Midwestern State University Board of Regents Meetings



November 6 & 7, 2014

President's Office Permanent Copy

Midwestern State University

Board of Regents Meetings

Schedule

Thursday, November 6, 2014

1:30 p.m. Board of Regents Meeting Committee of the Whole Executive Committee Academic and Student Affairs Committee Finance Committee Audit, Compliance, and Management Review Committee

Friday, November 7, 2014

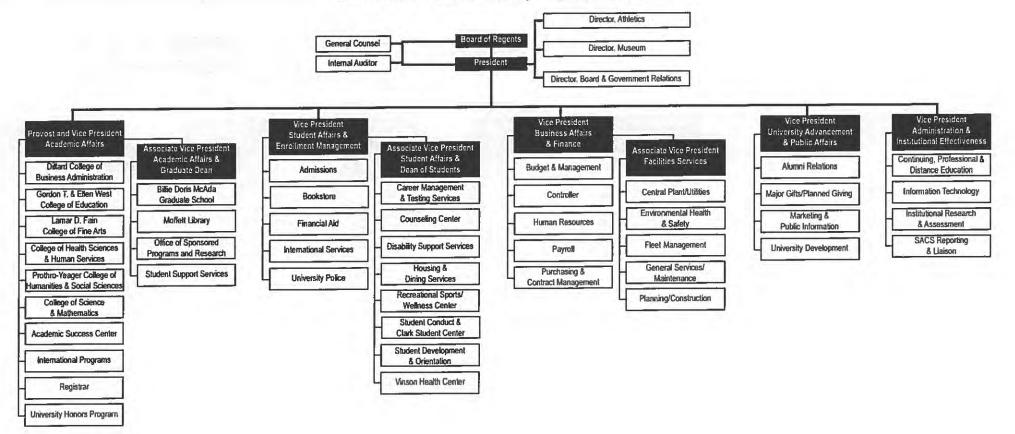
9:00 a.m.

Board of Regents Meeting

MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Shawn G. Hessing, Chairman Michael Bernhardt, Vice Chairman J. Kenneth Bryant, Secretary Tiffany D. Burks R. Caven Crosnoe F. Lynwood Givens, Ph.D. Jeff Gregg Nancy Marks Samuel M. Sanchez Jesse Brown, Student Regent

Midwestern State University Organization Chart



REVISED

Midwestern State University Administration

Dr. Jesse W. Rogers, President Ms. Debbie Barrow, Director, Board and Government Relations Dr. Francine Carraro, Director, Museum Mr. Barry Macha, General Counsel Mr. Mike Taylor, Internal Auditor Dr. Betty H. Stewart, Provost and Vice President for Academic Affairs Dr. Martin Camacho, Dean, Lamar D. Fain College of Fine Arts Dr. Matthew Capps, Dean, Gordon T. and Ellen West College of Education Dr. Rodney Cate, Interim Dean, College of Science and Mathematics Ms. Naoma Clark, Director, Academic Success Center Ms. Darla Inglish, Registrar Dr. James Johnston, Dean, Robert D. and Carol Gunn College of Health Sciences and Human Services Dr. Terry Patton, Dean, Dillard College of Business Administration Dr. Samuel E. Watson, III, Dean, Prothro-Yeager College of Humanities and Social Sciences Dr. Larry Williams, Director, International Programs Dr. Deborah R. Garrison, Associate Vice President for Academic Affairs & Dean, Graduate School Dr. Clara Latham, University Librarian Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance Ms. Dawn Fisher, Director, Human Resources Ms. Valarie Maxwell, Director, Budget and Management Mr. Kyle Owen, Associate Vice President for Facilities Services Ms. Kathy Rice, Director, Payroll Mr. Stephen Shelley, Director, Purchasing Mr. Chris Stovall, Controller

Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management

Dr. Randy Glean, Director, International Services

Ms. Leah Hickman, Interim Director, Admissions

Ms. Kathy Pennartz-Browning, Director, Student Financial Aid

Mr. Dan Williams, Chief, University Police

Mr. Matthew Park, Associate Vice President for Student Affairs & Dean of Students Ms. Cammie Dean, Director of Student Development and Orientation

Dr. Joey Greenwood, Director of Recreational Sports/Wellness Center

Ms. Debra Higginbotham, Director, Disability Support Services

Dr. Pam Midgett, Director, Counseling Center

Dr. Michael Mills, Director, Housing and Dining Services

Mr. Dail Neely, Director, Student Conduct & Clark Student Center

Mr. Dirk Welch, Director, Career Management and Testing Services

Dr. Keith Williamson, Medical Director, Vinson Health Center

Dr. Robert E. Clark, Vice President for Administration and Institutional Effectiveness Mr. Randy Kirkpatrick, Chief Information Officer Mr. Mark McClendon, Director, Institutional Research and Assessment Dr. Pam Morgan, Director, Center for Continuing, Professional, and Distance Education

 Dr. Howard Farrell, Vice President for University Advancement and Public Affairs Ms. Julie Gaynor, Director, Marketing and Public Information Ms. Leslee Ponder, Director, Alumni Relations Mr. Steve Shipp, Director, University Development

Mr. Charlie Carr, Director of Athletics

Mr. Damian Clarke, Head Women's Soccer Coach

Mr. Doug Elder, Head Men's Soccer Coach

Ms. Venera Flores-Stafford, Associate Director of Athletics/Senior Woman Administrator/Head Volleyball Coach

Mr. Nelson Haggerty, Head Men's Basketball Coach

Ms. Noel Johnson, Head Women's Basketball Coach

Mr. Scott Linn, Head Tennis Coach

Mr. Bill Maskill, Head Football Coach

Mr. Kurt Portmann, Executive Associate Director of Athletics

Mr. Bill Powers, Assistant Athletic Director for Marketing, Promotions, and Public Relations

Mr. Jeff Ray, Head Golf Coach and Coordinator, Champs Life Skills Program

Mr. Trey Reed, Assistant Director of Athletics for Sports Information

Mr. Koby Styles, Head Women's Cross Country and Track Coach

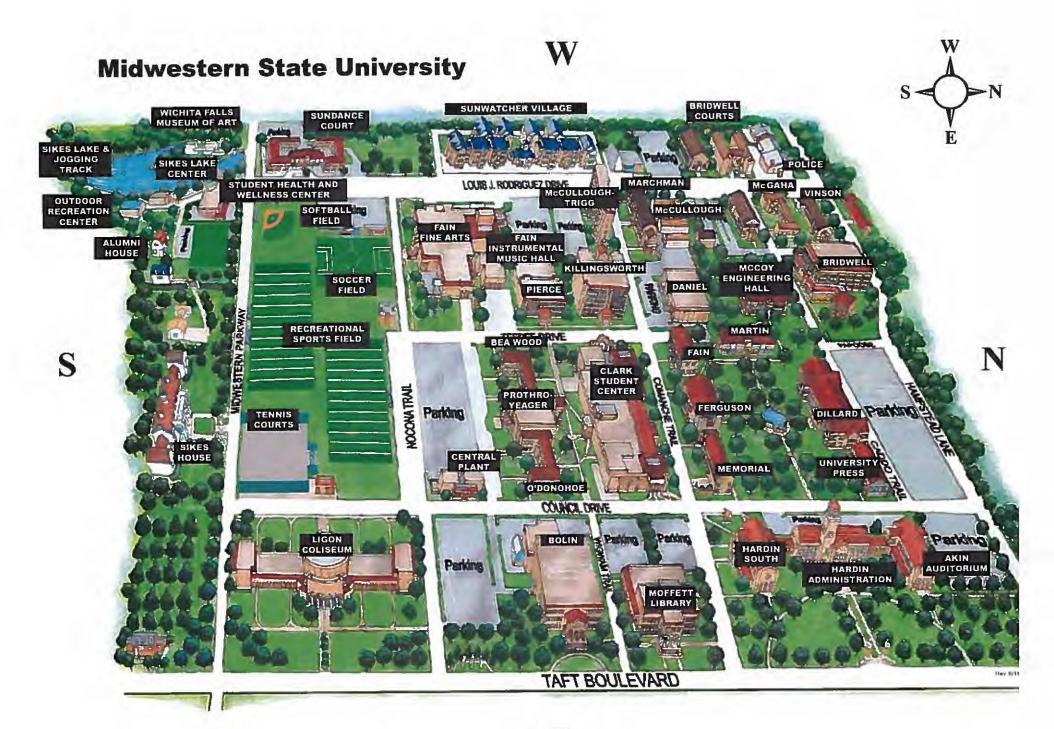
Mr. Brady Tigert, Head Softball Coach

Mr. Kyle Williams, Associate Director of Athletics, Development

Dr. David Carlston, Chairman, MSU Faculty Senate

Mr. Dirk Welch, Chairman, MSU Staff Senate

Ms. Rebecca Stogner, President, MSU Student Government Association



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Financial Certification

We certify that financial transactions included in this report are correct to the best of our knowledge, and we further certify that funds to cover allocations listed in this report are available subject to realization of estimated income as budgeted.

. 42. Jesse Rogers, President Marilyn Fowlé, Vice President for **Business Affairs and Finance**

October 22, 2014 Date

COMMITTEE OF THE WHOLE

Board of Regents Meeting November 6, 2014 1:30 p.m.

Meeting Location: MSU Campus – 3410 Taft Boulevard Hardin Administration Building - J. S. Bridwell Board Room

The Board of Regents of Midwestern State University (MSU) may deliberate and take action regarding any item on this agenda. This meeting will be continuous in that the Board reserves the right to take any agenda item out of the order or sequence that is listed below. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

The meeting will be streamed live at http://www.mwsu.edu/welcome/president/regents-minutes.

Call to Order

Introduction of Visitors

Opening Comments

Public Comment

A public comment period will be provided in accordance with MSU Policy 2.22.

MSU Organization Chart

15-02. An updated organization chart is included in the agenda document. Changes were made to the areas reporting to the Associate Vice President for Academic Affairs & Graduate Dean to reflect the naming of the graduate school and to include oversight responsibilities of the Office of Sponsored Programs and Research (OSPR) and Student Support Services. It was deemed necessary that the OSPR be included as part of the MSU Organization Chart given the university's increased emphasis on the acquisition of external funding. These changes accurately reflect the university's current organizational structure.

Discussion of Higher Education Issues

15-03. The Board of Regents will have an opportunity to discuss current issues in higher education to include state and national trends and challenges.

MSU Priorities

15-04. Dr. Rogers will present information regarding MSU priorities based on the Strategic and Action Plan and the Campus Facilities Implementation Plan.

Naming Opportunities

15-05. In accordance with university policy the administration may make recommendations concerning naming opportunities at Midwestern State University.

Real Property

15-06. The Board of Regents may deliberate regarding the purchase, exchange, lease, or value of real property in closed session as allowed by Texas Government Code, Chapter 551.072.

Presidential Search

15-07. The Board of Regents will discuss the Presidential Search. This discussion may be held in closed session as allowed by Texas Government Code, Chapter 551.074, Personnel Matters.

Executive Session

- 15-08. The Board may convene in Executive Session as necessary to consider the matters permissible under Chapter 551 of the Texas Government Code, including:
 - a. <u>Government Code, Chapter 551, Section .071</u> Consultation with Attorneys Regarding Legal Matters, Pending and/or Contemplated Litigation, or Settlement Offers, or on a Matter in which the Duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with Chapter 551 of the Texas Government Code.
 - b. <u>Government Code, Chapter 551, Section .072</u> Deliberations Regarding the Purchase, Exchange, Lease, or Value of Real Property.
 - c. <u>Government Code, Chapter 551, Section .073</u> Deliberations Regarding a Negotiated Contract for a Prospective Gift or Donation.
 - d. <u>Government Code, Chapter 551, Section .074</u> Personnel Matters Relating to the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of Officers or Employees, or to Hear a Complaint or Charge Against an Officer or Employee.

EXECUTIVE COMMITTEE

Executive Committee

<u>Membership</u> Shawn Hessing, Chairman Mike Bernhardt, Vice Chairman Kenny Bryant, Secretary Tiffany Burks, Member-At-Large

Reading and Approval of Minutes

15-09. The minutes of the Executive Committee meeting August 7, 2014, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 15-09</u>.

Campus Condition Index

15-10. The Texas Education Code (Section 61.05821) requires the reporting of this information to the Texas Higher Education Coordinating Board (THECB) and the university's governing board each year. In compliance with this requirement, <u>Attachment 15-10A</u> (THECB Summary Report of deferred maintenance data), <u>Attachment 15-10B</u> (FY 15- FY 19 Deferred Maintenance List), and <u>Attachment 15-10C</u> (FY 14 Deferred Maintenance Expenditures) are provided as information only.

Campus Facilities Implementation Plan and Campus Construction Updates

15-11. An update will be provided to include information from campus meetings held to discuss the Campus Facilities Implementation Plan. Additionally, information regarding current construction and repair and rehabilitation projects will be presented as shown in <u>Attachment 15-11.</u>

Information Technology Report

15-12. The administration will present information concerning overall information technology access, use, and needs, to include a report on the portal and classroom technology.

Phase I Housing and Mass Communication Addition Project

15-13. In August, the Board approved a contract with Treanor Architects to begin design of a new 500 bed residence hall. Information will be presented regarding the current design of the project. Information will also be presented concerning an addition to the Fain Fine Arts Building to house the Mass Communication Department. Cost estimates for the total project will be presented. The administration will make several recommendations, including: 1) approval of the project, to include the Mass Communication space; 2) approval of the overall project budget; and 3) approval of a Construction Manager at Risk for the project.

Phase I Housing and Mass Communication Addition Project Financing

15-14. The administration will present information and make recommendations regarding the financing of this project, to possibly include the use of the Redwine Quasi-endowment to offset the project cost.

EXECUTIVE COMMITTEE ATTACHMENTS

				THECB Summary Report 10-16-1	14
Summary by Period and Category	Critical	Deferred	Planned	Adaptation	Total
Budgeted - Current Year	\$0	\$15,000	\$1,793,570	\$175,000	\$1,983,570
Expenditures - Previous Year	\$0	\$16,196	\$383,925	\$74,369	\$474,490
Projected - Years 2 through 5	\$0	\$0	\$14,615,700	\$689,516	\$15,305,210
Summary by Type and Category					
Architectural	\$0	\$0	\$6,581,431	\$399,945	\$6,981,370
HVAC	\$0	\$16,196	\$879,000	\$0	\$895,190
Plumbing and Electrical	\$0	\$15,000	\$3,030,500	\$39,424	\$3,084,924
Safety	\$0	\$0	\$3,013,764	\$207,000	\$3,220,764
Legal and Mandatory	\$0	\$0	\$422,000	\$33,000	\$455,000
Other	\$0	\$0	\$2,866,500	\$259,516	\$3,126,010
Total	\$0	\$31,196	\$16,793,195	\$938,885	\$17,763,270
Top Five Priority Projects					
Name	P	eriod	Category	Туре	Amount
Building construction costs needs	Budgeted - Cur	rent Year	Facility Adaptation	Architectural	\$75,000
Fire alarm system for Football Admin	Budgeted - Cur	rent Year	Facility Adaptation	Safety	\$7,00
Repaint walls in Football Administration	Budgeted - Cur	rent Year	Facility Adaptation	Architectural	\$20,000
ADA compliance for Football Admin	Budgeted - Cur	rent Year	Facility Adaptation	Legal and Mandatory	\$33,00
Replace carpet in Football Admin	Budgeted - Cur		Facility Adaptation	Architectural	\$40,000

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Board Agenda - November 2014 FY14 DEFERRED MAINTENANCE EXPENDITURES Executive Attachment 15-10B Page 2

Building	Comments	CSC	Facilities	Housing	Project	Total
2518 Hampstead	Replace A/C unit, 25+ years old, add-on area only. (INSIDE UNIT ONLY).			2,081		2,081
Bolin Hall	Replace F96 magnetic ballast light fixtures in greenhouse (obsolete)		1,505			1,505
Bolin Hall	Condensate receiver in west mechanical room needs replacing.		11,888		-	11,888
Bolin Hall	Renovation of lab for 206A.		16,792			16,792
Bolin Hall	Provide backup power for at least two freezers in 201A to protect research specimens.		51,165			51,165
Bolin Hall, Fain Fine Arts Center	Roof repairs,		13,500			13,500
Bridwell, FFA, Martin	fire alarms and fire dampers.		8,439			0 420
Central Plant	Blowdown drain line: replace from steam separator to tunnel area. ~100 LF underground. 11/8/13: Issue was water in tunnel thought to be from this line. Located old prints showing blow down line is NOT in this area. Cancelled.		8,439			8,439
Central Plant	Air Compressor: need new one for instrumentation & shop air.		5,219			5,219
Central Plant	Mods to Trane chiller controllers to allow for the BAS/Andover system to communicate and semi-control the chillers. Current system obsolete.		17,760			17,760
Central Plant	Emergency sewer and equipment repairs.		35,074			35,074
Clark Student Center	Replace sound panels in theater and dining	4,807				4,807
Clark Student Center	Replace tile in the corridor between Comanche and Kiowa Suites (~1600 SF). Repair loose tiles in other areas (Dirk, Post Office=~200 SF) with newly removed tiles.	38,200				38,200
Clark Student Center	Chairs in cafeteria & food court (14 yrs old) need to be recovered.	66,340				66,340
Daniel Building	Rollup door fell/failed		3,372			3,372
Dillard College of Business Admin	Atrium skylight tinting.		7,451			7,451
Fain Fine Arts Center	Ceramics lab exhaust work		2,216			2,216
Fain Fine Arts Center	Replace stage floor in auditorium. Includes abatement of 2/3 of the flooring.		54,090			54,090
Fain Fine Arts Center	Repair/replace fire curtain in theater, including abatement.	-	60,084			60,084
Ferguson	Repair/replace life curtain in theater, including abatement.		30,306			30,308
Hardin Administration Building	Install a damper in AHU ductwork of south Hardin to more equitably distribute air between 101M and HS 100, HS100A, HS100B, HS100C, & HS102H.		1,047			1,047
Hardin Administration Building	Renovate HA-211 (HR training room) to create offices/storage space.		4,639			4,639
Hardin Administration Building	Presidents office rm 107 A/C replace.		6,440			6,440
Hardin Administration Building	Replace rotted and leaky windows with new ones (qty=2).		7,003			7,003
Hardin Administration Building	Design (ONLY) for switchgear replacement & generator installation,		16,304			16,304
Hardin Administration Building	Repaint and re-carpet room 213 (David Spencer's old office).		17,776			17,776
Infrastructure	Measurement & verification analysis of utility bills. Cost is yearly charge. Cancelled to save money.					
Infrastructure	Replace collapsed storm sewer line at Fain Fine Arts loading dock (health hazard). 1/8/13: Determined pump was bad, replaced pump with spare one.					
Infrastructure	Gell coat and rebalance old fiberglass cooling tower fan blades. Cancelled			-		
Infrastructure	Add three lighted bollards at northwest corner of FFA to improve safety near this entrance.		2,844	L		2,84
Infrastructure	Install water saving equipment for boiler makeup water system.		3,723	1		3,72
Infrastructure	Install acid treatment equipment for cooling tower make-up water to conserve water (reduces blow down need).		4,480			4,48
Infrastructure	Property acquisition due diligence needs such as surveys, appraisals		5,68	1		5,68
Infrastructure	Light pole at LIR & Midwestern		7,325		1	7,32

FY14 DEFERRED MAINTENANCE EXPENDITURES Executive Attachment 15-10B

Building	Comments	CSC	Facilities	Housing	Project	ge 3 Total
Infrastructure	Replace all hoses in boom lift on bucket truck, will not pass safety inspection without it.	1940 272 2440 A	7,439	in the second se		7,439
Infrastructure	Install motion detector lights switches in PC classrooms.		11,650		_	11,650
Infrastructure	Replace flex joints (8) on chill water pumps; existing are cracking.		25,050	-	-	25,050
Infrastructure	Parking study.	-			25,518	25,518
Infrastructure	Directional wayfinding signage		41,731			41,731
Infrastructure	Facilities equipment and vehicles.		159,774			159,774
Infrastructure	Install parking lot north of Museum			_	168,000	168,000
Infrastucture	Grounds related upgrades such as benches, trash cans, bike racks, etc. Yearly allocation.		62,225	1		62,225
McCullough-Trigg Hall	Replace carpet in rooms on floors 2-6.			107,000	1	107,000
Moffett Library	Master plan development for library and future renovations.		1.000		30,000	30,000
Moffett Library	Entrance & lobby ceiling & lighting		39,424			39,424
Moffett Library	Replace carpet on first floor near circulation and near the elevator on the second floor.				59,328	59,328
Pierce Hall	Paint flashing at roof top, perimeter of courtyard.					
Prothro-Yeager-Beawood- O'Donohoe	Whiteboard installs at P-Y and Martin		4666			4,666
Prothro-Yeager-Beawood- O'Donohoe	Roof over PC lab (117, Beawood) is in BIG need of replacement, ~925 SF.		23,027			23,027
Regional Simulation Center	Replace AHU and roof top AC unit		9,756			9,756
Regional Simulation Center	Replace all interior lighting with T8 fixtures/bulbs (entire interior has T12 bulbs that will be obsolete in July 2012).		11,350			11,350
Sikes House	Install new exterior shutters.		29,730	1.4		29,730
Sunwatcher Village, 2	Paint exterior facia and soffet boards around perimeter of building.			7,167		7,167
Sunwatcher Village, 3	Paint exterior facia and soffet boards around perimeter of building.			7,167		7,167
Sunwatcher Village, 4	Paint exterior facia and soffet boards around perimeter of building.			7,167		7,167
Sunwatcher Village, 5	Paint exterior facia and soffet boards around perimeter of building.			7,167		7,167
Sunwatcher Village, 6	Paint exterior facia and soffet boards around perimeter of building.			7,167		7,167
Sunwatcher Village, 7	Paint exterior facia and soffet boards around perimeter of building.			7,167		7,167
Sunwatcher Village, 8	Paint exterior facia and soffet boards around perimeter of building.			7,167		7,167
Sunwatcher Village, 9	Paint exterior facia and soffet boards around perimeter of building.			7,167		7,167
Sunwatcher Village, Clubhouse	Paint exterior facia and soffet boards around perimeter of building.			7,167		7,167
University Police	A/C unit replaced.		2,372			2,372
and the second s		109,347		173,581	303 046	

Board Agenda - November 2014 FY15-FY19 DEFERRED MAINTENANCE LIST Executive Attachment 15-10C

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Building	Comments	Expenditure \$	FY 14 Facilities HEAF Total	the state of the state of the state	Projects/Other Funding Source	TOTAL
Facilities' equipment	Cars, trucks, golf carts, fork lift, etc.	\$190,325	1	\$190,325		\$190,325
Dalquest Desert Research Station	Building construction costs needs	\$75,000		\$265,325		\$265,325
Christ Academy	Fire alarm system for Football Administration area	\$7,000			\$7,000	\$272,325
Christ Academy	Repaint walls in Football Administration area	\$20,000			\$27,000	\$292,325
Christ Academy	Repair restrooms, replace doorways, replace hardware in Football Administration area for ADA/TAS compliance	\$33,000			\$60,000	\$325,325
Christ Academy	Replace carpet in Football Administration area.	\$40,000			\$100,000	\$365,325
Infrastructure	Deductible for roofing repairs due to hail damage, plus small contingency	\$150,000		\$415,325		\$515,325
Central Plant	Replace boiler controller display; failed August 2014	\$15,000		\$430,325		\$530,325
Infrastructure	Teepee Drive Reconstruction, south end (convert to Mustangs Walk)	\$330,000	\$224,574	\$5,426	\$100,000	\$860,325
Infrastructure	Power Logic meter and software installations; new electric meters in Bolin, Moffett, and Hardin	\$60,000		\$490,325		\$920,325
Hardin Administration Building	Install backup power generator (27 kW) for phone switch equipment in basement. Install 6 dedicated circuits in BOR room and tie in lights to same generator.	\$60.000		\$550,325		\$980,325
Hardin Administration Building	Replace electrical switchgear for arc flash compliance. Equipment is very old and may not reset if exercised.	\$90,000		\$640,325		\$1,070,325
Infrastructure	Roadways: Wigwam Trail reconstruction and drainage improvements.	\$185,000		\$825,325		\$1,255,325
Memorial Building	Replace Banner hardware.	\$275,000			\$275,000	\$1,530,325
Clark Student Center	Many pavers on food court exterior porch (north side of bldg.) are missing; need to be replaced.	\$3,000			\$278,000	\$1,533,325
Hardin Administration Building	Akin: Cleanup/repair/refresh dressing rooms backstage. (Replace Formica tops, flooring, paint)	\$30,000		\$855,325		\$1,563,325
Prothro-Yeager- Beawood-O'Donohoe	All four of the exterior staircases on the south side need to have many of their treads replaced due to water damage (rust, warping of steel). Replace parts of structural steel, too. Safety issue.	\$170,000		\$1,025,325	5	\$1,733,32
WF Museum and Arts at MSU	Replace hardware in interior with ADA compliant hardware	\$30,000		1	\$308,000	\$1,763,325
Bolin Hall	Repair hail damage to roof from May 2013 storm to maintain roofing warranty.	\$7,500			\$315,500	\$1,770,825
Central Plant	Repair hail damage to roof from May 2013 storm to maintain roofing warranty.	\$14,570			\$330,070	\$1,785,395
Fain Fine Arts Center	Repair hail damage to roof from May 2013 storm to maintain roofing warranty.	\$6,000			\$336,070	\$1,791,399
Pierce Hall	Repair hail damage to roof from May 2013 storm to maintain roofing warranty.	\$17,500	1		\$603,570	\$2,008,895
Fain Fine Arts Center	Replacement of Strand Century dimming system for Fine Arts and Studio Theatres	\$250,000	1		\$586,070	\$2,258,895
Hardin Administration Building	Abate and paint all exterior windows.	\$200,000	þ	\$1,225,32	5	\$1,991,39
Building Infrastructure	Continuation of Mustangs Walk construction	\$75,000	1	\$1,300,32		\$2,333,89

FY15-FY19 DEFERRED MAINTENANCE LIST Executive Attachment 15-10C Page 5

-	A CONTRACTOR OF	Expenditure	FY 14 Facilities	FY 15 Facilities	Projects/Other	
Building	Comments	\$	HEAF Total	HEAF Total	Funding Source	TOTAL
	Add a sidewalk to the north side of the east/west street, north of Redwine (~260 LF). Include ramp down street at Redwine's front entrance.	\$7,000		\$1,307,325		\$1,570,32
ofrastructure	Address state fire marshal issues observed during July 23-25, 2013 visit visit IF Legislature does not approve our TRB in May 2015. Becomes a yearly charge.	\$200,000				\$1,770,32
Pierce Hall	Recaulk windows on west side (both floors) and vertical expansion joint on south side, western end.	\$4,000				\$1,774,32
Daniel Building	Roof leaks around perimeter at parapet wall base need to be repaired (water coming into the second floor warehouse area).	\$30,000				\$1,804,32
Infrastructure	Install fence around Daniel Building transformers, north side (with large access gates)	\$4,500				\$1,808,82
McCullough-Trigg Hall	Replace T12 light fixtures in building since T12 bulbs are no longer being manufactured as of July '12. (First three floors, all rooms/corridors.)	\$6,000				\$1,814,82
Infrastructure	Documentation of utilities	\$100,000)	1		\$1,914,82
Infrastructure	Repair unsafe campus sidewalks	\$40,000				\$1,954,82
Sikes Lake	Correct benching erosion near dam per 11/19/09 TCEQ report	\$20,000				\$1,974,82
Fain Fine Arts Center	Rewire for data inside building	\$70,000		1		\$2,044,82
Infrastructure	Install electric meters to ~4 buildings/year until the major buildings are all metered.	\$20,000	0			\$2,064,82
Infrastructure	Sunwatcher Plaza bollards corroded and heavily damaged. Replace ~26 lighted bollards with lamp posts.	\$60,000	1			\$2,124,82
Infrastructure	Paint Light poles	\$50,000)			\$2,174,82
Infrastructure	Parking lot: Resurface large lot south of Bolin (#10); include 13,000 SF lot west of it, too. Need to replace in next 1-2 years. ~65,000+13,000 SF.	\$425,000	0			\$2,599,82
Moffett Library	Carpet - 1st floor remaining areas	\$100,000)		1	\$2,699,82
Hardin Administration Building	Akin: Dimming panel needs to be replaced. (existing works, but obsolete & fails occasionally).	\$80,000	0			\$2,779,82
Hardin Administration Building	Akin: Ropes above stage that anchor sound baffles above stage need to be replaced.	\$40,000	0			\$2,819,82
Infrastructure	Network infrastructure replacement to prepare for future IP phone rollout	\$245,000				\$3,064,87
Clark Student Center	Repair open seams and apply raof coating over atrium, offices and section of bookstore on east end.	\$13,000	1			\$3,077,82
Central Plant	Voice & Data Rewiring of entire building. Replace Network Switching Equipment	\$32,000	0			\$3,109,82
Central Plant	Paint interior walls of Central Plant equipment area.	\$10,00	D			\$3,119,83
Prothro-Yeager- Beawood-O'Donohoe	Masonry - cracks in northeast & southeast corner of Beawood	\$20,00	D			\$3,139,82
Infrastructure	Resurface parking lot along Taft, east of Hardin (~1800 SY)	\$100,00	0			\$3,239,8
Central Plant	Cooling tower basins: recoat/re-epoxy all. Need in 1-2 yrs. ~\$25K	\$25,00	D			\$3,264,8

		Proje	ects Status	
ID	Task Name	Start	Finish	2013 2014 2015 NDJFMAMJJASONDJFMAMJJASONDJFMAMJJ
1	Museum Renovation	Fri 2/15/13	Mon 10/13/14	
2	Design	Fn 2/15/13	Mon 4/22/13	100%
3	Abatement	Mon 3/11/13	Fn 4/12/13	= 100%
4	Bid	Tue 4/23/13	Tue 5/14/13	= 100%
5	Construction	Wed 5/15/13	Fri 8/2/13	100%
6	HVAC & exterior lighting replacement	Mon 6/3/13	Fri 11/1/13	100%
7	Misc (furniture, scissor lift, scrubber, appliances)	Mon 6/3/13	Fri 1/3/14	100%
8	Hardware	Mon 5/12/14	Mon 10/13/14	85%
9				
10	Joe B. Hood Research Lab at Dalquest	Thu 10/10/13	Fri 5/22/15	VV
11	Phase 1 - Small building & infrastructure	Thu 10/10/13	Fri 11/28/14	
12	RFQ development	Thu 10/10/13	Fri 11/22/13	— 100%
13	Firm selection	Mon 11/25/13	Fri 12/13/13	— 100%
14	Proposal	Mon 12/16/13	Fri 2/21/14	100%
15	Design (Original completion=6/9/14)	Mon 2/24/14	Tue 6/24/14	100%
16	Construction (Original completion=10/27/14)	Wed 6/25/14	Fri 11/28/14	65%
17	Phase 2 - Large building	Mon 9/15/14	Fri 5/22/15	
18	Construction	Mon 9/15/14	Fri 5/22/15	20%
19				
20	Museum External Improvements	Mon 3/3/14	Fri 3/6/15	
21	Parking and roadway	Mon 3/17/14	Fri 3/6/15	
22	Design	Mon 3/17/14	Fri 6/13/14	100%
23	Bid	Mon 6/16/14	Fri 8/8/14	100%
24	Construction	Mon 8/11/14	Fri 3/6/15	100%
25	Pavilion	Mon 3/3/14	Tue 3/3/15	
26	Design (Original completion=6/20/14)	Mon 3/3/14	Wed 7/30/14	100%
27	Bid (Original completion=8/15/14)	Thu 7/31/14	Wed 9/10/14	100%
28	Construction	Thu 9/11/14	Tue 3/3/15	20%
29				
30	Landscape Improvements (Mustangs Walk)	Mon 3/17/14	Fri 1/30/15	
31	Design, master planning	Mon 3/17/14	Fn 6/6/14	100%
32	Detailed civil design	Mon 6/9/14	Fri 8/1/14	100%
33	Bid	Mon 8/4/14	Fri 9/12/14	100%
34	Construction	Mon 9/15/14	Fri 1/30/15	— 15%
35	P P M P M P M P M P M P M P M P M P M P			
36	Football Administration	Mon 4/21/14	Mon 12/1/14	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
37	Abatement	Mon 4/21/14	Fri 5/2/14	a 100%
38	Design (Original completion=6/20/14; location changed)	Mon 5/5/14	Fri 8/1/14	100%
39	Bid	Mon 8/4/14	Fri 10/3/14	
40	Construction	Tue 9/2/14	Mon 12/1/14	60%

Status of Board-Approved Construction Projects

Project	BOR Project Approval Date	Architect/Engineering Firm Approved	BOR Approved Project Budget	Encumbered/ Spent Dollars	Additional Projected Costs	Total Project Cost	Over/Under Budget
Museum Renovation	2/15/2013	1/17/2006 Bundy, Young, Sims, & Potter Local Vendor	\$755,440	\$745,519	\$0	\$745,519	\$9,921
Joe B. Hood Research Lab at Dalquest	2/15/2013, 2/14/2014	2/14/2014 Antila & Bundy, Young, Sims, Potter Regional Vendor Teamed With Local	\$850,000	\$787,162	\$62,838	\$850,000	\$0
Museum External Improvements	2/14/2014	1/17/2006 Bundy, Young, Sims, & Potter Local Vendor	\$850,000	\$804,251	\$45,749	\$850,000	\$0
Football Administration	5/9/2014	MSU Facilities Services	\$350,000	\$294,179	\$55,821	\$350,000	\$0

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Facilities Services 3410 Taft Boulevard Wichita Falls, Texas 76308-2099 o 940.397,4648 f 940.397,4859

Construction Projects Status Report – Item 15-11

Projects completed since August 2014 Board of Regents meeting include:

- 1. FERGUSON 302 ADA UPGRADES AND 302A OFFICE CREATION (\$30k).
- 2. CARPET REPLACEMENT IN MOFFETT CIRCULATION AREA (\$59k).
- 3. FAIN FINE ARTS STAGE FLOOR ABATEMENT AND REPLACEMENT (\$54k).

Ongoing projects:

FAIN FINE ARTS THEATER DIMMING SYSTEM REPLACEMENT: - \$250k

- Obsolete lighting control system in the auditorium being replaced.
- PO for design has been issued, bid in spring, construction in early summer.

WIGWAM TRAIL RECONSTRUCTION & DRAINAGE IMPROVEMENTS: - \$185k

- Remove and replace roadway surface on Wigwam Trail between Moffett and Bolin.
- Improve drainage in area.
- Design initiated, bid in spring, construction over the summer.

EXTERIOR STAIRCASE REPLACEMENTS AT PROTHRO-YEAGER: - \$170k

- All four staircases have significant corrosion and need to be replaced to ensure the safety of the users.
- Design has been initiated with plans to bid in the spring and replace over the summer.

HARDIN PHONE SWITCH GENERATOR & SWITCHGEAR INSTALLATION: - \$150k

- Provide backup power to the campus phone system; would fail in a power outage.
- Replace antiquated electrical switchgear feeding power to the building.
- Scheduled for installation during spring break 2015.
- Bid process completed and has been awarded to Peirce Electric.

ROOF REPAIRS DESIGN: - \$100k

- May 2013 hail storm damaged most campus roofs at a cost of \$2.5 MM.
- State Office of Risk Management has issued a report and began forwarding disbursements for the claim.
- RFQ for design firm issued, firm selected, and PO issued to complete design/bid documents.

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ELECTRIC METERS AND MONITORING SOFTWARE INSTALLATION: - \$60k

- Installation of hardware to continuously monitor the electrical energy use in the following buildings: Dillard, Moffett, Bolin, Bridwell, Central Plant, Hardin, Ligon, McCoy, Protho-Yeager, Fain Fine Arts, Clark Student Center, Killingsworth/Pierce, McCullough-Trigg, Fain Hall.
- PO issued; equipment is on order.

MOFFETT LIBRARY FEASIBILITY STUDY: - \$30k

- Investigate space management options to improve the efficiency of the collection.
- Final report delivered in October with recommendations for an information commons area, a knowledge market area, and additional social spaces.

ADDITIONAL PROJECTS <\$100k:

Project in process scheduled for completion during the winter include:

1. Akin Auditorium backstage dressing room refurbishment (\$30k).

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Academic and Student Affairs Committee

Membership Lynwood Givens, Chairman Kenny Bryant Tiffany Burks Sam Sanchez

Reading and Approval of Minutes

15-15. The minutes of the Academic and Student Affairs Committee meeting August 7, 2014, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 15-15</u>.

Faculty Report

15-16. A report will be presented by a representative of the MSU Faculty Senate.

Staff Report

15-17. A report will be presented by a representative of the MSU Staff Senate.

Student Government Report

15-18. A report will be presented by a representative of MSU Student Government.

Athletics Report

15-19. Information will be presented concerning athletics at Midwestern State University.

Enrollment Report - Fall 2014

15-20. Information regarding enrollment will be presented. The enrollment report for the fall 2014 semester is shown as <u>Attachment 15-20</u>.

December 2014 Graduating Class

15-21. The administration will recommend approval of the list of candidates for December 2014 graduation with the provision that they meet all requirements as prescribed by the faculty and administration (see <u>Attachment 15-21</u>).

Addition of Degree Program - Master of Science with a Major in Geosciences

15-22. The administration will recommend the addition of a Master of Science degree with a major in Geosciences, providing two pathways for completion: 1) a five-year path leading to a combined Bachelor of Science/Master of Science with a major in Geosciences; and 2) a two-year traditional Master of Science degree for those holding a Bachelor of Science degree in geology or related fields (see <u>Attachment 15-22</u>). This program will provide greater job and salary opportunities for MSU graduates. All of the major oil and gas companies require new hire geologists to have earned the Master of Science or doctorate degree. The same holds true for the majority of large and medium size independent oil and gas companies. The smaller independent oil and gas companies will hire graduates with baccalaureate degrees as geological technicians, but will not generally hire them as geologists. The annual salary difference between the geologist and geological technician positions is currently \$40-50,000.

Addition of Certificate Program in Petroleum Engineering

15-23. The administration will recommend the addition of a certificate program for postbaccalaureate students who have earned a Bachelor of Science in Mechanical Engineering Degree (BSME). The addition of this certificate program requires the addition of five courses and is recommended to expand employment opportunities for students in the petroleum engineering field.

Addition of 4-8 Generalist Teacher Certification and Change to Secondary Teacher Certification Grades

15-24. The administration will recommend the addition of 4-8 Grades Generalist Teacher Certification. This program will enable more employment opportunities for teachers to be highly qualified in compliance with the federal "No Child Left Behind Act" program. The administration will further recommend a change to Secondary Teacher Certification Grades 8-12 as mandated by the Texas Education Agency (TEA).

Core Curriculum

15-25. The university's 42-hour Core Curriculum was approved by the Board of Regents in August, 2013 and was subsequently approved by the THECB. The administration will recommend the following courses for inclusion in the MSU core, increasing student options for selection of classes in various disciplines.

Under Component Area Option (CAO) Cultural & Global Understanding HSHS 1013. Global Health & Wellness

Under FCA Language, Philosophy, & Culture ENGL 2623. Survey of American Literature II

Dual-listed under Language, Philosophy, & Culture, and Cultural & Global Understanding HUMN 2013. Humanities: The Ancient World HUMN 2023. Humanities: Medieval Cultures HUMN 2033. Humanities: Renaissance through Realism

Under Language, Philosophy, & Culture PHIL 2133. Political Philosophy PHIL 2213. Eastern Philosophy & Religion PHIL 2223. Feminist Philosophy PHIL 2333. Philosophy of Religion

Following approval of the Board of Regents, the courses will be submitted to the THECB for review and approval.

MSU Policies and Procedures Manual Changes

15-26. Changes to the MSU Policies and Procedures Manual will be recommended for approval as summarized below.

- a. <u>Policy 3.135, Faculty Sick Leave</u> modifications will be recommended related to the process of reporting faculty sick leave (see <u>Attachment 15-26a</u>).
- Policy 3.138, Absence from Duty- modifications will be recommended related to the process of reporting faculty leave (see <u>Attachment 15-26b</u>).
- <u>Policy 3.216, Staff-Termination Discharge</u> minor changes will be recommended owing to the use of new Electronic Personnel Action Forms (see <u>Attachment 15-</u> <u>26c</u>).
- d. <u>Policy 3.217, Employee Leave Policies</u> minor changes will be recommended related to leave reporting for employees (see <u>Attachment 15-26d</u>).
- Policy 3.313, Vehicle Operator's License Requirement changes to this policy will be recommended regarding on-campus driving privileges for employees under the age of 21 (see <u>Attachment 15-26e).</u>
- f. <u>Policy 3.326, Personnel Records</u> changes will be recommended to bring the policy up-to-date with university practice and state and federal requirements (see <u>Attachment 15-26f</u>).
- g. <u>Policy 3.330, Student Employment</u> changes will be recommended to bring the policy up-to-date with university practice and state and federal requirements (see <u>Attachment 15-26g</u>).
- <u>Policy 3.347, Dependent Education Assistance Program</u> a modification will be recommended to bring the policy in line with university practice (see <u>Attachment 15-</u> <u>26h</u>).

Tenure

15-27. The administration may make recommendations concerning the awarding of tenure.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE ATTACHMENTS

Enrollment Report

Fall 2014

	<u>2013</u>	2014
Beginning Freshmen	817	813
Re-enrolling Freshmen	358	468
Sophomore	991	1,011
Junior	1,175	1,095
Senior	1,852	1,757
Post-Baccalaureate	75	58
Graduate	<u>_602</u>	_672
TOTAL ENROLLMENT	5,870	5,874
SEMESTER CREDIT HOURS	67,445	67,275

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Candidates for Degrees

December 13, 2014

DILLARD COLLEGE OF BUSINESS ADMINISTRATION

Master of Business Administration

Marqui Chantell Hodges Ulrike Maronde Shannon Renee Rutledge

GORDON T. AND ELLEN WEST COLLEGE OF EDUCATION

Master of Arts

- Victoria Renae Armstrong Kayla Rose Gilbert Curtis Henry Hampton, Jr. Yonel Yonica Hunte Donald Frank Keck Amy Elizabeth McKim Kristi Nicole Morrow Traci Lee Moser Keisha Sharma O'Marde
- Lindsay Lea Robinson Elizabeth Ann Rogers Hilary Nicole Stone Brandilyn Nichole Strickland Charis M. Thomas Leann Michelle Fulfer Venable Michael Dujon Webbe Nancy Lee White

Master of Education

Jaime Elaine Grieco Anderson Karen C. Ashorn Tristan Alleyne Browne Elizabeth Jonette Carter Lina Marie Clark Matthew Ryan George Jeff David Harris Cynthia Frazier Honkomp Miranda Nicole Jones Jamie Lyn Kohl Kenny

Elizabeth Leilani Matts Augusta Jean Nelson Heather Dawn Parker Janice Darlene Fulfer Piper Mario Angel Ramirez Shera Denise Rasmussen Norma Elisbet Rodriguez Pamela Rhea Rushing Christel Snyder Shahan Tammi Davett Trevino

ROBERT D. AND CAROL GUNN COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES

Master of Health Administration

Roland Cavazos Cory Lynn Cisco James Gordon Farr Shanelle C. McIntyre Swathi Nimmala Elene C. Paryag

Master of Public Administration

Daniel Odell Basham Billy Bruce Dixon II Jeremy French Rafael Rodriguez

Master of Science in Exercise Physiology

Little Joseph McKane Rogers

Master of Science in Nursing

Chasity Deanne Lynch

Lucas S. L. Araujo Gwen Nicole Carrizales Wei Chong Chiu Robin Tyson Eastland Samantha Ann Fannin Danielle M. Gonzalez Deborah Ann Hernandez Jessica Marie Moore Lindsy Jordan Prentice Larry Darnell Surratt Samantha Johnson Thurman

PROTHRO-YEAGER COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Master of Arts

Jason Jack Byas Rachael Maxon Navauda Sharee Miller Bradley Jason Morris Minqi Pan Jasmine Victoria Patrick

COLLEGE OF SCIENCE AND MATHEMATICS

Master of Science

Swati Gurbhele

Erin Christie Nimetz

DILLARD COLLEGE OF BUSINESS ADMINISTRATION

Bachelor of Business Administration

Gregory Brian Allen Shennel K. Arthurton Gabriel Antonio Baca Soto Ashley Marie Benavides Hannah Jo Blasdel **Billy Jack Brown** Kathryn Augusta Brown William Alderfer Burke James A. Byerly **Carlos Anthony Castillo Ricardo** Castro Kristin Jean Chartier-Martinez Wendy Ann Sims Coker Octavia Lynne Collins Theodore Lorraine Copeland III Alicia Briana Coronado Lucas Allen Crabtree Mary Marguerite Dallas Nicole Marie Darby Auguste Burgundee Denton Ariel Alyssa Douglas Talin Dane Elliott Jonathan Paul Evans Kosygin A. Frederick Wendy Frederick Natalie Lynn Glass Jacob Ryan Glover Abraham Bolaños Gomez Lizet Gonzalez Philip Len Gryseels Chelsea Lauren Halford **Tarel Jamihl Harvey** Nathan Jeremy Hatzfeld Jayla Brenae Jordan Clarence Allen Keksi Gina Hoang Le

Jeremy Mark Leguen Denyelle Lea Lobo Nadeesha Dilhani Malwaththa Mohotti James Nicholas Matheson Jeremy Daniel Morrow Ernest Albert Mrugalski Taibo Mu Keith Allen Mussachio Alec Wesley Norris Kennedy Otieno Odera Samuel Okudjeto Matthew Lee Osburn **Colter Charles Parish** Cherdon Jamal Parry Tanner Ross Parsons Tammie Sue Perry Macy Nicole Rainbolt **Richard Patrick Randall** Teresa Lynn Redding Stephen Alan Reynolds, Jr. Jonathan Herbert Ridinger Spencer Bryce Riley Amy Beth Robbins Josue Antonio Rojas Ruth L. Ross Robyn Marie Rusert Mindy Lynn Schroeder Anthony Gilbert Sequera Cody Wade Smith Mendi Crook Smothermon Jaiden Allin Taing Danielle Crystal Thomas Janet Vargas Christopher William Vellekamp Linda Debbie April Watkins

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GORDON T. AND ELLEN WEST COLLEGE OF EDUCATION

Bachelor of Arts

Jasmine Breahn Coleman Antoine Franklin, Jr. Gadrian Bert Muse, Jr. Brittany Patrice Spann

Bachelor of Science

Donna Lynn McEwen Justin Kevin Newsom **Colton Chandler Woods**

Bachelor of Science in Interdisciplinary Studies

Kaylee April Banks Melanie Shea Braune **Rachel Evan Castro** Allison Elizabeth Cobb Katelyn Rebecca Corcoran Jordan Lea Darnell Lacey Duke Davis Ashley Dawn-En Ehirim Meghan Marie Folkening Anais Goral Sunni Jeanne Gregory Samantha Leigh Groves Donna Ann Vieth Hall Elizabeth Gayle Hintermeier Keely Danielle Jenkins **Shelby Paige Jones** Sara Jean Kassab

Karli J'Nae Kendall **Rainie Michelle Lotsey Bethany Danielle Martinez** Whitney Diane McCullough Kallie Nicole Montgomery Sarah Elaine Myers Malachi Macaranas Naef Miranda Page Nutt Britney Lenay Martin Prickett Brittany Lynn Ratliff Jillian Carroll Renner Megan Rose Reyna **Raquel Rivas** Merideth Ray Selvidge Latisha Kay Short **Bobby Ann Zeller Smith**

LAMAR D. FAIN COLLEGE OF FINE ARTS

Bachelor of Arts

Alyssa Anne Biere Mello-Dee Ann Capps Mary Elizabeth Cuba Samantha Nicole Forester Shelby Bethann Hicks Miguel Angel Jaime Dinalee Dianne Peterson Jahmal Cortez Rickman Lauren Alisabeth Roberts Trey Jackson Slusher

Bachelor of Fine Arts

Jesse Marie Baggett Nicholas Alan Bourgeois Shandi Louise Bowsher Melody Marie Campos VcMor C. Eligwe Katie Marie Hamilton Nicole Modesta Kutzer Leona Sandiford Jacob Michael Starkey

Bachelor of Music

Zachary David Brasfield Andrew John Checki Richard Charles Heussner Joni Jay Pierre

ROBERT D. AND CAROL GUNN COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES

Bachelor of Science in Athletic Training

Casandra Danielle Castro

Adam Scott Olson

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Patrick Lloyd Allen Emily Nicole Billings Jameson Hunter Brooks Jimmy Dwayne Burton Eric Anthony de la Cerda Kirsti Kay Degelia Lillian Danielle Gomez Morgan Lane Guajardo Jonathan Conner Heil Megan Amanda Howdeshell Amber Rose Izaguirre Michael Brandon Jones Valeria Adriana Perez Cynthia Ramirez Ryan Kent Rhodes Jacy Denise Shaw Donald Mark Strange III Scott Francis Thibodeau Cameron Blaine Williams Mary Angela Williamson

Bachelor of Science in Exercise Physiology

Eric Edward Glad	Kaitlin Marie Lehenbauer
Abigail Gonzalez	Lindsay Lee O'Donnell
Kimberly Rence Jerrick	Colton West Spikes

Bachelor of Science in Nursing

Josephine Adusei Chidera Nneka Agolue Bernard Nkemaka Asonganyi Amy Celeste Atkeisson Aimcé Lynn Bilbrey Elise Marie Bocanegra Brooke Alaine Bolf Katherine Marie Bruner Elisa Nicole Mercado Buster Lucia Castro Kristen Renee Chancellor Bettcy P. Cherian Alyssa Dillman Cooper **Kimberly Michelle Davis** Arundhati Desai Berklee Re'Ann Dressler Jacob Travis Duncan Justin Dale Eckelbarger Ijeoma Ngozi Eneremadu Fasika Alemayehu Feyissa Zenebe H. Geneme Matasbya Getachew Mandip Kaur Gill Meagan LaRae Gonzales Ashley Marie Guillory Brenda Diane Brady Haile Kokeb Tadesse Haile Lisa Allison Hudspeth Saskia Nneka Iloba Mercy Itesa De'Onna Dovett Jennings Rachael N. Kimotho Pauline Wanjiru Kiragu

Isaac Osei Kuffour Emilienne Teteh Kwi Elaine Brandenburg Lambert Dai An Le Celina Macias Sharon Sara Mathew Michelle Ann Meadows Clementine Nyangara Monda Sharon Ngwasha Nchonkoh Yakum Lena Christine Neumann-Walters Raegan Kathryn Ney Anthony Minh Nguyen Kukuru Jeremiah Ngwa Melissa Bast Nist Jane Pauline Njeri Njeru Collins Ifeanvichukwu Nwafor Ashley Maocha Nyabicha Pitty Nyawira Christopher C. Ogbonna Hannan Afia Ohemeng Ohikhuare MaxGodwin Okhuoya Olufunke Deborah Oludipe Omozuwa Valentina Omigie Austin Ikem Onyedili Tara DeLaShun Pereira Jodie Marie Rivera Mbuame Mirabel Sama Shane David Statham Christi Lyn Stegall Amy Yen-Nhi Tran Abasiubong Johnson Udoka JoAnn Phillips Wolfe

Bachelor of Science in Radiologic Sciences

- Chloé Johanna Balvin Erika Jordan Butler Lisa Jane Butzer Courtney Aneise Clark Heather Cleveland Cody Wayne Cormack Drew Noble Cunningham Tricia Renee Frenza Jomon George Megan S. Johnson Justin Kyle Johnston
- Georgette Michelle Jones Sherrie T. Jones Josephat Waweru Karicho Trace Coy Kaufman Nancy J. Kotinek Chiczewski John Julian Lee Paloma Linda Love Karen Lee Jackson Martin Michael Kristopher Mitchell Christina Michelle Reily Nancy M. Rodriguez

Brandon Alexander Smith Travis Wright Stafford Charlotte Lynette Stewart Sean Lee Taylor Patrick Lamar Thomas Wanda McNeil Thomas Sherri Yvette Henry Thompson Board Agenda - November 2014 Jessica Marie Tindel Casi ShaRae Urquhart Attachment 15-21 – Page 6 Dietrich Artez Urquhart Twana Branch Wheeler Michael Andrew Woodyatt Efren Zavala Rebecca Rivette Zwakenberg

Bachelor of Science in Respiratory Care

Roxanne Marie Addison Bambi Alanis Amy D. Galvan Elliottka Eugenia Henderson Holly Lee Meo Gina Yvette Misko Heather Murphy Anna Thi Bui Nguyen Amy Arlene Schluter George S. Sutherland, Jr. Angela Healy Switzer

Bachelor of Social Work

- Atzhiri Alejandra Acosta Amanda Renee Bailey Shanique Vontae Chintsanya Itoro Collins Megan Nicole Conway Ashanti Lashea Craine Samantha Leigh Culver Jillian Natalie Farrell Michelle Rae Foster
- Sara Beth Guthrie Evelyn Hernandez Laura Christine Holliday Ashley Morgan Mims Amy Noelle Phillips Tiffany Dawn Sappington Joshua Michael Taylor Cortne Brooke Toller

PROTHRO-YEAGER COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Bachelor of Applied Arts and Sciences

Douglas Joe Andrade Alexander Edward Bastida Pierra Arielle Boardingham Charles Stephen Brock, Jr. Nicole Ann Conrad Ronny Lynn Crain, Jr. Marie Lee Davis **Kyle Kent Eddins** Joshuah Logan Ellis Stephen Anthony Faulkenbery **Robert Scott Freire** Forrest Stuart Fuxan James Herbert Hager Courtney Leeanne Hancy Lisa Lee Hubbard Maggie Denise Jarratt

Christopher W. McLaughlin O. W. Menser Brittany Elizabeth Meo Anne B. Moran Nora Gayle Nelson Samantha Nicolea Payne **Gregory Allen Pollock** Lisa Rence Reed Samy Dario Sabogal-Sanchez Matthew Bryan Scott Corbin Michael Thomas Nathaniel Bernard Vital Jeffrey Robert Ward Melissa LaRue Whitaker Richard L. Whiteley Tamara A. Wiggins

Bachelor of Arts

Erene Rahisa Abraham Devyn Le Ackerson Kasi Danae Bailey Sydney Kate Barton Patricia Marie Biera Zane Miller Busby Ashlee Dawn Cunningham Areli Rodriguez Gardea Joel Matthew Gipson Chelsey Nicole Griffin Melissa Lynn Grubb Mallory Louise Gruszynski Heather Lynn Jackson David William Kuehler II Stanley E. Kurunwune Sian Vongai Mapuvire Sonia Flor Perez Bevin Glynn Pierce Devon LeeAnn Reynolds Joseph Michael David Solis Madison Walker Stanfill Hilary Nicole Starks Marcos Nelson Suarez, Jr. Misty Dawn Ansohn Swearingen Alina Cheryl Terry Savannah Kyle Wheeler

Bachelor of Science

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Samuel Justin Carrion Steve Carter Jody L. Curren Mary Marguerite Dallas Madison Nichole Dean Shea Lynn Dickey Garrett Landry Ferris Preston Scott Franks Adrienne Sierra Howell Bailey Marie Huckins Kylie Kerr Muthoni Waseeco McIntyre Brittany Kayla Salvesen

COLLEGE OF SCIENCE AND MATHEMATICS

Bachelor of Science

Jeffrey Thomas Aree Christopher Thomas Beard Michelle C. Blount Jarret Travis Carr Jovonte Christopher Clark Phill Jaharad Cooper James Manley Denton, Jr. Kelly Anne Ferguson Raychel Kellyn Fristoe Timothy Jayson Fullagar Lauren Frances Hudson Jessica Nicole Jackson Anik J. Jarvis Christopher Adam Jones Jenson Joseph Natisha Veronica Joseph James William Knightstep Tiffiney Joleen Akeena Lake Annaliese Marie Molen Fidelis Msacky Ronald E. Nelson, Jr. Blossom Eloho Odemudia Algerr J. L. Remy Wendy Michelle Salmon Chanez Tiffany Symister Garen Jan Thomas Gloria Guadalupe Villarreal April Ann Workman

Bachelor of Science in Clinical Laboratory Science

Wendy Michelle Salmon

Bachelor of Science in Mechanical Engineering

Eguro Gabriel Makeri

Justus Nwoke

ROBERT D. AND CAROL GUNN COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES

Associate of Applied Science in Radiography

Cody Cloud Dutton

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Master of Science with a Major in Geosciences

Proposal: Implement a Master of Science degree with a major in Geosciences at Midwestern State University with two pathways for completion:

- 1. Five-year path leading to a combined Bachelor of Science/Master of Science with a major in Geosciences
- A two-year, traditional Master of Science with a major in Geosciences for those with a Bachelor of Science degree in geology or related fields. Note that students with Bachelor of Science degrees in fields other than geology may be admitted once course deficiencies are removed.

