Midwestern State University Board of Regents Meetings



May 10 and 11, 2012

President's Office Permanent Copy

Midwestern State University

Board of Regents Meetings

J. S. Bridwell Board Room

Schedule

Thursday, May 10, 2012

1:30 p.m.

Board of Regents Meeting Committee of the Whole Executive Committee Finance Committee Audit, Compliance, and Management Review Committee Academic and Student Affairs Committee

Friday, May 11, 2012

9:00 a.m.

Board of Regents Meeting

MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Shawn G. Hessing, Chairman J. Kenneth Bryant, Secretary Michael Bernhardt Tiffany D. Burks Charles E. Engelman F. Lynwood Givens, Ph.D. Jeff Gregg Samuel M. Sanchez Jane W. Spears Linda Aguilera, Student Regent

Midwestern State University Administration

Dr. Jesse W. Rogers, President Ms. Debbie Barrow, Director, Board and Government Relations Mr. Barry Macha, General Counsel Mr. David Spencer, Internal Auditor Ms. Dianne Weakley, Director, Human Resources Vacant, Director, Museum Dr. Alisa R. White, Provost and Vice President for Academic Affairs Dr. Matthew Capps, Dean, Gordon T. and Ellen West College of Education Dr. Rodney Cate, Interim Dean, College of Science and Mathematics Ms. Naoma Clark, Director, Academic Success Center Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts Dr. Patti Hamilton, Interim Dean, College of Health Sciences and Human Services Ms. Darla Inglish, Registrar Dr. Clara Latham, University Librarian Dr. Pam Morgan, Associate Vice President for Outreach and Engagement Dr. Barbara Nemecek, Dean, Dillard College of Business Administration Dr. Jane Owen, Interim Dean, Graduate School Dr. Michael Vandehey, Director, Honors Program Dr. Samuel E. Watson, III, Dean, Prothro-Yeager College of Humanities and Social Sciences Dr. Larry Williams, Director, International Programs Mr. Juan Sandoval, Vice President for Business Affairs and Finance Ms. Gail Ferguson, Controller Ms. Valarie Maxwell, Director, Budget and Management Mr. Kyle Owen, Associate Vice President for Facilities Services Ms. Kathy Rice, Payroll Supervisor Mr. Stephen Shelley, Director, Purchasing Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management Dr. Randy Glean, Director, International Services Ms. Barbara Merkle, Director, Admissions Ms. Kathy Pennartz, Director, Student Financial Aid Mr. Dan Williams, Chief, University Police Mr. Dirk Welch, Director, Career Management Center and Testing Services Dr. Joey Greenwood, Dean of University Wellness and Director of Recreational Sports Ms. Peggy Boomer, Director, Student Health Services Ms. Debra Higginbotham, Director, Disability Support Services Dr. Pam Midgett, Director, Counseling Center Mr. Dail Neely, Dean of Students Mr. Michael Clifton, Director, Dining Services Ms. Jenny Denning, Manager, Barnes and Noble Bookstore Ms. Cindy Loveless, Campus Postal Supervisor Dr. Michael Mills, Director, Housing and Residence Life Mr. Matthew Park, Director, Student Development and Orientation

- Dr. Howard Farrell, Vice President for University Advancement and Public Affairs Ms. Julie Gaynor, Director, Marketing and Public Information Ms. Leslee Ponder, Director, Alumni Relations Mr. Steve Shipp, Director, University Development
- Dr. Robert E. Clark, Vice President for Administration and Institutional Effectiveness Mr. Michael Dye, Chief Information Officer Mr. Mark McClendon, Director, Institutional Research and Assessment
- Mr. Charlie Carr, Director of Athletics
 - Mr. Frank Bourgeois, Strength and Conditioning Coach
 - Mr. Doug Elder, Head Men's Soccer Coach
 - Ms. Christina Feldman, Assistant Director of Athletics/Business Affairs and Facilities
 - Ms. Venera Flores-Stafford, Associate Director of Athletics/Senior Woman Administrator/Head Volleyball Coach
 - Mr. Nelson Haggerty, Head Men's Basketball Coach
 - Ms. Noel Johnson, Head Women's Basketball Coach
 - Mr. Scott Linn, Head Tennis Coach
 - Mr. Bill Maskill, Head Football Coach
 - Mr. Kurt Portmann, Executive Associate Director of Athletics
 - Mr. Bill Powers, Assistant Athletic Director for Marketing, Promotions, and Public Relations

Mr. Jeff Ray, Head Golf Coach and Coordinator, Champs Life Skills Program

Mr. Trey Reed, Sports Information Director

Mr. Koby Styles, Head Women's Cross Country and Track Coach

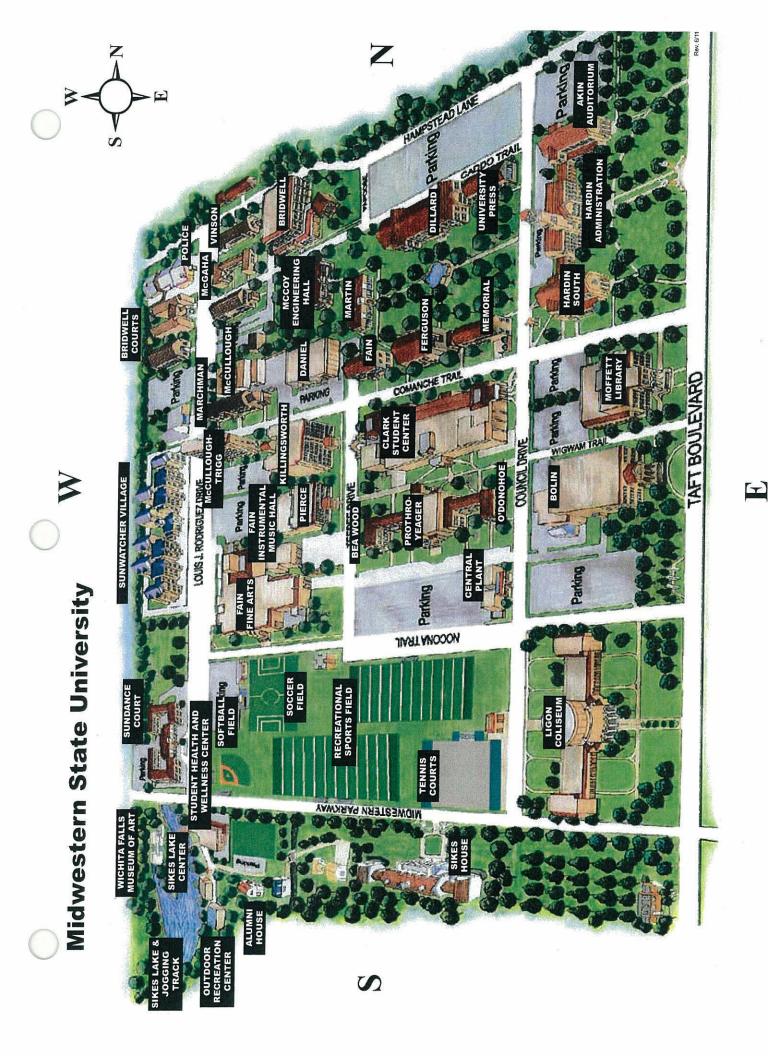
- Mr. Brady Tigert, Head Softball Coach
- Mr. Jeff Trimble, Head Women's Soccer Coach

Mr. Kyle Williams, Associate Director of Athletics, Development

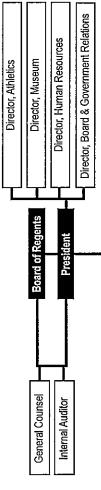
Dr. James Owen, Chairman, MSU Faculty Senate

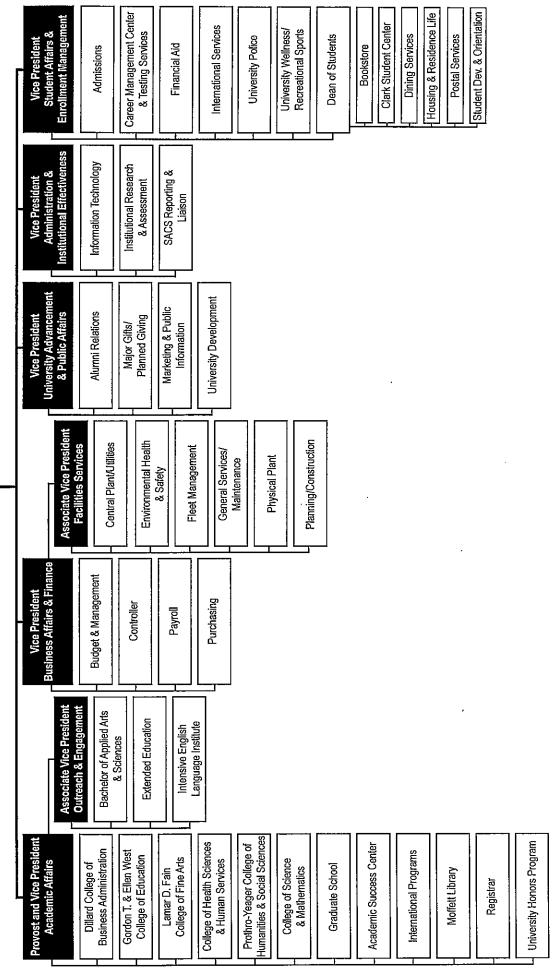
Ms. Jolene Welch, Chair, MSU Staff Senate

Mr. Kyle Christian, President, MSU Student Government Association



Midwestern State University Organization Chart





Rev. 10/27/11

Financial Certification

We certify that financial transactions included in this report are correct to the best of our knowledge, and we further certify that funds to cover allocations listed in this report are available subject to realization of estimated income as budgeted.

