

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Executive Committee  
August 8, 2013**

The Executive Committee of the Board of Regents, Midwestern State University, met in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:20 p.m., Thursday, August 8, 2013. Executive Committee members in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; and Ms. Jane Carnes, Member-at-Large. Other regents attending the meeting were Ms. Tiffany Burks, Mr. Charles Engelman, Mr. Jeff Gregg, Mr. Sam Sanchez, and Student Regent Shelby Davis.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Matt Park, Associate Vice President for Student Affairs; and Dr. James Johnston, Dean, College of Health Sciences and Human Services. Additional university personnel attending were Dr. Jim Owen, outgoing Chairman of the Faculty Senate; Dr. David Carlston, incoming Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Dan Williams, Chief of Police; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Ms. Ann Work, reporter for the *Times Record News*; Ms. Mechell Dixon and Mr. Rod Schnetzer, KFDX-TV III; and Mr. James Parish, KAUZ.

Chairman Hessing called the meeting to order at 2:20 p.m.

Reading and Approval of Minutes

13-134. The minutes of the Executive Committee meeting May 9, 2013 were approved by the committee as presented.

Construction Update

13-135. Mr. Hessing reported that information regarding major construction projects and an update on smaller projects were included in the agenda. Mr. Owen reviewed the information included in the agenda document (a copy of the corrected Gantt chart is shown as Attachment 1). Dr. Rogers added a special thank you to the Fain Foundation,

the Bryant Edwards Foundation, and the J.S. Bridwell Foundation for their support of the Museum project.

#### Drought Recovery Efforts

13-136. Mr. Hessing noted that Dr. Rogers and Mr. Owen would present information regarding the current water well project, as well as possible future projects. Dr. Rogers reported that the campus water wells are providing water that can be used on the football practice fields. He reminded the board that the water is very salty and, therefore, cannot be used on the other fields and grass on campus. The football practice fields were built with a sand understructure that allows the water to soak through the mat of grass with no resulting salt build-up. Dr. Rogers stated that when the City of Wichita Falls moves to Stage Four of the Drought Management Plan, outdoor use of water will be prohibited. He noted the importance of keeping the soccer and softball fields alive for the safety of the student athletes and to protect the investment of donors and the institution. Consequently, the administration is investigating every possibility to address this situation. He added that a small amount of sub-surface water could be used on the fields. However, large amounts of this type of water would eventually kill the fields owing to the salt content.

Dr. Rogers reported that Sikes Lake covers 17 acres and has a large water shed. He noted that the administration wants to maintain Sikes Lake for the university and for the city. He added that using water from Sikes Lake to mix with the university's ground water was a possible consideration. He reported that Mr. Owen had researched the matter and found that removing two inches of water per month per year would provide 3.6 million gallons of water to the university. Dr. Rogers stated that the institution must think creatively and must also be certain not to damage or cause a problem with the lake in the future.

Mr. Owen reported that water cannot be pumped from the lake without permission from the Texas Commission on Environmental Quality (TCEQ). He noted that the university submitted a temporary permit request earlier in the summer and will submit an application for permanent access to the water. He stated that if the administration and board decide to move forward with using this water, there would be a cost to pump the water out of the lake. Mrs. Carnes asked what the cost would be. Mr. Owen responded that it would likely cost approximately \$40,000. Piping would have to be placed from the spillway, under Midwestern Parkway, and to the north end of the soccer field. Two or three pump stations would also need to be installed. Dr. Rogers asked if additional storage tanks would be needed. Mr. Owen responded that the project would require an additional smaller tank for surge capacity.

Mr. Hessing noted that this item was presented as information only and no action was necessary at this time.

Wichita Falls Museum of Art at Midwestern State University Advisory Board

13-137. Mr. Hessing noted that the MSU Board of Regents is responsible for the appointment of individuals to serve on the Museum Advisory Board. The following individuals were recommended to serve:

Ann Marie Leimer (2013-2016)  
Lynn Moran (Reappointment – 2013-2016)  
Lola Pitzer (Reappointment – 2013-2016)  
Eric Robb (2013-2014)  
Alice West (Reappointment – 2013-2016)

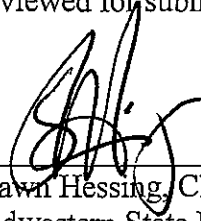
Dr. Rogers indicated that he was pleased that these individuals had agreed to serve if appointed and recommended them for approval.

Mr. Bryant moved approval of these individuals as presented. Mrs. Carnes seconded the motion and it was approved.

Adjournment

The Executive Committee discussion concluded at 2:35 p.m.

Reviewed for submission:



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Shawn Hessing, Chairman  
Midwestern State University  
Board of Regents Executive Committee

ATTACHMENT:

1. Construction Update Gantt Chart (CORRECTED)

## Projects Status

ID	Task Name	Start	Finish	
1	Parking - Old Band Hall / Resurface McCoy lot (+51 spaces)	Mon 9/3/12	Fri 6/28/13	
2	Design	Mon 9/3/12	Fri 9/28/12	100%
3	Bid	Mon 10/1/12	Fri 11/16/12	100%
4	Construction-Biology	Mon 11/19/12	Fri 2/8/13	100%
5	Construction-Band Hall	Mon 1/14/13	Fri 4/19/13	100%
6	Construction-Prothro-Yeager	Mon 4/1/13	Fri 6/7/13	100%
7	Estimated completion date per 8-9-12 BOR meeting	Fri 6/28/13	Fri 6/28/13	100% 5/28
8				
9	McCoy Engineering Hall Addition	Wed 8/1/12	Fri 5/30/14	
10	Design	Wed 8/1/12	Fri 11/30/12	100%
11	Bid	Mon 12/3/12	Thu 2/28/13	100%
12	Construction	Fri 3/1/13	Tue 4/1/14	30%
13	Estimated completion date per 8-9-12 BOR meeting	Fri 5/30/14	Fri 5/30/14	5/30
14				
15	Museum Renovation	Fri 2/15/13	Mon 12/2/13	
16	Design	Fri 2/15/13	Mon 4/22/13	100%
17	Abatement	Mon 3/11/13	Fri 4/12/13	100%
18	Bid	Tue 4/23/13	Tue 5/14/13	100%
19	Construction	Wed 5/15/13	Fri 8/2/13	60%
20	HVAC & lighting replacement	Mon 6/3/13	Fri 11/1/13	30%
21	Misc (furniture, ADA hardware, appliances)	Mon 6/3/13	Mon 12/2/13	25%
22				
23	Dalquest Desert Research Center	Mon 2/18/13	Wed 5/21/14	
24	Building Shell	Mon 2/18/13	Fri 9/13/13	
25	Design	Mon 2/18/13	Tue 4/30/13	100%
26	Bid	Wed 5/1/13	Fri 5/31/13	100%
27	Construction	Mon 6/3/13	Fri 9/13/13	0%
28	Interior build out	Mon 4/29/13	Wed 5/21/14	
29	Design	Mon 4/29/13	Fri 6/14/13	80%
30	Bid	Mon 6/17/13	Mon 7/22/13	0%
31	Construction	Tue 7/23/13	Wed 5/21/14	0%
32				
33	Welcome Center @ South Hardin	Mon 2/18/13	Fri 7/12/13	
34	Bid	Mon 2/18/13	Fri 5/17/13	100%
35	Construction	Mon 4/1/13	Fri 7/12/13	90%
36				
37	Practice Fields Water Wells Distribution System	Mon 3/4/13	Fri 6/14/13	
38	Bid	Mon 3/4/13	Wed 4/17/13	100%
39	Construction	Thu 4/18/13	Fri 6/14/13	100%
40				
41				
42				
43				

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Academic and Student Affairs Committee  
August 8, 2013**

The Academic and Student Affairs Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:35 p.m., Thursday, August 8, 2013. Academic and Student Affairs Committee members in attendance were Mr. Kenny Bryant, Acting Chairman; Mrs. Tiffany Burks; and Mr. Sam Sanchez. Other regents attending the meeting were Mr. Mike Bernhardt, Mrs. Jane Carnes, Mr. Charles Engelman, Mr. Jeff Gregg, Mr. Shawn Hessing, and Student Regent Shelby Davis.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Matt Park, Associate Vice President for Student Affairs; and Dr. James Johnston, Dean, College of Health Sciences and Human Services. Additional university personnel attending were Dr. Jim Owen, outgoing Chairman of the Faculty Senate; Dr. David Carlston, incoming Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Dan Williams, Chief of Police; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Ms. Ann Work, reporter for the *Times Record News*, Ms. Mechell Dixon and Mr. Rod Schnetzer, with KFDX-TV III; and Mr. James Parish with KAUZ-TV.

Acting Chairman Bryant called the meeting to order at 2:35 p.m.

Reading and Approval of Minutes

13-138. The minutes of the Academic and Student Affairs Committee meeting May 9, 2013, were approved by the committee as presented.

Faculty Report

13-139. Dr. Jim Owen, Chairman of the MSU Faculty Senate, reviewed the information contained in his written report (see Attachment 1). He noted that the report was quite short as the Senate had not met since May. He announced the new officers for the 2013-2014 academic year as follows: Dr. David Carlston, Chairman; Ms. Laura Fidelie, Vice

Chair; Dr. Jeremy Duff, Secretary; Dr. Chuck Bultena, Treasurer, and Dr. Ruth Morrow, Parliamentarian. Dr. Owen reported that he had heard favorable comments from faculty regarding their salary increases.

Mr. Bryant thanked Dr. Owen for his service to the faculty and to the university. He thanked Dr. Carlston for agreeing to serve in this capacity and indicated that the board looked forward to working with him and the Faculty Senate in the coming year.

#### Staff Report

13-140. Mr. Dirk Welch, Chairman of the MSU Staff Senate, distributed a listing of the 2013-2014 senators (see Attachment 2). He also reported on the following.

- a. Senators Peggy Brennan, Patricia Lowry, Ernest Cooper, Lucy Davis, and Mike Deming are concluding their service on the Staff Senate and he acknowledged them for their dedication, commitment, and excellent service.
- b. New Staff Senate officers will be elected during the upcoming August meeting.
- c. "You Make a Difference" Award recipients this summer include:
  1. Ms. Sue Witherspoon, Administrative Assistant, Student Development and Orientation
  2. Mr. Jim Hall, PC/Network Services Manager, Information Technology
  3. Ms. Julie Allison, Custodian, Facilities Services

#### Student Government Report

13-141. Mr. Bryant noted that Student Government Association (SGA) President, Melody Coffee, was concluding her summer engineering internship and could not attend the meeting. She asked Mr. Matt Park, Associate Vice President for Student Affairs, to present the report. Mr. Park commented on the following.

- a. The SGA continues to work on campus recycling and sustainability efforts. Five hydration stations are now located throughout campus and 10,216 plastic water bottles have been saved through this effort. A clothing and shoe recycling bin is now located behind Pierce and Killingsworth Halls and an athletic shoe recycling bin is available in the Student Wellness Center. The SGA members plan to continue working with the administration to enhance these efforts during the school year.
- b. Ms. Coffee asked Mr. Park to convey to the board the students' appreciation that tuition and fees were not increased for the upcoming year. The students are also thankful for the technological upgrades to the infrastructure in housing and residence life, particularly the wireless internet and enhanced cable television service.

#### Enrollment Report – Summer 2013

13.142. A copy of the summer enrollment report was presented as shown in Attachment 3. Dr. Lamb reported that the summer decline was anticipated following the smaller fall base

of students, the large May graduating class, and the changes to the federal Pell grant awards for summer. Mr. Bryant asked how MSU's summer enrollment compared to enrollment at other state universities. Dr. Lamb responded that everyone's summer enrollment was affected to some degree by the changes in the Pell grant, but enrollment levels were also dependent on the amount of online instruction offered by each institution.

#### Athletics Report

13-143. This item was postponed until later in the meeting.

#### Consideration of Baseball as Possible Additional Sport

13-144. Mr. Bryant stated that in May the board asked the administration to provide a five-year projected budget for the baseball team and proposed stadium. The analysis was previously sent to the board and is shown as Attachment 4. Dr. Rogers noted that the analysis was developed by Charlie Carr and Marilyn Fowlé, and included reasonable assumptions. He reported that 24 student athletes would make up the university's baseball traveling squad. He noted that the nine full scholarship equivalents that are allowed by the NCAA would likely be divided among these students. He added that other Lone Star Conference (LSC) schools have reported that at least 12 additional students walked on and practiced, in an effort to make the team. Dr. Rogers pointed out that the income expected to be generated by these students should exceed the cost of the baseball program. He added that each student athlete must pass 30 semester credit hours each year in order to stay eligible to play. He noted that it is impossible to estimate the number of students who will attend MSU because their friends came here to play baseball.

Dr. Rogers reported there was a great deal of community support for a baseball program and for constructing a baseball field on campus. Current pledges total approximately \$2.97 million. The cost of lights and a scoreboard should be paid for through advertising, which would add another \$1 million to the funds available. He noted that he intended to bring an estimate of cost to the board for consideration in November. The estimate will include the cost of site development as well as construction. He added that the cost of site development could vary greatly depending on the site that is selected. Dr. Rogers stated that the addition of baseball would be positive for the university. He added that he planned to meet with the Faculty Senate to answer any questions they might have about the possible addition of this sport.

Mr. Gregg noted that the assumption was made that none of the student athletes would attend MSU if the baseball program was not offered. He asked if perhaps the projections should be modified to allow for the possibility that a few of the students might attend MSU whether or not a team is started. Dr. Rogers responded that it is also difficult to estimate the number of students who will follow student athletes to MSU. He stated that there could be a number of variances, but that he was comfortable with the figures provided.

Mr. Sanchez asked how many schools in the LSC play baseball. Mr. Carr responded that all conference schools play baseball, with the exception of Texas Woman's University.

Mrs. Carnes asked if there were multiple site options. Dr. Rogers responded that the architects are considering two primary options, one on the north campus and one on the south campus.

Mr. Hessing commented that the discussions surrounding the placement of the baseball field had inspired him to think about future campus needs. He stated that as part of the process in deciding where a field should be placed, he thought the board should also consider where Midwestern State University will be in ten years. He noted that this had led to his stressing the need for a longer-term master plan.

#### August 2013 Graduating Class

13-145. Mr. Bryant reported that the administration had recommended approval of the list of candidates for August 2013 graduation as presented in the agenda. He noted that 176 students were on the list in 2013 compared to 214 students in 2012.

Mrs. Burks moved approval of the list as presented. Mr. Sanchez seconded the item and it was approved.

#### New 42 Hour Core Curriculum

13-146. Mr. Bryant reported that Dr. Stewart presented a complete overview of the newly required 42 hour core curriculum in May. Dr. Stewart reported that since May seven new classes have been proposed and added to the new core. The new core was recommended for approval. Dr. Stewart noted that once approved, it would be submitted to the Texas Higher Education Coordinating Board (THECB) for final review.

