

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Executive Committee
May 9, 2013**

The Executive Committee of the Board of Regents, Midwestern State University, met in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:35 p.m., Thursday, May 9, 2013. Executive Committee members in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; and Mrs. Jane Carnes, Member-at-Large. Other regents attending the meeting were Mrs. Tiffany Burks (via teleconference), Mr. Charles Engelman, Dr. Lynwood Givens, Mr. Jeff Gregg, and Student Regent Holly Allsup.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Matt Park, Associate Vice President for Student Affairs; and Dr. Pam Morgan, Associate Vice President for Outreach and Engagement. Additional university personnel attending were Dr. Jim Owen, Chairman of the Faculty Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Ms. Dawn Fisher, Assistant Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Randy Kirkpatrick, Chief Information Officer; Dr. Michael Mills, Director of Housing and Dining Services; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body were Mr. Anthony Gallina, outgoing Student Government Association (SGA) president and Ms. Melody Coffee, incoming SGA President. Representing the news media were Ms. Ann Work, reporter for the *Times Record News*, and Ms. Michelle Dixon and Mr. Rod Spencer, with KFDX-TV III.

Chairman Hessing called the meeting to order at 1:35 p.m.

Reading and Approval of Minutes

13-89. The minutes of the Executive Committee meeting February 14, 2013 were approved by the committee as presented.

Campus Master Plan and Construction Update

13-90. Mr. Hessing noted that information regarding major construction projects and an update on smaller projects was included in the agenda. Mr. Hessing noted that the Gantt chart was very helpful and would be included in the report each meeting.

Capital Expenditure Plan (MP1) Report - FY 2014-2018

13-91. Mr. Hessing stated that each year the Texas Higher Education Coordinating Board (THECB) requests an update of the university's five-year plan for construction, land acquisition, information resource projects, and major repair and renovation projects. The proposed MP1 report was included in board members' folders and was presented for their approval (see Attachment 1).

Dr. Rogers noted that the list is presented in as close to priority order as possible although it is difficult to predict availability of funds and needs during the next five years. He added that the Moffett Library project of \$30 million is still under consideration by the legislature.

Mr. Bernhardt moved approval of this item as presented. Mr. Bryant seconded the motion.

Mr. Engelman asked if an overall plan of the Moffett Reconstruction Project was available. Dr. Rogers responded that a final plan had not yet been developed. Ms. Barrow added that a concept statement was included in the Legislative Appropriations Request (LAR). Mr. Engelman indicated that he had been pushing for a better computing cloud for the campus and had wondered if that might be included as part of the project. Dr. Rogers responded that technology would definitely be included in the project. Mr. Engelman asked about Wi-Fi service throughout the campus. Ms. Barrow noted that Dr. Clark would provide a technology update later in the meeting.

There being no further discussion the motion was approved.

Drought Alternative Water Well Project

13-92. Mr. Hessing reported that the Board of Regents previously authorized \$75,000 for the design and construction of a well water distribution system. He noted that bids received put the project at \$85,000. The administration requested authorization to increase the amount of the project by \$10,000 with utility savings used to fund the additional cost.

Mr. Bryant moved approval of this item as presented. Mrs. Carnes seconded the motion.

Mr. Bryant asked how many wells were included in the project. Mr. Owen stated that two existing wells would be included in the project. He noted that the project would provide the system to pull the water out of the ground, store the water, and spray the water. Mr. Bryant asked what would be used to store the water. Mr. Owen responded that the water would be stored in 8,000 gallon tanks. Mr. Engelman asked about the depth and supply of the Seymour Water Aquifer. Mr. Owen responded that the current wells are 29 foot wells and they produce a good supply of water. Mr. Engelman expressed his concern that if a large number of people and businesses begin using the Seymour water, it could put a drain on the supply and deeper wells would be needed. Mr. Owen responded that this was a consideration; however, when the city approved Stage 4 restrictions there will not be any other option if we are to water these expensive fields. Mrs. Carnes asked about the restrictions on the use of this water. Mr. Owen stated that

the water would be used for the two sand-based football fields. He commented that the water would not be good for the soccer or softball fields because they are clay based and the water contains high levels of salt.

There being no further discussion, the motion was approved.

Consideration of Possible Addition of Baseball at MSU and Baseball Stadium Architect Selection

13-93. Mr. Hessing noted that the administration and a group of community supporters have worked as an exploratory committee to consider the possible future addition of men's baseball at MSU, as previously authorized by the Board of Regents. Pledges have been made to support this project and the administration needs board action to move forward in the process. Mr. Hessing asked Dr. Rogers to provide an update on the matter.

Dr. Rogers reported that the committee has met numerous times and interest in bringing baseball to Midwestern State continues. He noted that pledges have been made by foundations and individuals. He added that a contract with an architect is needed to determine what type of facility could be built and the approximate cost.

Mrs. Carnes moved that the board authorize the administration to proceed with raising funds for the possible addition of baseball at MSU and to work with the Executive Committee of the board to select an architect for the design of a baseball stadium as presented. Mr. Bernhardt seconded the motion.

Dr. Rogers reported that a donor had provided funds to pay for an architect to provide renderings and cost estimates. He added that if the project does not move forward, no additional work would be done. However, if funds are available and the project moves forward, the architect would continue to work through the design and construction phases. Mr. Bryant asked if an architect would recommend placement of the stadium. Dr. Rogers responded that they would make recommendations on all aspects, including the location.

Dr. Givens stated that the discussions to this point had been limited to the cost of building a stadium. He noted that additional costs are involved that may pale in comparison to the building costs. He indicated that he would like to see other implementation costs as well. Mr. Hessing added that the cost projections should include maintenance of the facility as well as a five-year plan of overall costs of the team. Mr. Hessing asked Mr. Carr if projected costs of fielding a team could be presented to the board in August. Mr. Carr indicated that the information would be provided.

Mr. Gregg asked if the university could possibly field a team and play at Hoskins Field if a stadium on campus proved to be too expensive. Dr. Rogers responded that in discussions with the exploratory committee it was not considered to be an option.

Mr. Hessing asked Ms. Barrow if the motion needed to be modified in order to ask Mr. Carr to bring the business plan of a baseball team to the August meeting. Ms. Barrow responded that it did not and that she would be certain it was included on the agenda.

There being no further discussion, the motion was approved.

Technology Update

13-94. Mr. Hessing reported that during the February board meeting, Mr. Sanchez asked for an update on campus technology at this meeting. Dr. Clark introduced Mr. Randy Kirkpatrick, new Chief Information Officer at MSU. Dr. Clark then reported on the following.

- A. Classroom Technology – during FY 13, approximately \$250,000 was expended to upgrade technology in 10 classrooms. These rooms were selected and prioritized by the provost and deans. Plans continue to upgrade 10 additional classrooms in FY 14.
- B. Campus Wireless Technology – work continues to upgrade the infrastructure of wireless capability on campus. Dual wireless controllers have been installed to help handle the wireless traffic on campus and network access controllers were added to assist with the security of the network. External access points have been installed to increase accessibility on campus.
- C. Telephone Switch Replacement – the switch hardware is arriving and training classes have been completed. It is anticipated that the new system will be implemented June 21 and the phone interruption should be 12-16 hours only.
- D. Portal Project – this project has been moving well throughout the year. Students should have access to the portal May 20.

Mr. Bryant asked how prospective students will use the portal. Dr. Lamb responded that prospective students will use the portal that is part of the Recruiter product. Once a student is admitted he will move into the Banner system and will have access to the portal Dr. Clark mentioned.

Mr. Hessing noted that this item was presented as a point of information only.

Campus Housing Internet Service

13-95. Mr. Hessing reported that the administration issued a Request for Proposal (RFP) for a vendor to provide turnkey wired and wireless internet solutions for campus housing. He asked Dr. Lamb to provide information regarding this matter. Dr. Lamb reported that campus housing is not completely wireless at this time. He stated that this service would cost the institution approximately \$500,000 during the next three years. He added that a ratification item would likely appear on the August agenda to spend \$50,000 out of Housing Reserves so that the project can be completed by August 1. He reported that the remainder of the cost would be paid through housing rental income during the next three

years. He asked Dr. Michael Mills, Director of Housing and Dining Services, to provide additional information regarding this project.

Dr. Mills reported that students have repeatedly indicated through housing surveys that wireless is needed. The responses to the RFP were evaluated and Apogee Advanced Resident Solutions was selected. They are the leading provider for higher education in the country. Apogee will provide more than seven times the band width available now. The students will have a 24/7 dedicated support center with an on-site campus coordinator on campus during move in and orientation. At the end of the three-year contract, all of the upgrades and infrastructure they have installed will be the property of MSU.

Mr. Hessing noted that this item was presented as a point of information only.

Bookstore Contract

13-96. Mr. Hessing reported that the university had solicited proposals from qualified vendors for the operation of the bookstore on the campus of Midwestern State University. He noted that an information sheet was presented as shown as Attachment 2. Dr. Lamb reported that Barnes and Noble College Booksellers have operated the MSU bookstore since 1988. He stated that the current contract expires at the end of May, 2013, and a Request for Proposal (RFP) was issued. A committee of faculty, staff, and students evaluated the proposals that were submitted. Based on the evaluation by the committee members, the administration recommended that the Follett Higher Education Group be engaged to operate the on-campus bookstore beginning June 1, 2013. Dr. Lamb noted that Follett is the largest on-campus bookstore provider in the country. He added that Follett put forth the best financial considerations for the institution and have the strongest resources of any company responding to the RFP. The proposed contract would be for five years with an option of five one-year period extensions after the original five years.

Mr. Bryant moved approval of this contract with Follett Higher Education Group to operate the MSU on-campus bookstore beginning June 1, 2013, as presented. Mr. Bernhardt seconded the motion.

Mr. Hessing noted that as he reviewed the matter the compelling considerations were the size of the company, the financial considerations they offered, and the recommendations the firm received.

There being no further discussion the motion was approved.

Holiday Schedules for Staff Employees – 2013-2014

13-97. The holiday schedules for Midwestern State University staff employees for the 2013-2014 fiscal year were recommended for approval as presented in the agenda. Ms. Weakley reported that the state designates a certain number of holidays for state employees. Institutions of higher education are allowed to determine when those holidays are taken. If a holiday falls on a Saturday or Sunday, the university is not allowed to count that day as a holiday; that is the reason the holidays fluctuate in number

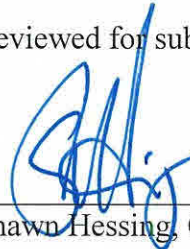
each year. Ms. Weakley noted that the administration plans to operate on a four-day work schedule during the summer of 2014. Some of the employees will continue to work a five-day schedule and that is why two different holiday schedules are presented for approval. She explained that the difference in the two schedules is Memorial Day and the Fourth of July. For those people working the four-day schedule the employees will work forty hours during those two weeks and will take the two holidays during Spring Break.

Mr. Bernhardt moved approval of the holiday schedules as presented. Mrs. Carnes seconded the motion and it was approved.

Adjournment

The Executive Committee discussion concluded at 2:15 p.m.

Reviewed for submission:



Shawn Hessing, Chairman
Midwestern State University
Board of Regents Executive Committee

ATTACHMENT:

1. Bookstore Contract Information Sheet

Midwestern State University
Capital Projects - MP 1
Fiscal Years 2014-2018
Item 13-91

Executive Committee
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Attachment 1 – Page 1

<u>Project Name</u>	<u>Priority</u>	<u>Project Cost</u>	<u>Sources</u>
Moffett Building Reconstruction	1	\$30,000,000	Future Tuition Revenue Bond Funding Request
Christ Academy Facilities Renovation	2	\$4,000,000	Higher Education Assistance Fund (HEAF) & Private Funds
University Police Station Building	3	\$1,000,000	Higher Education Assistance Fund Bond
New Student Residence Hall and Housing Offices*	4	\$18,000,000	Housing Student Rental Income
Clark Student Center Food Service Addition*	5	\$2,000,000	Auxiliary Services
Bolin Science Hall Expansion	6	\$3,000,000	Future Tuition Revenue Bond Funding Request
J.S. Bridwell Hall Expansion	7	\$8,000,000	Future Tuition Revenue Bond Funding Request
Fain Fine Arts Center ADA & Fire Safety Renovation	8	\$10,000,000	Future Tuition Revenue Bond Funding Request
New Academic Classroom/Athletic Administration Building	9	\$1,900,000	HEAF, HEAF Bond, and Private Funds
Hardin Building Infrastructure Renovation	10	\$10,000,000	Higher Education Assistance Fund Bond
Baseball Stadium	11	\$4,000,000	Private Funds
Total		\$91,900,000	
Projects <\$1 MM not reported to THECB.			
*Qualification and cost based on sufficient enrollment and demand.			

**Bookstore Contract
Agenda Item 13-96**

Midwestern State University has contracted with Barnes & Noble College Booksellers, Inc., to operate its on-campus bookstore since 1988. The current contract with Barnes & Noble expires May 31, 2013. As such, a Request for Proposals for an on-campus bookstore operator was issued. Four companies submitted proposals:

1. Barnes & Noble College Bookstores, Inc.
2. Follett Higher Education Group
3. Neebo
4. Texas Books

A committee consisting of the following individuals evaluated the proposals and made a recommendation to the Vice President for Student Affairs and Enrollment Management:

1. Dail Neely, Dean of Students, Chair
2. Dr. Terry Patton, Dean, Dillard College of Business Administration
3. Dr. Kristen Garrison, Assistant Professor of English
4. Kyle Williams, Assistant Director of Athletics, Development
5. Kyle Contreras, Accountant III, Business Office
6. Anthony Gallina, Student Government Association President

The committee utilized a point system for the proposals, with a score of “1” being the lowest and a score of “5” being the highest. Following is the committee’s rating matrix:

Vendor	Financial Statement	Electronic Platform	Experience at MSU	Financial Agreement	Marketing Plan	Market Strength	References	Total
B&N	2	5	5	3	4	4	4	27
Follett	5	4	1	5	4	5	5	29
Neebo	1	1	1	4	3	2	N/A	12
Tx Books	1	1	1	2	2	2	N/A	9

Given the committee’s rating of each company, the administration intends to recommend that the Follett Higher Education Group be engaged to operate the on-campus bookstore beginning June 1, 2013. In forming this recommendation, the following were considered:

- Follett realized the most points in the rating matrix.
- Follett operates more than 930 on-campus bookstores.
- Follett is the largest contract bookstore operator in the State of Texas, with some 67 stores.
- Follett has the highest Dun and Bradstreet rating of any college bookstore management company (5A2).
- Follett’s financial offer to MSU is some \$200,000 greater than Barnes & Noble over a five-year period.
- Follett had the strongest references of the two companies.

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Academic and Student Affairs Committee
May 9, 2013**

The Academic and Student Affairs Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:15 p.m., Thursday, May 9, 2013. Academic and Student Affairs Committee members in attendance were Dr. Lynwood Givens, Chairman; Mr. Kenny Bryant; and Mrs. Tiffany Burks (via teleconference). Other regents attending the meeting were Mr. Mike Bernhardt, Mrs. Jane Carnes, Mr. Charles Engelman, Mr. Jeff Gregg, Mr. Shawn Hessing, and Student Regent Holly Allsup.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Matt Park, Associate Vice President for Student Affairs; and Dr. Pam Morgan, Associate Vice President for Outreach and Engagement. Additional university personnel attending the meeting were Dr. Jim Owen, Chairman of the Faculty Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Ms. Dawn Fisher, Assistant Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Randy Kirkpatrick, Chief Information Officer; Dr. Michael Mills, Director of Housing and Dining Services; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body were Mr. Anthony Gallina, outgoing Student Government Association (SGA) president and Ms. Melody Coffee, incoming SGA President. Representing the news media was Ms. Ann Work, reporter for the *Times Record News*.