Master of Science minimum degree requirements for both pathways are identical -31 graduate credit hours and a Master of Science thesis of appropriate length and depth documenting original research.

Rationale: Many geoscience majors enter the oil and gas industry. All of the major oil and gas companies such as Chevron, Shell, BP, and ExxonMobil require new hire geologists to have a Master of Science or Doctorate degree. The same holds true for the majority of large and medium size independent oil and gas companies. The smaller independent oil and gas companies will hire graduates with Bachelor of Arts or Bachelor of Science degrees as geological technicians, but generally not as geologists. The annual salary difference between the geologist and geological technician positions is currently \$40-50K. Given the current robust hiring in the oil and gas industry and projections that this trend will continue for at least the next 5-10 years or more¹, the time seems appropriate to initiate a graduate degree with a major in Geosciences at Midwestern State University.

A five-year path leading to a combined Bachelor of Science/Master of Science Degree with a major in Geosciences offers an expense and time savings and should be very attractive to current and future undergraduates. The combined degree path will differentiate Midwestern State University from other area and Texas schools.² It is anticipated that in the initial years of the

¹ Industry hiring currently is driven by increasing demand for oil and gas worldwide and the retirement of staff hired prior to the late 1980s (the end of the last price "boom"). Normal hiring is not expected for the next 5-10 years due to the retirement "peak" (also known as the "great crew change") http://www.stantonchaseonleadership.com).

The Bureau Labor Statistics estimated that demand driven job growth between 2010 and 2020 for the geoscientist profession at 21 percent with the caveat that oil and gas price fluctuations may affect employment in that sector. This compares with an overall average of 14 percent for the U.S. economy (http://work.chron.com/pay-scale-oil-gas-geology-jobs-10067.html) The higher than average demand reflects two factors – surging industry efforts to develop unconventional shale oil and gas worldwide and industry demographics with the majority of current employees hired in the 1970s and 1980s now starting to retire.

The demand for geoscientists in the oil and gas industry is also reflected in a recent CNN article based on data from PayScale.com showing that the #2 and #7 top paying jobs in the US were petroleum geologist (median \$183,000) and geophysicist (median \$132,000), respectively. http://money.cnn.com/gallery/pf/jobs/2013/11/13/top-paying-jobs/2.html

From the American Geosciences Institute (http://www.agiweb.org/workforce/faqs/#3.3) "For instance, energy industry employment of geologists declined during the late 1980s and early 1990s. But now with stable oil prices, advanced technology, and changes in the global economy, there is increased hiring in the petroleum industry. Over the near term there will be a shortage of qualified people."

² Institutions that offer five-year combined Bachelor of Science/Master of Science degrees are limited but include Montana Tech, New Mexico Institute of Mining and Technology, Indiana University – Purdue (Indianapolis), LSU, SUNY – Buffalo, University of Miami (marine geology), Colorado School of Mines (environmental geochemistry), Montclair State (aquatic and coastal sciences), Case western (environmental geology)

combined degree path that 2-4 undergraduate students per year would be eligible to apply. This number would likely rise to 4-6 as the combined degree path becomes better known and the total number of geology majors correspondingly increases.

Access to a two-year, traditional path towards a Master of Science Degree with a major in Geosciences will appeal to those currently employed in the area as geological technicians that want to advance their careers. This path may be structured to facilitate full-time employed students to participate by offering classes late in the afternoon or early evening. Based on conversations with recent geology graduates and local oil and gas industry management, there is likely a significant number of recent Bachelor of Science graduates who want to advance their careers. It is anticipated that this pool could supply 3-4 qualified applicants per year to the two-year, traditional Master of Science degree. As the local area pool shrinks it is anticipated that MSU will attract students from outside of the immediate area so that admissions to the two year pathway will likely grow to 4-6 or more per year. The table below summarizes projected estimated growth for the two Master of Science degree pathways as well as total geoscience graduate students.

Academic Year	Estimated Annual 5 Year Combined BS/MS Path Student Admissions	Estimated Annual 2 Year Traditional MS Path Student Admissions	Estimated Annual Total MS Student Admissions	Estimated Total MS Students Supervised Annually		
2016	3	2	5	5		
2017	3	2	5	10		
2018	3	4	7	12		
2019	4	4	8	15		
2020	4	4	8	16		
2021	4	4	8	16		
2022	5	5	10	18		
2023	5	5	10	20		
2024	5	5	10	20		
2025	5	5	10	20		
2026	5	5	10	20		
2027	6	6	12	22		
2028	6	6	12	24		
2029	6	6	12	24		

There is very strong interest and community financial support to develop a graduate program in the Geosciences at Midwestern State University.

Summary Description of the Five-Year Path Leading to a Combined Bachelor of Science/Master of Science Degree with a Major in Geosciences: The combined Bachelor of Science/Master of Science Degree with a major in Geosciences allows academically focused students to earn both the Bachelor of Science and the Master of Science Degree with a major in

Geosciences in five years of full-time study. Students who meet the combined degree path entrance requirements may apply for admission to the Graduate School for the combined Bachelor of Science/Master of Science Degree with a major in Geosciences by the end of their junior year. Entrance requirements will include GPA (overall and required geoscience courses), progress towards Bachelor of Science degree, GRE scores, and letters of recommendation. Those students accepted into the combined degree path will start work to meet the Master of Science coursework and Master of Science thesis requirements in their fourth year of study. The Bachelor of Science degree portion will include 120 credit hours as per the University Undergraduate Bulletin and the Master of Science Degree portion will consist of 31 credits of which up to six credit hours may be for Master of Science thesis research and 19 credit hours must be approved graduate level (4000/5000/6000) courses including the Geoscience Graduate Seminar. Participation in the Geoscience Graduate Seminar (one credit hour per semester) is required. The allowed maximum for graduate credit from approved 3000/4000 level courses is six credit hours. Note that students are limited to four graduate credits for the Geoscience Graduate Seminar as they pursue their degree. The Master of Science thesis must be of an appropriate length and depth detailing original research in an applicable subject area. The Master of Science thesis must be publically presented and defended before the Graduate Advisory Committee. It is anticipated that there would be several primary focus areas for graduate study. Based on current faculty areas of expertise, these foci include:

- 1. Petroleum geology
- 2. Igneous and metamorphic petrology
- 3. Sedimentology, stratigraphy, and paleontology
- 4. Environmental geosciences

Students who are admitted to the combined degree path in the Geosciences may opt out in their fourth year and receive the Bachelor of Science degree provided that all requirements for the Bachelor of Science degree in the Geosciences have been satisfactorily completed. It is estimated that the five-year path to the Bachelor of Science/Master of Science Degree with a major in Geosciences will reduce the overall cost to the student.

Summary of a Traditional Two-Year Master of Science Degree with a Major in

Geosciences: The traditional two-year Master of Science degree with a major in Geosciences will require 31 graduate credits of which at least 19 credits must be approved graduate level (4000/5000/6000) courses. Six credit hours are allocated to Master of Science thesis research. Participation in the Geoscience Graduate Seminar (one credit hour per semester) is required each semester. Note that students are limited to four graduate credits for the Geoscience Graduate Seminar as they pursue their degree. The allowed maximum for graduate credit from approved 3000/4000 level courses is six credit hours. The student must also complete a Master of Science thesis of appropriate length and depth detailing their original research in an applicable subject area. The student will be required to make a public presentation summarizing the original research and results as well as defend the thesis before the Graduate Advisory Committee. Admission requirements to the traditional two-year Master of Science with a major in the Geosciences include three letters of recommendation and satisfactory GPA and GRE scores. Graduate tuition rates will apply to students in the traditional two-year Master of Science graduate degree path in the Geosciences.

Resource Allocation: At least one additional faculty will be needed to enable an increased number of 4000/5000/6000 level courses as well as provide adequate supervision of the anticipated number of graduate students. The maximum number of graduate students that could be adequately supervised and mentored by a full time faculty member is 2-4, depending on the specialty and focus of the research. An additional faculty member will be needed to provide graduate student supervision and additional courses in their focus areas. The additional faculty will be needed in the first two years of the graduate program. A second faculty member may be needed within four years, particularly if growth exceeds projections shown previously.

The four current faculty members provide 4000 level courses in petroleum geology, groundwater hydrology, sedimentology, stratigraphy, and economic geology. The four current faculty members could provide additional 4000/5000/6000 level courses in a variety of areas including geochemistry and geochemical modeling, petroleum reservoir modeling, advanced igneous and metamorphic petrology, carbonate and clastic depositional systems, oil and gas play analysis, geographic information systems (GIS) for geologists, isotope geochemistry, well logging and advanced formation evaluation, geodynamics, advanced structural geology and tectonics, geology of metallic ore deposits, and advanced data analysis for geologists. It is anticipated that 6-8 new graduate level courses by existing faculty will be needed in the first two years of the program. In addition, 1-2 graduate level courses will need to be developed by each new faculty in the early years of the graduate program. Possible new courses by existing faculty are listed in Appendix 1. Most likely, the additional faculty would have a focus on hydrology, surface geological processes, and/or geophysics.

Appropriate funding of graduate students (tuition reduction; support as TAs/GAs) will also need to be established through endowments and grants.

Additional Comments Regarding the Five-Year Path to a Combined Bachelor of Science / Master of Science Degree with a Major in Geosciences³: The combined degree path allows students to earn both the Bachelor of Science and the Master of Science degrees with a major in Geosciences within five years of study. Students who plan to complete the combined degree must apply for admission to the Graduate School and the Combined Bachelor of Science/Master of Science Degree with a major in the Geosciences by the end of their junior year. The combined degree path is academically challenging and students interested in this option are advised to review both the admission and the degree requirements well before the end of their junior year.

During the first three years, students who plan to complete the combined degree follow normal course scheduling. Those students who intend to complete the combined degree path will be strongly encouraged to take additional appropriate upper level classes (e.g. 3000/4000 level) as early as possible in their academic career as well as appropriate undergraduate research and/or independent study opportunities during their junior year. It is anticipated that undergraduate research and/or research and/or independent study may lead to or be included as a portion of their future Master of Science thesis.

³ This description is based on the five-year Combined Bachelor of Science/Master of Science Degree Program as offered by Penn State.

Students must apply for admission for the combined degree before the end of their junior year. Application deadlines will be included in the University Calendar. Students accepted into the combined degree path will be notified prior to the beginning of their senior year. Simultaneously, the student's Master of Science Advising Committee will be appointed.

During the senior year, the student will continue to follow normal course scheduling. An emphasis will be placed on completing additional upper level and graduate level coursework as appropriate. During the senior year, the student will start work on a thesis designed to meet the requirements of a Master of Science thesis as described below. Students who are admitted for the combined degree may opt out in their fourth year and receive the Bachelor of Science degree provided, of course, that all requirements for the Bachelor of Science degree have been completed.

During the student's fifth year, the student will take additional courses fulfilling the departmental Master of Science degree requirements and complete the Master of Science thesis, including a public presentation, and defend the Master of Science thesis before an appropriate Graduate Advisory Committee.

Admission Requirements

Students who wish to complete the combined degree must apply for admission to the Graduate School and the Combined Bachelor of Science/Master of Science Degree with a major in Geosciences by the end of their junior year. Three letters of recommendation by faculty members for admission to graduate studies are required. One of these letters may be from faculty outside of the geosciences. Students must complete all required academic core courses prior to admission to the combined degree path. Students should have a satisfactory overall GPA of at least 3.00 and satisfactory scores on the GRE (e.g. Verbal ≥ 150 ; Quantitative ≥ 155)⁴. Students not meeting these requirements may be admitted on a conditional basis.

All applications are reviewed by the Admissions Committee of the Combined Bachelor of Science/Master of Science Degree with a major in Geosciences and by the AVPAA and Dean of the Billie Doris McAda Graduate School.

General Combined Bachelor of Science / Master of Science Degree with a Major in Geosciences Requirements

- 1. Bachelor of Science Degree Portion 120 Credits as per the University Undergraduate Bulletin
- Master of Science Degree Portion 31 Credits of which up to six may be thesis research and 19 credits must be approved 4000/5000/6000 graduate level courses. The Graduate Seminar (1 credit hour per semester) is required. The allowed maximum for graduate credit from approved 3000/4000 level courses is six credit hours.

Master of Science Thesis Requirements for the Combined Bachelor of Science/Master of Science Degree with a Major in Geosciences

Original research in an applicable subject area and documented by a thesis of appropriate length and depth. The student will be required to make a public presentation summarizing the original

⁴ These GRE scores correspond roughly to the 60th percentile based on the GRE 2013-2014 report

research and results as well as defend the thesis before an appropriate Graduate Advisory Committee

Conflicts and/or Gaps with Existing Graduate School Policies and Processes

It is expected that additional refinement, perhaps significant refinement, of this graduate degree description and specifics in particular, will be needed to align the proposed five-year path to a Combined Bachelor of Science/Master of Science Degree with a major in Geosciences with MSU Graduate School policies and procedures.

Appendix 1 - Existing and Possible New Courses for Graduate Degree in the Geosciences

Existing Courses⁵

- Petroleum Geology (4034)
- Applied Petroleum Geology (4134)
- Groundwater Hydrology (4233)
- Sedimentology and Stratigraphy (4534)
- Economic Geology (4533)

Proposed and Potential New Courses (4000/5000/6000) by current faculty. Short descriptions of each course are in Appendix 2. CIFs are attached for the courses that will most likely be available at graduate degree start up. Asterisks mark those with attached CIFs.

- GEOS 4013 Data Analysis for the Geological Sciences (undergraduate course presented by College)*
- GEOS 4243 Geochemistry* (undergraduate course presented by College)
- GEOS 5033 Geographic Information Systems (GIS) for Geosciences*
- GEOS 5082 Special Graduate Topics in Geosciences*
- GEOS 5113 Geostatistics and Petroleum Reservoir Modeling*
- GEOS 5123 Advanced Formation Evaluation*
- GEOS 5133 Petroleum Play Analysis*
- GEOS 5323 Clastic Depositional Systems and Stratigraphy*
- GEOS 5313 Carbonate Depositional Systems and Stratigraphy*
- GEOS 5433 Advanced Structural Geology and Geodynamics*
- GEOS 6001 Graduate Seminar in Geosciences*
- GEOS 6983 Thesis I*
- GEOS 6993 Thesis II*
- Advanced Igneous/Metamorphic Petrology
- Evolutionary Paleobiology Isotope Geochemistry
- Metallic Ore Deposits
- Regional/North American Geology
- Techniques of Analytical Geochemistry
- Volcanology

⁵ Does not include 3000 level courses in the current catalog that could be approved for graduate credit.

Appendix 2 – Proposed and Potential New 4000/5000/6000 Course Descriptions (* indicates CIF)

GEOS 4013 Data Analysis for the Geological Sciences*

This course focuses on using univariate and multivariate statistics to address geologic problems, and interpreting and understanding data as presented in the scientific literature. Basic concepts in elementary statistics (p-values, distributions, hypothesis testing) will be reviewed with a geologic viewpoint. Advanced topics will be applied to geologic examples, and include matrix algebra, eigenvectors, regression, non-parametric resampling, spatial analysis, ordination methods, and multidimensional scaling. Examples will be taken from various geoscience subfields, and students will apply their understanding to both original projects and previously published work. Analyses will be performed in the "R" software environment, designed for statistical applications.

Prerequisites: STATS 3573 or the approval of the instructor 3 (3-0)

GEOS 4154 Natural Hazards and Disasters

This course will enable the student to 1) understand the scope and impact of natural hazards and disasters 2) recognize the difference between hazards and disasters and 3) understand how the expanding human footprint is leading to an increase in natural disasters. The laboratory sessions utilize geospatial technologies (Geographic information systems/GIS and remote sensing software) enabling students to develop mapping and modeling expertise and apply it to the study of diverse geological and atmospheric hazards including earthquakes, volcanoes, landslides, floods, storms, wildfires, and climate change.

4 (3-2)

GEOS 4143 Volcanology

This class covers the nature of volcanic processes and products, including eruptive styles, edifices, and structures, modern and ancient. The course includes analysis of the products of igneous, volcanoclastic, and hydrothermal activity. In addition to the general nature of volcanism, the class examines the evolution of specific eruptive centers and volcanic fields, with an emphasis on modern techniques of evaluation, assessment, and eruption risk. 3 (3-0)

Prerequisites: GEOS 3234 or the approval of the instructor

GEOS 4243 Geochemistry*

This course covers thermodynamics and kinetics as applied to earth systems, over a range of conditions relevant to the Earth's interior and its surface, with emphasis on the hydrosphere and lithosphere. The course examines speciation and phase stability in aqueous solutions, and pressure-temperature-composition relationships as applied to diagenesis, hydrothermal systems, metamorphism, and magmatism. Students will learn to use the software package Geochemist's Workbench (GWB) to assist in constructing and understanding phase diagrams and reaction modeling.

Prerequisites: CHEM 1243 or CHEM1253, GEOS 3534 and STATS 3573 or the approval of the instructor

3 (3-1)

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GEOS 4253 Isotope Geochemistry

This course is an overview of the geologic use of isotopic systems. It covers geochronology using radioactive decay series, including U-Th-Pb, Sm-Nd, K-Ar, Re-Os, and Lu-Hf, U-series disequilibrium, fallout isotopes such as 137Cs, and cosmogenic isotopes such as 10Be, 26Al, 14C and 36Cl. The course covers radiogenic and stable isotopes as applied to the evolution of the crust and mantle, stable isotopes (e.g. sulfur, carbon, hydrogen, oxygen) as applied to geothermometry, ore petrogenesis, paleontology, and the global climate system. 3 (3-0)

Prerequisites: CHEM 1243 or CHEM1253 or approval of the instructor

GEOS 4413 Regional/North American Geology

This course is an examination of the assembly of Texas and North America over time, beginning with the developments of the Granite-Rhyolite Terrane and Texas Cratons, Grenville deformation and the formation of Rodinia, formation of the southern Iapetus ocean and associated rifting, early Paleozoic marine deposition and sequential western (Antler, Nevadan, Klamath, Sonoma) and eastern (Taconic, Acadian), closure of the Iapetus ocean and associated orogenies (Alleghenian, Ouchita-Marathon, Ancestral Rocky), late Paleozoic sedimentation, Mesozoic epeiric marine incursion, Paleogene orogenic and gulf sedimentation, magmatic, and hydrothermal, and Neogene lithospheric tension, subduction, and hot-spot magmatism and deformation. The course will examine regional and narrow datasets and literature covering the events that shaped the modern continent.

3 (3-0)

Prerequisites: GEOS 3234 and 3434 or the approval of the instructor

GEOS 5033 GIS for Geosciences*

This course focuses on developing spatial analysis skills using ArcGIS software and online analysis tools. Students will learn to access and download data, integrate, analyze, and model data, create new data sets, and make maps and presentations. The course will comprise case studies and laboratory activities with diverse applications including delineation of watershed boundaries; assessing susceptibility of ground water to point- and nonpoint-source pollution; investigating global patterns and trends in natural hazard/disaster; monitoring land cover change and its potential impacts; applying topographic maps to study geomorphology; exploring patterns and types of plate boundaries; and working with geological, structural, and geophysical data with applications for geologic mapping and resource exploration. 3 (2-2)

GEOS 5082 Special Topics in Geosciences*

Review and discussion of current scientific literature and research related to a topic in the geosciences. Student will synthesize knowledge on the subject and present their findings. Discussions focus on the hypotheses, methodology, and approach of previous work, and how to apply that to the student's current thesis research.

2 (May be repeated once with consent of graduate coordinator)

GEOS 5113 Geostatistics and Petroleum Reservoir Modeling*

This course focuses on the theory and application of geostatistics and closely allied methodologies (e.g. Multiple Point Statistics or MPS) used to interpret and model oil and gas reservoirs, aquifers, and metallic ore deposits. Specific topics include kriging, sequential Gaussian simulation, sequential indicator simulation, object-based methods such as multiple point statistics, uncertainty assessment, and the use of experimental design-based workflows to build low, mid, and high case reservoir models for probabilistic assessment of recovery. The course will cover theory as well as case history examples. Students will also learn to build sophisticated reservoir models using spreadsheet and industry standard software with synthetic and actual reservoir data for both small and large petroleum reservoirs. Prerequisites: GEOS 4534 and GEOS 4034 or the approval of the instructor 3 (3-1)

GEOS 5123 Advanced Formation Evaluation*

This course will focus on petroleum and natural gas reservoir formation evaluation. The course topics include coring, "regular" core analysis, "special" core (SCAL) analysis, integrated core and well log-based analysis of formation resistivity, saturation, porosity, and lithology, advanced well logging and interpretation including the use of nuclear magnetic resonance (NMR) for fluid and permeability characterization, formation micro-imaging (FMI) for thin bed, stratigraphic, and structural (e.g. fracture) analysis, and spectral gamma ray logging for lithology and stratigraphy. Other topics include cased-hole logging, "dynamic" reservoir data acquisition and interpretation (e.g. via spinner/flowmeter logs, temperature logs), mercury injection capillary pressure (MICP) data acquisition and interpretation, the emerging field of CT image-based characterization of reservoir rocks and pore networks particularly for carbonate and shale reservoirs. Numerous case histories from a variety of reservoirs and reservoir development stages will be used throughout the course.

Prerequisites: GEOS 4534 and GEOS 4034 or the approval of the instructor 3 (3-1)

GEOS 5133 Petroleum Play Analysis*

This course concerns petroleum and natural gas play analysis, with a focus on how an organicrich source rock can combine, over time, with a series of other elements to produce an economic accumulation of petroleum. The course topics include the definition of play elements, which include source, maturation, reservoir, migration, seal, trap, and timing. Additional foci include structural styles and their controls on plays, basin classification and depositional systems and their relationship to play controls, and play analysis methods. Readings will focus on case histories of global play analyses. Laboratory exercises will include seismic and well log interpretation, stratigraphic and structural analysis, and integration of data sets. Prerequisites: GEOS 4534 and GEOS 4034 or the approval of the instructor 3 (2-2)

GEOS 5213 Techniques of Analytical Geochemistry

An overview of modern analytical techniques for assessing earth materials, underscoring energy and mass spectrometric and diffraction methods used in bulk and micro-volume characterization. The course will utilize field tools for aqueous geochemistry, laser-ablation and electron beam microanalysis, and/or dissolution absorption spectrometry. It will cover principles of dissolution

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electrochemistry, energy and particle sources, X-ray, electron, and neutron diffraction, ion-, electron-, X-ray-, and laser-sample interactions, accelerator techniques including XANES, Rutherford back-scattering, cathodoluminescence and fluoresce detection and spectrometry, and particle mass discrimination. The course will examine and construct analyses based on datasets from prominent techniques.

3 (1-4)

Prerequisites: Geochemistry (GEOS 4243) or the approval of the instructor

GEOS 5233 Advanced Igneous/Metamorphic Petrology

The course examines modern petrological techniques for evaluating igneous and metamorphic systems and delves into a nuanced understanding of their products. The course reviews prominent geothermobarometric and other mineralogical assemblages, and it explores modeling techniques for evaluating phase stability and mass transfer during alteration, metamorphism, and magmatism. The course will also review laboratory and field techniques for evaluating high-temperature earth systems. The course will cover readings on current igneous and metamorphic investigations, and evaluate in each in light of plate tectonic theory and a global geochemical framework. The course will utilize computer modeling and petrographic analysis of sample sets. 3 (2-2)

Prerequisites: Geochemistry (GEOS 4243) or the approval of the instructor

GEOS 5313 Carbonate Depositional Systems and Stratigraphy*

This course covers all aspects of marine carbonate depositional systems and stratigraphy. The course will discuss characteristics of geologic and modern systems across a range of environments (shorelines, tidal flats, reefs, open shelf, deep basin etc.). Students will develop an understanding of sequence stratigraphy, identifying cycles, and the various features of the carbonate factory. Other topics include: diagenetic fabrics, ramp profiles, bioherm and reef formation, and carbonate petrology. Lecture will be supplemented by applied learning with thin sections, core, and hand samples. Concepts will be reinforced with advanced readings and discussion of carbonate-related topics including major carbonate petroleum reservoirs. Prerequisites: GEOS 4534 or the approval of the instructor 3 (2-2)

GEOS 5323 Clastic Depositional Systems and Stratigraphy*

This course covers all aspects of terrestrial and marine siliciclastic depositional systems and stratigraphy. The course will discuss characteristics of geologic and modern systems across a range of environments (deltas, lakes, shorelines, barrier islands, alluvial and submarine fans, turbidite systems etc.). Students will develop an understanding of clastic sequence stratigraphy, identifying cycles, and the mechanisms responsible for deep-water sedimentation. Other topics include: paleoclimate reconstruction, gravity flow processes, water-rock interactions, subsurface applications, and siliciclastic petrology. Lecture will be supplemented by applied learning with thin sections, core, and hand samples. Concepts will be reinforced with advanced readings and discussion of topics related to siliciclastic depositional systems including major siliciclastic petroleum reservoirs.

Prerequisites: GEOS 4534 or the approval of the instructor 3 (2-2)

GEOS 5433 Advanced Structural Geology and Geodynamics*

The course will evaluate deformation processes and features in the crust and mantle, with an emphasis on structural regimes in the upper lithosphere. The course will evaluate stress regimes in reference to plate tectonic theory, and provides an overview of the application of continuum physics to deformation and related processes. These will be applied to lithospheric and asthenospheric deformation driven by geologic tension, compression, and shearing as exampled by modern and ancient rifts, tectonic basins, orogenies, subduction arcs, transforms, and crustal slumps. Students will explore examples through collection and analysis of structural measurements, geospatial and geophysical data, and computer modeling. 3 (3-1)

Prerequisites: GEOS 3234 and 3434 or the approval of the instructor

GEOS 5533 Metallic Ore Deposits

This course focuses on the formation and evaluation of the major classes of metallic ore deposits (e.g. gold, silver, copper, zinc, lead, uranium, and iron) as well as the tools used to interpret the depositional processes and conditions. Specific modules will focus on metal transport and depositional processes that produce ore deposits in igneous, metamorphic, hydrothermal, and non-hydrothermal settings. The use of fluid inclusion studies, stable and radiogenic isotope studies, and geochemical studies to interpret primary deposits and secondary/supergene deposits will be integrated throughout this case history-based course in metallic ore deposits. The course will also cover the impact of changes over time to the composition of the mantle, crust, atmosphere, and oceans of the Earth on metallic ore deposition from the Precambrian to the present.

Prerequisites: GEOS 4533 or the approval of the instructor 3 (3-1)

GEOS 5613 Evolutionary Paleobiology

This course applies quantitative statistical methods to the study of evolutionary biology in the fossil record. The acquisition, processing, and analysis of paleontological data will be stressed throughout, demonstrating the types of problems that can be addressed with information from fossils. Topics include the quantitative study of shape (geometric morphometrics), phylogenetic analysis, diversity analysis, survivorship curves, biogeographic models, time-series analysis, and biostratigraphy (graphic correlation). Laboratory work will use the "PAST" statistical package. Prerequisites: GEOS 3534 and STATS 3573 or the approval of the instructor 3 (2-2)

GEOS 6001 Graduate Seminar in Geosciences*

The Graduate Seminar in the geosciences will cover selected topics within the field of geosciences.

1 (May be repeated for credit; see below)

Graduate Seminar is offered each semester and must be taken at least four times prior to awarding either the combined Bachelor of Science/ Master of Science Degree with major in Geosciences or the two-year Master of Science Degree with a major in Geosciences.

GEOS 6983 Thesis I*

Students register for this course as soon as their thesis proposal has been approved by the Graduate Advisory Committee. The following semester they will register for GEOS 6993 Graduate Thesis II; they will continue to register for that course until completion of their degree. A combined total of 6 hours "graduate thesis" credit will be awarded towards the degree. 3

Prerequisite: Graduate Advisory Committee Approval of student's thesis proposal.

GEOS 6993 Thesis II*

Students register for this course the semester following GEOS 6983 Graduate Thesis I; they will continue to register for this course until completion of their degree. A total of 6 hours "graduate thesis" credits will be awarded towards the degree.

3

Prerequisite: GEOS 6983

3.135 Provost and Vice President for Academic Affairs FACULTY SICK LEAVE Date Adopted/Most Recent Revision: 08/04/2006

A. Eligibility

Faculty members are eligible for the accumulation of sick leave effective September 1, 1985. Leave forms must be submitted for all sick leave even though no classes are missed, if the absence occurs during the normal work day for regular employees.

B. Reporting

- If a faculty member is absent from assigned duties because of illness or accident, the faculty member or the faculty member's immediate supervisor will make arrangements to cover the faculty member's duties while he/she is absent. Within ten-(10) five (5) working days after the end of each month, a faculty sick leave form should be completed and signed <u>submitted</u> by the faculty member, routed through approved by the faculty member's immediate supervisor for signature, and returned <u>submitted</u> to the <u>Human Resources-Department Payroll</u> Department where the official sick leave records are maintained.
- 2. The same policies and procedures found in Policy 3.217 (Employee Sick Leave Policy) apply to faculty sick leave.

C. Extended Sick Leave

If a faculty member is incapacitated due to illness or accident for a prolonged period of time up to, but not exceeding, three (3) consecutive months, it shall be within the discretion of the President of the university to authorize extended sick leave with pay. For periods of illness or accident in excess of three (3) consecutive months, extended sick leave with pay may be granted by the President of the university only with prior approval of the Board of Regents, or the faculty member may request to use the university Sick Leave Pool under the provision of Policy 3.337 (Sick Leave Pooling).

D. Interagency Transfers

A state employee who transfers directly from one state agency to another shall be given credit by the receiving agency for the unused balance of the accumulated sick leave, provided that his/her employment with the state is uninterrupted.

E. Death Benefit

The estate of an employee shall be paid for one half of his/her accumulated sick leave or 336 hours of sick leave, whichever is less, when the employee dies while employed by the State of Texas. The payment shall be calculated in the same manner as if the employee had taken leave at the rate of compensation being paid the employee at the time of his/her death.

3.138 Provost and Vice President for Academic Affairs ABSENCE FROM DUTY - FACULTY Date Adopted/Most Recent Revision: 11/07/03

Any member of the instructional staff who is unable, for reasons of illness, emergency, or death in the family, to meet any class or laboratory periods will notify the relevant department chair, who will in turn notify the dean. When the absence is due to professional reasons such as educational meetings or field trips or visits to schools, the instructor will make provisions for classes during their absence which are satisfactory with the department chair and dean. A Leave Request "Leave of Absence" form is to be submitted online processed well in advance of any trip that can be anticipated.

3.216 Human Resources STAFF-TERMINATION/DISCHARGE Date Adopted/Most Recent Revision: 05/14/2010

A. Voluntary Terminations

Employees who wish to voluntarily terminate employment with the university shall submit their resignations in writing to their immediate supervisors, who shall accept and forward copies of the resignations through channels.

B. Involuntary Terminations other than for Cause

With regard to all non-faculty positions, Midwestern State University is an at-will employer and may terminate any employee at any time for any legal reason. Examples of such reasons might include, but are not limited to, lack of work or funds, or the redesign or restructuring of jobs or organizational changes.

1. Notification

Employees designated for these terminations will be provided as much advance notification as possible. The Provost and Vice President for Academic Affairs, Vice President or Department Head will prepare a written notice of the termination action and provide copies to the employee, his/her immediate supervisor, the Human Resources Department and the President.

2. Other University Employment

Affected employees who express a desire to continue employment with the university may apply for other suitable vacant positions within the university. They shall be given assistance by the Human Resources Department which will give special notice to departments having vacancies of the availability of such employees. Such employees may be appointed without the necessity of job posting as is normally required for vacant positions.

C. Discharge for Cause

Examples of discharge for cause include, but are not limited to, theft; misappropriation or unauthorized use of university funds, computer systems, confidential information, or property; unsatisfactory performance; excessive absenteeism or tardiness; insubordination; or behavior which causes discredit to the university.

1. Prior Consultation

Discharge for cause actions should not be accomplished without prior consultation with the Director of Human Resources and the approval of the Provost and Vice President for Academic Affairs or appropriate Vice President. If the immediate supervisor feels it is improper to leave the employee on duty until such approval can be obtained, the employee may be placed on suspension.

2. Notification

Whenever possible, the employee's immediate supervisor will arrange a meeting and personally notify the employee of the termination action. The Provost and Vice President for Academic Affairs or appropriate Vice President may prepare a written notice of the termination action and provide copies to the employee, immediate supervisor, President and Human Resources Department.

D. Personnel Transaction Form Electronic Personnel Action Form

An <u>Electronic Personnel Action Form (EPAF)</u> Personnel Transaction Form (PTF) must be prepared and completed <u>submitted</u> by the employing department when an employee terminates employment for any reason (voluntary, involuntary, discharge, retirement, etc.).

E. Final Clearance

Upon notification of a termination action by receipt of the <u>Electronic Personnel Action Form (EPAF)</u> Personnel Transaction Form (PTF), the Human Resources Department will schedule the final clearance

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Attachment 15-26c – Page 23 university office and building keys, Campus Card ID, parking hang tag, uniforms, and all other university property under their control. The employee's supervisor will complete a *Supervisor's Evaluation Form* immediately following the employee's final clearance procedures and forward it to the Human Resources Department. Authorization to hire replacement personnel will be in accordance with Policy 3.212 of this *Manual.*

3.217 Human Resources EMPLOYEE LEAVE POLICIES Date Adopted/Most Recent Revision: 04/16/2012

A. Definition

1. Regular Employee

A regular employee eligible for leave under this policy is defined as one who is employed in a benefits-eligible position to work one-half time or more for four-and one-half months or more within a school year at a rate of pay comparable to a similar full-time position. Positions which require student status as a condition of employment are excluded.

- 2. This policy applies to all regular employees with the following exceptions applicable to academic employees:
 - Faculty members with appointments of less than 12 months are excluded from section D.
 - b. Faculty members regardless of appointment period are excluded from sections F2, J, K. and L.

B. Time Sheet/Leave Records Report

Each regular employee, as above, must submit a monthly Employee's Time Sheet and or Leave <u>Report Record</u> to the Human Resources Department <u>Payroll Department</u> by the fifth working day of the month following the month reported. This time sheet/<u>leave report</u> must show periods worked and/or absent and a record of accrued vacation and sick leave at the end of the month reported. The employee's immediate supervisor is responsible for the accuracy of the time sheet/<u>leave report</u>. The time sheet/<u>leave report</u> is the official document required for payment of state funds.

F. Emergency Leave

The president of the university may make a determination on reasons for emergency leaves and shall grant an emergency leave when in his or her determination the employee shows good cause for such leave. Emergency leave, when approved, will be considered an excused absence and be shown on the employee's time sheet in the <u>"Emergency-Leave"</u> <u>"Closed" section.</u> column under leave time used. Employees who are on approved annual leave during an emergency closure of the university will have their use of annual leave changed to emergency leave.

3.313 Business Affairs & Finance VEHICLE OPERATOR'S LICENSE REQUIREMENT Date Adopted/Most Recent Revision: 08/08/14

A. General Requirement

University employees transporting passengers must possess a valid Texas driver's license appropriate for the type of vehicle being driven. Passengers in university-owned vehicles may be transported only by university employees 21 years of age or older who are acting within the scope of their employment and who are being compensated for such duty. Exceptions to the minimum age requirement can be requested in writing to the Associate Vice President for Facilities Services. Such individuals will be limited to on campus driving only and without passengers. Employee supervisors are responsible for ensuring the validity of the driver's licenses of any employee appointed by them to drive university vehicles on official business and/or transport passengers.

3.326 Human Resources PERSONNEL RECORDS Date Adopted/Most Recent Revision: 08/04/2006

A. General

Each employee, the employee's supervisor, the employee's senior administrator, <u>the</u> <u>Payroll Department</u>, and the Human Resources Department are jointly responsible for accurate records of such items as time worked (time sheets<u>/leave reports</u>): leaves of absence for sickness, vacation, or without pay; annual staff performance reviews and other pertinent facts regarding the employee's efficiency and responsibility as may be applicable for faculty and/or staff employees. The Human Resources Department will conduct required new employee orientation to provide faculty and staff with useful information pertaining to benefits and requirements of state employment.

B. New Employees

New employees must provide a Social Security number and have a completed employment form (<u>Electronic Personnel Action Form (EPAF)</u> a Personnel-Transaction Form [PTF] for staff employees/an Employment Recommendation and faculty contract for full-time and part-time faculty members). Newly hired benefit-eligible employees must complete the following actions during the first thirty (30) days of employment.

- 1. Complete and sign a W-4 form;
- 2. Complete retirement enrollment;
- 3. Complete group health, life, and optional insurance forms as required or sign a written waiver of such group insurance;
- 4. Complete the campus directory-information form.
- Complete an I-9 Form (Employment Eligibility Verification), required within three days of employment;
- 6. Attend mandatory EEO Discrimination, Sexual Harassment, <u>Ethics, Child</u> <u>Protection, Campus SaVE Act,</u> and Safety Training;
- 7. Sign a form acknowledging receipt of the following items.
 - MSU Policies and Procedures Manual (on-line website or hard copy access);
 - b. Texas Department of Health pamphlet entitled "Aids in the Workplace";
 - c. "Political Aid and Legislative Influence Prohibited" statement;
 - d. "State Property Accounting Responsibility" statement;
 - e. "Standards of Conduct for State Employees" statement; and
 - f. "Workers' Compensation Benefits for State Employees" pamphlet;
 - g. Affordable Care Act Federal Exchange Notice
- 8. Complete any other forms required by federal or Texas State law.

3.330 Human Resources STUDENT EMPLOYMENT Date Adopted/Most Recent Revision: 05/14/2010

A. Purpose. This policy is established to provide uniform guidelines and standardized procedures for all student employment.

B. Academic Requirements for Student Employment

1. Fall/Spring Semesters

During the fall and spring semesters, an UNDERGRADUATE student must be enrolled in at least six (6) hours and have at least a 2.0 cumulative grade point average. A GRADUATE student must be enrolled in at least three (3) hours and maintain the academic standards required by the student's master's degree program.

2. Summer Terms

During the summer terms, if an UNDERGRADUATE or GRADUATE student is enrolled for at least one (1) hour, they must meet the academic requirements stated in B. 1, above. If the student is NOT registered during the summer term(s), the student must meet the following requirements:

- a. was enrolled at MSU the preceding spring semester and earned credit for the hours and grades stated in B. 1. above, or
- b. has been unconditionally accepted for enrollment for the following fall semester and meets the required academic standards.
- C. Work Hours Per Week. Student employees will normally be authorized to work no more than twenty (20) hours per week.

D. Rates of Pay

1. Minimum/Maximum Wages

Student employees who are paid an hourly rate will be paid at a rate at least equal to the current hourly federal minimum wage but not greater than the current hourly federal minimum wage plus \$3.50. Budgetary heads will have the authority to establish student wages within this range on the basis of the qualifications, experience and past work performance of the student and the needs of their respective areas and individual budgets.

2. Salary Increases

Student salary increases are not automatic with continued employment, but may be given on the basis of performance. Deans or department heads must certify that funds are available to cover the cost of salaries in excess of the minimum wage.

3. Tutors

Rates of pay for tutors will be set by individual budgetary heads according to the needs and resources of their respective programs and may exceed the current hourly federal minimum wage plus \$3.50 with approval from the designated senior administrator.

- E. Exceptions. Exceptions to the academic requirements, rates of pay, and work hour provisions may be made if approved in writing by the designated senior administrator.
 - A one semester exception to the academic requirements may be made with approval of the designated senior administrator.

2. When a student worker possesses highly specialized skills or training, the designated senior administrator may, in extraordinary circumstances, authorize a rate of pay greater than the current hourly federal minimum wage plus \$3.50.

3. An exception to the twenty-hour workweek may be made by the designated senior administrator. Foreign national students may only be granted an exception to the twenty-hour workweek during the winter break, spring break, and summer semesters per federal regulations.

F. Other Requirements

- Student employees will not be permitted to start work until after the hiring department has submitted the Personnel-Transaction Form (PTF) and received a copy of the signed PTF indicating approval to hire.
- The hiring department must instruct new student employees to visit the Human Resources Department within three business days of their start date to complete required employment paperwork. Students are required to provide Human Resources with their original Social Security card and acceptable proof of identity which verifies their eligibility to work in the United States.
- 1. Upon offer of student employment, the hiring department should direct each new student employee to the Human Resources Department to complete required employment paperwork. Student employees must provide Human Resources acceptable documents to verify eligibility to work in the United States within three business days of their first day of employment. Student employees must furnish Human Resources with an original Social Security card.
- 2. <u>The hiring department must submit an Electronic Personnel Action Form (EPAF) for all</u> student employees. The EPAF may not be originated for new student employees until mandatory paperwork has been completed in Human Resources.
- Before accepting employment, foreign national student employees must also process through the International Services Office (ISO) to verify their status and eligibility to work. Refer to Policy 3.348.
- 4. Males who are U.S. citizens between the ages of 18 and 25 must be registered with the Selective Service in order to be employed by Midwestern State University. This includes all full-time, part-time, and student employees. The Human Resources Department is responsible for verification of Selective Service Registration.
- 5. A background check is required if the position is considered security sensitive.

Policy 3.347 Human Resources DEPENDENT EDUCATIONAL ASSISTANCE PROGRAM Date Adopted/Most Recent Revision 5/13/2011

A. General

This program provides educational assistance to attend Midwestern State University for eligible dependent children of MSU faculty or staff members.

B. Eligibility Requirements

- 1. The parent/guardian of the dependent must be a current, regular faculty or staff member employed in a retirement-eligible position at MSU.
- 2. The student must meet the following definition of an eligible dependent:
 - a. Any child, regardless of age, who lives with or whose care is provided by an employee on a regular basis, if the child is physically or mentally disabled to such an extent as to be dependent on the employee for care and support, or
 - b. a child in any of the following categories who is under age 25 and unmarried:
 - 1. a natural or adopted child of the employee,
 - 2. a stepchild or foster child of the employee,
 - 3. a child (ward) for whom the employee is the legal guardian, or
 - 4. a child who is related to the employee by blood or marriage and was claimed as a dependent on the federal income tax return of the employee for the preceding calendar year and for each subsequent calendar year in which the child is enrolled in the plan. An exception may be granted if the employee can document good cause for not claiming the child as a dependent in the preceding calendar year due to unexpected circumstances that required the employee to take responsibility for the child in the current year. Exceptions will be approved by the MSU Fringe Benefits Committee.
- 3. For verification of the child's relationship to the employee, appropriate documentation, as determined by the Director of Human Resources, must be submitted to the Human Resources Department. Acceptable documents for a dependent child include a birth certificate, tax return, and/or other legal documents as appropriate.
- 4. The following criteria will be followed in determining a dependent child's eligibility:
 - a. The student must be a Texas resident.
 - b. The student must complete and submit the Free Application for Federal Student Aid (FAFSA) and provide any related verification documents as required by the Financial Aid Office.
 - c. The student must be registered for at least six (6) hours for a regular semester or three (3) for a summer term.
 - d. The student must maintain a cumulative GPA of 2.0 or above.
- 5. The faculty/staff member and dependent must not have any outstanding debt with the university, including but not limited to returned checks, tuition, student loans, fines and applicable fees, at the time the application is processed and the award is applied to the student's account.

C. Application Requirements

An Education Assistance Program application must be submitted to the Human Resources Department every semester that the dependent enrolls at MSU. A completed application and necessary supporting documentation, if not previously provided, must be submitted to the Human Resources Department on or before the appropriate semester deadline, which is the same as the final day of semester registration. This date is published in the MSU Undergraduate Catalog, the

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MSU Graduate Catalog, and the MSU Schedule of Classes for each semester, and is listed on the university's website.

D. Scholarship Authorization Process

At the beginning of each semester, the Human Resources Department will certify the eligibility of each applicant and provide a list of approved applicants to the MSU Controller's Office. The Controller's Office will determine the amount of each scholarship and forward the list to the Financial Aid Office where those students qualified for financial need will be identified. The list will be returned to the Controller's Office where a scholarship will be applied to each student's account in compliance with applicable Internal Revenue Service rules and regulations. Students with verified financial need will receive a scholarship through tuition set aside funds. Students without financial need will receive a general scholarship.

E. Explanation of Benefit

The eligible dependent will receive a scholarship for undergraduate courses equal to the amount of local board authorized tuition only. This benefit cannot be applied to previous semesters. If the student withdraws from classes, the scholarship will be adjusted according to the withdrawal refund schedule set by the MSU Controller's Office.