Mr. Sanchez moved approval of this item as presented. Mrs. Burks seconded the motion and it was approved.

#### Conversion of the Associate of Applied Science in Radiography to a Baccalaureate Program

13-147. Mr. Bryant noted that the administration recommended the conversion of this degree program as presented in the agenda. Dr. Stewart reported that Midwestern State University currently offers one associate degree, that being the Associate of Applied Science (AAS) in Radiography. She noted that MSU recruits approximately 40-45 students into this program each year. The administration recommends that this program be converted to the Bachelor of Science in Radiologic Technology (BSRT) program. She stated that the time spent by students to attain the AAS is very close in years to the time it takes to earn the BSRT. Dr. Johnston reported that the demand for this program remains strong. He added that the program enrolls a maximum of 45 students, with this number limited by clinical space. He noted that the university must have hospital placement for each student admitted to the program.

Mrs. Burks asked if Midwestern was the only public university in Texas that offers this degree. Dr. Johnston responded that there are 48 radiography programs in the state, most of which are housed in community colleges. He noted that MSU is one of 16 universities in the United States that offers a master's program in radiologic sciences. He added that the baccalaureate completion program is offered 100% online.

Mrs. Burks moved approval of this item as presented. Mr. Sanchez seconded the motion and it was approved.

Transition of the Master of Public Administration to a Master of Arts in Criminal Justice

13-148. Mr. Bryant stated that this proposed modification of a degree program was outlined in the agenda. Dr. Stewart noted that the university offers a bachelor's degree in criminal justice that would serve as a feeder program to the proposed Master of Arts in Criminal Justice. She added that the proposed master's program would be offered totally online.

Mrs. Burks moved approval of this item as presented. Mr. Sanchez seconded the motion.

Mrs. Burks asked if there was some type of coursework in the baccalaureate or master's level programs in criminal justice that discusses mental health and its relation to criminal justice. Dr. Johnston responded that the intent of the department is to be flexible with minor areas of emphasis such as Homeland Security, international crime, counterterrorism, and other issues that are important and timely.

There being no further discussion, the motion was approved.

MSU Student Handbook Change – Student Code of Conduct

13-149. Mr. Bryant noted that a new Student Code of Conduct was recommended for inclusion in the *MSU Student Handbook* as shown in the agenda document. Dr. Lamb reported that all institutions of higher education received a letter from the U.S. Office of Civil Rights two years ago regarding Title IX compliance. This letter included information dealing with new interpretations of the law and more rigorous enforcement. At that time the administration made changes to the Code of Conduct to address these issues. Earlier this year the Violence Against Women Act was strengthened and reauthorized, to include Campus Sexual Violence Elimination (SaVE). The administration determined that a complete rewrite of the Student Code of Conduct was necessary to adequately address Title IX, Campus SaVE, and the Drug and Alcohol Free Schools Act. The new code was written with guidance from the National Center for Higher Education Risk Management. Dr. Lamb noted that a copy of the proposed code was previously distributed to the board so that they would have adequate time to review the document prior to this meeting. He stated that everything in the current code is included in the proposed code. The document is more robust and is a better tool for students and the administration.

Mr. Sanchez moved approval of this item. Mrs. Burks seconded the motion.

Mr. Sanchez indicated that there was a portion of the policy that dealt with firearms on campus. He asked about the change in the law which allows individuals to have firearms in vehicles. He asked if this was consistent with how other universities are handling this situation. Dr. Lamb reported that during the last legislative session a bill was passed that allows Concealed Handgun License (CHL) holders to carry weapons in vehicles on college campuses. Chief Williams stated that part of the legislation states that the university can make no rules or regulations to alter this provision. Mr. Sanchez indicated that there was some discussion during the legislative session as to whether an individual could be required to register with the Campus Police in order to keep a firearm in a car. Chief Williams responded that the final bill did not include any such language. Mr. Sanchez asked if there was anything in statute that would prohibit the university from requiring an individual to inform the Campus Police that they were a CHL holder and intended to carry a weapon on campus in their vehicle. Mr. Macha read from the bill which states "an institution of higher education...in this state may not adopt or enforce any rule, regulation, or other provision or take any other action, including posting notice...prohibiting or placing restrictions on the storage or transportation of firearms and ammunition in a locked, privately owned or leased motor vehicle." Mr. Hessing asked that the administration look into how other universities are handling this requirement.

There being no further discussion, the motion was approved.

#### Policy 3.146 – Protection of Human Subjects in Research

13-150. Mr. Bryant noted that the administration recommended changes to this academic policy as shown in the agenda. Dr. Stewart reported that the policy is being updated to ensure that research performed on students, faculty, and staff is in compliance with federal regulations related to the protection of privacy, safety, health, and welfare of persons who are subjects in that research.

Mrs. Burks moved approval of this item as presented. Mr. Sanchez seconded the motion and it was approved.

#### Tenure

13-151. Mr. Bryant noted that while this item would be discussed in closed session, he asked Dr. Rogers to present information regarding the university's policy for hiring administrators with faculty tenure. Dr. Rogers stated that university policy provides for the awarding of faculty tenure to a new academic administrator if the individual being hired meets the university's qualifications for tenure. The person being hired must be at the rank of associate professor or full professor.

#### Athletics Report

13-143. Mr. Carr introduced Mr. Scott Linn, men's and women's tennis coach. He reported that Scott was hired three years ago and is doing a great job with the MSU tennis program. Coach Linn thanked the board for the opportunity to visit with them. He reported that the men's and women's tennis teams had a good year in 2013. He stated that the men's team finished 17<sup>th</sup> in the nation, won the Lone Star Conference, won the NCAA

regionals, and reached the Elite Eight before losing to the number one team in the nation. The women finished 19<sup>th</sup> in the nation, reached the finals of the Lone Star Conference, won the NCAA regionals, and reached the round of sixteen before also losing to the number one team in the nation. Coach Linn noted that both tennis teams are all-academic teams, which means they finished the year with 3.2 grade point averages or higher. In 2012 only four other universities in Division II tennis had both men's and women's tennis teams qualify in the top twenty in the nation and be recognized as all-academic teams nationally.

Coach Linn stated that he wanted to spotlight Luke Joyce, a senior on the 2013 men's team. Luke was a nationally ranked singles and doubles player and was named the Lone Star Conference Player of the Year. He was also the national Arthur Ashe Sportsmanship Leadership Award winner for Division II men's tennis. Coach Linn noted that Luke would be recognized for this honor at the U.S. Open on August 24. Luke is from South Africa and will return in the fall to serve as Coach Linn's assistant coach in the coming year.

Coach Linn reported that the tennis teams have been very involved in the community during the last three years. He stated that the teams work with kids from the Boy's and Girl's Club each week and provide them an opportunity to learn to play tennis. He added that they have also been involved with elementary schools by offering an introduction to tennis and also participating in a reading program. He noted that he gives his student athletes three key goals to work on. They are for the individual to: 1) graduate from MSU with the highest grade point average possible; 2) make an impact on the Wichita Falls community; and 3) contribute to a national championship. He stated that the teams continue to work together on the third goal. He said the overall goal of the team is to play until the finals of the NCAA championships.

Coach Linn thanked the board for their time and for their support. He expressed appreciation to the Wichita Falls Tennis Association and to Jim McCoy and others for their support.

Mr. Carr announced that Dan Reeves would be on campus August 25 for the fall kickoff.

#### Recess

The committee meeting recessed at 3:50 p.m. Mr. Hessing noted that the committee would reconvene later in the day to consider items in closed session.

#### Executive Session

Mr. Hessing announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.074, Personnel Matters, to consider Item 13-151 (Tenure) and Item 13-161 (Operating Budget for FY 14). The closed session was properly announced at 5:28 p.m. Mr. Hessing, Mr. Bernhardt, Mr. Bryant, Mrs. Carnes, Mrs. Burks, Mr. Engelman, Mr. Gregg, Mr. Sanchez, Ms. Davis, Dr. Rogers, Dr. Stewart, Dr. Fowlé, Dr. Lamb, Dr. Clark, Dr. Farrell, Mr. Macha, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended at 5:39 p.m. with an announcement by Mr. Hessing that no action was taken during the Executive Session. The open meeting resumed at 5:39 p.m.

Tenure

13.151. Mrs. Burks moved that the following individuals be granted faculty tenure:

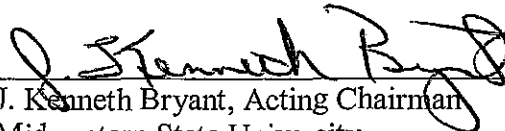
Deborah Garrison, Ph.D.	Nursing
Jeffrey Oxford, Ph.D.	Foreign Languages

Mr. Sanchez seconded the motion and it was approved.

Adjournment

There being no further business, the Academic and Student Affairs Committee discussion concluded at 5:40 p.m.

Reviewed for submission:

  
J. Kenneth Bryant, Acting Chairman

Midwestern State University

Board of Regents Academic & Student Affairs Committee

ATTACHMENT:

1. Faculty Senate Report
2. Staff Senate Membership Listing
3. Enrollment Report – Summer 2013
4. Baseball Analysis



## **Midwestern State University Faculty Senate**

### **08 AUG 13 Board of Regents Report**

The Midwestern State University Faculty Senate last met on 02 May 13 for the purpose of electing officers for the 2013 – 2014 academic year. Additionally, the Faculty Senate discussed issues surrounding the selection of commencement speakers at a special called meeting on 07 MAY 13. Reports from these meetings were included in the Faculty Report to the MSU Board of Regents at its meeting on 09 MAY 13.

There has been no Faculty Senate activity since the May 2013 report. The Faculty Senate is next scheduled to meet on 22 AUG 13 for its first meeting of the new academic year. Officers for the 2013 – 14 year are:

Chair: Dr. David Carlston – Prothro-Yeager College of Humanities & Social Sciences

Vice-Chair: Dr. Laura Fidelie – College of Health Sciences & Human Services

Secretary: Dr. Jeremy Duff - Prothro-Yeager College of Humanities & Social Sciences

Treasurer: Dr. Charles Bultena – Dillard College of Business Administration

Parliamentarian: Ms. Ruth Morrow – Fain College of Fine Arts

Scheduled meeting dates for the Faculty Senate (Executive Committee and full Senate) during the 2013 – 14 academic year are:

#### **Exec Committee**

20 AUG 13  
05 SEP 13  
03 OCT 13  
07 NOV 13  
03 DEC 13  
06 JAN 14  
06 FEB 14  
06 MAR 14  
03 APR 14  
29 APR 14

#### **Senate meetings**

22 AUG 13  
12 SEP 13  
10 OCT 13  
14 NOV 13  
05 DEC 13 (Last day of class is 06 DEC)  
09 JAN 14  
13 FEB 14  
13 MAR 14 (Spring break begins 15 MAR)  
10 APR 14  
01 MAY 14 (Last day of class is 02 MAY)

Names of newly elected members are in **bold**.  
 Year in **bold** indicates the completion of term in 2014.

## 2013 – 2014 MSU Faculty Senate Roster

2013 - 2014 Term		Term Ends
<b><i>College of Math &amp; Science</i></b>		
Dunn	Jackie	<b>2014</b>
Griffin	Terry	2015
McDonald	Dale	<b>2014</b>
McDonald	Terry	<b>2014</b>
Price	Jon	2015
<b><i>College of Health Sciences &amp; Human Services</i></b>		
Leach	Jane	2015
DeBois	Barbara	<b>2014</b>
* Fidelie	Laura	2015
Gibson	Martha	<b>2014</b>
Morrison	Gary	<b>2014</b>
Paddock	Ted	2015
Roberts	Kathy	<b>2014</b>
<b><i>Dillard College of Business Administration</i></b>		
* Bultena	Charles	<b>2014</b>
Owen	Jim	<b>2014</b>
Wilson	Phillip	2015
<b><i>Fain College of Fine Arts</i></b>		
Black	Alan	<b>2014</b>
* Morrow	Ruth	<b>2014</b>
Sernoe	Jim	2015
<b><i>Prothro - Yeager College of Humanities &amp; Social Sciences</i></b>		
* Carlston	David	2015
* Duff	Jeremy	<b>2014</b>
Henschel	Sally	2015
Jun	Nathan	<b>2014</b>
McClintock	Stuart	2015
<b><i>West College of Education</i></b>		
Suzanne	Lindt	<b>2014</b>
Wood	Julie	2015

\* = Executive Committee Member

Respectfully,  
 Jim Owen,  
 Chair

## Staff Senate 2013-2014

### EEO Class 1 – Officials and Administrators

Dirk Welch – 3<sup>rd</sup> Term

Michael Mills – 2<sup>nd</sup> Term

### EEO Class 3 – Non-faculty Professional

Dawn Fisher – 2<sup>nd</sup> Term

Reagan Foster – 2<sup>nd</sup> Term

Chris Stovall – 2<sup>nd</sup> Term

Angie Reay – 1<sup>st</sup> Term

Treva Clifton – 1<sup>st</sup> Term

### EEO Class 4 – Administrative Support

Gayla Aldrich – 2<sup>nd</sup> Term

Sue Witherspoon – 2<sup>nd</sup> Term

Jennifer Dunn – 1<sup>st</sup> Term

Jesika Fisher – 1<sup>st</sup> Term

### EEO Class 5 – Technicians and Paraprofessionals

Lynn Sosebee – 2<sup>nd</sup> Term

### EEO Class 6 – Skilled Craft Workers

Gary Miller – 1<sup>st</sup> Term

### EEO Class 7 – Service and Maintenance

Jermaine Causey – 2<sup>nd</sup> Term

Jamie Fowler – 2<sup>nd</sup> Term

Gary Neal – 1<sup>st</sup> Term

***Enrollment Reports*****Summer I 2013**

	<b>2012</b>	<b>2013</b>
New First-Time Freshmen	8	7
Freshmen	90	101
Sophomore	306	273
Junior	483	454
Senior	958	809
Graduate/Post-Baccalaureate	<u>412</u>	<u>371</u>
<b>TOTAL</b>	<b>2,257</b>	<b>2,015</b>

**Summer II 2013**

	<b>2012</b>	<b>2013</b>
New First-Time Freshmen	14	6
Freshmen	74	80
Sophomore	237	194
Junior	370	294
Senior	711	627
Graduate/Post-Baccalaureate	<u>174</u>	<u>182</u>
<b>TOTAL</b>	<b>1,580</b>	<b>1,383</b>

**Baseball Team Projections****Expenses**

	Year 1	Year 2	Year 3	Year 4	Year 5	
Salaries						
Coach	22,500	54,000	55,080	56,182	57,305	2% Inc
Assistant Coach		35,000	35,700	36,414	37,142	2% Inc
Assistant Trainer			32,000	32,640	33,293	2% Inc
Sports Info Assistant			15,000	15,000	32,000	
Graduate Assistant - Coaching		7,500	7,500	7,500	7,500	
Graduate Assistant - Marketing/Facilities		7,500	7,500	7,500	7,500	
Subtotal	22,500	96,500	145,280	147,736	167,240	
Fringe Benefits (28%)	6,300	22,820	36,478	37,166	42,627	
Scholarships (9)		145,000	147,900	150,858	153,875	2% Inc
Team Travel		25,000	25,000	25,000	25,000	
Search for Coach	2,200					
Recruiting Travel	4,000	5,000	5,000	5,000	5,000	
Equipment	25,000	20,000	20,000	20,000	20,000	
Umpires		7,000	7,000	7,000	7,000	
Event Management		5,000	5,000	5,000	5,000	
Field Maintenance		10,000	10,000	10,000	10,000	
Utilities		4,000	4,000	4,000	4,000	
Lease Purchase Lights		50,000	50,000	50,000	50,000	
Total	60,000	390,320	455,658	461,760	489,743	

**Revenues**

24 team roster + 12 red shirts						
Tuition and fees - \$3,946/term/athlete		284,112	289,794	295,590	301,502	2%
Room and Board - \$3,400/term/athlete		244,800	249,696	254,690	259,784	2%
Ticket Sales		2,000	2,000	2,000	2,000	
Fund raising		5,000	5,000	5,000	5,000	
Corporate Sponsors		5,000	5,000	5,000	5,000	
Total		540,912	551,490	562,280	573,286	

Net Difference (60,000) 150,592 95,832 100,520 83,543

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Finance Committee  
August 8, 2013**

The Finance Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:00 p.m., Thursday, August 8, 2013. Committee members in attendance were Mr. Mike Bernhardt, Chairman; Mrs. Jane Carnes; Mr. Charles Engelman; and Mr. Jeff Gregg. Other regents attending the meeting were Mr. Kenny Bryant, Mrs. Tiffany Burks, Mr. Shawn Hessing, Mr. Sam Sanchez, and Student Regent Shelby Davis.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matt Park, Associate Vice President for Student Affairs. Additional university personnel attending were Dr. David Carlston, incoming Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Dan Williams, Chief of Police; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media was Ms. Ann Work, reporter for the *Times Record News*.