Chairman Givens called the meeting to order at 2:15 p.m.

Reading and Approval of Minutes

13-98. The minutes of the Academic and Student Affairs Committee meeting February 14, 2013, were approved by the committee as presented.

Faculty Report

13-99. Dr. Jim Owen, Chairman of the MSU Faculty Senate, reviewed the information contained in his written report (see Attachment 1). He noted that the report included a roster of the Faculty Senate members and officers for the 2013-14 academic year.

Mrs. Carnes asked how long the TURNITIN software program had been in existence. Dr. Owen responded that he first used the program in 2009. He stated that the program is made up of a data base of several million papers and reference materials. Mrs. Carnes asked about the expense of the program. Dr. Stewart responded that the annual cost of the standalone program for university use is \$14,000. She added that the system will be purchased for the upcoming year. Mrs. Carnes asked why students would have access to the program. Dr. Owen responded that students can use the software prior to turning a paper in to check for originality and appropriate references.

Dr. Givens thanked Dr. Owen for his work on behalf of the Faculty Senate.

Staff Report

13-100. Mr. Dirk Welch, Chairman of the MSU Staff Senate, reported on the following:

- a. Dr. Clark and Dr. Rincon-Zachary were special guests at the March Staff Senate meeting and presented information regarding the Southern Association of Colleges and Schools (SACS) accreditation process and the university's new undergraduate research initiative, EURECA.
- b. Dr. Rogers and Dr. Stewart spoke to the Staff Senate at the May meeting and reported on overall university matters
- c. Mr. Randy Canivel in Recreational Sports and Wellness and the MSU Police Department were given "You Make a Difference Awards" during the spring semester.
- d. In March, the Staff Senate endorsed a Student Senate resolution supporting the improvement of the campus environment through recycling initiatives and efforts.
- e. At the May meeting, the Staff Senate unanimously adopted a statement addressing the future of staff raises and other institutional priorities. Three objectives were included in the statement:
 - 1) Support of faculty raises and the hope that the savings from those staff that participate in the Voluntary Separation Program would be used to support staff raises in the future.
 - 2) Support for the initiation of a staff salary enhancement plan as has been accomplished for the faculty.
 - 3) With regard to the addition of a collegiate baseball program at MSU, the staff has been assured that the addition of this program would not inhibit faculty or staff salary enhancements during the next three years.

Mr. Welch stated that the staff understands the challenging financial climate that MSU faces and noted that the staff is appreciative of the administration's commitment to avoid

furloughs and layoffs. He indicated appreciation to the administration and the board for the past salary enhancements and one-time incentive payments.

Student Government Report

13-101. Dr. Givens noted that the report would be given by the outgoing Student Government Association (SGA) President Anthony Gallina who would then introduce the incoming SGA President, Melody Coffee.

Mr. Gallina noted that he would graduate Saturday and expressed appreciation for the opportunity to serve this year as SGA President. He noted that the Faculty Senate also approved the recycling resolution that began with the Student Senate and, as Mr. Welch reported, was approved by the Staff Senate. He then introduced Ms. Coffee and reported that she served as SGA Vice President in the current year.

Ms. Coffee reported that she graduated from Woodrow Wilson High School in East Dallas and is a senior at MSU majoring in mechanical engineering. She stated that she was excited to serve as SGA president and looked forward to continuing the work of the SGA in the coming year.

Dr. Givens congratulated Mr. Gallina on his graduation and asked about his future plans. Mr. Gallina responded that he would like to teach high school and coach basketball at some point in the future. He noted that he has enjoyed working in recreational sports at MSU and hopes to find a similar university position in the short term. Dr. Givens thanked Mr. Gallina for the work he has done and wished him success in the future.

Athletics Report

13-102. Mr. Charlie Carr, Director of Athletics, presented the following information.

- a. Luke Joyce, Elena Bennett, and Shelbi Stewart received the Marie Morgan Award as MSU's Outstanding Student Athletes.
 - 1) Luke is a men's tennis player from South Africa, majors in mechanical engineering, and maintains a 3.7 grade point average. Luke was awarded the International Tennis Association/Arthur Ashe, Jr. Award for Leadership and Sportsmanship on May 8.
 - 2) Elena is a four-year starter for the softball team and a two time all American and two time academic all American, including the Daktronics and National Fast-pitch Coaches' Association All-America awards.
 - 3) Shelbi is a four-year letter winner in women's volleyball. She garnered Lone Star Conference first-team honors in the fall.
- b. Student athletes contributed more than 3,000 hours of community service this past year. The men's basketball team and women's cross country/track team earned the Community Service Team Awards.

- c. Seven student athletes were honored as Academic All-Americans during the year. Nine athletes earned 4.0 grade point averages while 124 of the 330 student athletes were named to the Dean's List.
- d. Ten of the 13 teams qualified for post-season play; five teams were Lone Star Conference champions, and five teams were runners up. The women's basketball team was one shot away from advancing to the Elite Eight. The men's basketball team played in the regional tournament for the fourth consecutive year. The men's tennis team advanced to the Elite Eight while the women's team advanced to the Sweet 16. The men's and women's golf teams qualified for the regional tournament again this year. Tennis Coach Scott Linn and Golf Coach Jeff Ray did exemplary jobs and continue to represent MSU well. These two men coach two teams with only the assistance of one graduate assistant each.

Mr. Bryant asked if the MSU football game against Tarleton State University at Cowboys Stadium would be televised. Mr. Carr responded that the game was scheduled for September 14 at 4 p.m. and that it would be televised.

Dr. Clark added that the MSU Cycling Team recently competed in the collegiate road nationals in Utah and one of the MSU women won the national time trials. He noted that the team finished in the top ten of the 58 teams that competed.

May 2013 Graduating Class

13-103. Dr. Givens reported that the administration had recommended approval of the list of candidates for May 2013 graduation as presented in the agenda. He noted that 712 students were on the list in 2013 compared to 670 students on the list for 2012.

Mr. Bryant moved approval of the list as presented. Mrs. Burks seconded the item and it was approved.

Academic Department Reorganizations

13-104. Dr. Givens noted that the administration had recommended the reorganization of academic departments as presented in the agenda. He asked Dr. Stewart to comment on the recommended changes.

Dr. Stewart reported that with regard to the Dillard College of Business Administration, the administration proposed moving Legal Studies from its current department into a Management, Marketing, and Legal Studies department. She noted that this change would result in efficiency. Dr. Stewart commented that the second change dealt with the West College of Education. The College currently has three departments, including a Department of Educational Leadership and Technology. This department has been reduced from five faculty to one faculty owing to retirements and reassignments. She noted that the university no longer offers a major in Educational Technology but continues to offer the subject as a minor. A standalone department is no longer necessary.

Mrs. Burks moved approval of this item as presented. Mr. Bryant seconded the motion and it was approved.

Joint Physics Degree Plan

13-105. Dr. Givens noted that since the elimination of the MSU physics degree program the faculty and administration have worked to develop a joint degree in physics. He asked Dr. Stewart to comment on this proposal.

Dr. Stewart reported that physics programs at eight Texas universities were determined to be low-producing and were eliminated by the Texas Higher Education Coordinating Board (THECB). Faculty from those eight institutions, including Midwestern State University, joined together to form the Texas Physics Consortium (TPC). The purpose of TPC is to jointly offer a baccalaureate degree in physics. The consortium believes that with the combined physics majors from the eight institutions the degree program will meet the graduate numbers set by the THECB. Dr. Stewart noted that an MSU faculty member participated in the development of the program curriculum. The courses will be taught throughout the state via interactive telecourses. The administration requested authorization to join the TPC and offer this joint physics degree, assuming approval by the THECB.

Mr. Bryant moved approval of this item as presented and Mrs. Burks seconded the motion.

Mr. Hessing asked if there were additional costs involved with offering the program. Dr. Stewart responded that a donor contributed funds for the technology room that was needed. She added that everything is in place to deliver the courses.

Dr. Givens asked if the MSU students would receive a Bachelor of Science in Physics Degree or if there would be some type of caveat on the diploma. Dr. Stewart responded that the diploma would display Midwestern State University, the student's name, the degree in physics, and a list of the consortium members. She added that MSU would count the semester credit hours and the graduation numbers for its students. Dr. Givens commended the faculty and administration for their effort to make this come to pass.

There being no further discussion, the motion was approved.

MSU Policies and Procedures Manual Changes

13-106. Dr. Givens noted that three policy changes and one new policy were recommended for approval. He asked Dr. Rogers to comment on the recommendations. Dr. Rogers presented information regarding items a-c and Mr. Matthew Park explained item d.

- a. Policy 2.393, Staff Senate Purpose and Constitution – the Staff Senate requested this change which would allow the election of officers to take place in August rather than May.

- b. Policy 3.317, Academic Emeritus Status – Faculty and Administration – the recommended change would require an individual to serve at Midwestern State for ten consecutive years in a full-time position to be considered for academic emeritus status.
- c. Policy 4.125, Records Management Policy – records management oversight responsibilities were previously moved to the President's Office and the change had not been reflected in the manual.
- d. New Policy 4.xxx, Web Accessibility – the university is required to ensure that its online information and programs are accessible to persons with disabilities. Mr. Park reported that the MSU policy was crafted after the policies of the University of Texas at Austin and Texas A&M University.

Mr. Bryant moved approval of these policy changes as presented. Mrs. Burks seconded the motion and it was approved.

Emeritus Status

13-107. Dr. Rogers explained that emeritus status is an honorary designation for retiring faculty and staff. An individual must have "faithfully served the university for a minimum of ten years" to be considered for emeritus status.

Faculty Promotions

13-108. Dr. Rogers reported that once each year faculty members are reviewed for promotion and tenure. He noted that at any point in time there are a large number of faculty that meet the minimum standards for promotion. He added that it is the responsibility of each faculty member to study the criteria and counsel with his department head and dean to determine if he should be considered for promotion. He stated that the process is very rigorous. The process begins with recommendations from the department head, the college promotion and tenure committee, the dean, the university committee, the provost, and the president. This is one of the most thorough evaluations the faculty receive. He stated that a limited number of faculty apply for promotion each year.

Faculty Tenure

13-109. Dr. Rogers stated that faculty members applying for tenure are thoroughly reviewed in the same process as with promotions. Tenure has been reviewed by the courts and is very well defined in the law. The law requires that only the Board of Regents may award tenure. He noted that prior to receiving tenure, a faculty member may be dismissed without cause. Tenure guarantees a faculty member the right to due process before they can be dismissed. Dr. Rogers noted that a faculty member receives a large vote of confidence from the university when they are given tenure. He stated that MSU maintains rigorous review standards.

Recess

The committee meeting recessed at 3:05 p.m. Mr. Hessing noted that the committee would reconvene later in the day to consider items in closed session.

Executive Session

Mr. Hessing announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.071, Consultation with Attorney, to consider Item 13-88a (Consult Attorney about Litigation or Settlement Offer), and Section 551.074, Personnel Matters, to consider Items 13-88d (Personnel Matters), 13-107 (Emeritus Status), 13-108 (Faculty Promotions), and 13-109 (Faculty Tenure). The closed session was properly announced at 4:05 p.m. Mr. Hessing, Mr. Bernhardt, Mr. Bryant, Ms. Carnes, Mrs. Burks (via teleconference), Mr. Engelman, Dr. Givens, Mr. Gregg, Ms. Allsup, Dr. Rogers, Dr. Stewart, Dr. Fowlé, Dr. Lamb, Dr. Clark, Dr. Farrell, Mr. Macha, Mr. Spencer, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended at 4:46 p.m. with an announcement by Mr. Hessing that no action was taken during the Executive Session. The open meeting resumed at 4:47 p.m.

Emeritus Status

13-107. Mr. Bryant moved that the following individuals be granted emeritus status upon their retirement.

- Dr. Larry Archambo – Professor of Music – 25 years
- Ms. Carol Bisbee – Assistant Professor of Social Work – 16 years
- Dr. Martha Burger – Associate Professor of Educational Leadership – 12 years
- Dr. Mary Ann Coe – Professor of Educational Technology – 16 years
- Mr. Norval Crews – Assistant Professor of Music – 43 years
- Ms. Barbara Curran – Assistant Professor of Dental Hygiene – 15 years
- Dr. Ronald Fischli – Professor of Theatre – 23 years
- Dr. Richard Fleming – Associate Professor of Physics – 24 years
- Mr. Don Henschel – Professor of Theatre – 43 years
- Mr. James Hoggard – Professor of English – 47 years
- Dr. Millie Gore Lancaster – Professor of Special Education – 20 years
- Ms. Marsha May – Assistant Professor of Mathematics – 31 years
- Ms. Annette Medford – Assistant Professor of Respiratory Care – 16 years
- Ms. Barbara Ramos Merkle – Director of Admissions – 30 years
- Ms. Jane Stewart – Assistant Professor of Nursing – 11 ½ years

Mrs. Burks seconded the motion and it was approved.

Faculty Promotions

13-108. Mr. Bryant moved approval of the following faculty promotions.

From the Rank of Instructor to Assistant Professor:

Amanda Nimetz, M.S. Academic Success Center

From the Rank of Assistant Professor to Associate Professor:

Laura Fidelie, J.D. Criminal Justice

Dale McDonald, Ph.D. Engineering

Edward Schultz, Ph.D.	Special Education
Laura Spiller, Ph.D.	Psychology
Grace Zhang, Ph.D.	Management Information Systems

From the Rank of Associate Professor to Professor:

Nathan Moran, Ph.D.	Criminal Justice
Chris Shao, Ph.D.	Marketing

Mrs. Burks seconded the motion and it was approved.

Faculty Tenure

13-109. Mr. Bryant recommended the following individuals be granted tenure.

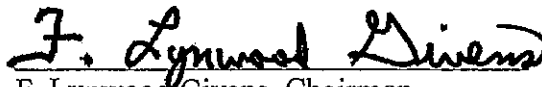
• Betty Bowles, Ph.D.	Nursing
• Catherine Gaharan, Ph.D.	Accounting
• Nathan Jun, Ph.D.	Philosophy
• Jane Leach, Ph.D.	Nursing
• Dale McDonald, Ph.D.	Engineering
• Sugumaran Narayanan, Ph.D.	Political Science
• Jeff Stambaugh, Ph.D.	Management
• Lynette Watts, Ph.D.	Radiologic Sciences
• Jie Zhang, Ph.D.	Management Information Systems

Mrs. Burks seconded the motion and it was approved.

Adjournment

There being no further business, the Academic and Student Affairs Committee discussion concluded at 4:48 p.m.