Jesse Rogers, President Juan Sandoval, Vice President for Business Affairs and Finance

<u>April 25, 2012</u> Date

COMMITTEE OF THE WHOLE

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Board of Regents Meeting May 10, 2012 1:30 p.m.

Meeting Location: MSU Campus – 3410 Taft Boulevard J. S. Bridwell Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Introduction of Visitors

Opening Comments

Public Comment

A public comment period concerning agenda items will be provided in accordance with the Board of Regents By-Laws, MSU Policy 2.22.

Resolutions

12-79. Board resolutions will be presented as necessary, including a resolution for retiring regent, Dr. Carol Gunn.

Revision of Board of Regents' By-Laws

12-80. Changes to the Board of Regents' By-Laws, Policy 2.22, will be recommended in accordance with action taken at the February 2012 board meeting (see <u>Attachment 12-80</u>).

Appointment of Board Committees

12-81. Chairman Hessing will appoint board committees (see Attachment 12-81).

COMMITTEE OF THE WHOLE ATTACHMENTS

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POLICY 2.22 BOARD OF REGENTS BY-LAWS

ARTICLE VIII

Section 1 Membership

The Executive Committee shall consist of the Chairperson, Vice Chairperson, Secretary, and Member-at-Large as elected by the Board, with the President of the university as exofficio member.

Section 2 Meetings

The Executive Committee shall meet at the call of the Chairperson. Meetings of the Committee shall be presided over by the Chairperson, or by the Vice Chairperson in the absence of the Chairperson. A majority of the Committee shall constitute a quorum.

Section 3 Duties

The Executive Committee shall be responsible for monitoring the implementation of all Board decisions and making recommendations on all matters not specifically assigned to another committee. It may be authorized to act finally on any matter submitted to it by Board approval. Action taken by this committee shall be reported to the Board. The Executive Committee shall serve as the Building Committee of the Board of Regents. Additionally, this committee shall consider matters related to the governance, control, and direction of the university; strategic planning, capital priorities, and long-range facilities planning; the legislative appropriations request process; construction, maintenance, repair, and rehabilitation of physical facilities; acquisition and use of buildings, grounds, and other real property; campus technology; and the naming of university buildings, major centers of activities, and other highly visible properties and facilities.

ARTICLE IX

Section 1 General Provisions

Standing committees shall be appointed by the Chairperson of the Board on the recommendation of the Executive Committee. In addition to the Executive Committee, the following committees shall be standing committees of the Board of Regents: (a) Finance Committee; (b) Academic and Student Affairs Committee; and (c) Audit, Compliance, and Management Review Committee. Committees shall serve two years or until the appointment of new committees. Each committee chairperson shall organize the committee as quickly as practical. Each committee shall perform the duties listed and such others as may be assigned. Committee recommendations and reports shall be made to the Board of Regents or its Executive Committee. The President of the university and the Chairperson of the Board of Regents shall be ex-officio members of all committees, shall receive notice of committee meetings, and have the privilege of the floor.

<u>In the unanticipated absence of a committee quorum</u>, the Chairperson of a <u>or</u> Board Committee <u>Chairperson</u> may <u>include appoint</u> another Board of Regents member <u>to</u> <u>serve in a temporary capacity on the committee</u>. as a voting member of the committee to assure a quorum. This action does not apply to the Executive Committee.

Board Agenda - May 2012 Committee of the Whole Attachment 12-80 - Page 2

All committee members will be provided with an agenda prior to the scheduled date of the committee meeting in order to expedite the meeting. No committee is authorized to make decisions or adopt policies without prior knowledge of the Board of Regents, but shall make reports and recommendations for final action by the Board. A committee may take final action when authorized to do so by the Board of Regents.

Section 2 Finance Committee

The Finance Committee shall consider matters pertaining to finances to assure the fiscal integrity of the university at all times through appropriate budgeting, accounting procedures, and policies; outside financing, including the issuance of notes, bonds, securities of any type, and agreements of any description that result in indebtedness by the university; annual budgets and tuition and fees; the handling of university funds whether from appropriated or contributed funds, to include depositories and cash and investment management; and private giving.

Academic and Student Affairs Committee

The Academic and Student Affairs Committee shall consider matters pertaining to the educational mission, academic programs of the university, and student success, including academic and student support programs as well as a quality living and learning environment. The committee will further have oversight of personnel matters and general personnel policies. The committee will support a comprehensive student affairs program, including intercollegiate athletics.

Audit, Compliance, and Management Review Committee

The Audit, Compliance, and Management Review Committee shall oversee all audit matters, compliance activities, and operations management reviews; ensure sound fiscal and management policies and practices; review and approve the annual audit plan; oversee the university's ethics and conflicts of interest policies; have oversight responsibilities relating to the integrity of the university's financial statements, the systems of internal control, the independence and performance of the internal audit functions, and the university's compliance with legal and regulatory requirements; and oversee the yearly presidential performance review.

Nominations Committee

The Nominations Committee shall prepare prior to each biennial meeting of the Board a written report containing nominations for officers of the Board. It may, at any regular meeting, bring a written report of nominations for vacancies of board officers due to other than expiring terms.

Section 3 Athletics Committee

The Athletics Committee shall work with the President of the university on all policy matters concerning the university's athletics program, assist in formulating plans to support the athletics program financially, and such other duties as may be assigned.

Section 4 Personnel and Curriculum-Committee

The Personnel and Curriculum Committee shall work with the President of the university in all matters related to personnel, academic, administrative, and general and

Board Agenda - May 2012 Committee of the Whole Attachment 12-80 - Page 3

take such recommendations to the Board of Regents and/or the President as deemed necessary or requested. It shall also make recommendations to the Board on personnel policies related to the selection of, welfare of, and dismissal of staff, and perform such other duties as may be assigned.

Section 5 University Development Committee

The University Development Committee shall work with the President in matters pertaining to university affairs such as in the development of policies and recommendations affecting public relations, publicity, ex-students programs, private gifting, etc.

Section 6 Student Affairs Committee

The Student Affairs Committee shall work with the President of the university in formulating policy for the area of student services. It shall make recommendations to the Board for policy improvement as its studies demonstrate the need.

Section 7 Finance and Audit Committee

The Finance and Audit Committee shall work with the President of the university in matters pertaining to finances to assure the fiscal integrity of the university at all times through appropriate budgeting, accounting, and internal auditing procedures and policies.

Section 8 Special Committees

The Chairperson shall be empowered to create special committees of the Board and appoint members thereto as circumstances warrant or conditions demand.

Board of Regents Committee Assignments May 10, 2012

Executive Committee (elected positions)

Shawn Hessing, Chairman Kenny Bryant, Secretary Jane Spears, Member-At-Large

Finance Committee

Mike Bernhardt, Chairman Charles Engelman Jeff Gregg Jane Spears

Audit, Compliance, and Management Review Committee

Sam Sanchez, Chairman Tiffany Burks Charles Engelman Jeff Gregg

Academic and Student Affairs Committee

Lynwood Givens, Chairman Kenny Bryant Tiffany Burks Sam Sanchez

EXECUTIVE COMMITTEE

Executive Committee

<u>Membership</u> Shawn Hessing, Chairman Kenny Bryant, Secretary Jane Spears, Member-At-Large

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-82. The minutes of the Executive Committee meeting February 16, 2012, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 12-82</u>.

Campus Master Plan

12-83. An update on the campus master plan and related construction activities will be presented and recommendations made as necessary.

Capital Expenditure Plan (MP1) Report - FY 2013-2017

- 12-84. The Texas Higher Education Coordinating Board (THECB) requests an update of the university's five-year plan for construction, land acquisition, information resource projects, and major repair and renovation projects each year. The report includes projects that may be considered within the next five years, regardless of funding source, to include
 - a. new construction projects \$1,000,000 or more;
 - b. repair and renovation projects \$1,000,000 or more;
 - c. information resource projects that cumulatively would total \$1,000,000 or more in one year; and
 - d. property purchases that cumulatively would total \$1,000,000 or more in one year.

The proposed plan will be presented for review and consideration. Current active projects previously approved by the Board of Regents will not appear on the proposed list. The deadline for submitting this report to THECB is June 30, 2012.

McCoy Engineering Hall Expansion

12-85. Mr. and Mrs. James McCoy, together with the James N. McCoy Foundation, have pledged \$1.6 million to fund the expansion of the McCoy Engineering Hall to accommodate new labs, classrooms, and office space. This project will require the services of an architectural firm to complete the design and bid document generation. In compliance with state purchasing requirements a Request for Qualifications (RFQ) was issued requesting qualification statements from architectural firms. The administration requests authorization to proceed with this \$1.6 million project and will make recommendations concerning the selection of an architect.