Chairman Bernhardt called the meeting to order at 4:00 p.m.

Reading and Approval of Minutes

13-152. The minutes of the Finance Committee meeting May 9, 2013, were approved by the committee as presented.

Summary of Financial Support 9/1/12-7/10/13

13-153. Mr. Bernhardt asked Mrs. Carnes to highlight some of the major gifts received since the last meeting of the board. Mrs. Carnes presented the following information.

- a) Mr. Pat Bolin pledged up to \$750,000 in matching funds, payable over three years in amounts not to exceed \$250,000 each year, to support the McCoy School of Engineering. During this quarter, the university received \$125,000 in matching funds.

- b) Upon the death of Mr. David A. Kimbell, Sr., the university received \$59,490 for the President's Excellence Circle. Additionally, Mrs. Kimbell contributed another \$5,000 to the PEC.
- c) The MSU Chemistry Department received a departmental research grant of \$30,000 from The Robert A. Welch Foundation.
- d) Mr. and Mrs. Max R. Vordenbaum donated \$25,000 to support the baseball program architectural study.
- e) The Wichita Falls Museum Foundation was established following the gift of the Museum to Midwestern State University. This foundation has ceased to exist and the remaining funds of \$12,470 were donated to the university.
- f) Ms. Shirley C. Shih contributed \$10,000 to the MSU Foundation for the David Shih Memorial Scholarship to provide geology scholarships.

Mrs. Carnes encouraged board members to write thank you notes to the donors listed.

Dr. Rogers noted that the university is having another outstanding year in fund raising. Dr. Farrell reported that the Annual Fund exceeded its goal and raised more than \$350,000. He commended Steve Shipp for his work in this area. He added that the students who telephone alumni also exceeded their goals, as did the Parent Fund campaign. Mrs. Carnes indicated that perhaps the board should write notes to the phone-a-thon workers and to Mr. Shipp. Mr. Carr added that Mr. Carroll Laing and Mr. Al Guinn continue to provide matching funds of up to \$25,000 for gifts from new donors to the Annual Fund each year. Mr. Gregg stated that they should also be added to the list. It was agreed that a list would be provided to the board at the next meeting.

Mr. Bernhardt noted that this item was presented as a point of information only.

#### Review and Acceptance of Financial Reports

13-154. Mr. Bernhardt reported that the administration recommended acceptance of the April, May, and June, 2013 financial reports. He asked Dr. Fowlé to comment on these reports. Dr. Fowlé reported that total revenue as of June 30 was \$82.6 million, an increase of 1.1% from the previous year. The increase was primarily in gifts and grants. Total expenditures are \$79.3 million, 1% higher than last year.

Mr. Gregg moved acceptance of the reports as presented. Mrs. Carnes seconded the motion and it was approved.

#### Investment Report

13-155. Mr. Bernhardt asked Dr. Fowlé to comment on the third quarter investment report. Dr. Fowlé stated that as of May 31 the university's cash holdings totaled \$32.5 million and the rate of return on these funds was .78%. Additionally, the MSU endowment at American National Bank totaled \$7.7 million, with an annualized gain of 4.97%. The

Redwine Endowment at Luther King was at \$10.5 million. She added that market values have increased during the summer.

Mr. Bernhardt thanked Dr. Fowlé for her efforts to find better investment opportunities for the university's cash. Mr. Engelman moved acceptance of this report as presented. Mr. Gregg seconded the motion and it was approved.

#### Investment Policy Review

13-156. Mr. Bernhardt stated that the administration was recommending changes to the university's investment policy to allow the Board of Regents to invest MSU's cash with another governing body. Dr. Fowlé noted that the only change being made to the policy was the addition of language to include "investment per the Texas Education Code, 51.0031," to reflect the new statutory changes discussed earlier in the meeting.

Mr. Engelman moved approval of the policy changes as presented. Mr. Gregg seconded the motion and it was approved.

#### University Accounts/Signature Authorizations

13-157. Mr. Bernhardt reported that each year the board is asked to approve individuals authorized to sign on university bank accounts, to purchase and sell investment instruments, to perform normal banking transactions, and to sign retirement documents. He noted that specific recommendations were included in the board agenda.

Mrs. Carnes moved approval of this item as presented. Mr. Engelman seconded the motion and it was approved.

#### Approval of Brokers/Dealers, Investment Vehicles, and Asset Holding Accounts

13-158. The administration recommended approval of the list of brokers/dealers, investment vehicles, and asset holding accounts for fiscal year 2014 as presented in the agenda document. Mr. Bernhardt noted that the brokers/dealers are the university's contacts who sell the university investment securities, primarily agency notes. The Asset Holding Accounts are safekeeping accounts that hold the investment securities and commercial paper electronically in the university's name. The Other Investment Vehicles/Overnight Cash Pools are physical locations for invested cash, CD's, savings, and public fund pools.

Mr. Gregg moved approval of these recommendations as presented. Mrs. Carnes seconded the motion and it was approved.

#### FY 2012-2013 Item \$50,000 & Under

13-159. Mr. Bernhardt noted that one budget change was presented for ratification and asked Dr. Rogers to comment on this item. Dr. Rogers reported that funds were transferred from Housing Reserves so that the Housing internet project could be completed for the fall semester. Dr. Lamb noted that information regarding the Housing internet project was presented at the May board meeting. He stated that in order to not affect the student housing rent charges, an upfront capital investment was necessary. He added

that the Housing Fund Balance is still more than \$1 million and this was an appropriate expenditure from these funds. Dr. Lamb reported that the project is complete and Wi-Fi is available in every corner of Campus Housing. He noted that the base package is seven times faster than the plug-in service previously used by students.

Mr. Engelman indicated that the administration had done a great job improving campus Wi-Fi service and that Mr. Owen had been very successful in negotiating lower electricity and gas rates. He asked if the university had looked at possible ways to lower the cost of the campus telephone system and internet service. Dr. Clark reported that the new telephone system is operational. Dr. Lamb responded that Housing no longer offers land-line telephones in the residence halls and the university realized a savings because of that action a number of years ago. He stated that the new internet service in Housing was the best value among the companies that submitted bids. He added that cable television service in Housing was recently changed and a better product received.

Mrs. Carnes moved approval of this item as presented. Mr. Gregg seconded the motion and it was approved.

#### Review of Personnel Reports and Salary/Title/Position Changes in 2012-2013 Budget

13-160. The reports of personnel changes in April, May, and June, 2013 were presented for information, and salary and position changes approved by the president were presented for ratification. Dr. Rogers reviewed the changes that were included in the agenda document. He noted that two administrative assistant positions were added in nursing and respiratory care. The funding for these positions was provided by the Gunn gift.

Mr. Gregg moved approval of this item as presented. Mrs. Carnes seconded the motion and it was approved.

#### Operating Budget for Fiscal Year 2014

13-161. Mr. Bernhardt stated that the administration recommended approval of the \$98,468,305 operating budget for the 2013-2014 fiscal year. He noted that a copy of the Budget Highlights was previously distributed to the board as shown in Attachment 1. He asked for a motion to approve the budget prior to the presentation and discussion. Mrs. Carnes moved approval of the budget as presented. Mr. Carnes seconded the motion.

Dr. Rogers reported that the State of Texas currently funds approximately 20% of MSU's operation and that gifts and grants currently fund another approximate 20%. He noted that the university depends on tuition and fees for approximately 45% of the cost of operation. Dr. Rogers stated that the proposed budget includes revenues of \$96.9 million and budgeted expenditures of \$98.5 million. He noted that the budget includes a budgeted deficit of \$1.6 million. He stated that the university was fortunate to have received three significant private gifts that were not designated for any specific purpose. He indicated that the administration recommended investing these and other funds into programs that are important to the growth of the university. He added that an increased freshman class during each of the next few years will solidify the finances

of the university. Dr. Rogers mentioned the key investments being made through the proposed budget. These include the following.

- a) Salary increases for faculty and staff totaling \$1 million.
- b) Employee health insurance costs increased by \$433,000.
- c) Increased scholarship funding was provided in the amount of \$545,000.
- d) Quality Enhancement Program (QEP) funding in the amount of \$244,000 was added. This program has the potential to change the university and improve its reputation through undergraduate research.
- e) The Enrollment Management Initiative will continue at a cost of \$372,000.
- f) Distance education funding was increased by \$160,000. A portion of these funds will be used to add an instructional designer to work with the faculty in developing courses. The remaining dollars will be used to expand the university's distance offerings.
- g) Graduate assistantship funding increased by \$50,000.

Dr. Rogers noted that these additions to the budget total \$2.8 million. He indicated that these are good investments for the university.

Dr. Fowlé reviewed the first portion of the budget power point presentation as shown in Attachment 2. Dr. Fowlé reported that the administration held two days of budget hearings in the spring. Each area of the university provided information regarding budget uses and needs. She noted that a number of items were repeatedly mentioned, including faculty and staff salary increases, distance education, technology, the QEP, and enrollment. This information provided a consensus regarding university priorities.

Dr. Fowlé discussed trends in budgeted sources of funds beginning in FY 10 through FY 14. She noted the overall decline in general revenue funding from the state and the increases in restricted funds, to include gifts to the university as well as increases in Texas Grants and Pell Grants. The presentation also included information regarding the budgeted uses of funds. She noted that since FY 2010 the funds budgeted for graduate assistants and scholarships have increased by \$5 million. She added that \$3 million of this amount represented increases in Texas Grants and Pell Grants. The remaining \$2 million came from institutional and private funds used for scholarships.

Dr. Fowlé reviewed the allocation of Higher Education Assistance Funds (HEAF) for FY 14. She stated that the funds allocated for the Physical Plant would be used primarily to address deferred maintenance needs. She pointed out the allocation of \$550,000 for Master Plan projects. She stated that this was a new category. She noted that the funds would be used to build a reserve that could be used for major projects in the future. Funding for academic equipment was increased by \$113,000 this year.

Dr. Lamb reported that the FY 14 budget was based on a fall enrollment of 5,900, which was the same as the fall 2012 enrollment. He noted that in order to enroll 5,900 students, a larger freshman class must be enrolled to fill the declining population of reenrolling freshmen, sophomores, juniors, seniors, and post-baccalaureate and

graduate students. He stated that approximately 250 new students must be enrolled if overall enrollment is to remain constant. Dr. Lamb commended the university's admissions team for their work. He stated that enrollment for the fall was 226 new students ahead of last year and the same time, and nine students ahead overall. Dr. Lamb added that there was still quite a bit of time prior to final enrollment count but that they were cautiously optimistic.

Slides 15 and 16 presented information regarding enrollment projections through the fall 2017. He noted that the increased beginning freshman class each year would ultimately increase the other classes accordingly. Dr. Lamb reported that if this linear projection were to hold, MSU enrollment could reach 7,000 in the fall 2017. He cautioned, however, that these projections were laden with assumptions, including an increase of on-line education by 200 students and an increase of graduate enrollment by 100 students.

Dr. Rogers asked about campus housing for the fall. Dr. Lamb responded that housing at MSU is currently at 107% capacity. The university has leased 93 off-campus beds from The Grove to accommodate the overflow.

Mr. Engelman expressed concern with approving a budget that includes expenditures of \$1.6 million more than anticipated revenues. He asked if there was a contingency plan should enrollment not reach 5,900 students. Dr. Rogers responded that if enrollment in the non-freshman classes continues in the same pattern as previous years, the increased freshman class should produce an enrollment of 5,900. Dr. Lamb stated that he felt comfortable with the projection based on the modeling they had done and enrollment at the current time. Mr. Hessing stated that when the board discussed not increasing tuition and fees during the May meeting it was anticipated that reserve and gift funds would be used to balance the budget. He added that he was confident that if enrollment did not reach 5,900 the administration was prepared to make budget adjustments accordingly.

Mr. Sanchez indicated that his question was the opposite of Mr. Engelman's. He asked if the administration was prepared in the event enrollment exceeded 5,900. Mr. Hessing stated that this is the type of question that caused him to think about the need for a complete master plan for the campus. He noted that he wanted the administration and board to be prepared should the university enroll 7,000 students in 2017. He indicated that it was important for the planning to begin now rather than waiting for the growth.

Mr. Gregg commended the administration for their work in putting the budget together. He asked if the \$550,000 that was being set aside in HEAF for master plan projects could be used to lower the deficit. Dr. Fowlé responded that HEAF dollars can only be spent on capital items. She added that everything that could possibly be funded by HEAF has been moved from the regular budget and is funded by HEAF.

Mr. Bernhardt commended Dr. Fowlé and the administration on the budget. Dr. Fowlé added her commendation to Ms. Maxwell for her effort in putting the budget together.