F. Advisory/Appeal Committee

The MSU Fringe Benefits Committee will serve as the advisory/appeals committee regarding disputes and/or application denials. All decisions of the committee shall be final unless the president of the university determines that the decision was rendered in violation of university policy. The president's decision is final.

G. Policy Review

The Dependent Educational Assistance Program will be reviewed every two years to determine the level of benefits based on available funding.

FINANCE COMMITTEE

Finance Committee

Membership Mike Bernhardt, Chairman Caven Crosnoe Lynwood Givens Jeff Gregg

Reading and Approval of Minutes

15-28. The minutes of the Finance Committee meeting August 7, 2014, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 15-28</u>.

Summaries of Financial Support 9/1/13-8/31/14 and 9/1/14-10/14/14

15-29. These reports are shown as Attachment 15-29 and will be presented as information only.

Frank and Nancy Harvey Student Development Fund - FY2014

15-30. The report concerning this fund for fiscal year 2014 is shown as <u>Attachment 15-30</u> and will be presented as a point of information only.

Redwine Quasi-Endowment Fund Report - FY 2014

15-31. The report concerning this fund for fiscal year 2014 is shown as <u>Attachment 15-31</u> and will be presented as a point of information only. Recommendations regarding the use and investment of these funds may be made.

Review and Acceptance of Financial Report

15-32. The administration will recommend the July, 2014, Financial Report for acceptance (<u>Attachment 15-32</u>), and will provide preliminary information regarding the FY 14 end of year report and the FY 15 budget outlook.

Review and Acceptance of Investment Report

15-33. The administration will recommend the fourth quarter FY 2014 investment report for acceptance (Attachment 15-33). Additional recommendations regarding the investing of university endowments may be made.

Review of Personnel Reports and Salary/Title/Position Changes in 2013-2014 Budget

15-34. The reports of personnel changes in July and August will be presented for information as shown in <u>Attachment 15-34</u>. Salary and position changes will be presented for ratification as shown below.

Current Position	Action Additional Funding		Annual Budget Increase (Decrease)	Net Current FY Actual Cost(Savings)
Two staff positions	Filled positions below budget		(\$1,278)	(\$107)
Assistant to the Dean, College of Education	Position unbudgeted	From Salary Savings	31,000	1,292
Total			\$29,722	\$1,185

Review of Personnel Reports and Salary/Title/Position Changes in 2014-2015 Budget

15-35. The report of personnel changes in September 2014 will be presented for information as shown in <u>Attachment 15-35</u>. Salary, title, and position changes will be presented for ratification as shown below. The new position was approved by the president and chairman of the board and will be presented for ratification.

Current Position	Action	Additional Funding	Annual Budget Increase (Decrease)	Net Current FY Actual Cost(Savings)
Secretary, Undergraduate Research	New position	EURECA student wages	20,916	20,916
Faculty Position, COFA – Art	Increase in contract amount	Salary savings	\$1,450	\$1,450
Faculty position	Filled position below budget.		(31,745)	(31,745)
Four staff positions	Filled positions below budget.		(12,168)	(12,168)
Carpenter II, Facilities Services	Reclassify position to Mechanic Bus Driver.		0	0
Total			(\$21,547)	(\$21,547)

Increased Faculty Promotion Salary Awards

15-36. Faculty members receive salary increases when they are promoted in rank. The rates of the salary increases were last approved by the Board of Regents beginning with the FY 06 budget as shown below:

Promotion from Instructor to Assistant Professor	\$2,000
Promotion from Assistant Professor to Associate Professor	\$3,500
Promotion from Associate Professor to Professor	\$5,000

The administration will request ratification of the following increased rates. These amounts were included in the budgets approved by the Board of Regents for FY 14 and FY 15. While the board approved salaries of faculty affected by this change, specific approval of the rates going forward is requested.

Promotion from Instructor to Assistant Professor	\$2,000
Promotion from Assistant Professor to Associate Professor	\$5,000
Promotion from Associate Professor to Professor	\$10,000

Music Fee

15-37. The administration will recommend approval of establishing a fee to provide payment for accompaniment needs for students' applied lessons and recitals. Currently, students pay out of pocket for external hires to play during weekly lessons and required recitals.

FINANCE COMMITTEE ATTACHMENTS

Summary of Financial Support Midwestern State University, MSU Foundation and MSU Charitable Trust

	9/1/2013 10/10/2013	10/11/2013 1/17/2014	1/18/2014 4/10/2014	4/11/2014 7/10/2014	7/11/2014 8/31/2014	Total Year to Date	
University Development							
Scholarships & Donations	\$ 284,079	\$ 517,458	\$ 242,830	\$ 3,718,206	\$ 540,541	\$ 5,303,114	
Gifts in Kind	\$ 18,369	\$ 5,267	\$ 951	\$ 22,319	\$ 8,798,755	\$ 8,845,660	
Grants	\$ 3,000	\$ 2,300	\$ 26,468	\$ 685,000	\$ 3,000	\$ 719,768	
MSU Endowments		\$ 23,650	\$ 175	\$ 1,145		\$ 24,970	
Contributions to Foundation	\$ 107,845	\$ 71,874	\$ 40,184	\$ 2,987,996	\$ 117,442	\$ 3,325,341	
President's Excellence Circle	-	-					
2012-2013	\$ 13,610	\$ 1,000				\$ 14,610	
2013-2014		\$ 158,341	\$ 52,341	\$ 66,491	\$ 31,247	\$ 308,420	
2014-2015		\$ 1,000		\$ 1,000	\$ 4,000	\$ 6,000	
Museum of Art	\$ 10,000	\$ 28,838	\$ 19,126	\$ 30,250	\$ 331	\$ 88,545	
Annual Fund	\$ 80,586	\$ 181,534	\$ 63,927	\$ 51,653	\$ 6,104	\$ 383,804	
Alumni Association							
2,567 (2013-2014 memberships)	\$ 6,690	\$ 2,285	\$ 685	\$ 495	\$ 2,700	\$ 12,855	
(621 lifetime members)	\$ 1,100	\$ 3,100		\$ 500	\$ 3,000	\$ 7,700	
Mustangs Athletic Club							
Cash	\$ 50,457	\$ 104,135	\$ 19,745	\$ 100,458	\$ 41,989	\$ 316,784	
Corporate Sponsors - Athletics							
Cash	\$ 16,375	\$ 49,862	\$ 14,363	\$ 11,813	\$ 3,938	\$ 96,350	
Contributed Services	\$ 98,000	\$ 69,400	1			\$ 167,400	
Fantasy of Lights	\$ 32,942	\$ 30,846	\$ 1,075	\$ 13,900	\$ 17,201	\$ 95,964	
Contributed Services		\$ 20,090		0		\$ 20,090	
Scholarship Funds from	\$ 169,571	\$ 220,604	\$ 128,019	\$ 66,250	\$ 460,814	\$ 1,045,258	
Outside Sources					_		
TOTAL	\$ 892,623	\$ 1,491,584	\$ 609,889	\$ 7,757,475	\$ 10,751,572	\$ 20,782,633	

Summary of Financial Support Midwestern State University, MSU Foundation and MSU Charitable Trust

	9/1/2014 0/14/2014	v	Total ear to Date
University Development- Scholarships, Donations	\$ 32,274	S	32,274
Gifts in Kind	\$ 1,049,307	\$	1,049,307
MSU Endowments	\$ 75	\$	75
Contributions to Foundation	\$ 5,250	\$	5,250
President's Excellence Circle			
2013-2014	\$ 17,000	\$	17,000
2014-2015	\$ 13,594	\$	13,594
Wichita Falls Museum of Art	\$ 62,830	\$	62,830
Annual Fund	\$ 90,657	\$	90,657
Alumni Association			
(2014-2015 memberships)	\$ 3,600	\$	3,600
(626 lifetime members)	\$ 1,500	\$	1,500
Mustangs Athletic Club	504		
Cash	\$ 25,510	\$	25,510
Corporate Sponsors - Athletics			
Cash	\$ 31,125	\$	31,125
Contributed Services			
Fantasy of Lights	\$ 20,095	\$	20,095
Scholarship Funds from Outside Sources	\$ 130,498	\$	130,498
TOTAL	\$ 1,483,314	\$	1,483,314

Midwestern State University Frank and Nancy Harvey Student Development Fund Status at 8/31/2014

	То			Quasi- Indowment	<u>Scholarships</u>		
Balance of Fund 8/31/2013	\$	790,703.20	\$	790,703.20			
Transferred out for Freshman Scholarships 04/30/2014				(22,786.38)	\$	22,786.38	
Scholarships Awarded		(22,786.38)				(22,786.38)	
Distribution of Earnings 08/06/2014	_	28,193.60	_	28,193.60	_		
Balance of Fund 8/31/2014	\$	796,110.42	\$	796,110.42	\$	4	

Unaudited

Midwestern State University Finance A Redwine Estate Quasi Endowment August 31, 2014

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	Totals		Redwine Endowment		dwine/Honor's Scholarships
Beginning Fund Balance, 9-1-13	\$ and the second se	s	A REAL PROPERTY AND A REAL	\$	1,126,264.54
Unrealized gain(loss) on 231 Krugerrands	(15,546.30)		(15,546.30)		-,,
Interest Earnings	283.59		19.83		263.76
Additional Estate Distribution	36,905.39				36,905.39
Transfers out to Support:					
Communication Campaign					(372,500.00)
Graduate School Operations					(50,000.00)
QEP - EURECA Undergraduate Research					(105,876.00)
Luther King Capital Management:					(100,070.00)
Undistributed Income 9-1-13			(219,980.65)		
Interest & Dividend Income			190,974.95		
Net Realized Gains (Losses)			294,588.36		
Investment Fees			(45,007.00)		
Net Income			220,575.66		
Distribution of earnings			(300,000.00)		300,000.00
Unrealized Appreciation (Depreciation)			1,213,850.91		10004000000
Net change	1,134,426.57	_	1,134,426.57		
Undistributed gains/losses	79,424.34		79,424.34		
Faculty Salaries					(6,500.00)
Fringe Benefits					(1,555.64)
Honor's Scholarships awarded					(175,650.00)
Total Net Change	823,411.95		1,198,324.44	-	(374,912.49)
Ending Fund Balance, 8-31-14	\$ 12,785,918.21	\$	12,034,566.16	\$	751,352.05



Business Affairs and Finance 3410 Taft Boulevard Wichita Falls, Texas 76308-2099 o 940.397.4117 f 940.397.4302

Jesse Rogers, President Midwestern State University

To:

Board of Regents Midwestern State University

From: Marilyn Fowler Vice President for Business Affairs and Finance Midwestern State University

SUBJECT: Financial Report – July 31, 2014

Enclosed is the unaudited financial report for Midwestern State University for the eleven months ended July 31, 2014. Total revenue for the institution, \$92.9M, is tracking 2.3% higher compared to the same period last year with largest changes realized in gifts (down \$1.7M), tuition and fees (up \$.7M), state grants (up \$.6M), auxiliary enterprises (up \$.5M) and investment income (up \$.5M). Operating expenses have increased from \$88.7M to \$93M, an increase of \$4.3M from last year. The largest portion of this change, \$1.5M, was an increase in scholarships. The institution invested heavily in providing financial aid to students to boost enrollment. The next largest increase was that of payroll related costs (\$.8M) and salaries and wages (\$.8M). The institution provided \$1M in pay increases, added several faculty positions paid by restricted funds, and had higher health insurance costs for employees and retirees. Communications and utilities decreased slightly (\$123K) due to a new, reduced- rate electric contract, and printing and reproduction (\$47K) also decreased slightly.

Schedule 2 provides a comparison of original budgets with adjusted budgets and actuals through July 31, 2013, by fund type. The comparison of budgeted total revenue shows 99.8% of revenues have been received with one month remaining in the fiscal year. Expenses are below budgeted expectations, with 81.2% expended with 91.7% of the year complete. As noted at the last Board meeting, the university expects to meet budgeted revenue, but will need about \$1.8M in budgeted reserves to cover expenses. Schedule 4 reflects the use of fund balances by fund type if all budgeted funds are spent and does not necessarily reflect the expenditure adjustments approved per the plan. This schedule also shows \$550,000 of HEAF funds being transferred into a master plan account for future projects. As of the July report, the budget plan is being closely adhered to for FY14.

Operating and Non-Operating Revenue

Operating revenues for the institution are up 3.7% from last year, with increases seen across all categories. The largest increase is seen in tuition and fees due to modest increases in the tuition and fee rates from the prior year even with a slight decrease in overall enrollment. Grant income was up over

Board Agenda - November 2014

Finance Attachment 15-32

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Dr. Jesse Rogers Board of Regents Page 2

\$900K. Grants from the Texas Higher Education Coordinating Board for student financial aid was the primary source of the increase. Educational and Auxiliary Sales and Services were also up over \$700K. This category would include the Chinese high school program, continuing education program for English by international pilots at Sheppard, and additional students in the university housing from the large freshmen class.

Non-operating revenues saw modest increases in state appropriations (\$900K total) and investment income (\$500K), but were offset by a large decrease in gifts (\$1.7M). FY13 experienced one of the best years for gift income, with the institution receiving per the FY13 Annual Financial Report, \$8.8M in gift revenue versus \$6.7M in FY12. FY14 will reflect an increase over FY12 and is trending more in-line with prior year gift totals. However, not reflected in this report are two large gifts-in-kind that were booked in August: 1) the land gift of \$485K approved at a special Board meeting in August, and 2) a large corporate software donation for the petroleum geology program valued at \$8.5M that Dr. Meddaugh discussed during his presentation to the Board also in August.

Overall, operating and non-operating revenues increased from \$90.9M to \$92.9M, a difference of \$2M, 2.3% over the prior year-to-date numbers.

Operating Expenditures

Schedule 1 shows that total operating expenses have increased from \$85.6M to \$90.1M, an increase of \$4.5M. This represents a 5.3% increase, with \$1.5M of the increase spent on scholarships. Most of scholarship funding is from restricted fund sources. The university invested in a new merit scholarship program that effectively recruited the largest freshmen class in decades. Other expenses that increased over the prior year include payroll-related costs for health insurance increases, especially for retirees. Salary and wages increased by almost \$800K due to pay increases and new positions paid from restricted funds. Professional fees and services increased by \$647K, 16.9%, from the previous year due to various new initiatives, including the Chinese recruitment program requiring payment of private high school tuition as a pass-through from students, purchase of additional bandwidth for the residence halls, and hiring a consultant to assist faculty in writing federal grants. Travel increased primarily due to the athletic playoffs and increase in the number of students participating in the study abroad program. Repairs and maintenance increased due to the higher maintenance agreement on the new telephone switch, the new directional signs installed on campus, and upholstery work done in Clark Student Center. Rentals and leases were up because of contracted overflow housing and increased rental costs for a larger study abroad program.

Schedule 2 compares eleven months of budgeted expenditures (91.7%) to actual and reflects a mixed pattern of savings/spending over expectations. Overall the university is spending well below expectations, 81.2% compared to 91.7%. The most significant savings are seen in the non-student wages and allowances with one month of summer expenses (especially summer camp expenses) still to hit. Maintenance and operations are below expectations because a large amount is in designated and

Dr. Jesse Rogers Board of Regents Page 3

1

gift funds carry-forward balances. Travel is below expectations because the study abroad expenses have not been fully paid for the summer. Utilities are also below budget with savings from the new electric contract and the water well being drilled for the football practice fields (versus purchasing city water). Capital outlay is low currently because most capital purchases occur in the summer months and/or departments carry forward funds from year-to-year to build up funds for larger capital purchases. Scholarships are high because all have now been awarded for the fiscal year.

Summary

The institution's Fiscal Year 2014 budget is tracking closely to the original plan the Board approved last August. This plan invested in strategic priorities with the use of \$1.8M in targeted reserves. The university provided \$1M in faculty and staff raises, continued an aggressive recruiting program along with a new merit scholarship program for freshmen. The institution has been fortunate to continue to receive substantial external gift and grant support of its programs. The university will emphasize additional cost containment efforts above those already instituted. At this time, it appears that net assets of the institution (a key indicator of the financial health) will increase over the prior year because of steps taken to increase revenues and control costs.

Midwestern State University Wichita Falls, Texas

Financial Report (Unaudited) For the Eleven Months Ended July 31, 2014

Compariso	Actual July, 2013 \$ 3,177,486 122,940 - 35,025 64,963 474,422 181,387 4,056,223 1,384,934	Results and Margi ided July 31, 2014	1	YTD July, 2013	<u>%</u> 39.4% 9.6% 3.6% 0.5% 1.2% 8.6% 2.3% 65.2%	<u>Page 9</u> ichedule 1 <u>Variance</u> \$ 740,927 12,505 570,131 355,931 248,703 477,016 (189,285)	% <u>Var.</u> 2.1% 0.1% 17.5% 74.4% 23.2%
Comparison For the Ele Comparative Tot: Actual July, 2014 \$ 3,330,160 (38) 124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	n of Operating F even Months En als for the Eleve Actual July, 2013 \$ 3,177,486 122,940 35,025 64,963 474,422 181,387 4,056,223 1,384,934	Results and Margi aded July 31, 2014 in Months Ended YTD July, 2014 \$ 36,494,477 8,752,800 3,831,784 834,085 1,321,777 8,318,667 1,864,526	July 31, 20 <u>%</u> 39.3% 9.4% 4.1% 0.9% 1.4% 9.0% 2.0%	YTD July, 2013 \$ 35,753,550 8,740,295 3,261,653 478,154 1,073,074 7,841,651 2,053,811	39.4% 9.6% 3.6% 0.5% 1.2% 8.6% 2.3%	\$ 740,927 12,505 570,131 355,931 248,703 477,016	<u>Var.</u> 2.1% 0.1% 17.5% 74.4% 23.2%
For the Ele Comparative Tota Actual July, 2014 \$ 3,330,160 (38) 124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	Actual July, 2013 \$ 3,177,486 122,940 - 35,025 64,963 474,422 181,387 4,056,223 1,384,934	ded July 31, 2014 n Months Ended YTD July, 2014 \$ 36,494,477 8,752,800 3,831,784 834,085 1,321,777 8,318,667 1,864,526	July 31, 20 <u>%</u> 39.3% 9.4% 4.1% 0.9% 1.4% 9.0% 2.0%	YTD July, 2013 \$ 35,753,550 8,740,295 3,261,653 478,154 1,073,074 7,841,651 2,053,811	39.4% 9.6% 3.6% 0.5% 1.2% 8.6% 2.3%	\$ 740,927 12,505 570,131 355,931 248,703 477,016	<u>Var.</u> 2.1% 0.1% 17.5% 74.4% 23.2%
Comparative Tota Actual July, 2014 \$ 3,330,160 118,400 (38) 124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	Actual July, 2013 \$ 3,177,486 122,940 35,025 64,963 474,422 181,387 4,056,223	Nonths Ended YTD July, 2014 \$ 36,494,477 8,752,800 3,831,784 834,085 1,321,777 8,318,667 1,864,526	July 31, 20 % 39.3% 9.4% 4.1% 0.9% 1.4% 9.0% 2.0%	YTD July, 2013 \$ 35,753,550 8,740,295 3,261,653 478,154 1,073,074 7,841,651 2,053,811	39.4% 9.6% 3.6% 0.5% 1.2% 8.6% 2.3%	\$ 740,927 12,505 570,131 355,931 248,703 477,016	<u>Var.</u> 2.1% 0.1% 17.5% 74.4% 23.2%
Actual July, 2014 \$ 3,330,160 118,400 (38) 124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	Actual July, 2013 \$ 3,177,486 122,940 35,025 64,963 474,422 181,387 4,056,223	YTD July, 2014 \$ 36,494,477 8,752,800 3,831,784 834,085 1,321,777 8,318,667 1,864,526	<u>%</u> 39.3% 9.4% 4.1% 0.9% 1.4% 9.0% 2.0%	YTD July, 2013 \$ 35,753,550 8,740,295 3,261,653 478,154 1,073,074 7,841,651 2,053,811	39.4% 9.6% 3.6% 0.5% 1.2% 8.6% 2.3%	\$ 740,927 12,505 570,131 355,931 248,703 477,016	<u>Var.</u> 2.1% 0.1% 17.5% 74.4% 23.2%
July, 2014 \$ 3,330,160 118,400 (38) 124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	July, 2013 \$ 3,177,486 122,940 35,025 64,963 474,422 181,387 4,056,223 1,384,934	July, 2014 \$ 36,494,477 8,752,800 3,831,784 834,085 1,321,777 8,318,667 1,864,526	39.3% 9.4% 4.1% 0.9% 1.4% 9.0% 2.0%	July, 2013 \$ 35,753,550 8,740,295 3,261,653 478,154 1,073,074 7,841,651 2,053,811	39.4% 9.6% 3.6% 0.5% 1.2% 8.6% 2.3%	\$ 740,927 12,505 570,131 355,931 248,703 477,016	<u>Var.</u> 2.1% 0.1% 17.5% 74.4% 23.2%
\$ 3,330,160 118,400 (38) 124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	\$ 3,177,486 122,940 35,025 64,963 474,422 181,387 4,056,223 1,384,934	\$ 36,494,477 8,752,800 3,831,784 834,085 1,321,777 8,318,667 1,864,526	39.3% 9.4% 4.1% 0.9% 1.4% 9.0% 2.0%	\$ 35,753,550 8,740,295 3,261,653 478,154 1,073,074 7,841,651 2,053,811	39.4% 9.6% 3.6% 0.5% 1.2% 8.6% 2.3%	\$ 740,927 12,505 570,131 355,931 248,703 477,016	2.1% 0.1% 17.5% 74.4% 23.2%
118,400 (38) 124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	122,940 35,025 64,963 474,422 181,387 4,056,223 1,384,934	8,752,800 3,831,784 834,085 1,321,777 8,318,667 1,864,526	9.4% 4.1% 0.9% 1.4% 9.0% 2.0%	8,740,295 3,261,653 478,154 1,073,074 7,841,651 2,053,811	9.6% 3.6% 0.5% 1.2% 8.6% 2.3%	12,505 570,131 355,931 248,703 477,016	0.1% 17.5% 74.4% 23.2%
118,400 (38) 124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	122,940 35,025 64,963 474,422 181,387 4,056,223 1,384,934	8,752,800 3,831,784 834,085 1,321,777 8,318,667 1,864,526	9.4% 4.1% 0.9% 1.4% 9.0% 2.0%	8,740,295 3,261,653 478,154 1,073,074 7,841,651 2,053,811	9.6% 3.6% 0.5% 1.2% 8.6% 2.3%	12,505 570,131 355,931 248,703 477,016	0.1% 17.5% 74.4% 23.2%
(38) 124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	35,025 64,963 474,422 181,387 4,056,223 1,384,934	3,831,784 834,085 1,321,777 8,318,667 1,864,526	4.1% 0.9% 1.4% 9.0% 2.0%	3,261,653 478,154 1,073,074 7,841,651 2,053,811	3.6% 0.5% 1.2% 8.6% 2.3%	570,131 355,931 248,703 477,016	17.5% 74.4% 23.2%
124,142 100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	64,963 474,422 181,387 4,056,223 1,384,934	834,085 1,321,777 8,318,667 1,864,526	0.9% 1.4% 9.0% 2.0%	478,154 1,073,074 7,841,651 2,053,811	0.5% 1.2% 8.6% 2.3%	355,931 248,703 477,016	74.4% 23.2%
100,959 705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	64,963 474,422 181,387 4,056,223 1,384,934	1,321,777 8,318,667 1,864,526	1.4% 9.0% 2.0%	1,073,074 7,841,651 2,053,811	1.2% 8.6% 2.3%	248,703 477,016	23.2%
705,365 179,459 4,558,449 1,420,141 426,310 3,181,462	474,422 181,387 4,056,223 1,384,934	8,318,667 1,864,526	9.0% 2.0%	7,841,651 2,053,811	8.6% 2.3%	477,016	
179,459 4,558,449 1,420,141 426,310 3,181,462	181,387 4,056,223 1,384,934	1,864,526	2.0%	2,053,811	2.3%	the second residence of the second seco	P. 4 P.
4,558,449 1,420,141 426,310 3,181,462	4,056,223					(189 785)	6.1%
1,420,141 426,310 3,181,462	1,384,934	61,418,117	66.1%	59,202,188	65.7%	1200,000)	-9.2%
425,310 3,181,462						2,215,929	3.7%
425,310 3,181,462							
425,310 3,181,462		15,621,551	16.8%	15,234,274	15.8%	387,277	2.5%
3,181,462	382,602	4,758,093	5.1%	4,208,622	4.6%	549,471	13.19
	1,985,289	6,936,232	7.5%	8,607,859	9.5%	(1,671,627)	-19.4%
	209,155	930,602	1.0%	456,214	0.5%		104.09
	200,200						0.09
	(118,712)		And A Real Property in				0.07
5,187,103	3,843,268	28,247,122	30.4%		31.2%		-0.5%
296,620	296,619	3,262,814	3.5%	3,262,809	3.6%	•]	0.09
				al set set		and the second	
10,042,173	8,196,110	92,928,054	100.0%	90,853,254	100.0%	1,956,082	2.3%
3,252.080	3,006.694	34,384,325	37.0%	33,614.483	37.9%	769.842	2.3%
967,422	865,521		11.1%		10.8%	the second se	8.39
i							16.99
							16.39
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the second s	and the second s						18.09
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4							-14.07
				and the second s		the second se	
							1.09
					and the second se		
							8.39
						TANK AJOUL	2127
268,522	426,398	2,953,742	3.2%	3,190,379	3.6%	(236,637)	-7.49
6,886,315	6,674,679	93,031,972	100.0%	88,747,008	100.0%	4,284,964	4.89
		1					
		1					
3,155,858	1,521,431	(103,919)		2,106,246		(2,210,165)	
		20.025		760.000		(734 000)	
	10.000	÷		the second se			
	13,569	319,809				the state of the s	
	100 2271	(741 669)		the second se			
(30,/01)	(00,527)	(/41,008)		(211,112)		170,047	
	5,187,103 296,620 10,042,173 3,252,080 967,422 353,203 93,417 252,188 189,116 134,766 18,742 19,810 184 1,656 825,000 510,210 6,617,793 268,522 6,886,315 3,155,858 3,155,858 - 484 - (38,761)	(118,712) 5,187,103 3,843,268 296,620 296,619 10,042,173 8,196,110 3,252,080 3,006,694 967,422 865,521 353,203 230,160 93,417 78,349 252,188 296,447 189,116 269,100 134,766 90,634 18,742 14,515 19,810 16,912 184 3 1,656 29 825,000 816,667 510,210 563,250 6,617,793 6,248,281 268,522 426,398 6,886,315 6,674,679 3,155,858 1,521,431 (38,761) (60,327)	- 643 (118,712) - 5,187,103 3,843,268 28,247,122 296,620 296,619 3,262,814 10,042,173 8,196,110 92,928,054 3,252,080 3,006,694 34,384,325 967,422 865,521 10,336,083 353,203 230,160 4,493,009 93,417 78,349 1,543,060 252,188 296,447 5,549,758 189,116 269,100 2,351,914 134,766 90,634 2,342,759 18,742 14,515 659,977 19,810 16,912 276,538 184 3 447 1,656 29 6,721 825,000 816,667 9,075,000 510,210 563,250 19,058,641 6,617,793 6,248,281 90,078,231 268,522 426,398 2,953,742 6,886,315 6,674,679 93,031,972 3,155,858 1,521,431 (103,919) <t< td=""><td>- 643 0.0% (118,712) - 0.0% 5,187,103 3,843,268 28,247,122 30.4% 296,620 296,619 3,262,814 3.5% 10,042,173 8,196,110 92,928,054 100.0% 3,252,080 3,006,694 34,384,325 37.0% 967,422 865,521 10,336,083 11.1% 353,203 230,160 4,493,009 4.8% 93,417 78,349 1,543,060 1.7% 252,188 296,447 5,549,758 6.0% 189,116 269,100 2,351,914 2.5% 134,766 90,634 2,342,759 2.5% 187,42 14,515 659,977 0.7% 19,810 16,912 276,538 0.3% 184 3 447 0.0% 1,656 29 6,721 0.0% 825,000 816,667 9,075,000 9.8% 510,210 563,250 19,058,641 20.5%</td><td>- 643 0.0% - (118,712) - 0.0% (118,712) 5,187,103 3,843,268 28,247,122 30.4% 28,388,257 296,620 296,619 3,262,814 3.5% 3,262,809 10,042,173 8,196,110 92,928,054 100.0% 90,853,254 3,252,080 3,006,694 34,384,325 37.0% 33,614,483 967,422 865,521 10,336,083 11.1% 9,547,173 353,203 230,160 4,493,009 4.8% 3,845,073 93,417 78,349 1,543,060 1.7% 1,327.09 252,188 296,447 5,549,758 6.0% 5,439,591 189,116 269,100 2,351,914 2.5% 1,986,165 18,742 14,515 659,977 0.7% 424,072 19,810 16,912 276,538 0.3% 323,768 184 3 447 0.0% (981) 1,656 29 6,721 0.0%</td><td>- 643 0.0% - 0.0% (118,712) - 0.0% (118,712) -0.1% 5,187,103 3,843,268 28,247,122 30.4% 28,388,257 31.2% 296,620 296,619 3,262,814 3.5% 3,262,809 3.6% 10,042,173 8,196,110 92,928,054 100.0% 90,853,254 100.0% 3,252,080 3,006,694 34,384,325 37.0% 33,614,483 37.9% 967,422 865,521 10,336,083 11.1% 9,547,173 10.8% 353,203 230,160 4,493,009 4.8% 3,845,073 4.3% 93,417 78,349 1,543,060 1.7% 1,327,209 1.5% 252,188 296,447 5,549,758 6.0% 5,439,591 6.1% 134,766 90,634 2,342,759 2.5% 1,986,165 2.2% 18,742 14,515 559,977 0.7% 424,072 0.5% 19,810 16,912 276,538</td><td>- 643 0.0% - 0.0% 643 (118,712) - 0.0% (118,712) -0.1% - 5,187,103 3,843,268 28,247,122 30.4% 28,388,257 31.2% (259,847) 296,620 296,619 3,262,814 3.5% 3,262,809 3.6% - 10,042,173 8,196,110 92,928,054 100.0% 90,853,254 100.0% 1,956,082 3,252,080 3,006,694 34,384,325 37.0% 33,614,483 37.9% 769,842 967,422 865,521 10,336,083 11.1% 9,853,254 100.0% 1,956,082 3,252,080 3,006,694 34,384,325 37.0% 33,614,483 37.9% 769,842 967,422 865,521 10,336,083 11.7% 1,327,209 1.5% 215,851 252,188 296,447 5,549,758 6.0% 5,439,591 6.1% 110,167 189,116 269,100 2,351,914 2.5% 2,474,996 2.8% <td< td=""></td<></td></t<>	- 643 0.0% (118,712) - 0.0% 5,187,103 3,843,268 28,247,122 30.4% 296,620 296,619 3,262,814 3.5% 10,042,173 8,196,110 92,928,054 100.0% 3,252,080 3,006,694 34,384,325 37.0% 967,422 865,521 10,336,083 11.1% 353,203 230,160 4,493,009 4.8% 93,417 78,349 1,543,060 1.7% 252,188 296,447 5,549,758 6.0% 189,116 269,100 2,351,914 2.5% 134,766 90,634 2,342,759 2.5% 187,42 14,515 659,977 0.7% 19,810 16,912 276,538 0.3% 184 3 447 0.0% 1,656 29 6,721 0.0% 825,000 816,667 9,075,000 9.8% 510,210 563,250 19,058,641 20.5%	- 643 0.0% - (118,712) - 0.0% (118,712) 5,187,103 3,843,268 28,247,122 30.4% 28,388,257 296,620 296,619 3,262,814 3.5% 3,262,809 10,042,173 8,196,110 92,928,054 100.0% 90,853,254 3,252,080 3,006,694 34,384,325 37.0% 33,614,483 967,422 865,521 10,336,083 11.1% 9,547,173 353,203 230,160 4,493,009 4.8% 3,845,073 93,417 78,349 1,543,060 1.7% 1,327.09 252,188 296,447 5,549,758 6.0% 5,439,591 189,116 269,100 2,351,914 2.5% 1,986,165 18,742 14,515 659,977 0.7% 424,072 19,810 16,912 276,538 0.3% 323,768 184 3 447 0.0% (981) 1,656 29 6,721 0.0%	- 643 0.0% - 0.0% (118,712) - 0.0% (118,712) -0.1% 5,187,103 3,843,268 28,247,122 30.4% 28,388,257 31.2% 296,620 296,619 3,262,814 3.5% 3,262,809 3.6% 10,042,173 8,196,110 92,928,054 100.0% 90,853,254 100.0% 3,252,080 3,006,694 34,384,325 37.0% 33,614,483 37.9% 967,422 865,521 10,336,083 11.1% 9,547,173 10.8% 353,203 230,160 4,493,009 4.8% 3,845,073 4.3% 93,417 78,349 1,543,060 1.7% 1,327,209 1.5% 252,188 296,447 5,549,758 6.0% 5,439,591 6.1% 134,766 90,634 2,342,759 2.5% 1,986,165 2.2% 18,742 14,515 559,977 0.7% 424,072 0.5% 19,810 16,912 276,538	- 643 0.0% - 0.0% 643 (118,712) - 0.0% (118,712) -0.1% - 5,187,103 3,843,268 28,247,122 30.4% 28,388,257 31.2% (259,847) 296,620 296,619 3,262,814 3.5% 3,262,809 3.6% - 10,042,173 8,196,110 92,928,054 100.0% 90,853,254 100.0% 1,956,082 3,252,080 3,006,694 34,384,325 37.0% 33,614,483 37.9% 769,842 967,422 865,521 10,336,083 11.1% 9,853,254 100.0% 1,956,082 3,252,080 3,006,694 34,384,325 37.0% 33,614,483 37.9% 769,842 967,422 865,521 10,336,083 11.7% 1,327,209 1.5% 215,851 252,188 296,447 5,549,758 6.0% 5,439,591 6.1% 110,167 189,116 269,100 2,351,914 2.5% 2,474,996 2.8% <td< td=""></td<>

Schedule 2

Unaudited

Midwestern State University Comparison of Budget to Actual Current Operating Funds For the Eleven Months Ended July 31, 2014

	101	Original Budget	Unit	Adjusted <u>Budget</u>		Actual ear to Date	(0	iver) Under Budget	% of Budget <u>Completed</u>	% of Year Completed
Educational & General Funds:					-					Completed
Revenues:										
State Appropriations	\$	25,665,187	\$	25,980,532	\$	25,786,652	\$	193,880	99.3%	91.7%
Registration Tuition and Fees		7,799,792		7,484,447		7,706,164		(221,717)	103.0%	91.7%
Sales and Services Educational						880		(880)		91.7%
State Operating Grants				12,500		12,500				
Other Operating Revenues		21,455		14,000		12,333		1,667	88.1%	91.7%
Investment Income		17,300		17,300		31,925		(14,625)		91.7%
Total Revenues	\$	33,503,734	Ś	33,508,779	\$	33,550,454	Ś	(41,675)	100.1%	91.7%
Expenditures:	-		*		*		-	(
Regular Salaries	\$	5,399,859	4	5,402,983	5	4,874,362	¢	528,622	90,2%	91.7%
Faculty Salaries	*	14,379,405	*	14,401,886	4	13,216,286	*	1,185,600	91.8%	91.7%
Student Salaries		14,575,405		46,013		45,038		975	97.9%	91.7%
Non-Student Wages and Allowances				13,850		21,259		(7,409)		91.7%
Fringe Benefits		7,488,768		7,490,738		6,495,996		994,741	86.7%	91.7%
Maintenance and Operations		10,533		2,965,747		1,784,355		1,181,391	60.2%	
Utilities		1,875,000		1,875,944		1,420,253		455,691	75.7%	
Capital Outlay (HEAF)		3,606,659		1,313,642		443,456		870,187	33.8%	
Scholarships		-		-		004,004			55.676	51.770
Total Expenditures	\$	32,760,225	\$	33,510,804	\$	28,301,006	\$	5,209,798	84.5%	91.7%
Designated Funds:										
Revenues:										
Registration Tuition and Fees	\$	31,599,229	\$	31,599,229	\$	31,961,537	\$	(362,308)	101.2%	91.7%
Other Operating Grants and Contracts				61,498		61,498				91.7%
Sales and Services Educational		883,818		1,402,714		1,302,513		100,201	92.9%	91.7%
Other Operating Revenues		847,390		1,781,858		1,716,647		65,212	96.3%	91.7%
Gifts		400,000		340,000		256,104		83,896	75.3%	91.7%
Other Nonoperating Revenues				643		643				91.7%
Investment Income	_	450,000		820,826		820,826		(0) 100.0%	91.7%
Total Revenues	\$	34,180,437	\$	36,006,768	\$	36,119,768	\$	(113,000	100.3%	91.7%
Expenditures:								2.50		
Regular Salaries	\$	9,938,110	\$	9,883,098	\$	8,998,187	\$	884,911	91.1%	91.7%
Faculty Salaries		2,519,998		2,559,674		2,210,198		349,476	86.4%	
Student Salaries		2,114,458		2,143,020		1,791,898		351,122		
Non-Student Wages and Allowances		1,130,330		1,316,339		849,569		466,770		
Fringe Benefits		3,682,752		3,855,065		3,268,542		586,523		
Maintenance and Operations		6,040,794		9,980,516		7,484,228		2,496,288		
Travel		1,041,112		1,741,782		1,217,975		523,807		
Utilities		280,026		260,763		226,423		34,340		
Capital Outlay		650,994		371,640		264,584		107,056		
Scholarships		5,020,012	-	4,473,562	-	4,905,829	1	(432,267		
Total Expenditures	\$			36,585,458	\$	31,217,432	\$	5,368,026	85.3%	91.7%
Transfers to Plant Funds	\$									
Transfers from Plant Funds	\$	65,084	*	•						

Unaudited

Schedule 2

Midwestern State University Comparison of Budget to Actual Current Operating Funds For the Eleven Months Ended July 31, 2014

				in ended sort	-	1				
Auxiliary Funds:										
Revenues:										
Sales and Services Auxiliaries	\$	8,259,844	\$	8,671,538	\$	9,012,477	\$	(340,938)	103.9%	91.7%
Registration Tuition and Fees		188,322		184,125		139,560		44,565	75.8%	91.7%
Other Operating Revenues	-	482,865	C.,	485,266		1,220		484,046	0.3%	91.7%
	\$	8,931,031	\$	9,340,929	\$	9,153,256	\$	187,673	98.0%	91.7%
Expenditures:	1	10000								
Regular Salaries	\$	1,077,738	\$	1,066,355	\$	996,426	\$	69,929	93.4%	91.7%
Student Salaries		314,267		318,263		290,298		27,965	91.2%	91.7%
Non-Student Wages and Allowances		15,000		20,121		23,967		(3,845)	119.1%	91.7%
Fringe Benefits		401,921		390,360		346,204		44,155	88.7%	91.7%
Maintenance and Operations		2,706,906		3,742,002		3,268,713		473,289	87.4%	91.7%
Travel		15,533		21,052		26,032		(4,979)	123.7%	91.7%
Utilities		976,450		892,030		704,334		187,696	79.0%	91.7%
Capital Outlay		115,500		11,782		112,634		(100,852)	956.0%	91.7%
Scholarships	-	5,000		5,000	_	13,400	_	(8,400)	268.0%	91.7%
Total	\$	5,628,315	\$	6,466,965	\$	5,782,008	\$	684,958	89.4%	91.7%
Transfers to Plant Funds	\$		*							
Restricted Funds:										
Revenues:										
Sales and Services Educational	\$	10,000	\$	10,000	\$	29,912	\$	(19,912)	299.1%	91.7%
Federal Operating Grants		1,000,000		1,000,000		583,310		416,690	58.3%	91.7%
State Operating Grants		3,200,000		3,200,000		3,719,368		(519,368)	116.2%	91.7%
Other Operating Grants and Contracts		665,250		665,250		772,587		(107,337)	116.1%	91.7%
Other Operating Revenues		250,000		250,000		87,906		162,094	35.2%	91.7%
Federal Nonoperating Grants		8,500,000		8,500,000		8,169,490		330,510	96.1%	91.7%
Other Nonoperating Revenues				-						91.7%
Gifts		6,632,028		6,632,028		6,666,549		(34,521)	100.5%	91.7%
Investment Income		50,000		50,000		66,370		(16,370)	132.7%	91.7%
	\$	20,307,278	\$	20,307,278	\$	20,095,492	\$	211,786	99.0%	91.7%
Expenditures:	-									
Regular Salaries	\$	213,634	\$	291,604	\$	156,798	\$	134,806	53.8%	91.7%
Faculty Salaries		599,275		1,384,403		579,901		804,502	41.9%	91.7%
Student Salaries		71,601		164,351		149,717		14,634	91.1%	91.7%
Non-Student Wages and Allowances		45,157		216,377		180,421		35,956	83.4%	91.7%
Fringe Benefits		244,765		413,399		225,341		188,058	54.5%	91.7%
Maintenance and Operations		4,417,505		5,011,188		936,477		4,074,711	18.7%	91.7%
Travel		33,550		434,318		298,702		135,616	68.8%	91.7%
Utilities		1,114		8,063		903		7,159	11.2%	91.7%
Capital Outlay		160,000		731,803		278,016		453,787	38.0%	91.7%
Scholarships	-	12,332,189		16,023,893	_	14,139,411	_	1,884,482	88.2%	91.7%
Total	\$	18,118,790	\$	24,679,399	\$	16,945,688	\$	7,733,711	68.7%	91.7%
										91.7%
Total Current Operating Funds Revenues	\$	96,922,480	5	99,163,754	Ş	98,918,970	S	244,784	99.8%	71.17

Unaudited

Schedule 2 Summary

Midwestern State University **Comparison of Budget to Actual Current Operating Funds** For the Eleven Months Ended July 31, 2014

	FU	the cleased in	Un	rus cunen jui	1 21	, 2014			
							% of	% of	
		Adjusted		Actual	(Over) Under		Budget	Year	
		Budget	7	ear to Date		Budget	Completed	Completed	
Total Revenues									
State Appropriations	\$	25,980,532	\$	25,786,652	\$	193,880	99.3%	6 91.7%	
Registration Tuition and Fees		39,267,801		39,807,261		(539,460)	101.4%	6 91.7%	
Sales and Services Educational		1,412,714		1,333,305		79,409	94.4%	6 91.7%	
Sales and Services Auxiliary		8,671,538		9,012,477		(340,938)	103.9%	91.7%	
Federal Operating Grants (Restricted fds)		1,012,500		595,810		416,690	58.9%		
Federal Nonoperating Grants		8,500,000		8,169,490		330,510	96.1%		
Other State Grants & Contracts		3,200,000		3,719,368		(519,368)	116.2%		
Other Operating Grants and Contracts		726,748		834,085		(107,337)	114.8%		
Gifts		6,972,028		6,922,652		49,376	99.3%		
Other Operating Revenues		2,531,124		1,818,106		713,019	71.8%		
Other Nonoperating Revenues		643		643		-		91.79	
Investment Income		888,126		919,122		(30,996)	103.5%		
Total Revenues	\$		\$		\$		99.8%		
Total Expenditures									
Regular Salaries	\$		\$		\$		90.3%		
Faculty Salaries		18,345,963		16,006,386		2,339,578	87.3%		
Student Salaries		2,671,647		2,276,951		394,695	85.2%	6 91.79	
Non-Student Wages and Allowances		1,566,688		1,075,217		491,471	68.6%	6 91.79	
Fringe Benefits		12,149,561		10,336,083		1,813,478	85.19	6 91.79	
Maintenance and Operations		21,699,452		13,473,773		8,225,679	62.19	6 91.75	
Travel		2,197,153		1,542,709		654,444	70.29	6 91.75	
Utilities		3,036,799		2,351,914		684,885	77.59	6 91.79	
Capital Outlay		2,428,867		1,098,690		1,330,178	45.29	6 91.79	
Scholarships	-	20,502,455		19,058,640	1	1,443,815	93.09	6 91.79	
Total Expenditures	\$	101,242,626	\$	82,246,134	\$	18,996,492	81.29	6 91.79	
Total Current Operating Funds Revenues	\$		_				99.89	6 91.79	
Total Current Operating Funds Expenditures	\$	101,242,626	\$	82,246,134	\$	18,996,492	81.29	% 91.79	
Reconciliation to Adjusted Budget:									
Original Budget	;								
Includes Fund Transfers to Plant Funds		(100,000,							
Includes Fund Transfers from Plant Funds		65,084		*					
Budgets increased with additional revenue		3,961,637							
Debt Service		(9,492,389,)						
Prior yr. unexpended budgets carried									
· · · · ·		0 330 655							

8,339,989 \$ 101,242,626

forward Reconciled to original/adjusted budgets

*Renewal and replacement transfer

**Transfer from unexpended plant for bus purchase

MIDWESTERN STATE UNIVERSITY COMPARISON OF BUDGETED REVENUE TO ACTUAL REVENUE FOR THE ELEVEN MONTHS ENDED JULY 31, 2014

		FALL			SPRING				SUMMER			TOTAL		
	1		Over			Ov	ver			Over	Total	Total	Ov	
Revenue Source	Fall	Fall	(Under)	Spring	Spring	(Un	der)	Summer	Summer	(Under)	Revenue	Actual	(Unc	ter)
	Budget	Actual	Budget	Budget	Actual	Buc	dget	Budget	Actual	Budget	Budget	Revenue	Bud	get
DUCATIONAL & GENERAL:	distant frame													
ultion	\$ 3,516,958	\$ 3,476,658	\$ (40,300)	\$ 3,334,144	\$3,300,547	5 ((33,597)	\$ 895,611	876,804	(18,807)	\$ 7,746,713	\$ 7,654,009	\$ 1	92,704)
udit Fees	50		(50)	100	150		50	50	250	200	200	400		200
applied Music Fees	6,000	5,670	(330)	6,000	5,180		(820)				12,000	10,850		(1,150)
aboratory Fees	19,345	18,185	(1,160)	17,362	18,900		1,538	4,172	4,220	48	40,879	41,305	_	426
Total Educational & General	3,542,353	3,500,513	(41,840)	3,357,606	3,324,777	**	(32,829)	899,833	881,274	(18,559)	7,799,792	7,706,564	(93,228)
ESIGNATED:	5,5 12,555													
ocal Tuition	7,141,028	7,190,044	49,016	6,554,010	6,642,541		88,531	1,771,764	1,687,205	(84,559)	15,466,802	15,519,790		52,988
ier II Tuition	189,280	254,100	64,820	168,140	204,260		36,120	28,000	48,580	20,580	385,420	506,940	13	21,520
Distance Learning Tuition	50,000	50,300	300	50,000	49,340		(660)	35,500	41,550	6,050	135,500	141,190		5,690
hree Peat Tuition	100,000	110,475	10,475	93,000	76,680	((16,320)	44,000	38,638	(5,363)	237,000	225,793		11,208)
itudent Union Fee	178,429	174,464	(3,965)	164,525	161,635		(2,890)	51,873	33,704	(18,169)	394,827	369,802	6	25,025)
nstructional Enhancement Fee	1,222,747	1,184,021	(38,726)	1,116,889	1,108,341		(8,548)	304,220	283,092	(21,128)	2,643,856	2,575,454	(1	68,402)
	470,000	501,292	31,292	450,000	519,045		69,045	280,000	345,270	65,270	1,200,000	1,365,607	10	65,607
Distance Learning Fee	26,000	21,045	(4,955)	59,540	66,800		7,260	39,055	37,485	(1,570)	124,595	125,330		735
pplication Fee	567,936	561,829	(6,107)	510,588	515,661		5,073	142,033	112,824	(29,209)	1,220,557	1,190,314	(30,243)
ecreation Center Fee	579,167	575,429	(3,738)	531,557	533,174		1,617	71,849	145,207	73,358	1,182,573	1,253,810	3	71,237
thletic Fee	2,972,991	2,953,067	(19,924)	2,712,129	2,726,430		14,301	685,615	697,702	12,087	6,370,735	6,377,199		6,464
Iniversity Services Fee	1,037,584	1,033,725	(3,859)	952,291	957,537		5,246	247,489	248,883	1,394	2,237,364	2,240,145		2,781
tudent Service Fee Total Designated Funds	14,535,162	14,609,791	74,629	13,362,669	13,561,444	1	198,775	3,701,398	3,720,139	18,741	31,599,229	31,891,374	25	92,145
WXILIARY:	144.74	1.2.1.1.2.						34 503	(10.003)	(42,674)	188,217	139,505		48,712)
tudent Center Fee	85,129	83,162	(1,967)	78,495	74,425		(4,071)	24,592	(18,082) 18,589	(18,076)	359,265	307,771		51,494)
Parking Permits & Fines	222,750	203,803	(18,947)	99,850	85,379	1	(14,471)	36,665	10,203	(10,070)	333,203	307,771	1.	121-2-1
lesidence Halls:			-		CO2 002		10 530	71.040	5,280	(16,660)	979,250	1,022,607		43,357
Killingsworth	494,960	514,445	19,485	462,350	502,882		40,532	21,940	2,702	(17,478)	719,960	797,692		77,732
Pierce	371,900	393,777	21,877	327,880	401,213		73,333	20,180	in Columbia	(81,370)	1,873,022	1,815,650		57,372)
Sunwatcher Village	857,100	860,149	3,049	855,548	876,498		20,950	160,374	79,004	(128,119)	1,754,373	1,649,854		04,519)
Sundance Court	773,510	775,154	1,644	761,200	783,156		21,956	219,663	91,544	and the second se		562,226		10,856
McCullough-Trigg	276,375	273,884	(2,491)	268,395	286,013		17,618	6,600	2,328	(4,272)	551,370	179,192		10,030
Housing Overflow		177,320		.55/20200	2,212				(340)	0.007	101.453			
Bridwell Courts	76,163	57,801	(18,362)	76,162	70,596		(5,566)	29,138	38,235	9,097	181,463	166,632		14,831) 49,583
ood Service	1,028,848	1,088,426	59,578	847,159	1,026,286	-	79,127	24,399	35,277	10,878	1,900,406	2,149,989	-	
Total Auxiliary Funds	4,186,735	4,427,921	63,866	3,777,040	4,108,659	3	29,407	543,551	254,538	(288,673)	8,507,326	8,791,118	1	04,600
otal all Funds	\$ 22,264,250	\$ 22,538,225	\$ 96,655	\$ 20,497,315	\$ 20,994,880	\$ 4	95,353	\$ 5,144,782	\$ 4,855,951	\$ (288,491)	\$ 47,906,347	\$ 48,389,056	\$ 30	03,517
leadcount Enrollment	5,900	5,870	(30)	5,455	5,470	-	15	3,503	3,398	(105)	14,858	14,738		(120)
emester Credit Hours	67,345	67,445	100	61,809	62,521		712	15,601	16,165	564	144,755	146,131		1,376

Unaudited

Board Agenda - November 2014 - Finance Attach State 95432 - Page 14 Midwestern State University Changes in Available Working Capital For the Eleven Months Ended July 31, 2014

Source/Use Of Funds	09/01/13 Beginning <u>Balance</u>	Increase/ (Decrease)	07/31/14 Ending <u>Balance</u>
E & G Unallocated	\$ 1,979,958		
Commitment to FY 13-14 Budget	5 1,773,950	\$ (501,705)	\$ 1,478,253
HEAF Unallocated Transfer to fund master planning Transfer to cover bus purchase	728,270	(550,476) (9,433)	168,361
E&G - Mineral Fund Royalty Income		14,548	14,548
Technology Fee Commitment to FY 13-14 Budget VSP savings transfer in Funding FY14 original budgets	712,650	(582,000) 10,042 (132,644)	8,048
Library Fees Funding FY14 original budgets	70,599	(70,599)	(0)
runding P 114 original budgets		(70,599)	(0)
Publication Fees Commitment to FY 13-14 Budget	14,486	(10,000)	4,486
Wellness Center Fees Budget transfers in process	(541)	541	
Student Service Fees Commitment to FY 13-14 Budget VSP savings transfer in	935,212	(237,428) 10,710	
		1 30 A 04	708,494
Medical Services Fee Budget transfers in process	(1,417)	1,417	12
Student Union Fee Commitment to FY 13-14 Budget	123,266	(122,826)	440
Course Fees Commitment to FY 13-14 Budget	376,701	(118,849)	257,852
Instructional Enhancement Fees Commitment to FY 13-14 Budget	532,314	(107,583)	424,731
Distance Learning Fee Commitment to FY 13-14 Budget	488,944	(153,488)	335,456
Local Tuition Commitment to FY 13-14 Budget	1,295,049	(108)	1,294,941
Energy Surcharge Commitment to FY 13-14 Budget	127,090	-	127,090
Distance Learning Tuition Commitment to FY 13-14 Budget	34,482	(32,500)	1,982
Athletic Fee Budget transfers in process	(38,035)	38,035	
Three-Peat Tuition Budget transfers in process	(11,827)	11,827	-

Unaudited

Board Agenda - November 2014 - Finance Attachnedules - 32 - Page 15 Midwestern State University Changes in Available Working Capital For the Eleven Months Ended July 31, 2014

Source/Use_Of Funds	09/01/13 Beginning <u>Balance</u>	Increase/ (Decrease)	07/31/14 Ending <u>Balance</u>
Tier II Tuition	(68,059)		
Budget transfers in process		68,059	-
Recreation Center Fee	601,062		
Commitment to FY 13-14 Budget		(32,916)	568,146
General Auxiliary	42,348		42,348
Plant Fund	245,409		
Transfer to fund bus purchase		(65,084)	
Income from sale of scrap equipment		17,387	
McCoy building renovation		(8,274)	189,439
Renewal & Replacement Fund	276,064	100,000	376,064
Total	\$ 8,464,024	\$ (2,463,347)	\$ 6,000,678



Business Affairs and Finance 3410 Taft Boulevard Wichita Falls, Texas 76308-2099 o 940.397.4117 f 940.397.4302

October 20, 2014

TO: The Board of Regents of Midwestern State University, and Dr. Jesse Rogers, President

SUBJECT: Quarterly Investment Reports

Attached are the quarterly investment reports for the fourth quarter ended August 31, 2014, as required by the amended Public Funds Investment Act.