Reviewed for submission:



F. Lynwood Givens, Chairman
Midwestern State University
Board of Regents Academic & Student Affairs Committee

ATTACHMENT:

1. Faculty Senate Report



MIDWESTERN STATE UNIVERSITY
Faculty Senate

Summary of Faculty Senate Activities: February 2013 through May 2013

The Faculty Senate has held six meetings since the previous report and covered the following topics:

1. At the February meeting, Julie Gaynor made a presentation covering the MSU Branding recommendations to the Faculty Senate, similar to her presentation at the Regents' February meeting. There continue to be some questions along the lines of who is authorized to use which logo and for what purposes.
2. Dr. Magaly Rincon-Zachary discussed the EURECA program plans, focusing particularly on faculty participation with students in research activities and encouraging faculty members to identify and recruit students who exhibit interest in their particular research preferences.
3. The Faculty Senate approved the final version of the Faculty Satisfaction Survey instrument for distribution to the MSU faculty later in February.
4. Faculty access to the Satisfaction Survey instrument closed on 28 FEB 13 and preliminary results were available for the March Faculty Senate meeting. Several Senators volunteered to provide a more thorough review and synthesis of the information at the April meeting.
5. Dean Johnston (The College of Health Sciences and Human Services) and Dean Patton (Dillard College of Business Administration) committed funds from their colleges to acquire access to TURNITIN, a software program through which professors can receive an electronic assessment of written papers regarding plagiarism and other potential errors. MSU faculty are testing this service through the summer terms with the expectation that it will prove suitable for university investment starting with the fall 2013 term. As writing expectations of students rise, a service of this type becomes increasingly beneficial and important to faculty.
6. The Desire-to-Learn (D2L) program continues to receive mixed reviews by the MSU faculty, with favorable reports continuing to increase. Most faculty continue to experience some learning curve issues but also seem to find assistance and training options that help increase their confidence in using the system.
7. The Texas Council of Faculty Senates (TCFS) held its spring meeting and discussed several topics, including Faculty Senate participation in university governance and issues related to post-tenure review. As budget and other resources shrink, faculties throughout Texas are becoming increasingly active in university governance issues and their impact on academic activities. The MSU Faculty Senate has begun reviewing Senate charters and constitutions from other Texas universities with the expectation that in the next year, we may suggest recommendations regarding our role in MSU governance.

8. Dr. Stewart provided a briefing for the Faculty Senate regarding the SACS reaffirmation committee report, which we were all relieved and thankful to hear, was quite positive.

9. Jenny Denning and Patrick Weaver from the MSU Bookstore reported on two new options that are available for faculty through the bookstore's website:

- a) a program named Enlight, through which faculty members can access a large number of textbooks related to their respective disciplines to request desk copies and/or review for potential adoption.
- b) a program named Xanadu, which can help develop customized textbooks and can access information from out-of-print as well as old editions for inclusion. Professors can also develop and include text materials, worksheets, assignments, and other aspects – and have the customized text available within six weeks for the initial printing and within two weeks thereafter.

10. The Faculty Senate reviewed a list of faculty recommended for emeritus status and, with the addition of two names, approved these recommendations.

11. The Faculty Senate unanimously endorsed acquisition of TURNITIN by MSU and discussed the possibility of having it integrated into D2L. Integration will reduce the number of processing steps and can provide student access to the software.

12. Results from the Faculty Satisfaction Survey were reviewed and discussed at the April meeting but because of time constraints, a special meeting of the Faculty Senate was held on 02 MAY 13 for the purpose of a thorough review of the summary. At this meeting, the Senate adopted a summary document for distribution to the entire faculty.

13. The Faculty Senate received a communication from the Faculty Senate chair at Texas A&M International (Laredo) regarding higher education funding expectations in the Texas budget now under consideration by the Texas legislature. This letter basically focused on the funding loss in the 2011-12 budget and lack of funding restoration that appears to be developing in the 2013-14 budget. A recommendation that TCFS member schools contact their respective representatives and request additional funding for higher education be included in the current budget document.

14. The May meeting agenda is limited to the election of Faculty Senate officers for the next academic year. The roster for the 2013-14 Faculty Senate roster and the officers elected for that term is attached.

15. A special Faculty Senate meeting was held on 07 MAY 13 to address faculty concerns with respect to the selection of Dr. Ben Carson as the commencement speaker for the May 2013 graduation. The Faculty Senate adopted a motion recommending the inclusion of faculty and student representatives in the review and selection of future commencement speakers.

Respectfully,

Jim Owen, Chair
MSU Faculty Senate

* = Executive Committee Member

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Finance Committee
May 9, 2013**

The Finance Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 3:15 p.m., Thursday, May 9, 2013. Committee members in attendance were Mr. Mike Bernhardt, Chairman; Mrs. Jane Carnes; Mr. Charles Engelman; and Mr. Jeff Gregg. Other regents attending the meeting were Mr. Kenny Bryant, Mrs. Tiffany Burk (via teleconference connection), Dr. Lynwood Givens, Mr. Shawn Hessing, and Student Regent Holly Allsup.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Matt Park, Associate Vice President for Student Affairs; and Dr. Pam Morgan, Associate Vice President for Outreach and Engagement. Additional university personnel attending were Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Ms. Dawn Fisher, Assistant Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media was Ms. Ann Work, reporter for the *Times Record News*.

Chairman Bernhardt called the meeting to order at 3:15 p.m.

Reading and Approval of Minutes

13-110. The minutes of the Finance Committee meeting February 14, 2013, were approved by the committee as presented.

Summary of Financial Support 9/1/12-4/15/13

13-111. Mr. Bernhardt asked Mrs. Carnes to highlight some of the major gifts received since the last meeting of the board. Mrs. Carnes presented the following information.

- a) Mr. and Mrs. Joe Prothro supported the MSU Akin Music Series with gifts of \$10,000 from the Joe and Dale Prothro Family Fund and \$30,000 from the Perkins Prothro Foundation.

- b) Mrs. A. R. Dillard Jr. donated the "Spirited Thunder" Mustang sculpture by J. Chester Armstrong to the Museum collection. This piece is valued at \$33,000 and will be displayed in the foyer of the Dillard College of Business Administration.
- c) The E. Paul and Helen Buck Waggoner Foundation continued its support of health science scholarships through a gift of \$15,000.
- d) The Cowan Legacy Choir contributed \$10,000 to the MSU Foundation for choir scholarships.
- e) First Bank donated \$10,000 for equipment to support the petroleum engineering option in the McCoy School of Engineering.
- f) Falls Distributing Company contributed \$10,000 to the Charles Ramser Scholarship fund.

Mrs. Carnes stated that MSU continues to receive support from the community and the board is grateful for this support. She encouraged board members to write thank you notes to the donors listed.

Mr. Bernhardt noted that this item was presented as a point of information only.

Review and Acceptance of Financial Reports

13-112. Mr. Bernhardt reported that the administration recommended acceptance of the January, February, and March, 2013 financial reports. He asked Dr. Fowlé to comment on these reports. Dr. Fowlé reported that during the current fiscal year through March 31, revenue had increased by \$1.2 million over FY 12 for a total of \$62 million. This increase is attributed to the generosity of university donors. Expenses for the same time period are within \$200,000 of revenues after transfer, although expenses are approximately \$1.5 million more than FY 12. This increase in expenses can be tied to the one-time two percent salary bonus, enhanced enrollment initiatives, and additional athletic playoff expenses. Dr. Fowlé reported that the administration continues to monitor the plan that was presented to the board in November.

Mr. Engelman moved acceptance of the reports as presented. Mr. Gregg seconded the motion and it was approved.

Investment Report

13-113. Mr. Bernhardt asked Dr. Fowlé to comment on the second quarter investment report. Dr. Fowlé stated that the average return on the university's operating cash was .81%. She added that operating cash at the end of February totaled \$38 million. She reported that the second part of the report provides information on returns for endowed funds.

Dr. Fowlé reported that the administration worked to get a bill filed with the Texas Legislature (Senate Bill 1019) that would provide an opportunity for MSU to achieve a

greater return on its operating cash. Current law requires a governing board with less than \$25 million in endowed funds under its control to invest its operating cash as required by the Texas Public Funds Investment Act. A governing board that meets the \$25 million threshold may invest operating cash under the prudent person's standard. Dr. Fowlé explained that while MSU receives benefit from more than \$25 million in endowed funds, a portion of these funds is held by the MSU Foundation, Inc. and the MSU Charitable Trust. These funds are thus not controlled by the MSU governing board. MSU, Stephen F. Austin University, and Texas Southern University do not meet the \$25 million threshold in endowed funds under the control of the governing board. All other senior institutions in Texas are within a system and the system governing boards oversee more than \$25 million in endowed funds for the system. Senate Bill 1029 was passed by the Texas Legislature and is awaiting approval by the Governor. This legislation would allow the MSU Board of Regents to contract with another governing board that meets the \$25 million standard, and invest MSU's cash with them. Dr. Fowlé reported that MSU currently earns \$250,000 each year on its operating cash, which is less than a one percent yield. She noted that the systems appear to earn near three percent and MSU's yield at three percent could be an additional \$500,000. Mr. Hessing asked if that would be a net increase. Dr. Fowlé responded that it could be, depending on the amount of cash invested and the specifics of the approved contract. She noted that the amount of operating cash fluctuates throughout the year and that she anticipated MSU could invest in the range of \$22-25 million with a system. She stated that an item would likely be placed on the August Board agenda for consideration by the board.

Mr. Engelman asked what the other boards are investing in to achieve the three percent. Dr. Fowlé responded that each are different depending on what the investment policies allow. She added that they can invest in anything that meets the prudent person's standard.

Mr. Gregg moved the acceptance of the investment report as presented. Mrs. Carnes seconded the motion.

Mr. Hessing commended Dr. Fowlé for recommending the change through the legislative process. Mr. Bernhardt added his thanks to Dr. Fowlé and to Ms. Barrow for her work in getting the bill through the legislative process.

There being no further discussion the motion was approved.

FY 2012-2013 Item \$50,000 & Under

13-114. Mr. Bernhardt noted that one budget change was presented for ratification and asked Dr. Rogers to comment on this item. Dr. Rogers reported that funds were transferred from Student Service Fee Reserves to replace furniture in the Arrowhead Lounge in the Clark Student Center. He added that the Center is heavily used and he recommended ratification of this transfer of funds.

Mr. Engelman moved approval of this item as presented. Mrs. Carnes seconded the motion and it was approved.

Review of Personnel Reports and Salary/Title/Position Changes in 2012-2013 Budget

13-115. The reports of personnel changes in January, February, and March, 2013 were presented for information, and salary and position changes approved by the president were presented for ratification. Dr. Rogers reviewed the changes that were included in the agenda document. He noted that an unbudgeted faculty position in the West College of Education was filled during the spring semester. He added that additional duties were given to Dr. Magaly Rincon-Zachary to oversee the Quality Enhancement Plan (QEP). This resulted in a salary adjustment.

Mr. Gregg moved approval of this item as presented. Mr. Engelman seconded the motion and it was approved.

Digital Catalog Management Software

13-116. Mr. Bernhardt reported that Midwestern State University has continued to publish hard copies of the university's catalogs and has seen the demand for these items diminish. The administration recommended the purchase of Digital Architecture's Acalog, a digital academic catalog management software. The agenda noted that the first-year cost of the software would be \$54,134, to include licensing, hosting-support-upgrades, and catalog transition. The source of funds would be the university's Publication Fee.

Dr. Stewart reported that the majority of colleges and universities have moved to an electronic catalog. The MSU catalogs are currently online in PDF form and searches and modifications are difficult. With this software, the catalogs will be updated more readily and will be more streamlined and efficient.

Mrs. Carnes moved approval of this item as presented. Mr. Gregg seconded the motion.

Mr. Engelman asked what kind of savings would be achieved. Dr. Stewart responded that in time the university would see a savings in printing, paper costs, and man hours.

There being no further discussion, the motion was approved.

Budget Discussion 2013-2014/ Mandatory and Non-Mandatory Fees Review and Recommendations

13-117. Mr. Bernhardt reported that during the February board meeting the administration recommended waiting until the May meeting to recommend tuition and fees for the fall. He noted that while the legislature has not finalized the appropriations bill, the administration is prepared to recommend items for the board's consideration. He asked Dr. Rogers and Dr. Fowlé to discuss budget planning for FY 14.

Dr. Rogers noted Attachment 1 which contained information regarding budget planning and recommendations. He reported that much of the budget planning is dependent on enrollment. While the freshman class will likely increase, the number of students graduating has also increased. He noted that total enrollment will likely increase very

slightly or remain the same. Dr. Rogers stated that the administration's top priority for the FY 14 budget is salary increases for the staff and faculty. The anticipated increase in salaries, including benefits, totals approximately \$1.1 million. He noted that in the budget plan for FY 14, each scenario indicates a budget shortfall. He added that no additional revenue from the state is shown in this budget plan. Dr. Rogers reported that the Senate version of the appropriations bill would provide approximately \$1 million in new money for MSU. The House version of the bill would hold appropriations level for MSU. He noted that the outcome would be determined by a conference committee. He indicated his hope that MSU would receive an increase of at least \$500,000. He added that MSU would also likely receive approximately \$260,000 in one-time relief for the funds lost by the university for the Hazelwood Act exemptions. Dr. Rogers noted that the university has carry-forward savings and a reserve in undesignated gift funds. He stated that while the administration would prefer to not use savings or reserves, the funds are available should additional funding from the state not be appropriated.

Dr. Rogers stated that the administration was not going to recommend increasing tuition during the upcoming year. He noted that fee restructures and new fees in high-cost programs would be recommended. He asked Dr. Fowlé to present the recommended changes.

Dr. Fowlé noted the information contained in Attachment 1. The first page was the budget plan and the second page was a comparison of tuition and fees for the current fiscal year. Page three provided information gathered through a survey of universities regarding anticipated tuition and fee changes for FY 14. The next page presented the proposed fee recommendations. Item I proposed the elimination of a series of fees and the creation of a University Services Fee. She reported that this change would simplify student billing statements, provide more flexibility, and allow the administration to budget funds based on the priorities of the university. She noted that a final sheet in the packet presented a summary of the fees to be eliminated, which totaled \$45.12 per semester credit hour equivalent. She stated that the new University Services Fee would be set at this amount, resulting in no increase to the students.

Dr. Fowlé noted that Item II outlined proposed instructional enhancement fees in engineering, dental hygiene, and nursing. Dr. Stewart explained that these fees were recommended owing to the high cost of administering these programs. She added that these three areas were the most out of line in terms of fees paid and the cost of the programs. Dr. Fowlé reminded the board that instructional enhancement fees can be used only for instructional costs.

Dr. Fowlé stated that Item II was a recommended increase of the Graduation Fee. She noted that this fee had not been increased since 1993.

Mr. Gregg moved approval of this item as presented. Mr. Engelman seconded the motion.

Mr. Gregg stated that he did not understand the use of mandatory and non-mandatory when describing fee increases. He indicated that if a student wanted to take those particular courses and graduate he would have no choice but to pay the fees. Dr. Fowlé explained that non-mandatory is a term used by the Texas Higher Education Coordinating Board (THECB) and refers to fees that are not charged across-the-board to all students. She agreed that the wording was confusing and that different terminology would be used in the future.

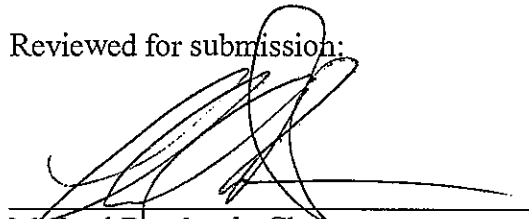
Mr. Bernhardt thanked the administration for their work in recommending a flat budget for students and working to increase pay for the staff and faculty.

There being no further discussion, the motion was approved.

Adjournment

The Finance Committee discussion concluded at 4:00 p.m.

Reviewed for submission:

A handwritten signature in black ink, appearing to read "Michael Bernhardt", is written over a horizontal line.