Mr. Bernhardt indicated that personnel matters related to the budget would be discussed in Executive Session later in the meeting.

#### Modification of University Organization Chart

13-162. Mr. Bernhardt reported that a new university organization chart was shown in the agenda document. He stated that this chart reflects the structure and titles included in the proposed budget. He noted that this item was presented as a point of information only.

Dr. Rogers reported that Dr. Stewart combined the duties of the Honor's Program Director, the Dean of the Graduate School, and the Associate Vice President for Academic Affairs. The duties of these positions have been coalesced into one person, in one office, and with one assistant. He added that the individual who was previously overseeing a portion of these duties has been moved to Dr. Clark's area and will oversee the continuing, professional, and distance education programs, as well as the expanded Intensive English Language Institute. Dr. Rogers added that oversight of the Human Resources office has moved from the President to the Vice President for Business Affairs and Finance.

#### Recess

The committee meeting recessed at 5:15 p.m. Mr. Hessing noted that the committee would reconvene later in the day to consider items in closed session.

#### Executive Session

Mr. Hessing announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.074, Personnel Matters, to consider Item 13-151 (Tenure) and Item 13-161 (Operating Budget for FY 14). The closed session was properly announced at 5:28 p.m. Mr. Hessing, Mr. Bernhardt, Mr. Bryant, Mrs. Carnes, Mrs. Burks, Mr. Engelman, Mr. Gregg, Mr. Sanchez, Ms. Davis, Dr. Rogers, Dr. Stewart, Dr. Fowlé, Dr. Lamb, Dr. Clark, Dr. Farrell, Mr. Macha, and Ms. Barrow remained for the discussion.

#### Open Meeting Resumes

The closed session ended at 5:39 p.m. with an announcement by Mr. Hessing that no action was taken during the Executive Session. The open meeting resumed at 5:40 p.m.

#### Operating Budget for FY 14

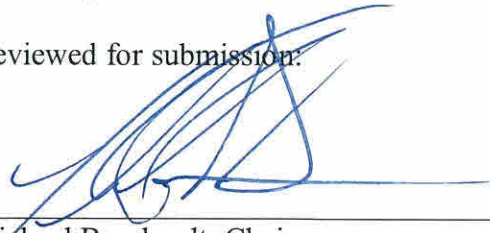
13-161. Dr. Rogers commented that board members had asked him if there were any major changes in the budget that had not been mentioned. He noted that there was not. He mentioned that faculty who were promoted received the appropriate salary increments and a few adjustments were made in situations where salaries were out of line with the workloads. He added that he had previously made a commitment to hold salaries of the senior administration (the president and vice presidents) constant. He indicated that this had been done.

Mr. Bernhardt noted that a motion and second was made earlier in the meeting. Without further discussion, the motion was approved.

Adjournment

The Finance Committee discussion concluded at 5:42 p.m.

Reviewed for submission:



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Michael Bernhardt, Chairman  
Midwestern State University  
Board of Regents Finance Committee

ATTACHMENT:

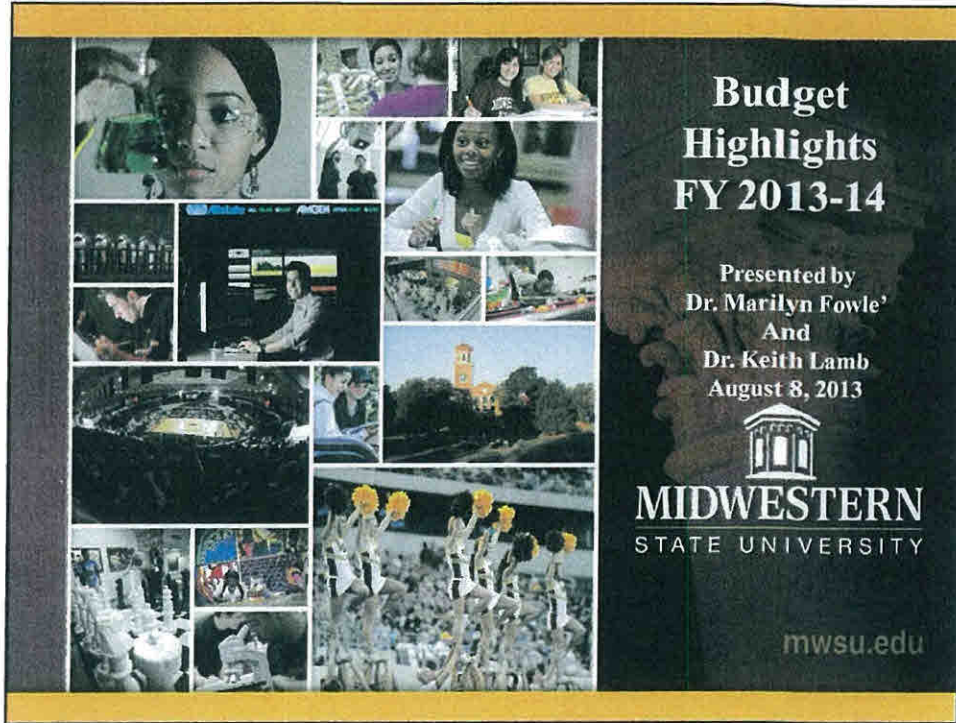
1. Budget Highlights
2. Budget Power Point Presentation

*Midwestern State University*  
Budget Highlights  
2013-2014

- The proposed MSU Operating Budget for FY 2014 totals \$98,468,305, an increase of \$2.76 million above FY 2013. The proposed budget includes a faculty raise totaling \$500,000. Additionally, an extensive study was completed on staff pay, specifically looking at external and internal equity deficiencies. As a result, the classified pay plan was elevated by five percent for beginning pay grades and a significant number of classified jobs were reclassified. In addition, a two percent across the board raise with a \$600 minimum is proposed for eligible staff, and some staff positions are recommended for equity adjustments.
- The budget is based on an estimated enrollment of 5,900 students for fall 2013.
- The budget reflects a net increase of 8.5 full-time equivalent (FTE) faculty positions.
  - Two of the faculty increases are a direct result of reducing adjunct funds to create radiologic science positions.
  - Of the remaining, six FTE are funded by external funding sources for specific needs and initiatives.
  - The proposed budget includes 17.5 positions without an appropriated salary. These positions will not be filled during the fiscal 2014 budget year.
- Other significant budget changes include the following.
  - Scholarships increased by \$544,844.
  - University debt decreased by \$299,733.
  - Maintenance and operations reductions of \$275,931.
  - Utility budgets decreased by \$176,920.
  - Capital budgets increased by \$1,590,091 primarily due to the Higher Education Assistance Fund (HEAF) debt being covered by donated funds, thus releasing those funds for equipment and improvements (HEAF detail is shown below).
  - Fringe benefits total \$11.8 million, an increase of approximately \$433,000. This includes a seven percent increase in group health insurance and an increase in retirement contributions.
- Private sources and grant funds totaling \$809,097 provide funding for 15.14 full time equivalent positions (8.21 faculty positions and 6.93 staff positions).
- HEAF is constitutionally dedicated state funding for critical capital construction and equipment support. The following distribution of HEAF funds is proposed:

Physical Plant equipment, improvements, and deferred maintenance	\$1,119,483
Information Technology, equipment, and contingency	777,474
Master plan projects	550,476
Library materials	550,000
Allocation to six colleges for academic-related equipment	413,000
Campus directional signage	100,000
Police equipment	<u>49,000</u>

TOTAL \$3,559,433



MIDWESTERN  
STATE UNIVERSITY

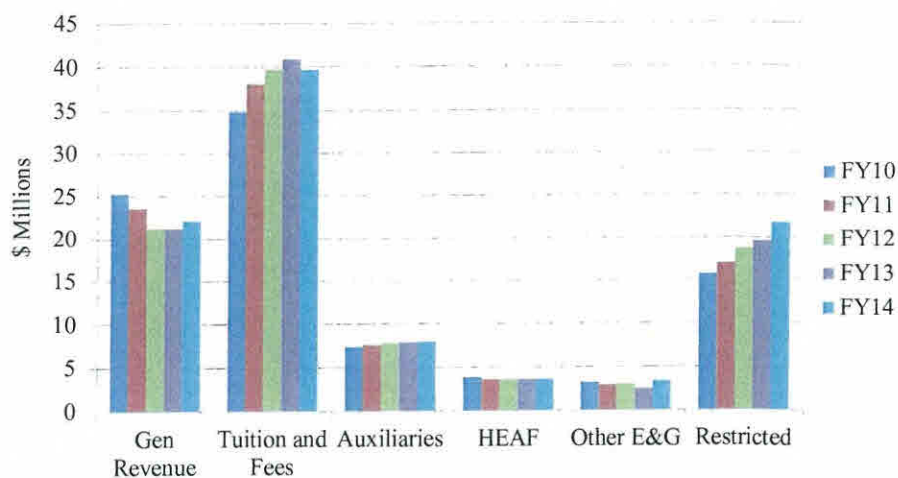
Description	\$ Amount
Pay raises for faculty and staff	\$1,000,000
Health insurance cost increases	\$ 433,000
Scholarship increases	\$ 545,000
QEP-Undergraduate research	\$ 244,000
Enrollment management initiative	\$ 372,000
Distance education initiative	\$ 160,000
Additional Graduate Assistantships	\$ 50,000
<b>Total</b>	<b>\$ 2,804,000</b>

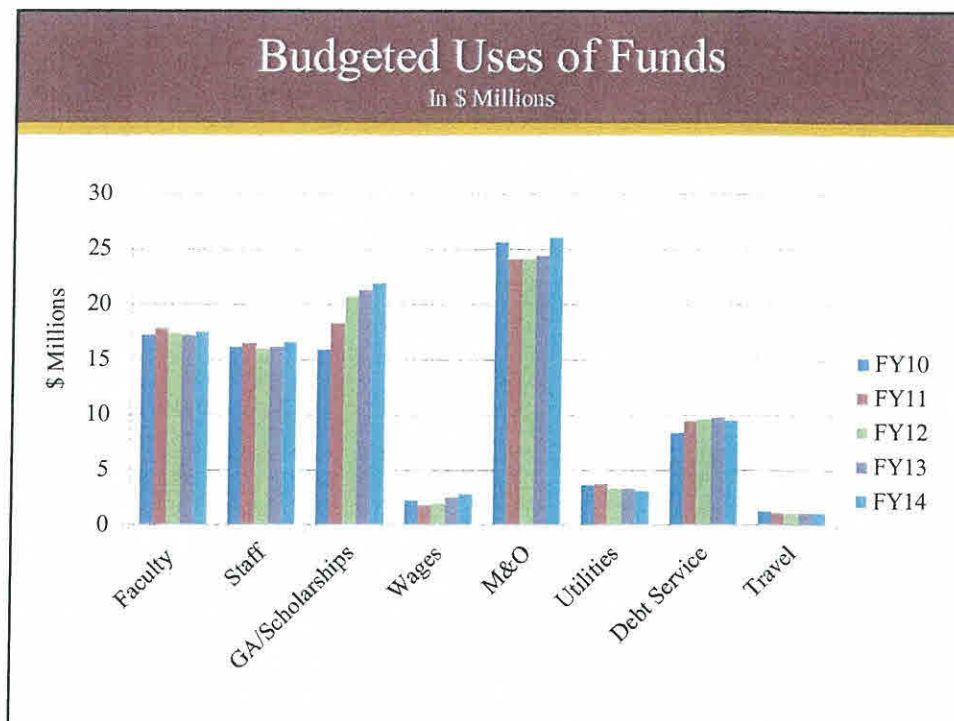
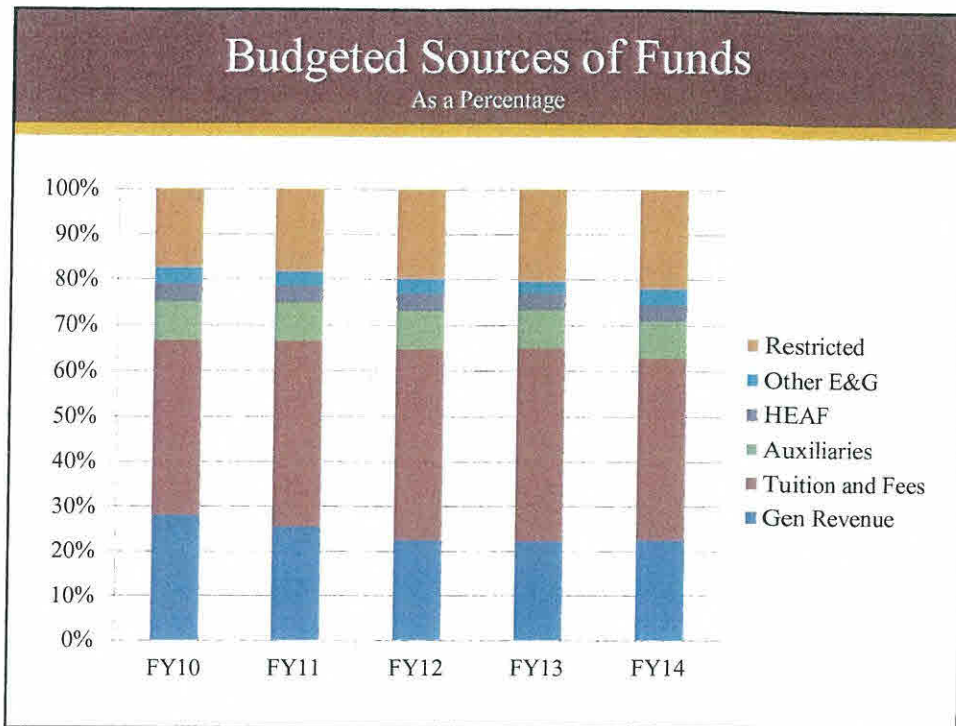
## Budget Highlights Assuming 5,900 students