Soccer and Softball Field Lighting Project

12-86. The City of Wichita Falls recently awarded MSU a grant of \$350,000 from 4B sales tax funds for the installation of lights at the soccer and softball fields. The administration requests authorization to proceed with the project. A pre-negotiated state contract for lighting installation services will be pursued as the delivery method.

Technology Update

12-87. Information will be presented concerning the status of the technology upgrade plan and recommendations will be presented as necessary.

Holiday Schedules for Staff Employees - 2012-2013

12-88. The holiday schedules for MSU staff employees for the 2012-2013 fiscal year will be recommended for approval (see <u>Attachment 12-88)</u>.

Naming of University Facilities

12-89. The administration may recommend the naming of university facilities as necessary.

Legislative Appropriations Request (LAR)

12-90. The Legislative Appropriations Request (LAR) for the biennial period of FY 2014 and FY 2015 will be prepared during the next few months in compliance with directives of the Legislative Budget Board and the Governor's Office of Budget, Planning, and Policy. While specific instructions have not yet been received, the administration will present information and make recommendations concerning possible items to be included in the request.

EXECUTIVE COMMITTEE ATTACHMENT

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Board Agenda - May 2012 Executive Attachment 12-88 Page 1

Holiday Schedule 2012-2013

Schedule I

(Employees on Four-Day, 40 Hour Summer Work Schedule)

Date	Holiday	No. of Days
September 3, 2012	Labor Day	1
November 22 – 23, 2012	Thanksgiving	2
December 24 – 31, & Jan 1	Christmas / New Year's	7
January 21, 2013	Martin Luther King Day	1
March 14 – 15, 2013	Spring Break	2

Schedule I – Total Holidays

*The university will be closed Monday, May 27 for Memorial Day and Thursday, July 4th in 2013. Employees on Schedule I, the four-day workweek, will work 40 hours in each of those weeks; therefore those days are not counted as a holiday.

Schedule II

(Employees on Five-Day, 40 Hour Summer Work Schedule)

Date	Holiday	No. of Days
September 3, 2012	Labor Day	1
November 22 – 23, 2012	Thanksgiving	2
December 24 – 31, & Jan 1	Christmas / New Year's	7
January 21, 2013	Martin Luther King Day	1
May 27, 2013	Memorial Day	1
July 4, 2013	Fourth of July	1

Schedule II – Total Holidays

13

13*

FINANCE COMMITTEE

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Finance Committee

<u>Membership</u> Mike Bernhardt, Chairman Charles Engelman Jeff Gregg Jane Spears

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-91. The minutes of the Finance and Audit Committee meeting February 16, 2012, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 12-91</u>.

Reading and Approval of Minutes

12-92. The minutes of the Investment Committee meeting February 16, 2012, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 12-92</u>.

Reading and Approval of Minutes

12-93. The minutes of the University Development Committee meeting February 16, 2012, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 12-93</u>.

Refinancing of Bonds

12-94. A presentation will be made by representatives of First Southwest Company and the Texas Public Finance Authority and recommendations will be made as necessary, including requests for approval of appropriate resolutions.

Financial Reports

12-95. The administration will recommend the January, February, and March, 2012 Financial Reports for acceptance. These reports were previously distributed to the board.

Investment Report

12-96. The administration will present the second quarter 2012 investment report for review and acceptance. This report was previously distributed to the board.

Summary of Financial Support 9/1/11 - 4/20/12

12-97. This report is shown as Attachment 12-97 and will be presented as information only.

FY 2011-2012 Item \$50,000 & Under Approved by President

12-98. In accordance with board policy, the president authorized the following increase to the current budget. The administration will recommend ratification of this budget change.

From Acc	<u>count:</u>	<u>To Acce</u>	ount:		
Number	Title	Number	Title	Purpose	Amount
23200	Unallocated Course Fees	23200 22508	Athletic Training & Exercise Physiology Course Fees	Equipment needed for student thesis research	4,369.27
	Total				\$4,369.27

<u>Review of Personnel Reports and Salary/Title/Position Changes in 2011-2012 Budget Approved</u> per Board Authorization

12-99. The reports of personnel changes in January, February, and March, 2012 are presented for information as shown in <u>Attachment 12-99</u>. Additionally, salary and position changes approved by the president are presented for ratification as shown below.

Position/Title	New Position/Title	<u>FY 2012</u> Budget Change	Justification/Explanation
Instructor, Counseling- Special Education	Assistant Professor, Counseling – Special Education	\$ 2,249	Faculty member received doctorate in December, 2011.
Instructor, Chemistry	Assistant Professor, Chemistry	1,000	Faculty member received doctorate in December, 2011.
Assistant Director, Annual Fund	Director, University Development	20,000	Office restructuring resulted in title and salary change.
Police Officer III	Police Sergeant	1,667	Promotion and salary increase.
Telecommunication Technician		4,550	Increase in salary due to restructuring of duties.
Eight positions		-9,182	Positions filled below budgeted amount
TOTAL		\$20,284	

Mustangs Guarantee Program

12-100. The administration will recommend changes to the Mustangs Guarantee program, to include allowing transfer students to participate in the program.

FINANCE COMMITTEE ATTACHMENTS

Summary of Financial Support Midwestern State University, MSU Foundation and MSU Charitable Trust

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	9/1/2011 10/18/2011	10/19/2011 1/19/2012	1/20/2012 4/20/2012	Total Year to Date
MSU University Development	\$598,120	\$620,027	\$5,790,932	\$7,009,079
Gifts in Kind			\$7,063	\$7,063
Contributions to MSU Endowments	\$1,305	\$131,873	\$760	\$133,938
Contributions to MSU Foundation	\$111,000	\$13,950	\$1,107,727	\$1,232,677
Hardin Foundation-Asset Transfer		\$324,624		\$324,624
President's Excellence Circle				
2010-2011	\$8,338	\$500	\$500	\$9,338
2011-2012	\$24,485	\$160,548	\$45,327	\$230,360
Wichita Falls Museum of Art	\$6,875	\$516,452	\$255,015	\$778,342
Contributed Art		\$22,000		\$22,000
Annual Fund	\$32,790	\$139,911	\$84,857	\$257,557
Phonathon Contributed Services			\$972	\$972
Alumni Association				
1,817 (2011-2012 membership)	\$5,505	\$4,165	\$460	\$10,130
(includes 581 lifetime members)	\$1,400	\$300	\$600	\$2,300
Mustangs Athletic Club				
Contributed Services	\$1,250			\$1,250
Cash	\$65,116	\$72,760	\$15,396	\$153,271
Corporate Sponsors - Athletics				
Contributed Services	\$190,850	\$2,500		\$193,350
Cash	\$45,850	\$20,588	\$9,750	\$76,188
Other Contributions - Athletics				
Contributed Services	\$4,000			\$4,000
Cash		\$45,690	\$3,290	\$48,980
Fantasy of Lights	\$28,550	\$40,157	\$15,300	\$84,007
Contributed Services		\$2,502		\$2,502
Scholarship Funds from Outside Sources	\$72,796	\$188,686	\$93,568	\$355,050
TOTAL	\$1,198,230	\$2,307,232	\$7,431,516	\$10,936,979

Board Agenda - May 2012 Finance Attachment 12-99 Page 2

Summary of the Personnel Position Status Reports for 9/1/11 - 3/31/12

September 2011 Academic Advisor, BAAS Program Net position change: +.75 (Professional Non-Faculty) Ratified by Board of Regents, 11/11/11

> Secretary II, Department of Chemistry, Physics, & Geosciences Net position change: +1 (Clerical and Secretarial) Ratified by Board of Regents, 11/11/11

Total net new positions as of 3/31/12 = +1.75

Midwestern State University Reporting of Personnel Changes January-March, 2012

I. <u>ENTERING EMPLOYEES</u>

- 1. Stephen Shipp Assistant Director, University Development for Annual Fund 01/01/12
- 2. Kathleen Floyd Public Information and Marketing Assistant 01/01/12
- 3. Jeri Capps Coordinator, Graduate Student Recruitment and Admissions, Graduate School 01/03/12
- 4. Karen Hurst Secretary I, Social Work 01/09/12
- 5. Muriel Ann Blankenship Assistant Professor, Nursing 01/16/12
- 6. Galen Privitt Visiting Assistant Professor, Education 01/16/12
- 7. Karoline Rathman Machinist Technician, Engineering 01/17/12
- 8. Alexandria Stricklin Secretary I, Wellness Center 01/30/12
- 9. Themis Economo Groundskeeper, Facilities Services 02/01/12
- 10. Lorraine Parmer Secretary II, Radiologic Science 02/06/12
- 11. Alex Herron Assistant Coach, Football 03/19/12
- 12. Michelle Twilligear University Nurse, RN, Vinson Health Center 03/26/12
- 13. Brady Cleveland Postal Clerk, Postal Services 03/30/12

II. <u>EXITING EMPLOYEES</u>

- 1. Robert Stramski Assistant Professor, Nursing 01/15/12
- 2. Thomas Callahan Instructor, Criminal Justice 01/15/12
- 3. Kathy Redder University Nurse, RN, Vinson Health Center 02/03/12
- 4. Jeremy Grau Groundskeeper, Facilities Services 02/24/12
- 5. Gina Barbosa Secretary II, Education 03/13/12
- 6. Jeannie Smith Medical Radiologic Technician 03/21/12
- 7. Lauren Pinson Administrative Assistant, Museum 03/30/12