Michael Bernhardt, Chairman
Midwestern State University
Board of Regents Finance Committee

ATTACHMENT:

1. Budget Planning and Recommendations Packet

Budget Plan for FY14

As of May 5, 2013

	Worse Case	Most likely	Best Case
	5850	5900	5950
	<u>FY2014</u>	<u>FY2014</u>	<u>FY2014</u>
Enrollment			
Revenue Shortfall			
E&G	-1,156,450	-1,156,450	-1,156,450
Designated tuition	-558,609	-558,609	-558,609
Enrollment change from 5900	-200,000	0	200,000
Shortfall in USF funding	-370,000	-300,000	-230,000
One-time funding depleted from private foundation and mineral fund	-540,000	-540,000	-540,000
Total Shortfall	-2,825,059	-2,555,059	-2,285,059
 New budgeted expenses			
QEP	-234,000	-234,000	-234,000
Scholarships above gift funds	-200,000	-200,000	-200,000
Distance Education Initiative	-100,000	-100,000	-100,000
Athletic travel	-55,000	-55,000	-55,000
Additional recruiting expenses	-374,000	-374,000	-374,000
Total new expenses	-963,000	-963,000	-963,000
 Pay and benefit changes			
Summer School reduction	572,108	572,108	572,108
Back out one-time FY12 pay increase	500,000	500,000	500,000
Est. insurance & retirement cost increase	-200,000	-200,000	-200,000
Faculty - \$500K a year + promotions and benefits	-655,200	-655,200	-655,200
Staff - 2% pool+ pay plan adjustments and benefits	-400,000	-400,000	-400,000
Total Pay increases	-183,092	-183,092	-183,092
 Total Needed	-3,971,151	-3,701,151	-3,431,151
 Proposed Budget Solutions			
Course Fee balances	257,944	257,944	257,944
Swap library expenses to HEAF	550,000	550,000	550,000
Centralize and additional interest earning	500,000	500,000	500,000
Other salary/operating expense reductions	351,000	351,000	351,000
Electrical contract savings	125,000	125,000	125,000
Use of E&G budgeted savings carryforward	779,930	779,930	779,930
Total Changes	2,563,874	2,563,874	2,563,874
 Net balance	-1,407,277	-1,137,277	-867,277

Academic Charges
Tuition, Mandatory Fees, and Average College and Course Fees
15 Semester Credit Hours

	Fall 2012
The University of Texas at Dallas	\$5,796
The University of Texas at Austin *	\$4,895
Texas Tech University	\$4,857
University of Houston	\$4,676
The University of Texas at Arlington *	\$4,646
University of North Texas *	\$4,572
Texas A&M University *	\$4,542
The University of Texas at San Antonio	\$4,494
Texas State University-San Marcos	\$4,386
Lamar University	\$4,272
Sam Houston State University	\$4,195
Prairie View A&M University	\$4,158
Texas A&M University at Galveston	\$4,071
Stephen F. Austin State University	\$4,009
Texas Woman's University	\$3,844
Texas A&M University-Corpus Christi	\$3,839
Texas Southern University	\$3,823
Midwestern State University	\$3,800
Angelo State University	\$3,747
University of North Texas at Dallas *	\$3,675
The University of Texas at Tyler	\$3,611
Texas A&M University-San Antonio	\$3,570
Texas A&M University-Kingsville	\$3,557
The University of Texas at El Paso	\$3,554
Texas A&M International University	\$3,439
Tarleton State University	\$3,430
West Texas A&M University	\$3,402
Texas A&M University-Commerce	\$3,360
The University of Texas of the Permian Basin	\$3,354
Texas A&M University - Central Texas	\$3,240
Texas A&M University-Texarkana	\$3,160
University of Houston-Clear Lake	\$3,141
The University of Texas-Pan American	\$3,136
The University of Texas at Brownsville	\$3,132
University of Houston-Victoria	\$3,103
Sul Ross State University	\$3,046
University of Houston-Downtown	\$3,012
Statewide Totals	\$3,853

* University has flat-rate tuition plans

Source: THECB Tuition and Fee Report 03/19/2013

Survey of Tuition and Fee Increases for FY14

Institution	Amount of Increase
Midwestern	No increases (other than differential instructional enhancement for Nursing, Dental Hygiene and Engineering)
TX Southern	3% overall increase on 15 hours
Stephen F. Austin	11.4% Designated tuition, overall increase of 6.1%
TWU	3.95% designated tuition, 3% housing increase
PVAMU	New sports complex fee - \$15/SCH
Tarleton	Differential tuition in Business, Engineering and Nursing, increase in athletic fee from \$10 to \$16/SCH
TAMUI	Recreational Sports Fee increase - \$48 to \$82/SEM, Athletic fee increase from \$15.50 to \$17/SCH
TAMU	University Advancement Fee Increase of \$2.42 per hour, new \$75 one-time student conference fee (for new freshmen/transfer), seven new program fees
TAMUG	Differential tuition in one area, advising fee \$2.5/SCH inc, Computer use Fee \$1/SCH inc, new student conference fee inc from \$75 to \$100, vessel use fee inc .50/SCH, parking fee \$150 to \$165 faculty, staff students
TAMU-T	Technology fee from \$10-\$15, New Green Fee \$5/SEM, New Athletic Fee \$9/SCH
WTAMU	Differential tuition for Bus and Eng, Eliminate Distance Ed Fee. Increase technology fee from \$11 to \$19/SCH.
TX A&M Commerce	No increases
TX A&M Corpus Christi	No increases
TX A&M Kingsville	No increases
TX State	Slight increase being considered
Sam Houston	Increased 3.95% in Spring 2013, will not increase in Fall 2013. BDR approved 3.95 increase for Fall 2014
UH Clear Lake	3.8% being considered, no decision yet.
UH Victoria	3.95% Increase being considered
UT-A	2.6% overall increase
UT	No increases
UT-B	2.6% overall increase
UT-D	3.8% overall increase
UT-El Paso	2.2% overall increase
UT-PA	2.4% overall increase
UT-PB	2.4% overall increase
UT-SA	1.7% overall increase
UT-T	2.1% overall increase

Mandatory and Non-Mandatory Fee Recommendations
(effective with registration for the fall 2013 semester, unless otherwise noted)

I. Proposed Mandatory Fee Elimination and Addition – see attached

- A. It is recommended that the Technology, Energy Surcharge, Library, Wellness Center, Academic Support, Publication, Medical Service, and International Education fees be eliminated, effective with the fall 2013 semester. The total amount of these fees on a semester hour basis is \$45.12 per semester credit hour.
- B. University Services Fee – This new fee would be used to cover various university services including, but not limited to, technology, library, publications, advising, international education, tutoring, supplemental instruction, and student support. Creation of this fee simplifies the billing process and provides additional flexibility to the university in budget management. The new proposed fee would be \$45.12 per semester credit hour.

II. Proposed Non-Mandatory Fee Additions

Beginning with the spring, 2013, program course fees were replaced by an Instructional Enhancement Fee to be charged for courses offered within each academic college. During the spring semester, the administration has reviewed funding generated by each program area. The three academic programs identified below require an additional, differential instructional enhancement fee for students enrolled in these specific courses. These new fees will be in addition to the college instructional enhancement fee that is already in place.

- A. Engineering Differential Instructional Enhancement Fee – The senior design projects for engineering have been funded the past several years by one-time gift funds from a local foundation. The current budget for these projects is \$25,000 a year. The new proposed differential fee would be \$9 per semester credit hour for all engineering courses to cover the senior design projects. This fee would generate approximately \$26,730 each year.
- B. Dental Hygiene Differential Instructional Enhancement Fee – The instructional and operating costs for dental hygiene are greater than the funds generated by students enrolled in dental hygiene courses. Growth in the program is not possible owing to the size of the facilities and faculty. A differential instructional enhancement fee for semester credit hours generated by dental hygiene courses is proposed at \$32 per semester credit hour and would generate approximately \$36,800 each year. With the addition of this fee, students will pay instructional enhancement fees equal to the course fees previously charged.
- C. Nursing Differential Instructional Enhancement Fee – The instructional and operating costs for nursing, including the Regional Simulation Center, are greater than the funds generated by students enrolled in nursing courses. A new differential instructional

enhancement fee charged by semester credit hour for nursing courses of \$25 is recommended and would generate approximately \$288,750 annually. With the addition of this fee, students will pay less in instructional enhancement fees than the course fees previously charged.

III. Proposed Non-Mandatory Fee Increase

- A. Graduation Fee – The university graduation fee was last increased in 1993. University costs associated with graduation exceed the funds that are collected and the administration recommends the fee be increased from \$20 to \$30 for student filing for graduation after September 1, 2013.

Midwestern State University
Proposed University Services Fee Data ~ Effective Fall 2013

	Flat Fee	Per Hour Fee	Current Per Hour Equivalent
<i>Elimination of the following fees:</i>			
Technology Fee	\$ -	\$ 17.00	\$ 17.00
Energy Surcharge Fee	-	13.00	13.00
Library Fee	-	8.00	8.00
Wellness Center Fee	-	1.00	1.00
Academic Support Fee	-	4.00	4.00
Publication Fee	5.00	-	0.44 *
Medical Service Fee	15.00	-	1.33 *
International Education Fee	4.00	-	0.35 *
	\$ 24.00	\$ 43.00	\$ 45.12
<i>Creation of new fee:</i>			
University Services Fee w/no increase			\$ 45.12

*Divided by 11.3 for average semester credit hours students take per semester

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Audit, Compliance, and Management Review Committee
May 9, 2013**

The Audit, Compliance, and Management Review Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:00 p.m., Thursday, May 9, 2013. Committee members in attendance were Mr. Jeff Gregg, Acting Chairman; Mrs. Tiffany Burks (via teleconference); and Mr. Charles Engelman. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Kenny Bryant, Mrs. Jane Carnes, Dr. Lynwood Givens, Mr. Shawn Hessing, and Student Regent Holly Allsup.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Matt Park, Associate Vice President for Student Affairs; and Dr. Pam Morgan, Associate Vice President for Outreach and Engagement. Additional university personnel attending the meeting were Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Ms. Dawn Fisher, Assistant Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media was Ms. Ann Work, reporter for the *Times Record News*.

Acting Chairman Gregg called the meeting to order at 4:00 p.m.

Reading and Approval of Minutes

13-118. The minutes of the Audit, Compliance, and Management Review Committee meeting February 14, 2013, were approved as presented.

Report on Audit Activities

13-119. Mr. Gregg noted that Mr. David Spencer, Internal Auditor, was one of the employees taking advantage of the Voluntary Separation Program. He added that Mr. Spencer would be leaving MSU at the end of May. On behalf of the Board of Regents, Mr. Gregg thanked Mr. Spencer for his service to the university.

Mr. Spencer stated that it had been an honor working at MSU. He reported that the university received a clean report on the Southern Association of Colleges and Schools (SACS) audit by the State Auditor's Office (SAO). He noted that he was working on

the annual investment audit and was finalizing his work so that the next auditor would have a clean start. He thanked the board for their support during his tenure at MSU.

Mr. Gregg noted that this item was presented as a point of information only and no action was necessary.

Contract Management Activities and Contract Authorization

13-120. Mr. Macha reported that the contract administration procedures were fully implemented. He added that between August 1, 2012 and April 30, 2013, more than 400 contracts were placed in the new software system. He commended the Purchasing Office for their work with the new system.

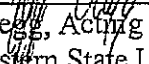
He noted the two memoranda of understanding that were presented in the agenda for consideration. He stated that these contracts were brought at the request of the MSU Chief of Police Dan Williams. The contracts will allow the MSU police department to participate in a data sharing information network with other law enforcement agencies throughout Texas. There will be no cost to Midwestern State University. He added that the program is funded through the North Central Texas Council of Governments and managed by Tarleton State University.

Mrs. Burks moved approval of this item as presented. Mr. Engelman seconded the motion and it was approved.

Adjournment

The Audit, Compliance, and Management Review Committee discussion concluded at 4:05 p.m.

Reviewed for submission:



Jeff Gregg, Acting Chairman
Midwestern State University
Board of Regents Audit, Compliance, and
Management Review Committee

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS
May 9, 2013**

The Board of Regents, Midwestern State University, met in regular session in the Lounge of the Wichita Falls Museum of Art at Midwestern State University, Wichita Falls, Texas, at 12:15 p.m., Thursday, May 9, 2013. Regents in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Mrs. Jane Carnes; Mr. Charles Engelman; Dr. Lynwood Givens; Mr. Jeff Gregg; and Student Regent Holly Allsup.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting was Dr. Francine Carraro, Director of the Museum. Representing the student body were Mr. Anthony Gallina, outgoing Student Government Association (SGA) President, and Ms. Melody Coffee, incoming SGA President. Representing the news media was Ms. Ann Work, *Times Record News*.

Chairman Hessing called the meeting to order at 12:15 p.m.

Opening Comments

Mr. Hessing noted that this was the first stop of the board meeting. He indicated that following the first item the board would move to the Board Room for the remainder of the meeting.

Public Comment

Mr. Hessing stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He added that no one had signed up to speak.

Wichita Falls Museum of Art at Midwestern State University Update, Strategic Plan, and Assessment Program

13-85. Mr. Hessing stated that Dr. Francine Carraro, Museum Director, would provide an update and lead the board in a short exercise. Dr. Rogers reported that Dr. Carraro holds a doctorate in American Studies from the University of Texas at Austin, a degree in art history from Southern Methodist University, and a degree in art from Hendrix College. He noted that Dr. Carraro has led three museums and spent 10 years as an art historian at Texas State University.

Dr. Carraro presented information regarding the museum as shown in Attachment 1. She pointed out the Empty Bowls program was initiated in 2012 in partnership with the Priddy Foundation and the MSU Art Department to benefit the Wichita Falls Area Food Bank. She noted that partnerships include university departments and the community. She reported that more than 3,000 items are included in the Museum's Permanent Collection. Dr. Carraro stated that a copy of the Museum's Strategic Plan Update was presented to the Board of Regents in the fall 2012. She noted that the Museum recently partnered with the Dillard College of Business Administration in the development of a new marketing plan. This study focused exclusively on the perceptions of MSU students about the Museum. She added that the students and faculty were excited about the project and they plan to do a similar study in the fall focusing on community perceptions. She indicated her hope that these studies would provide insight into how the museum can best serve the university and the community.

Dr. Carraro discussed the Museum Assessment Program (MAP), which is part of the American Alliance of Museums (AAM) accreditation process. She noted that the Museum had been involved with a MAP self-study and a site visit is scheduled for June 26 and 27. As part of this process, individuals in attendance were asked to participate in an exercise regarding Governing Authority Collections Responsibility. At the conclusion of the exercise, Dr. Carraro reviewed the correct responses (see Attachment 2) with the group.

The Board members walked through the Museum and viewed the construction that was underway, as well as the galleries.

Recess

The meeting recessed at 12:55 p.m. and participants moved to the Hardin Administration Building for the continuation of the meeting.

The Board of Regents, Midwestern State University, reconvened in regular session in the J. S. Bridwell Board Room of the Hardin Administration Building at 1:20 p.m. Regents in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Mrs. Tiffany Burks (via teleconference); Mrs. Jane Carnes; Mr. Charles Engelman; Dr. Lynwood Givens; Mr. Jeff Gregg; and Student Regent Holly Allsup.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Matt Park, Associate Vice President for Student Affairs; and Dr. Pam Morgan, Associate Vice President for Outreach and Engagement. Additional university personnel attending were Dr. Jim Owen, Chairman of the Faculty Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Ms. Dawn Fisher,

Assistant Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Randy Kirkpatrick, Chief Information Officer; Dr. Michael Mills, Director of Housing and Dining Services; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body were Mr. Anthony Gallina, outgoing Student Government Association (SGA) president and Ms. Melody Coffee, incoming SGA President. Representing the news media were Ms. Ann Work, reporter for the *Times Record News*, and Ms. Michelle Dixon and Mr. Rod Spencer, with KFDX-TV III.