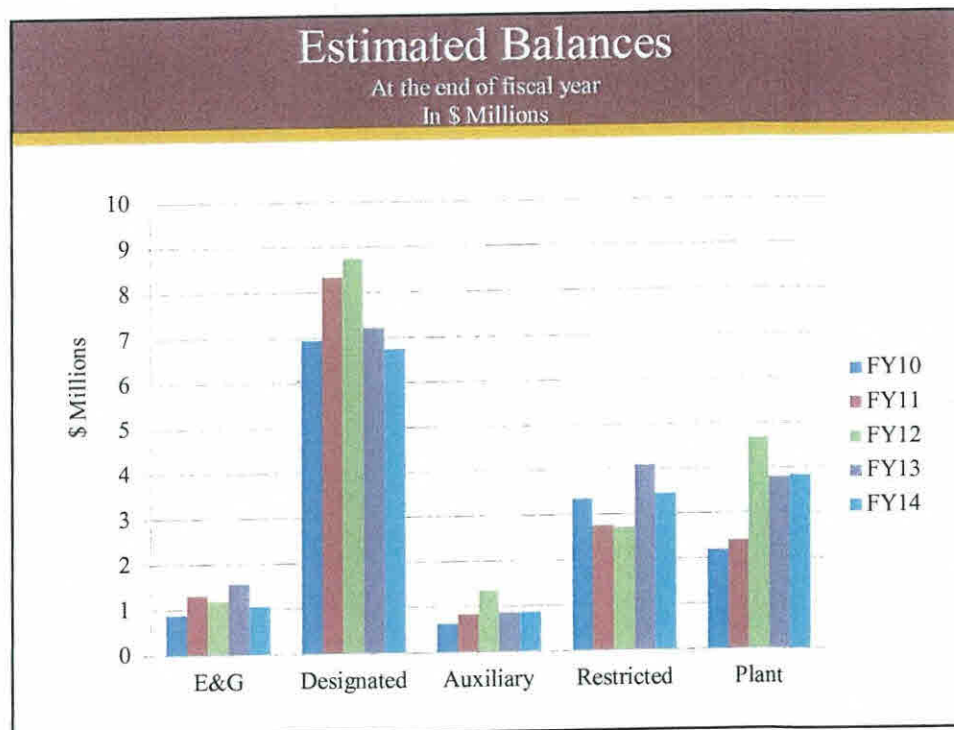
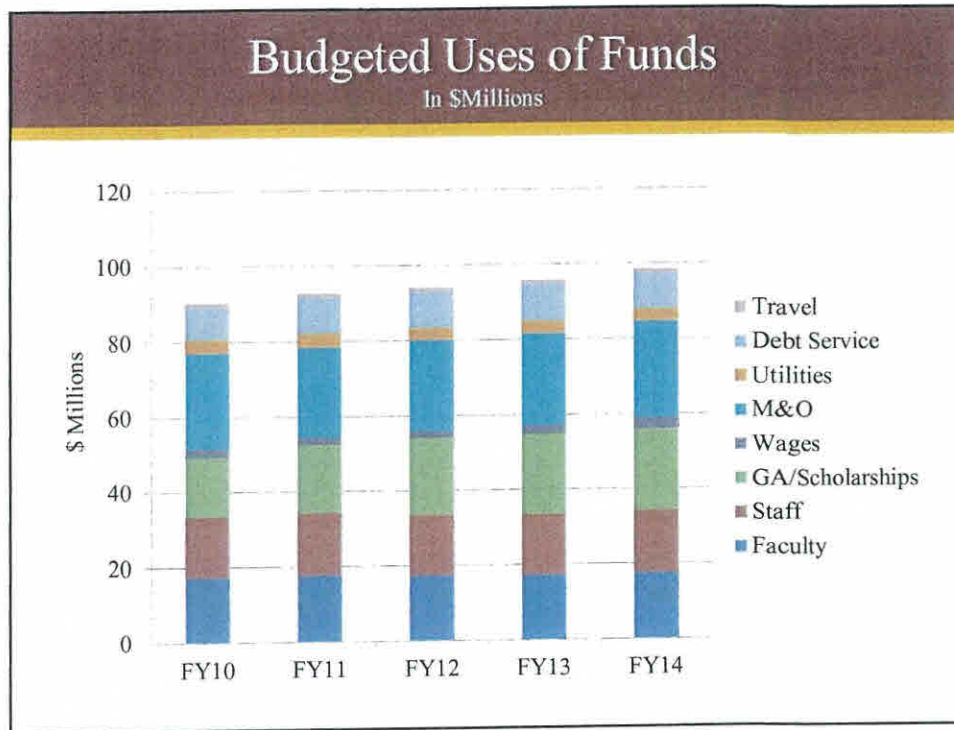


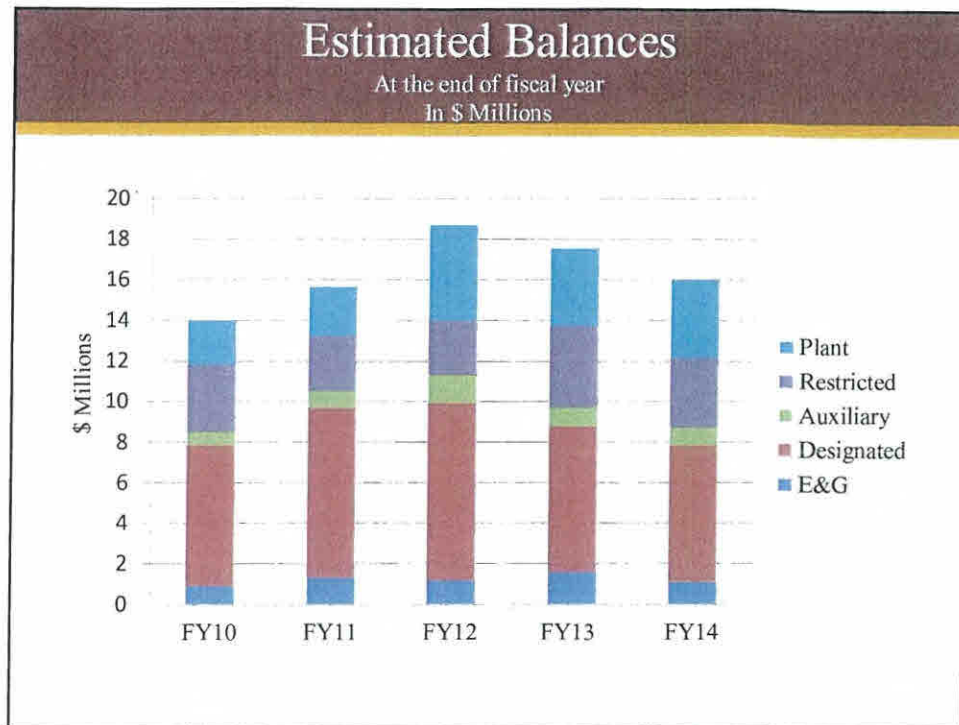
Description	\$ Amt
FY13 Estimated Ending Balances	\$17.5M
Budgeted Revenues	\$96.9M
Budgeted Expenses	\$98.5M
Budgeted Deficit	(\$1.6M)
FY14 Estimated Ending Balances	\$15.9M

## Budgeted Sources of Funds In \$ Millions










## HEAF Allocation



Capital budgets increased by \$1.5M because the final payment for HEAF debt in FY14 will be covered by private funds:

IT, equipment, contingency	\$ 777,000
Physical plant	\$ 1,120,000
Master Plan projects	\$ 550,000
Library materials	\$ 550,000
Academic equipment	\$ 413,000
Campus directional signage	\$ 100,000
Police and safety equipment	<u>\$ 49,000</u>
<b>Total</b>	<b>\$ 3,559,000</b>

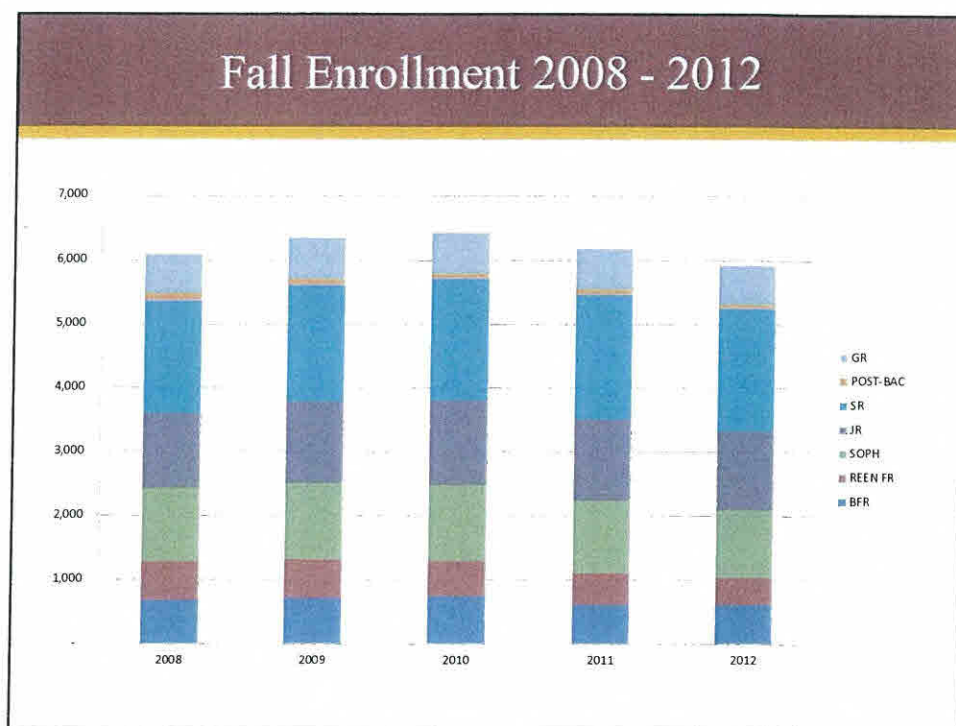
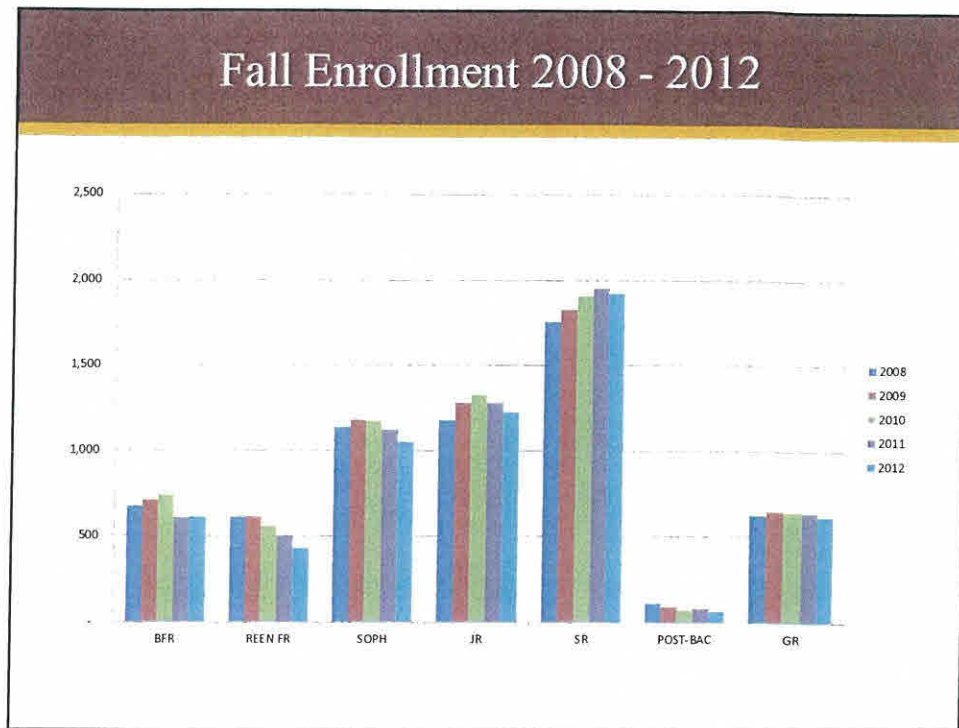
## Full-time Equivalents (FTE) Increases

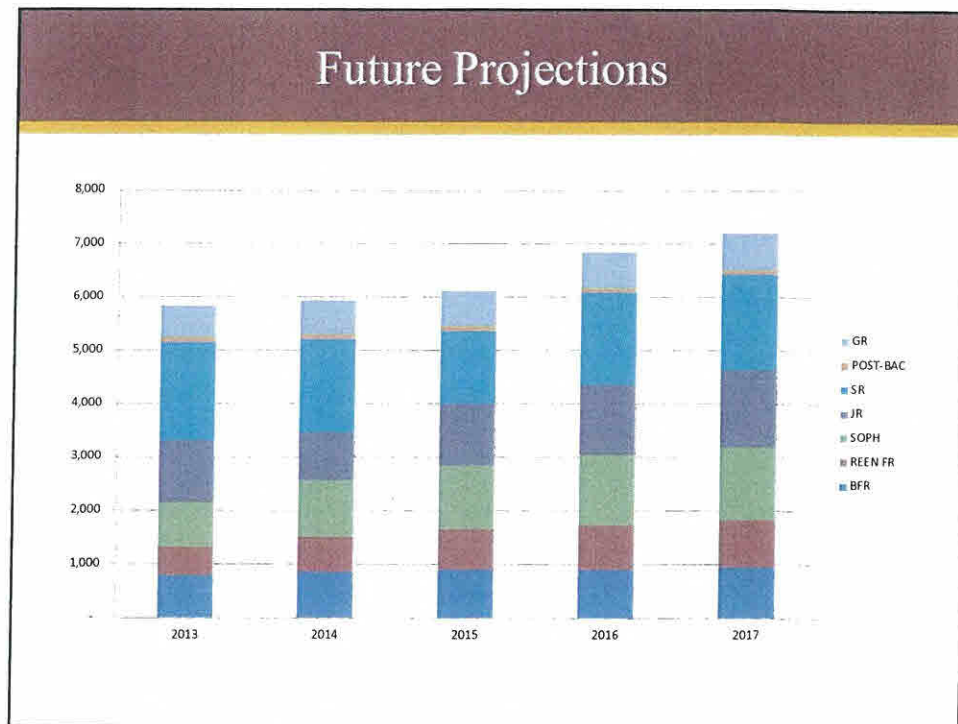
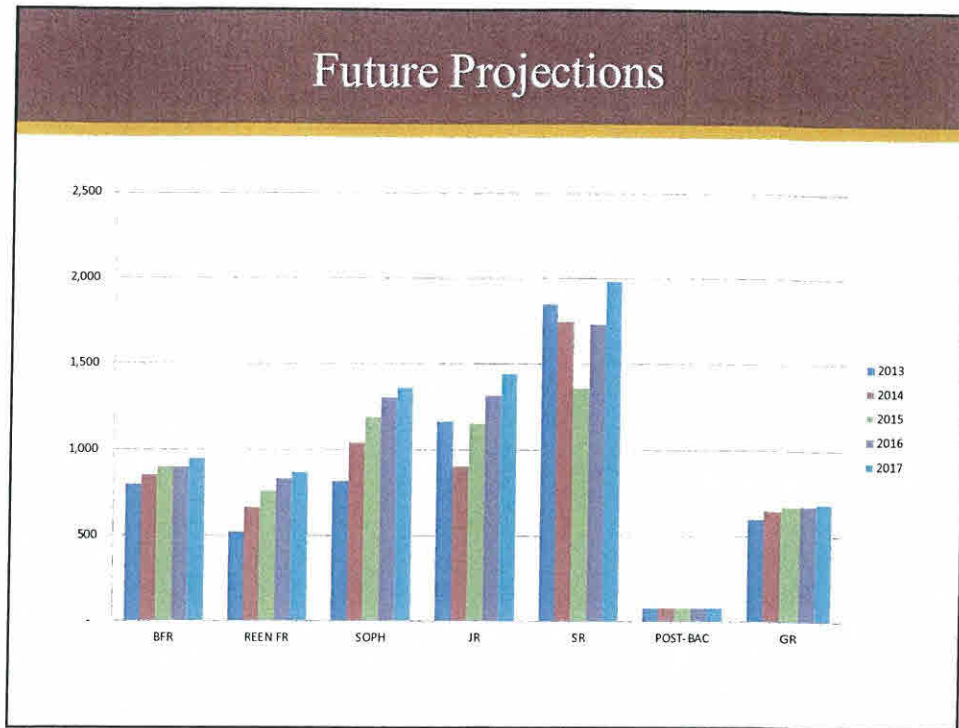


FTE at 8-31-13	657.9
Faculty-English	.5
Faculty-Radiological Sciences	2.0
Faculty-Gift Funded-Engineering/Geology	2.0
Faculty -Gift Funded-Nursing	2.0
Faculty-Gift Funded-Radiological Sciences	2.0
Total FTE at 9-1-13	666.4



**Enrollment  
is the key  
to our future**





**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Audit, Compliance, and Management Review Committee  
August 8, 2013**

The Audit, Compliance, and Management Review Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:15 p.m., Thursday, August 8, 2013. Committee members in attendance were Mr. Sam Sanchez, Chairman; Mrs. Tiffany Burks; Mr. Charles Engelman; and Mr. Jeff Gregg. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Kenny Bryant, Mrs. Jane Carnes, Mr. Shawn Hessing, and Student Regent Shelby Davis.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Kyle Owen, Associate Vice President for Facilities Services; and Mr. Matt Park, Associate Vice President for Student Affairs. Additional university personnel attending were Dr. David Carlston, incoming Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Dan Williams, Chief of Police; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations.