III. <u>RETIRING EMPLOYEES</u>

- 1. Friederike Wiedemann Professor, Foreign Language 01/31/12
- Carroll Kennedy Telecommunications Manager, Telecommunications 01/31/12
- 3. Al Bicoy Postal Clerk, Postal Services 01/31/12
- 4. Sandra McCarthy Assistant to the Dean, Health Science and Human Service 02/29/12

MIDWESTERN STATE UNIVERSITY PERSONNEL POSITION STATUS REPORT

January 31, 2012

4,127,085 15,081,046 5,530,649 897,367 2,298,902 1,354,285 480,637 30,860,938 1,090,967 AMOUNT TOTAL CURRENT POSITIONS 45.75 133.69 101.71 20.00 34.00 67.00 14.00 659.67 ΞĒ 243.52 FILLED POSITIONS VACANT POSITIONS 84,972 178,065 53,292 30,900 0 o AMOUNT 86,767 254,313 688,309 FTE 1.62 29.82 9.88 7.82 3,50 1.00 1.00 5.00 0.00 4,040,318 2,245,610 1,269,313 30,172,629 AMOUNT 5,276,336 866,467 480,637 14,902,981 1,090,967 Ξ 44.13 233.64 629.85 33.00 125.87 98.21 62.00 19.00 14.00 (3,040) (SAVED) ADDED 33,571 0 1,649 SALARY 29,137 964 2,500 2,361 5,501,512 895,718 4,127,085 15,080,082 2,301,942 1,351,924 30,827,367 1,090,967 478,137 TOTAL POSITIONS AMOUNT 45.75 243.52 133.69 101.71 659.67 20.00 34.00 67.00 14.00 Ε (009) ADDED (DELETED) 19,008 21,444 39,852 AMOUNT POSITIONS 0.75 1.00 FTE 1.75 895,718 30,787,515 5,482,504 2,302,542 478,137 4,127,085 15,080,082 1,090,967 1,330,480 APPROVED BUDGET AMOUNT 9/1/2011 243,52 132,94 34.00 67.00 45.75 20,00 14.00 FIE 100.71 657.92 PROFESSIONAL NON-FACULTY CLERICAL AND SECRETARIAL EXEC, ADMIN & MANAGERIAL TECH & PARAPROFESSIONAL SERVICE & MAINTENANCE REGULAR FACULTY **GRAND TOTALS** SKILLED CRAFT POSITIONS POLICE

Board Agenda - May 2012 Finance Attachment 12-99 Page 4 MIDWESTERN STATE UNIVERSITY PERSONNEL POSITION STATUS REPORT February 28, 2012

4,127,085 5,530,649 897,367 15,081,046 2,298,302 1,098,766 1,353,685 480,637 30,867,537 AMOUNT TOTAL CURRENT POSITIONS 45.75 243.52 133.69 34.00 101.71 20.00 67.00 659.67 14.00 FTE FILLED POSITIONS VACANT POSITIONS 178,065 254,313 30,900 84,972 86,767 64,787 0 o AMOUNT 699,804 ΗE 1.62 9.88 7.82 4.00 1.00 1.00 5.00 0.00 30.32 4,040,318 2,233,515 5,276,336 866,467 1,098,766 1,268,713 480,637 30,167,733 AMOUNT 14,902,981 233.64 629.35 44.13 FTE 125.87 97.71 19.00 33.00 62.00 14.00 (3,640) (SAVED) 40,170 ADDED 29,137 SALARY o 964 1,649 7,799 1,761 2.500 895,718 4,127,085 5,501,512 2,301,942 478,137 15,080,082 1,351,924 30,827,367 1,090,967 TOTAL POSITIONS AMOUNT 45.75 243.52 133.69 101.71 20.00 67.00 659.67 34.00 14.00 E (009) ADDED (DELETED) 19,008 21,444 39,852 AMOUNT POSITIONS 0.75 1.00 1.75 μĿ 895,718 30,787,515 2,302,542 4,127,085 5,482,504 478,137 15,080,082 1,330,480 APPROVED BUDGET 1,090,967 AMOUNT 45.75 9/1/2011 243.52 34.00 67.00 657.92 132.94 100.71 20.00 14.00 ΕĦ PROFESSIONAL NON-FACULTY CLERICAL AND SECRETARIAL EXEC, ADMIN & MANAGERIAL TECH & PARAPROFESSIONAL SERVICE & MAINTENANCE REGULAR FACULTY **GRAND TOTALS** SKILLED CRAFT POSITIONS POLICE

Board Agenda - May 2012 Finance Attachment 12-99 Page 5 MIDWESTERN STATE UNIVERSITY PERSONNEL POSITION STATUS REPORT March 31, 2012

5,521,276 4,127,085 2,295,675 897,367 1,098,766 480,637 30,853,348 15,078,857 1,353,685 AMOUNT TOTAL CURRENT POSITIONS 45.75 243.52 133.69 101.71 20.00 34.00 67.00 14.00 659.67 ΞE FILLED POSITION& VACANT POSITIONS 178,065 242,280 106,199 30,900 0 84,972 729,183 AMOUNT 86,767 0 FTE 1.62 7.82 4.00 1.00 1.00 5.00 30.32 9.88 0.00 4,040,318 2,189,476 1,268,713 30,124,165 AMOUNT 14,900,792 5,278,996 1,098,766 480,637 866,467 233.64 Ш 44.13 125.87 97.71 19.00 33.00 62.00 14.00 629.35 (1,225) (SAVED) ADDED (6,267) 19,764 25,981 SALARY ¢ 1,649 7,799 1,761 2.500 895,718 4,127,085 5,501,512 2,301,942 478,137 15,080,082 1,351,924 30,827,367 1,090,967 TOTAL POSITIONS AMOUNT 133.69 45.75 20.00 34.00 67.00 659.67 243.52 101.71 14.00 FΠ (009) ADDED (DELETED) 19,008 21,444 39,852 AMOUNT POSITIONS 0.75 1.00 1.75 Ē 30,787,515 895,718 5,482,504 2,302,542 1,090,967 1,330,480 478.137 15,080,082 4,127,085 APPROVED BUDGET AMOUNT 9/1/2011 657.92 45.75 243.52 132.94 34.00 67.00 14.00 100.71 FTπ 20.00 PROFESSIONAL NON-FACULTY CLERICAL AND SECRETARIAL EXEC, ADMIN & MANAGERIAL TECH & PARAPROFESSIONAL SERVICE & MAINTENANCE REGULAR FACULTY **GRAND TOTALS** SKILLED CRAFT POSITIONS POLICE

Board Agenda - May 2012 Finance Attachment 12-99 Page 6

AUDIT, COMPLIANCE, AND MANAGEMENT REVIEW COMMITTEE

Audit, Compliance, and Management Review Committee

<u>Membership</u> Sam Sanchez, Chairman Tiffany Burks Charles Engelman Jeff Gregg

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Report on Audit and Compliance Activities

12-101. The committee will receive information concerning audit and compliance activities.

Potential Conflict of Interest of Regent

12-102. MSU Policy 2.25 provides that regents must disclose any potential conflict of interest to the appropriate committee of the board. Information will be presented as necessary in accordance with this policy.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

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Academic and Student Affairs Committee

<u>Membership</u> Lynwood Givens, Chairman Kenny Bryant Tiffany Burks Sam Sanchez

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-103. The minutes of the Personnel and Curriculum Committee meeting February 16, 2012, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 12-103</u>.

Reading and Approval of Minutes

12-104. The minutes of the Student Services Committee meeting February 16, 2012, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 12-104</u>.

Reading and Approval of Minutes

12-105. The minutes of the Athletics Committee meeting February 16, 2012, will be recommended for approval of the committee as shown in the minutes' section of this agenda as <u>Minutes Attachment 12-105.</u>

Faculty Report

12-106. A report will be presented by a representative of the MSU Faculty Senate.

Staff Report

12-107. A report will be presented by a representative of the MSU Staff Senate.

Student Government Report

12-108. A representative of the MSU Student Government Association will update the board on recent activities.

Athletics Report

12-109. Information will be provided concerning athletics at Midwestern State University.

Enrollment Management Update

12-110. Dr. Lamb will provide an enrollment management update.

May 2012 Graduating Class

12-111. The administration will recommend approval of the list of candidates for May 2012 graduation with the provision that they meet all requirements as prescribed by the faculty and administration (see <u>Attachment 12-111</u>).

Academic Department Name Change - Department of Education and Reading

12-112. The Department of Education and Reading within the Gordon T. and Ellen West College of Education provides all professional education courses required for elementary, all-level, and secondary education programs at Midwestern State. The faculty and administration recommend changing the name of this department to the Department of Curriculum and Learning. This change will better identify the broadened focus of the department which includes secondary education and student learning, as well as instruction.