Chairman Hessing reconvened the meeting at 1:20 p.m. and Ms. Gaynor introduced the guests.

Opening Comments

Mr. Hessing noted that Mrs. Burks and Mr. Sanchez would be joining the meeting by telephone. He reported that Tiffany's husband Glenn was graduating from the Harvard National Security Fellowship in Boston on Friday and extended congratulations to Glenn on this achievement. He added that Sam was with a legal case and would join the meeting if possible. Mr. Hessing recognized Mr. Bryant to make a comment. Mr. Bryant expressed his appreciation to Dr. Rogers for his work with a local individual to help him return to MSU. He noted that the man had fallen on hard times and thanked Dr. Rogers for his concern and assistance.

Public Comment

Mr. Hessing stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He noted that no one had signed up to speak.

Discussion of Higher Education Issues

13-86. Mr. Hessing reported that he had asked that this item be placed on every regular meeting agenda to give the board an opportunity to discuss higher education issues.

Mr. Hessing noted that the cost of higher education is a topic that continues to be at the forefront of discussions throughout the state and nation. He encouraged board members to look at an article in the May 6, 2013 *Wall Street Journal* regarding this matter. He noted that the article reported on enrollment shortfalls throughout the United States. Mr. Hessing reported that the state appropriations bill continues to work its way through the legislative process. He noted that the matter would be discussed fully later in the meeting. He added that one of the bills that is also continuing through the legislative process would require each institution to establish fixed tuition plans for incoming students.

Dr. Rogers reported that Midwestern State planned to increase its offering of online courses and programs. He noted that beginning in the 1970's, MSU was a pioneer in delivering instruction to individuals who could not attend class on campus.

Mr. Hessing commented on the Texas Higher Education Coordinating Board (THECB) almanac that was recently sent to the board members. He noted that this document

contained a great deal of good information and encouraged everyone to review it (<http://www.thecb.state.tx.us/index.cfm?objectid=26AEABDA-D2CC-4D37-5AB48345339DFCE1>).

Mr. Hessing noted that campus safety and security continues to be a matter of concern and discussion. He stated that MSU historically funded campus police operations through parking revenues. These revenues were also used to maintain streets and parking lots. He noted that at some point in the future the board would need to discuss ways to provide adequate financial support for campus police and security. Dr. Rogers added that he was proud of the campus police and their efforts to provide a secure campus. He noted that funding had not kept up with the needs and tuition and fees are now used to support the campus police operation as well as the upkeep of parking lots.

Naming of University Facilities

13-87. Mr. Hessing reported that the administration did not have any recommendations at this time and the item would not be considered.

Executive Session

13-88. Mr. Hessing noted that the board would meet in Executive Session later in the day.

Recess

The meeting recessed at 1:35 p.m.

Executive Session

Mr. Hessing announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.071, Consultation with Attorney, to consider Item 13-88a (Consult Attorney about Litigation or Settlement Offer), and Section 551.074, Personnel Matters, to consider Items 13-88d (Personnel Matters), 13-107 (Emeritus Status), 13-108 (Faculty Promotions), and 13-109 (Faculty Tenure). The closed session was properly announced at 4:05 p.m. Mr. Hessing, Mr. Bernhardt, Mr. Bryant, Ms. Carnes, Mrs. Burks (via teleconference), Mr. Engelman, Dr. Givens, Mr. Gregg, Ms. Allsup, Dr. Rogers, Dr. Stewart, Dr. Fowlé, Dr. Lamb, Dr. Clark, Dr. Farrell, Mr. Macha, Mr. Spencer, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended at 4:46 p.m. with an announcement by Mr. Hessing that no action was taken during the Executive Session. The open meeting immediately resumed.

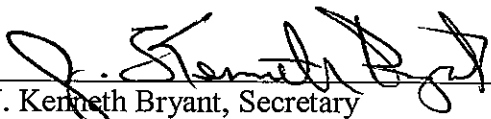
Executive Session

13-88. No action was taken with regard to this item.

Adjournment

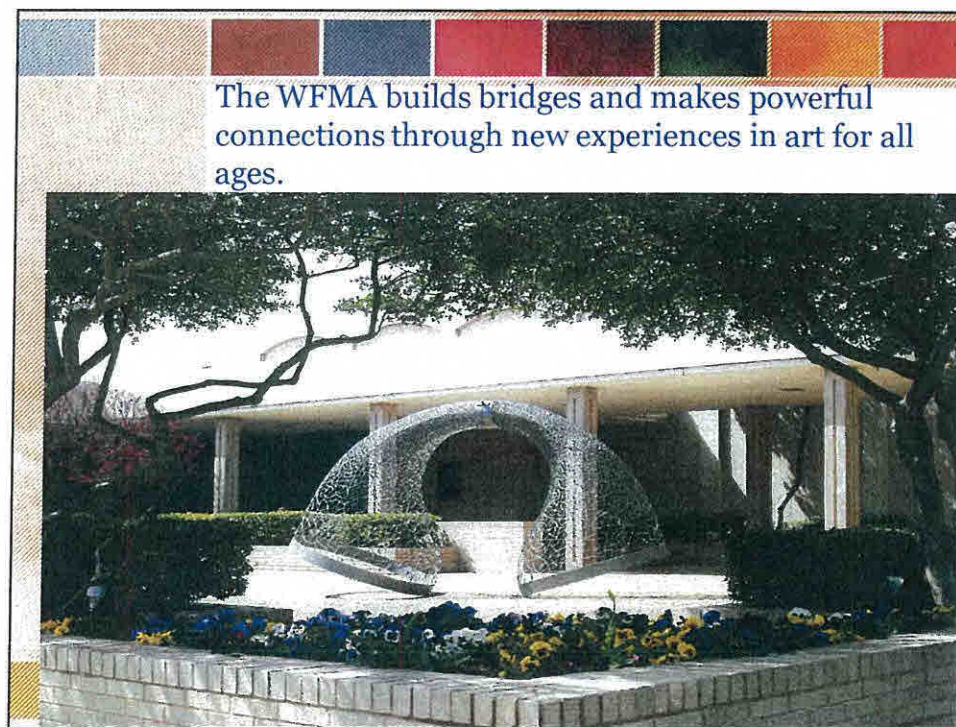
The meeting adjourned at 4:47 p.m.

Reviewed for submission:


J. Kenneth Bryant, Secretary
Midwestern State University
Board of Regents

ATTACHMENTS:

1. Museum Presentation
2. Museum Exercise – Governing Authority Collections Responsibility



Building Bridges and Making Connections!

With the Community


- Opened in 1967, joined MSU in 2005
- Empty Bowls to benefit the Food Bank
- WFISD, school tours
- Teacher Training Workshops
- Museum Admission is Free

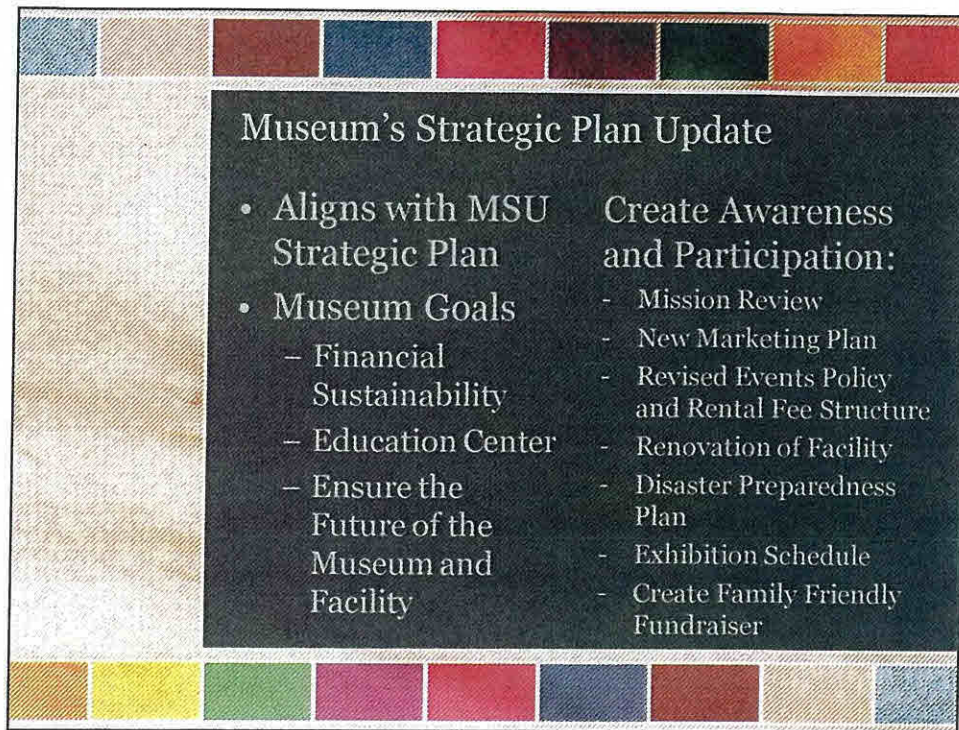
Through Partnerships

- Wichita Falls Art Association
- Boys and Girls Clubs of Wichita Falls
- The Forum
- The Kemp Center for the Arts
- Fain College of Fine Arts
- Mustangs Athletic Club
- Moffett Library
- Dillard College of Business Administration
- MSU Center for Continuing Education



- Exploring American Art Past, Present and Future
- Excellent Permanent Collection
- Engaging Exhibitions
- A Resource for Art Education





Museum's Strategic Plan Update

- Aligns with MSU Strategic Plan
- Museum Goals
 - Financial Sustainability
 - Education Center
 - Ensure the Future of the Museum and Facility

Create Awareness and Participation:

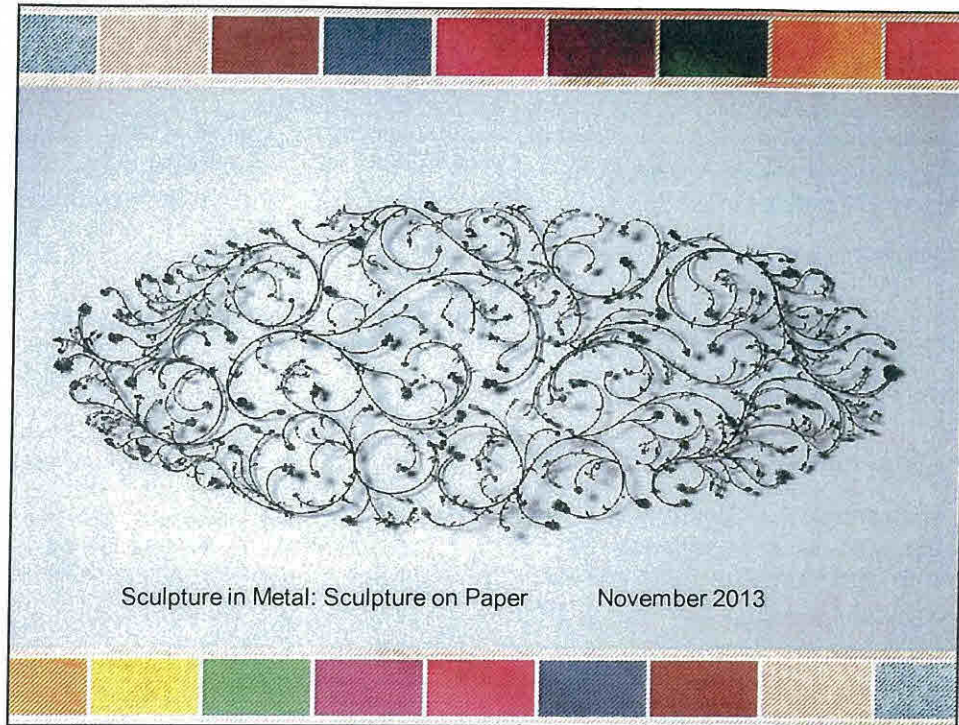
- Mission Review
- New Marketing Plan
- Revised Events Policy and Rental Fee Structure
- Renovation of Facility
- Disaster Preparedness Plan
- Exhibition Schedule
- Create Family Friendly Fundraiser



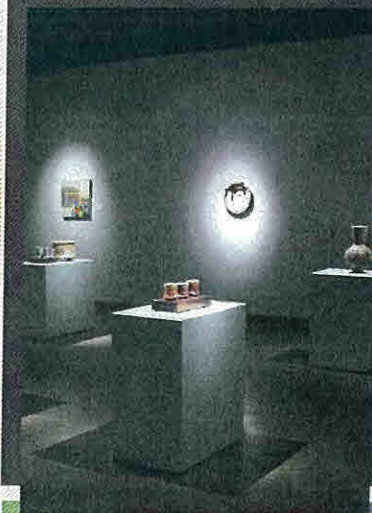
MAP Museum Assessment Program:

- Committee includes staff from Museum, Library, MSU Facilities and Art Department
- Preparation for Re-accreditation with AAM
- Evaluate current systems for collections care
- Implement an Institutional Plan
- Museum's Permanent Collection Stewardship
 - Collection Development Plan
 - Collection Management Policy

Site Visit June 26 and 27



Exhibitions



- Planning Two Years in Advance
- Seeking Grants to Support
- One Gallery Devoted to Rotating Permanent Collection
- Touring Two Exhibitions
 - Edward Curtis
 - Caldecott Collection

Educational Outreach

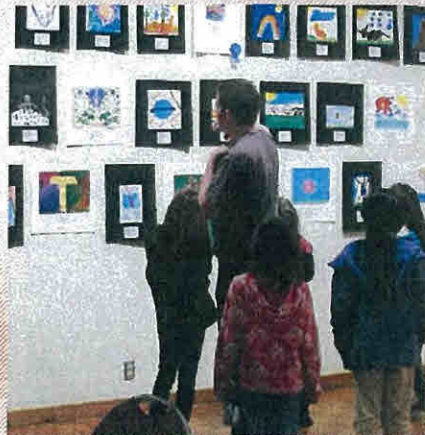
WFISD and Home-school students participate in outreach visits and school tours

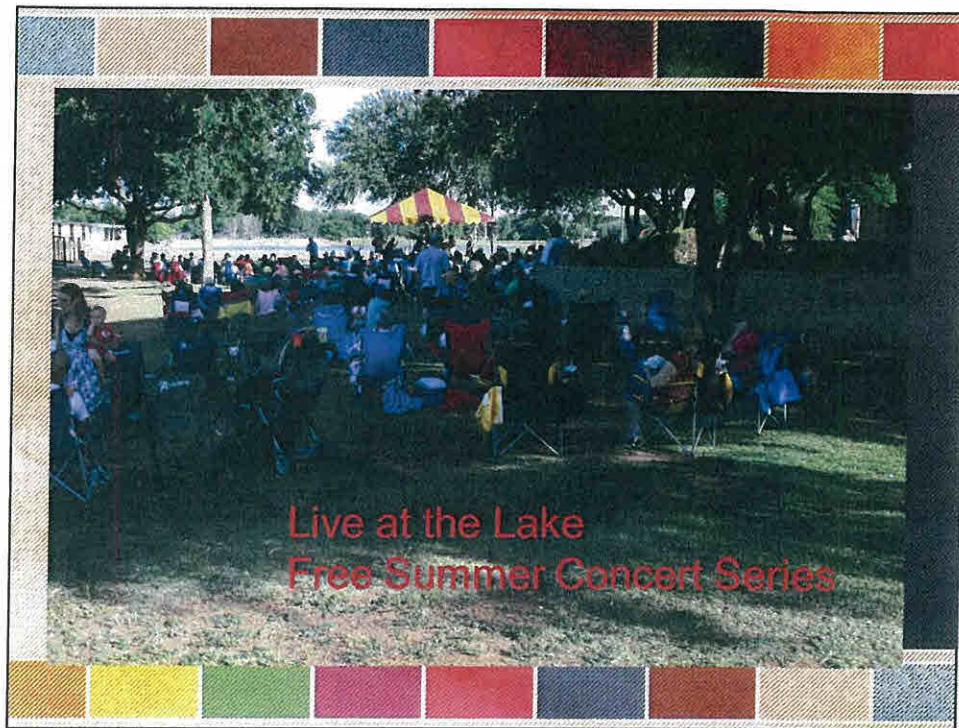
50 Educators will attend teacher workshops in 2013 funded by The Priddy Foundation