Chairman Sanchez called the meeting to order at 5:15 p.m.

Reading and Approval of Minutes

13-163. The minutes of the Audit, Compliance, and Management Review Committee meeting May 9, 2013, were approved as presented.

Audit Activities

13-164. Mr. Sanchez reported that Mr. Spencer retired at the end of May and the search for his replacement is underway. Dr. Rogers noted that Dr. Fowlé is chairing the search process and asked her to comment. Dr. Fowlé stated that the position is posted and they are accepting applications. She indicated her hope that the position would be filled by November. Dr. Rogers added that the Internal Auditor reports to the Board of Regents and to the president. He indicated that the board would be kept informed of the process. Mr. Gregg stated that the Wichita Falls CPA organization would allow the university to post the job on their website at no cost.

Mr. Sanchez noted that this item was presented as a point of information only and no action was necessary.

#### Contract Management Activities and Contract Authorization

13-165. Mr. Macha reported that during the period April-June, 2013, 123 contracts were processed. He added that 700 contracts have been tracked through the university's system during the year. Training sessions were held earlier in the week and policies and procedures are being reviewed as required. Any recommended changes to the policy will be presented to the board in November.

Mr. Macha presented the agreement shown in the agenda document between MSU and the Texas Commission on Environmental Quality (TCEQ). He noted that the TCEQ would like to install a continuous air monitoring station on MSU property. The proposed property would be located at the Fantasy of Lights warehouse off of State Highway 79. Mr. Owen reported that the station would cover approximately 2,000 square feet. The equipment will be installed at no cost to the university. He added that the contract can be cancelled with a 90-day notice.

Mrs. Burks moved approval of this item as presented. Mr. Gregg seconded the motion and it was approved.

#### MSU Policies and Procedures Manual Changes

13-166. Mr. Sanchez noted the following policy changes that were presented in the agenda document. Ms. Weakley, Dr. Lamb, and Dr. Rogers presented information regarding these items as indicated below.

- A. Policy 3.349 - Employee Background Checks – Ms. Weakley noted that this policy has been in place since 2006 and has been expanded over time to include all employees and volunteers. The proposed changes will bring the policy up-to-date with current practices and in line with policies at other universities in Texas.
- B. Policy 4.112 - Alcoholic Beverages – Dr. Lamb noted that the policy was rewritten in a different format. He added that the only major change in the policy was the addition of a statement that student organizations distributing alcohol must use a Texas Alcoholic Beverage Commission (TABC) licensed third-party vendor. He stated that this requirement was previously added to the *MSU Student Handbook*.
- C. Policy 4.152 - Police Department Administration and Regulatory Ordinances – Dr. Lamb reported that the wording in Policy 3.325 was included in this policy. He added that the most substantive change, other than clean up items, was the addition of impoundment in place policies through the use of wheel locks or via towing vehicles.
- D. Policy 4.163 – Use of Tobacco Products – Dr. Lamb noted that the university currently restricts the use of tobacco products on campus. The recommended

change would include restrictions on e-cigarettes and other tobacco derived products that have been determined to be detrimental to an individual's health.

E. New Policy - Employee Workplace Bullying – Ms. Weakley reported that the administration thought it important to add this policy regarding workplace bullying. She indicated that the policy defines bullying and provides reporting information.

F. Policies Recommended for Deletion.

1. Policy 3.325 – Vehicle Registration for Faculty and Staff – Dr. Rogers noted that information contained in this policy is now included in the revised Policy 4.152.
2. Policies 4.116, 4.117, and 4.118 – Building Use and Fee Schedules – Dr. Rogers reported that with the deletion of these policies, the responsibility for approving campus rental procedures and rates would be moved to the Administrative Council.

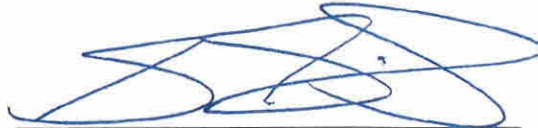
Dr. Rogers noted that this would be Ms. Weakley's final board meeting as she was retiring at the end of the month. He thanked her for her conscientious effort and work on behalf of Midwestern State University.

Mr. Engelman moved approval of these policy changes as presented. Mrs. Burks seconded the motion and it was approved.

#### Adjournment

The Audit, Compliance, and Management Review Committee discussion concluded at 5:28 p.m.

Reviewed for submission:

A handwritten signature in blue ink, appearing to read 'Sam Sanchez', with a horizontal line drawn underneath it.

Sam Sanchez, Chairman  
Midwestern State University  
Board of Regents Audit, Compliance, and  
Management Review Committee

**MINUTES**  
**MIDWESTERN STATE UNIVERSITY**  
**BOARD OF REGENTS**  
**August 8, 2013**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room of the Hardin Administration Building at 1:30 p.m. Regents in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Mrs. Tiffany Burks; Mrs. Jane Carnes; Mr. Charles Engelman; Mr. Jeff Gregg; Mr. Sam Sanchez; and Student Regent Shelby Davis.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Dean of the Graduate School; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Matt Park, Associate Vice President for Student Affairs; and Dr. James Johnston, Dean, College of Health Sciences and Human Services. Additional university personnel attending were Dr. Jim Owen, outgoing Chairman of the Faculty Senate; Dr. David Carlston, incoming Chairman of the Faculty Senate; Mr. Dirk Welch, Chairman of the Staff Senate; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Dan Williams, Chief of Police; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Ms. Ann Work, reporter for the *Times Record News*, Ms. Mechell Dixon and Mr. Rod Schnetzer, KFDX-TV III; and Mr. James Parish, KAUZ-TV. Attending the meeting for the discussion of the first agenda item was Mr. Kevin McGinnis, Director of Risk Management and Benefits, Texas A&M University System.

Chairman Hessing called the meeting to order at 1:30 p.m. and Ms. Gaynor introduced the guests. Mr. Hessing asked Dr. Stewart to make a special introduction. Dr. Stewart introduced Dr. Deborah Garrison, new Associate Vice President for Academic Affairs and Dean of the Graduate School. She noted that Dr. Garrison previously served as Chair of the MSU Wilson School of Nursing (2000-2005). Upon leaving MSU, Dr. Garrison was Associate Graduate Dean at the University of Toledo and recently served as Dean and Professor at Widener University in Pennsylvania.

Opening Comments

Mr. Hessing noted that Dr. Givens recently had surgery and was unable to participate in the board meeting. He then welcomed Shelby Davis to her service on the Board of Regents. Ms. Davis stated that she was honored to be appointed as Student Regent. She indicated that she is from Petrolia, Texas and will be a junior in mass communications in the fall.

### Public Comment

Mr. Hessing stated that in accordance with Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He noted that no one had signed up to speak.

### Approval to Invest with Texas Public Institutions

13-128. Mr. Hessing reported that legislation sponsored by MSU's local legislators was approved during the recent session to allow MSU's governing board to invest its cash with another governing board that has oversight of endowment funds in excess of \$25 million. During the time since the Governor signed the bill (Senate Bill 1019), Dr. Fowlé has worked with various entities to determine the best possible option for MSU. He asked Dr. Fowlé to provide an overview, followed by a presentation by Mr. Kevin McGinnis, Director of Risk Management and Benefits at Texas A&M University System.

Dr. Fowlé reported that she contacted the various state university systems to determine their interest in MSU investing with them. She learned that the University of Texas System and the University of Houston System were not interested in the proposal and that the Texas State University System does not have a centralized investment function and was unable to offer services to MSU. The remaining systems, the Texas A&M University System, the Texas Tech University System, and the University of North Texas System, expressed interest in the possibility of shared services. Dr. Fowlé reported that following her review of the various programs available, the program offered through Texas A&M University System appeared to best meet the needs of Midwestern State University.

Mr. McGinnis presented the Texas A&M University System Investment Overview as shown in Attachment 1. He noted that his primary topic was the Cash Concentration Pool, which is a long-term pool of investing operating assets. He presented the names of entities for which the System manages money, including entities outside the control of the board, shown in green on slide 2. He noted that the Texas A&M University Foundation is independent and, as such, they manage money given to the College Station university. He reported that the long-term pool is a "diversified portfolio of investments seeking risk-adjusted return and adequate liquidity on core assets." He stated that these are not endowment funds but are also not daily cash. He noted that the funds are invested within certain parameters. He reported that the 15-year performance of 5.8% shown on Slide 7 was along the lines of what they expect. He stated that when performance nears 9-10% there is a concern that this is a function of the market on a short-term basis. Mr. McGinnis reported that there is currently \$2.1 billion in the fund as of June 30, 2013. He noted that the System developed a unitized fund in 1991. Mr. Hessing asked Mr. McGinnis to explain what is meant by unitized. Mr. McGinnis responded that a unitized fund is basically a mutual fund. When an individual puts money into a mutual fund, he buys shares or units of that fund at the value of the share or unit on that day. The value on the day an individual buys into the fund determines how many units are bought. When earnings or losses are distributed, the distributions are based on unit values.

Mr. Engelman asked how hedge funds are monitored. Mr. McGinnis responded that hedge funds are not purchased directly, but are part of a diversified portfolio. They are monitored as part of the overall portfolio. He added that the A&M Cash Concentration Pool investment program looks to diversify, to add return, and to avoid risk.

Mr. Sanchez asked Mr. McGinnis to clarify the assessment that would be charged to MSU for this service. Mr. McGinnis responded that the current members of the Texas A&M System pay an assessment that funds system operations, including his office. An outside entity, such as MSU or Stephen F. Austin University, would pay 15 basis points to help offset what system members are being charged.

Mr. Hessing asked Dr. Fowlé to discuss what MSU currently earns on its cash funds. Dr. Fowlé responded that earnings are currently less than 1%. Dr. Rogers noted that the System distributes earnings monthly. He asked Dr. Fowlé if MSU would need to receive monthly distributions. Dr. Fowlé responded that she and Ms. Ferguson would look at the cash flow needs of the university and determine an appropriate schedule. Mr. McGinnis added that most of the institutions allow the income to go back into the fund and request distributions when needed. Mr. McGinnis stated that he wanted the board members to understand that the funds are managed on a total return basis and there may be times when they distribute negatives. He added that through time the returns have been those shown in the presentation.

Dr. Rogers thanked Dr. Fowlé for thinking of this possibility and thanked Ms. Barrow for shepherding the bill through the legislature. He also noted appreciation for Senator Craig Estes and Representative James Frank for sponsoring and supporting the legislation through the process.

Dr. Fowlé stated that the legislation allows MSU to take advantage of this option beginning September 1. If approved by the board, an agreement will be written and signed, and the assets transferred sometime after September 1.

Mr. Hessing asked Dr. Fowlé about anticipated earnings in FY 14. Dr. Fowlé responded that MSU currently earns \$250,000 each year from interest income. While this agreement should result in an additional \$500,000 each year, the current budget includes an estimated \$400,000 for FY 14. This is a conservative estimate owing to the uncertainty of when the funds will be transferred and invested.

Mr. Hessing noted that the administration was requesting authorization to negotiate an agreement with Texas A&M University System for the investment of MSU's excess cash, and further authorization for the chairman of the board to sign the associated contracts. Mr. Bernhardt moved approval of this recommendation as presented. Mrs. Carnes seconded the motion and it was approved.

Mr. Hessing thanked Mr. McGinnis for his presentation and discussion with the board.

### Discussion of Higher Education Issues

13-129. Mr. Hessing reported that he had asked that this item be placed on every regular meeting agenda to give the board an opportunity to discuss higher education issues. He noted that higher education has just come through some of the hardest times in recent history owing to rising costs, demands from students and others to keep tuition low, and lack of state funding. He stated that as MSU rebounds through its new enrollment initiative, it is important that the university refocus on its strategic plan, to include a physical facilities master plan. He noted that as the university looks at additional enrollment, it is necessary to look at whether additional facilities or infrastructure are needed. Other questions that should be considered include what type of program enhancement is required and what does the university need to accommodate a larger student population during the next ten or twenty years.

Mr. Hessing encouraged board members to look at a recent publication by the Association of Governing Boards related to higher education policy. He noted that it included a number of issues that universities in Texas and throughout the United States must address.

Dr. Rogers reported that the Council of Public University Presidents and Chancellors recently discussed the question of what will happen to traditional universities such as MSU in the future in view of burgeoning student debt and huge enrollments in proprietary online schools. He indicated that the conclusion of the discussion was that there would always be a place for campuses such as Midwestern State University. A traditional campus is a wonderful place for young people to grow and learn. However, it must be recognized that there is a demand for different types of course delivery, including distance education. He added that on-line education must maintain quality.

Dr. Rogers commented on the cost of higher education. He noted that a student can earn a four-year degree at a university such as MSU for \$28-29,000. He stated that while this will not pay for a student's living expenses, it will pay for the cost of education. He indicated that higher education is still a great bargain and added his concern that there are still too many students who self-eliminate.