MSU Policies and Procedures Manual Changes

- 12-113. Changes to the *MSU Policies and Procedures Manual* will be recommended for approval. Language recommended for deletion is shown with an overstrike (-); new wording is shown in **bold and underlined** format.
 - A. <u>Policy 2.31, Administration Selection Process</u> changes to this policy are recommended to reflect the current organizational structure and current practices, and to correct inconsistencies within the policy (see <u>Attachment 12-113A</u>).
 - B. <u>Policy 2.323</u>, <u>President's Office, Office Functions and Responsibilities</u> it is recommended that a section regarding responsibilities of the Office of General Counsel be approved for inclusion in the *Manual* (see <u>Attachment 12-113B</u>).
 - C. <u>Policy 3.112, Faculty Hiring Procedures</u> changes are recommended to more accurately reflect current practices (see <u>Attachment 12-113C</u>).
 - D. <u>Policy 3.311, Alcohol Beverages, Use by Employees, and Policy 3.316, Human</u> <u>Resources, Drug Free Workplace</u> - it is recommended that the wording in Policy 3.311 be added to a more comprehensive Policy 3.316 (see <u>Attachment 12-113D</u>). Policy 3.311 would thus be deleted.
 - E. <u>Policy 4.152</u>, <u>Police Department Administration and Regulatory Ordinances</u> it is recommended that the sections of the policy dealing with skateboarding, rollerblading, and roller skating be modified as shown in <u>Attachment 12-113E</u>, to allow students to utilize these as a means of transportation on campus.
 - F. <u>POLICY DELETION Policies 4.151 and 4.160, Physical Activities/Education</u> <u>Facilities and Sauna</u> – these policies are obsolete and should be deleted from the *Policy Manual* (see <u>Attachment 12-113F</u>).

Emeritus Status

12-114. The administration will make recommendations concerning emeritus status for retiring individuals.

Faculty Promotions

12-115. The administration will make recommendations concerning the promotion of certain faculty members.

Faculty Tenure

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12-116. The administration will make recommendations concerning the awarding of tenure for certain faculty.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE ATTACHMENTS

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Board Agenda – May 2012 - Attachment 12-111 Academic and Student Affairs Attachment– Page 1 **Candidates for Degrees**

May 12, 2012

DILLARD COLLEGE OF BUSINESS ADMINISTRATION

Master of Business Administration

Phillip Eugene Cardinal Carl A. Christopher Faye Stefanie Maria D'Hamecourt Rebecca Fernández Louis Griego III Jim Nathan Harrison Casey M. Hibbs Jeffrey Damon Howcroft Masaru Kamada Donald Frank Keck Jessica Lee Owens Bethany Ann Tackett Kenny Weeks, Jr.

GORDON T. AND ELLEN WEST COLLEGE OF EDUCATION

Master of Arts

Jonathan Augustin Polly Jo Bryant Adella David Lauren Hargrove James Robert McGinn Kristina Moshtaghi Cynthia Marie Cruz Osuna Julianna Lee Plummer Angela Marie Browning Rallis Amanda Michelle Salas Angela Kay Vaughn

Master of Education

Jamie Dawn Bayless Stephanie Gail Berry-Olivas Danielle Reneé Taylor Block Rondell Karl Bullen Sandra G. Sulsar Deupree David Alan Goodman, Jr. Danielle Lee Guinn Tonisha Shaneen Hedge Jacqueline Yvonne Callahan Kerry Nefer Terese McIntyre Cynthia G. Fisher Miesner Petrona Brenda St. Cyr Monlouis Kasie A. Hoover Richardson Amanda Carol Sharp Tassie Ann Spradley Angela Marie Stanberry Rebecca Marie Venzor Tichina Williams

COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES

Master of Health Administration

Rachel Naurite Bailey Samip Jayantilal Borad Becky Renea Copeland Eva Cecilia Frederick Mary Korkor Gogo Gira Dilipkumar Naik

Master of Public Administration

Austin Keith Olson Ana Paula Parker Gleb Nikolayevich Scosyrev

Master of Science in Exercise Physiology

Ashutosh Chauhan Collin Brewster Cunning Rohitkumar Muljibhai Devani Abdulrasul Abdulsamad Mussa Priyanka Kaushik Pandya Christopher Michael Riley Crystal Daisy Wong Kimberly Ann Lawson

Master of Science in Radiologic Sciences

Gilbert Castaneda, Jr. Angela Deneen Clark Kimberley K. Hayden Hiott Kristi Ann Kerrigan Laura Ann Leever David Alexander McKnight Karen Yvette Ridley Breidy Rodriguez Jilleigha Brooke Rogers Jeannie Annette Smith

PROTHRO-YEAGER COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Master of Arts

Winifred Collins Adair Michael Douglas Baggs Cody James Bradley Tami Jean Davis Sean Timothy Donovan Devin Alexander Fields James Nicholas Hammond April Camille Jacque Whitney Michele Kindinger Navauda Shareé Miller LaNae Kristin Pawlik Thomas Burton Phillips Robert Jefferson Stewart III

COLLEGE OF SCIENCE AND MATHEMATICS

Master of Science

Prakash Bhagwandas Dhanjani Johnica Jo Fetsch Kanthi Sri Jamandlamudi Kriston Nicole McLaughlin Alissa McMillan Tuttle

DILLARD COLLEGE OF BUSINESS ADMINISTRATION

Bachelor of Business Administration

Frank Duncan Alexander Trevor Lance Arianna Sterlin F. Arledge Hannah Natasha Augustin Justin Ray Bates Brandon Scott Billing Charles Thomas Bridges Cayden Garrett Briscoe Loren Michelle Brock Breeanna Taléa Brown Faye Elizabeth Brown Levi Zachary Buerger Anthony Marc Carlson Caleb Henley Carmichael Sarah Carmichael Jacob Ryan Chavez Erika China Kyle Kieron Christian Emily Dawn Coffey Sean M. Cohen Lindsey Nicole Cook Earl Marcus Cruz Yakima Arianna Daniel Haylee Michelle Davis Chad David Downend

Thony Durand Kristy T. Farrell James Henry Gilley Chad Michael Gore James Austin Green Joshua Ryan Harman Erika Ashleigh Hatcher Tyler Alexander Helms Kayla Dawn Hendrix Trung Quang Hoang Len Allen Holloway Logan Blake Howard Kayla Renee Hupp Nikita Latoya Jack Destiny A. James Vaughn M. Jarvis Candace Brooke Kent Daishaw Jarmilla Keys Michael Ryan Kimbrell Rusty William Klameth Sonilia S. Laville Shevonne S. Lewis Ahdria Ann Maki Juan A. Martinez Allisa Matthew

Cherry Nicole Mayberry Theomarishia Aurelia McClain Phillip Lee McClung Chad Fowler Meeks Michael William Meyer Francesca Paula Mitchell Brittany DeAnn Morales Han Thuy Nguyen Caitlin Leigh Niemann Shaughnessy Edward Odom Ebenezer Ayotunde Olaleye Aaron Ray Oliver Maricela R. Olvera Carlisa Carlos Otto Andrew Martin Policky Terick Rashad Polk Leighton Jeffrey Pounds Lindsay Elaine Queen Javier Ramos Megan Anne Ray Jennifer Shamier Richardson Ayodele Roache Samantha Joanne Roberts

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Brynn Leigh Schulte Stephen John Charles Shaw Ryan Riesen Sheffield Lauren Aliene Singh Karissa Shirlyn St. Juste Brian Joseph Steed Lindsay Mariko Steigerwald Matthew A. Tanner Leah Carol Thomas Casandra Thompson Kimberly Philecia S. Titus Inosencia Torres Samantha Leanne Trejo Kaitlin Elizabeth Viator Marie-Grace Tara Walcott Jennifer Leigh Walden James Alexander Walker Jamela Arie Warner Kenny Weeks, Jr. Jason Allen Witte Cade Burke Wolston

GORDON T. AND ELLEN WEST COLLEGE OF EDUCATION

Bachelor of Arts

Pearl Maurcette Zimmerman

Bachelor of Science

- Christopher Michael Blue Jamir Dylan Claxton Dakota Allen Costello Abby Leigh Frost Kristina Gutierrez Brittni Renee Morrison
- Chelsea Renee Sawyer Jason Andrew Short Chastity L. Smith-Willis Sean Michael Street John Richard Sutton

Bachelor of Science in Interdisciplinary Studies

Rebecca Marlene Alfert Annie Vanessa Allen Florencio E. Barrón Chelsea Marion Behrle Shelby York Cohen Victoria Grace Cook Lauren Ashley Cotton Geri Kathryn Crisp Christopher Michael Ford Kara Michelle Gant Kelli Nicole Ward Gates Lindsay K. George Shasta Gaile Gibson Lauren Michelle Gillen Rachel Michelle Hardin Dhinali Nikeshala Kumari Hatharasinghe Ronnal Lee Horschler Amber Shawnee Inglish Stephanie Duke Johnston Sarah Lynne Jones Mistie Taylor King Sherrie Ann Little Clarissa Dawn Lockett Justin Michael Magers