The investment portfolio is in compliance with Midwestern State University's investment policies. The portfolio is in compliance with the provisions of the Public Funds Investment Act as amended by the 75th Legislature. (HB 2799)

Cl. Strall

Chris Stovall Controller

Dr. Marilyn Fowle' Vice President, Business Affairs and Finance

Board Agenda - November 2014

Finance Attachment 15-33

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Midwestern State University Summary of Investments

(Pooled Investments) At August 31, 2014

	Book		Market	
	Value	<u>%</u>	<u>Value</u>	%
Long-term Securities:	-			
Equity Securities:				
U.S. Common Stock	\$70,260	0.19%	\$209,656	0.55%
Certificates of Deposit:				
GE Capital CD	245,000	0.66%	245,000	0.64%
Goldman Sachs Bank CD	245,000	0.66%	245,000	0.64%
Total Certificates of Deposit	490,000	1.32%	490,000	1.28%
Debt Securities:				
U.S. Government Agencies (Non-Guaranteed):				
Mortgage-Backed	25,081	0.07%	25,877	0.07%
Other	6,093,291	16.35%	5,946,093	15.54%
Total U.S. Government Agencies	6,118,373	16.42%	5,971,970	15.60%
Long-term Investment Pools				
Texas A&M System Investment Pool	19,878,069	53.34%	20,891,803	54.59%
Total Long-term Securities	26,556,701	71.27%	27,563,429	72.02%
Short-term Securities:				
JPMorgan Chase MM Savings	10,662	0.03%	10,662	0.03%
TexPool	3,001,080	8.05%	3,001,080	7.84%
Logic	6,001,425	16.11%	6,001,425	15.68%
Total Short-term Securities	9,013,168	24.19%	9,013,168	23.55%
Total Investment Assets	35,569,869	95.45%	36,576,597	95.57%
Cash and Cash Equivalents:				
Cash Held at State Treasury	1,694,209	4.55%	1,694,209	4.43%
Total Cash and Cash Equivalents				
Total Cash and Investments	\$37,264,078	100.00%	\$38,270,805	100.00%
Total Rate of Return	6.16%			

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Midwestern State University Statement of Changes in Investment Assets (Pooled Investments)

For the Fourth Quarter Ended August 31, 2014

	Book	Market
	Value	Value
Investment Assets - 05-31-2014	\$31,119,390	\$31,963,081
Principal Payments received	(4,002,191)	(4,002,191)
Investment Income	483,988	483,988
Distributions	(31,318)	(31,318)
Securities Purchased	8,000,000	8,000,000
Changes in Net Unrealized Appreciation/(Depreciation)		163,037
Investment Assets - 08-31-2014	\$35,569,869	\$36,576,597

Unaudited

Midwestern State University Summary of Investments (MSU Endowments at American Natl. Bank Trust Dept.) At August 31, 2014

Book		Market	
Value	<u>%</u>	Value	%
\$4,319,272	59.85%	\$5,940,158	66.16%
4,319,272	59.85%	5,940,158	66.16%
20,682	0.29%	22,186	0.25%
2,232,308	30.93%	2,304,018	25.66%
2,252,990	31.22%	2,326,204	25.91%
6,572,262	91.06%	8,266,362	92.07%
6,572,262	91.06%	8,266,362	92.07%
1,505	0.02%	1,505	0.02%
398,766	5.53%	398,766	4.44%
400,271	5.55%	400,271	4.46%
244,858	3.39%	311,623	3.47%
244,858	3.39%	311,623	3.47%
\$7,217,392	100.00%	\$8,978,257	100.00%
	Value \$4,319,272 4,319,272 4,319,272 20,682 2,232,308 2,252,990 6,572,262 6,572,262 1,505 398,766 400,271 244,858 244,858	Value % \$4,319,272 59.85% 4,319,272 59.85% 20,682 0.29% 2,232,308 30.93% 2,252,990 31.22% 6,572,262 91.06% 6,572,262 91.06% 1,505 0.02% 398,766 5.53% 400,271 5.55% 244,858 3.39%	Value ½ Value \$4,319,272 59.85% \$5,940,158 4,319,272 59.85% 5,940,158 20,682 0.29% 22,186 2,232,308 30.93% 2,304,018 2,252,990 31.22% 2,326,204 6,572,262 91.06% 8,266,362 6,572,262 91.06% 8,266,362 1,505 0.02% 1,505 398,766 5.53% 398,766 400,271 5.55% 400,271 244,858 3.39% 311,623 244,858 3.39% 311,623

Unaudited

Midwestern State University Statement of Changes in Investment Assets (MSU Endowments at American Natl. Bank Trust Dept.) For the Fourth Quarter Ended August 31, 2014

	Book	Market
	Value	Value
Investment Assets - 05-31-14	\$7,018,207	\$8,696,254
Principal Payments Received	(955,702)	(955,702)
Investment Income	56,515	56,515
Realized Gain (Loss)	108,431	108,431
Management Fees	(6,172)	(6,172)
Distributions and Other	(162,865)	(162,865)
Securities Purchased	1,158,978	1,158,978
Changes in Net Unrealized Appreciation/(Depreciation)		82,818
Investment Assets - 08-31-14	\$7,217,392	\$8,978,257

Unaudited

Midwestern State University Summary of Investments (Redwine Endowment Managed by Luther King Capital Management) At August 31, 2014

	Book		Market	
	Value	<u>%</u>	Value	%
Fixed Income/Debt Securities:				
U.S. Fixed Income Funds	3,385,000	37.25%	3,308,254	28.43%
Total Fixed Income/Debt Securities	3,385,000	37.25%	3,308,254	28.43%
Equity Securities:				
U.S. Equities	5,652,137	62.19%	8,276,574	71.13%
Total Equity Securities	5,652,137	62.19%	8,276,574	71.13%
Cash and Cash Equivalents:				
Cash and Cash Equivalents	\$51,049	0.56%	\$51,049	0.44%
Total Cash and Cash Equivalents	51,049	0.56%	51,049	0.44%
Total Investments	\$9,088,186	100.00%	\$11,635,878	100.00%

Unaudited

Midwestern State University Statement of Changes in Investment Assets (Redwine Endowment Managed by Luther King Capital Management) For the Fourth Quarter Ended August 31, 2014

	Book	Market
	Value	Value
Investment Assets - 05-31-14	\$9,182,315	\$11,669,447
Principal Payments Received	(953,313)	(953,313)
Investment Income	47,858	47,858
Realized Gain (Loss)	170,066	170,066
Management Fees	(12,053)	(12,053)
Distributions and Other	(217,925)	(217,925)
Securities Purchased and Funds Transferred	871,237	871,237
Changes in Net Unrealized Appreciation/(Depreciation)		60,560
Investment Assets - 08-31-14	\$9,088,186	\$11,635,878

INVESTMENT PORTFOLIO ACTIVITY "POOLED" INVESTMENTS FOR THE THIRD QUARTER ENDED AUGUST 31, 2014

	Coupon	Stated <u>Maturity</u>	Book Value 05-31-14	Market Value 05-31-14	Unrealized Gain (Loss)	Purchases	Principal Payments Received/ <u>Matured</u>	Realized Gain (Loss)	Interest/ Dividends Earned For the Otr.	Amortization/ Accretion of <u>Prem./Disc.</u>	Book Value <u>Q8-31-14</u>	Market Value <u>05-31-14</u>	Unrealized Gain <u>(Loss)</u>
U.S. Government Agencies:					1,046.73		2,172.81		305.64	(13.98)	24,957.53	25,744.71	787.18
FHLB Collateralized Mortgage	4.81	08-20-15	27,144.32	28,191.05 490,542.17	(9,457.83)				1,750.00	1.0000	500,000.00	490,718.73	(9,281.27)
FHLMC Fixed Note - callable	1.40	05-08-19	500,000.00 499,786.85	486,096.01	(13,690.84)				1,875.00	6.10	499,792.95	486,805.22	(12,987.73)
FNMA Fixed Note - callable	1.50	11-27-19	500,000.00	488,826.24	(11,173.76)				2,175.00		500,000.00	489,840.84	(10,159.16)
FFCB Fixed Note-callable	1.74	05-21-20	594,655.12	568,295.84	(26,359.28)				2,250.00	191.36	594,846.48	573,602.20	(21,244.28)
FNMA Fixed Note - callable	1.50	11-27-20 07-16-21	499,784.06	482,414.58	(17,369.48)				2,500.00	7.39	499,791.45	487,447.41	(12,344.04)
FNMA Step Up	2.00	01-17-23	500,000.00	497,529.98	(2,470.02)				1,562.50		500,000.00	499,724.41	(275.59)
FHLB Step Up	1.00-5.25		500,000.00	487,791.32	(12,208.68)				1,562.50		500,000.00	492,938.61	(7,061.39)
FHLB	1.25-5.00	05-27-25	500,000.00	487,728.97	(12,271.03)				2,656.25		500,000.00	493,633.33	(6,366.67)
FNMA Step Up	2.125-6.5	05-24-27 09-27-27	499,501.67	455,916.92	(43,584.75)				2,812.50	37.50	499,539.17	454,818.14	(34,721.03)
FNMA	2.25-6.5	09-28-27	499,310.22	469,281.71	(30,028.51)				3,750.00	11.13	499,321.35	478,661.71	(20,659.64)
FHLMC	3,00	09-28-27	500,000.00	497,857.33	(2,142.67)				1,562.50		500,000.00	500,225.32	225.32
FHLB	1.25	12-27-27	500,000.00	479,695.09	(20,304.91)				3,750.00		500,000.00	487,676.83	(12,323.17)
FNMA Step Up Total Agency Notes	3.00		6,120,182.24	5,920,167.21	(200,015.03)		2,172.81		28,511.89	239.50	6,118,248.93	5,971,837.46	(146,411.47)
U.S. Government Mortgage B	acked Securitie								1.04	0.01	42.12	45.14	3.02
FHLMC Pool #170177	9.500	07-01-16	48.25	51.68	3.43		6.14		2.10	0.01	81.70	87.37	5.67
FHLMC Pool #170177	9.500	07-01-16	93.62	100.02	6.40		11.93		3.14	0.02	123.82	132.51	8.69
Total Mortgage-Backed			141.87	151.70	9.83		18.07		3.14	0.01			
U.S. Common Stock: (Donate	d)								405.00		18,200.00	68,970.00	\$0,770.00
1,000 shares - Chesapeake Util	lities (CPK)		18,200.00	65,410.00	47,210.00				403.00		1,310.00	516.50	(793.50)
10 shares - Citigroup (C) - rev	verse split		1,310.00	475.70	(834.30)						619.65	664.65	45.00
45 shares Calamos Conv. & Hig			619.65	652.95	33.30				13.50			37,092.00	31,526.00
1.200 shares - CSX Corp. (CSX)	ET CARLES AND		5,566.00	35,280.00	29,714.00				192.00		5,566.00		
252 shares - Conoco Phillips - (4,957.82	20,144.88	15,187.06				173.88		4,957.82	20,467.44	15,509.62
	CON		2,479.68	10,683.54	8,203.86				63.00		2,479.68	10,964.52	8,484.84
126 shares - Phillips 66 (PSX)			2,631.05	15,914.16	13,283.11						2,631.05	17,019.00	14,387.95
125 shares Berkshire (BRK-B)	legel in the second				18,643.68				299.60		24,824.00	44,032.64	19,208.64
856 shares - Wells Fargo (WFC	-)		24,824.00	43,467.68					11.17		4,216.36	2,502.32	(1,714.64)
124 shares-Manulife (MFC)			4,216.36	2,270.44	(1,945.92)				27.60		4,342.80	5,185.80	843.00
60 shares - Natl. Oil Well (NOV	1)		4,342.80	4,912.20	569.40				4.20		1,112 30	2,240.70	1,128.40
70 shares - Southwest Airlines	(LUV)		1,112.30	1,851.50	739.20				1,189.95		70,259.66	209,655.57	139,395.91
Total Common Stock			70,259.66	201,063.05	130,803.39					239.52	6,168,632.41	6.181.625.54	(7,006.87)
Sub-Total - Securities			6,190,583.77	6,121,381.96	(69,201.81)		2,190.88		29,704.98	- 433.52 -	0,100,034.44	o'soslassa.	- triesterit

INVESTMENT PORTFOLIO ACTIVITY "POOLED" INVESTMENTS FOR THE THIRD QUARTER ENDED AUGUST 31, 2014

	Coupon	Stated Maturity	Book Value <u>05-31-14</u>	Market Value <u>05-31-14</u>	Unrealized Galos (Loss)	Purchases	Principal Payments Received/ <u>Matured</u>	Realized Gain (Loss)	Interest/ Dividends Earned For the Otr.	Amortization/ Accretion of <u>Prem./Disc.</u>	Book Value <u>08-31-14</u>	Market Value <u>08-31-14</u>	Unrealized Gain <u>(Loss)</u>
GE Capital CD Goldman Sachs Bank CD JPMorgan Chase MM Savings TEXPOOL Investmnt Pool (1) LOGIC Investment Pool (1)	1.50 1.50 0.05 0.03 0.08	10-28-14 11-03-14 * Daily * Daily	245,000.00 245,000.00 10,661.62 3,000,888.58 872.28 21,426,383.56	245,000.00 245,000.00 10,661.62 3,000,888.58 872.28 22,339,276.43	912,892.87	2,000,000.00 6,000,000.00	2,000,000.00		926.30 926.30 0.79 191.77 552.77 451,684.95		245,000.00 245,000.00 10,662.41 3,001,080.35 6,001,425.05 19,878,068.51	245,000.00 245,000.00 10,662.41 3,001,080.35 6,001,425.05 20,891,803.36	1,013,734.85
TX A&M System Pool Total Investment Pool Cash	3.38	Variable	24,928,806.04	25,841,698.91		8,000,000.00	4,000,000.00		454,282.88		29,381,236.32	30,394,971.17	1,013,734.85
Total Investments			\$31,119,389.81	\$31,963,080.87	(\$69,201.81)	\$8,000,000.00	\$4,002,190.88		483,987.86	\$239.52	\$35,569,868.73	\$36,576,596.71	\$1,006,727.98

"As of August 31, 2014

(1) These investment pools are structured to maintain a constant dollar value

Comparison to U.S. and State Treasuries		Book Accounting Yield	Average Three- Month U.S. <u>Treasury Bill</u>	State Treasury <u>Yield</u>	Basis Point Spread to U.S. Treasury	Basis Point Spread to <u>State Treasury</u>
June, 1	2014	8.41	0.04	0.34	8.37	8.06
July, 2	014	4.42	0.03	0.34	4.39	4.08
Augus	t, 2014	5 66	0.03	0 35	5.63	5.31

Board Agenda - November 2014 Finance Attachment 15-33 Page 25

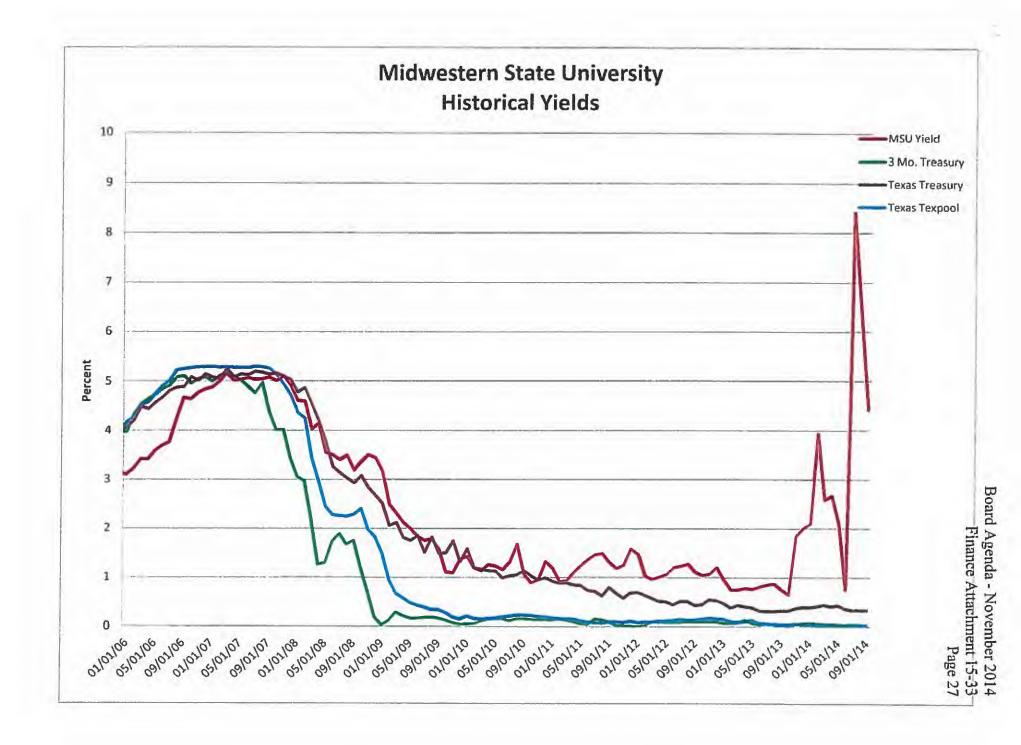
MIDWESTERN STATE UNIVERSITY INVESTMENT PORTFOLIO ACTIVITY MSU ENDOWMENT INVESTMENTS - AMERICAN NATL BANK TRUST DEPT. MANAGERS FOR THE FOURTH QUARTER ENDED AUGUST 31, 2014

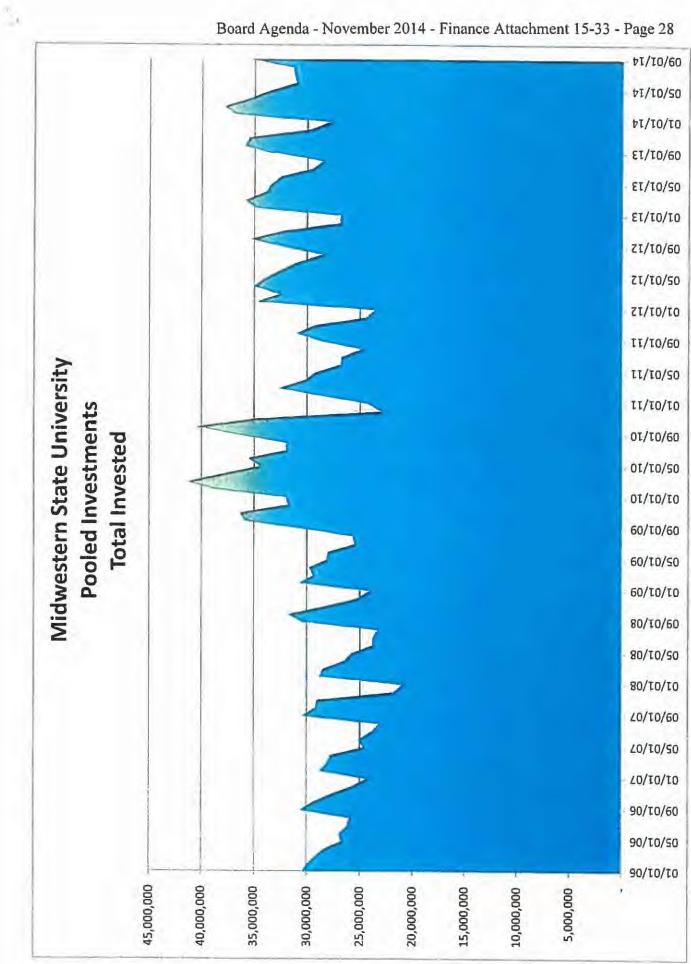
Baak Value <u>05-31-14</u>	Market Value <u>05-31-14</u>	Unrealised Gain <u>(Loss)</u>	Purchases	Principal Payments Received/ <u>Matured</u>	Realized Gain <u>(Loss)</u>	Interest/ Dividends Received (Fees Paid) <u>In the Qtr.</u>	Amortization/ Accretion of <u>Prem./Disc.</u>	Book Value <u>08-31-14</u>	Market Value <u>08-31-14</u>	Unrealized Gain <u>(Loss)</u>	Market Value Percentage <u>Of Total</u>
				69 109 50		(\$6,171.75)		\$1,505.00	\$1,505.00		
				38,108.00		3.82		398,766.49	398,766.49		4.44%
				8,108.60		(6,167.93)		400,271.49	400,271.49		4.45%
57,603.07	57,005.07										
22,154.43	23,524.71	\$1,370.28		1,463.44	(\$6.67)	264.97	(\$9.03)	20,681.96	22,185.61	\$1,503.65	0.25%
300,000.00			120 507 27				(4.082,80)	2,232,308.07	2,304,018.37	71,710.30	25.66%
						34,381.44	(4,091.83)	2,252,990.03	2,326,203.98	73,213.95	25.91%
		1,339,570.72	190,937.96	279,904.33	66,857.91	22,129.26		3,460,091.23	4,900,560.36	1,440,469.13	54.58% C
42,152.44	67,904.34	25,751.90									8.80%
773,262.77	950,629.68	177,366.91		202,811.95	40,976.41						1.97%
		4 542 600 52		482 716 28	107 834 32	22.129.26		4,319,272.39	5,940,158.29	1,620,885.90	66.15%
4,364,472.81	5,907,162.34	1,542,689.53	437,313.00	HQ2,110.20							0
248 724 49	302 083 78	53,358,79		3,866.81							3.47%
248,724.49	302,083.28	53,358.79		3,866.81				244,857.68	311,622.74	66,765.00	3.47%
\$7,018,207.05	\$8,696,254.00	\$1,678,046.95	\$1,158,978.25	\$955,701.88	\$108,430.90	\$50,342.77	(\$4,091.83)	\$7,217,391.59	\$8,978,256.50	\$1,760,864.91	100.00%
imple yield excluding	mkt,value change: (Realized gain + Int.Div	Recvd. + Amort./Accr.) / (Average Book Va	lue) =	8.69% (Annualized)	154,681.84	Market Value gain = _	1,760,864.91 = 7,217,391.59	24.40%	C Y CHIOCI
=	05-31-14 \$935.00 56,670.07 57,605.07 22,154.43 300,000.00 2,025,250.25 2,347,404.68 3,549,057.60 42,152.44 773,262.77 4,364,472.81 248,724.49 248,724.49 \$7,018,207.05	05-31-14 05-31-14 \$935.00 \$935.00 \$6,670.07 \$56,670.07 \$57,605.07 \$57,605.07 \$22,154.43 23,524.71 \$300,000.00 295,059.00 \$2,025,250.25 2.110,819.60 \$2,347,404.68 2,429,403.31 \$3,549,057.60 4,888,628.32 42,152.44 67,904.34 773,262.77 \$50,629.68 4,364,472.81 \$5,907,162.34 248,724.49 302,083.28 \$7,018,207.05 \$8,696,254.00	05:31:14 05:31:14 Hossi \$935.00 \$935.00 \$935.00 56,670.07 56,670.07 \$ 57,605.07 \$7,605.07 \$ 22,154.43 23,524.71 \$1,370.28 300,000.00 295,059.00 (4,941.00) 2,025,250.25 2,110,819.60 85,569.35 2,347,404.68 2,429,403.31 81,998.63 3,549,057.60 4,888,628.32 1,339,570.72 42,152.44 67,904.34 25,751.90 773,262.77 950,629.68 177,356.91 4,364,472.81 5,907,162.34 1,542,689.53 248,724.49 302,083.28 53,358.79 248,724.49 302,083.28 53,358.79 \$7,018,207.05 \$8,696,254.00 \$1,678,046.95	05-31-14 05-31-14 ILessi Purchases \$935.00 \$935.00 \$8,678.50 \$6,670.07 \$56,670.07 342,096.42 \$7,605.07 \$7,605.07 350,775.02 \$22,154.43 \$23,524.71 \$1,370.28 \$300,000.00 295,059.00 (4,941.00) \$2,025,250.25 \$2.110,819.60 \$85,569.35 370,687.37 \$2,347,404.68 \$2,429.403.31 \$81,998.63 370,687.37 \$3,549,057.60 4,888,628.32 1,339,570.72 190,937.96 \$42,152.44 \$67,904.34 \$25,751.90 70,051.90 \$773,262.77 \$950,629.68 177,366.91 70,051.90 \$1,542,689.53 \$437,515.86 \$437,515.86 \$437,515.86 \$248,724.49 \$302,083.28 \$3,358.79 \$3,358.79 \$3,358.79 \$248,724.49 \$302,083.28 \$3,358.79 \$51,158,978.25 \$51,158,978.25	Value Value <th< td=""><td>Value Value <th< td=""><td>Value Value <th< td=""><td>Value Value Usin Purchases Matured Lossi In the Qir. Prem./Disc. 5935.00 \$935.00 \$935.00 \$342,096.42 </td><td>Value Value Gain Recence Gain Gain Gain<!--</td--><td>Value Value Cain Recircley Cain Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 D5-31-14 Q5-31-14 ILossi Purchases Matured ILossi Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 S935.00 S935.00 S935.00 S8,678.60 S8,108.60 3.82 398,766.49 398,766.49 57,605.07 S7,605.07 S1,507.02 8,108.60 (5,167.93) 400.271.49 400.271.49 22,154.43 23,524.71 S1,370.28 1,463.44 (56.67) 264.97 (59.03) 20,681.96 22,185.61 300,000.00 255,059.00 (4,491.00) 300,000.00 150.00 4,813.08 (4,082.80) 2,232.080.07 2,304.018.37 2,025,059.02 2,110,819.60 85,569.33 370,687.37 159,546.75 453.25 29,303.39 (4,082.80) 2,2325.000.02 2,326.202.98 2,344 67,904.34 2,575.90 20,281.195 40,976.41 10,7525.60 177,366.91 70,051.90 22,811.95</td><td>Value Value Gain Purchases Matured Guint In the Otic Prem./Disc. 98-31-14 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98</td></td></th<></td></th<></td></th<>	Value Value <th< td=""><td>Value Value <th< td=""><td>Value Value Usin Purchases Matured Lossi In the Qir. Prem./Disc. 5935.00 \$935.00 \$935.00 \$342,096.42 </td><td>Value Value Gain Recence Gain Gain Gain<!--</td--><td>Value Value Cain Recircley Cain Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 D5-31-14 Q5-31-14 ILossi Purchases Matured ILossi Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 S935.00 S935.00 S935.00 S8,678.60 S8,108.60 3.82 398,766.49 398,766.49 57,605.07 S7,605.07 S1,507.02 8,108.60 (5,167.93) 400.271.49 400.271.49 22,154.43 23,524.71 S1,370.28 1,463.44 (56.67) 264.97 (59.03) 20,681.96 22,185.61 300,000.00 255,059.00 (4,491.00) 300,000.00 150.00 4,813.08 (4,082.80) 2,232.080.07 2,304.018.37 2,025,059.02 2,110,819.60 85,569.33 370,687.37 159,546.75 453.25 29,303.39 (4,082.80) 2,2325.000.02 2,326.202.98 2,344 67,904.34 2,575.90 20,281.195 40,976.41 10,7525.60 177,366.91 70,051.90 22,811.95</td><td>Value Value Gain Purchases Matured Guint In the Otic Prem./Disc. 98-31-14 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98</td></td></th<></td></th<>	Value Value <th< td=""><td>Value Value Usin Purchases Matured Lossi In the Qir. Prem./Disc. 5935.00 \$935.00 \$935.00 \$342,096.42 </td><td>Value Value Gain Recence Gain Gain Gain<!--</td--><td>Value Value Cain Recircley Cain Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 D5-31-14 Q5-31-14 ILossi Purchases Matured ILossi Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 S935.00 S935.00 S935.00 S8,678.60 S8,108.60 3.82 398,766.49 398,766.49 57,605.07 S7,605.07 S1,507.02 8,108.60 (5,167.93) 400.271.49 400.271.49 22,154.43 23,524.71 S1,370.28 1,463.44 (56.67) 264.97 (59.03) 20,681.96 22,185.61 300,000.00 255,059.00 (4,491.00) 300,000.00 150.00 4,813.08 (4,082.80) 2,232.080.07 2,304.018.37 2,025,059.02 2,110,819.60 85,569.33 370,687.37 159,546.75 453.25 29,303.39 (4,082.80) 2,2325.000.02 2,326.202.98 2,344 67,904.34 2,575.90 20,281.195 40,976.41 10,7525.60 177,366.91 70,051.90 22,811.95</td><td>Value Value Gain Purchases Matured Guint In the Otic Prem./Disc. 98-31-14 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98</td></td></th<>	Value Value Usin Purchases Matured Lossi In the Qir. Prem./Disc. 5935.00 \$935.00 \$935.00 \$342,096.42	Value Value Gain Recence Gain Gain Gain </td <td>Value Value Cain Recircley Cain Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 D5-31-14 Q5-31-14 ILossi Purchases Matured ILossi Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 S935.00 S935.00 S935.00 S8,678.60 S8,108.60 3.82 398,766.49 398,766.49 57,605.07 S7,605.07 S1,507.02 8,108.60 (5,167.93) 400.271.49 400.271.49 22,154.43 23,524.71 S1,370.28 1,463.44 (56.67) 264.97 (59.03) 20,681.96 22,185.61 300,000.00 255,059.00 (4,491.00) 300,000.00 150.00 4,813.08 (4,082.80) 2,232.080.07 2,304.018.37 2,025,059.02 2,110,819.60 85,569.33 370,687.37 159,546.75 453.25 29,303.39 (4,082.80) 2,2325.000.02 2,326.202.98 2,344 67,904.34 2,575.90 20,281.195 40,976.41 10,7525.60 177,366.91 70,051.90 22,811.95</td> <td>Value Value Gain Purchases Matured Guint In the Otic Prem./Disc. 98-31-14 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98</td>	Value Value Cain Recircley Cain Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 D5-31-14 Q5-31-14 ILossi Purchases Matured ILossi Intitle Dir. Prem./Dir. QB-31-14 QB-31-14 S935.00 S935.00 S935.00 S8,678.60 S8,108.60 3.82 398,766.49 398,766.49 57,605.07 S7,605.07 S1,507.02 8,108.60 (5,167.93) 400.271.49 400.271.49 22,154.43 23,524.71 S1,370.28 1,463.44 (56.67) 264.97 (59.03) 20,681.96 22,185.61 300,000.00 255,059.00 (4,491.00) 300,000.00 150.00 4,813.08 (4,082.80) 2,232.080.07 2,304.018.37 2,025,059.02 2,110,819.60 85,569.33 370,687.37 159,546.75 453.25 29,303.39 (4,082.80) 2,2325.000.02 2,326.202.98 2,344 67,904.34 2,575.90 20,281.195 40,976.41 10,7525.60 177,366.91 70,051.90 22,811.95	Value Value Gain Purchases Matured Guint In the Otic Prem./Disc. 98-31-14 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98-31-34 98

MIDWESTERN STATE UNIVERSITY REDWINE ENDOWMENT INVESTMENTS - LUTHER KING CAPITAL MANAGEMENT FOR THE FOURTH QUARTER ENDED AUGUST 31, 2014

	Book Value <u>05-31-14</u>	Market Value <u>05-31-14</u>	Unrealized Gain <u>(Loss)</u>	Purchases	Principal Payments Received/ <u>Matured</u>	Realized Gain <u>(Loss)</u>	Interest/ Dividends Received (Fees Paid) In the Qtr.	Amortization/ Accretion of <u>Prem./Disc.</u>	Book Value <u>08-31-14</u>	Market Value <u>08-31-14</u>	Unrealized Gain <u>(Loss)</u>	Market Value Percentage Of Total
LUTHER KING CAP MNGMT, FEES							(\$12,053.00)					40
Cash and cash equivalents:				\$106,780.00	\$479,944.99				\$51,049.11	\$51,049.11		0.44%
U.S. Dollars	\$436,267.10	\$436,267.10					(12,053.00)		51,049.11	51.049.11		0.44%
Total Cash and cash equivalents	436,267.10	436,267.10		106,780.00	479,944.99		[12,033.00]					
Fixed Income:	3,035,000.00	2,964,273.11	(\$70,726.89)	350,000.00			14,948.22		3,385,000.00	3,308,254.46	(76,745.54)	28.43%
U.S. Fixed Income Funds			(70,726.89)	350,000.00			14,948.22		3,385,000.00	3,308,254.46	(76,745.54)	28.43%
Total Fixed Income	3,035,000.00	2,964,273.11	[/0,/20.03]	3.30,000.00								and the second se
Equities:		a local data data			473,367.71	170,066.15	32,910.24		5,652,137.14	8,276,574.03	2,624,436.89	71.13%
Concentrated & Other Equity	5,711,047.54	8,268,907.19	2,557,859.65	414,457 31	the second se	170,066.15	32,910.24		5.652,137.14	8,276,574.03	2,624,436.89	71.13%
Total Equitles	5,711,047.54	8,268,907.19	2,557,859.65	414,457 31	473,367.71	170,000.15	32,330.24					
Total Redwine Endowment Assets at Luther King Cap Mgmt	\$9,182,314.64	\$11,669,447.40	52,487,132.76	\$871,237 31	\$953,312.70	\$170,066.15	\$35,805.46		\$9,088,186.25	\$11,635,877.60	\$2,547,691.35	100.00%
		ng mkt.value change: (Peneri + Amort /Acrr	1 / Average Book Val	lue) =	9.01%	205,871.61	Market Value gain =	2,547,691.35 =	28.03%	a
Mar, Apr, and May activity	Simple yield excluding	ig mikraaine change: (neauten Bain + Int.Div.	neers. · ranni c/rees.			(Annualized)	9,135,250.45		9,088.186.25		1

5





Summary of the Personnel Position Status Reports for 9/1/13 - 8/31/14

January 2014	New Position - Assistant Director, Marketing and Public Information
	Net position change: +1 (Professional Non-Faculty)
	Ratified by Board of Regents, 5/9/14

February 2014 New Position – Admissions Evaluator Net position change: +1 (Clerical and Secretarial) Ratified by Board of Regents, 5/9/14

Total net new positions as of 8/31/14 = +2



MIDWESTERN STATE UNIVERSITY PERSONNEL POSITION STATUS REPORT July 31, 2014

	APPROV	ED BUDGET	PO	SITIONS			SALARY					TOTAL	URRENT
	9/1/2013		ADDED	(DELETED)	TOTAL	POSITIONS	(SAVED)	FILLE	D POSITIONS	VACANT	POSITIONS	POS	ITIONS
POSITIONS	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	41.96	4,140,322			41.96	4,140,322	(27,297)	39.96	3,966,025	2.00	147,000	41.96	4,113,025
REGULAR FACULTY	252.08	15,753,531			252.08	15,753,531	(23,504)	232.58	15,431,094	19.50	298,933	252.08	15,730,027
PROFESSIONAL NON-FACULTY	137.51	5,796,000	1.00	50,000	138.51	5,846,000	89,177	130.51	5,739,735	8.00	195,442	138.51	5,935,177
CLERICAL AND SECRETARIAL	101.83	2,401,024	1.00	21,312	102.83	2,422,336	(63,952)	97.83	2,296,944	5.00	61,440	102.83	2,358,384
TECH & PARAPROFESSIONAL	22.00	1,063,456			22.00	1.063,456	(6.011)	22.00	1.057,445	0.00	0	22.00	1,057,445
SKILLED CRAFT	31.00	1,017,227			31.00	1,017,227	(4,491)	30.00	988,244	1.00	24,492	31.00	1,012,736
SERVICE & MAINTENANCE	66.00	1,336,219			66.00	1,336,219	(13,212)	61.00	1,235,947	5.00	87.060	66.00	1,323,007
POLICE	14.00	498,234			14.00	498,234		14.00	498,234	0.00	Q	<u>14.00</u>	498,234
GRAND TOTALS	666.38	32,006.013	2.00	71,312	668 38	32,077,325	(49,290)	627.88	31,213,668	40.50	814,367	668.38	32,028,035

Board Agenda - November 2014 Attachment 15-34 Finance Attachments - Page 30

MIDWESTERN STATE UNIVERSITY PERSONNEL POSITION STATUS REPORT August 31, 2014

	APPROV	ED BUDGET	ET POSITIONS		SAL		SALARY			ONS VACANT POSITIO		TOTAL	CURRENT
	9/1/2013		ADDED	(DELETED)	TOTAL	POSITIONS	(SAVED)	FILLE	D POSITIONS	VACANT	POSITIONS	POS	ITIONS
POSITIONS	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	41.96	4,140,322			41.96	4,140,322	(27,297)	39.96	3,966,025	2.00	147,000	41.96	4,113,025
REGULAR FACULTY	252.08	15,753,531			252.08	15,753,531	(23,504)	232.58	15,431,094	19.50	298,933	252.08	15,730,027
PROFESSIONAL NON-FACULTY	137.51	5,796,000	1.00	50,000	138.51	5,846,000	118,899	131.51	5,769,457	7.00	195,442	138.51	5,964,899
CLERICAL AND SECRETARIAL	101.83	2,401,024	1,00	21,312	102.83	2,422,336	(63,952)	97.83	2,296,944	5.00	61,440	102.83	2,358,384
TECH & PARAPROFESSIONAL	22.00	1,063,456			22.00	1,063,456	(6,011)	22.00	1,057,445	0.00	0	22.00	1,057,445
SKILLED CRAFT	31.00	1,017,227			31.00	1,017,227	(4,491)	30.00	988,244	1.00	24,492	31.00	1,012,736
SERVICE & MAINTENANCE	66.00	1,336,219			66.00	1,336,219	(13.212)	61.00	1,235,947	5.00	87,060	66.00	1,323,007
POLICE	<u>14.00</u>	498,234			14.00	<u>498,234</u>		14.00	498,234	<u>0.00</u>	Q	<u>14.00</u>	498,234
GRAND TOTALS	666.38	32,006,013	2,00	71,312	668.38	32.077,325	(19,568)	628.88	31,243,390	39.50	814,367	668.38	32,057,757

Board Agenda - November 2014 Attachment 15-34 Finance Attachments - Page 31

Midwestern State University Reporting of Personnel Changes Fiscal Year 2013-2014 July - August

I. ENTERING EMPLOYEES

- 1. Lauren Stillson Secretary, Social Work 07/01/14
- 2. Kathleen Esch Police Communication Operator 07/28/14
- 3. William Winkler Library Assistant 1-08/01/14
- 4. Damian Clarke Head Coach, Women's Soccer 08/08/14
- 5. Martin Camacho Dean/Associate Professor, Fain Fine Arts 08/11/14
- 6. LaRonda Freeman Registrar Assistant I 08/11/14
- 7. Clint Coulter Residence Hall Director, Housing 08/18/14
- 8. Holley Munholland Admissions Evaluator 08/19/14
- 9. Andrew Allen Assistant Professor, Music- 08/18/14
- 10. Packiaraj Arumugham Associate Professor, Social Work- 08/18/14
- 11. Andrea Button Instructor, Sociology- 08/18/14
- Soon-Mi Choi Assistant Professor, Athletic Training/Exercise Physiology- 08/18/14
- 13. Sarah Cobb Assistant Professor, Mathematics- 08/18/14
- 14. Brinton Tench Coxe Assistant Professor, English- 08/18/14
- 15. Mahmoud Elsharafi Assistant Professor, Engineering- 08/18/14
- 16. Rodney Fisher Assistant Professor, Radiologic Science- 08/18/14
- 17. Pablo Garcia-Fuentes Assistant Professor, Economics- 08/18/14
- 18. Dittika Gupta Assistant Professor, Education- 08/18/14
- 19. Caitlin Hall Instructor Athletic Training/Exercise Physiology- 08/18/14
- 20. Julia Knauff Assistant Professor, Nursing- 08/18/14
- 21. Eric Koger Associate Professor, Theatre- 08/18/14
- 22. Attapol Kuanliang Associate Professor, Criminal Justice- 08/18/14
- Xiaowen Liu Assistant Professor, Health and Public Administration-08/18/14
- 24. Annise Nalepa Instructor Athletic Training/Exercise Physiology- 08/18/14
- 25. Christian Northrup Assistant Professor, Education- 08/18/14
- 26. Catherine Pankonien Assistant Professor, Nursing- 08/18/14
- 27. Lucy Schultz Assistant Professor, English- 08/18/14
- 28. Denise Simmons Assistant Professor, Education- 08/18/14
- 29. Matthew Singletary Visiting Assistant Professor, Theatre- 08/18/14
- 30. Kathleen Williamson Associate Professor/Chair, Nursing- 08/18/14
- 31. Ramona Cerise Wuthrich Instructor, Computer Science- 08/18/14
- 32. Virginia Bartush Registrar Assistant I 08/20/14
- 33. Mandi Peterman Admissions Evaluator 08/28/14

II. EXITING EMPLOYEES

- 1. Angela Kruse Administrative Assistant, Admissions 07/01/14
- 2. John Dement Associate Professor, Theatre 07/03/14
- 3. Tiffany Gunnels Administrative Assistant, Registrar 07/14/17
- 4. Randy Canivel Assistant Director, Recreational Sports 07/17/14

Board Agenda - November 2014 Attachment 15-34 Finance Attachments – Page 33

- 5. Robert Dixon Custodian, Clark Student Center 07/17/14
- 6. Jeff Trimble Head Coach, Women's Soccer 07/17/14
- 7. Emerald Collins Assistant Professor, Education 07/18/14
- 8. Donna Wright Professor, Radiologic Science 07/31/14
- 9. Jason Biggs Admissions Counselor 08/04/14
- 10. Charleen McNeill Assistant Professor, Nursing 08/10/14
- Jason Winchester Assistant Professor Athletic Training/Exercise Physiology- 08/14/14
- 12. Shontesa Jones Coordinator, Multicultural Affairs, Student Development and Orientation - 08/15/14
- 13. Rachel Anderson Admissions Counselor 08/26/14
- 14. Gary Miller Electrician II, Facilities Services 08/29/14
- Jerry Aberdeen Audio Visual Technician, Information Technology 08/31/14
- 16. Kathleen Roberts Assistant Professor, Nursing 08/31/14
- 17. Chris Shao Associate Professor/Chair, Marketing 08/31/14
- Charles Stautmeister Secretary, Small Business Development Center 08/31/14

III. RETIRING EMPLOYEES

- 1. Robert Harmel Professor, Dillard College of Business 07/31/14
- 2. Michael Preda Professor, Political Science 07/31/14
- 3. Rachel Harwell Financial Aid Processor/Counselor 08/31/14
- 4. Roy Patin Professor, Dillard College of Business 08/31/14
- 5. Jane Owen Associate Professor, Education 08/31/14

Board Agenda - November 2014 Attachment 15-35 Finance Attachments – Page 34

Summary of the Personnel Position Status Reports for 9/1/14 - 9/30/14

September 2014 New Position – Secretary, Undergraduate Research **Net position change: +1 (Clerical and Secretarial)** Presented for ratification by Board of Regents, 11/7/14

Total net new positions as of 9/30/14 = +1

MIDWESTERN STATE UNIVERSITY PERSONNEL POSITION STATUS REPORT September 30, 2014

	APPROV	ED BUDGET	PO	SITIONS			SALARY					TOTAL	CURRENT
	9/1/2014		ADDED	(DELETED	TOTAL	POSITIONS	(SAVED)	FILLE	D POSITIONS	VACANT	POSITIONS	POS	ITIONS
POSITIONS	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	ADDED	FIE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	44.64	4,428,058			44.64	4,428,058		41.64	4,206,258	3.00	221,800	44.64	4,428,058
REGULAR FACULTY	250.70	17,038,269			250 70	17.038,269	(31,745)	237.20	16,234,404	13.50	772,120	250 70	17,006,524
PROFESSIONAL NON-FACULTY	150.46	6,596,039			150 46	6,596,039	(11,793)	146.46	6,448,855	4.00	135,391	150.46	6,584,246
CLERICAL AND SECRETARIAL	97.08	2,387,852	1.00	20,916	98.08	2,408,768	(375)	93.08	2,341,277	5 00	67,116	98.08	2,408,393
TECH & PARAPROFESSIONAL	22.00	954,050			22.00	954,050		21.00	923,342	1.00	30,708	22.00	954,050
SKILLED CRAFT	29.00	958,666			29.00	958,666		28.00	928,164	1.00	30,502	29.00	958,666
SERVICE & MAINTENANCE	65.00	1,377,960			65.00	1,377,960		63.00	1,341,240	2.00	36,720	65.00	1,377,960
POLICE	<u>14,00</u>	509,125			14.00	<u>509,125</u>		14.00	509,125			<u>14.00</u>	<u>509,125</u>
GRAND TOTALS	672.88	34,250,019	1.00	20,916	673.88	34,270,935	(43,913)	644.38	32,932,665	29.50	1,294,357	673.88	34,227,022

Midwestern State University Reporting of Personnel Changes Fiscal Year 2014-2015 September

I. ENTERING EMPLOYEES

- Melissa Boerma Administrative Assistant, Dillard College of Business 09/01/14
- 2. Stacy Johnson Library Assistant III 09/01/14
- 3. Jake Landon Strength and Conditioning Coach, Athletics 09/01/14
- 4. BriAnna Satterfield Museum Collection Manager 09/01/14
- 5. Pamela Carr BSN Nurse Educator, Regional Simulation Center 09/09/14
- 6. Jason Biggs Admissions Counselor 09/15/14
- 7. Rebecca Mounsey Admissions Evaluator 09/15/14
- 8. Brittany Coulter Secretary, Undergraduate Research 09/29/14
- 9. Velia Lozano Custodian, Clark Student Center 09/29/14

II. EXITING EMPLOYEES

- 1. Anthony Gallina Admissions Counselor 09/07/14
- 2. James King Associate Professor, History (deceased) 09/15/14
- 3. Jeremy Cain Coordinator, Social Media 09/18/14
- Melissa Moore Assistant to Director, Student Conduct and Clark Student Center – 09/30/14

AUDIT, COMPLIANCE, AND MANAGEMENT REVIEW COMMITTEE

Audit, Compliance, and Management Review Committee

<u>Membership</u> Sam Sanchez, Chairman Tiffany Burks Jeff Gregg Nancy Marks

Reading and Approval of Minutes

15-38. The minutes of the Audit, Compliance, and Management Review Committee meeting August 7, 2014, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 15-38</u>.

<u>Historically Underutilized Business Year-End Report – FY 2014</u> 15-39. This report is presented as shown in <u>Attachment 15-39</u> as a point of information only.

Contract Management Activities

15-40. Information will be presented concerning FY 14 contract management activities.

Audit and Compliance Activities

15-41. Information will be presented concerning university audit activities, to include follow up on the MSU Peer Review and reports regarding the FY 14 Audit Plan and the Compliance Committee.

Audit Plan - FY 15

15-42. The Texas Internal Auditing Act requires each agency's internal auditor to develop an annual audit plan using risk assessment techniques. The governing board of the agency must approve this plan. The MSU Internal Auditor's proposed plan for FY 15 will be recommended for approval as shown in <u>Attachment 15-42</u>.