Mr. Sanchez noted that he was recently in a restaurant and received an Amber Alert on his cell phone. He encouraged the administration to make every effort to be able to make contact with all students in the event of an emergency or security concern. Dr. Lamb responded that current law requires MSU to enroll every student in the emergency alert program. A student can opt out of the system if he does not want to receive notices. Chief Dan Williams commented that MSU's system has been upgraded and a student's cell phone number and e-mail address are now included in the system. He added that while they still see a high failure rate because students change cell phone numbers or e-mail addresses and do not notify the university, a large number of students are reached when compared to previous experience. Mr. Sanchez asked if the portal technology could be used and if, perhaps, a student might be required to confirm his or her contact information in order to receive grades. Dr. Lamb noted that perhaps students could be prompted to update personal information each time they

register for classes. Dr. Clark added that the portal could be used to continually communicate the message.

Mr. Bernhardt challenged the administration to start looking at a master plan and to be prepared to start laying some things out for the board in November. He noted that decisions made by the board in the next few years would ultimately affect the next 10-15 years of the university. Mr. Hessing noted that it is important to place a level of precision on some of the plans that have been presented by the administration. He stated that a detailed strategic plan is particularly critical as enrollment increases and the university grows and changes. Dr. Rogers responded that the administration is working to update the strategic plan. He stated that the board sees the master plan through action items, such as recommendations that would be made later in the board meetings for new academic programming and campus improvements. Mr. Hessing indicated that it was important for the board to also see the big picture. Dr. Rogers responded that it was time to put all of the plans in writing.

Mr. Hessing noted that MSU did not increase tuition and fees for FY 14. He asked Dr. Rogers if he had information about tuition and fee increases at other institutions of higher education in Texas. Dr. Rogers reported his understanding that four of the 38 institutions did not increase tuition and fees this year. Dr. Rogers noted that Dr. Lamb recently forwarded to him results of a survey of the 60,000 potential students MSU had contact with this year. One of key factors potential students consider when choosing a university is financial aid and scholarships. He stated that MSU's potential student body is becoming less and less capable of paying tuition. He stated that education must be kept affordable and high quality. He noted that this was a challenge, but that it could be done.

#### Naming Opportunities

13-130. Mr. Hessing presented the following recommendations from the administration:

- A. Naming Gallery Four of the Wichita Falls Museum of Art at Midwestern State University the "Nancy and Frank Harvey Gallery."
- B. Naming Room 325 in Bolin Science Hall the "Robert L. and Beverly Bolin Petroleum Geology Laboratory."
- C. Naming the College of Health Sciences and Human Services the "Robert D. and Carol Gunn College of Health Sciences and Human Services."

Dr. Rogers reported that Nancy Harvey was one of the founders of the original Wichita Fall Museum. She and her husband were supporters of MSU for many years. This naming of a gallery in the university's museum will appropriately recognize these individuals.

Dr. Rogers reported that Mrs. Bolin contributed to the Petroleum Geology program in honor of her late husband, Robert. A portion of the funds will assist with the

establishment of this laboratory and program. He added that Dr. Scott Meddaugh has recently been hired as the Robert L. Bolin Professor of Petroleum Geology. He noted that Dr. Meddaugh earned the Ph.D. from Harvard and worked for many years with major national oil companies.

Dr. Rogers stated that the recent significant gift from Bob and Carol Gunn has opened doors in the College of Health Sciences and Human Services through funding to add faculty, staff, and students. The naming of this College in their honor will appropriately recognize this gift and the long-term positive effect it will have on Midwestern State University.

Mr. Gregg moved approval of this item as presented. Mr. Bryant seconded the motion and it was approved.

Dr. Rogers also thanked Jane and Peyton Carnes for their gift of \$70,000 to support ten freshman President's Distinguished Scholarships each year for the next five years. He noted that this is the first year of the gift. The board members added their thanks to Mrs. Carnes for this gift.

#### Legacy Walk

13-131. Mr. Hessing noted that information regarding the history of Legacy Walk was presented in the agenda. He reported that the administration was recommending the addition of Robert D. and Carol Gunn to Legacy Walk, in recognition of their service to and financial support of Midwestern State University.

Dr. Rogers stated that Legacy Walk honors those who have significantly affected Midwestern State University. He indicated that the board was likely very aware of the contributions of Bob and Carol Gunn, including the gift noted in the previous item. He reported that Bob and Carol have contributed to MSU in numerous ways, through their generous financial gifts and through gifts of their time. In addition to their most recent large contribution to the university, they have served as chairs of the President's Excellence Circle, Carol has served on the Board of Regents, and they have supported MSU with gifts to a number of departments and programs.

Mrs. Carnes moved approval of this item as presented. Mr. Bernhardt seconded the motion and it was approved.

#### Board Resolutions

13-132. Mr. Hessing noted that a copy of a resolution of appreciation for Holly Allsup was recently sent to board members for review. The administration recommended approval of this resolution as shown in Attachment 2.

Mr. Gregg moved approval of this item as presented. Mr. Sanchez seconded the motion and it was approved.

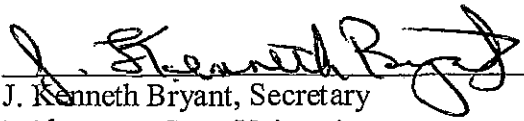
Executive Session

13-133. Mr. Hessing reported that an executive session would be held later in the day during regular committee business.

Adjournment

The meeting adjourned at 2:20 p.m.

Reviewed for submission:

  
J. Kenneth Bryant, Secretary  
Midwestern State University  
Board of Regents

ATTACHMENTS:

1. Texas A&M University System Investment Presentation
2. Resolution of Appreciation – Holly Allsup

# Midwestern State University Board of Regents

August 8, 2013



Kevin P. McGinnis

The Texas A&M University System  
Investment Overview

## The Texas A&M University System

Cash Concentration Pool and System Endowment Fund Participants

Texas A&M University  
Texas A&M University at Galveston  
Texas A&M Health Science Center  
*Texas A&M Health Science Center  
Foundation*  
*Texas A&M Research Foundation*  
Prairie View A&M University  
Tarleton State University  
Texas A&M International University  
Texas A&M University-Corpus Christi  
Texas A&M University-Kingsville  
West Texas A&M University  
*West Texas A&M University  
Foundation*  
Texas A&M University-Commerce  
*Texas A&M University-Commerce  
Foundation*

Texas A&M University-Texarkana  
*Texas A&M University-Texarkana  
Foundation*  
Texas A&M University-Central Texas  
*Texas A&M University-Central  
Texas Foundation*  
Texas A&M University-San Antonio  
*Texas A&M University-San Antonio  
Foundation*  
Texas AgriLife Research  
Texas AgriLife Extension Service  
Texas Engineering Experiment Station  
Texas Engineering Extension Service  
Texas Forest Service  
Texas Transportation Institute  
Texas Veterinary Medical Diagnostic  
Laboratory

The Texas A&M University System



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## The Texas A&M University System

- Board of Regents approves Investment Policy including permissible investments, asset allocations, and performance expectations
- Consultant provides manager sourcing, risk analysis, market research, and performance reporting
- System Investment Staff, with delegation of the Chancellor, are responsible for implementation of policy and management of the investment programs
- CFO Investment Advisory Sub-Committee provides advice to Staff on programs

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The Texas A&M University System



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## Experienced Investment Staff

Maria Robinson CPA CTP, Treasurer, 15 Years

Kevin McGinnis, Executive Director, 23 Years

Elaine Welch CTP, Operations Manager, 17 Years

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The Texas A&M University System



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## Cash Concentration Pool

- Investment vehicle for all operating assets of the A&M System.
- Managed in two Pools of assets:
  - Short-Term Pool - institutional money market account for short term cash needs and debt proceeds
  - Long-Term Pool - diversified portfolio of investments seeking risk adjusted return and adequate liquidity on core assets

The Texas A&M University System



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## Long-Term Pool Asset Allocation

Asset Class	Target Allocation
Intermediate Fixed Income	11%
Long-Term Fixed Income	27%
Domestic Equity	22%
International Equity	18%
Hedge Funds	22%

The Texas A&M University System



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## Long-Term Pool Performance

**Performance Periods Ended June 30, 2013**

**Market Value: \$2.1 Billion**

	<u>1-Yr.</u>	<u>3-Yr.</u>	<u>5-Yr.</u>	<u>10-Yr.</u>	<u>15-Yr.</u>
<b>Long-Term Pool</b>	<b>8.8%</b>	<b>8.3%</b>	<b>4.7%</b>	<b>5.6%</b>	<b>5.8%</b>
Balanced Index	8.9%	7.7%	3.6%	6.1%	5.2%

The Texas A&M University System



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## Cash Concentration Pool Unitization and Withdrawals

- The Long-Term Pool is operated on a unitized basis
  - Realized income and expenses for the pool are allocated monthly to participants based on the number of units owned by each participant
  - Withdrawals and deposits are processed based on the per unit market value at the time of the transaction
  - The per unit market value is calculated at the end of each month
- Withdrawals and deposits are processed only at the beginning of each month
  - Notification of withdrawals and deposits must be made 5 business days in advance

The Texas A&M University System



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## Long-Term Pool Distributions

After netting external fees, all monthly investment earnings are distributed to Long-Term Pool participants

External fees average 35 basis points (0.35%) annually

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The Texas A&M University System



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## System Endowment Fund

### **Primary Objectives**

All endowment assets of the System are invested in the System Endowment Fund with the primary objectives of:

- Providing a continuing and dependable payout, growing in real terms after giving effect to inflation
- Causing the value of the fund to appreciate over time, exclusive of growth derived from donations

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The Texas A&M University System



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## Endowment Spending Policy

Excluding fees, distribute no more than 5% of the previous 20-quarter rolling average unit market value of the System Endowment Fund calculated the last day of February for the next fiscal year.



## System Endowment Fund Asset Allocation

Asset Class	Target Allocation
Fixed Income	15%
Domestic Equity	20%
International Equity	20%
Inflation Hedging	12%
Hedge Funds	18%
Private Equity	15%



## System Endowment Fund

**Performance Periods Ended June 30, 2013**

**Market Value: \$793 Million**

	<u>1-Yr.</u>	<u>3-Yr.</u>	<u>5-Yr.</u>	<u>10-Yr.</u>	<u>15-Yr.</u>
<b>System Endowment Fund</b>	<b>10.5%</b>	<b>9.6%</b>	<b>3.7%</b>	<b>7.2%</b>	<b>6.2%</b>
Balanced Index	9.3%	9.1%	3.9%	6.8%	5.5%

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The Texas A&M University System



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**MIDWESTERN STATE UNIVERSITY**  
**RESOLUTION OF APPRECIATION**

August 8, 2013

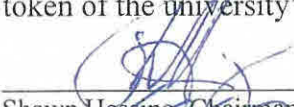
WHEREAS, Holly Allsup was appointed by Texas Governor Rick Perry to serve as MSU Student Regent, the highest position to which a student can be appointed while enrolled in Texas public higher education, and

WHEREAS, Ms. Allsup served in this position with distinction from June 1, 2012, until May 31, 2013, and


WHEREAS, she represented the students of Midwestern State University in discussions regarding key issues in higher education and provided input in decisions affecting the future of the university,


NOW, THEREFORE, BE IT RESOLVED that the members of the Board of Regents and President of Midwestern State University hereby express their most sincere appreciation to Holly Allsup for her service, and

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent minutes of this Board and that a copy be presented to Ms. Allsup as a token of the university's gratitude and appreciation.

  
Shawn Hessing, Chairman

  
Michael Bernhardt, Vice Chairman

  
J. Kenneth Bryant, Secretary

  
Tiffany Burks

  
Jane S. Carnes

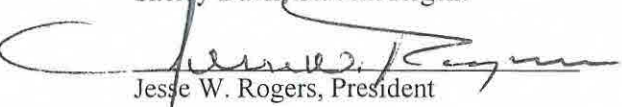
  
Charles E. Engelman

  
F. Lynwood Givens

  
Jeff Gregg

  
Samuel M. Sanchez

  
Shelby Davis, Student Regent

  
Jesse W. Rogers, President



**MINUTES  
BOARD OF REGENTS  
MIDWESTERN STATE UNIVERSITY**

**August 9, 2013**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, August 9, 2013. Regents in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt, Vice Chairman; Mr. Kenny Bryant, Secretary; Mrs. Tiffany Burks; Mrs. Jane Carnes; Mr. Charles Engelman; Mr. Jeff Gregg; Mr. Sam Sanchez; and Student Regent Shelby Davis.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Betty Stewart, Provost and Vice President for Academic Affairs; Dr. Marilyn Fowlé, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Dr. Deborah Garrison, Associate Vice President for Academic Affairs and Graduate Dean; Mr. Charlie Carr, Director of Athletics; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. David Carlston, incoming Faculty Senate Chairman; Mr. Dirk Welch, Chairman of the MSU Staff Senate; Mr. Randy Kirkpatrick, Chief Information Officer; Mr. Robert Steflik, Technology Analyst; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media was Ms. Ann Work, *Times Record News*.

Chairman Hessing called the meeting to order at 9:00 a.m. and Ms. Gaynor introduced the guests.

Opening Comments

Mr. Hessing welcomed everyone to the meeting and thanked them for their participation, discussion, and action at the committee meetings Thursday.

Public Comment

Mr. Hessing stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Board of Regents through written and oral testimony. He noted that no one had signed up to speak during this time.

Reading and Approval of Minutes

13-167, 168 & 169. Minutes of the Board of Regents meetings May 9 and 10 and June 26, 2013, were approved as presented.

**Executive Committee Report**

Mr. Hessing noted the items presented at the Executive Committee meeting for committee approval and information only. Information concerning these items may be found in the minutes of the Executive Committee meeting held August 8, 2013.

Item Presented for Committee Approval Only

13-134. Committee Minutes

Items Presented for Information Only

13-135. Construction Update

13-136. Drought Recovery Efforts

Executive Committee Consent Agenda

Mr. Hessing recommended the following items approved by the Executive Committee and placed on the Consent Agenda for the board's consideration.

13-137. Wichita Falls Museum of Art at Midwestern State University Advisory Board – approved members of the Museum Advisory Board as presented.

Mr. Hessing asked if any member wanted to remove this item from the Consent Agenda. There being none, Mr. Bernhardt seconded Mr. Hessing's motion to approve the Consent Agenda as presented. The motion was approved.

**Academic and Student Affairs Committee Report**

Mr. Bryant noted the items presented at the Academic and Student Affairs Committee meeting for committee approval and information only. Information concerning these items can be found in the minutes of the committee meeting held August 8, 2013.

Item Presented for Committee Approval Only

13-138. Committee Minutes

Items Presented for Information Only

13-139. Faculty Report

13-140. Staff Report

13-141. Student Government Report

13-142. Enrollment Reports – Summer 2013

13-143. Athletics Report

13-144. Consideration of Baseball as Possible Additional Sport

Academic and Student Affairs Committee Consent Agenda

Mr. Bryant recommended the following items that were approved by the Academic and Student Affairs Committee and placed on the Consent Agenda for the board's consideration.

