium. Dr. Shipley indicated she wanted to give special credit to Senator Estes who has worked very closely with the administration to make sure his colleagues in the Senate understand the impact of MSU's Flower Mound expansion. She noted that he and Mr. Ayres were instrumental in hosting a reception in the fall for the head of the Senate Higher Education Committee, Senator Kel Seliger. She added that the Flower Mound and Weatherford College academic expansion efforts had expanded the number of legislators aware of MSU programs. She stated that the chair of the Senate Finance Committee, Senator Jane Nelson, is from Flower Mound. She indicated her belief that if new special item funding becomes available, MSU's request would be seriously considered. The House base bill did not cut higher education funding as much as the Senate's bill, but they used a higher revenue estimate that would need to be addressed.

Dr. Shipley noted that she would likely testify before the House Appropriations Committee in the coming week. She added that the Governor issued a hiring freeze the previous week. The freeze only affects hiring with state appropriated funds and it will not affect any hiring for the fall. She stated that the administration would continue monitoring legislation that affects higher education.

Dr. Givens asked if Dr. Shipley had any idea if the hiring freeze might continue after September 1. Dr. Shipley stated her understanding that the freeze was intended so that adequate funding could be recovered in the current year's budget to support Child Protective Services funding. She noted that as the budget for the next two years is developed those needs would be considered and she did not have any indication that the freeze would continue.

Adjournment

There being no further business, the meeting was adjourned at 9:25 a.m.

I, Nancy Marks, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting February 10, 2017.

  
Nancy Marks, Secretary

ATTACHMENT:

1. Enrollment Report – Spring 2017 (REVISED)
2. Proposed Revised Information Security Policy (NOT APPROVED)

## Enrollment Report

### Spring 2017 - REVISED

<b>Classification</b>	<b>2016</b>	<b>2017</b>	<b>On-line Only</b>
New First-time Freshmen	32	22	1
Re-enrolling Freshmen	810	719	22
Sophomores	1,071	1,062	126
Juniors	1,239	1,288	231
Seniors	1,789	1,880	313
Post-Baccalaureate	80	73	41
Graduate Degree-Seeking	<u>715</u>	<u>674</u>	<u>351</u>
<b>Total Headcount</b>	<b>5,736</b>	<b>5,718</b>	<b>1,085</b>
<b>Semester Credit Hours</b>	<b>66,003</b>	<b>65,293</b>	<b>6,901</b>





Policy 4.197

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## Policy 4.197: Information Security – PROPOSED REVISIONS 2/10/17

Approved MM DD, 2017  
Next Scheduled Review: 12-2017

### I. Policy Statement

Midwestern State University (University) will protect, based on risk, all information and information resources against unauthorized access, use, disclosure, modification or destruction, including assuring the availability, confidentiality and integrity of information.

### II. Reason for Policy

This policy establishes the president of the university has the ultimate responsibility for the security of state information resources. The president or his/her designated representative shall designate an information security officer who has the explicit authority and the duty to administer the information security requirements authority and responsibilities of the chief information security officer and provides the minimum standards for the information security program in accordance with applicable federal and state law and regulations and applicable university policies and procedures. the state's Information Security Standards for Institutions of Higher Education found in Title 1, Chapter 202, Texas Administrative Code (TAC 202) and other applicable requirements.

### III. Application of Policy

This policy applies to all information and information resources owned, leased or under the custodianship of any department, operating unit or employee of University, including resources outsourced to another institution, contractor or other source such as cloud computing.

### IV. Definitions

**Information:** Data as processed, stored, or transmitted by a computer.

**TAC 202:** Texas Administrative Code, Chapter 202. Policies of the State of Texas that apply to all state institutions of higher education.

**Catalog:** The Texas Department of Information Resources' (DIR) Security Control Standards Catalog.

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**CISO:** Chief Information Security Officer

**CIO:** Chief Information Officer

**Data owners:** Entity or person that can authorize or deny access to certain data, and is responsible for its accuracy, integrity, and timeliness.

**Data custodians:** The technical partner for the data owner who is charged with keeping and protecting data for the data owner.

**Users of information resources:** Any person accessing University controlled systems and services.

## V. Procedures and Responsibilities

The CISO is responsible for the development and implementation of the university's information security program and the development of information security policies and procedures. The CISO has the authority to monitor compliance with the university's information security policies and procedures and has the appropriate level of accessibility and visibility to the university's executive leadership. will develop, document and implement a University-wide information security program to protect information and information resources complying with University rules and policies and applicable state and federal regulations in the following elements:

### 1. INFORMATION SECURITY PLAN

- a. Develop and maintain a university-wide information security plan and data loss prevention program as required by Texas Government Code, Section 2054.133. The approved plan should be reviewed and updated annually taking into account changes in business, technology, threats, incidents, mission, etc.

### 2. PERIODIC RISK ASSESSMENT

- a. The purpose of the annual risk assessment is to identify, evaluate and document the level of impact on the university's mission, functions, image, reputation, assets or individuals that may result from the operation of the university's information systems.
- b. The CISO will ensure the annual information security risk assessment is performed and documented by data-owners. An assessment will be conducted and documented as required by TAC 202.

### 3. DATA LOSS PREVENTION PROGRAM

#### 4.3. SECURITY AWARENESS TRAINING

- a. Provide for training and direction of personnel with significant responsibilities for information security with respect to such responsibilities.
- b. Provide guidance and assistance to senior university officials, data owners, data custodians, and end users concerning their responsibilities.

#### 5.4. CREATE AND AMEND POLICIES, PROCESSES, & CONTROLS

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- a. Identify, define and document the responsibilities of data owners, data custodians and users of information resources.
- b. Develop policies and establish procedures and practices, following established university guidelines, necessary to ensure the security of information and information resources against unauthorized or accidental modification, destruction, or disclosure. Reduce risks and comply with applicable state and federal regulations.
- b-c Review the university's inventory of information systems and related ownership and responsibilities.
- e-d Fulfill reporting requirements with applicable state and federal agencies.
- c. Follow established University procedures for approval, distribution, and appropriate education and training. Coordinate the review of the data security requirements, specification, and if applicable, third-party risk assessment of any new computer application or services that receive, maintain, and/or share confidential data.
- f. Verify that security requirements are identified and risk mitigation plans are developed and contractually agreed and obligates prior to the purchase of information technology hardware, software and systems development services for any new computer applications that receive, maintain, and /or share confidential data.

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#### 5. REPORTING REQUIREMENTS

- a. Report to the president at least annually, the status and effectiveness of security controls.

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### VI. Related Statutes, Policies & Procedures and Websites

[Texas Administrative Code Chapter 202](#)  
[Section 202.70](#)  
[Section 202.71](#)  
[TAC Requirement #R0129](#)

[Texas DIR Security Control Standards Catalog](#)  
[Security Control Standard PM-2, Senior Information Security Officer](#)

### VII. Responsible Office(s)

Questions or comments regarding this Policy should be directed to:  
Chief Information Security Officer  
[jim.hall@mwsu.edu](mailto:jim.hall@mwsu.edu)  
Extension 4680

### VIII. History

Approval - Board of Regents MM DD, 2017

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