Robert V. Maxwell Sarah Jane McDonald Allee Patrice Meacham Samantha Kay Miller Kyrstin LeeAnn Mills Christa Midori Morris Beverly Jane Myers Sherie-Don Queeney Noel Melissa Sue Williams O'Malley Stephanie Marie Parker Carlos Anthony Perales Braden Cole Perry Adriana Guadalupe Prieto Jeffrey Andrew Reames Ashley Nicole Register Megan Elizabeth Reynolds Samantha Ann Rodriguez Rebecca Ann Russell Crystal Rochell Schmoker Lexi Rhea Shipley Jamie Rene Tasker Bridget R. Teague Horacio Torres Emily Gail Bingham Wilson

Board Agenda – May 2012 Attachment 12-111 Academic and Student Affairs Attachment– Page 4 LAMAR D. FAIN COLLEGE OF FINE ARTS

Bachelor of Arts

Derek Ryan Baker Kaja Banas Kassie Raelyn Bruton Christopher McKinney Collins Terry Lorenzo Dotson, Jr. Arron D. Littleton Dimery Rene Michaels Ashley Lorraine Nesbitt Jazman Evette Patterson Anastasia Marie Reed Sarah Ruth Scrivner

Bachelor of Fine Arts

Alexandra Nicole Coody Sarah Michelle Fields Justen Nyles Locke Lauren Ashley Payne Stephanie Käte Schultz

Bachelor of Music

Crystal Dinh Clay Allen Godby Ashley Elizabeth Avis Kittle Jacob Leroy Light Jennifer Ann Oliver Mario Angel Ramirez Norma Elisbet Rodriguez Jennifer Elaine Vaughn

COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES

Bachelor of Science in Athletic Training

Brian Joseph Deatherage Keith Wayne Gates Christopher Andrew Ramirez

Bachelor of Science in Criminal Justice

Linda Jana Aguilera Matthew Ray Allen Kevin Anthony Birdow Lianna Marie Davis Kristin Nichole Foster Douglas Gwyn Greathouse III Kristen M. Guthrie Johnathan Michael Harris Randi N. Hilden-Nagy Joseph Dowd Hill Karissa Ashley Lang Mark Tiensvold Perez Michael J. Rhines II Karola Gottschalk Saenz Bennie Glenn Schlegel III Jeremy Joerell Smith Dillion Joseph Sullivan Joshua Lee Teel Phillip Kyle Wilson

Bachelor of Science in Dental Hygiene

Kelly Rebecca Alderson Courtney Janay Baird Amber Faye Bice Jessica Jan Casdorph Lucy My Dang Bailey Michele Dulaney Kelsey Elizabeth Opheim Stacey Lea Plunkett

Martha Jeanette Rivera Irene Salvador Kelsey Lea Simms Amanda Leigh Smith Jenna Grace Svane Janda Nikole Wallum Rolande M. Zukerman

Bachelor of Science in Exercise Physiology

Kimberly A. Bristow John Wayland Farrell III Whitney Nicole Frie Apphia John Katy Elizabeth Smith

Board Agenda – May 2012 - Attachment 12-111 Academic and Student Affairs Attachment– Page 5 Bachelor of Science in Nursing

Blessey Abraham Sherin Kudakasaril Abraham Asher Owiredu Adu-Gyane Olayemisi Akintola Shaina Alexander Caresha Shujuan Allen Joy Chiamaka Amaechi Chantale Lynn Andrews Ugochi Adanna Arisukwu Nicole Lindsay Ashley Adenike Janet Adewusi Awolola Kathryn Marie Barberena Kristin Jean Blair Brenda B. Brenvah Addis Masaro Campbell Tosha Renee Chesar Anayo Sabinus Chukwueke Elizabeth Christine Cox Samuel D. Diing Alexandria Gabrielle Dunson Shellabi Akwi Engwenyi Caroline Omowunmi Erisoro Demilade O. Evbuomwan Shelden Ray Feist Eden Louise Ferriss Kelli Michelle Finney Amber Chantel Fleitman Amanda Marie Foard Brandi Denise Garrett Fara Favthe Garza Alemtsehay W. Gebremichael Laura K. Gramling Hillary Lowaine Hale Brandi LaNee Haley Shonna Kisha Harris Jessica Nicole Hering Susan Ae Hilby Terry Lee Hodges Heather Barrett Hogue Jessica Zephyr Howard Erika Eileen Isaksen Trenel Shundrae Jackson Tracie Lyn Jeffries

Shirley Joseph Christopher Charles Killian Krystal C. King Casey Lynn Koetter Olumide Peter Kolade Princy Kunjumon Jennifer Lin Chasity Deanne Lynch Jacinta Chinenye Madu Brenda L. Martell Shaterra Charney McCollister Chipo Shungu Mhango Nancy Ogoti Monyenye Gisele Mutamba Mutombo Ogechi K. Nebeolisa Jordan Ali Nichols Danielle Dawn O'Brien Shalewa Abimbola Odele Cynthia Adaugo Osondu Kandice Chumbley Perkins Jennifer Diane Pichoff Ria Prakashbhai Kali Marie Pulliam Amanda Marie Pustejovskey Alice Raquel Ransdell Kevin Michael Reese Camerin Jeanette Rhyne Amber DeAnn Richardson Amanda Renee Roberts Michelle'le Sammone Sears Karen Elise Siber Ashlev Ann Stewart Brandi Marie Stull Saikou Suso Phebe Thomas Remi Thomas Haley Han Tong Yen Kim Tran Krista Nan Trepany Susan Elaine Turner Kelly Don Whaley Ashley M. Whitener David K. Witherspoon

Bachelor of Science in Radiologic Sciences

Priscilla Julie Agyemang Jeremy Ray Alaniz Shellie Rae Anderson Whitney Jordan Anderson Julia Pricella Armendariz Christy Crawford Baker Jaryn Amanda Bartlett Kelly Jo Bennett Deborah Grace Blackwell John C. Borroel III Wei Chong Chiu Rebecca Audrey Clendening Courtney Dawn Davison Lauren Nicole Dent Daniel Martial Djomo Simo Judy A. Edwards Theresa Grace Mones Elento Samantha Ann Fannin Danielle M. Gonzalez Deborah Ann Baker Hernandez Rosalyn Lee Jackson Manish John Deborah Mary Johnson Jodie Lynn Kristynik Agnieszka Izabela Laskowski La Shelle Renee Lehmann Ginger Rae Lewis David Wade Lyon Cheri Antoinette Marchant-Armstrong Sally Taylor McAlvain Scott H. Messner Hussein Mfundo Devon Renee Mican Deklan Brandt Miller Brittney Monaé Moffitt Lisa Marie Gardner Moreland Kyle Morford Christopher L. Morgan Segun Augustine Ogbeta

Olubunmi Olufunke Omidele Lindsy Jordan Prentice Stacy Pence Randel Lyndsey Lenae Reid Emily Kristin Rouze Eric Lee Salazar Daniel Patrick Saulpaugh Connie C. Sheehy Board Agenda – May 2012 - Attachment 12-111 Academic and Student Affairs Attachment– Page 6 Katrina Lacey Sullins Debra Ann Trammell Andres Felipe Vasquez

Courtney Leigh Weicht Carleé Marie Wilson Robert Joseph Wilson

Bachelor of Science in Respiratory Care

Toby Justin Beason Katelyn Michelle Callaway Ashley Dawn Ciuba Susan Denise Claunch Catherine Elizabeth Conklin Alyssa Deneé Fairbanks Vincent John Felderhoff Jerry Arteak Jones Loren Nicole Kemp Amy Michelle Kimble Matthew David Lozoya Annaton Rhona Elpha Nesty Amaka Jane Oguchi Raul Ortiz Jordan Kiele Owens Megan Hope Patrick Carolyn Denice Perry Shayla Simmons Price Kimberly Ann Talley Lindsey Brooke Voigt Kyle James Wright

Bachelor of Social Work

Erika Katherine Bischof Kathryn S. Browning Danielle Marie Cooper Amanda Simpson Crihfield Catherine Alice Davis Susan Kay Flaharity Edith Suzanne Gillispie Yoshida Volcine Gumbs Heather Luanne Hardie Kelcey Shea Heid Shannon Alana Marteney Maria L. Medina Mollie Eileen Paterakis Julie Marie Reece Marnie Alexandria Reynolds Ramón Luis Rios Natasha W. M. Sutherland Stefanie Erin Teruel Michelle Marie Ybarra

PROTHRO-YEAGER COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Bachelor of Applied Arts and Sciences

Edward Boyd Adcock Marty Greg Adcock Miguel Alanis Bradford Ray Altmiller Stephen Traye Banks Brandi Hargrave Boley Piney Jean Burch-Walser Patrick Charles Bush, Jr. Jeffrey Don Catlin George Jesse Crockett, Jr. Rachel Ann DeHoyos Robert Taban Donato Sharon K. Ervin Lamar Dee Evans Clint Alan Fortney Rosa Idalia Gonzalez Robert Conley Goodin Johnny Duwayne Hartsell

James Wilson Hobdy Glenn Ashley Hughes Chanell Ann Hurd Juan I. Jaquez Pamela Sue Lawrence Michael Kevin Loyd, Jr. Mary Hannah Miller Andrew James Moreno Mallory Jordan Motley John Kevin Nichols Sheridan Nicole Pearson Jackie Dean Skelton Erika Devi Soejoto Matthew Berend Steimel Stephen Anthony Walsh Laura Anne Warren Donna Christine Weakley