- 13-145. August 2013 Graduating Class – approved the list as presented.
- 13-146. New 42 Hour Core Curriculum - approved the new core for submission to the Texas Higher Education Coordinating Board (THECB) as presented.
- 13-147. Conversion of the Associate of Applied Science in Radiography to a Bachelor's degree program– approved this change for submission to the THECB.
- 13-148. Transition of the Master of Public Administration to a Master of Arts in Criminal Justice - approved this change for submission to the THECB.
- 13-149. *MSU Student Handbook* Change – Student Code of Conduct – approved the new Code as presented.
- 13-150. Policy 3.146 – Protection of Human Subjects in Research – approved the changes to this policy as presented.
- 13-151. Tenure – approved granting faculty tenure to the following individuals:
- |                         |                   |
|-------------------------|-------------------|
| Deborah Garrison, Ph.D. | Nursing           |
| Jeffrey Oxford, Ph.D.   | Foreign Languages |

Mr. Hessing asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mrs. Burks seconded Mr. Bryant's motion to approve the Consent Agenda as presented. The motion was approved.

#### **Finance Committee Report**

Mr. Bernhardt noted the items presented at the Finance Committee meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Finance Committee meeting held August 8, 2013.

#### Item Presented for Committee Approval Only

- 13-152. Committee Minutes

#### Items Presented for Information Only

- 13-153. Summary of Financial Support
- 13-162. Modification of University Organization Chart

#### Finance Committee Consent Agenda

Mr. Bernhardt recommended the following items approved by the Finance Committee and placed on the Consent Agenda for the board's consideration.

- 13-154. Financial Reports – accepted the monthly financial reports for April, May, and June, 2013.
- 13-155. Investment Report – accepted the third quarter 2013 Investment Report.

- 13-156. Investment Policy Review – approved changes to Policy 4.182 as presented.
- 13-157. University Accounts – approved signature authorizations as presented.
- 13-158. Approval of Brokers/Dealers, Investment Vehicles, and Asset Holding Accounts – approved the lists as presented.
- 13-159. FY 2013 Item \$50,000 & Under – ratified the budget change as presented.
- 13-160. Personnel Reports and Changes in 2012-2013 Budget – ratified the changes as presented.
- 13-161. Operating Budget for Fiscal Year 2014 – approved the \$98,468,305 operating budget for the 2013-2014 fiscal year as presented.

Mr. Hessing asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Sanchez seconded Mr. Bernhardt's motion to approve the Consent Agenda as presented. The motion was approved.

#### **Audit, Compliance, and Management Review Committee Report**

Mr. Sanchez noted the items presented at the Audit, Compliance, and Management Review Committee meeting for committee approval and information only. Additional information concerning these items can be found in the minutes of the committee meeting held May 9, 2013.

#### Item Presented for Committee Approval Only

- 13-163. Committee Minutes

#### Item Presented for Information Only

- 13-164. Audit Activities

#### Audit, Compliance, and Management Review Committee Consent Agenda

Mr. Sanchez recommended the following items approved by the Audit, Compliance, and Management Review Committee and placed on the Consent Agenda for the board's consideration.

- 13-165. Contract Management Activities and Contract Authorization – authorized an agreement with the Texas Commission on Environmental Quality (TCEQ) to install a continuous air monitoring station on MSU property as presented.
- 13.166. *MSU Policies and Procedures Manual* Changes – approved changes to the policies noted below as presented:
  - A. Policy 3.349 – Employee Background Checks
  - B. Policy 4.112 – Alcoholic Beverages
  - C. Policy 4.152 – Police Department Administration and Regulatory Ordinances
  - D. Policy 4.163 – Use of Tobacco Products

- E. New Policy – Employee Workplace Bullying
- F. Deletion of Policies 3.325, 4.116, 4.117, and 4.118

Mr. Hessing asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Gregg seconded Mr. Sanchez's motion to approve the Consent Agenda as presented. The motion was approved.

### **Other Business**

#### Board of Regents Meeting Dates – 2013-2014

13-170. Mr. Hessing reported that proposed meeting dates for the upcoming year were listed in the agenda document. The dates were approved without discussion.

#### President's Report and Discussion

13-171. Dr. Rogers reported that he had asked Ms. Barrow, Dr. Clark, and Mr. Stefllick to provide information regarding two important topics as presented below.

A. Legislative Update – Ms. Barrow presented the following information concerning the 2013 legislative sessions.

- 1) At the time of the May Board of Regents meetings, it appeared likely that Tuition Revenue Bonds (TRBs) would be approved by the legislature. While TRB bills passed out of both houses, a conference committee was not appointed to work out the differences, and neither piece of legislation was approved. During each of the three subsequent special sessions of the legislature, efforts were made to convince the governor to add TRBs to the list of items that could be addressed. Unfortunately, the subject was not added and no further action was taken. Higher education leaders and legislators across the state believe that the topic of TRBs will be addressed during the 2015 legislative session.
- 2) While state government experienced drastic cuts in 2011, the 2013 session provided additional funding. State funding across all of state government increased by 8.1%, or \$101.4 billion. State funding for public education increased by \$2.7 billion, or 8%, while funding for higher education institutions increased by \$669 million, or 4.4%. A large portion of the higher education funding increase went into financial aid. Texas Grants received a 25% increase of \$145 million. This funding should provide resources to assist approximately 84% of new eligible students during the next two years.
- 3) The state offers the B-On-Time Loan Program to encourage students to graduate within four years. The program provides funds to students that do not have to be repaid if the student meets certain criteria, including receiving a baccalaureate degree within four years. If the student fails to meet the criteria the student must repay the funds, but at zero percent interest. While this is a very good program, students have not fully utilized the program owing to its complexities. Changes in the program were authorized during this session of the legislature, to include allowing each university to keep funds designated for the B-On-Time beginning in FY 15.

- 4) The legislature appropriated \$30 million to address the cost of the growing Hazlewood Exemption program. MSU should receive \$260,000 from these funds. The total cost of the Hazlewood Exemption program in FY 12 was \$112 million.
- 5) Key pieces of legislation include the following.
  - a. SB 1019 will allow MSU to work with another institution's governing board to invest its cash as was discuss by the board during Thursday's meeting.
  - b. HB 29 requires all four-year public institutions of higher education to offer a fixed tuition plan beginning in the fall 2014.
  - c. SB 1210 requires the majority of students who receive tuition or fee exemptions or waivers to meet academic progress requirements in order that they may maintain eligibility.
  - d. HB 5 was the public school bill. This bill included new requirements for graduation beginning in FY 2015.
  - e. HB 12 relates to salary supplements paid from outside private donations. The bill also requires internet posting of information regarding FTEs, appropriations, and compensation. The bill also includes requirements for conflict of interest policies between universities and foundations. Mr. Macha is looking at the requirements and will recommend policy changes accordingly.
  - f. With the passage of HB 31 meetings of university boards of regents will be broadcast over the internet beginning in February, 2015. Additionally, the items that are provided to the board will have to be placed on the web, unless general counsel certifies they are confidential or may be withheld from public disclosure.
- 6) The Legislative Appropriations Request for the 2015 session must be submitted next summer.

Dr. Rogers stated that Ms. Barrow working in Austin had reduced his travel dramatically. He thanked her for the job she does.

- B. Portal Presentation – Dr. Rogers recognized Dr. Clark and his staff for their work in bringing the portal online. Dr. Clark reported that the process began two years ago and he was very pleased with the outcome. He noted that the portal provides students, faculty, and staff with single sign-on capability. He added that the portal also allows the administration or faculty member to communicate with students and to target communications to various student populations. He noted that the project had taken a great deal of time and development and he recognized Mr. Robert Steflick for his work in this regard.

Mr. Steflick presented information as shown in Attachment 1. He noted that the three key benefits of the portal are single sign on, communities, and targeted announcements and messages. He stated that one of the purposes of the portal is to keep students engaged in the university. He reported that by signing in to the portal a student has access to a number of university applications and must only remember one user name and password. He added that employees logging on to the portal have similar access.

The portal launched in February for faculty and staff, and students were given access in May. Mr. Steflick distributed an information sheet regarding portal usage during the summer months (see Attachment 2). He noted that the portal can be reached via computer or through a mobile app on a smart phone or tablet.

Mr. Bryant asked how the portal would assist with recruiting students. Dr. Lamb responded that the university uses a different portal, the Recruiter program, to aid in recruiting students. Once students are admitted to MSU they are moved from Recruiter to the university portal. Recruiter is targeted to prospective students and reminds students of where they are in the application and admissions process. Dr. Lamb noted that the board would see a presentation of the Recruiter program in November. Mr. Hessing asked if the transition from one portal to the next was seamless for the students. Dr. Lamb responded that the university communicates with students to be certain they know they have access through another portal.

Mrs. Carnes asked about steps that had been taken to ensure secure data within the portal. Mr. Steflick responded that the company MSU has partnered with to provide the portal has safeguards in place. Additionally, efforts are made at the university level to remind users to log out of the portal when they leave their computer.

#### Executive Session

13-172. There being nothing to discuss in executive session, no action was necessary.

#### Closing Comments

Mr. Hessing thanked the regents for their participation in the meetings. He added that the next regular board meetings would be held November 7 and 8, 2013.

#### Adjournment

There being no further business, the meeting was adjourned at 9:50 a.m.

I, J. Kenneth Bryant, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting August 9, 2013.

  
J. Kenneth Bryant, Secretary

ATTACHMENTS:

1. Portal Power Point Presentation
2. MSU Portal Use Information Sheet



### **Put Simply...**

- ✕ Single Sign On
- ✕ Communities
- ✕ Targeted Announcements & Messages

### **Single Sign On?**

- ✕ Banner Self-Serve / WebWorld
- ✕ Desire 2 Learn
- ✕ Email (Employees=Outlook / Students=Gmail)
- ✕ Library Book Check-out / Databases
- ✕ IN-WORK (Housing, MustangsHIRE, WEAVE, OrgSync)

## **Communities**

- ✕ Faculty
- ✕ Staff
- ✕ Students
- ✕ Freshman
- ✕ Skateboarding @ MSU
- ✕ On-Campus Students
- ✕ OPEN, RESTRICTED, PRIVATE

## **Targeted Announcements & Messages**

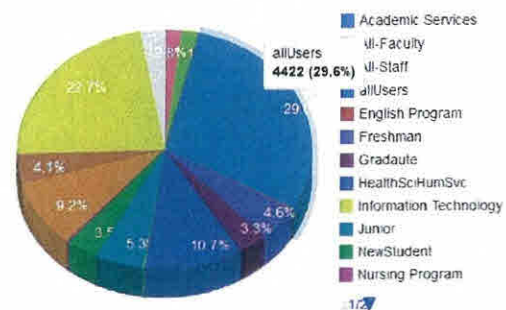
- ✕ By Community
- ✕ By Name
  
- ✕ Login Pop-up
- ✕ Text Message
- ✕ Email Alert

## When did the portal launch?

- ✕ Feb 15, 2013
  - + Faculty / Staff
- ✕ May 20, 2013
  - + Students

## User Group Size

User Group Size



ALL = 4422  
 Student = 3385  
 Faculty = 243  
 Staff = 276

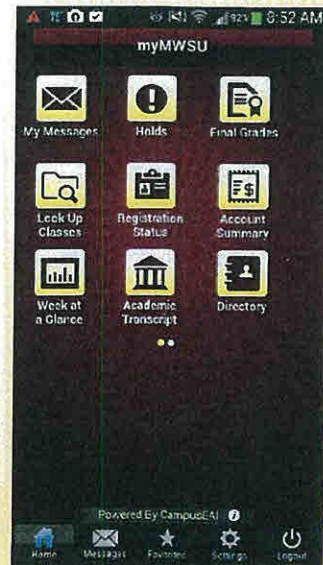
Employees 600  
 benefit eligible  
 1200 overall

## Custom Home Pages

- ✕ Shows information as needed
- ✕ Community Based (English Majors, by College)
- ✕ Role Based (Faculty, Staff, Student)

## Multiple Platforms

- ✕ Desktop
- ✕ Mobile Web
- ✕ Apps for Android / iPhone

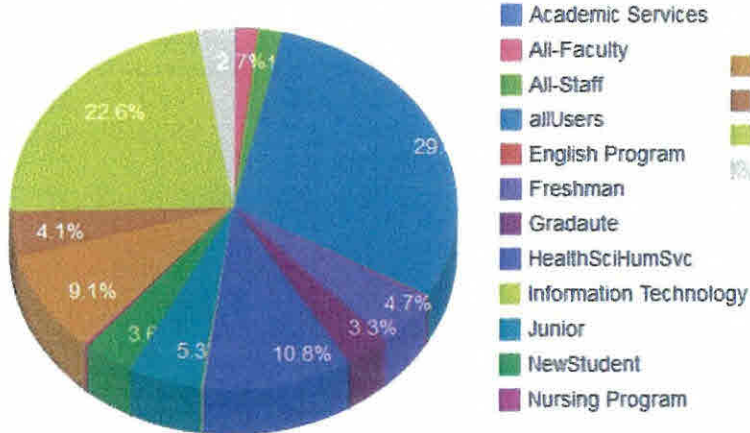


# MSU Portal

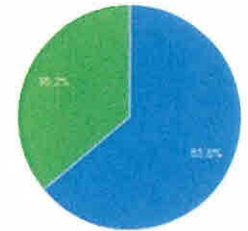
May 1, 2013 ~ Aug 1, 2013

**All Users 4,668**  
**Student 3,564**  
**Faculty 255**  
**Staff 282**

**New Student 575**  
**Freshman 742**  
**Sophomore 651**  
**Junior 833**  
**Senior 1,440**



Returning Visitor New Visitor



Visits

10,000

5,000

4,000 visits per week on average

June 2013

July 2013

Device Type

50,291

% of Total: 100.00%  
(50,291)

1. desktop	43,334
2. mobile	4,496
3. tablet	2,461

Region

Visits

↓

49,142

% of Total: 97.72% (49,142)

1. Texas	42,891
2. Oklahoma	1,249
3. California	484
4. Colorado	378
5. Florida	275
6. Georgia	273
7. Illinois	264
8. Wisconsin	253
9. Tennessee	252
10. New Mexico	246

City

Visits

↓

42,891

% of Total: 87.28% (42,891)

1. Wichita Falls	22,442
2. Dallas	3,351
3. Fort Worth	1,224
4. Houston	1,197
5. Austin	984
6. Burk Burnett	547
7. San Antonio	434
8. Arlington	433
9. Graham	403
10. Vernon	387

Pageviews

10,000

5,000

June 2013

July 2013

Pages on this site were viewed a total of 215,729 times

Pageviews

215,729

Unique Pageviews

128,175

Avg. Time on Page

00:01:23