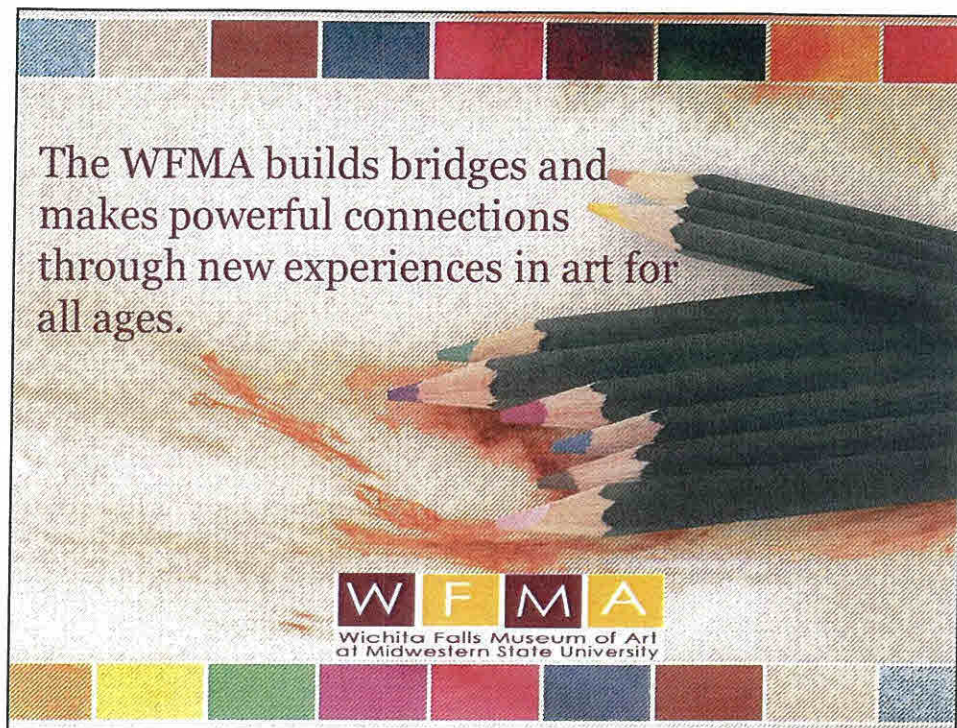
Youth Art at WFMA

- National Art Competition for the Boys and Girls Clubs of Wichita Falls, Exhibition Program





Museum Budgetary Considerations	
Annual Budget Aligns with Strategic Plan	Funding of Acquisitions and Accessions to Permanent Collection:
Monitor & Hold Expenses	- No MSU Funds or State Funds used to purchase Art Works for the Museum's Permanent Collection
Seek Grants for Existing Programs	- Private Donations from Collectors Circle fund Acquisitions
Seek Funds from New Sources for Programs	- Funds garnered from De-Accessions must be applied to New Acquisitions



Governing Authority Collections Responsibility

LEGAL ISSUES

- A. Who is legally responsible for setting policy regarding collections in a university museum?
- ☐ Museum Staff
 - ☐ Museum Director/CEO
 - ☒ Governing Authority (e.g., Board of Regents)
 - ☐ Governing Authority (e.g., Museum Advisory Board)
- B. Who is legally responsible for the manner in which this collections policy is implemented?
- ☐ Staff
 - ☐ Museum Director/CEO
 - ☒ Governing Authority (e.g., Board of Regents)
 - ☐ Governing Authority (e.g., Museum Advisory Board)
- C. Who has legal oversight of the Museum's governance?
- ☐ The Chairperson of your Governing Authority (e.g., Board of Regents)
 - ☐ The Chairperson of your Governing Authority (e.g., Museum Advisory Board)
 - ☐ The Museum's Advisory Board
 - ☒ The Attorney General of Texas
 - ☐ The museum's lawyer
 - ☐ The Attorney General of the United States
- D. Which of the following best describes your museum's legal relationship to its collections:
- ☐ It owns them, as it owns its buildings and other assets
 - ☒ It holds them in trust for the public
- E. Does your museum have Directors and Officers insurance to protect you against any personal liability arising from your service on the Governing Authority?
- ☒ Yes, **through the university** ☐ No ☐ Don't know

ETHICAL ISSUES

- F. Does your museum have a code of ethics approved by the Governing Authority?
- ☒ Yes, **through the university** ☐ No ☐ Don't know
- G. Which of the following actions would not be considered acceptable for a member of the governing authority under your collections policy and code of ethics?
- ☒ Borrowing material from the collections for private use
 - ☒ Obtaining material deaccessioned from the collections
 - ☐ Donating material to the collections and claiming a tax deduction for the value of the donated material **Must be done within the proper process**
 - ☐ Collecting material similar to that held in the museum's collections – **individual must declare it.**
 - ☒ Selling products or services to the museum
- H. Which of the following are true under your collections policy:
- ☐ All art works acquired by MSU are accessioned into the permanent collection of the Museum.
 - ☐ Any and all gifts of art are accepted from donors
 - ☐ A central database catalogues every artwork on the MSU campus – **not yet but will be soon**
 - ☒ The Museum's permanent collection of more than 3000 objects is catalogued and digitized – **process is 91% complete**

**MINUTES
BOARD OF REGENTS
MIDWESTERN STATE UNIVERSITY**

May 10, 2013

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, May 10, 2013. Regents in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Mrs. Tiffany Burks (via teleconference); Mr. Charles Engelman; Dr. Lynwood Givens; Mr. Jeff Gregg; and Student Regent Holly Allsup.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Matt Park, Associate Vice President for Student Affairs; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Dawn Fisher, Assistant Director of Human Resources; Mr. Dirk Welch, Chairman of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Steve Shipp, Director of University Development; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media was Ms. Ann Work, *Times Record News*.

Chairman Hessing called the meeting to order at 9:00 a.m. and Ms. Gaynor introduced the guests.

Opening Comments

Mr. Hessing welcomed everyone to the meeting and thanked them for their participation, discussion, and action at the committee meetings Thursday. He noted that Mrs. Burks was attending the meeting by phone and Mr. Sanchez would join the meeting if possible. He added that Mrs. Carnes was unable to attend because she was traveling.

Mr. Hessing acknowledged Ms. Holly Allsup, who has served as student regent this past year. He thanked her on behalf of the board for her participation and involvement. Ms. Allsup indicated that it had been her pleasure to serve. She added that she planned to continue working on her MBA at MSU.

Public Comment

Mr. Hessing stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He noted that no one signed up to speak during this time.

Reading and Approval of Minutes

13-121 & 122. Minutes of the Board of Regents meetings February 14 and February 15, 2013, were approved as presented.

Executive Committee Report

Mr. Hessing noted the items presented at the Executive Committee meeting for committee approval and information only. Information concerning these items may be found in the minutes of the Executive Committee meeting held May 9, 2013.

Item Presented for Committee Approval Only

13-89. Committee Minutes

Items Presented for Information Only

13-90. Campus Master Plan and Construction Update

13-94. Technology Update

13-95. Campus Housing Internet Service

Executive Committee Consent Agenda

Mr. Hessing recommended the following items approved by the Executive Committee and placed on the Consent Agenda for the board's consideration.

13-91. Capital Expenditure Plan (MP1) Report – FY 2014-2018 – approved plan as presented.

13-92. Drought Alternative Water Well Project – authorized increasing the approved project amount by \$10,000, from \$75,000 to \$85,000.

13-93. Consideration of Possible Addition of Baseball at MSU and Baseball Stadium Architect Selection - authorized the administration to proceed with raising funds for the possible addition of baseball at MSU and to work with the Executive Committee of the Board of Regents to select an architect for the design of a baseball stadium.

13-96. Bookstore Contract – approved engaging the Follett Higher Education Group to operate the on-campus bookstore beginning June 1, 2013.

13-97. Holiday Schedules for Staff Employees – 2013-2014 – approved schedules as presented.

Mr. Hessing asked if any member wanted to remove any items from the Consent Agenda. There being none, Mr. Bernhardt seconded Mr. Hessing's motion to approve the Consent Agenda as presented. The motion was approved.

Academic and Student Affairs Committee Report

Dr. Givens noted the items presented at the Academic and Student Affairs Committee meeting for committee approval and information only. Information concerning these items can be found in the minutes of the committee meeting held May 9, 2013.

Item Presented for Committee Approval Only

- 13-98. Committee Minutes

Items Presented for Information Only

- 13-99. Faculty Report
13-100. Staff Report
13-101. Student Government Report
13-102. Athletics Report

Academic and Student Affairs Committee Consent Agenda

Dr. Givens recommended the following items that were approved by the Academic and Student Affairs Committee and placed on the Consent Agenda for the board's consideration.

- 13-103. May 2013 Graduating Class – approved the list of candidates for graduation.
- 13-104. Academic Department Reorganizations – approved the reorganization of certain academic departments as presented, effective with the fall 2013.
- 13-105. Joint Physics Degree Plan – authorized MSU's participation in the Texas Physics Consortium (TPC) as presented.
- 13-106. *MSU Policies and Procedures Manual Changes* – approved changes to the policies noted below as presented:
- A. Policy 2.393 – Staff Senate Purpose and Constitution
 - B. Policy 3.317 – Academic Emeritus Status/Faculty and Administration
 - C. Policy 4.125 – Records Management Policy
 - D. NEW POLICY – Web Accessibility
- 13-107. Emeritus Status – approved emeritus status for the following individuals:
- Dr. Larry Archambo – Professor of Music – 25 years
 - Ms. Carol Bisbee – Assistant Professor of Social Work – 16 years
 - Dr. Martha Burger – Associate Professor of Educational Leadership – 12 years
 - Dr. Mary Ann Coe – Professor of Educational Technology – 16 years
 - Mr. Norval Crews – Assistant Professor of Music – 43 years
 - Ms. Barbara Curran – Assistant Professor of Dental Hygiene – 15 years
 - Dr. Ronald Fischli – Professor of Theatre – 23 years
 - Dr. Richard Fleming – Associate Professor of Physics – 24 years
 - Mr. Don Henschel – Professor of Theatre – 43 years
 - Mr. James Hoggard – Professor of English – 47 years
 - Dr. Millie Gore Lancaster – Professor of Special Education – 20 years
 - Ms. Marsha May – Assistant Professor of Mathematics – 31 years

- Ms. Annette Medford – Assistant Professor of Respiratory Care – 16 years
- Ms. Barbara Ramos Merkle – Director of Admissions – 30 years
- Ms. Jane Stewart – Assistant Professor of Nursing – 11½ years

13-108. Faculty Promotions – approved the following promotions:

From the Rank of Instructor to Assistant Professor:

Amanda Nimetz, M.S. Academic Success Center

From the Rank of Assistant Professor to Associate Professor:

Laura Fidelie, J.D. Criminal Justice

Dale McDonald, Ph.D. Engineering

Edward Schultz, Ph.D. Special Education

Laura Spiller, Ph.D. Psychology

Grace Zhang, Ph.D. Management Information Systems

From the Rank of Associate Professor to Professor:

Nathan Moran, Ph.D. Criminal Justice

Chris Shao, Ph.D. Marketing

13-109. Faculty Tenure – approved granting tenure to the following faculty:

Betty Bowles, Ph.D. Nursing

Catherine Gaharan, Ph.D. Accounting

Nathan Jun, Ph.D. Philosophy

Jane Leach, Ph.D. Nursing

Dale McDonald, Ph.D. Engineering

Sugumaran Narayanan, Ph.D. Political Science

Jeff Stambaugh, Ph.D. Management

Lynette Watts, Ph.D. Radiologic Sciences

Jie Zhang, Ph.D. Management Information Systems

Mr. Hessing asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Gregg seconded Dr. Givens' motion to approve the Consent Agenda as presented. The motion was approved.

Finance Committee Report

Mr. Bernhardt noted the items presented at the Finance Committee meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Finance Committee meeting held May 9, 2013.

Item Presented for Committee Approval Only

13-110. Committee Minutes

Item Presented for Information Only

13-111. Summary of Financial Support

Finance Committee Consent Agenda

Mr. Bernhardt recommended the following items approved by the Finance Committee and placed on the Consent Agenda for the board's consideration.

13-112. Financial Reports – accepted the monthly financial reports for January, February, and March, 2013.

13-113. Investment Report – accepted the second quarter 2013 Investment Report.

13-114. FY 2013 Item \$50,000 & Under – ratified the budget change as presented.

13-115. Personnel Reports and Changes in 2012-2013 Budget – ratified the changes as presented.

13-116. Digital Catalog Management Software – authorized the purchase of Digital Architecture's Acalog at a cost of \$54,134 as presented.

13-117. Budget Discussion 2013-2014/Mandatory and Non-Mandatory Fees Review and Recommendations – approved the following, as presented.

- A. Eliminating the Technology Fee, the Energy Surcharge, the Library Fee, the Wellness Center Fee, the Academic Support Fee, the Publication Fee, the Medical Service Fee, and the International Education Fee, effective with the fall 2013 semester; the total amount of these fees on a semester hour basis is \$45.12 per semester credit hour.
- B. Adding a University Services Fee of \$45.12 per semester credit hour, effective with the fall 2013 semester.
- C. Adding an Engineering Differential Instructional Enhancement Fee of \$9 per semester credit hour for all engineering courses, effective with the fall 2013 semester.
- D. Adding a Dental Hygiene Differential Instructional Enhancement Fee of \$32 per semester credit hour for all dental hygiene courses, effective with the fall 2013 semester.
- E. Adding a Nursing Differential Instructional Enhancement Fee of \$25 per semester credit hour for all nursing courses, effective with the fall 2013 semester.
- F. Increasing the Graduation Fee from \$20 to \$30 for students filing for graduation after September 1, 2013.

Mr. Hessing asked if there were items any member wanted to remove from the Consent Agenda. There being none, Dr. Givens seconded Mr. Bernhardt's motion to approve the Consent Agenda as presented. The motion was approved.

Audit, Compliance, and Management Review Committee Report

Mr. Gregg noted the items presented at the Audit, Compliance, and Management Review Committee meeting for committee approval and information only. Additional information concerning these items can be found in the minutes of the committee meeting held May 9, 2013.

Item Presented for Committee Approval Only

13-118. Committee Minutes

Item Presented for Information Only

13-119. Audit Activities

Audit, Compliance, and Management Review Committee Consent Agenda

Mr. Gregg recommended the following item approved by the Audit, Compliance, and Management Review Committee and placed on the Consent Agenda for the board's consideration.