AUDIT, COMPLIANCE, AND MANAGEMENT REVIEW COMMITTEE ATTACHMENTS

6.A HISTORICALLY UNDERUTLIZED BUSINESS SUPPORTING SCHEDULE

Agency Code: 735 Agency: Midwestern State University

COMPARISON TO STATEWIDE HUB PROCUREMENT GOALS

State Wide	itate Wide Procurement		nditures FY 2012	Total Expenditures	HUB Expendi	itures FY 2013	Tot	al Expenditures	HUB Expenditures FY 2014			Total Expenditures	
HUB Goalss	Category	% Actual	Actual \$	FY2012	% Actual	Actual \$	i	FY2013	% Actual		Actual \$		FY2014
	avy Construction	45.69	\$ 93,046	\$ 203,658	0.00% \$		\$	140,703	0	\$		\$	27,024
21.10% Bu	ilding Construction	61.15	\$ 214,689	\$ 351,082	41.61% \$	314,460	\$	755,805	71.13	\$	45,209	\$	63,558
	ecial Trades Construction	35.79	\$ 411,985	\$ 1,151,108	60.15% \$	508,932	\$	846,109	41.14	\$	256,643	\$	623,804
100 C C C C C C C C C C C C C C C C C C	ofessional Services	100	\$ 65,606	\$ 65,606	95.45% \$	41,273	\$	43,279	31.26	\$	36,571	\$	116,972
24.60% Ot	her Services	67.03	\$ 16,263	\$ 24,262	49.16% \$	144,427	\$	293,820	23.86	\$	138,815	\$	581,901
	mmodities	47.27	\$ 502,761	\$ 1,063,509	52.68% \$	513,855	\$	975,428	66.6	\$1	1,103,137	\$	1,656,303
	Overall	45.62	\$ 1,304,353	\$ 2,859,227	49.85% \$	1,522,950	\$3	1,055,107	51.49	\$1	1,580,377	\$	3,069,563
			HUB GROUP	2012 \$'s Spent			20	13 \$'s Spent				21	014 \$'s Spent
			Asian Pacific	\$ 99,172	1.1		\$	90,923				\$	71,182
			Black	\$ 10,184			\$	133,714				\$	521,773
			Hispanic	\$ 695,242			\$	717,250				\$	292,859
			Woman	\$ 499,753			\$	581,062				\$	694,562

Factors Affecting Attainment:

There are very few HUBS in the Wichita Falls area, however there has been significant progress made in the categories.

"Good Faith" Efforts:

Midwestern State University made the following good faith efforts to comply with statewide HUB procurement goals. Training is ongoing within the university community to educate and make available HUB information and involvement in university purchases. More HUB firms are involved in our bidding processes. We actively search for HUB firms/companies as part of procurement process. Every effort is made to meet goals for construction type contracts. Currently, to encourage participation in our procurement process, we ensure HUB's on and off the CMBL, are notified of any Bid request.

FY 2015 Audit Plan Board Agenda - November 2014 Audit, Compliance, & Mgt. Review Attachment 15-42 - Page 2

This plan is meant to be flexible and will be monitored and changed as necessary. The available hours after accounting for holidays and leave time are 1840. These hours have been allocated to specific areas below. A formal risk analysis process is in place that will be updated as appropriate that may justify making changes to the plan. The President and Board of Regents will be informed of any changes, which will be subject to their review and approval.

Audit Focus	Estimated Hours
Consulting Activities:	
In an effort to leverage human resources, Internal Audit will spend a significant amount of time this year to educate and train various high risk departments on campus. This will include: NCAA, VAWA, Cyber Security, Construction Auditing, etc.	500
Compliance Activities:	
Texas Administration Code requires an assessment of IT every two years. We plan to conduct this review in house with internal audit, although external consultants may also be used. IT and Cyber Security will be a strong focus this year.	400
Quarterly Investment Reports:	
This audit is statutorily required for all entities that invest in other than money market mutual funds, investment pools, and certificates of deposit.	200
External Auditor Coordination:	
The State Auditor's Office and State Comptroller routinely depends and relies on internal auditors to accomplish their annual audit plans. Hours are being reserved to assist them as requested.	200
Annual Risk Analysis/Audit Plan:	
Ongoing activities, such as interviews with management, distribution of internal control questionnaires, and reviews of management reports from throughout the university will be done to ensure adequate identification and consideration of all risks for future review.	200
Participation in Board Meetings and Management Committees:	
The internal auditor will attend all Board of Regents meetings and participate in selected committees as requested or deemed appropriate. Internal audit has regular meetings with the President as well as participation in all meetings of the President's Cabinet.	100
Administrative:	
Hours are being accounted for and reserved for such matters as ensuring compliance with auditing standards, involvement with professional organizations, training, annual reports, and general administrative duties.	240
Total Hours Budgeted	1840

BOARD OF REGENTS MEETING AGENDA

Board of Regents Meeting Agenda November 7, 2014 9:00 a.m.

Meeting Location: MSU Campus – 3410 Taft Boulevard Hardin Administration Building J. S. Bridwell Board Room

The Board of Regents of Midwestern State University (MSU) may deliberate and take action regarding any item on this agenda. This meeting will be continuous in that the Board reserves the right to take any agenda item out of the order or sequence that is listed below. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

The meeting will be streamed live at http://www.mwsu.edu/welcome/president/regents-minutes.

Call to Order

Introduction of Visitors

Opening Comments

Public Comment

A public comment period will be provided in accordance with MSU Policy 2.22.

Reading and Approval of Minutes

15-43. Minutes of the regular Board of Regents meeting August 7, 2014, will be recommended for approval as shown in the minutes' section of this agenda as <u>Minutes Attachment 15-43</u>.

Reading and Approval of Minutes

15-44. Minutes of the regular Board of Regents meeting August 8, 2014, will be recommended for approval as shown in the minutes' section of this agenda as <u>Minutes Attachment 15-44</u>.

Reading and Approval of Minutes

15-45. Minutes of the special Board of Regents meeting September 22, 2014, will be recommended for approval as shown in the minutes' section of this agenda as <u>Minutes</u> <u>Attachment 15-45.</u>

Executive Committee Consent Agenda, Items and Report

Academic and Student Affairs Committee Consent Agenda, Items and Report

Finance Committee Consent Agenda, Items and Report

Audit, Compliance, and Management Review Committee Consent Agenda, Items and Report

President's Report

15-46. Information will be presented concerning various university matters, including:

- a. University Dashboard
- b. EURECA Presentation
- c. Marketing Presentation

Presidential Search

15-47. The Board of Regents will discuss the Presidential Search in closed session as allowed by Texas Government Code, Chapter 551.074.

Executive Session

- 15-48. The Board of Regents will convene in Executive Session as necessary to consider the matters permissible under Chapter 551 of the Texas Government Code, including the following.
 - a. <u>Government Code, Chapter 551, Section .071</u> Consultation with Attorneys Regarding Legal Matters, Pending and/or Contemplated Litigation, or Settlement Offers, or on a Matter in which the Duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with Chapter 551 of the Texas Government Code.
 - b. <u>Government Code, Chapter 551, Section .072</u> Deliberations Regarding the Purchase, Exchange, Lease, or Value of Real Property.
 - c. <u>Government Code, Chapter 551, Section .073</u> Deliberations Regarding a Negotiated Contract for a Prospective Gift or Donation.
 - d. <u>Government Code, Chapter 551, Section .074</u> Personnel Matters Relating to the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of Officers or Employees, or to Hear a Complaint or Charge Against an Officer or Employee.

Closing Comments

Adjournment

MINUTES

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

August 7, 2014

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room of the Hardin Administration Building at 9:00 a.m., August 7, 2014. Regents in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Ms. Tiffany Burks; Mr. R. Caven Crosnoe; Dr. Lynwood Givens; Mr. Jeff Gregg; Ms. Nancy Marks; Mr. Sam Sanchez; and Student Regent Jesse Brown.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Bob Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park, Associate Vice President for Student Affairs and Dean of Students. Additional university personnel attending the meeting were Dr. David Carlston, Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. Mike Taylor, Internal Auditor; Ms. Dawn Fisher, Director of Human Resources: Mr. Chris Stovall, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were campus planners, Mr. Doug Abraham and Mr. Chris Rice. Representing the Student Government Association (SGA) was President Rebecca Stogner. Representing the news media was Ms. Ann Work, reporter for the Times Record News.

Chairman Hessing called the meeting to order at 9:00 a.m. and Ms. Gaynor introduced the guests.

Opening Comments

Mr. Hessing welcomed new Student Regent Jesse Brown and asked him to tell the board about himself. Mr. Brown stated that he is a junior at MSU and is double majoring in criminal justice and business. He graduated from Alvord High School. During his time at MSU he has been a Supplemental Instructor and is also a two term president of the MSU Kappa Alpha Order. Mr. Hessing indicated that the board looked forward to working with him and welcomed him to service on the Board of Regents.

Mr. Hessing stated that the meeting was being streamed live on the internet and asked everyone to silence their cell phones. He asked everyone to be aware that side discussions around the table or the room are distracting as the microphones are highly sensitive.

Public Comment

Mr. Hessing stated that in accordance with Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He noted that no one had signed up to speak.

Discussion of Higher Education Issues

14-129. Mr. Hessing stated that this item provided an opportunity for the board to discuss issues and trends in higher education. He indicated that he did not have anything in particular to discuss at this time. Dr. Rogers commented that in all of his years in higher education he had not seen a time when higher education was under more scrutiny than now for reasons such as student safety, the efficiency with which campuses are run, how courses are delivered, and the cost of higher education.

Resolution of Appreciation

14-130. Mr. Hessing noted that a copy of a resolution of appreciation for Shelby Davis was previously sent to each board member for review. Mr. Bernhardt moved approval of this resolution as presented. Mrs. Marks seconded the motion and it was approved (see <u>Attachment 1).</u> Mr. Hessing thanked Ms. Davis for her service to the Board of Regents and the university as Student Regent.

Board of Regents Executive Committee Member-At-Large Election

14-131. Mr. Hessing reported that in May he appointed a nominating committee to recommend an individual to serve as a member-at-large of the Executive Committee. He asked Mr. Bernhardt to present the committee's report. Mr. Bernhardt reported that the nominating committee consisting of Mrs. Burks, Mr. Gregg, and himself met to bring the board a nominee for the vacant position on the Executive Committee. On behalf of the committee, he recommended Tiffany Burks be elected to the position. Mr. Gregg seconded the motion and the motion was approved, with Mrs. Burks abstaining from the vote.

Campus Facilities Implementation Plan

14-132. Mr. Hessing reported that master planners Chris Rice and Doug Abraham had worked during the last 10 months to help the university develop a guide for campus development. He noted that the report that would be presented was the result of this work with the campus community. He stated that the board would be asked to approve some of the short-term projects. Additionally, longer-term ideas and concepts would be presented for information and discussion.

Dr. Rogers stated that he and members of the administration had reviewed the master planners' presentation and indicated his hope that the board would find it useful, informative, and exciting. He presented his opinion that this plan accomplished the institution's initial, short-term goals regarding the need for student housing and the capital construction project to recommend to the legislature. The board previously authorized the administration to pursue legislative funding for new facilities for the College of Health Sciences and Human Services. He stated that the board would be asked to consider an action item later in the day regarding the need for additional oncampus student housing. Dr. Rogers mentioned another benefit of the campus plan study was the recommendation of the planners regarding closing streets, moving sidewalks, moving parking lots, and adding campus landscaping that will enhance the beauty and convenience of the campus.

Dr. Rogers noted that this plan will need to be discussed with faculty, staff, and students, and that the board will receive regular reports and updates. He added that later in the meeting Dr. Clark would present the university's Strategic and Action Plan. He commented that the Strategic Plan would address everything from projected growth and new academic programs, to the overall needs of the faculty, staff, and students. He added that the administration would need to crosswalk from the Strategic Plan to this Campus Facilities Plan. This coordination between the plans will allow the building of facilities that are needed to accomplish the goals and strategies that are included in the Strategic Plan.

Dr. Rogers reported that the administration would develop a "Top Ten List" for the university. He stated that this list would include academic needs which will affect decisions regarding existing buildings and laboratories. He noted that this would be a good exercise for the administration to go through and that the list would hopefully be complete in November.

Dr. Rogers stated that prior to Mr. Rice's portion of the presentation, Dr. Lamb would discuss enrollment projections and Dr. Stewart would discuss some of the new academic programs that are being considered (see <u>Attachment 2</u>).

Dr. Lamb presented a slide regarding enrollment (Slide 3). This information showed the increase in beginning freshmen and transfer students in the fall 2013 and the anticipated numbers for the fall 2014. The percentage of students in campus housing was shown to have increased to 41% of full-time undergraduate students in the fall 2014. The data projected enrollment of 7,000 students by the fall of 2022, with 46% of full-time undergraduates living in campus housing. He noted that future plans for the university should meet the needs of a residential campus. Mr. Hessing asked how many beds were currently on campus. Dr. Lamb responded that there are 1,320 beds and it appears the university will be short by up to 300 during the fall 2014. Mr. Hessing commented that 800 additional beds would be needed by the fall of 2022.

Dr. Stewart stated that while enrollment in the health sciences programs would continue to increase, the growth would not be in isolation. She stated that this growth would cause an increased demand in all of the general education core courses that would be needed to support these students. She added that the university should look at interdisciplinary programs of study. Dr. Stewart shared ideas for possible future academic programs (Slides 4-6). Dr. Stewart added that the deans would like to see a centralized Student Learning Center that would house academic support services for MSU students, such as the Writing Center and tutoring activities. She stated that MSU is recruiting and hiring highly qualified faculty who hold terminal degrees from some of the most prestigious universities in the nation. She indicated that she would like to give the faculty an opportunity to help shape the future of the academic programs at MSU. Mr. Hessing asked how much of the new programming could be done online. He indicated interest in MSU taking its academic offerings to the next level online. Dr. Rogers responded that some of the new programs would likely be carried to distance students. He added his philosophy that distance education programs should be those that can be delivered effectively online and those that will be offered to experienced learners. Dr. Clark added that he is continually talking with Dr. Stewart to see what courses are feasible for online offerings and what kind of support services are needed for distance education offerings. Dr. Rogers added that MSU's adult completion program is now available completely online.

Mr. Hessing noted that as a part of the "Top Ten List" he wanted to see where funds would be spent. He added that if, for example, the information technology infrastructure is not capable of carrying additional online content, the infrastructure should be upgraded. He stated that the "Top Ten List" would aid the university in determining where major funds will be needed during the next five or more years. He indicated that he wanted to see what the cost would be by category. In this way the administration and board can ensure that funds are being spent most effectively.

Dr. Givens asked if Dr. Stewart's list was in priority order. Dr. Stewart responded that it was not. Dr. Givens asked if they would be prioritized according to student interest or other factors. Dr. Stewart responded that student interest would be taken into consideration and noted that the programs mentioned are currently being offered successfully at other universities. She added that today's high school graduates are looking for more specific majors and fields of study.

Mr. Rice then discussed the remainder of the presentation. He reviewed the 2014 timetable (Slides 7-8) and thanked the administration and the board for trusting him and Mr. Abraham with this project. He reported that their contract with the university would end following this meeting. He added that he and Mr. Abraham started a new company, Vispiro (see <u>Attachment 3</u>). Mr. Rice reviewed the projects underway and the broad goals and vision of the campus plan (Slides 9-11).

Mr. Rice reviewed the Near-Term Implementation Plan (Slides 12-15) to include a new residence hall, landscaping southwest of the Clark Student Center, and the new College of Health Sciences and Human Services (HSHS) buildings. He reported that the board would be asked to approve the residence hall project and site later in the meeting. He added that the landscaping project would be underway during the fall semester and would be complete by the spring semester. He noted that the administration would not know if legislative funding is approved for the HSHS buildings until the conclusion of the legislative session.

Mr. Rice then reviewed the Long-term University Growth Plan (Slides 16-22). This growth plan included the following: academic needs, additional campus housing, expanded dining and student center, possible new facilities services building, athletics and recreation turf fields, shifting parking to the perimeter of campus, and the possible

needed expansion of the Central Plant. Slide 17 indicated the academic priorities beyond HSHS as an expansion of Bolin, a new area for mass communication, the West College of Education moving into Bridwell Hall following the construction of the new HSHS building, and the expansion of the Central Plant with the addition of housing and the HSHS building. He indicated that it would be beneficial to hire an expert to look at the central plant, the tunnel, and redundancy of these systems. He added that consideration might be given to placing a secondary plant at another location on campus.

Mr. Rice reported that with the next phase of additional housing there would be multiple options for locations. He added that with another phase of housing, additional dining space would be critical. The plan offered the current Daniel Building as a possible location for dining, although that would require moving all of the Physical Plant operation to another location. He noted that this plan would move the Physical Plant operation to the site that is now occupied by the Interfraternity Commons (Slide 21). Mr. Rice commented that with such a move the Daniel Building could be eventually converted into a new Student Center and Dining Hall (Slide 22).

Beginning with Slide 23, Mr. Rice discussed parking options. The presentation included the amount of land that would be covered by surface parking given the assumptions for new construction and growth. The second option, beginning on Slide 32, included two parking garages as opposed to surface parking. The first garage would be placed on the current soccer field site and would require moving the soccer field to south campus. A second garage could be placed in the parking lot south of Bolin Science Hall. He noted that the second parking garage would not likely be needed until additional housing was added in the longer term. He added that the two parking garages would add 2,550 spaces.

Slide 36 and beyond showed possible future campus developments. These developments include moving tennis to the area east of Sikes House, adding a turf field west of the Coliseum, adding housing on either side of the first parking garage, and, eventually, moving the softball stadium to the south campus to provide space for additional housing, parking, or green space, depending on the need. Mr. Rice noted that as the university grows there would eventually need to be an addition to the Wellness Center and noted that a placeholder for such addition was included in the plan. Slide 41 showed that there would be adequate space for a 10,000 seat football stadium on campus and Slide 42 showed the sites that would be opened on the main campus for future academic growth.

Slide 45 presented the next steps in the process to include continued work with the Academic Strategic Plan, growth and programming; campus and community engagement through discussions and workshops; and defining potential funding mechanisms for each of the project. Mr. Rice added his recommendation of the four things the university should include as work continues toward a comprehensive master plan (Slide 46): Greek Life/Greek Village Program and Site Concept; an overall study and plan for civil & IT/Infrastructure (central plan and IT expansion); architectural

guidelines document; and a landscaping master plan & guidelines document that ties back to water usage, planting materials, paving materials, trash cans, benches, lights, etc.

Recess

The meeting recessed at 10:20 a.m. The open meeting resumed at 10:35 a.m.

Mr. Gregg indicated that he liked the garage concept because it is more space efficient. He noted that while the board had previously discussed the possibility of putting a baseball stadium on campus, a stadium was not included in this plan. Dr. Rogers stated that the board would have a discussion of a land gift later in the meeting that would relate to the possibility of MSU offering baseball in the future. He indicated that in looking at baseball it became very apparent that a stadium would take a lot of space. He noted that there is a good possibility that there is a location within a few miles of the campus where a baseball stadium could be built at some point in the future. Mr. Hessing asked if it was safe to say that the institution had not given up on the idea of baseball. Dr. Rogers responded that he has not given up on baseball.

Dr. Givens indicated his thinking that a football stadium would be a way to increase enrollment and asked why it was the last item added to the campus plan. Mr. Rice responded that certain things would have to happen before a stadium could be built; the tennis courts would have to move and the practice fields that are now oriented east-west would have to be moved. He added, however, that a stadium could be built relatively quickly if the funds were available. Mr. Hessing added that everything in the plan after the near-term could be phased in as the administration and board determine best.

Mrs. Burks asked how the decision was made in determining possible locations for the parking garages. She noted that in previous discussions it was mentioned that garages would more than likely be placed closer to the perimeter of the campus. Mr. Rice responded that the larger garage was placed on the soccer field site so that a majority of the garage could accommodate residential students. He added that the larger garage could either be placed on the site of the current soccer field or the current softball field. He noted that the softball field was on the edge of the main campus but would be farther from the residence halls. The second garage is on the edge of campus but would be a smaller garage. Dr. Rogers stated that a decision on parking would be affected by whether or not the university receives funding from the legislature for a HSHS building. He added that in the meantime the administration would develop a parking plan that would likely give individuals parking options. Individuals wanting to park closer to the interior of the campus would pay a larger fee. Mrs. Burks asked if the two recommended locations were the most aesthetically pleasing locations that are also convenient for the students. Dr. Rogers stated that he had always assumed that the lot between Bolin and Ligon would someday be a parking garage. He added that he had also always thought it would be a bricked parking garage that would look like the other university buildings. He noted that he did not want to build anything that would take away from the beauty of the campus, but noted that the construction of a bricked parking garage might be cost prohibitive. Mrs. Marks asked about the height of a parking garage. Mr. Rice responded that it would be a five story garage, with each level being ten feet tall. Dr. Rogers added

that the only thing he would dislike more than an unattractive garage would be having surface parking for thousands of cars.

Mr. Hessing stated that the plan is still in the development stage and the matter will continue to be studied and discussed. Mrs. Marks remarked that she was concerned that a parking garage off of Taft Boulevard would not be aesthetically pleasing. Mr. Rice responded that it could be designed so that it did not look like a parking garage.

Mr. Carr asked if the plan included a welcome center. Mr. Rice responded that there had been discussion regarding the possibility of turning Hardin South into a welcome center. Dr. Rogers indicated his support of using Hardin South in such a way. He noted that if the College of Education were to move Bridwell Hall, the administrative offices that are currently housed in Hardin South could possibly be moved to Ferguson Hall.

Mr. Sanchez asked if the infrastructure needs should be addressed before new facilities are built. Mr. Rice responded that a campus wide study of information technology, steam, and power should be a priority. He added that since the university had a tunnel system it would make expanding the infrastructure of the campus much easier.

Mrs. Burks asked if the administration had received student input regarding the plan. Dr. Rogers responded that one presentation was made to students earlier in the year. He added that during the next year similar presentations would be made to various campus groups to keep them informed and receive their input.

Mr. Rice shared an example of something that happened on another campus. He noted that although a plan was in place architects did not utilize the plan when recommending locations for new facilities. The grid of the campus was not followed and the placement of the building adversely affected the development of the overall master plan. He indicated it was important for the board and administration to be committed to the plan.

Mr. Hessing stated that the administration had requested authorization to continue the development of this plan. He asked for a motion in this regard. Mr. Bernhardt moved approval and Dr. Givens seconded the motion.

Mr. Gregg asked what action was needed to reemploy Mr. Rice and Mr. Abraham. Dr. Fowlé responded that the administration was planning to contract with several architects for small and ad hoc projects. Mr. Rice and Mr. Abraham, through Vispiro, have submitted credentials as part of the process. She indicated that she would like to work with them to determine what would be needed during the next couple of years and bring the board a proposal. Mr. Hessing asked that additional information and a recommendation be provided in November.

The motion was approved unanimously. Mr. Hessing thanked Mr. Rice and Mr. Abraham for their work.

Naming Opportunities

14-133. Dr. Farrell presented the following recommendations on behalf of the administration.

- A. Naming the "Dr. Billie Doris McAda Graduate School" in recognition of Dr. McAda's recent gift of \$2,047,926 and 30% of her estate upon her passing. He noted that \$1,797,926 has been placed in an endowment and the remaining \$250,000 will be available for immediate use for marketing, promotional purposes, scholarships, enrollment support, and expenditures related to and benefitting the McAda Graduate School.
- B. Naming the "Kimbell School of Geosciences" in honor of Mr. David Kimbell and in recognition of an endowment gift totaling \$1 million made by his family. Income from the endowment will be used for scholarships, equipment, curriculum development, and other expenditures related to and benefitting the Kimbell School of Geosciences.
- C. Naming Room 175 in the Dillard College of Business Administration Building the "Al Guinn Classroom," in recognition of Mr. Guinn's contributions to the university.
- D. Naming Room 133 in the Dillard College of Business Administration Building the "Carroll Laing Classroom," in recognition of Mr. Laing's contributions to MSU.
- E. Naming Room 133 in the McCoy Engineering Hall the "Peyton Carnes Conference Room," in recognition of Mr. Carnes' generosity to the McCoy School of Engineering.
- F. Naming Room 131 in the McCoy Engineering Hall the "Vordenbaum Family Classroom," to thank Mr. Maxie Vordenbaum for his many contributions to the university.

Dr. Rogers indicated his support of this action. Mrs. Burks moved approval of this item as presented. Mr. Gregg seconded the motion and it was approved.

Executive Session

Mr. Hessing reported that the next items would be discussed later in the day.

Recess

The meeting recessed at 11:20 a.m.

Executive Session

Mr. Hessing announced that the Board of Regents would go into closed session as allowed by Texas Government Code Chapter 551, Sections 071, 072, 073, and 074 to consider Items 14-134 (Real Property), 14-135 (Gifts or Donations), 14-136 (Presidential Search), 14-137a (Consultation with Attorney), and 14-167 (Operating Budget). The closed session began at 4:45 p.m. Mr. Hessing, Mr. Bernhardt, Mr. Bryant, Mrs. Burks, Mr. Crosnoe, Dr. Givens, Mr. Gregg, Farrell, Dr. Clark, Mr. Owen, Mr. Park, Mr. Taylor, Mr. Macha, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended at 5:50 p.m. with an announcement by Mr. Hessing that no action was taken during the Executive Session. The open meeting resumed at 5:52 p.m.

Prospective Gift or Donation

14-135. Mr. Bryant moved that the Board of Regents accept the gift of a 2.88-acre tract of vacant land located at the southwest corner of Henry S. Grace Freeway and Midwestern Parkway from the North Texas Surgi-Center Group. Mr. Bernhardt seconded the motion and it was approved.

Adjournment

The committee of the whole meeting adjourned at 5:53 p.m. with no additional action taken.

Reviewed for submission:

J. Kanneth Bryant, Secretary Midwestern State University Board of Regents

ATTACHMENTS:

- 1. Resolution of Appreciation Shelby Davis
- 2. Campus Master Plan Power Point Presentation
- 3. Vispiro Information

MIDWESTERN STATE UNIVERSITY RESOLUTION OF APPRECIATION August 7, 2014

WHEREAS, Shelby Davis was appointed by Texas Governor Rick Perry to serve as MSU Student Regent, the highest position to which a student can be appointed while enrolled in Texas public higher education, and

WHEREAS, Ms. Davis served in this position with distinction from June 1, 2013, until May 31, 2014, and

WHEREAS, she represented the students of Midwestern State University admirably and provided input in discussions regarding key issues in higher education and in decisions affecting the future of the university,

NOW, THEREFORE, BE IT RESOLVED that the members of the Board of Regents and President of Midwestern State University hereby express their most sincere appreciation to Shelby Davis for her service, and

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent minutes of this Board and that a copy be presented to Ms. Davis as a token of the priversity's gratitude and appreciation.

Shawike airman

Michael Bernhardt, Vice Chairman

J. Kenneth Bryant, Secretary

Tiffan Burks

R. Caven Cross R. Caven Crosnoe

F. Lynwood Givens

Jeff Greg

Nancy Mark

Samuch M. Sanchez

Brown, Student Regent Jesse

42 Jesse W. Rogers, President

555

MIDWESTERN



Midwestern State University

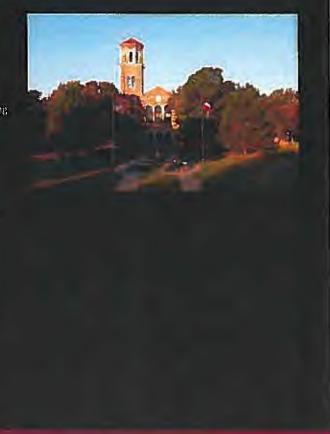
Campus Facilities Implementation Plan Board of Regents Meeting August 7, 2014

Today's Agenda

- 1. Overview (Dr. Rogers)
- 2. MSU Enrollment Trends (Dr. Lamb)
- 3. Possible New & Expanded Academic Programs (Dr. Stewart)
- 4. Planning Schedule
- 5. Projects Underway
- 6. Goals & Vision
- 7. Near-Term Implementation Plan
- 8. Long-Term University Growth
- 9. Parking Options
- 10. Next Steps

MSU Enrollment Trends

- Fall 2012 (5,916)
 - 612 BFR
 - 515 transfer
 - 1,196 housing
 31.15% full-time undergraduates live in housing
 - Fall 2013 (5,870)
 - 817 BFR
 - 527 transfer
 - 1,413 housing
 - 36% full time undergraduates live in housing
- Fall 2014 (5,975 projected)
 - 825 BFR
 - 535 transfer
 - 1,560 housing
 - 41% full-time undergraduates live in housing
- 7,000 students by fall 2022
 - 2,093 in housing
 - 46% of FT undergraduate students



Possible New and Expanded Academic Programs

- Enrollment in Health Sciences Programs will continue to increase
- Interdisciplinary programs of study will increase
- Focus will remain on STEM disciplines

Possible Academic Programs

- Health Informatics
- Expanded MBA Program
 - Energy Management
 - Accounting
 - Healthcare Administration
- Bilingual Education
- Joint Program in International Studies and Business
- Master's in Liberal Arts

Possible Academic Programs

- Science, Technology, Engineering and Mathematics (STEM) focus
- Petroleum Geology (BS and MS)
- Mechanical Engineering (MS)
- Expansion of Computer Science Program
- Molecular Sciences
 - Bioinformatics
 - Genomics
 - Proteomics
 - Computational Chemistry
 - Neuroscience



Planning Schedule

	2014							
	Jan	Feb	March	April	May	June	July	Aug
Charrette/Workshop	•							
2015 TRB Approval to move forward/Football to CA		×						
TRB Program/Football to CA study			•				TRACT	ERSITY
TRB Program & Site Analysis Football to CA study							END OF OUR EMPLOYMENT CONTRACT	STATE UNIVERSITY
TRB Budget/Facilities & Purchasing Prog./Parking MP					*		APLOYM	ERN STA
Res Hall Site Visits, Parking MP & Mustangs Walk Design						•	OUR EN	IDWEST
Res Hall Interviews, Parking MP & Draft of MP Report								WITH MIDWESTERN
Res Hall A/E Selection/Center Program, Draft MP Report / Mustangs Walk Construction								57
Executive Team Workshop			Board	of Regents	Presentation	n		

Projects Underway

- a. 2015 capital construction funding request for new College of Health Sciences & Human Services building
- b. Moffett Library study underway
- c. Football coaches offices in West Campus Annex fall construction
- d. Sunwatcher Plaza/Mustangs Walk open December, 2014
- e. Student housing action item on today's agenda
- f. Parking Master Plan Study complete

Our Goals

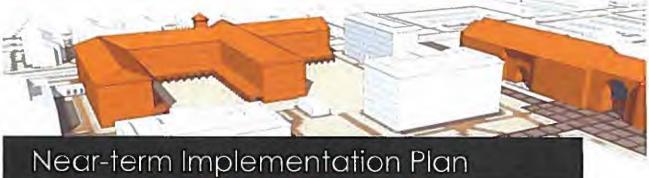
- Create an implementation plan for our most critical projects over the next five years
- Establish a phasing plan so that every dollar we spend will pave the road for future projects while building on previous decisions
- Accommodate university growth while housing 30% of our students on campus
- Create a safe and pedestrian-friendly campus
- Become one of the most beautiful public liberal arts campuses in the country
- Maintain parking availability levels as the university community grows

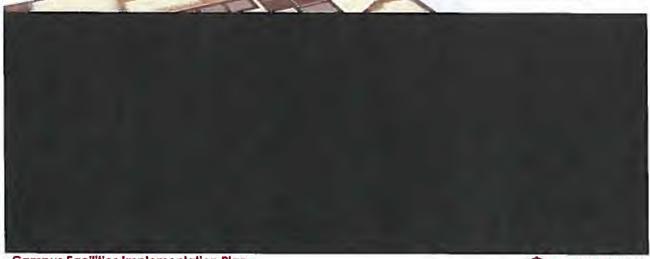


The Vision Plan

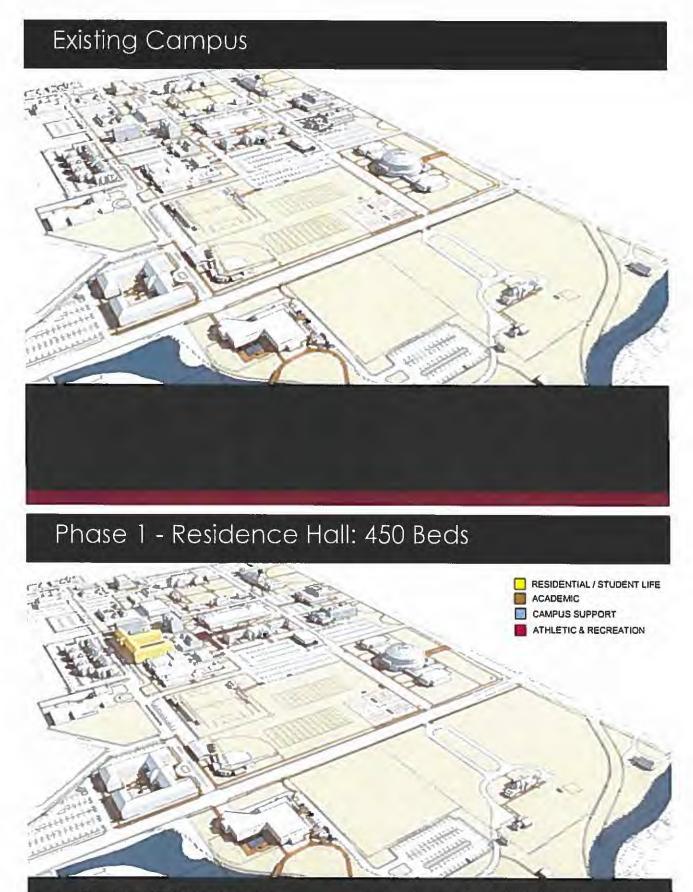
- Continue to build on MSU's existing architectural style
- Create a pedestrian-friendly environment that is organized around an accessible network of open spaces and service zones
- Establish building edges that reinforce the pedestrian, open-space corridors
- Reduce the number of surface parking lots and streets that are located in the core of campus





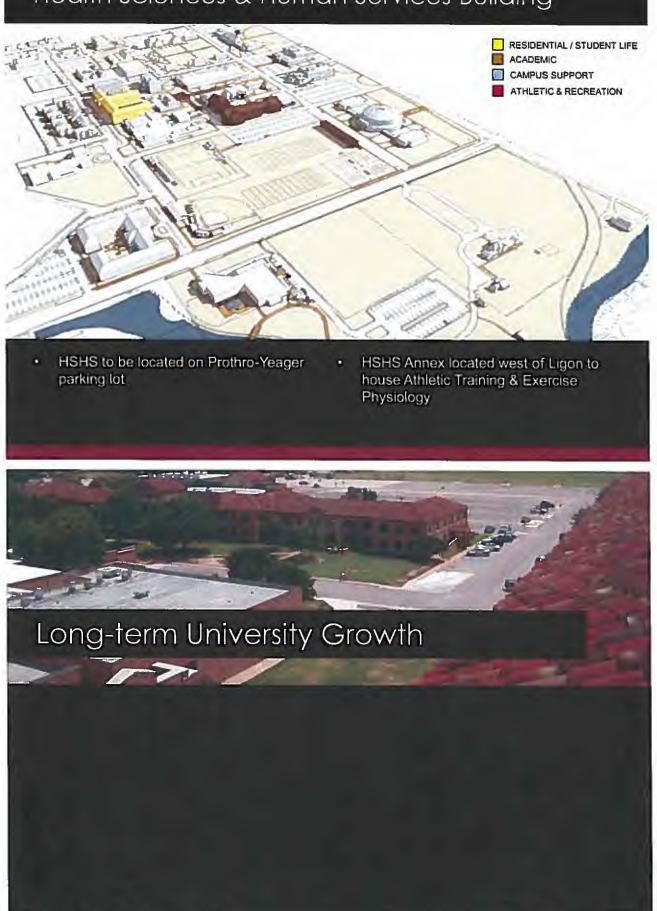






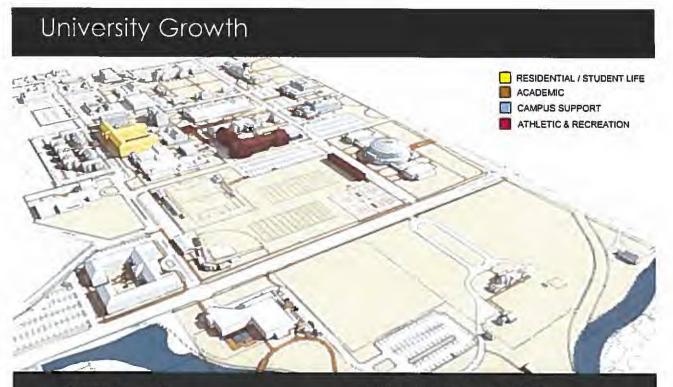
Residence Hall to be located on Killingsworth parking lot Landscape plan to include connection to east/west "Sunwatcher Path" from Sunwatcher Village to Moffett Library & Bolin Hall.

Health Sciences & Human Services Building



Campus Facilities Implementation Plan August 7, 2014





- Academic needs
- 450 more beds in on-campus housing
- Expanded dining & student center
- Athletic & recreation turf fields
- Shift parking to perimeter of campus
- Expansion of Central Plant

Academic Growth



- Bolin Science and Mathematics
- Expansion of Central Plant
- Fain Fine Arts Mass Communication
- Education Moves into Bridwell

Housing Goal: 30% of Student Population Living On Campus



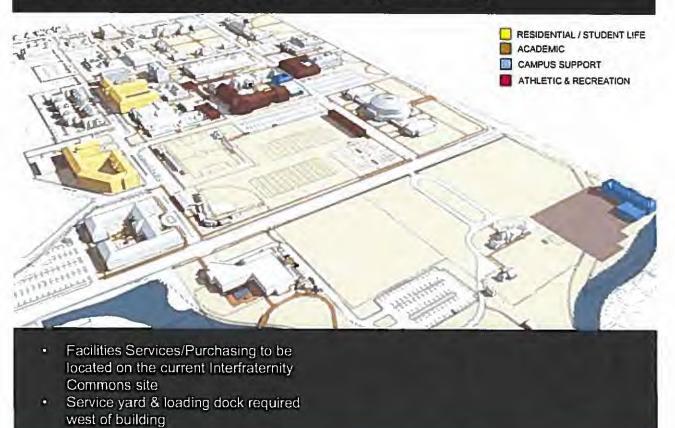
- Additional student residents results in
 - insufficient dining capacity

Facilities Services/Purchasing Building



 In order to use Daniel for a new dining hall and student center a new location must be found for Facilities Services and Purchasing

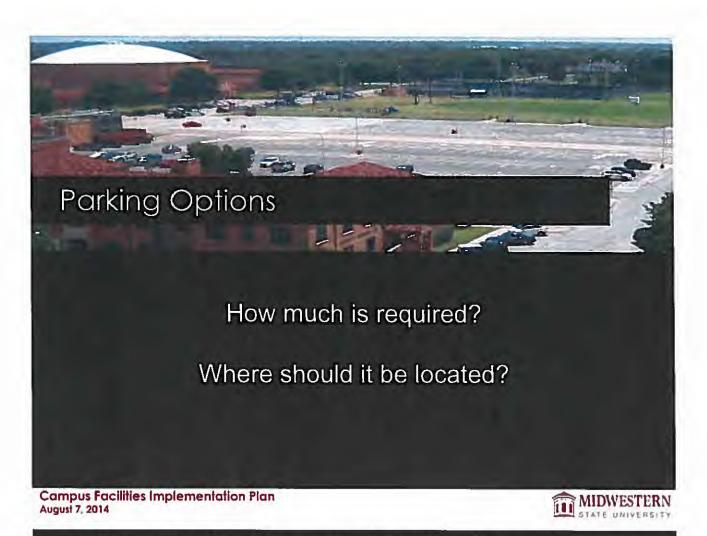
Facilities Services/Purchasing Building



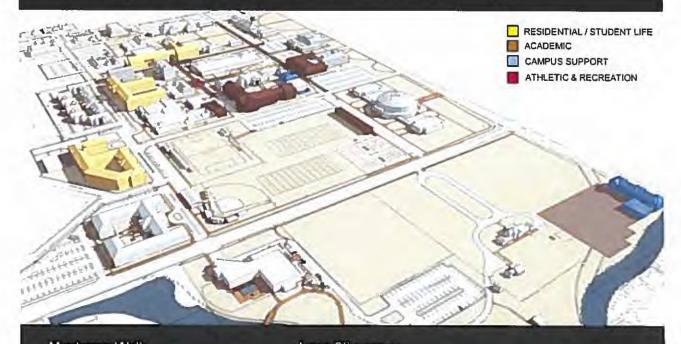
Convert Daniel Building to Dining Hall/Student Center



- Existing Daniel becomes dining facility
- The addition becomes meeting spaces, ballrooms, bookstore, and student life space
- Closure of Comanche Trail (w/ Daniel)
- Possible closures of other streets



Parking Displaced and Added by Projects

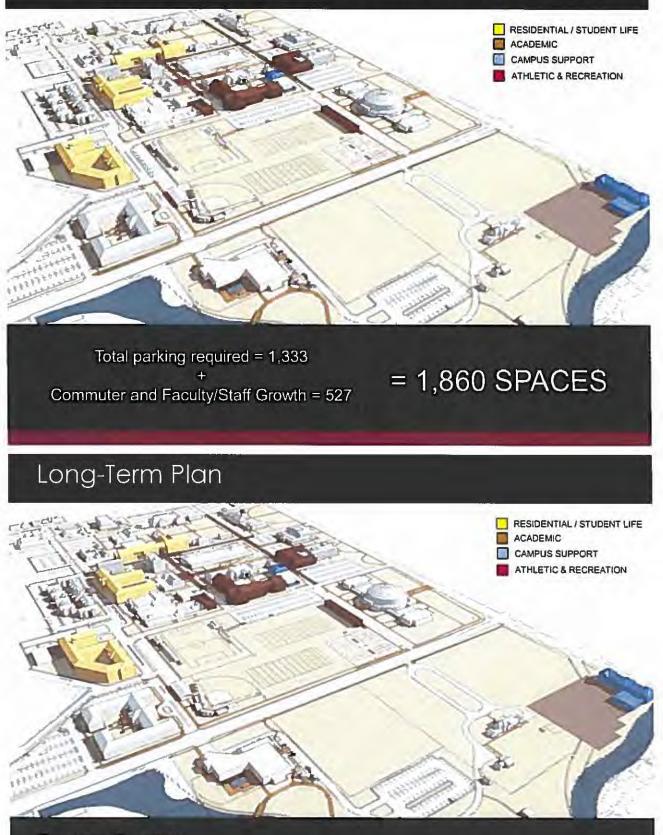


Mustangs Walk Bolin addition HSHS Building – Lot #3 & #6 Ph. 1 & 2 Res. Hall – Lot #14 Add 0.8 of 900 students

Lose 38 spaces Lose 42 spaces Lose 313 spaces Lose 220 spaces Add 720 spaces

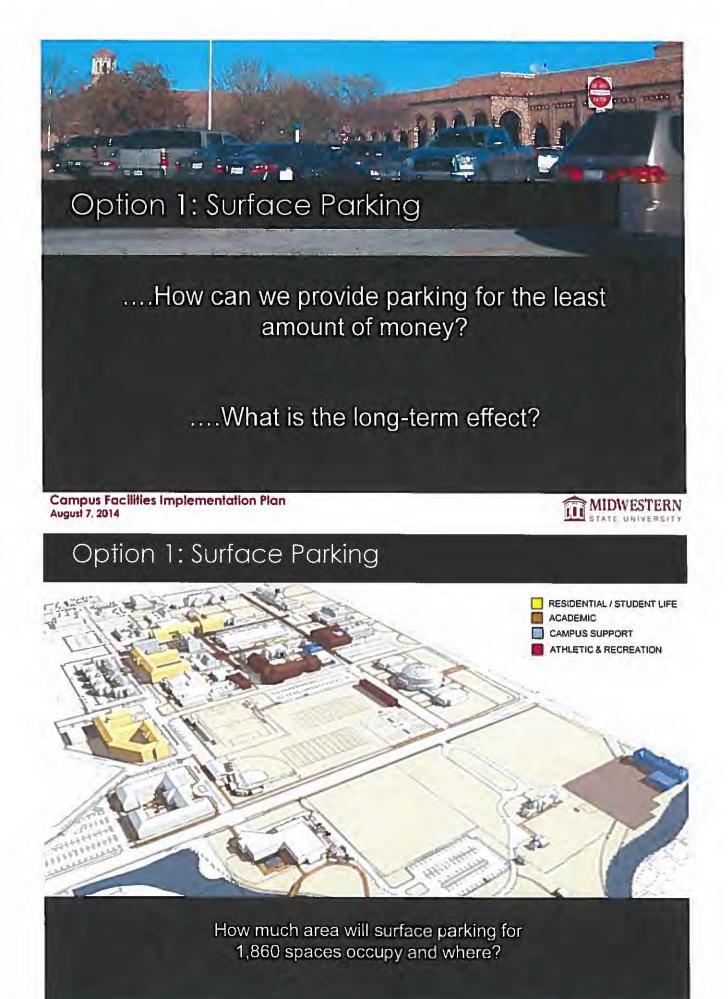
= 1,333 SPACES

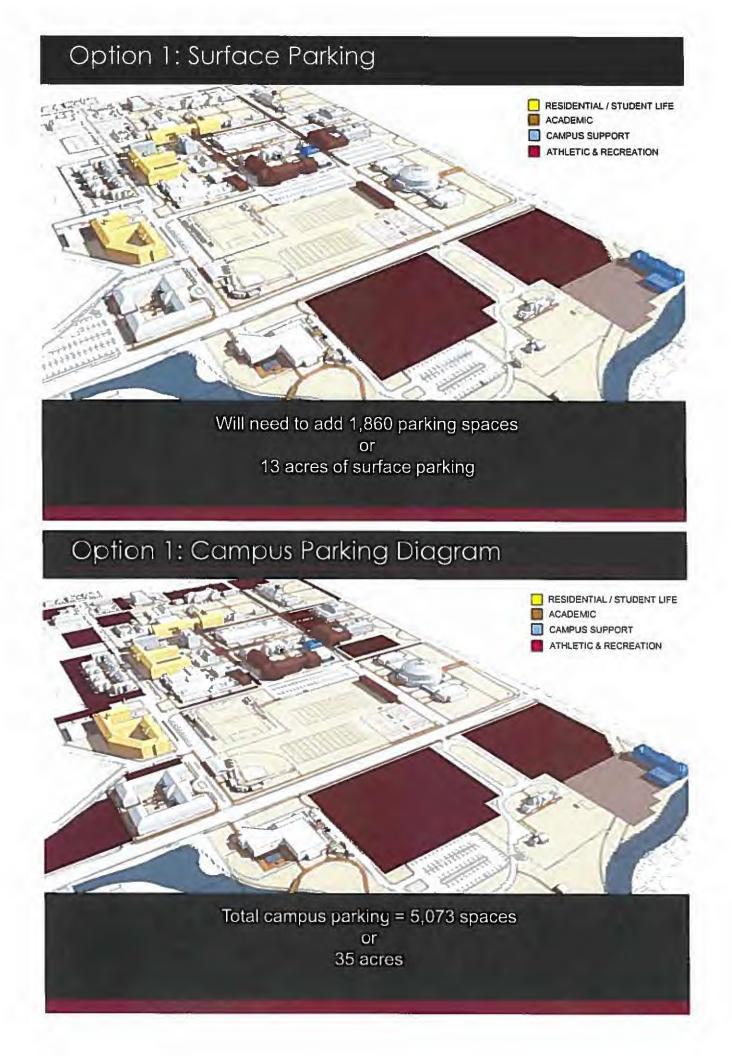
Parking Required Based on Growth Projections

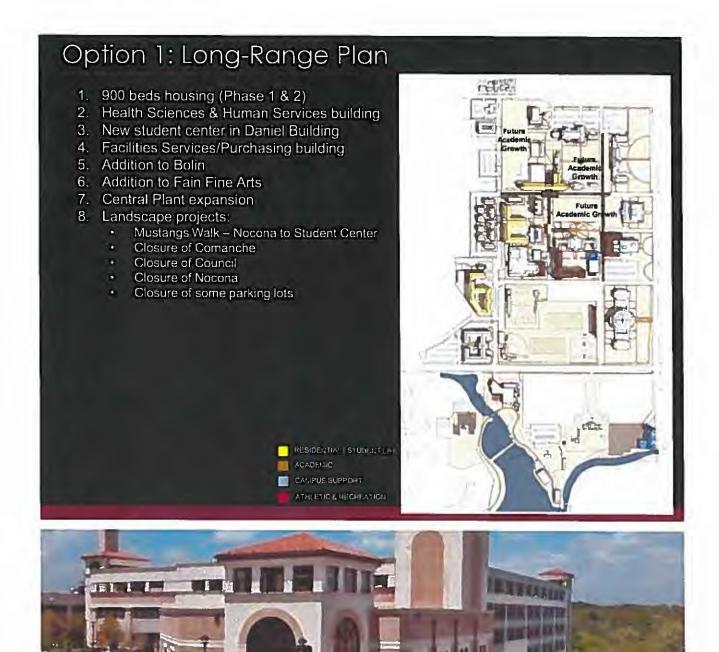


Previous Question....

- How much parking is required?...... 1,860 spaces will be required
- Where should it be located?..... Surface or garage?







Option 2: Parking Garage

....How do we plan for the future, accomplish our goals, and provide adequate parking for the future growth of the campus?