Bachelor of Arts

Emily Michelle Arnold Jaquetta Elise Asafu-Adjaye Bailee Blaise Boswell Jessica Michelle Burger Steven Contreras, Jr. Kristy T. Farrell Ian Thomas Ferrell Marcus Dominique Green Christopher Lynn Hanson Mary Izaguirre Havens Adam Reid Henson Amber Christine Hunsaker Trevor Don Hunter Aziza N. Lake Brian Matthew Lester Erik Braeden Lewis Gentry Connor Myers Casey Elliott O'Donnell Amy Renee Parker Jamilla Veronica Parris Jessica Leigh Payne Emilie Bianca Pennartz Scott R. Ramsey

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Leah Roberts Jessica Renee Rodriguez Tyler Robert Schmidt Phillip David Shonk Collin Randal Sikes Mariette Constance Smithen Adam Mark Smithwick Jordan Leigh Stahr Emily Suzanne Suhr Charis Melodie Thomas Sierra Dawn Trenhaile Jessica Ann Vold Miranda Nicole Westerfield She-Ra Jean White

Bachelor of Science

Cason Andrew Bennett Jasmine Marie Cannon Kimberly Elizabeth Edwards Jason Joseph Fisher Nicholas Joe La Mere Wakonda Shawnee Lofland Merlinda Rose Martinez Allison Jo Moore Cindy Amarachi Onyekwere Emily Kathleen Otto Miriam Yvette Scott Brittny Shunta Smith Ashley Nicole Williams

COLLEGE OF SCIENCE AND MATHEMATICS

Bachelor of Science

Christy Lynn Berry Crispin Humberto Borunda, Jr. Maria De los Angeles Briones Rachel Erin Byrne Jae Ho Cho Fabiola Elena Corbette Yessica Dominguez Jared Lynn Dopp Tanner Glenn Dugan Loren V. Eggenschwiler Todd Guin Emert Michael Bradley Fairbanks Kimone Farrah Ferrol **Kyle Fari Francis** Clynt Rhys George Christopher Landon Haase Karen Jean Hancock-White Sarah Kay Henry Jade Alexandria Horn Lauren Ashley Huse

Kirstin Rhea Jones Varayudh Keokhumcheng Christopher Eric Lagerstrom Joshua Allen Loeffler Paul Joshua McBroom Ian Kenneth McMurrey Jeremy Lynn Motley Matthew Gage Moudy Brittany Jean Nabors Talha Javed Ramzan Elizabeth Rasmussen Elizabeth Andrea Rodriguez Matthew David Rose Kirbi Kay Young Schmidt Matthew Lynn Sherrill Travis George Veitenheimer Gloria G. Villarreal Jared Riley Waggoner Lori Ann Wojciechowski

Bachelor of Science in Mechanical Engineering

David Wayne Alexander Dwayne Jefferson Alleyne Christopher Scott Burdette Patrick Michael Claiborne II Kayode Suande Crump Jordan Kurtis Duke Zachary Jared Evetts Michael Patrick Hughes Ryan Marcus Jesse Adam J. Milne Ebot Etchu Ndip-Agbor Michael Jon Robbins Ethan Adan Rosales Zachary A. Skelton Scott Alan Statham Vjekoslav Stipanić Khalid Kitwana Walters

Board Agenda – May 2012 - Attachment 12-111 Academic and Student Affairs Attachment- Page 8 AND HUMAN SERVICES

Associate of Applied Science in Radiography

Obafemi Olusola Adewon Veronica Agundis Brittanni D. Allen Michael Carl Ambrosano Andrew Jay Anderson Carrie Lynn Anderson Kayle Paige Askins Tiffany Lauren Biggs Bradley Kent Buster Bethany Marie Cantu Tara Anne Davidson Amy Nicole Evans Ashley Lynae Farmer Heather Rae Gordon Leslie Dawn Gray Lauren Renee Hamilton Sara Ann Hawkins Courtney Julianna Haymore Deborah Kay Herd Matthew Joseph Hernandez

Christopher Lynn Herrin Kimberly Lynn Hicks Jason Andrew Hobbs Layci Meredith Hughes William Heath Jones Hector G. Juarez Shanna Ferguson Lane Jaclyn Leitheiser Jason A. Martinez Marcus Ryan Morris Nancy Niño Caroline Chelsea Elizabeth Nuanes Lauren Ashley Rogers Anthony J. Salazar Ashley Breanne Sanford Tanya ReShorna Stephens Laura Brooke VanBramer Brandon Roy Weaver Joshua Austin Williams Sofia Yohannes Zeru

Policy 2.31 - ADMINISTRATION SELECTION PROCESS Date Adopted/Most Recent Revision: 02/17/2012

C. Provost and Vice President for Academic Affairs

The Provost and Vice President for Academic Affairs will be appointed by the Presidentfrom a list of three candidates selected by a search and screening committee. The committee will be composed of one student, two deans, and four faculty members. The student will be chosen by the President from two names submitted by the Student Government. The two deans will be selected by the President. The four faculty members will be selected by the President from a list of eight names chosen by the Faculty Senate. The Chairperson of the committee will be appointed by the President from the members selected. A search advisory committee for the selection of the Provost and Vice President for Academic Affairs shall be constituted by the President. The committee shall consist of no fewer than three faculty and one staff representatives, one dean, and one student. The members will be selected by the President in consultation with the Faculty Senate, the Staff Senate, and Student Government. The President will appoint the committee chair.

 Associate Provost <u>Vice President for Outreach and Engagement</u> The Associate Provost <u>Vice President for Outreach and Engagement</u> will be appointed by the President upon recommendation of the Provost and Vice President for Academic Affairs.

2. University Librarian

The University Librarian will be appointed by the President upon recommendation of the Provost and Vice President for Academic Affairs. The Provost and Vice President for Academic Affairs will select the candidate to be recommended to the President from three candidates selected by a search and screening committee. The search and screening committee will be composed of one representative of Midwestern State University's library-staff at the professional-level-and-one-representative of the library-at-the staff level, four full time faculty members and one student. The representatives of the library will be selected by the Provost and Vice President for Academic Affairs. The four faculty members will be selected by the Provost from a list of eight names chosen by the Faculty Senate. The student will be chosen by the Provost from two names submitted by the Student Government. The Chairperson of the committee will be appointed by the Provost from the members selected. A search advisory committee for the selection of the University Librarian shall be constituted by the Provost and Vice President for Academic Affairs. The committee shall consist of no fewer than one librarian and one representative of the library staff, three faculty representatives, and one student. The Provost and Vice President for Academic Affairs will appoint the committee chair.

3. Academic Success Center

The Director of the Academic Success Center will be appointed by the President on recommendation of the Provost and Vice President for Academic Affairs.

4. Director of Upward Bound

The Director of Upward Bound will be appointed by the President on recommendation of the Provost and Vice President for Academic Affairs in consultation with the Director of the Academic Success Center.

5. Honors Program Director

The Honors Program Director will be appointed by the President on recommendation of the Provost and Vice President for Academic Affairs.

6. Registrar

The Registrar will be appointed by the President upon recommendation of the Provost and Vice President for Academic Affairs.

7. Deans of Colleges

- a. A search and screening <u>advisory</u> committee for the selection of the dean of a college or school shall be constituted by the President upon recommendation of the Provost and Vice President for Academic Affairs. The committee shall consist of no fewer than three faculty representatives from the college or school within the university. In addition, one or more persons from either within the university or from outside the university may serve on the committee. The number of persons appointed from outside the university shall not exceed one half of the membership of the committee. The Provost and Vice President for Academic Affairs will chair <u>appoint</u> the committee <u>chair</u>, who may have an appointment within or outside the college or <u>school</u>.
- b. The committee will screen applicants and recommend up to five candidates for further consideration. The Provost and Vice President for Academic Affairs will so advise and make recommendation to the President. The final determination of the appointment shall be made by the President in consultation with the Provost and Vice President for Academic Affairs.

8. Department Chairs

Each dean will nominate Academic Department Chairs as needed for the programs in that college. The nomination is subject to approval by the Provost and Vice President for Academic Affairs and the President and should be made in consultation with the faculty who teach in that program.

9. Dean of the Graduate School

The Dean of the Graduate School will be appointed by the President upon recommendation from in consultation with the Provost and Vice President for Academic Affairs. The Provost and Vice President for Academic Affairs, who will-also appoint the chairperson, will appoint the members of the search and screening advisory committee and appoint the committee chair. The committee will be composed of one graduate program coordinator from each college with graduate programs, a graduate faculty member, a graduate student, and a college dean. When circumstances dictate or allow the consideration of candidates both external and internal to the university, the position will be advertised nationally. When circumstances do not

allow the consideration of an external candidate, the position will be advertised internally.

- a. External and Internal Candidates Considered When circumstances dictate or allow the consideration of candidates both external and internal to the university, the Provost and Vice President for Academic Affairs will select the candidate to be recommended to the President from up to three applicants recommended by the search and screening committee.
- b. Internal Candidates Only When circumstances do not allow the consideration of an external candidate, the position will be advertised internally, and the Provost and Vice President for Academic Affairs will select the candidate to be recommended to the President from up to three applicants recommended by the search and screening committee from the resulting pool of applicants.