13-120. Contract Management Activities and Contract Authorization – authorized Memoranda of Understanding between the MSU Police Department and the North Central Texas Council of Governments and Tarleton State University as presented.

Mr. Hessing asked if any member wanted to remove this item from the Consent Agenda. There being none, Mr. Engelman seconded Mr. Gregg's motion to approve the Consent Agenda as presented. The motion was approved.

Other Business

Nominating Committee for Board Officers for the 2013-2014/2014-2015 Biennium

13-123. Mr. Hessing reported that in February he appointed a committee made up of Mrs. Carnes, Dr. Givens, and Mr. Gregg to make recommendations at this meeting concerning the election of board officers. On behalf of the nominating committee, Mr. Gregg moved approval of re-electing the current slate of officers for the upcoming biennium effective September 1, 2013 as shown below.

Chairman	Shawn Hessing
Vice Chairman	Mike Bernhardt
Secretary	Kenny Bryant
Member-at-Large, Executive Committee	Jane Carnes

Mr. Engelman seconded the motion and it was approved.

President's Report and Discussion

13-124. Dr. Rogers noted that he had asked Ms. Barrow, Dr. Clark, and Dr. Stewart to provide information on three important topics as presented below.

A. Legislative Update – Ms. Barrow presented the following information concerning the legislative session.

- 1) Seventeen days remain in the legislative session and action deadlines are passing each day. Many bills can no longer be voted on because of these deadlines, although the opportunity to attach topics to other bills remains.
- 2) The Appropriations Bill has been in the hands of the conference committee for two weeks. While the committee originally set May 10 as the deadline for voting the bill out of the committee, negotiations seem to have stalled. The Governor announced earlier in the week that unless the budget included \$1.8 billion in tax relief, \$2 billion for water, and provided no fee increases for transportation, he would call a special session to deal with the budget.
- 3) A one-time appropriation to address a portion of the universities' costs associated with the Hazlewood Exemption is included in the supplemental appropriations bill. The amount of money in the current bill for Midwestern State University is \$266,000. The bill has passed the House of Representatives and is waiting to be heard by the Senate Finance Committee. There is also discussion of a \$200 million endowment being established to help offset some of the Hazelwood cost to institutions of higher education. However, during FY 12 the statewide Hazlewood exemption totaled more than \$110 million. This matter will likely be studied during the interim.
- 4) Senate Bill 16, the Tuition Revenue Bond bill, passed the Senate and was referred to the House Appropriations Committee. The bill includes authorization for the Moffett Library project in the amount of \$29.9 million.
- 5) A bill allowing a licensed individual to transport or store guns and ammunition in a private vehicle on campus has passed the Senate and the House of Representatives. While minor differences in the bill will need to be worked out by a conference committee, the bill will likely pass and be signed by the Governor. The current bill that would allow individuals to carry guns on campus, House Bill 972, includes an opt-out provision. Should the bill pass in its current form, university chancellors or presidents would be authorized to adopt rules prohibiting guns on campus, following consultation with law enforcement, students, staff, and faculty.
- 6) Senate Bill 1019, which will allow the MSU Board of Regents to contract with another university board for the investment of MSU's operating cash, has been approved by the Senate and the House and has been sent to the Governor for signature. Senator Craig Estes, Representative James Frank, and their staff members worked on this legislation that will provide additional interest earnings for MSU.
- 7) A bill continues moving through the process that would require board meetings to be broadcast through the MSU website beginning with the February 2014 meeting.
- 8) The legislative session ends May 27 and the Governor will have until June 16 to veto any of the passed legislation. Ms. Barrow will provide the board with a summary of key legislation after the June 16 deadline.

- B. Southern Association of Colleges and Schools (SACS) Accreditation Update – Dr. Clark reported that the onsite visiting committee was on campus April 9-11 and the committee's final report was just received. He stated that everything went very well. MSU's Quality Enhancement Plan (QEP) was accepted and two minor recommendations were received. Dr. Rincon-Zachary, Director of Undergraduate Research, is busy gathering proposals for the Enhancing Undergraduate Research Endeavors & Creative Activities (EURECA) program and a committee will review proposals during the summer. Dr. Clark expressed his appreciation to the campus community for their work and support during the SACS reaccreditation process. He added special thanks to his assistant, Peggy Brennan, for her efforts.

Dr. Rogers thanked Dr. Clark for his work and leadership. Mr. Hessing added thanks on behalf of the Board of Regents. He reported that he had an opportunity to visit with SACS committee members during their onsite visit and they were very positive in their comments.

- C. New Core Curriculum Requirements Presentation – Dr. Rogers stated that he had asked Dr. Stewart to present this report. He reported that MSU was one of the first universities in Texas to develop a common core of learning in the 1970's. He noted that the core curriculum tends to be a controversial subject in that faculty members feel very strongly about their individual subjects. The state is very interested in students being able to transition smoothly from community colleges to senior institutions and from one senior institution to another.

Dr. Stewart presented information as shown in Attachment 2 and added the following comments.

- 1) The core curriculum provides the foundational knowledge, skills, and intellectual approaches that allow students to select an appropriate major field of study. The selection of the core curriculum is faculty driven.
- 2) Dr. Stewart noted the differences between the current core and the new core as shown in slides two through ten. She added that in the new core each institution must make certain that the courses included under the main categories meet certain skills, objectives, and outcomes.
- 3) With this change, the core will be reduced from 47 hours to 42 hours. Additionally, core courses will be limited to courses in which any student can register, which would be lower level courses. This requirement allows for the transfer of more community college courses.
- 4) The current core curriculum includes two hours under the category of Institutionally Designated Options. MSU has used activity courses, marching band, or other co-curricular activities to meet this requirement. However, this option has been replaced by six hours of Component Area Options. The committee decided to use those six hours to introduce specific liberal arts courses into the curriculum. The two areas they decided to emphasize were Cultural & Global Understanding and Undergraduate Inquiry & Creativity.

The area of Undergraduate Inquiry & Creativity provided an opportunity for students to create, inquire, discover, or conduct research.

- 5) The proposed core will be submitted to the Texas Higher Education Coordinating Board (THECB) in August and will go into effect for students entering in the fall 2014. Additional courses will be added to the core as they are submitted by faculty and approved by the committee.

Dr. Givens asked if all students must take the core curriculum in order to graduate from Midwestern State University. Dr. Stewart responded in the affirmative. Dr. Givens asked if the committee had received input from outside consultants or industry professionals with regard to the courses that should be included in the core. Dr. Stewart noted that consultants talked to the faculty about the core and the committee worked closely with the THECB advisor. Dr. Rogers added that the THECB worked for three years on this change and received input from outside consultants and business and industry representatives.

Mr. Hessing asked about guidelines that were provided to institutions by the THECB. Dr. Stewart responded that in the history of the core requirement this was the least amount of prescription given by the THECB for the development of the core by each institution. This will allow universities to include interdisciplinary courses within the core. She added that transfer students who complete the core at another institution will enter MSU as "core complete" and will not have to complete any of MSU's core requirements. She noted that students who transfer and are not "core complete" will be required to fill in the missing components of the core.

Mr. Gregg expressed his concern that a business course is no longer required as part of the core. He stated that it was important for graduating students to have received some type of financial literacy instruction. Dr. Stewart indicated agreement and reported that she would look to the business faculty to propose courses that would fit within the core and would have a business focus.

Dr. Stewart noted that core requirements continue to be very heavy in history, government, and political science because the requirements for those specific courses appear in statute. Dr. Clark noted that several years ago a staff member at the THECB conducted a survey and found that the state of Texas was the only state that mandates six hours of history and six hours of political science for graduates of public universities. He added that it would take legislation to change that requirement.

Dr. Givens stated his concern that the state continues to push students toward completing their core courses in community colleges and the long-term effect this will have on four-year institutions. He indicated his fear that universities will see more remedial students owing to the lack of standardization in certain subject areas such as mathematics. Dr. Givens asked if institutions would be able to not accept a course taken at another institution. Dr. Stewart responded that if the course is a part of the core curriculum the institution cannot deny credit. She

added that if the course is not in the core the institution can prescribe what courses need to be taken. The core is something that is statewide.

Mr. Hessing asked if the core would be finalized or if it would continue to be fluid. Dr. Stewart responded that it would continue to change as faculty members develop and propose new courses for inclusion in the core.

Dr. Givens asked if education that is totally on line would be accepted as part of the core curriculum. Dr. Stewart responded in the affirmative.

Dr. Stewart noted that the Board of Regents would be asked to endorse this plan in August prior to it being sent to the THECB for approval. Ms. Barrow referred the board to the THECB website for additional information regarding the core curriculum change process

(<http://www.thecb.state.tx.us/index.cfm?objectid=6AB82E4B-C31F-E344-C78E3688524B44FB>).

Executive Session

13-125. There being nothing to discuss in executive session, no action was necessary.


Closing Comments

Mr. Hessing thanked the regents for their participation in the meetings. He added that the next regular board meetings would be held August 8 and 9, 2013.

Adjournment

There being no further business, the meeting was adjourned at 9:53 a.m.

I, J. Kenneth Bryant, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting May 10, 2013.


J. Kenneth Bryant, Secretary

ATTACHMENT:

1. Core Curriculum Presentation

Academic Affairs

Office of the Provost and
Vice President for Academic Affairs



Core Curriculum Framework for 2014

(Texas Higher Education Coordinating Board Rules Chapter 4, Subchapter B, Section 4.28)

The Core Curriculum Committee, consisting of faculty members from each academic college, propose the following course recommendations for the 42-hour core that is to be implemented in Fall 2014 as mandated by the THECB.

The proposed core was developed collaboratively across colleges with the understanding that additional courses may be recommended for inclusion in the future. The Core Curriculum Committee would like to emphasize the need for additional course options, designed from an interdisciplinary perspective, for inclusion in the Component Area Option of Undergraduate Inquiry and Creativity.

2012-2013 Core Curriculum Committee

Dr. Julie Wood, Chair
Dr. Kristen Garrison, English
Dr. Bob Hannel, Economics
Dr. Emily LaBeff, Sociology
Ms. Elizabeth Lewandowski, Theatre
Mr. Mark McClendon, Institutional Research

Dr. Stacia Miller, Education
Ms. Liz Minden, Mass Communication
Dr. Karen Polvado, Nursing
Dr. Chris Shao, Marketing
Dr. Mike Shipley, Biology
Dr. Dawn Slavens, Mathematics

Academic Affairs

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Core Curriculum Framework for 2014

Current Core (47 hrs)	2014 (42 hrs) Foundational Component Areas	2014 Content, Skills, Objectives	2014 Assessment
Communication 9 hrs	From 9 hrs to 6 hrs	Content: Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Skills: Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience. Objectives: The following four Core Objectives must be addressed in each course approved to fulfill this category requirement: Critical Thinking Skills, Communication Skills, Teamwork, and Personal Responsibility.	Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. Communication Skills - to include effective development, interpretation and expression of ideas through written, oral, and visual communication. Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal. Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision-making.
ENGL 1113 and 1123 And 3 hours from SPCH 1133, 1233, or 2423	Communication 6 hrs ENGL/SPCH Hybrid ENGL 1123		

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Core Curriculum Framework for 2014

Current Core (47 hrs)	2014 (42 hrs) Foundational Component Areas	2014 Content, Skills, Objectives	2014 Assessment
Mathematics 3 hrs MATH 1053, 1203, 1233, 1433, 1534, 1634, 1734, 2033, 2043	Mathematics 3 hrs MATH 1053, 1203, 1233, 1534, 1634	Content: Courses in this category focus on quantitative literacy in logic, patterns, and relationships. Skills: Courses involve the understanding of key mathematical concepts and the application of appropriate quantitative tools to everyday experience. Objectives: The following three Core Objectives must be addressed in each course approved to fulfill this category requirement: Critical Thinking Skills, Communication Skills, and Empirical and Quantitative Skills.	Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. Communication Skills - to include effective development, interpretation and expression of ideas through written, oral, and visual communication. Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions.

Academic Affairs

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Core Curriculum Framework for 2014

Current Core (47 hrs)	2014 (42 hrs) Foundational Component Areas	2014 Content, Skills, Objectives	2014 Assessment
Science 6 hrs BIOL 1134, 1144, 1234, 1544 CHEM 1103, 1141 and 1143, 1203, 1241 and 1243 ENSC 1114 GEOS 1134, 1234 *GNSC 1104, 1204 (*teacher certification students only) PHYS 1144, 1244, 1533, 1624, 2104, 2204, 2644	Life & Physical Sciences 6 hrs BIOL New Intro BIOL 1133, 1134, 1144, 1233, 1234, 1544 CHEM 1103, 1143/1, 1243/1, 1303 ENSC 1114 GEOS 1134, 1234 GNSC 1104, 1204 PHYS 1144, 1244, 1533, 1624, 2644	Content: Courses in this category focus on describing, explaining, and predicting natural phenomena using the scientific method. Skills: Courses involve the understanding of interactions among natural phenomena and the implications of scientific principles on the physical world and on human experiences. Objectives: The following four Core Objectives must be addressed in each course approved to fulfill this category requirement: Critical Thinking Skills, Communication Skills, Empirical and Quantitative Skills, and Teamwork.	Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. Communication Skills - to include effective development, interpretation and expression of ideas through written, oral, and visual communication. Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions. Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

Academic Affairs

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Core Curriculum Framework for 2014

Current Core (47 hrs)	2014 (42 hrs) Foundational Component Areas	2014 Content, Skills, Objectives	2014 Assessment
Humanities & Visual and Performing Arts 9 hrs <p>Six hours from English literature, history, humanities, philosophy, or two semesters of one foreign language; any courses in art history, music history, or theatre history may also be accepted in fulfillment of the humanities requirement: ENGL 2413, 2423, 2613, 2623, 2723, 2813, 2823, 1433, 3133, HUMN 2013, 2023, 2033, 2043, 2053 or 4000-level counterparts provided no 4000-level course repeats the corresponding 2000 level course PHIL 1033, 1533, 2033, 2233, 2633 FREN/GERM/SPAN 1134, 1234</p>	From 9 hrs to 6 hrs Language, Philosophy, & Culture 3 hrs <p>FREN /GERM/ SPAN 1134 ENGL 2413, 2613 HIST 1333, 1433 HUMN 2013, 2023, 2033 PHIL 1033, 2033</p> <p>And 3 hrs from Creative Arts (next slide)</p>	<p>Content: Courses in this category focus on how ideas, values, beliefs, and other aspects of culture express and affect human experience.</p> <p>Skills: Courses involve the exploration of ideas that foster aesthetic and intellectual creation in order to understand the human condition across cultures.</p> <p>Objectives: The following four Core Objectives must be addressed in each course approved to fulfill this category requirement: Critical Thinking Skills, Communication Skills, Personal Responsibility, and Social Responsibility.</p>	<p>Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.</p> <p>Communication Skills - to include effective development, interpretation and expression of ideas through written, oral, and visual communication.</p> <p>Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision-making.</p> <p>Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.</p>

Academic Affairs

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Core Curriculum Framework for 2014