Campus Facilities Implementation Plan August 7, 2014





- Bolin Science and Mathematics
- Fain Fine Arts Mass Communication
- Education moves into Bridwell
- Daniel converted to dining/student center
- New Facilities Services/Purchasing building
- HSHS building
- Phase 1 450 beds residence hall

Move Soccer Stadium to South Campus



 Move soccer stadium to make room for future parking on existing stadium site Re-orient current soccer practice field

Future Need for Parking Garages Resident Life CAMPUS SUPPOR THIETIC & RECREATION

- #1 needed w/900 beds & HSHS
- #2 long-term: needed w/additional 900 beds & campus growth
- #1 Soccer site garage = 1,600
 <u>#2 Bolin lot garage = 950</u> Total in garages = 2,550

Allows for 37% growth beyond projected 1,860

Move Tennis and Build Football Turf Field



- Build 12-court tennis facility
- Additional turf field
- New turf football field

- Maintain old football practice field for student recreation, band practice & open play
- Provide free play area

Phase 2 – Residence Hall: 450 Beds

 Residence halls to be located on both sides of parking garage

East building site will extend Mustangs
 Walk south of Nocona Street

Move Softball Stadium to South Campus



 Build softball stadium on South Campus Create Athletic and South Campus Recreation Complex

Phase 3 & 4 Housing



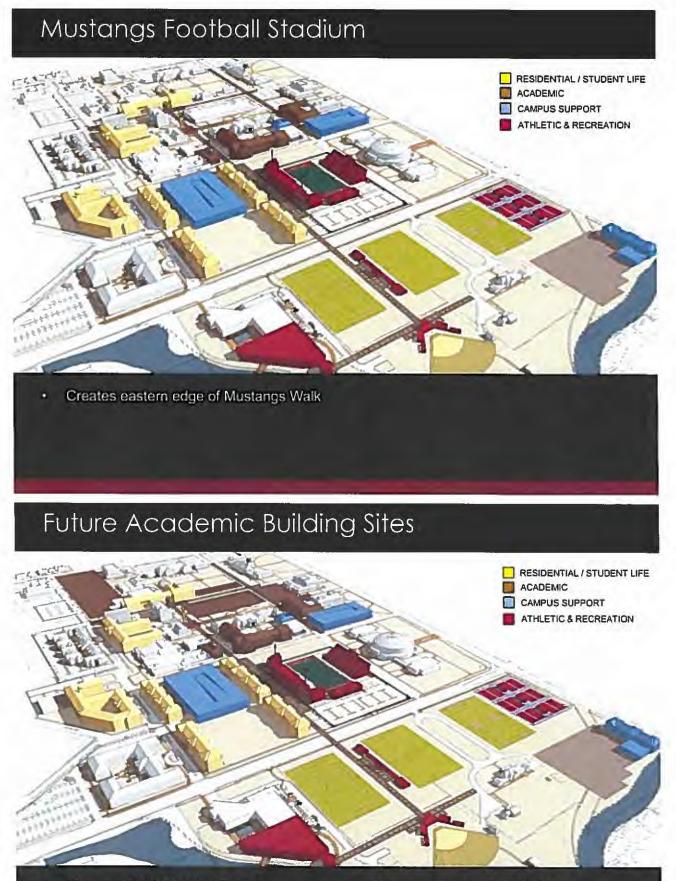
- Phase 3 = 360 Beds
- Phase 4 = 400 Beds
- Additional open space for informal recreation

Wellness Center Expansion



- Addition of more than 1,660 students living on campus
- Increased enrollment
- Increased faculty and staff

Wellness Center will need to expand



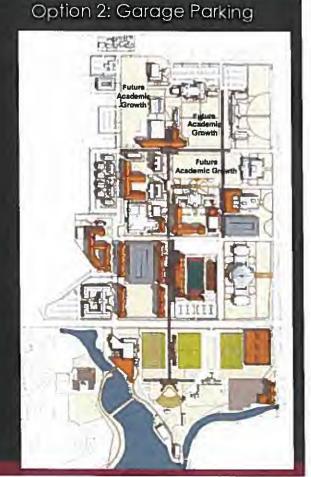
- Remove Clark Student Center
- Remove Ferguson, Memorial & Fain Hall
- Remove Counseling, McGaha, McCullough, Paint Shop & Marchman

Option 2: Long-Range Plan

- 1. 900 bods housing (Phase 1 & 2)
- 2 Health Sciences & Human Services belding
- 3 New student conter in Daniel Building
- Facilities Services/Purchasing building
- Adduorato Bolini
- 6. Addition to Fain Fine Arts
- 7. Central Plant expansion
- Landscape projects:
 - Mustanga Walk Necona to Student Center
 - Closure of Comanche
 - Closure of Council
 - Closure of Macous
 - Closure or some parking lats
- 9. Parking garages (2)
- 10. New soccer stadium
- 11. New turf fields (2)
- 12. New tennis facility
- 13. New softball stadium
- 14. Addition to Wellness Center
- 15. Football stadium
- 16. 760 additional beds
- 17. Future expansion space for academic facilities
- HESIGENTIAL / KTUDENTUR ACADELING CALIFUS SUPPORT
- ATHETIC& RECREATION

Option 1: Surface Parking





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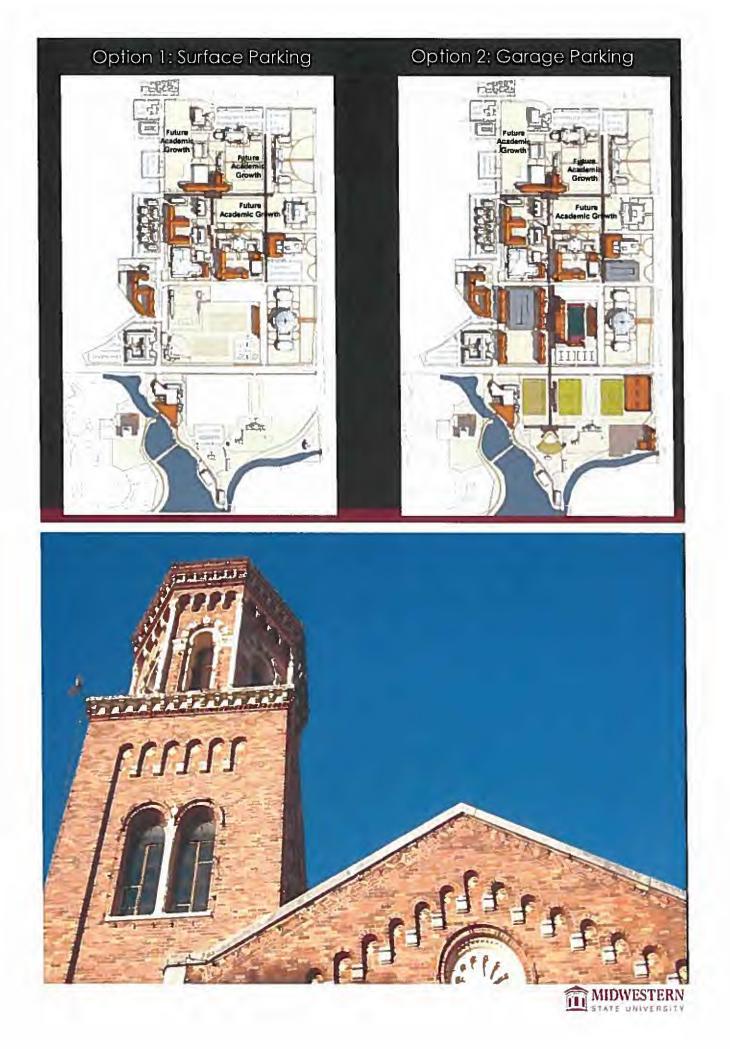
10. Continued Planning Efforts and Questions

- Academic Strategic Plan, growth projections & programming
- Campus & community engagement: discussion workshops
- Define potential funding mechanisms for each project

10. NEXT STEPS:

Working toward a Comprehensive Master Plan

- Greek Life / Greek Village Program and Site Concept
- MEP, Civil & IT / Infrastructure (Central Plant & IT expansion)
- Architectural Guidelines Document
- Landscape Master Plan & Guidelines Document



Board of Regents Meeting Minutes August 7, 2014 Attachment 3

TRATEGIES

Overview:

VisSpiro Strategies is a planning and programming firm that focuses on providing strategic master planning and implementation services for owners of all types and consulting firms who need to bolster their in-house specialties for planning.

5

Our History:

Established early in 2014, VisSpiro Strategies was started by two professional planners, Christopher Rice and Douglas Abraham whose combined 50 years of experience provides our clients with decades of research in master planning strategies and programming trends with over 250 projects with 112 different clients throughout Texas, across the Nation and Internationally.

Our Name:

The name VisSpiro is derived out of the desire to create a memorable brand that reflects holistically what we believe our collaborative efforts with our clients reveal. We believe in our ability to quickly analyze our client's strengths and weaknesses and to visualize what others cannot see as opportunities to build a *VISIONARY* and implementable strategic plan. Only then can we become trusted *ADVISORS* that *INSPIRE* our clients to visualize the future and comprehend the possibilities for how their goals can be achieved in a deliberate manner. For all of these reasons we call ourselves VisSpiro Strategies, meaning Visionary Strategic Advisors, which stems from two Latin roots:

vis- {to see}: advise, envision

L vīsio : to contemplate, to look at carefully
 spiro- {breath, life, soul}: aspire, inspire, inspiration
 L spīritus : Visionary advisor

Our Philosophy:

Our goal is to provide strategic planning and programming services by carefully evaluating the client's needs, comparing their existing goals, establishing long-range objectives for growth. By advising them on national trends, and working together with our clients, we inspire a united vision and ultimately assist with the implementation of their most immediate needs while maintaining an eye on their longer-range goals.

In order to be Visionaries for our clients, there are four critical elements that we believe we provide our clients. First, *HINDSIGHT* allows us to understanding our client's historical past and what circumstances brought them to their current condition. Second is to have *SIGHT* where we can see and evaluate everything that surrounds the existing conditions. The third element that allows us to create this vision is *FORESIGHT*. To visualize the future possibilities and the aspirations of our clients is critical to our process. Finally, and most important is *INSIGHT*, which connects hindsight, sight and foresight in order to create a holistic VISION for our clients.

"More than anything else, Vision requires insight, allowing you to analyze past and present, predict future possibilities, and then develop strategies and tactics to execute the dream." - Brent Taylor

Due to their combined fifty years of experience, Mr. Rice and Mr. Abraham have a collective knowledge and extensive database of information that provides VisSpiro Strategies with a tremendous depth of insight in the planning arena. Our experiences and research allows us to be vision-casters by painting compelling stories for our clients and developing strategies for how we can help them execute their dream.

PROJECT EXPERIENCE

HIGHER EDUCATION

- Arizona State University-Tempe Campus Master Plan
- Arizona State University-Downtown Phoenix Campus Master Plan
- Arizona State University-Polytechnic Campus Master Plan
- Arizona State University-West Campus Master Plan
- Austin Community College-Round Rock Campus Master Plan
- Baldwin-Wallace College Master Plan
- Case University Master Plan
- Dallas Baptist University Master Plan
- Duke University Central Campus Plan
- Eckerd College Campus Master Plan
- Eckerd College Housing Master Plan
- Emory University Woodruff Health Science Center Master Plan
- Emory Crawford Long Hospital Master Plan
- Franklin & Marshall College Master Plan
- Lamar University Engineering Complex Program & Plan
- Lamar University Music Building Program & Plan
- MedCentral College of Nursing Campus Master Plan and Program
- Midwestern State University Campus Implementation Plan
- Millsaps College Master Plan
- Mount Saint Mary's University Master Plan
- Oglethorpe University Master Plan
- Old Dominion University Master Plan
- Research Valley Biocorridor Master Plan
- Sam Houston State University College of Humanities Program
- Sam Houston State University Residential Dining Facility Program & Plan
- South Texas College Pre-Bond Programming & Planning
- Texas A&M University-Corpus Christi Momentum Campus Master Plan
- Texas A&M University-Corpus Christi Campus Master Plan
- Texas A&M University-Kingsville Campus Master Plan

- Texas A&M University-Kingsville College Town Study
- Texas Medical Center Master Plan
- Texas State Technical College-Harlingen Campus Master Plan
- Texas State Technical College-Harlingen University Articulation Center Program
- Texas State University Round Rock Nursing School Program & Plan
- Texas State University-San Marcos Undergraduate Center Program & Plan
- Texas State University-San Marcos Campus Master Plan
- Texas State University-San Marcos Campus Master Plan Update
- Texas State University-San Marcos Family & Consumer Sciences Program & Plan
- Texas State University-San Marcos North Housing Complex Program & Plan
- University Health System Downtown Campus Master Plan and Facility Program
- University Hospital Campus Master Plan
- University of Arizona Master Plan
- University of Maryland-College Park Master Plan
- University of North Carolina at Chapel Hill Master Plan
- University of North Texas at Dallas Science Building Program & Plan
- University of Southern Mississippi Gulf Coast Campus Site Selection
- U.T. Brownsville/Texas Southmost College
 Athletic Complex Master Plan
- U.T. Brownsville/Texas Southmost College Village at Ft. Brown Master Plan & Program
- U.T. Brownsville/Texas Southmost College Science & Technology Learning Center Program
- U.T. El Paso School of Nursing & College of Health Sciences Program & Plan
- U.T. M.D. Anderson Cancer Center Mid-Campus Plan
- U.T. M.D. Anderson Cancer Center Research Park Master Plan
- University of Wisconsin-Madison Master Plan
- William Carey University Campus Master Plan

"Your work on the UTB 2.0 campus planning effort provided vision and forethought as we were being launched as an independent university with the need for an autonomous campus by 2015. The master planning underway provided a strategy for how and where we could grow, while maintaining our deeply rooted connections to the City of Brownsvilleand the larger region of the lower Rio Grande Valley. I thank you for sharing with us your extensive knowledge of campus planning and assisting our entire campus community in elevating our aspirations for growing the Brownsville campus." - Dr. Juliet Garcia, President - University of Texas Brownsville



Texas A&M University Corpus Christi Campus Plan and Facility Program



Texas A&M University Kingsville Campus Plan and Facility Program



University of North Texas Urban Redevelopment Master Plan



University of North Carolina Chapel Hill



McAllen Research Park Master Plan and Facilities Program



University Health System Downtown Campus Master Plan & Facility Program



City of San Marcos Downtown Plan



Texas A&M University-Research Park

CORPORATE

- CALTEX Incorporated
- CPS Energy
- Columbus Communities, LLC
- Frost National Bank
- Icon Aircraft
- Kinetic Concepts Incorporated
- Lytle State Bank
- Institutes & Nonprofits
- Asian American Resource Center
- Boys & Girls Club of the Capital Area
- Methodist Health Care Ministries
- North American Advanced Manufacturing
- San Antonio Livestock Exposition
- Southwest Research Institute
- Texas Workforce Solutions

GOVERNMENT

- Bastrop County
- Bexar Appraisal District
- Brownsville Public Utility Board
- Caldwell County
- City of Austin
- City of Boerne
- City of Georgetown
- City of Kenedy
- City of Olmos Park
- City of Pass Christian, Mississippi
- City of San Antonio
- City of San Marcos
- Colin County
- Hays County
- Henderson County
- Medina County
- Montgomery County
- San Antonio River Authority
- Travis County
- Willacy County

MEDICAL

- Emory Woodruff Health Science Center
- McCamey County Hospital District
- Methodist Healthcare Ministries
- Tucson Medical Hospital
- University Hospital System
- UT MD Anderson Cancer Center

K - 12 SCHOOLS

- Bandera Independent School District
- Eagle Pass Independent School District
- Eanes Independent School District
- Edinburg Consolidated School District
- Region 20 Service Center
- San Antonio Academy
- San Antonio Independent School District
- San Marcos Consolidated School District
- Trinity Christian Academy

MILITARY

ARMY:

- Fort Belvior
- Fort Hood
- Fort Huachuca
- Fort Irwin
- Fort Jackson
- Fort Polk
- Fort Riley
- Fort Sam Houston
- Fort Wainwright
- NAVY:
- CBC Gulfport
- NAB Little Creek
- NAS Atlanta
- NAS Corpus Christi
- NAS Pensacola
- NAS Whidbey Island
- NS Roosevelt Roads
- NS San Diego
- NAWS China Lake
- NCTAMS Guam
- SUBASE Bangor
- Whitebeach NFSF

AIR FORCE:

- Barksdale AFB
- Minot AFB
- Randolph AFB MARINES:
- MWRSPTACT
- MCAS Yuma

"During our more recent 2013 Campus Master Plan, which incorporated both the Island Campus and the Momentum Campus, you once again demonstrated to me that your extensive knowledge of campus planning and your innate ability to imagine what others cannot see, was invaluable since the long range vision plan you helped us create was insightful, creative and ecologically sensitive, but more important, also realistic and achievable I want to personally thank you for your services and I look forward to working with you in the future os we move forward with the implementation of our master plan for decades to come." - Dr. Flavius Killabrew, President - Texas A&M University Corpus Christi



CHRISTOPHER RIGE

As partner for VisSpiro Strategies, Mr. Rice has over twentyeight years of experience, which includes master planning, architectural design, teaching, and production. He has been involved in master plans for research parks, downtown urban plans, government facilities, and for over 30 higher education campuses around the United States. His work recently has been focused in Texas where he was the Project Manager and Lead Designer for campus plans at Texas A&M Corpus Christi, Texas A&M Kingsville, Texas State University, University of Texas at Brownsville, University of North Texas, the downtown urban plans for the City of San Marcos, the City of Edinburg, and academic research parks in McAllen and Texas A&M University in College Station.

Mr. Rice is currently consulting for Midwestern State University as special assistant to the President and is responsible for the university campus master plan and the implementation of over \$160 million of academic, student life and athletic facilities.

Mr. Rice began his planning career at Ayers/Saint/Gross Architects in their nationally acciaimed campus planning studio where he was the project manager for over 20 mester plans including Arizona State University, Emory University, Johns Hopkim University, UNC-Chapel Hill, University of Wisconsin, University of Maryland and healthcare campuses including UT MD Anderson Cancer Center and Emory Woodruff Center.

After Teterking his master's degree, Mr. Rice became an adjunct faculty member at the University of Meryland and taught graduate level courses during his ten year tenure including Design Studios, Site Design, Site Analysis, and Perspective Drawing. His teaching samer began at Battimore's prestigious Maryland Institute College of Art.



DOUGLAS ABRAHAM

Doug Abraham, LEED AP BD+C is a partner at VisSpiro Strategies and specializes in predesign services of space management, needs assessments, benchmarking studies, master planning and building programming.

Mr. Abraham has a bachelor's degree in architecture from The University of Texas at San Antonio and his 22 years career he has completed over 300 planning assignments for government, corporate, non-profits, higher education, k-12, religious, medical and military clients.

Within higher education, Doug has completed many assignments within all five of the Texas public university systems; University of Texas, Texas A&M University Texas State University, Texas Tech University, University of North Texas, as well as Midwestern State University and Texas Southern University. These projects have ranged from general classroom buildings, to nursing and allied health projects, to specialized research buildings, student housing as well as student services and athletics.

Doughas also completed multiple projects at the community college level including Collin County Community College. Texas Southmost College, South Texas College and Texas State Technical College in Hartingen. Most recently, Doug Abraham has completed master planning work at Texas A&M – Corpus Christi and Midwestern State University.

Mr. Abraham is currently consulting for Midwestern State University as special assistant to the President and is responsible for the University's academic benchmarking and space projections master planning effort that includes identifying growth that will result in multiple academic and student life facilities through 2025.

AUSTIN AREA OFFICE

Christopher Rice, ILA 714 Lake wood Hilts Terr Austin, Teszs 78732 512.673 7430 Christil VisSpirp.com

SAN ANTONIO AREA OFFICE

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MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Executive Committee August 7, 2014

The Executive Committee of the Board of Regents, Midwestern State University, met in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 11:20 a.m., Thursday, August 7, 2014. Executive Committee members in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; and Ms. Tiffany Burks, Member-at-Large. Other regents attending the meeting on campus were Mr. Caven Crosnoe, Dr. Lynwood Givens, Mr. Jeff Gregg, Ms. Nancy Marks, Mr. Sam Sanchez, and Student Regent Jesse Brown.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Bob Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison. Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park, Associate Vice President for Student Affairs and Dean of Students. Additional university personnel attending the meeting were Dr. David Carlston, Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. Mike Taylor, Internal Auditor; Ms. Dawn Fisher, Director of Human Resources: Mr. Chris Stovall, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the Student Government Association (SGA) was President Rebecca Stogner. Representing the news media was Ms. Ann Work, reporter for the Times Record News. Attending a portion of the meeting were Mr. Mark McClendon, Director of Institutional Research and Assessment, and Ms. Camille Shepherd, Assessment Specialist.

Chairman Hessing called the meeting to order at 11:20 a.m.

Reading and Approval of Minutes

14-138. The minutes of the Executive Committee meeting May 8, 2014 were approved by the committee as presented.

MSU Strategic and Action Plan 2014-2015 Academic Year

14-139. Mr. Hessing reported that the proposed MSU Strategic and Action Plan 2014-2015 Academic Year, was shown in the agenda document. Dr. Rogers stated that the plan outlines the major goals of the university dealing with faculty and student welfare, development of programs, and providing adequate resources. He noted that he and the administration would draw from the Campus Facilities Plan and this Strategic and Action Plan in developing the top ten list for the university that was mentioned earlier in the meeting. He then asked Dr. Clark to review the plan.

Dr. Clark reported that while Midwestern State University has participated in strategic planning for some time, the process became much more important in 2002 when the Southern Association of Colleges and Schools (SACS) changed its standards and the approach to reaffirmation. Through a core requirement in the reaffirmation of accreditation process, institutions must demonstrate institutional effectiveness by showing an ongoing, formalized assessment plan. This must include a systematic and documented process of measuring performance against the university's mission. Dr. Clark stated that former provost, Dr. Alisa White, and former faculty member, Dr. Kirk Harlow, provided the framework for a Strategic Plan in 2011 and Dr. Clark assumed responsibility for the process upon Dr. White's departure. The plan was approved by the Board of Regents in 2012. Owing to the work that needed to be accomplished as part of the reaffirmation of accreditation process, the development of strategies for implementation was put on hold. MSU was reaffirmed by SACS in December of 2013 and the university's focus returned to the Strategic Plan. The goals were reviewed and narrowed from six goals to five goals, strategies were developed, input was solicited, and feedback received from all sectors of the university.

Dr. Clark reviewed the goals and strategies as shown as <u>Attachment 1</u> and information regarding the process (see <u>Attachment 2</u>). He noted that the first page of <u>Attachment 2</u> is a visual presentation of the planning process the university will attempt to achieve. The page also provided information regarding the groups that were given an opportunity to comment on the plan. He added that the second page of the attachment presents a refinement of the process. He noted the importance of having a continuous process to implement plans, review outcomes, and modify activity as necessary.

Dr. Clark recognized Mr. Mark McClendon, Director of Institutional Research and Assessment, and Ms. Camille Shepherd, Assessment Specialist, for their efforts in the overall assessment process. He noted that the university's Fifth Year Interim Report would be due to SACS in 2018.

Mr. Bernhardt moved approval of this plan as presented. Mrs. Burks seconded the motion.

Mr. Gregg expressed his concern that Goal 1, Strategy 1.1, focuses on market penetration outside of the Wichita Falls area. He noted that this item seemed to exclude the importance of marketing in the immediate area. Dr. Clark responded that this strategy could be reworded. Dr. Lamb added that information in red under Strategy 1.1.2 mentions Wichita Falls. Mr. Gregg indicated that people would not necessarily read the red notations. Dr. Clark indicated that the local area would be included more explicitly in the document.

There being no further discussion, the motion was approved.

Campus Construction Update

14-140. Mr. Hessing noted that information regarding current construction and repair and rehabilitation projects was presented in the agenda document. Mr. Owen reviewed the information presented.

This item was presented as a point of information only; no questions were asked and no action was necessary.

Hail Damage Claim

14-141. Mr. Hessing noted the information presented in the agenda regarding damage to the campus caused by a hail storm in May 2013. He stated that the board would be asked to approve contracts in February and the administration wanted to inform the board of this project. No action was necessary by the board at this time. This item was presented as a point of information only and no questions were asked.

Recess

The meeting recessed at 11:46 a.m.

Meeting Resumes

The meeting resumed at 1:25 p.m. Individuals returning for this portion of the meeting were all members of the Board of Regents, Dr. Jesse W. Rogers, Dr. Betty Stewart, Dr. Marilyn Fowlé, Dr. Keith Lamb, Dr. Howard Farrell, Dr. Bob Clark, Dr. Deborah Garrison, Mr. Kyle Owen, Mr. Matthew Park, Dr. David Carlston, Mr. Dirk Welch, Mr. Charlie Carr, Mr. Barry Macha, Mr. Mike Taylor, Ms. Dawn Fisher, Mr. Chris Stovall, Ms. Valarie Maxwell, Ms. Julie Gaynor, Ms. Rebecca Stogner, Ms. Cindy Ashlock, and Ms. Debbie Barrow. Individuals joining the meeting were Mr. Dan Williams, MSU Chief of Police; Ms. Angie Reay, Associate Director of Housing and Dining Services; and Dr. Scott Meddaugh, Professor of Geosciences.

Phase I Housing - Approval of Recommended Architectural and Engineering Design Firm, Site, and Estimated Project Amount

14-142. Mr. Hessing stated that the administration would present information regarding the need for a new residence hall. Dr. Lamb reported that in the fall of 2013 housing was oversubscribed by 93 students. Housing for the upcoming fall semester is already 200 oversubscribed and the number is increasing. He noted that another large freshman class in the fall of 2015 will further compound the university's need for additional on-campus housing. A Request for Proposals was issued for this project and 19 responses from architectural firms. Three firms were invited to visit the campus to make presentations and visit with the Architectural Advisory Committee. Following these interviews, the committee selected Treanor Architects as the firm to recommend for this project. Mr. Lamb reported that Treanor is headquartered in Kansas and has a regional office in Dallas.

Mr. Hessing asked Dr. Lamb to review the process for this project going forward. Dr. Lamb responded that once the contract with Treanor is approved, the administration would begin the planning process with Treanor. Focus group discussions will be held with students, staff, and stakeholders to assist with the design process. Updated

information will be presented to the board in November and design approval will be sought in February. Mr. Owen added that in November the administration would also request approval of a Construction Manager at Risk. Mr. Hessing asked if the administration would have a better estimate of the cost of the project in November. Mr. Owen responded that the administration would have a better estimate, although it may not be finalized at that time.

Mr. Bryant asked if bids were received from any local architectural firms. Mr. Lamb responded that one local firm submitted a proposal and another local architectural firm partnered with Treanor Architects on their proposal. He stated that Treanor, the design lead, partnered with Harper Perkins Architects for local support. Mrs. Marks asked if this type of partnering was common. Dr. Lamb indicated that it was not uncommon and that it varies by project. He added that Treanor is widely recognized as the leader in student housing design in the United States. Mr. Bryant asked if Treanor was that much more qualified than the local architects. Dr. Lamb responded that for this particular project, and given their breadth of experience in this specific market, they were the most qualified.

Dr. Givens asked how the decision would be made with regard to the number of beds to include in the project. Dr. Lamb responded that the administration is currently targeting a 450-500 bed project. He noted that wood-frame construction would require height limitations on the building. Dr. Givens asked about the incremental cost increase if another floor were added to the project. Dr. Lamb responded that all of the options would be reviewed with Treanor. He added that while a building constructed of steel and concrete could be taller, the increased cost would require a very large number of beds so that the project could pay for itself. Dr. Givens asked if all of the options would be thoroughly reviewed. Dr. Lamb responded in the affirmative.

Mr. Sanchez asked if the need for a boiler was being incorporated into this plan. Mr. Owen responded that it was one of the things Treanor would review. The decision will need to be made as to whether or not to include a boiler as part of this project. Dr. Fowlé added that the current boiler has capacity for either new housing or a new Health Sciences and Human Service building, but not both. She noted that they would hopefully be able to design the housing project with a boiler and without a boiler, and then determine the best option for the institution. She added that a campus infrastructure analysis needs to be done. Mr. Sanchez asked if such an analysis would be planned. Dr. Fowlé responded affirmatively.

Mr. Hessing indicated that the administration's recommendations were as follows:

- 1) Approve Treanor Architects for this project.
- 2) Approve the site for this new housing as the parking lot located west of Killingsworth and Pierce Hall.
- 3) Approve bonding authority on the project not to exceed \$30 million
- 4) Authorize the Chairman of the Board to approve the final amount if it is \$30 million or less.

Mr. Hessing stated that he would prefer that item four in the administration's recommendation be removed. He indicated that he would rather wait until November so that the full board could act on this matter when a more precise number is available.

Mr. Bernhardt approval of the following:

- 1) Approve Treanor Architects for this project.
- Approve the site for this new housing as the parking lot located west of Killingsworth and Pierce Hall.
- 3) Approve bonding authority on the project not to exceed \$30 million
- Mr. Bryant seconded the motion and it was approved.

Emergency Management Plan

14-143. Mr. Hessing noted that the administration had recommended the adoption of the Midwestern State University Emergency Management Plan (a copy is available at the following link - <u>http://www.mwsu.edu/welcome/president/regents-minutes</u>). He noted that this document generally followed recommendations of the National Incident Management System. Additionally, a National Incident Management System Resolution was presented for approval of the board (see <u>Attachment 3)</u>.

Dr. Lamb commented that this is a very comprehensive plan. The plan provides guidance to the university in terms of mitigation, preparedness, response, and recovery for different scenarios and events. The recommended plan includes a base plan and 10 annexes. He noted that twelve more annexes would be recommended for approval in the future. Dr. Lamb commended Chief Dan Williams for his work in putting this plan together. He added that this is a living document and each annex contains a sheet to record changes as they are made.

Mr. Williams reported that this type of plan would be required of the university to seek federal funding following a disaster. He noted that the plan was developed using the guidelines and standards of the Federal Emergency Management Agency (FEMA) and the Texas Department of Emergency Management (TDEM). He noted that the three levels of this plan are basic, intermediate, and advanced. The recommended plan and the annexes meet the state's basic requirement. Once the basic plan is approved, the university will have two years to receive the intermediate certification, and another two years to reach the advanced level. Chief Williams expressed appreciation to Mr. Owen and Ms. Gaynor for their assistance in the development of the documents that specifically relate to their areas.

Mrs. Marks asked if the Board of Regents had any responsibilities in emergency situations. Mr. Williams responded that the board would be kept informed by the president, but the board would not likely have additional responsibilities. Mr. Hessing asked Mr. Williams to make certain that all regents were registered to receive emergency alerts from the campus. Mr. Williams responded that he would do so.

Mr. Sanchez commented that the annexes were very detailed and asked how often they would be tested. Mr. Williams responded that the individuals responsible for each annex are required to review and update the document once a year. He added that university warning systems through outdoor speaker systems and e-mails are tested each year. Additionally, residence hall evacuation drills are accomplished each year. He noted that at some point in the future he hoped to see a full campus drill.

Mrs. Burks moved approval of the plan and resolution as presented. Mr. Bernhardt seconded the motion and it was approved.

Wichita Falls Museum of Art at Midwestern State University Advisory Board

14-144. Dr. Rogers reviewed the names of individuals recommended for appointment or reappointment to the Museum Advisory Board as presented in the agenda. Mr. Bernhardt moved approval of this item as presented. Mr. Bryant seconded the motion and it was approved.

Wichita Falls Museum of Art at Midwestern State University - Ratification of Accessioned Artworks

14-145. Mr. Hessing noted that the agenda included photographs of artwork that were recommended for accession into the Museum's Permanent Collection. He added that the first page of the attachment was revised to include the correct photo of the first item (see <u>Attachment 4</u>). Dr. Rogers reported that art for the museum may be received as a gift, or may be purchased with gift funds. He added that no student, university, or state funds may be used to purchase art.

Mrs. Burks moved approval of these items as presented. Mr. Bernhardt seconded the motion and it was approved.

Adjournment

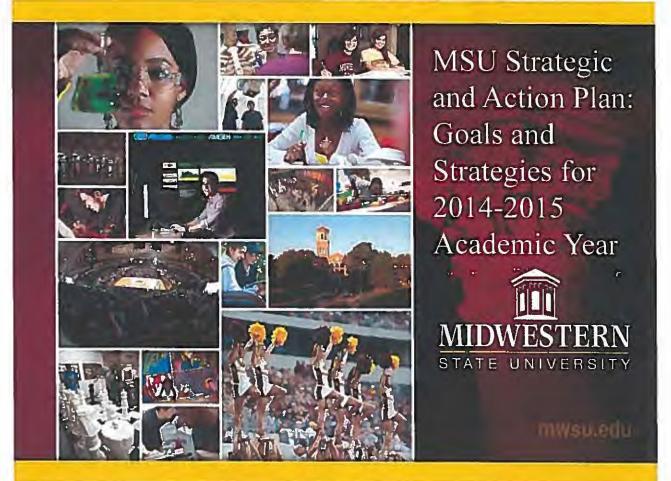
The Executive Committee discussion concluded at 1:50 p.m.

Reviewed for submission:

Shawn Hessing, Chairman Midwestern State University Board of Regents Executive Committee

ATTACHMENTS:

- 1. Strategic Plan Power Point
- 2. Strategic Plan Process Information
- 3. National Incident Management System Resolution
- 4. Accessioned Artworks Corrected Page



Current Goals for 2014-2015

- Goal 1 Increase Enrollment and Retention and Enhance the Student Experience
- Goal 2 Strengthen Academic Quality and Reputation
- Goal 3 Expand, Diversify, and Maximize University Resources
- Goal 4 Recruit and Retain a Diverse, High-Quality Faculty and Staff
- Goal 5 Increase the University's Visibility and Enhance Outreach and Engagement with Constituents on a Local, Regional, and State Level



Goal 1: Increase Enrollment and Retention and Enhance the Student Experience

- Strategy 1.1 Increase MSU's market penetration as an educational provider in areas beyond the Wichita Falls region with improved marketing and student recruitment activities.
- Strategy 1.2 Identify and implement activities that foster mentoring, advising, and enhanced student interaction with faculty, staff, and alumni.
- Strategy 1.3 Offer an athletics program that characterizes a commitment to student academic and athletic success, integrity, gender equity, and engagement with the community.
- Strategy 1.4 Ensure students have access to up-to-date technological resources required for academic success.

Goal 2: Strengthen Academic Quality and Reputation

- Strategy 2.1 Foster an academic culture that embraces a breadth of knowledge and ideas, as well as a multi-disciplinary perspective.
- Strategy 2.2 Implement efforts to ensure students have adequate preparation for college-level work, and provide resources for the early remediation of weaknesses among entering students.
- Strategy 2.3 Strengthen the university's capacity to provide high quality undergraduate and graduate education to ensure that students have the essential competencies to embark on or advance in chosen careers, work with others, and engage in lifelong learning.

Goal 3: Expand, Diversify and Optimize University Resources

- Strategy 3.1 Identify and implement programs and activities that will strengthen the long-term financial sustainability of MSU.
- Strategy 3.2 Pursue LEED certification, when possible, for new and renovated buildings.
- Strategy 3.3 Develop a culture that embraces creative approaches to cost reduction in university operations.

Goal 4: Recruit and Retain a Diverse High Quality Faculty and Staff

- Strategy 4.1 Implement a reward and compensation system that is competitive for new and current faculty and staff members in the relevant labor markets, internally equitable, externally competitive, administered fairly, and promotes MSU's mission and goals.
- Strategy 4.2 Encourage a positive campus culture that supports the health and well-being of faculty and staff.

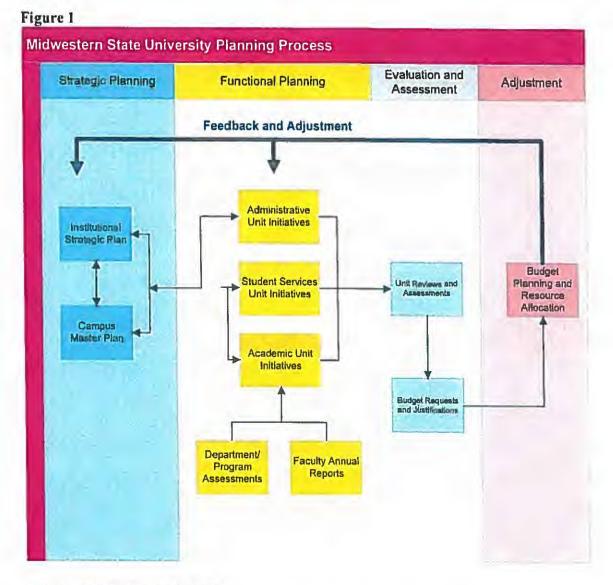
Goal 5: Increase the University's Visibility and Enhance Outreach and Engagement with Constituents on a Local, Regional and State Level (1/2)

Strategy 5.1 Develop and fund a marketing and promotion plan, including public relations activities, to assist in the branding of the university and increase the university's visibility regionally, nationally and internationally.

- Strategy 5.2 Expand the activities of the MSU Alumni Office and the MSU Alumni Association, and ensure that their activities are coordinated with all other marketing and promotion activities.
- Strategy 5.3 Encourage leadership and participation in community events and activities.

Goal 5: Increase the University's Visibility and Enhance Outreach and Engagement with Constituents on a Local, Regional and State Level (2/2)

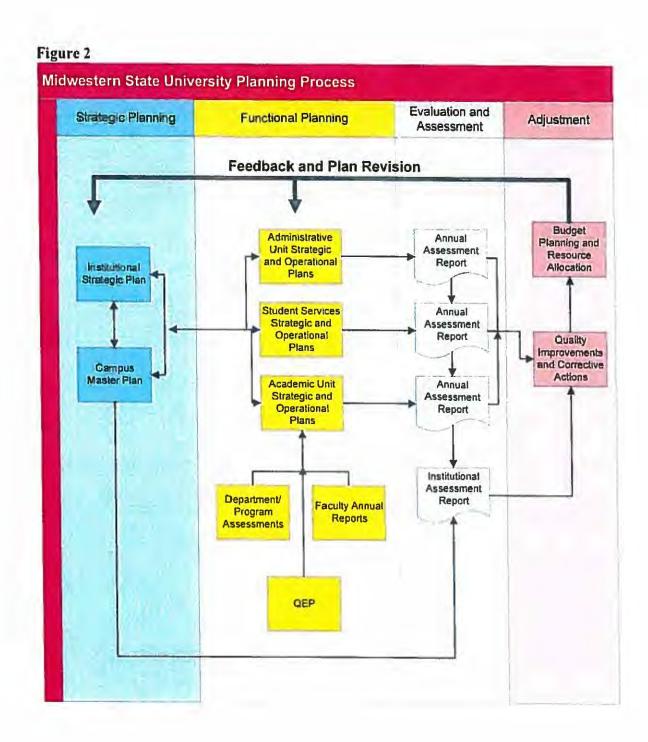
- Strategy 5.4 Strengthen and focus non-credit continuing education activities to build links to alumni, professional groups, and other stakeholders and to showcase MSU as a resource for education and expertise
- Strategy 5.5 Frame the identity of the Wichita Falls Museum of Art at Midwestern State University as the premier cultural institution in the region and important museum in the state identifying it as a center for the exhibition and study of art and as a resource for community activities.



Selected Committees Involved

The planning and institutional effectiveness process involves a variety of committees that participate at the institutional and college levels. Among this are:

MSU Board of Regents	College Councils
MSU Administrative Council	University Assessment Committee
Academic Council	Faculty Senate
Graduate Council	Staff Senate



The National Incident Management System (NIMS) Resolution

A RESOLUTION ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE STANDARD FOR INCIDENT MANAGEMENT BY MIDWESTERN STATE UNIVERSITY.

WHEREAS, on February 28, 2003, the President issued Homeland Security Presidential Directive (HSPD) – 5 that directed the Department of Homeland Security, in cooperation with representatives of federal, state, and local government, to develop a National Incident Management System (NIMS) to provide a consistent approach to the effective management of situations involving natural disasters, man-made disasters or terrorism; and

WHEREAS, the final NIMS was released on March 1, 2004, and

WHEREAS, the NIMS contains a practice model for the accomplishment of the significant responsibilities associated with prevention, preparedness, response, recovery, and mitigation of all major and national hazards situations, and

WHEREAS, the HSPD-5 requires that state and local governments adopt the NIMS as a precondition to the receipt of federal grants, contract and activities related to the management and preparedness for certain disaster and hazard situations; and

WHEREAS, the Board of Regents of Midwestern State University desires to adopt the NIMS as required by HSPD-5.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF MIDWESTERN STATE UNIVERSITY.

Hereby adopts the National Incident Management System dated March 1, 2004.

READ AND APPROVED on this the 8th day of August, 2014.

Shawn-Hessing, Charman Board of Regents Midwestern State University

ATTEST:

J. Kenneth Bryant, Secretar

Board of Regents Midwestern State University

Executive Committee - August 7, 2014 - Attachment 4

Wichita Falls Museum of Art at MSU 2 Eureka Cir | Wichita Falls, TX 76308 (940) 397-8900



Approved Accessions For Ratification of the MSU Board of Regents

NOTE: In compliance with the approved Collections Management Policy of the WFMA at MSU, the following acquired artworks are recommended by the Museum Director and Curator for accession into the Permanent Collection. The artworks are consistent with the Museum's mission, scope of collection, and code of ethics. All of the artworks under consideration were gifts to the Museum's Permanent Collection and no state funds were used to purchase the artworks. Upon the recommendation of the Museum Advisory Board and the ratification of the MSU Board of Regents, the art will be formally accessioned into the Museum's Permanent Collection in a timely manner, the donors will be thanked, and the artworks properly cared for.



Artwork: George Tobolowsky, *Mr. Dealmaker*, 2010, Stainless steel, 109 x 46 x 29

Donor: Gift of Donald and Barbara Zale Family and Abe Zale Foundation

Date Donated: May 2014



Artwork: Helen Altman, *Horse with White Bridle*, 2012, torch drawing, 30 x 22.5

Donor: Gift of Helen Altman

Date Donated: June 2014

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Academic and Student Affairs Committee August 7, 2014

The Academic and Student Affairs Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:50 p.m., Thursday, August 7, 2014. Academic and Student Affairs Committee members in attendance were Dr. Lynwood Givens, Chairman, Mr. Kenny Bryant, Ms. Tiffany Burks, and Mr. Sam Sanchez. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. R. Caven Crosnoe, Mr. Jeff Gregg, Mr. Shawn Hessing, Ms. Nancy Marks, and Student Regent Jesse Brown.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Bob Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park. Associate Vice President for Student Affairs and Dean of Students. Additional university personnel attending the meeting were Dr. David Carlston, Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. Mike Taylor, Internal Auditor; Mr. Dan Williams, MSU Chief of Police; Ms. Dawn Fisher, Director of Human Resources; Mr. Chris Stovall, Controller; Dr. Scott Meddaugh, Professor of Geosciences; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Angie Reay, Associate Director of Housing and Dining Services; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the Student Government Association (SGA) was President Rebecca Stogner.

Chairman Givens called the meeting to order at 1:50 p.m.

Reading and Approval of Minutes

14-146. The minutes of the Academic and Student Affairs Committee meeting May 8, 2014, were approved by the committee as presented.

Faculty Report

14-147. Dr. David Carlston, Chairman of the MSU Faculty Senate, introduced Dr. Scott Meddaugh, the R. L. Bolin Distinguished Professor of Petroleum Geology. He reported that Dr. Meddaugh joined the MSU faculty in 2013 following 32 years of experience with Chevron. Dr. Meddaugh presented information as shown in <u>Attachment 1.</u> The presentation included information on his education, professional, and personal background, and his work since joining the MSU faculty. He reported that there is a strong need for geologists in industry and a proposal for a graduate degree program in geosciences will be forthcoming to the Board of Regents. He reported that the master's degree is basically the entry degree for large petroleum companies. The difference in starting salaries for an individual graduating with the baccalaureate degree and a master's degree is \$48,000 for the former and \$100,000 for the latter. He discussed his primary research interest of oil production forecasts and, specifically, well optimization. He noted that this is an ideal project for collaborative, interdisciplinary student involvement in research. He concluded with information regarding some of the other activities in which he is involved.

Dr. Givens commended Dr. Meddaugh for his work in getting companies to donate state of the art software to MSU for the Bolin Petroleum Geology Lab. Mr. Crosnoe asked what was involved in the Economic Geology course he developed. Dr. Meddaugh responded that Economic Geology is a subject area within the field of geology that is focused in the broad sense on oil, gas, coal, and metals. He added that Petroleum Geology is actually a subset of Economic Geology. The more classic definition focuses on metal deposits.

Dr. Carlston then provided the following information on behalf of the Faculty Senate.

- A. The faculty appreciates the board approving the contract with McAlister and Quinn to provide grant writing support. He noted that a \$14 million National Institutes of Health grant and a \$600,000 National Science Foundation grant had been submitted.
- B. The faculty survey was completed during the spring and the results will be presented to the board in November. He noted that the results are a credit to the administration and the efforts that have been made to reach out to the faculty this year. He added that while there is always room for growth, the numbers that were most disconcerting last year in terms of the relationship between the administration and the faculty have moved in the right direction.
- C. The faculty is eager to continue working on and have a more active role in the development of the Strategic Plan. It is hoped that the establishment of learning communities and cross-disciplinary collaboration will help with student retention.
- D. The results from the Higher Education Research Institute faculty survey should be available soon and should help the university target faculty development, increase collaboration across campus, and make the academic product more valuable to the students.

Dr. Givens expressed appreciation to Dr. Meddaugh and Dr. Carlston for their presentations. He noted that while there are many discussions and actions taken at these

meetings, it is important that the board not lose focus of the university's mission of educating students.

Staff Report

- 14-148. Mr. Dirk Welch, Chairman of the MSU Staff Senate, thanked the board for the opportunity to introduce university staff members to the board during the quarterly meetings. He recognized Ms. Angie Reay, Associate Director of Housing and Dining Services and also the Staff Senate Parliamentarian. He presented information regarding the senators who will be serving in the Staff Senate during the 2014-2015 academic year (see <u>Attachment 2</u>). He reported that Executive Committee elections would be held the following week. He then acknowledged some of the Staff Senators whose terms had expired and would no longer serve: Dr. Michael Mills, Ms. Dawn Fisher, Mr. Chris Stovall, Ms. Gayla Aldrich, Mr. Jamie Fowler, Ms. Lynn Sosebee, and Mr. Jermaine Causey each served two terms; and Mr. Scott Feldman served one term. Ms. Reay then presented the most recent "You Make a Difference" award recipients.
 - A. Bruce Looney, Custodian he was recognized for the effort and energy he puts into his work.
 - B. Armando Muniz, Grounds Maintenance Superintendent, and Dr. Joey Greenwood, Director of Recreational Sports/Wellness Center – were recognized for their efforts to keep the Wellness Center pool open during the summer.

Ms. Reay reported that since the last board meeting Dr. Rogers spoke with the Senate about the growth of the university and plans for the future.

Dr. Givens expressed appreciation to the staff members for their work on behalf of the university.

Student Government Report

- 14-149. Dr. Givens stated that the Student Government report would be given by the new Student Government Association (SGA) President Rebecca Stogner. Ms. Stogner reported on the following.
 - A. The summer Spirit Days programs went very well. She attended all four programs and welcomed the incoming students on behalf of the Student Government Association.
 - B. The benches that were ordered to honor retiring faculty will soon be delivered and installed. She expressed appreciation to Dr. Farrell for his assistance with this project.
 - C. The first Student Senate meeting will be held September 2.

Dr. Givens thanked Ms. Stogner for her report.

Athletics Report

14-150. Mr. Charlie Carr, Director of Athletics, reported on the following.

- A. The MSU athletics program finished 33rd out of 300 schools in Division II in the NCAA Director's Cup.
- B. The new women's soccer coach is Damian Clarke, previously with Fort Lewis College. Former coach Jeff Trimble took a job at a school closer to his family. The new Strength and Conditioning director is Jake Landon, an MSU graduate and former student-athlete.
- C. The Lone Star Conference continues to be a challenge and the conference continues looking for additional members. The conference commissioner stepped down during the last few weeks. Currently there are nine members and one of the members continues to indicate that they are looking to move to Division I.
- D. Life Skills Day will be held August 23. Regents were invited to attend the keynote address that evening at 6:00 p.m. The speaker will be Navy Seal Colonel Don Bass.
- E. The MSU football team will play in AT&T Cowboy Stadium on September 20 at 8:00 p.m. The season opener will be September 13 at Memorial Stadium against Missouri University of Science and Technology.

Mr. Bryant asked which conference team had talked about leaving the conference. Mr. Carr responded that it was Tarleton State University. Mr. Sanchez asked if Division I might be something that could be in MSU's future by necessity. Mr. Carr responded that MSU needed to be in a viable conference in order to have a great program. He added that a tremendous investment of funds would be needed to move to Division I and that would not be his first choice. He stated his belief that Division II is a great place for MSU. He added that while the master plan that was discussed earlier in the meeting included a possible future football stadium that would seat 8,000-10,000, that size of stadium would not be adequate for a Division I program. Dr. Rogers stated that MSU would have to be a much larger university in order to afford Division I. He added that if MSU were Division I, the football program would compete at the Division I-2A level with 62 scholarships. All of the other sports would play true Division I.

Dr. Givens thanked Mr. Carr for his report.

Enrollment Report - Summer 2014

14-151. Dr. Givens stated the summer enrollment report was presented as shown in <u>Attachment</u> <u>3</u>. He noted that the summer headcount increased by 3.5% over 2013 and the semester credit hours increased by 4.7%. Dr. Lamb stated that for the first time in a few years headcount and semester credit production increased for the summer. He added that graduate and senior enrollment also increased in both terms.

August 2014 Graduating Class

14-152. The administration recommended approval of the list of candidates for August 2014 graduation. Dr. Givens reported that 195 students were on the graduation list as compared to 176 in 2013.

Mr. Bryant moved approval of this item as presented. Mr. Sanchez seconded the motion and it was approved.

Academic Graduate Major Title Change - Counseling to Clinical Mental Health

14-153. Dr. Givens noted the administration's recommendation that the major in counseling offered through the Master of Arts degree program by the West College of Education be changed to a clinical mental health major. Dr. Stewart reported that the recommendation is in response to use of the language "clinical mental health" rather than "counseling" by the accrediting body for the program. The West College would like to pursue accreditation in this area and want to align the degree title with the expectations of the accrediting body.

Mrs. Burks moved approval of this item. Mr. Bryant seconded the motion and it was approved.

Reassignment of the Bachelor of Applied Arts and Sciences (BAAS) Degree Program

14-154. Dr. Givens presented the administration's recommendation that the BAAS program be reassigned from the Prothro-Yeager College of Humanities and Social Sciences to the Gordon T. and Ellen West College of Education. Dr. Stewart added that this is an adult completion program where some of the students receive credit for their work experience as well as their classes. She indicated that the mission of the BAAS program aligns better with the mission of the West College of Education. She noted that the West College is embracing the BAAS program and has added an option in Adult Education as an emphasis for BAAS students.

Mr. Sanchez moved approval of this item as presented. Mrs. Burks seconded the motion and it was approved.

MSU Student Handbook Changes

14-155. Dr. Givens stated that changes to the Code of Student Conduct in the *MSU Student Handbook* regarding the definition of "stalking" and Student Conduct Committee hearing procedures were recommended as shown in the agenda. Mr. Matt Park reported that the Violence Against Women Act (VAWA) was reauthorized, which required the amending of the Jeanne Cleary Act. The Cleary Act requires that the university submit an Annual Security Report and Crime Statistics to the federal government. The new definition of stalking that was developed through the negotiated rulemaking process is recommended for use in the MSU Code of Student Conduct. Mr. Park noted that this would allow the administration to hold students accountable to the same definition that Chief Williams must use in his federal reporting. The second item relates to the university's need to comply with Office of Civil Rights (OCR) regulations regarding conduct proceedings. The OCR recently provided clarification and ruled that any student, either a complainant or a respondent, must be entitled to his or her right to have an advisor present during conduct proceedings. Previously, MSU procedures allowed an advisor to be present, but that person had to be a part of the MSU community. This can no longer be required and the change is recommended.

Mr. Sanchez moved approval of this item as presented. Mrs. Burks seconded the motion.

Dr. Givens asked how this information is communicated to students. Mr. Park responded that the Student Handbook is available in written form and it is also available online. A message is sent to each student at the start of each year with a link to the handbook. Chief Williams added that all beginning freshmen and transfer students must complete a course related to sexual harassment and sexual assault. Mr. Park stated that the university is also required to provide drug and alcohol awareness education for all new students.

Mr. Sanchez commented that he did not like the definition of stalking and asked for more information on the source of the definition. Mr. Park responded that this definition was the result of the negotiated rulemaking process that followed the recent reauthorization of the VAWA. Chief Williams added that the federal government is working to bring consistency to the definitions used in the VAWA, the Save Act, and the Cleary Act. Mrs. Burks added that the definition does not include mental state. Mr. Sanchez agreed. He stated that the definition is so vague that it is practically unenforceable. Mrs. Burks asked if he would accept the wording if it was changed to "knowingly engage in a course of conduct." Mr. Sanchez responded that he would. Chief Williams stated that the language in the Cleary Act and report could not be modified. Mr. Sanchez indicated that he understood why this action was recommended and he wanted the university to be compliant with federal law.

There being no further discussion, the motion was approved.

MSU Policies and Procedures Manual Changes

- 14-156. Changes to the *MSU Policies and Procedures Manual* were recommended for approval as presented in the agenda. Discussion of each item is summarized below.
 - a. <u>Policy 3.313, Vehicle Operator's License Requirement</u> changes were recommended related to required employee driving record checks. Mr. Owen reported that the university requires a driver's record review for employees driving a university vehicle. The procedure for checking out-of-state licenses is recommended for modification to simplify the process.
 - b. <u>Policy 3.321, Employee Insurance (Information)</u> in accordance with the Affordable Care Act guidelines, the state insurance waiting period has changed to 60 days. The policy was thus changed accordingly. This item was presented as a point of information only.

- c. <u>Policy 4.142. Police Department Administration and Regulatory Ordinances</u> the administration recommended changes to the university's parking and traffic regulations, to include parking lot designation and enforcement related changes. Dr. Lamb explained that the updates denote when different parking enforcement regulations are in effect. Additionally, Item 3a defined resident lots and faculty/staff lots, but did not define commuter lots. This was corrected. Additional items were modified to reflect current practice. Chief Williams added that some of these changes were requested by the Student Government Association for clarification purposes.
- d. <u>Policy 4.169, Summer Camps and Conferences</u> employees or volunteers working in a campus program involving contact with minors must complete specific training. The administration recommended changes to this policy related to the verification of training completion. Dr. Lamb noted that the training program provided through MSU is an online training module that is approved through the state. Owing to the fact that some individuals have completed similar training programs approved by the state through other agencies, the policy change is recommended to accept other types of training for non-MSU employees. He added that MSU employees will have to complete the MSU training module. Mr. Sanchez asked how the university would know that individuals had received the appropriate training. Dr. Lamb responded that the individuals would need to provide documentation and verification.

Mr. Sanchez moved approval of these policy changes as presented. Mr. Bryant seconded the motion and it was approved.

Adjournment

There being no further business, the meeting of the Academic and Student Affairs Committee adjourned at 2:55 p.m.

Reviewed for submission:

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F. Lynwood Givens, Chairman Midwestern State University Board of Regents Academic & Student Affairs Committee

ATTACHMENTS:

- 1. Faculty Presentation Dr. Scott Meddaugh
- 2. Staff Senate 2014-2015 Membership
- 3. Enrollment Report Summer 2014

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Dr. W. Scott Meddaugh

RL Bolin Distinguished Professor of Petroleum Geology

Personal History

- Education
 - BA, MS in Geology University of Wisconsin-Milwaukee
 - PhD in Geology Harvard University
- Professional
 - Chevron (1981-2013)
 - Research Geologist to Earth Science Consultant/Major Capital Project Subsurface
 Technical Team Leader
 - Midwestern State University (2013)
 - RL Bolin Distinguished Professor of Petroleum Geology
- Personal
 - Married, three adult children
 - Hobby is marathon running

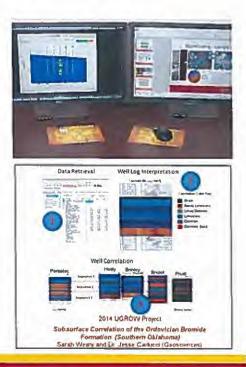
32 Years with Chevron – Worldwide Petroleum Project Experience



Midwestern University Recent

Activities

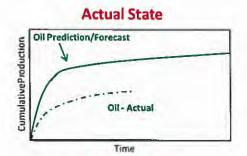
- New Courses
 - Applied Petroleum Geology, Solid Earth and Exploration Geophysics, Economic Geology
 - Online Physical Geology course for Fall 2015
- RL Bolin Petroleum Geology Lab
 - Secured service company donations of industry state of the art software with a "street value" for the software is well over \$5 million
 - Used for coursework and student/faculty research
- Proposal for Graduate Degree Program in the Geosciences



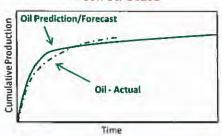


Primary Research Interest

- Impact of geostatistics, reservoir modeling, heterogeneity, uncertainty, and human bias on reservoir performance forecasting
 - Currently, the petroleum industry produces only about 75% of what is forecast when development projects are sanctioned
 - Projects with subsurface (geology) "issues" produce only about 55% of what is forecast



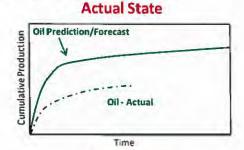
Desired State



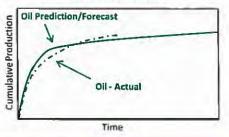
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Some Reasons Why Oil Industry Production Forecasts Are Optimistic

- Well optimization workflows appear to "force" significant forecast optimism
- Limited subsurface information as the better parts of reservoirs tend to be sampled early in appraisal leading to oil in place estimates that are too high
- Biased use of analog reservoir data
- Poor assessment of uncertainty



Desired State

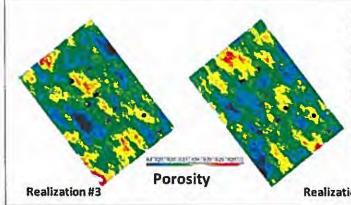


Impact of Well Optimization

- Well Optimization Workflow
 - Process used to obtain well locations that maximize recovery based on capital available, number of wells, or other financial parameter
 - Well locations may be based on a particular oil or gas reservoir model, usually the mid-case or most likely probabilistic model

Well Optimization Impact

Geological models



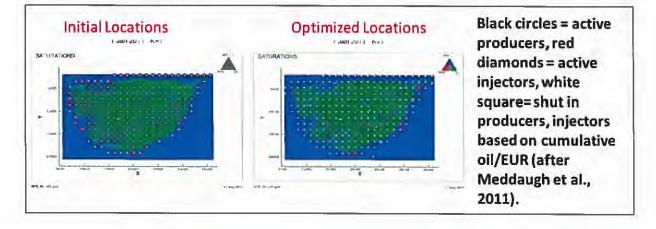
Average porosity maps for two of the 25 realizations generated for the for the well optimization study. Note the significant difference in the porosity distribution in the two realizations. Hypothetical well locations with data used to build models shown by black circles (after Meddaugh et al., 2011).

Realization #17



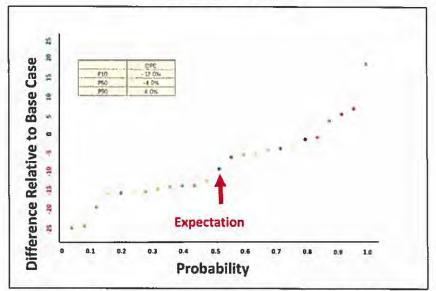
Well Optimization Impact

Well locations



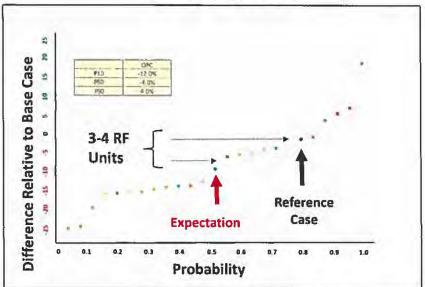


Well Optimization Impact – Oil Production



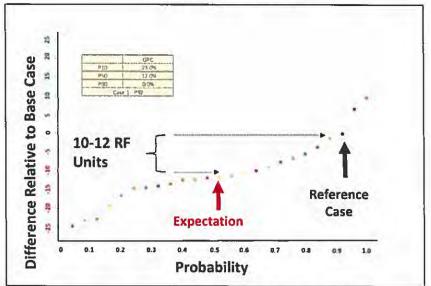
Delta cumulative produced oil compared for the 25 models run using the same optimized well locations for producers (after Meddaugh et al., 2011). If well optimization does not significantly bias the forecast towards optimistic recovery, the base case (Case 1) "expectation" should plot near the mid-point of the probability plot.

Well Optimization Impact – Oil Production



Delta cumulative produced oil compared to Case 1 (black arrow). Note that most of the forecasts (19 of the 25 realizations) give less oil using the same "optimized" well locations as Case 1. Thus, suggesting that well location optimization "forces" an optimistic recovery estimate (after Meddaugh et al., 2011). RF = Recovery factor.

Well Optimization Impact – Gas Production



Delta cumulative produced gas compared to Case 1 (black arrow). Note that most of the forecasts (23 of the 25 realizations) give less gas using the same "optimized" well locations as Case 1. Thus, suggesting that well location optimization "forces" an optimistic recovery estimate (after Meddaugh et al., 2011). RF = Recovery factor.

Production Forecast Optimism

- Ideal project for collaborative, interdisciplinary student involvement in research
 - Reservoir models (real or synthetic data)
 - Geological/reservoir models mainly geology students
 - Flow simulation models geology and engineering students
 - Human bias impact
 - Decision behaviors and bias STEM and non-STEM students (and faculty!)

Other Activities

- Organizing Committee for the 2014 Gussow Conference on Advances in Applied Geomodeling for Hydrocarbon Reservoirs
- Appointed to the Energy Sector Working Group for the State of Texas, Texas Homeland Security, Texas Department of Public Safety in 2014
- Preliminary Judge for the 2014 Jackson Hole Festival Science Media Competition (Earth Sciences Category)
- Associate Editor for the SPE Reservoir Evaluation and Engineering Journal
- Nominated for 2015/2016 SPE Distinguished Lecturer (final selection in progress)



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Academic & Student Affairs Committee August 7, 2014 Attachment 2

Staff Senate 2014-2015

<u>EEO Class 1 – Officials and Administrators</u> Dirk Welch – 4^{th} term Mark McClendon – 1^{st} term

 $\label{eq:end_state} \begin{array}{l} \underline{\text{EEO Class 3} - \text{Non-faculty Professionals}} \\ \overline{\text{Reagan Foster} - 3^{rd} \text{ term}} \\ \overline{\text{Angie Reay} - 2^{nd} \text{ term}} \\ \overline{\text{Jim Hall} - 1^{st} \text{ term}} \\ \overline{\text{Jim Hall} - 1^{st} \text{ term}} \\ \overline{\text{Linda Knox} - 1^{st} \text{ term}} \\ \overline{\text{Newman Wong} - 1^{st} \text{ term}} \end{array}$

<u>EEO Class 4 – Administrative Support</u> Sue Witherspoon – 3^{rd} term Jennifer Dunn – 2^{nd} term Jesika Fisher – 2^{nd} term Sheila Barrett – 1^{st} term

EEO Class 5 – Technicians and Paraprofessionals Chris Strader – 1st term

<u>EEO Class 6 – Skilled Craft Workers</u> Gary Miller – 2^{nd} term

<u>EEO Class 7 – Service and Maintenance</u> Gary Neal – 2^{nd} term Vinita Bohnenkamp – 1^{st} term Shane Black – 1^{st} term

Enrollment Reports

Summer I 2014

	2013	2014
New First-Time Freshmen	7	13
Freshmen	101	106
Sophomore	273	291
Junior	454	442
Senior	809	843
Graduate/Post-Baccalaureate	<u>371</u>	<u>385</u>
TOTAL	2,015	2,080

Summer II 2014

	2013	2014
New First-Time Freshmen	6	6
Freshmen	80	57
Sophomore	194	205
Junior	294	290
Senior	627	678
Graduate/Post-Baccalaureate		_202
TOTAL	1,383	1,438

Semester Credit Hours 15	,438 16,165	ś
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Enrollment Increase - 3.5%

Semester Credit Hour Increase - 4.7%

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Finance Committee August 7, 2014

The Finance Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:00 p.m., Thursday, August 7, 2014. Committee members in attendance were Mr. Mike Bernhardt, Chairman; Mr. R. Caven Crosnoe; Dr. Lynwood Givens; and Mr. Jeff Gregg. Other regents attending the meeting were Mr. Kenny Bryant, Ms. Tiffany Burks, Mr. Shawn Hessing, Ms. Nancy Marks, Mr. Sam Sanchez, and Student Regent Jesse Brown.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Bob Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School: Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park, Associate Vice President for Student Affairs and Dean of Students. Additional university personnel attending the meeting were Dr. David Carlston, Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. Mike Taylor, Internal Auditor; Mr. Dan Williams, MSU Chief of Police; Ms. Dawn Fisher, Director of Human Resources; Mr. Chris Stovall, Controller; Dr. Scott Meddaugh, Professor of Geosciences; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the Student Government Association (SGA) was President Rebecca Stogner.

Chairman Bernhardt called the meeting to order at 1:00 p.m.

Review and Acceptance of Investment Report

14-162. Mr. Bernhardt stated that the board members should have previously received a copy of the third quarter FY 2014 investment report. He noted that Mr. Kevin McGinnis, Executive Director of Risk Management and Benefits Administration, Texas A&M University System (TAMUS), would report on MSU's investments in the TAMUS cash concentration pool. He asked Dr. Fowlé to first discuss the latest investment report. She noted that at the end of the third quarter the overall return rate on the \$33.8 million in cash holdings was 1.84%. The TAMUS pool earned \$126,000 in interest and dividends for the quarter and \$805,000 in unrealized gain on \$21 million. The university budget for FY 13 included \$119,000 in interest earnings. She noted that as of the end of June in FY 14, MSU's investment income totaled \$708,000. Dr. Fowlé reported that the value of the university's endowments that are held with American National Bank had increased by 2.3%.

Mr. McGinnis presented information as shown in <u>Attachment 1</u>. He reviewed the investment process, manager selection, and evaluation. He noted that the TAMUS recently changed investment consultants to LCG Associates in Atlanta, Georgia, and that they have a great deal of higher education experience.

Slide 4 showed performance for the period ended June 30, 2014. He reported that the cash concentration pool holds approximately \$2.8 billion in assets. He noted that the expected long-term return on this type of fund was generally in the five to six percent range. Slide 5 showed the cash concentration pool target and actual allocation. He stated that overall the fund had a very good year.

Slide 6 presented return information on MSU's cash pool investment. He reminded the board that this is a unitized pool and an institution may realize a gain when selling or may realize a loss if there is a market correction. He added that unrealized appreciation helps provide a buffer if the market corrects.

Mr. McGinnis reported that Stephen F. Austin State University recently decided to move their endowment funds into the TAMUS endowment fund pool. He noted that while MSU does not currently participate in this fund, he wanted to present information regarding the fund's performance in the event there might be consideration given to joining the fund in the future. Slide 7 presented performance information and Slide 8 showed the target allocation of the endowment funds. He noted that private equity is included in the endowment allocation and is not included in the cash pool. Slide 9 reviewed the income distribution and the market value during the last five years. Slide 10 showed the quarterly endowment spending rate during the last five years.

Dr. Fowlé asked Mr. McGinnis to discuss investment costs. He responded that the TAMUS charges an administrative fee of 15 basis points (.15 of 1%). Additionally external management fees of approximately 35 basis points are charged. He noted that this amount may be higher at times owing to performance incentives that may be earned by some of the managers. He added that the fees for the endowment funds are generally 55-60 basis points. Mr. Hessing asked if the \$671,000 that was posted to MSU's account was net after the fees. Dr. Fowlé responded that it was.

Mr. McGinnis thanked the board for the investing MSU's cash with the TAMUS. He added that the TAMUS has a large purchasing group with natural gas and the group includes Stephen F. Austin. He noted that with such a large pool they receive a very good price. He indicated that they would be pleased to discuss this opportunity with the MSU administration and board at any time.

Mr. Bernhardt thanked Mr. McGinnis for traveling to Wichita Falls to give his report. Mr. Crosnoe moved acceptance of the Investment Report as presented. Dr. Givens seconded the motion and it was approved.

Recess

The Finance Committee recessed at 1:25 p.m.

Meeting Resumes

The meeting resumed at 3:05 p.m. Individuals returning for this portion of the meeting were all members of the Board of Regents, Dr. Jesse W. Rogers, Dr. Betty Stewart, Dr. Marilyn Fowlé, Dr. Keith Lamb, Dr. Howard Farrell, Dr. Bob Clark, Dr. Deborah Garrison, Mr. Kyle Owen, Mr. Matthew Park, Dr. David Carlston, Mr. Dirk Welch, Mr. Charlie Carr, Mr. Barry Macha, Mr. Mike Taylor, Ms. Dawn Fisher, Mr. Chris Stovall, Ms. Valarie Maxwell, Ms. Julie Gaynor, Ms. Rebecca Stogner, Ms. Cindy Ashlock, and Ms. Debbie Barrow.

Reading and Approval of Minutes

14-157. The minutes of the Finance Committee meeting May 8, 2014, were approved by the committee as presented.

Summary of Financial Support 9/1/13-7/10/14

- 14-158. This report was presented as information only. Mr. Bernhardt reported on some of the major gifts received since the May board meeting.
 - A. As mentioned in an earlier committee meeting, a \$2 million gift was received from Dr. Billie Doris McAda to support MSU's graduate school, as well as the gift of \$1 million from Mrs. David Kimbell, Sr., for geosciences scholarships, equipment, and curriculum development.
 - B. Additionally, Mrs. A. R. Dillard, Jr., donated \$3.1 million to the Dillard College of Business Administration for the development of the Dillard Center for Energy Management, to include Distinguished Professorships in Energy Accounting, Management, and Finance.
 - C. The Priddy Foundation awarded a \$665,000 grant to the Wichita Falls Museum of Art at MSU for external improvements.
 - D. Mr. and Mrs. James N. McCoy pledged an additional \$500,000 to the College of Science and Mathematics for scholarships, senior design projects, and operations for the engineering program.
 - E. Mr. and Mrs. Joe N. Prothro donated \$30,000 to the Fain College of Fine Arts for the Akin Music Series.
 - F. The College of Science and Mathematics Chemistry Department was awarded a \$30,000 research grant from the Robert A. Welch Foundation.

Mr. Bernhardt noted that a list of donors was in each regents' folder and encouraged board members to write thank you notes to the individuals they were assigned. Dr. Rogers expressed appreciation to the generous donors. Dr. Farrell noted that the Council for Advancement and Support of Education (CASE) recognized MSU for Overall Performance and Overall Improvement among similar public comprehensive institutions.

Mr. Bernhardt noted that this item was presented as a point of information only and no action was required.

Summer School Investment Report

14-159. Mr. Bernhardt reported that in February, 2014, the Board of Regents authorized an increase in the 2014 summer budget of \$300,000 and asked that a report analyzing this investment be presented to the board in August. Dr. Rogers reported that the deans and Dr. Stewart determined that there was not adequate student demand to warrant the additional investment of funds. He added that although the funds were not spent, summer enrollment increased.

Mr. Bernhardt noted that this item was presented as a point of information only and no action was required.

Waiver of Fees - Military Personnel - Report

14-160. Mr. Bernhardt noted that in May the administration was asked to review this matter further and to present a report at this meeting. Dr. Rogers reported that the administration reviewed programs at other universities in the state that are located in communities with the largest military installations. He noted that MSU and the other state institutions are generally doing the same. He indicated that MSU would continue to work to provide the best possible services for the military personnel who attend MSU. Mr. Bernhardt requested that the administration continue reaching out to Sheppard Air Force Base.

Mr. Bernhardt noted that this item was presented as a point of information only and no action was required.

Review and Acceptance of Financial Reports

14-161. The administration recommended the April, May, and June, 2014, Financial Reports for acceptance. Dr. Fowlé reported that as of June, 2014, the university's operating revenues were up 3.1% or \$1.7 million. Summer school enrollment increased over 2013 and the result of this increase will be seen in the July and August reports. She reported that non-operating revenues were \$1.5 million less owing to the large decrease in gift income. She added that the large number of pledges that were received in July would likely allow the institution to end the year very close to the amount budgeted for gift income. She noted that additional appropriations and investment income also offset the decrease in gift income by \$1.3 million. Expenses total \$4 million more than 2013. She indicated that the largest increases in expenses were \$1.5 million for scholarships and \$1.2 million for faculty and staff pay raises. She noted that professional fees

increased by \$500,000 for grant consulting, the housing Wi-Fi contract, and the student recruiting program. Dr. Fowlé reported that the end of year report should closely match the budget that was approved in August, 2013.

Mr. Gregg moved approval of the financial reports as presented. Mr. Crosnoe seconded the motion and it was approved.

University Signature Authorizations

14-163. Mr. Bernhardt stated that each year the board is asked to approve the individuals authorized to purchase and sell investment instruments, to perform normal banking transactions, and to sign retirement documents. He noted that the specific recommendations were included in the agenda document.

Mr. Crosnoe moved approval of these recommendations and authorizations as presented. Mr. Gregg seconded the motion and it was approved.

Approval of Asset Holding Accounts and Investment Vehicles

14-164. The administration recommended approval of the firms listed in the agenda document. He reported that Asset Holding Accounts are safekeeping accounts that hold investment securities and commercial paper electronically in the university's name. The Investment Vehicles/ Overnight Cash Pools are physical locations for invested cash, CD's, savings, and public fund pools.

Mr. Gregg moved approval of the firms presented. Mr. Crosnoe seconded the motion.

Mr. Sanchez asked about the university's endowment funds. He noted that the TAMUS endowment investment strategy seemed lucrative and asked if the university should consider moving its endowments into the TAMUS investment pool. Dr. Rogers responded that some of the endowed funds are held by the MSU Foundation. Inc., a 501C3 foundation that was established in the 1960's to benefit MSU. He noted that this foundation has its own board of directors. Mr. Sanchez asked how the MSU Foundation benefits MSU. Dr. Rogers responded that funds held by the Foundation are invested and returns are allocated to the university each year for various purposes. Dr. Farrell added that approximately 98% of the funds are designated for certain scholarships, professorships, and other specific programs. Dr. Rogers reported that the MSU Charitable Trust is not as independent as the MSU Foundation, Inc., adding that its board of directors includes the university president, chairman of the board, and chairman of the finance committee. The Trust was established in the 1980's and also holds funds designated for the benefit of Midwestern State University. He noted that endowed funds are also held by the university and are invested through American National Bank. Finally, MSU has a quasi-endowment, the Redwine Fund, that is invested with Luther King. Dr. Fowlé reported that the quasi-endowment is board designated and can be invested or spent in whatever way the board deems appropriate. She stated that a true endowment can only be established by a donor.

Mr. Hessing noted that American National Bank invests university endowments totaling \$8.7 million, Luther King invests the quasi-endowment totaling \$12 million, the Charitable Trust holds \$30 million, and the MSU Foundation, Inc. holds \$20 million. Dr. Fowlé added that the Board of Regents has direct control over approximately \$20 million. Mr. Sanchez asked why the university would not want to combine the funds and achieve a greater yield. Mr. Crosnoe stated that while it was not a discussion for today's meeting perhaps there might need to be a discussion at a later time about combining the Foundation and the Charitable Trust. Dr. Rogers added that while it would be desirable, it would not be an easy task.

Mr. Sanchez asked if the university could achieve a greater return by pooling the \$20 million under its control. Mr. Hessing responded that the returns from American National Bank and Luther King investments are very competitive. Dr. Fowlé was asked to provide a comparison to the board in November regarding earnings and fees charged by American National Bank, Luther King, and TAMUS so that this matter could be evaluated further.

There being no further discussion, the motion was approved.

FY 2013-2014 Items \$50,000 & Under

14-165. Mr. Bernhard noted that two budget changes were presented in the agenda document for ratification. Dr. Rogers noted that direct marketing and student recruitment efforts were increased and funded. Additionally, equipment in the Wellness Center was replaced with funds set aside for this purpose.

Dr. Givens moved ratification of this item as presented. Mr. Gregg seconded the motion and it was approved.

Review of Personnel Reports and Salary/Title/Position Changes in 2013-2014 Budget

14-166. Mr. Bernhardt noted that these reports were presented in the agenda document. Dr. Rogers commented that positions in the Business Office and Facilities Services were reclassified through reorganizations. One of the positions in Facilities Services required a degreed engineer, resulting in a large expenditure that will be added to next year's budget.

Mr. Gregg moved ratification of these items as presented. Mr. Crosnoe seconded the motion and it was approved.

Operating Budget for Fiscal Year 2015

14-167. Mr. Bernhardt reported that the administration had recommended approval of a \$99,883,979 budget for FY 2015. Mr. Gregg moved approval of the budget as presented. Mr. Crosnoe seconded the motion.

Dr. Rogers reviewed the Budget Highlights (see <u>Attachment 2</u>). He added that the salary increase for individuals promoted to full professor had previously been raised to

\$10,000. He stated that the two new faculty positions funded by external sources were in engineering and accounting.

Dr. Fowlé reviewed the budget presentation (see Attachment 3). Referring to the chart shown in Slide 2, she noted that General Revenue represents the funds the university receives from the state. She noted that formula funding is based on weighted semester credit hours. She explained that the hours taken for a master's level computer science course are calculated at seven times the weight of a freshman English class. She reported that the increase in the Tuition and Fees category was the result of anticipated additional students as well as the approved increase in the university services fee and designated tuition. The increase in Auxiliaries was a result of the overflow in housing. She added that the additional income would be offset by additional expenses paid to the off-campus apartment complexes. Dr. Fowlé noted that the Higher Education Assistance Fund (HEAF) allocation remained the same as prior years. She added that funding is determined every five years and the amount of funding for the next five years would be determined during the 2015 legislative session. She commented that HEAF can only be spent on capital items such as library books, buildings, renovations, computers, and capital equipment. She noted that these funds can be used only to support the academic mission of the university. Mr. Hessing asked if HEAF could be used for such projects as mass communication facilities, information technology needs, and infrastructure. Dr. Fowle responded in the affirmative. She added that current rules allow institutions to bond no more than 50% of the annual HEAF allocation for no longer than 10 years. Returning attention to Slide 2, Dr. Fowlé reported that Other E&G is investment income and Restricted Funds include gift revenue. She noted that this was the result of the decreased estimate of gift revenue for FY 15 mentioned in the Budget Highlights.

Slide 3 showed sources of funds in a pie chart. Dr. Fowlé noted that the state appropriations portion of funding included general revenue and HEAF. Dr. Givens asked for the percentage breakdown of tuition and fees. Ms. Maxwell responded that of the \$42 million received in tuition and fees, approximately \$23.5 million comes from tuition (state and local) and \$18.5 million is derived from fees.

Slides 4 and 5 showed the budgeted uses of funds. Dr. Fowlé reported that in previous budgets estimated gift dollars were budgets to the scholarship category. She stated that the \$2 million reduction in estimated gift income thus had to be removed also from the scholarship category. She added that without this \$2 million shift in estimated funding, scholarship expenditures in 2015 are budgeted to increase by \$500,000 more than 2014. Dr. Fowlé commented that the decline in wages was the result of including \$700,000 in funding for the Voluntary Separation Program payouts during 2014. She added that the large increase in the M&O category represented the pass through dollars that will be paid for the overflow housing contracts. Dr. Fowlé noted that the cost of salaries, wages, and benefits represents 51% of the university's budget. Mrs. Maxwell commented that the cost of employee benefits in FY 16 is anticipated to increase by an even larger amount than in the current year. She added that this cost is not controlled by the university.

Mrs. Marks asked how MSU's budget compared to budgets of other state institutions. Dr. Fowlé indicated that she would have to work with the budget office to pull this information together. Mr. Crosnoe asked how MSU's faculty salaries compared with other universities and if MSU's salaries are competitive. Dr. Stewart responded that MSU's starting salaries are lower when compared with the College and University Professional Association (CUPA) survey of faculty salaries. She noted that the university is attempting to make up the difference by increasing the amounts faculty members earn through promotion. Dr. Stewart added that the CUPA survey includes the entire United States and the cost of living varies throughout the country. Dr. Givens asked Dr. Stewart by what percentage MSU's salaries are lower. She responded that she did not have that information. Dr. Rogers commented that when comparing MSU's salaries to those at other Texas public institutions, MSU salaries are likely average. Dr. Stewart added that salaries in Texas are low.

Mr. Brown asked how much of the funding for graduate assistants, financial aid, and scholarships funded academic scholarships and athletics scholarships. Mrs. Maxwell responded that out of the \$19 million included in this category, \$3 million is allocated for academic scholarships and \$2 million is allocated for athletics scholarships.

Slide 6 presented an overall summary of the budget. Mr. Hessing commented that the budget deficit could be reduced if expenses are managed effectively and if the university receives additional revenue. Slide 7 showed the investments that were made in the FY 15 budget and Slide 8 reviewed the allocation of HEAF dollars. Mr. Sanchez asked what library materials are purchased with the \$550,000 in HEAF. Dr. Stewart responded that much of the funding was for databases. Slide 9 presented information regarding personnel position increases and decreases. Dr. Fowlé commented that the additional residence hall director was needed to oversee the students who will be housed off campus at The Grove apartment complex. She added that a new Museum Collections Manager position was added to meet accreditation standards for the museum. Dr. Givens asked about the number of FTE faculty. Mrs. Maxwell responded that there are 250.7. Dr. Rogers asked if that included adjunct faculty. Mrs. Maxwell responded that it did not. Dr. Givens asked about the number of staff. Dr. Fowlé responded that the staff accounted for 422 positions. Dr. Givens asked how these numbers compared to those at other universities. Dr. Fowlé responded that she did not have that information. Mr. Hessing asked Dr. Fowlé to provide a report in November with some meaningful performance indices against peer institutions.

Mr. Bernhardt noted that the board would go into executive session later in the meeting to discuss specific personnel as needed.

Recess

The Finance Committee meeting recessed at 4:25 p.m.

Executive Session

Mr. Hessing announced that the Board of Regents would go into closed session as allowed by Texas Government Code Chapter 551, Sections 071, 072, 073, and 074 to consider Items 14-134 (Real Property), 14-135 (Gifts or Donations), 14-136 (Presidential Search), 14-137a (Consultation with Attorney), and 14-167 (Operating Budget). The closed session began at 4:45 p.m. Mr. Hessing, Mr. Bernhardt, Mr. Bryant, Mrs. Burks, Mr. Crosnoe, Dr. Givens, Mr. Gregg, Mrs. Marks, Mr. Sanchez, Mr. Brown, Dr. Rogers, Dr. Stewart, Dr. Fowlé, Dr. Lamb, Dr. Farrell, Dr. Clark, Mr. Owen, Mr. Park, Mr. Taylor, Mr. Macha, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended at 5:50 p.m. with an announcement by Mr. Hessing that no action was taken during the Executive Session. The open meeting resumed.

Operating Budget for Fiscal Year 2015

14-168. Mr. Bernhardt noted that a motion and a second had previously been made to approve the budget as presented. There being no additional discussion the motion was approved.

Adjournment

The Finance Committee discussion concluded at 5:51 p.m.

Reviewed for submission

Michael Bernhardt, Stairman Midwestern State University Board of Regents Finance Committee

ATTACHMENTS:

- 1. MSU Investments Texas A&M System Cash Concentration Pool
- 2. MSU Budget Highlights
- 3. MSU Budget Presentation

Midwestern State University Investments

August 7, 2014



Kevin McGinnis Executive Director, Risk Management & Benefits Administration



Investment Process

- Investment Policy Approved by the Board of Regents; sets asset allocation, permissible investments, endowment payout, etc.
- Investment Personnel Maria Robinson and Kevin McGinnis; Outside Investment Consultant
- Investment Philosophy Top quartile managers and adherence to a diversified long-term asset allocation will result in positive risk adjusted return



- Manager candidates sourced through consultant
- Consultant provides a shortlist from which investment personnel will select finalist
- Manager contracting requires on-site office visit which thereafter is done annually
- Managers are expected to post performance in the top quartile when compared to their peer universe



Performance Periods Ended June 30, 2014

	<u>1-YR</u>	<u>5-YR</u>	<u>10-YR</u>	<u>15-YR</u>
Cash Concentration Pool	12.3%	9.0%	5.4%	5.6%
Balanced Index	11.4%	8.8%	5.2%	5.2%



Cash Concentration Pool Asset Allocation

Target Allocation	6/30/2014 Allocation
8.0%	8.0%
10.0%	9.4%
25.0%	23.4%
20.0%	21.2%
17.0%	17.7%
20.0%	20.3%
	Allocation 8.0% 10.0% 25.0% 20.0% 17.0%



The Texas A&M University System

Cash Concentration Pool Investment Midwestern State University October 1, 2013 to June 30, 2014

Investment Transfers	\$19,000,414
Net Earnings Added Back*	671,036
Book Value as of June 30, 2014	\$19,671,450
Unrealized Appreciation	1,698,224
Market Value as of June 30, 2014	\$21,369,674

* Interest, dividends and realized gains, less fees



Performance Periods Ended June 30, 2014

	<u>1-YR</u>	<u>5-YR</u>	<u>10-YR</u>	<u>15-YR</u>
System Endowment Fund	16.7%	12.0%	7.0%	6.5%
Balanced Index	13.0%	10.6%	6.4%	5.4%

7



The Texas A&M University System

System Endowment Fund Asset Allocation

Asset Class	Target Allocation	6/30/2014 Allocation
Fixed Income	15.0%	13.9%
Domestic Equity	20.0%	20.1%
International Equity	20.0%	20.2%
Inflation Hedging*	12.0%	13.1%
Hedge Funds	18.0%	16.9%
Private Equity	15.0%	15.8%

*Inflation Hedging includes timber, real estate, and energy investments.



- Income is distributed to each endowment account on a quarterly basis in accordance with the spending policy outlined in the System Investment Policy.
- The quarterly payout is calculated on an annual basis and is the average of the quarterly market value for the 20 fiscal quarters ending the previous February, multiplied by 5.0% and divided by 4.
- · The market value per unit for the last five years is as follows:

2/28/2010	\$5.11
2/28/2011	\$5.62
2/29/2012	\$5.47
2/28/2013	\$5.57
2/28/2014	\$6.00



The Texas A&M University System

System Endowment Fund

Quarterly Endowment Spending Rate

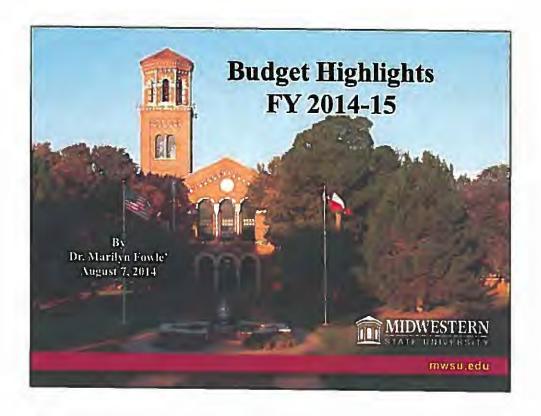


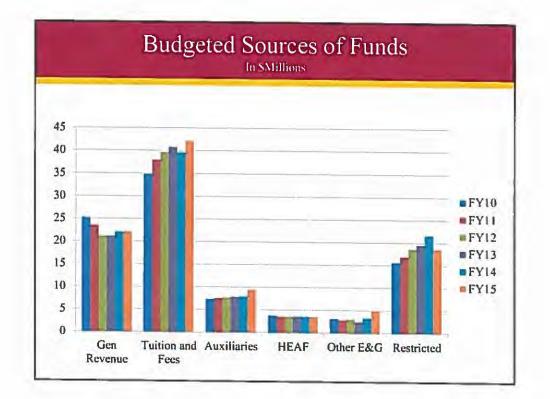
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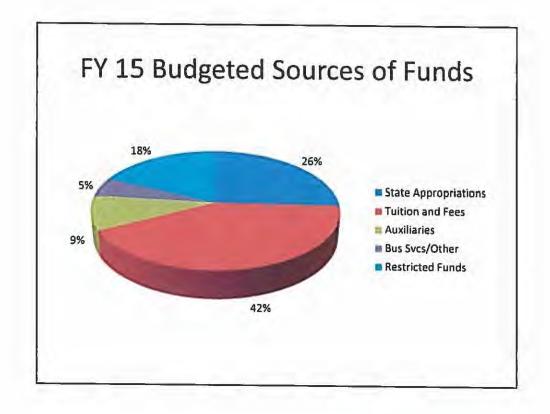
Midwestern State University Budget Highlights - 2014 – 2015

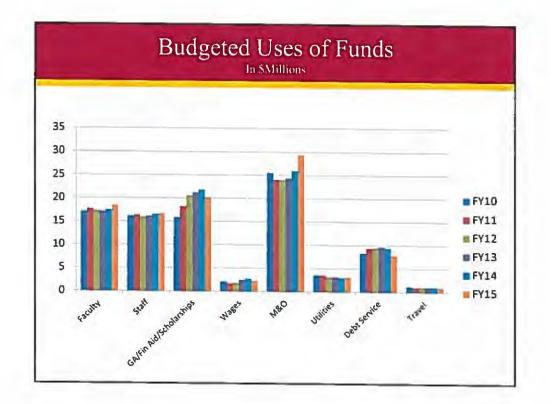
- The proposed MSU Operating Budget for FY 2015 totals \$99,883,979, an increase of \$1.4 million above FY 2014. The proposed budget includes a faculty raise totaling \$500,000 plus approved promotions. An across the board raise of 1.75% with a \$708 minimum is proposed for eligible staff. Some staff positions are recommended for equity adjustments. The classified pay plan was elevated by \$708 for beginning pay grades and some classified jobs were reclassified.
- The budget is based on an estimated enrollment of 5,975 students for fall 2014.
- The budget reflects a net increase of 4.25 full-time equivalent (FTE) positions, 4.75 faculty and a .50 reduction in staff.
 - Two of the faculty increases are funded by external funding sources for specific needs and initiatives.
 - The proposed budget includes 7.5 positions without an appropriated salary. These positions will not be filled during the fiscal 2015 budget year.
 - Salaries totaling \$662,550 in 9.5 positions have been identified for specific salary savings and will not be filled during the fiscal 2015 budget year. This is in addition to the positions noted above.
- Other significant budget changes include the following.
 - In order to more closely align the budget to gifts the institution expects to receive, the budget for restricted scholarship funds was reduced by \$2,000,000. If this variance in the budget is subtracted, then budgeted scholarships for the merit program increased by \$438,513.
 - Fringe benefits total \$12.8 million, an increase of more than \$1 million. This includes a 6.89 percent increase in group health insurance rates which increased insurance costs by \$600,000.
 - o University debt decreased by \$1.4 million due to the Dillard Hall debt being paid off.
 - Maintenance and operations costs increased by \$1.9 million. More than 74.5% of this increase is attributed to housing overflow costs and increased dining services. Twenty-one percent is in restricted gift funds.
 - Wages decreased by \$472,566. This figure includes the removal of the one-time voluntary separation plan pay-outs.
- Private sources and grant funds totaling \$1,699,235 provide funding for 22.87 full time equivalent positions (15.94 faculty positions and 6.93 staff positions).
- The Higher Education Assistance Fund (HEAF) is constitutionally dedicated state funding for critical capital construction and equipment support. The following distribution of HEAF funds is proposed:

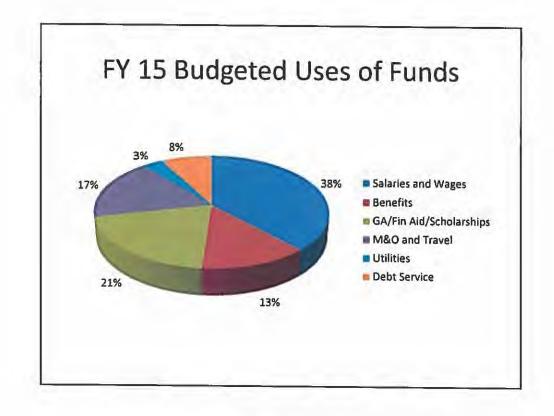
Physical Plant equipment, improvements, and deferred maintenance	\$1,401,000
Information Technology and equipment	824,795
Master plan reserve	373,638
Library materials	550,000
Allocation to six colleges for academic-related equipment	410,000
TOTAL	\$3,559,433











udget Highlights ssuming 5,975 students	STATE UNIVER
Item	\$
FY14 Estimated Ending Balances	\$ 21.0M
Budgeted Revenue	\$ 97.9M
Budgeted Expenses	\$ 99.8M
Budgeted Deficit	(\$ 1.9M)
FY15 Estimated Ending Balances	\$ 19.1M

FY15 Investments	STATE UNIVERSIT
Faculty and Staff Pay raises	\$ 1,191,000
Increased Benefit costs	\$ 1,096,000
Graduate Assistants and Scholarships Increase	\$ 546,000
Increase in Undergraduate Research/EUREKA	\$ 150,000
Additional Faculty funded by Gifts	\$ 494,000
New President search and related expenses	\$ 178,000
Full insurance coverage on campus buildings	\$ 90,000

HEAF Allocation	STATE UNIVERSIT
Information Technology	\$ 825,000
Deferred Maintenance projects	\$1,040,000
Master Plan projects/reserve	\$ 700,000
Library Materials	\$ 550,000
Academic equipment	\$ 414,000
Leased vehicles	<u>\$ 30,000</u>
Total	\$3,559,000

FTE Increases	STATE UNIVERSI
FTE at 8-31-14	668.63
Athletic Trainer	1.00
Residence Hall Director (Mustang Grove)	1.00
Museum Collections Manager	1.00
Study Abroad and BAAS Recruiter to full-time positions	.50
Temporary faculty increases for retirements and/or searches for administrative positions	1.75
Faculty in Petroleum Accounting (restricted funds)	1.00
Faculty – Echometer Professorship (restricted funds)	1.00
Eliminate Custodian	(1.00)
Eliminate Chinese Student Coordinator	(1.00)
Eliminate Associate Director International Services	(1.00)
FTE at 9-1-14	672.88



MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Audit, Compliance, and Management Review Committee August 7, 2014

The Audit, Compliance, and Management Review Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:25 p.m., Thursday, August 7, 2014. Committee members in attendance were Mr. Sam Sanchez, Chairman; Ms. Tiffany Burks, Mr. Jeff Gregg, and Ms. Nancy Marks. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Kenny Bryant, Mr. R. Caven Crosnoe, Dr. Lynwood Givens, Mr. Shawn Hessing, and Student Regent Jesse Brown.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Bob Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matthew Park, Associate Vice President for Student Affairs and Dean of Students. Additional university personnel attending the meeting were Dr. David Carlston, Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. Mike Taylor, Internal Auditor; Ms. Dawn Fisher, Director of Human Resources; Mr. Chris Stovall, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the Student Government Association (SGA) was President Rebecca Stogner.

Chairman Sanchez called the meeting to order at 4:25 p.m.

Reading and Approval of Minutes

14-168. The minutes of the Audit, Compliance, and Management Review Committee meeting May 8, 2014, were approved as presented.

Audit Activities

- 14-169. Mr. Mike Taylor, Internal Auditor, reported on his activities since the last board meeting.
 - A. The field work portion of the required Peer Review has been completed. The complete report and summary of outcomes will be reported to the board in November.

- B. Everything is on track to complete the remainder of the audit plan as presented at the May board meeting. The state auditor's office has been kept informed of the delays created by the temporary vacancy of the internal audit position.
- C. An additional request from Governor Perry was received in June regarding an audit of proportionality of state benefits. This request was the result of deficiencies that were discovered at another university. Based on the initial testing that has been completed, no material errors regarding state funding of proportional benefits have been found.
- D. Information was presented in May regarding the creation of a Compliance Committee. This committee will report directly to the Audit, Compliance, and Management Review Committee of the Board of Regents. The committee will be made up of Mr. Taylor, General Counsel Barry Macha, and Controller Chris Stovall. The purpose of the committee will be to provide a venue for management level personnel who are responsible for compliance to determine the best use of university resources regarding compliance. The administration's goal is to be proactive and forward-looking to eliminate possibilities of non-compliance on a university-wide basis.

Mr. Sanchez reported that he participated recently in a call with auditors from other universities who were performing MSU's Peer Review. He noted that the call was very concerning and brought a number of issues to his attention in relation to audit, compliance, and the liability that potentially exists for the board and university if audit processes are not followed. Mr. Sanchez reported that while the other independent public universities are larger than MSU, they each have audit departments made up of four or five individuals. He noted that while MSU has been operating under tight budget constraints, he encouraged the regents to consider expanding the university's internal audit operation as soon as possible. He added that the peer review audit and Mr. Taylor's follow up report in November would be illuminating. Mr. Sanchez noted that one of the areas he is very concerned about is the security of MSU's information technology processes. He added that there is a significant audit related to this that has not been done in the past.

Mr. Crosnoe asked if the proposed budget included new positions in this area. Mr. Sanchez responded that it did not. He added that more would be known when the Peer Review Report and Mr. Taylor's summary report were complete. Mr. Hessing noted that the budget can be amended during the year if necessary. Dr. Givens asked for more information on the peer review process and questioned if there were specific standards that must be met. Mr. Taylor responded that during the peer review process, auditors from other state universities evaluate and express an opinion on the internal audit function's compliance with the *International Standards for the Professional Practice of Internal Auditing* and *Code of Ethics* and with *Government Audit Standards* as required by the Texas Internal Auditing Act. Additional comments and recommendations may be made regarding best practices and use of resources. He noted that while MSU is the smallest of the independent public universities in Texas, the audit office at each institution must address a similar number of audit and compliance issues. Mr. Hessing added that there are standards that must be met and there is the peer comparison. Dr. Givens asked if the report in November would include information regarding where MSU falls with meeting the minimum standards and in comparison with others. Mr. Taylor responded that it would.

Mr. Sanchez noted that this was an information item only and no action was necessary.

Contract Management Activities

14-170. Mr. Macha reported that the university has processed 61 contracts during May through July. The year to date contract total is 158.

Mr. Sanchez noted that this was an information item only and no action was necessary.

Adjournment

The Audit, Compliance, and Management Review Committee discussion concluded at 4:35 p.m.

Reviewed for submission:

Sam Sanchez, Chairman Midwestern State University Board of Regents Audit, Compliance, and Management Review Committee

MINUTES BOARD OF REGENTS MIDWESTERN STATE UNIVERSITY August 8, 2014

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, August 8, 2014. Regents in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Ms. Tiffany Burks; Mr. R. Caven Crosnoe; Dr. Lynwood Givens; Mr. Jeff Gregg; Ms. Nancy Marks; Mr. Sam Sanchez; and Student Regent Jesse Brown.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Graduate Dean; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. Mike Taylor, Internal Auditor; Mr. Chris Stovall, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Dirk Welch, Chairman of the MSU Staff Senate; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media was Ms. Ann Work, *Times Record News*. Dr. Martin Camacho, new Dean of the Lamar D. Fain College of Fine Arts, attended the first portion of the meeting.

Chairman Hessing called the meeting to order at 9:00 a.m. and Ms. Gaynor introduced the guests.

Opening Comments

Mr. Hessing welcomed everyone to the meeting and thanked them for their participation, discussion, and action at the committee meetings Thursday. He noted that the meeting was being streamed live on the internet. He asked everyone to silence or turn off their cell phones and be aware that side discussions around the table or the room were distracting and may be heard through the microphones.

Public Comment

Mr. Hessing stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Board of Regents through written and oral testimony. He noted that no one had signed up to speak during this time.

Reading and Approval of Minutes

14-171, 172, 173. Minutes of the Board of Regents meetings May 8 and 9, and July 21, 2014 were presented for approval. Mr. Hessing noted that the minutes of the special meeting July 21 were in each member's folder (see <u>Attachment 1)</u>. These items were approved as presented.

Executive Committee Report

Mr. Hessing noted the items presented at the Executive Committee meeting for committee approval and information only. Information concerning these items may be found in the minutes of the Executive Committee meeting held August 7, 2014.

Item Presented for Committee Approval Only

14-138. Committee Minutes

Items Presented for Information Only

- 14-140. Campus Construction Update
- 14-141. Hail Damage Claim

Executive Committee Consent Agenda

Mr. Hessing recommended the following items approved by the Executive Committee and placed on the Consent Agenda for the board's consideration.

- 14-139. MSU Strategic and Action Plan 2014-2015 Academic Year approved the plan as presented.
- 14-142. Phase I Housing approved contracting with Treanor Architects for this project, approved the site for this new housing as the parking lot located west of Killingsworth Hall and Pierce Hall, and approved bonding authority on the project not to exceed \$30 million.
- 14-143. Emergency Management Plan approved the plan, including annexes A, B, C, E, I, M, N, O, Q, and V, and the resolution, as presented.
- 14-144. Wichita Falls Museum of Art at MSU Advisory Board approved appointments to the advisory board as presented.
- 14-145. Wichita Falls Museum of Art at MSU Ratification of Accessioned Artworks ratified the accession of the items into the Museum's Permanent Collection as presented.

Mr. Hessing asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mrs. Burks seconded Mr. Hessing's motion to approve the Consent Agenda as presented. The motion was approved.

Academic and Student Affairs Committee Report

Dr. Givens noted the items presented at the Academic and Student Affairs Committee meeting for committee approval and information only. Information concerning these items can be found in the minutes of the committee meeting held August 7, 2014.

Item Presented for Committee Approval Only

14-146. Committee Minutes

Items Presented for Information Only

14-147.	Faculty Report
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- 14-148. Staff Report
- 14-149. Student Government Report
- 14-150. Athletics Report
- 14-151. Enrollment Report Summer 2014

Academic and Student Affairs Committee Consent Agenda

Dr. Givens recommended the following items that were approved by the Academic and Student Affairs Committee and placed on the Consent Agenda for the board's consideration.

- 14-152. August 2014 Graduating Class approved the list of candidates for graduation.
- 14-153. Academic Graduate Major Title Change approved changing the title of the major in counseling, offered through the Master of Arts degree program by the West College of Education, to a clinical mental health major.
- 14-154. Reassignment of the Bachelor of Applied Arts and Sciences Degree Program authorized reassigning the BAAS program from the Prothro-Yeager College of Humanities and Social Sciences to the West College of Education as presented.
- 14-155. *MSU Student Handbook* Changes approved changes to the Code of Student Conduct regarding the definition of "stalking" and Student Conduct Committee hearing procedures as presented.
- 14-156. *MSU Policies and Procedures Manual* Changes approved changes to the policies noted below as presented:
 - A. Policy 3.313 Vehicle Operator's License Requirement
 - B. Policy 3.321 Employee Insurance
 - C. Policy 4.142 Police Department Administration and Regulatory Ordinances
 - D. Policy 4.169 Summer Camps and Conferences

Mr. Hessing asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Gregg seconded Dr. Givens' motion to approve the Consent Agenda as presented. The motion was approved.