Current Core (47 hrs)	2014 (42 hrs) Foundational Component Areas	2014 Content, Skills, Objectives	2014 Assessment
<p>3 hours from ART 1413, MUSC 1033, THEA 1503, MCOM 2213</p> <p>Or</p> <p>3 hours from ART 1113, 1123, 1313, MUSC 1603/1601, THEA 1403</p> <p>Or</p> <p>3 hours from MUSC 1001 and/or 1021</p>	Creative Arts 3 hrs <p>ART 1413 MCOM 2213 MUSC 1033 MUSC New THEA 1503, 2423</p>	<p>Content: Courses in this category focus on the appreciation and analysis of creative artifacts and works of the human imagination.</p> <p>Skills: Courses involve the synthesis and interpretation of artistic expression and enable critical, creative, and innovative communication about works of art.</p> <p>Objectives: The following four Core Objectives must be addressed in each course approved to fulfill this category requirement: Critical Thinking Skills, Communication Skills, Teamwork, and Social Responsibility.</p>	<p>Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.</p> <p>Communication Skills - to include effective development, interpretation and expression of ideas through written, oral, and visual communication.</p> <p>Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.</p> <p>Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.</p>

Academic Affairs

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Core Curriculum Framework for 2014

Current Core (47 hrs)	2014 (42 hrs) Foundational Component Areas	2014 Content, Skills, Objectives	2014 Assessment
Social & Behavioral Sciences 18 hrs HIST 1133 and 1233	From 18 hrs to 15 hrs American History 6 hrs HIST 1133, 1233 And 6 hrs from Government/ Political Science (next slide) And 3 hrs from Social and Behavioral Sciences (following next slide)	Content: Courses in this category focus on the consideration of past events and ideas relative to the United States, with the option of including Texas History for a portion of this component area. Skills: Courses involve the interaction among individuals, communities, states, the nation, and the world, considering how these interactions have contributed to the development of the United States and its global role. Objectives: The following four Core Objectives must be addressed in each course approved to fulfill this category requirement: Critical Thinking Skills, Communication Skills, Personal Responsibility, and Social Responsibility.	Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. Communication Skills - to include effective development, interpretation and expression of ideas through written, oral, and visual communication. Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision-making. Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

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Core Curriculum Framework for 2014

Current Core (47 hrs)	2014 (42 hrs) Foundational Component Areas	2014 Content, Skills, Objectives	2014 Assessment
POLS 1333 and 1433	Government/Political Science 6 hrs POLS 1333, 1433	Content: Courses in this category focus on consideration of the Constitution of the United States and the constitutions of the states, with special emphasis on that of Texas. Skills: Courses involve the analysis of governmental institutions, political behavior, civic engagement, and their political and philosophical foundations. Objectives: The following four Core Objectives must be addressed in each course approved to fulfill this category requirement: Critical Thinking Skills, Communication Skills, Personal Responsibility, and Social Responsibility.	Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. Communication Skills - to include effective development, interpretation and expression of ideas through written, oral, and visual communication. Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision-making. Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Academic Affairs

Office of the Provost and
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Core Curriculum Framework for 2014

Current Core (47 hrs)	2014 (42 hrs) Foundational Component Areas	2014 Content, Skills, Objectives	2014 Assessment
ECON 1333, 2333, or 2433 And 3 hours from PSYC 1103 or SOCL 1133	Social & Behavioral Sciences 3 hrs PSYC 1103 SOCL 1133 ECON 1333, 2333	Content: Courses in this category focus on the application of empirical and scientific methods that contribute to the understanding of what makes us human. Skills: Courses involve the exploration of behavior and interactions among individuals, groups, institutions, and events, examining their impact on the individual, society, and culture. Objectives: The following four Core Objectives must be addressed in each course approved to fulfill this category requirement: Critical Thinking Skills, Communication Skills, Empirical and Quantitative Skills, and Social Responsibility.	Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. Communication Skills - to include effective development, interpretation and expression of ideas through written, oral, and visual communication. Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions. Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Academic Affairs

Office of the Provost and
Vice President for Academic Affairs



Core Curriculum Framework for 2014

Current Core (47 hrs)	2014 (42 hrs) Foundational Component Areas	2014 Content, Skills, Objectives	2014 Assessment
Institutionally Designated Option 2 hrs Two different EXPH activity courses Or One semester of marching band and one EXPH activity course Or Two semesters of marching band	From 2 hrs to 6 hrs Component Area Option 6 hrs Cultural & Global Understanding (3 hrs) <i>FREN/GERM/SPAN 1234</i> <i>EDUC 2013</i> <i>LAST 2503</i> <i>MCOM 1233/MCOM New 2</i> <i>MUSC New</i> <i>POLS 2523/POLS/WGST 2503</i> <i>SOCL 2233</i> Undergraduate Inquiry & Creativity (3 hrs) <i>ENGL 2123</i> <i>MCOM Web</i> <i>SCIE 2103</i> <i>SOCL 1133</i> <i>THEA 1103</i>	Courses used to complete the Component Area Option must meet the definition and criteria specified in one or more of the foundational component areas. Cultural & Global Understanding (3 hrs) Limitation: Select courses that encompass cultural diversity and living within a global society. Outcome: Students have an opportunity to explore the theme from a broad-based perspective through survey and interdisciplinary courses. Requirement: Courses must be open to all students. Undergraduate Inquiry & Creativity (3 hrs) Limitation: Select courses that provide students, under faculty member supervision, the opportunity to create, inquire, discover, or conduct research. Outcome: Students have an opportunity to complete a project, creative piece of work, or research study. Requirement: Courses must be open to all students.	The Core Objectives required in the corresponding foundational component area apply to each course used to fulfill the Component Area Option.

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

June 26, 2013

The Board of Regents, Midwestern State University, met in special session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 10:00 a.m., Wednesday, June 26, 2013. Board members in attendance at the university were Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Mrs. Jane Carnes; Mr. Charles Engelman; and Ms. Shelby Davis, new Student Regent. Regents attending the meeting via teleconference connection were Mr. Shawn Hessing, Chairman; Mrs. Tiffany Burks; Dr. Lynwood Givens; Mr. Jeff Gregg; and Mr. Sam Sanchez.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; and Dr. Howard Farrell, Vice President for University Advancement and Public Affairs. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Matt Park, Associate Vice President for Student Affairs; Mr. Barry Macha, General Counsel; Dr. James Owen, Chairman of the MSU Faculty Senate; Mr. Dirk Welch, Chairman of the MSU Staff Senate; Mr. Steve Shipp, Director of University Development; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Ms. Ann Work, *Times Record News*, and Mr. James Parish, KAUZ-TV.

Chairman Hessing called the meeting to order at 10:02 a.m. Ms. Barrow introduced individuals in attendance and Mr. Hessing welcomed Ms. Davis to service on the Board of Regents.

Public Comment

Mr. Hessing stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He noted that no one had signed up to speak.

Architect Selection – Baseball Stadium

13-126. Mr. Hessing reported that the board previously authorized the administration to proceed with the process of selecting an architectural firm to design and provide preliminary cost estimates for the construction of a baseball stadium. Twelve proposals were received and evaluated by members of the Architectural Selection Committee. The board was previously sent information regarding the process (see Attachment 1). Mr. Hessing presented the administration's request for authorization to negotiate with Secord & Lebow to provide architectural services for this project, with the understanding that if an acceptable contract could not be negotiated, the matter would be considered at the August board meeting.

Dr. Fowlé noted that the administration developed a Request for Qualifications (RFQ) as required by the state of Texas. She added that the state requires that the evaluation of qualifications be accomplished without consideration of price. Mr. Owen reported that architects were encouraged to partner with firms that had experience with baseball

stadium design. Mr. Owen reviewed the information contained in Attachment 1. He noted that at each phase of the process Secord & Lebow had the highest score, based largely on their experience with baseball/softball field design and the experience of their partner firm with baseball stadium design in the \$1-3 million price range.

Mr. Bernhardt moved approval of this item as presented. Mrs. Burks seconded the motion.

Mr. Gregg asked if Secord and Lebow's pricing was comparable to that of the other firms that submitted proposals. Dr. Rogers responded that the state requires agencies to choose an architect based on qualifications and to negotiate a price after the selection has been made. Dr. Fowlé added that the administration had not looked at prices from any of the firms. She noted that there are standard charges for these types of services and the institution would expect the price offered to be within a standard range. She stated that architectural pricing was generally between eight and twelve percent of the project cost and this was dependant on the price, scope, size, and complexity of the project. She added that if the price was not within this range, the institution and firm would attempt to negotiate an acceptable price. According to the recommendation, if an acceptable rate could not be agreed upon the administration would bring another recommendation to the board in August.

There being no further discussion, the motion was approved.

Clark Student Center Improvements

13-127. Mr. Hessing reported that Follett Higher Education now provides on-campus bookstore operations for Midwestern State University. The contract with Follett resulted in the university receiving a one-time payment of \$250,000. He noted that the agenda included a request for the use of \$205,794 for Clark Student Center (CSC) improvements.

Mr. Lamb presented a power point presentation which outlined the request and showed photographs of worn areas in the CSC (see Attachment 2).

Mr. Bryant moved approval of this item as presented. Mrs. Carnes seconded the motion.

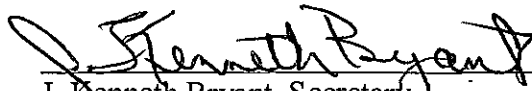
Mr. Bernhardt asked how the balance of the funds would be used. Dr. Lamb responded that a portion of the funds would be spent on recruiting items and an item would likely be presented for board ratification in August. He added that any remaining funds would be held in a Bookstore Reserve Fund.

There being no further discussion, the motion was approved.

Adjournment

There being no further business, the meeting was adjourned at 10:19 a.m.

I, J. Kenneth Bryant, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting June 26, 2013.



J. Kenneth Bryant, Secretary

ATTACHMENTS:

1. Architect Selection Process– Baseball Stadium
2. Clark Student Center Improvements

Midwestern State University
Qualification Tabulation Sheet
Architectural Services
RFQ #735-13-6162
Round 1

Board of Regents Meeting Minutes

June 26, 2013

Attachment 1 – Page 1

Evaluation Criteria
Mandatory
Evidence that the firm is currently licensed/registered to provide services in State of Texas.
Demonstrated knowledge of local building codes.
Certified statement that the firm is not debarred, suspended, or otherwise prohibited from professional practice by any Federal, State, or Local agency.
Successful completion of athletic projects. (Weight 30%)
Profiles of the principals, baseball experience. (Weight 30%)
Past performance shows quality and schedule compliance. (Weight 10%)
Higher Educational Experience, particularly in Texas. (Weight 15%)
Overall Team Approach. (Weight 5%)
Request for Qualifications completeness. (Weight 10%)

Evaluation Committee Member	Firm A	Firm B	Firm C	Firm D	Firm E	Firm F	Firm G	Firm H	Firm I	Firm J	Firm K	Firm L
Dr. Fowle	86	94	56	57	80	45	88	90	97	92	85	75
Kyle Owen	87	88	59	77	95	42	80	87	87	65	96	54
Charlie Carr	75	84	64	72	85	42	74	80	80	67	81	54
Dr. S. Azzouz	88	82	60	75	93	60	85	85	92	75	97	60
Dr. Lamb	88	83	59	76	95	48	90	93	88	75	95	70
Dr. McClintock	85	87	60	75	91	40	91	93	82	70	90	60
Average	84.8	86.3	59.7	72.0	89.8	46.2	84.7	88.0	87.7	74.0	90.7	62.2

Yellow denotes top five

Letter Sent to Five Semi-Finalist Firms

Midwestern State University has reviewed the Request for Qualifications that your firm submitted for the Baseball Facility to be built. Five semi-finalists have been selected to provide answers to the following questions:

1. For clarification, please provide information on how each of the following services will be provided by your firm: (a) landscape architecture, (b) costing, (c) MEP, (d) structural design, (e) civil engineering, (f) geotech, and (g) audio visual design. List the subcontracting firm or identify it as in-house. If a firm is a HUB vendor, identify it as such.
2. Describe your firm's effort to integrate the new stadium's design into the existing campus architecture and landscaping.
3. Provide project examples of where your firm has experience designing projects to fit in a limited amount of space. How does your firm approach such challenges?
4. Identify your firm's approach to developing cost estimates for projects.
5. How does your firm develop value engineering ideas?
6. Identify projects and strategies where your firm was involved with assisting in fundraising activities in order for the project to be funded and successful.
7. If you are teamed with another firm to assist in the design, describe how they will support your efforts.
8. List the firm's experience designing baseball facilities ranging in value from –\$1.5 MM to –\$3.5 MM.

Answers should be limited to 1-2 paragraphs per question; question 1 may require a paragraph per item.

BASEBALL QUESTIONNAIRE REVIEW SUMMARY (Round 2)

	Firm B	Firm E	Firm H	Firm I	Firm K
<u>Committee Member</u>					
Dr. Fowle	98	70	80	100	95
Charlie Carr	97	95	90	93	98
Dr. Azzouz	80	82	76	79	86
Dr. McClintock	84	85	81	88	95
Dr. Lamb	Unavailable	Unavailable	Unavailable	Unavailable	Unavailable
Kyle Owen	75	77	71	78	82
	87	82	80	88	91
First Round Scores	86.3	89.8	88	87.7	90.7

Letter Sent to Two Finalist Firms

Midwestern State University has reviewed the Request for Qualifications that your firm submitted for the Baseball Facility to be built. Your company has been selected as a finalist to the evaluation process. Please be prepared to come to the Daniel Building at 8:30 AM, Wednesday, June 12, 2013, to present your firm, in a one hour Q&A session. Be prepared to answer the following questions:

1. Highlight your team's experience with NCAA Division II baseball projects of similar size (\$1.5-\$3.5 MM).
2. Clarify experience your subcontractors have with baseball stadiums.
3. Elaborate on the history of your firm working projects with the subcontractors you have selected for your team.
4. How has your firm reviewed MSU's campus in search of a preferred baseball stadium location?
5. What difficulties do you observe with site planning and construction related to this project?
6. How will safety be considered as part of the design process, particularly how it relates to traffic flow in/out of a site?
7. Provide examples of creative problem solving your firm has experienced on projects and how value engineering was incorporated into this process.
8. Provide examples of your firm's beautification efforts (i.e., landscaping or building design) on a project.
9. Provide examples of designs that did not work out as well as you desired. What did you learn from them?
10. Describe your approach toward working with clients and how you will develop the design criteria?
11. If you are teamed with another firm, describe your approach to working with your design partner.
12. Provide examples/plans of how your firm will assist with fundraising activities.



Clark Student Center Improvements

Board of Regents
June 26, 2013

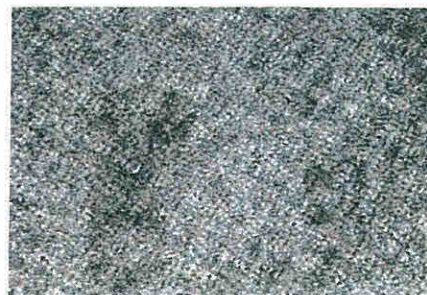
Technology Upgrades	\$26,092
<i>Cheyenne Meeting Room</i>	
Audio/Visual Equipment Upgrades	\$5,000
Campus Card	\$39,523
<i>CBORD Server & Software Upgrade</i>	
Condensate Receiver & Pump Replacement	\$20,000
Flooring Replacement	\$39,679
<i>Carpet & Tile</i>	
Dining Area Booths	\$40,500
<i>Upholstery Replacement</i>	
Atrium Furniture Replacement	\$35,000

Total Request \$205,794

Condensate Receiver & Pump Replacement



Flooring Replacement (*Carpet*)



Flooring Replacement (*Tile*)



Dining Area Booths (*Upholstery Replacement*)



Atrium Furniture Replacement