Special Introduction

Dr. Stewart introduced Dr. Martin Camacho, new Dean of the Lamar D. Fain College of Fine Arts. Dr. Camacho holds a bachelor's degree in piano performance from the Instituto Superior de Arte in Cuba. He earned the Master of Music in Piano Performance and a professional studies diploma from the Cleveland Institute of Music in Cleveland, Ohio. He earned the Master of Business Administration from Barry University in Florida, and the Doctor of Musical Arts from the University of Miami. Dr. Camacho served as Chair and Associate Professor of Music at Alabama State University. He previously served as Dean of Arts, Humanities, and Social Sciences at the Community College of Rhode Island. Dr. Stewart reported that Dr. Camacho will present a piano recital in Akin Auditorium on Thursday, August 21, at 7:00 p.m. The board welcomed Dr. Camacho to Wichita Falls and MSU.

Finance Committee Report

Mr. Bernhardt noted the items presented at the Finance Committee meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Finance Committee meeting held August 7, 2014.

Item Presented for Committee Approval Only

14-157. Committee Minutes

Items Presented for Information Only

- 14-158. Summary of Financial Support
- 14-159. Summer School Investment Report
- 14-160. Waiver of Fees Military Personnel Report

Finance Committee Consent Agenda

Mr. Bernhardt recommended the following items approved by the Finance Committee and placed on the Consent Agenda for the board's consideration.

- 14-161. Financial Reports accepted the monthly financial reports for April, May, and June, 2014.
- 14-162. Investment Report accepted the third quarter 2014 Investment Report.
- 14-163. University Signature Authorizations approved signature authorizations as presented.
- 14-164. Approval of Asset Holding Accounts and Investment Vehicles approved the lists as presented.
- 14-165. FY 2014 Items \$50,000 & Under ratified the budget changes as presented.
- 14-166. Personnel Reports and Changes in 2013-2014 Budget ratified the changes as presented.
- 14-167. Operating Budget for Fiscal Year 2015 approved the \$99,883,979 operating budget for the 2014-2015 fiscal year as presented.

Mr. Hessing asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Crosnoe seconded Mr. Bernhardt's motion to approve the Consent Agenda as presented. The motion was approved.

Audit, Compliance, and Management Review Committee Report

Mr. Sanchez noted the items presented at the Audit, Compliance, and Management Review Committee meeting for committee approval and information only. Additional information concerning these items can be found in the minutes of the committee meeting held August 7, 2014.

Item Presented for Committee Approval Only

14-168. Committee Minutes

Items Presented for Information Only

14-169. Audit Activities

14-170. Contract Management Activities

Other Business

Board of Regents Meeting Dates - 2014-2015

14-174. Mr. Hessing indicated that the proposed meeting dates were presented in the agenda. He noted that Dr. Givens has a conflict with the November date, but after talking with Dr. Rogers it appears there is a university conflict if the meeting date is moved to the week later. He asked if there were other conflicts for the dates presented. There being none, the dates were approved as presented.

President's Report and Discussion

14-175. Dr. Rogers reported that MSU's first hearing regarding the Legislative Appropriations Request will be in Austin September 17. The panel for that hearing will include staff of the Legislative Budget Board, the Governor's Office of Budget and Planning, the Senate Finance Committee, and the House Appropriations Committee. Dr. Rogers stated that he would be given an opportunity to discuss MSU's accomplishments, as well as present the needs of the university. He commented that owing to election outcomes and individuals choosing not to run for re-election, there will be a new governor and lieutenant governor, as well as new chairs of the House Appropriations, Senate Finance, and House Higher Education committees during the 2015 legislative session.

Dr. Rogers commented that the Texas Higher Education Coordinating Board (THECB) would make recommendations to the legislature with regard to formula funding. The THECB committees have recommended increasing the amount of funding available for the formula by at least five percent. Additionally, the THECB will continue to recommend that a pool of funds be distributed to universities using an outcomes-based funding model. Dr. Rogers indicated that he has supported outcomes-based or incentive funding since he chaired the THECB Formula Advisory Committee several years earlier. Universities will be given an opportunity to select the weights of the

metrics that will be used in the allocation process. Additionally, each institution will have the opportunity to remove one of the metrics if they choose. The proposed metrics are as follows:

- A. Total undergraduate degrees
- B. Undergraduate degrees adjusted by graduation rate (total UG degrees multiplied by the university's six-year graduation rate)
- C. Undergraduate degrees per 100 undergraduate full-time student equivalents
- D. Undergraduate degrees to At-Risk Students (these include students who are Pell recipients, have an SAT/ACT score below the national average, enrolled part-time, earned a GED, or first enrolled at age 20 or higher)
- E. Retention rate after 30 semester credit hours
- F. Retention rate after 60 semester credit hours
- G. Retention rate after 90 semester credit hours

Dr. Rogers stated the university currently receives approximately \$3.5 million each year in Higher Education Assistance Funds (HEAF). The HEAF allocation will be reviewed during the legislative session and a THECB committee has recommended a substantial increase in the amount allocated for this purpose. Any addition to this funding would be beneficial to MSU. He noted that MSU's tuition and fee waivers for Hazlewood recipients total \$1.2 million each year. He expressed his hope that the legislature would allocate funds to address this unfunded mandate.

Executive Session

Mr. Hessing announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.071, .073, and .074, to consider Items 14-176 (Presidential Search), 14-177a (Consultation with Attorney), and 14-177c (Gifts or Donations). The closed session was properly announced at 9:26 a.m. Mr. Hessing, Mr. Bernhardt, Mrs. Burks, Mr. Bryant, Mr. Crosnoe, Dr. Givens, Mr. Gregg, Mrs. Marks, Mr. Sanchez, Mr. Brown, Mr. Macha, and Ms. Barrow remained for the entire session. Dr. Rogers, Dr. Stewart, Dr. Fowlé, Dr. Lamb, Dr. Farrell, Dr. Clark, Mr. Taylor, and Mr. Carr remained only for the discussion of Items 14-177a and 177c. Dr. Jessica Kozloff and Dr. Eric Richtmyer, Academic Search Consultants, joined the meeting for the discussion of Item 14-176.

Open Meeting Resumes

The closed session ended at 11:24 a.m. with an announcement by Mr. Hessing that no action was taken during the Executive Session.

Prospective Gift or Donation

14-177c. Mr. Bryant moved that the Board of Regents authorize the administration to negotiate and accept a donation of two small parcels of land located northwest of the Wichita Falls Museum of Art at Midwestern State University. Mr. Bernhardt seconded the motion and it was approved.

Closing Comments

Mr. Hessing thanked the regents for their participation in the meetings. He noted that the next regularly scheduled meetings of the board would be November 6 and 7.

Adjournment There being no further business, the meeting was adjourned at 11:25 a.m.

I, J. Kenneth Bryant, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting August 8, 2014.

J. Kenneth Bryant, Secretary

ATTACHMENT:

1. Minutes - Special Board Meeting - July 21, 2014

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS July 21, 2014

The Board of Regents, Midwestern State University, met in special session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:00 p.m., Monday, July 21, 2014. Board members in attendance at the university were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Mr. Caven Crosnoe; Mr. Jeff Gregg; Ms. Nancy Marks; and Mr. Jesse Brown, new Student Regent. Regents attending the meeting via teleconference connection were Dr. Lynwood Givens and Mr. Sam Sanchez.

Administrative staff members present included Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Bob Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Matt Park, Associate Vice President for Student Affairs; Mr. Barry Macha, General Counsel; Dr. David Carlston, Chairman of the MSU Faculty Senate; Mr. Dirk Welch, Chairman of the MSU Staff Senate; Ms. Dawn Fisher, Director of Human Resources; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Ms. Ann Work, *Times Record News*; Mr. Jimmie Johnson, KAUZ-TV; and Ms. Jessica Bruno and Mr. Ivan Gibson from KFDX-TV.

Chairman Hessing called the meeting to order at 2:00 p.m. Ms. Gaynor introduced individuals in attendance and Mr. Hessing welcomed Mr. Brown to service on the Board of Regents. He reminded everyone that the meeting was being streamed live on the internet and asked everyone to silence their cell phones. He reported that Dr. Rogers was recovering well from surgery, but would not participate in the meeting.

Public Comment

Mr. Hessing stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He noted that no one had signed up to speak.

Legislative Appropriations Request (LAR)

14-127. Mr. Hessing reported that board members had an opportunity to review the draft administrator's statement as well as the summary of possible exceptional items (see <u>Attachment 1</u>). He asked Ms. Barrow and Dr. Fowlé to discuss these items. Ms. Barrow stated that the deadline for submitting the legislative request is August 4 which required approval of these items at this special board meeting. She noted that the Academic Expansion and Revitalization Project and the College Access and Success Program for Economically Disadvantaged Students were discussed during the May board meeting. She added that the Hazlewood Waiver Reimbursement Program had also been previously discussed with the board. She reported that the Hazlewood Act waives tuition and fees for veterans, and includes a legacy program to benefit veterans' dependents. She noted that MSU's cost for the Hazlewood Program had increased from

\$270,000 in 2008 to more than \$1.2 million in 2014. She stated that Dr. Fowlé recently attended a meeting of state university business officers. During that meeting the officers discussed the possibility of including the need for funding to offset the loss from Hazlewood as part of the legislative request. Ms. Barrow reported that Dr. Rogers' administrator's statement is the introduction to the legislative request. Dr. Fowlé reported that the LAR would be sent to the Legislative Budget Board (LBB). This LAR information from all of the state agencies will be used in the development of the base budget that will be presented to the legislature in January. She noted that the request includes various tables and schedules and the document is reviewed very closely by legislative staff. Ms. Barrow stated that MSU's first hearing before the LBB and the Governor's Office of Budget and Planning will be in September.

Mr. Bryant moved approval of this item as presented. Mr. Bernhardt seconded the motion and it was approved.

Executive Session

Mr. Hessing announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.074, to consider Item 14-128 (Presidential Search). The closed session was properly announced at 2:11 p.m. Mr. Hessing, Mr. Bernhardt, Mr. Bryant, Mr. Crosnoe, Dr. Givens, Mr. Gregg, Mrs. Marks, Mr. Sanchez, Mr. Brown, Mr. Macha, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended at 3:00 p.m. with an announcement by Mr. Hessing that no action was taken during the Executive Session.

Presidential Search

14-128. Mrs. Marks moved approval of Academic Search as the search firm to assist the university with the presidential search. Mr. Crosnoe seconded the motion and it was approved. Mr. Hessing reported that a Presidential Search Advisory Committee would be appointed soon.

Adjournment

There being no further business, the meeting was adjourned at 3:03 p.m.

I, J. Kenneth Bryant, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting July 21, 2014.

rvant. Secretary

ATTACHMENTS:

1. Legislative Appropriations Request Administrator's Statement and Exceptional Items

Midwestern State University Administrator's Statement Legislative Appropriations Request

Most state-funded universities are facing new and unprecedented educational and fiscal challenges. Universities must deal with the cost of higher education without jeopardizing the quality of a college degree. Universities have embraced new educational strategies using communication technologies, while continuing to provide the most current and sophisticated equipment, laboratories, and classrooms. Midwestern State University (MSU) faces its own particular challenges if it is to maintain the ability to deliver a high-quality baccalaureate and master's education to its students at a reasonable cost. The MSU administration and faculty understand the changing environment of higher education and, consequently, our institution is completing a new five-year strategic plan and a ten-year facilities plan consistent with the internal and external challenges faced by the university. One of the strengths of the university is that its faculty, Board of Regents, and administration have supported its stated mission consistently for many years. MSU is the only public liberal arts university in Texas. It was accepted as a member of the Council of Public Liberal Arts Colleges (COPLAC) in 2006. Georgia College and State University, Keene State College, Sonoma State University, Truman State University, MSU, and others distinguish themselves through a commitment to provide a superior liberal arts and sciences core education to undergraduate students. We further distinguish ourselves through innovations in teaching and student research with full-time. tenured and tenure-track faculty. Affordable tuition rates and cultural and intellectual diversity are also integral to the educational program.

MSU reached an enrollment of 6,426 in the fall, 2010. The slow but steady growth that brought the university this enrollment was gratifying since MSU sits in the center of a large geographic section of North Central Texas that has been slowly declining in college-going population since 1950. A number of factors resulted in an enrollment decline in 2011 and 2012, including record graduating classes and a change in admissions standards. However, aggressive student recruiting and scholarship efforts aimed at STEM and health science students resulted in the 2013-2014 entering class being the largest since 1992. Thirty-seven percent of the 2013-2014 freshman class came from the Dallas/Fort Worth area. Owing to many factors including academic program mix, membership in the COPLAC, a successful Division II athletics program, and the size of the university, MSU has no competing public university in the Dallas/Fort Worth Metroplex of similar size, scope/mission, and/or extracurricular offerings. Additionally, MSU's mechanical engineering program and programs in nursing (BSN, MSN), radiologic sciences (BSRN and MSRN), and respiratory care (BSRC) have shown significant growth during the past ten years. Private gifts from foundations and individuals in the amount of \$11.5 million have allowed the building of the McCoy Engineering Hall, the mechanical engineering program, and the establishment of the Robert D. and Carol Gunn College of Health and Human Services. MSU wishes to admit more students into these high demand fields, but this is not possible due to a lack of physical space and teaching equipment.

Beginning in FY 2015 MSU's tuition for new students is guaranteed for four years. While legislation passed by the 83rd Legislature required that such a plan be offered, MSU determined it best to develop a mandatory plan for our students. Similar two-year and three-year guarantee

plans will also be offered to current juniors, seniors, and graduate students. It is hoped that this new tuition plan will attract students to our institution and encourage timely graduation.

Academic Expansion and Revitalization Project - Capital Funding

Midwestern State University (MSU) requests capital funding in the amount of \$73 million to provide expanded and revitalized academic space. This request was developed following an indepth master plan study that analyzed existing campus space and academic requirements. This capital request includes a new building for the Gunn College of Health Science and Human Services, including an annex for athletic training and exercise physiology. Enrollment in the Gunn College of Health Sciences and Human Services represents 39% of the university's total student population while existing facilities provide less than one-half of the needed space when compared to similar colleges at Texas peer institutions. A new 98,500 gross square foot (GSF) building would accommodate programs in respiratory care, radiologic sciences, social work, nursing, and dental hygiene, as well as the Dental Hygiene Clinic, the Simulation Center, and multiple classrooms and health sciences and Human Services Annex Building would accommodate the athletic training and exercise Annex Building would accommodate the athletic training and exercise physiology programs with a Didactic Lab, Biochemistry Lab, Bio-Mechanics Lab, Cycling Performance Lab, strength and conditioning space, and two classrooms.

The project additionally would address rehabilitation needs across the campus totaling \$12 million. This includes the relocation of the university's Information Technology operation from a 1945 army barracks building to a more secure location, at a cost of \$3 million. Facilities included in this project would be MSU's Moffett Library, built in 1965 and expanded in 1986; Hardin Administration Building, built in 1937; and Fain Fine Arts Theatre, built in 1978. The project would also concentrate on the Bolin Science Hall, built in 1966 and refurbished in 1997. Bolin Science Hall houses the College of Science and Mathematics and has a rich history of producing graduates who become medical doctors, dentists, Ph.D. qualified chemists, biologists, and physicists. The college is a leader in the fields of ecology, environmental science, petroleum geology, and pre-medical study. Bolin Science Hall must be reconstructed in order to modernize all biology and chemistry labs to improve air quality, safety, and accommodate modern teaching equipment. The project would also address electrical infrastructure upgrades, HVAC upgrades, improved egress, the addition of fire sprinklers in two auditoria, and improved accessibility to include elevators, ramps, and restrooms throughout the buildings mentioned.

Hazlewood Waiver Reimbursement

Midwestern State University appreciates the Legislature's approving a \$30 million supplemental appropriation during the 83rd legislative session to reimburse higher education institutions for costs associated with the Hazlewood Program. This resulted in a much-needed allocation of \$269,753 to MSU. We are proud of the veterans and their family members who choose to attend MSU. Wichita Falls is home to Sheppard Air Force Base and many former servicemen and women remain in our area when they leave the military. While the program greatly benefits our veterans and their dependents, the growth in program participation has placed a financial burden on our institution. In FY 2008, MSU enrolled 116 Hazlewood recipients and the cost of the waived tuition and fees was \$271,000. In FY 2014, the program provided waivers to 245 Hazlewood participants at a cost of \$1.24 million. This represents an annualized growth rate in the number of participants and cost to the institution of 11% and 24% for each of the six years respectively. The university estimates the size of the program will continue to grow at this rate

or greater owing to the military draw down. More than one-third of the students attending Midwestern State are classified as low-income (eligible for Pell grants). The university and the Board of Regents have restrained the amount of tuition and fee increases during this time period in order to maintain the university's affordability. However, the continued absorption of these waivers without additional state funding is unsustainable with the current tuition and fee levels. The university respectfully requests the state consider fully funding the Hazlewood Waiver program for Midwestern State University at an estimated cost of \$1.82 million in FY16 and \$2.07 million in FY17.

College Access and Success Program for Economically Disadvantaged Students

With the well-documented need for the state of Texas to educate underrepresented groups, primarily Hispanic, and as evidenced by the Texas Higher Education Coordinating Board's Closing the Gaps by 2015 initiative, MSU requests assistance in funding additional recruitment and support of Hispanic students in higher education. This request represents a partnership between MSU, Vernon College (VC), and the Wichita Falls Independent School District (WFISD). Specifically, this request seeks \$250,000 for the biennium to engage Café Con Leche, working with the Zavala Hispanic Cultural Initiative, in four areas: (1) community events outlining the paths to college (Community Cafes); (2) financial aid workshops; (3) early intervention programs targeting middle school students and their families (Road to College); and (4) a mentoring program for college students. With this request, MSU and its partners will be in a better position to affect Hispanic access and completion at college.

Effects of Budget Reductions

The university has previously reduced or deferred administrative, faculty, and staff positions, as well as reduced funding for maintenance, operations, travel, and deferred maintenance projects. An additional ten percent reduction in appropriations would require Midwestern State University to use planned faculty and staff reductions as well as examine the need to reduce or possibly eliminate academic programs. It is not possible, nor is it desirable, that the students of MSU bear the burden of balancing the university's budget through higher tuition. In summary, additional appropriations reductions will significantly affect the quality of education provided to MSU students.

Conclusion

As President of Midwestern State University for the past 13 years, and as one who has taught at this university for over 35 years, I am very proud of this institution. Midwestern State University has expanded its outreach to employ capable senior administrators and qualified faculty to ensure its future. As part of the hiring process the university's faculty, administration, and Board of Regents have shown the best judgment in not only seeking the best prepared faculty, staff, and administrators, but determining their qualifications beyond academic credentials. The university requires that all new faculty, staff, and administrators undergo criminal background checks prior to being hired. They are also vetted thoroughly through professional background checks.

I extend my thanks to the Board of Regents, the faculty, the staff, and the benefactors who have been involved in the development of MSU. Additionally, I thank the State of Texas for the underlying support that provides a high quality education for the students of Texas through Midwestern State University.

Midwestern State University Legislative Appropriations Request Exceptional Item Funding Requests Fiscal Years 2016 and 2017

I. Academic Expansion and Revitalization Project - Capital Funding

Midwestern State University (MSU) requests capital funding in the amount of \$73 million to provide expanded and revitalized academic space. This request was developed following an in-depth master plan study that analyzed existing campus space and academic requirements. This capital request includes a new building for the Gunn College of Health Science and Human Services, including an annex for athletic training and exercise physiology. Enrollment in the Gunn College of Health Sciences and Human Services represents 39% of the university's total student population while existing facilities provide less than one-half of the needed space when compared to similar colleges at Texas peer institutions. A new 98,500 gross square foot (GSF) building would accommodate programs in respiratory care, radiologic sciences, social work, nursing, and dental hygiene, as well as the Dental Hygiene Clinic, the Simulation Center, and multiple classrooms and health sciences laboratories at an estimated cost of \$49 million. A \$12 million, 25,750 GSF Health Sciences and Human Services Annex Building would accommodate the athletic training and exercise physiology programs with a Didactic Lab, Biochemistry Lab, Bio-Mechanics Lab, Cycling Performance Lab, strength and conditioning space, and two classrooms.

The project additionally would address rehabilitation needs across the campus totaling \$12 million. This includes the relocation of the university's Information Technology operation from a 1945 army barracks building to a more secure location, at a cost of \$3 million. Facilities included in this project would be MSU's Moffett Library, built in 1965 and expanded in 1986; Hardin Administration Building, built in 1937; and Fain Fine Arts Theatre, built in 1978. The project would also concentrate on the Bolin Science Hall, built in 1966 and refurbished in 1997. Bolin Science Hall houses the College of Science and Mathematics and has a rich history of producing graduates who become medical doctors, dentists, Ph.D. qualified chemists, biologists, and physicists. The college is a leader in the fields of ecology, environmental science, petroleum geology, and pre-medical study. Bolin Science Hall must be reconstructed in order to modernize all biology and chemistry labs to improve air quality, safety, and accommodate modern teaching equipment. The project would also address electrical infrastructure upgrades, HVAC upgrades, improve egress, the addition of fire sprinklers in two auditoria, and improved accessibility to include elevators, ramps, and restrooms throughout the buildings mentioned.

II. Hazlewood Waiver Reimbursement

Midwestern State University appreciates the Legislature's approving a \$30 million supplemental appropriation during the 83rd legislative session to reimburse higher education institutions for costs associated with the Hazlewood Program. This resulted in a much-needed allocation of \$269,753 to MSU. We are proud of the veterans and their family members who choose to attend MSU. Wichita Falls is home to Sheppard Air Force Base and many former servicemen and women remain in our area when they leave the military. While the program greatly benefits our veterans and their dependents, the growth in program participation has placed a financial burden on our institution. In FY 2008, MSU enrolled 116 Hazlewood recipients and the cost of the waived tuition and fees was

\$271,000. In FY 2014, the program provided waivers to 245 Hazlewood participants at a cost of \$1.24 million. This represents an annualized growth rate in the number of participants and cost to the institution of 11% and 24% for each of the six years respectively. The university estimates the size of the program will continue to grow at this rate or greater owing to the military draw down. More than one-third of the students attending Midwestern State are classified as low-income (eligible for Pell grants). The university and the Board of Regents have restrained the amount of tuition and fee increases during this time period in order to maintain the university's affordability. However, the continued absorption of these waivers without additional state funding is unsustainable with the current tuition and fee levels. The university respectfully requests the state consider fully funding the Hazlewood Waiver program for Midwestern State University at an estimated cost of \$1.82 million in FY16 and \$2.07 million in FY17.

III. College Access and Success Program for Economically Disadvantaged Students

With the well-documented need for the state of Texas to educate underrepresented groups, primarily Hispanic, and as evidenced by the Texas Higher Education Coordinating Board's Closing the Gaps by 2015 initiative, MSU requests assistance in funding additional recruitment and support of Hispanic students in higher education. This request represents a partnership between MSU, Vernon College (VC), and the Wichita Falls Independent School District (WFISD). Specifically, this request seeks \$250,000 for the biennium to engage Café Con Leche, working with the Zavala Hispanic Cultural Initiative, in four areas: (1) community events outlining the paths to college (Community Cafes); (2) financial aid workshops; (3) early intervention programs targeting middle school students and their families (Road to College); and (4) a mentoring program for college students. With this request, MSU and its partners will be in a better position to affect Hispanic access and completion at college.

Context

According to the Texas State Demographer, the Hispanic population in Wichita County is expected to increase 26.65% by 2030, compared to overall population growth of 6.89% over the same time period (Texas State Data Center (http://txsdc.utsa.edu/Data/TPEPP/Projections/Index.aspx). Equally striking is the growth differential in Wichita County Hispanic and overall population, ages 18 to 24, at 17.76% and 2.38%, respectively. When applying the 2000 to 2010 migration rate to the Wichita Falls Metropolitan Statistical Area, the Hispanic population is expected to increase by 52.94% by 2030, compared to overall population growth of 3.53% over the same time period. Similarly, the growth differential in Hispanic and overall Wichita Falls Metropolitan Statistical Area population, ages 18 to 24, is 42.24% and 0.93%, respectively.

As is with Texas as a whole, growth of the Hispanic population will continue to surpass overall population growth in Wichita County and the Wichita Falls Metropolitan Statistical Area. Given this reality, the income gap between White and Hispanic residents in Wichita Falls is particularly concerning, with 12.2% of White Non-Hispanics realizing income below the poverty level, compared to 26.3% of Hispanic or Latino residents. Educational attainment and subsequent earnings of Hispanic residents will be increasingly important to Wichita County.

Program

The program is a college readiness initiative designed to educate parents and students regarding the essential steps necessary for realizing a post-secondary education. The program focuses on creating a

college-going culture in the home, working directly with families to promote school achievement, and college preparation activities. In the proposed project, a multifaceted, longitudinal approach will be implemented to continue to support and educate the community about the importance of postsecondary education, as well as equip students and their families with the tools to navigate the often unfamiliar journey to success in higher education.

Café Con Leche's approach is to engage economically disadvantaged students by understanding norms and cultural issues, and building rapport and trust. Understanding that traditional college access programs are not designed to address issues such as language barriers, cultural biases, and personal experiences, Café Con Leche strives to bridge the educational gap through education and understanding of the socio-economic factors affecting economically disadvantaged families. Café Con Leche staff and Zavala Hispanic Cultural Initiative volunteers have the linguistic and cultural knowledge needed to relate with students and their families, which fosters relationships, trust, and confidence.

More specifically, the program will implement multiple phases to support Hispanic students in elementary, middle, and high school, as well as students currently enrolled in post-secondary education. The project will consist of:

- <u>Community informational sessions (Community Cafes)</u>: Café Con Leche will offer four informational sessions at different community gathering places, such as churches, community centers, and schools.
- <u>Financial aid workshops</u>: Workshops will be held at different venues in Wichita Falls in order to provide access and convenience to families and students. Families will receive assistance with tax preparation, completion of the Free Application for Federal Student Aid, and completion of the Texas Application for State Financial Aid.
- Road to College curriculum: Café Con Leche works with economically disadvantaged families at three different elementary or middle schools. The Road to College program occurs during the evening once per week for six weeks. Café Con Leche's curriculum will provide parents with strategies to create a college going culture at home, school, and community. At each session, parents and students will work together learning about key academic indicators to achieve educational success from elementary school to college. Targeted tutoring for students begins at this level.
- Mentoring: A mentoring program for economically disadvantaged students will be coordinated and overseen by Café Con Leche. Oversight includes selection, training, and evaluation of mentors.

The partner institutions of MSU, VC, and WFISD believe a community-based approach, such as provided by Café Con Leche and the Zavala Hispanic Cultural Initiative, will positively impact college access and completion of Hispanic students in Wichita County.

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

September 22, 2014

The Board of Regents, Midwestern State University, met in special session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:30 p.m., Monday, September 22, 2014. Board members in attendance at the university were Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Mr. Caven Crosnoe; Ms. Nancy Marks; and Mr. Jesse Brown, Student Regent. Regents attending the meeting via teleconference connection were Mr. Shawn Hessing, Chairman; Ms. Tiffany Burks; Mr. Jeff Gregg; and Mr. Sam Sanchez.

Administrative staff members present included Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; and Dr. Bob Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the McAda Graduate School; Mr. Barry Macha, General Counsel; Dr. David Carlston, Chairman of the MSU Faculty Senate; Mr. Bradley Wilson, Assistant Professor of Mass Communication; Ms. Dawn Fisher, Director of Human Resources; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Ms. Claire Kowalick, *Times Record News*; Dr. David Gonzalez, KFDX-TV; and Mr. Ethan Metcalf and Ms. Lauren Roberts, *The Wichitan*.

Chairman Hessing called the meeting to order at 1:30 p.m. Ms. Gaynor introduced individuals in attendance. He reminded everyone that the meeting was being streamed live on the internet and asked everyone to silence their cell phones. He reported that Dr. Rogers had a previously schedule out-of-town appointment and that he would not be able to participate in the meeting.

Public Comment

Mr. Hessing stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He noted that no one had signed up to speak.

Presidential Search

15-1. Mr. Hessing reported that the consultants from Academic Search spent two days the previous week visiting with faculty, staff, students, alumni, and community members regarding the search. He noted that approximately 180 individuals participated in the town hall meetings to discuss the search process and to comment on characteristics they would like to see in the next president. He indicated his belief that the consultants and the committee were pleased with the response from the university and local community. Mr. Hessing apologized that he could not attend the meetings owing to a previously scheduled out of town trip. He reported that following the town hall meetings the consultants met with the Presidential Search Advisory Committee to finalize the recommended leadership profile and advertisement for the position. These documents were then forwarded to the board and are recommended for approval (see <u>Attachments 1 and 2)</u>.

Mr. Bernhardt moved approval of these items as presented. Mr. Bryant seconded the motion.

Mr. Hessing commented that a survey has also been placed on the MSU website for individuals wishing to provide input regarding the search. Mrs. Marks stated that she attended the forum that was geared primarily for faculty. She indicated she was very pleased with the turnout. She commented that the consultants responded extremely well. Mr. Brown stated that he attended the student and community forum. Mrs. Marks noted her belief that the attendees appreciated the opportunity to provide input and those who could not attend were pleased to have the opportunity to respond on line. Mr. Hessing commented that this would not be the last time people would have an opportunity to provide their opinions. He indicated that the board intended to make this search as transparent as possible.

There being no further discussion the motion was approved.

Mrs. Barrow noted that following the final proofing of the documents ads would be placed in several on-line and print publications. The information will also be posted on the MSU Presidential Search webpage and the Academic Search website.

Adjournment There being no further business, the meeting was adjourned at 1:37 p.m.

I, J. Kenneth Bryant, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting September 22, 2014.

neth Bryant, Secretary

ATTACHMENTS:

- 1. Presidential Search Leadership Profile
- 2. Presidential Search Advertisement



Attachment 1

In addition to the quality education students receive at MSU, they also have opportunities to engage in the campus and local communities through 100 student organizations offered to enrich the university experience.



Founded in 1922 as Wichita Falls Junior College, Midwestern State University in Wichita Falls, Texas, has grown into a liberal arts university with an approximate enrollment of 5,900 students. Those attending MSU choose from 46

programs. MSU students represent 45 states and 53 foreign countries. The university provides excellent learning resources and a dedicated teaching faculty comprised of active

scholars and experienced professional teachers. Midwestern State University is the only university in Texas to become a member of the Council of Public Liberal Arts Colleges (COPLAC) and, in 2009, was designated by the Texas Legislature as a public liberal arts

university in the Texas Education Code.

The university boasts small class sizes

and a student-to-faculty ratio of 17 to

1, and offers study abroad programs in

Spain, England, and France.



MIDWESTERN STATE UNIVERSITY LEADERSHIP PROFILE





MISSION

Midwestern State University is a leading public liberal arts university committed to providing students with rigorous undergraduate and graduate education in the liberal arts and the professions. Through an emphasis upon teaching, augmented by the opportunity for students to engage in research and creative activities alongside faculty and to participate in co-curricular and service programs, Midwestern State prepares its graduates to embark upon their careers or pursue advanced study. The university's undergraduate education is based upon a comprehensive arts and sciences tore curriculum. The understanding that students gain of themselves, others, and the social and natural world prepares them to contribute constructively to society through their work and through their private lives.

STRATEGIC PLAN

In August 2014 the Midwestern State University Board of Regents approved a revised strategic plan, which will carry the university through 2019 and beyond. Various groups and individuals were asked to present their ideas of the goals for MSU in the future. This input was sought to identify themes that serve to unify all members of the MSU community. After careful assessment of MSU's internal and external operating conditions, the president and the cabinet proposed a strategic plan that identified five goals, and established discrete tactics to guide the institution in meeting those goals.

The current goals for Midwestern State University are:

- To increase enrollment and retention, and enhance the student experience
- To strengthen academic quality and reputation
- To expand, diversify, and maximize university resources
- To recruit and retain a diverse, high-quality faculty and staff
- To increase the university's visibility and enhance outreach and engagement with constituents on a local, regional, and state level

THE UNIVERSITY

Midwestern State University is unique among public institutions in the state of Texas in that it is one of four independent public universities that are not part of a large university system. As such, MSU has an independent board of regents. This is one of the defining characteristics of the institution, and has helped maintain its commitment to public liberal arts education.

Since President Rogers took office in 2001, the university has raised more than S80 million. These funds have been used for scholarships, faculty appointments, faculty development and research opportunities, campus infrastructure, and student life enhancements. Currently, funds held by the MSU Foundation, Inc. total S17.9 million, the MSU charitable Trust stands at S25.7 million, and MSU endowments total near \$20 million.

Fall 2013 enrollment was 5,870, down slightly from 5,916 in Fall 2012. Roughly 8% of enrollees are transfer students or graduates of two-year institutions. Midwestern State University received 3,091 applications for undergraduate admission, with an acceptance rate of 71.7%, and an enrollment rate of 38.2%.



MSU exceeds its peer institutions on most metrics of student success. The four-year graduation rate (based on the most recent data) is 24.3%, while the five-year rate is 41.9%, and the six-year rate is 49.4%. The first-year retention rate for the class entering in Fall 2012 was 67.7%. One-year retention for the Fall 2013 cohort was 72.5%. MSU awarded a total of 1,255 degrees in FY 2013, 174 of which were at the master's level.

Midwestern State University is also a diverse institution. As of Fall 2013, 58.4 percent of the total student population identified their race/ethnicity as white, 6.6% identified as Hispanic, 13.0% identified as African American, and 2.8% identified as Asian. Finally, there is a robust international student body, with a particularly large contingent from the Caribbean.

Midwestern State University has a proud tradition of providing an excellent public liberal arts education at low cost to the student. Annual tuition and fees for resident undergraduate students in 2014 averaged \$7,764. The institution is also committed to



keeping the cost of education affordable, even in the face of changing budgetary pressures. MSU has not relied solely on tuition increases to alleviate financial difficulties, and the average annual academic cost rose only 1.7% between 2013 and 2014. MSU has been cited by numerous sources for its affordability. This year, the MBA program was named to the Top 50 Most Affordable MBAs by Top Management Degrees. Affordable Colleges Online named the university as a Top College for Return on Investment and named MSU as No. 12 on its Most Affordable Degree Programs. Midwestern State was also named as a Top 10 Texas institution with the highest first-year earnings, above the state median figures.

Many MSU undergraduates receive grant or scholarship aid. In FY 2014, 59% of enrolled undergraduate students received grants or scholarships, at an average of \$4,971; 36% received federal (Pell) grants, averaging \$3,830, and 49% received federal student loans, averaging \$8,242

Midwestern State employs 231 full-time instructional faculty, 105 part-time faculty, and 413 benefits-eligible staff. The university also offers student employment and the College Work Study program. On average, the university employs 1,250 employees, including students and temporary employees.

Midwestern State University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and master's degrees. MSU's most recent reaffirmation occurred in December 2013, and the university is proud that no recommendations for improvement were issued. In addition, the Dillard College of Business Administration, the West College of Education, the Fain College of Fine Arts, the Gunn College of Health Sciences and Human Services, the Prothro-Yeager College of Humanities and Social Sciences, and the College of Science and Mathematics each house programs that are independently accredited by both national and regional accrediting bodies.

ACADEMICS

Midwestern State University offers baccalaureate and master's degrees through its six colleges and its graduate school:



LAMAR D. FAIN



DILLARD COLLEGE OF BUSINESS ADMINISTRATION

The Dillard College of Business Administration's focus is to prepare students for successful career entry and mobility in a dynamic global business environment. Lifelong learning and the ability to analyze and critically evaluate problems and opportunities are central to the college's vision and mission. The Dillard College of Business Administration is not only a degree-granting college, but one that plays a significant role in the economic development and vitality of the region. The college offers majors in Accounting, Economics, Finance, General Business, Management, Management Information Systems, and Marketing.

COLLEGE OF FINE ARTS

The Fain College of Fine Arts encompasses programs in Art, Mass Communication, Music, and Theatre. The primary purpose of the college is to equip students with the knowledge and skills necessary to pursue careers in these disciplines. To accomplish this purpose, emphasis is placed on applying classroom learning to process and performance. The college prides itself on ensuring that its students do what they study in its art studios, in its newspaper and television laboratories, and in its concerts, recitals, and dramatic productions.



ACADEMICS (continued)

ROBERT D. & CAROL GUNN COLLEGE OF HEALTH SCIENCES & HUMAN SERVICES

The vision for the Gunn College of Health Sciences and Human Services is to be a premiere provider of health sciences and human services education on a state, national, and international level through a commitment to quality education for students and their communities. Programs are available in Athletic Training and Exercise Physiology, Criminal Justice, Dental Hygiene, Health Administration, Radiologic Sciences, Respiratory Care, Social Work, and Nursing.

PROTHRO-YEAGER COLLEGE OF HUMANITIES & SOCIAL SCIENCES

The Profiliro-Yeager College of Humanities and Social Sciences offers degrees with majors in English, History, Humanities, International Studies, Political Science, Psychology, Sociology, and Spanish. The college also offers minors in these fields as well as French and Philosophy. The college affords students the opportunity to pursue advanced, specialized studies in the humanities and social sciences. In a larger sense the college provides all students with a broadly based liberal arts curriculum designed to empower the individual with the fundamental language and analytical skills necessary for a lifetime of learning and growth.





ACADEMICS (continued)

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COLLEGE OF SCIENCE & MATHEMATICS

The College of Science and Mathematics has as its major mission teaching of the highest quality at both the undergraduate and graduate levels. Through its faculty and programs, the College of Science and Mathematics provides students with the knowledge and skills for lifelong learning, the ability to understand the world in which they live, and to comprehend engineering, mathematical, and scientific advancements and their benefit to future generations. To further assist in the accomplishment of this mission, the college fosters research and scholarship of high quality among the faculty, undergraduate, and graduate programs. The college offers a Mechanical Engineering major through the McCoy School of Engineering, and offers additional majors in Clinical Laboratory Science, Computer Science, Mathematics, Biology, Chemistry, Geosciences. Environmental Science, and Physics. Pre-Medicine, Pre-Dentistry, Pre-Veterinary, Pre-Pharmacy, and Pre-Physical Therapy curricula are available through Biology and Chemistry.

GORDON T. & ELLEN WEST COLLEGE OF EDUCATION

The West College of Education offers undergraduate teacher education programs for elementary and secondary teachers as well as post-baccalaureate certification for persons interested in a career in teaching who already have a bachelor's degree. The college offers Master of Education degrees



in Curriculum and Instruction, Educational Leadership, Educational Technology, Master Reading Teacher, Master Math Teacher, Special Education Diagnostician, Special Education Dyslexia, School Counseling, and Master of Arts degrees in Clinical Mental Health, Human Resource Development, and Training and Developments. In addition to the traditional Bachelor of Arts and Bachelor of Science degrees, the programs of the college include the Bachelor of Applied Arts and Sciences degree, with an emphasis in professional development and in an occupational specialty.





ACADEMICS (continued)

DR. BILLIE DORIS MCADA GRADUATE SCHOOL

The newly named McAda Graduate School offers master's degrees in 25 programs through five of the academic colleges. Degree options are available in business, science and mathematics, humanities and social services, education, and health sciences and human services. MSU offers the first discipline-specific Master of Science in Radiologic Science (MSRS) degree of its kind in the United States, and the Master of Arts in Clinical/ Counseling Psychology (MACCP) program is one of only two nationally accredited master's degree programs in this field in Texas.

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QUALITY ENHANCEMENT PLAN: UNDERGRADUATE RESEARCH

As a part of the university's reaffirmation process with the Southern Association of Colleges and Schools Commission on Colleges in 2013, MSU presented a quality enhancement plan that provides opportunities for undergraduate students to engage in high-quality research and creative activities with faculty. The result has been the development of the Office of Undergraduate Research that oversees EURECA (Enhancing Undergraduate Research Endeavors & Creative Activities) and UGROW (Undergraduate Research Opportunities & Summer Workshop) programs. The goal of the office is to promote the dissemination of undergraduate research. to broader audiences. These programs provide students with opportunities to receive funding to support research projects, present and share experiences at undergraduate research forums, attend academic conferences to present research projects with faculty, enhance resumes in a significant way, and explore beyond the classroom.

ENRICHMENT EXPERIENCES

In addition to the emphasis on undergraduate research, MSU also provides a number of enrichment experiences for its students including the President's Distinguished Scholar Program, the Redwine Honors Program, study-abroad experiences, and custom-designed internships. Business students use the STAR (Security Trading and Research) Lab, students in the health sciences gain valuable experience in clinical settings, and education majors receive hands-on training in school systems.

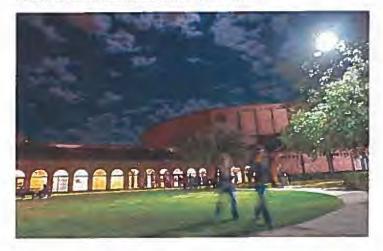






STUDENT LIFE

Midwestern State University features a vibrant student life, with more than 100 student organizations encompassing student government, recreational sports, and special interest programs. Additionally, the university hosts 14 nationally affiliated fraternities and sororities. The Office of Student Development and Orientation serves as the organizing body for student life at MSU, and provides social, cultural, educational, leadership, and service programming which fosters student learning and cultivates connections between students, their MSU community, and beyond.









34.



ATHLETICS

The MSU Mustangs compete in NCAA Division II athletics, fielding five men's and eight women's varsity teams in the Lone Star Conference.

- MSU's football program has posted consecutive winning seasons since the start of the 2000 season, and posted its first unbeaten regular season in school history with a 10-0 mark in 2011.
- The MSU basketball program has a proud tradition of success. Since Joining the Lone Star Conference in 1997, the men's basketball team has won more conference championships than any other league member. The men advanced to the NCAA Division II Elite Eight for three consecutive years from 2010 through 2012.



- The women's basketball team claimed 26 wins and an appearance in the NCAA Division II Sweet 16 in 2013.
- Last year, the women's tennis team won the Lone Star Conference Championship, while the men's tennis team advanced to the 2014 NCAA Division II elite eight
- In 2011, the women's softball team was a NCAA Division II national semifinalist, and the men's soccer team was a NCAA Division II national semifinalist in 2010.
- MSU has won four LSC championships in cross country and advanced to the NCAA Division II Nationals in 2008, 2010, and 2011.



HISTORY

Since its founding in 1922, Midwestern State University has grown from a local junior college to a state university serving a wide and varied public.

Created in 1922 as Wichita Falls Junior College, the second municipal junior college in Texas, its earliest home was in Wichita Falls High School with which it shared both the building and faculty. Later, a legislative act and a vote of the people of Wichita Falls set up a separate tax district to support the junior college.

In 1937, the college acquired a new, 40acre campus of its own on the south side of town. Also in that year the college was renamed Hardin Junior College in honor of Mr. and Mrs. John G. Hardin. During World War II, the establishment of Sheppard Field, later renamed Sheppard Air Force Base, added to the college's public. Since that time, air base personnel and their families have been continuing participants in campus academic programs.

The post-World War II years brought more change in the school's mission and in its name. In 1946, the senior college division was added and accordingly the name was altered to Hardin College. In March 1948, the university became a member of the Association of Colleges and Secondary Schools and in January 1950, the name changed to Midwestern University, the junior division remaining Hardin Junior



College. In January 1959, the university added a graduate school, which received full approval from the State Board of Education in August of that year.

A further change in the school's status came September 1, 1961, when by action of the 56th Legislature of the State of Texas, Midwestern University became a part of the Texas Colleges and Universities System and the junior college division was dissolved. In 1975, the Texas Legislature changed the name to Midwestern State University.

From its beginnings as a municipal junior college housed in a high school building, Midwestern State has become a state university that offers a wide variety of academic programs in liberal and fine arts, mathematics, sciences, business, and applied sciences.

3.6





CAMPUS AND WICHITA FALLS

MSU's 255-acre campus is nestled among the city's residential area, and comprises 70 buildings, numerous playing fields, and an outdoor recreational facility near Sikes Lake. The campus community has access to the Redwine Wellness Center and outdoor aquatics center, Sikes Lake and Trail, special collections at Molfett Library, and the Vinson Health Center. Red-brick buildings, uniform architecture, and sculpted archways give the campus a collegiate feel. More than 1,500 students live on campus. Three traditional residence halls and three apartment complexes provide on-campus housing for students.



Throughout the year, MSU offers more than 200 events to the campus and the Wichita Falls community, which include sporting events, guest lecture series, theatre productions, concerts, the MSU-Burns Fantasy of Lights, and several festivals.

The campus is also home to the Wichita Falls Museum of Art at Midwestern State University. The Museum is a cultural resource for the North Texas and Southern Oklahoma communities and beyond, and supports the university's liberal arts mission and its educational, research, and service goals. The Museum's permanent art collection, exhibitions, and educational programs provide interdisciplinary and multicultural explorations of human creativity.

Midwestern State University is located in Wichita Falls, Texas, which is situated midway between Oklahoma City and the Dallas/Fort Worth metroplex. Wichita Falls offers all of the attractions of a major metropolis and all of the charm of a small town. Wichita Falls, a city of 104,000, is the population center for North Texas and Southern Oklahoma. The city is home to Sheppard Air Force Base. Each August, the city plays hast to the Hotter 'N Hell Hundred, the largest sanctioned blcycle ride in the United States.









REQUIRED AND PREFERRED QUALIFICATIONS

The next president of Midwestern State University will inherit a university with a sound foundation. He or she will be expected to enhance and expand that foundation, continuing the tradition established by President Rogers. The 11th president of Midwestern State University must possess an established record of significant and successful leadership as a senior administrator and display a passion for the mission and constituents of Midwestern State University.

It is strongly preferred that the incoming president will hold a terminal degree and have scholarly experience. Other preferred qualifications include:

- A demonstrated commitment to and understanding of the residential, liberal arts university experience, as well as a commitment to the mission of a Council of Public Liberal Arts Colleges (COPLAC) university.
- An understanding of the higher education environment in the state of Texas and the ability to work with Texas lawmakers.
- A record of financial stewardship, including both the ability to manage fundraising activities and to provide budgetary oversight.
- Strong community skills; involvement

with the Wichita Falls community will be vital to the success of the next president. He or she will work toward the integration of the university with the community of Wichita Falls. This should include the ability to communicate well to external stakeholders and the ability to market the institution.

- Strong interpersonal and communication skills and the ability to relate to multiple constituencies, including the board, faculty, staff, students, alumni, and external constituencies. The next president should be visible on campus and throughout the community.
- The ability to lead, to provide vision, and to be collaborative and decisive.
- An appreciation for and understanding of student co-curricular activities, including athletics, Greek Life, student government, and other organizations and programs.
- An understanding of the contribution that on-line education and professional and graduate schools bring to a public liberal arts university.
- Knowledge of higher education and accreditation practices and policies.

The incoming president may negotiate tenure and faculty rank during the appointment phase of the search process.

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APPLICATION PROCESS

The search is being assisted by Academic Search, Inc. Candidates should submit a cover letter demonstrating an understanding of and commitment to the values and mission of a public liberal arts university and Midwestern State University's strategic goals (see page three of this document), and appropriate experience relating to the required and preferred qualifications; a curriculum vitae; and the names, phone numbers and email addresses of five professional references. References will not be contacted without permission. Nominations and applications must be submitted electronically to <u>MidwesternStatePresident@academic.search.com</u>. To assure full consideration please submit a cover letter addressed to Regent Shawn Hessing, Chairman of the Search Committee, as well as a curriculum vita and the contact information for five references by January 7, 2015.

Confidential discussions about this opportunity may be obtained by contacting Jessica Kozloff, President of Academic Search, at jsk@academic-search.com, or Eric Richtmyer, Consultant, at eric.richtmyer@academic-search.com. To inquire by phone please contact Dr. Richtmyer at 202-263-7485.

Midwestern State University is committed to promoting equal employment opportunity and affirmative action throughout the institution.

ACADEMICSEARCH

For more than three decades, Academic Search has offered executive search services exclusively to institutions of higher education. Academic Search was founded on the principle of strengthening higher education leadership through professional search services. We are the only search firm in the nation with a formal relationship to a premier leadership development program. As the subsidiary of the American Academic Leadership Institute (AALI), Academic Search provides substantial financial support to a number of leadership identification, development, and support programs across all sectors of public and private higher education. For more information, visit www.academic-search.com.



1.98

Board of Regents Meeting Minutes September 22, 2014 Attachment 2



PRESIDENT

The Board of Regents of Midwestern State University (MSU) invites applications and nominations for the position of president. The 11th president of Midwestern State University will take office in September 2015 and will succeed President Jesse W. Rogers, who will retire after 48 years of service to the university. He was named the 10th president of MSU in 2001 and has provided exemplary leadership.

Founded in 1922, Midwestern State University is a master's degree-granting, public liberal arts university located in Wichita Falls, Texas. MSU is one of four independent public universities in the state of Texas with its own Board of Regents. Midwestern State University has grown from a local junior college to a distinguished university that is committed to providing liberal arts education of superior quality to a wide and varied public. It is the only university in Texas to hold membership in the Council of Public Liberal Arts Colleges (COPLAC), and it takes pride in the fact that it was the first public institution in Texas to establish a core curriculum. Its beautiful campus of 255 acres and 70 buildings houses a wide variety of programs in liberal and fine arts, mathematics, sciences, business, and applied sciences. Current enrollment is approximately 5,900 undergraduate and graduate students. With 231 full-time faculty members, Midwestern State University boasts a student-to-faculty ratio of 17:1. More information about MSU can be found at <u>www.mwsu.edu</u>.

Qualifications and Application Procedures

The 11th president of Midwestern State University must possess an established record of significant and successful leadership as a senior administrator and display a passion for the mission and constituents of Midwestern State University. It is strongly preferred that the successful candidate will hold a terminal degree and have scholarly experience.

The search is being assisted by Academic Search, Inc. A complete prospectus, including all preferred and required qualifications, is available at <u>http://academic-</u>

<u>search.com/data/files/MidwesternStatePresidentProfile.pdf</u>. Nominations and applications must be submitted electronically to <u>MidwesternStatePresident@academic-search.com</u>. To assure full consideration please submit a cover letter addressed to Regent Shawn Hessing, Chairman of the Search Committee, as well as curriculum vita and the contact information for five references by January 7, 2015.

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Academic Search: Identifying leaders for higher education since 1976.

ACADEMIC SEARCH