D. Vice President for Administration and Institutional Effectiveness

The Vice President for Administration and Institutional Effectiveness will be appointed by the President. from a list of three candidates recommended by a screening committee consisting of three faculty members selected from a list of six names recommended by the Faculty Senate, two representatives from the administration and institutional effectiveness area, and one appointed at large by the President. <u>A search advisory committee for the</u> selection of the Vice President for Administration and Institutional Effectiveness shall be constituted by the President. The committee shall consist of no fewer than two faculty and two staff representatives. The members will be selected by the President in consultation with the Faculty Senate and Staff Senate. The Chairperson of the search advisory committee will be appointed by the President. The President will appoint the committee chair.

E. Vice President for Business Affairs and Finance

The Vice President for Business Affairs and Finance will be appointed by the President. from a list of three candidates recommended by a screening committee consisting of three faculty members selected from a list of six names recommended by the Faculty Senate, and one representative from the financial area. One from the Facilities Services staff, one from the academic administration, and one appointed at large by the President. <u>A search advisory</u> committee for the selection of the Vice President for Business Affairs and Finance shall be constituted by the President. The committee shall consist of no fewer than two faculty and two staff representatives. The members will be selected by the President in consultation with the Faculty Senate and Staff Senate. The Chairperson of the search advisory committee will be appointed by the President. <u>The President will appoint the</u> committee chair.

F. Vice President for University Advancement and Public Affairs

The Vice President for University Advancement and Public Affairs will be appointed by the President. from a list of three candidates recommended by a search and screening committee. This committee shall consist of two faculty members selected from a list of four chosen by

the Faculty Senate; two representatives from the staff of University Advancement and Public Affairs selected by the President; and one member at large selected by the President. <u>A</u> search advisory committee for the selection of the Vice President for University Advancement and Public Affairs shall be constituted by the President. The committee shall consist of no fewer than two faculty and two staff representatives. The members will be selected by the President in consultation with the Faculty Senate and Staff Senate. The Chairperson of the search advisory committee will be appointed by the President. The President will appoint the committee chair.

G. Vice President for Student Affairs and Enrollment Management

The Vice President for Student Affairs and Enrollment Management will be appointed by the President. from a list of three candidates recommended by a search and screening committee. This committee shall consist of two faculty members selected from a list of four chosen by the Faculty Senate; two representatives from the staff of Student Affairs and Enrollment Management selected by the President; two students selected from a list of four submitted by the Student Government and one member at large selected by the President. A search advisory committee for the selection of the Vice President for Student Affairs and Enrollment Management shall be constituted by the President. The committee shall consist of no fewer than two faculty, two staff representatives, and one student. The members will be selected by the President in consultation with the Faculty Senate, and the Staff Senate, and Student Government. The Chairperson of the search advisory committee will be appointed by the President. The President will appoint the committee chair.

H. Director of Athletics

The Director of Athletics will be appointed by the President. from a list of three candidates recommended by A search advisory screening committee for the selection of a Director of Athletics shall be constituted by the President. The committee shall consist comprised of a representative from Academic Affairs, Business Affairs and Finance, Student Affairs and Enrollment Management, and University Advancement and Public Affairs, and the Athletics staff; and one faculty member selected from a list of two names chosen by the Faculty Senate; one member from the Athletics staff; and one student selected in consultation with the Faculty Senate and Student Government. from a list of two names submitted by Student Government. The Chairperson of the committee will be appointed by the President from among the above group. The President will appoint the committee chair.

1. Coaches

a. Full-Time Head Coaches

The committee responsible to search and receive applications for full-time head coaching positions will consist of the Director of Athletics (serving as Chairperson), the Faculty Athletic Representative, the Dean of Students and one student athlete. The kinesiology chair and president of the MSU M-Club will serve as ex-officio, non-voting members of the committee. Three candidates will be selected by the committee to be recommended to the President.

2.323 President's Office - OFFICE FUNCTIONS AND RESPONSIBILITIES Date Adopted/Most Recent Revision: 08/04/2006

F. Office of the General Counsel

The General Counsel reports directly to the Board of Regents and the President and works under their direction. The role of the General Counsel is to provide legal services to the university and serve as legal advisor to the Board of Regents, the President, and other administrative officers of the university. When necessary and appropriate and with the approval of the Attorney General of the State of Texas, the General Counsel is responsible for the retention, direction, and use of all outside counsel to provide legal services to the university.

3.112 - FACULTY HIRING PROCEDURES Date Adopted/Most Recent Revision: 08/04/2006

The employment of new faculty members who will hold academic rank will be done in accordance with the following procedures, using the appropriate standard forms:

A. Approval to Fill Position, Position Announcement:

When a faculty position becomes available, the department chair will complete the standard position announcement and the Faculty <u>Personnel Requisition Form</u> Screening Matrix form and forward them through the dean to the Provost and Vice President for Academic Affairs for approval <u>to begin the search</u>.

B. Recruiting of Faculty:

Following the approval of the **Dean**, Provost and Vice President for Academic Affairs and President to fill the position at a predetermined rank and salary range, the dean, with the assistance of the department chair, will recruit applicants through the placement of advertisements in the appropriate professional publications and through other appropriate means. Announcements will also be sent to the MSU Human Resources Department so that the openings may be listed with the Texas Workforce Commission (TWC) to meet legal requirements and to attract a diverse pool of applicants. Vacant faculty positions must be held open for at least ten (10) work days from the time the vacancy is first listed with TWC.

C. Requirements

1. English Proficiency

It is the responsibility of the search committee, the department chair, and the dean to ensure that an applicant is proficient in oral and written English.

2. Highest Earned Degree

MSU will hire only faculty whose highest earned degree is from a regionally accredited university. For applicants whose highest earned degree is from a university outside the U. S., it will be the responsibility of the department chair and the dean to ensure that the applicant has appropriate academic preparation

D. Ethnic Identification

Each applicant for a faculty position will be sent an <u>Applicant Statistical Data Sheet</u> ethnic identification form <u>to self-identify race and ethnicity</u>. The form will be completed and returned to the Director of Human Resources/Equal Employment Opportunity Officer at the option of the applicant as designated on the form.

E. Records

All <u>position announcements</u>, <u>placement ads</u>, applications, interview questions, <u>Screening Matrices</u>, and applicant evaluations will be kept on file for two years in the appropriate dean's office. The application of the successful candidate will become a part of the employee's permanent personnel file.

F. Interview Procedure

The department chair will <u>complete the Screening Matrix Form to evaluate candidates</u> for selection to interview. The chair, through the dean, will request permission in writing from the <u>Provost and Vice President for Academic Affairs dean</u> to formally interview chosen applicants. <u>Requests should be accompanied by candidates' CV's</u>. Following the granting of permission to interview, the department chair will provide the credentials and vita <u>of the selected candidates</u> to each person who will interview the candidates. at least one day in advance of the interview.

The department chair, in consultation with the members of the department, will propose a list of interview questions to be asked of each candidate, and forward these to the dean at the time permission is requested for a formal interview. The dean may consult the EEO Coordinator to determine the appropriateness of the questions. To as great an extent as possible, questions should be the same for all candidates for the same position and must be related to the individual's ability to meet the requirements of the position.

G. Issuance of Contract Offer of Employment

Following the interview process, the department chair, through the dean, will send a request to make an offer of employment to the Provost and Vice President for Academic Affairs. After a conditional verbal offer of employment has been accepted, contingent upon successful completion of a criminal background check if one is required according to Policy 3.349, A a formal offer of employment will be made by the President in the form of a faculty appointment contract signed by the President containing the rank, tenure status, and salary, and a letter further detailing the offer, signed by the Provost and Vice President for Academic Affairs. The faculty appointment contract is valid only when signed and returned by the candidate and after all official transcripts documenting the required education have been received by the Provost and Vice President for Academic Affairs.

3.311 - ALCOHOLIC BEVERAGES, USE BY EMPLOYEES --Date Adopted/Most Recent Revision: 08/04/2006

No money appropriated by the state shall be used for the payment of salaries to any employee who uses alcoholic beverages while on active duty. No funds appropriated by the state for travel expenses may be expended for alcoholic beverages.

(Tx-Govt Code 2113.04, Use of Alcoholic Beverages.)

3.316 - DRUG <u>AND ALCOHOL</u>FREE WORKPLACE Date Adopted/Most Recent Revision: 08/04/2006

<u>Recognizing that drug and alcohol abuse poses a threat to the safety, health, and wellbeing of its employees, Midwestern State University is committed to providing a drug and alcohol free work environment.</u>

A. Policy

It is the policy of Midwestern State University that any unlawful manufacture, possession, delivery, or use of a controlled substance or illegal drug, including a prescription drug without a valid prescription, by an employee on universitycontrolled premises, is prohibited. The purchase, consumption and possession of alcoholic beverages on university property shall in all respects comply with state laws and MSU policy. Observance of this policy regarding illegal drugs and alcoholic beverages is a condition of employment for all university employees.

B. Reporting for Work in Unfit Condition Prohibited

With the exception of responsible consumption at official university social functions, employees may not consume or possess alcoholic beverages while on active duty and are prohibited from working while intoxicated. An employee who uses illegal drugs or alcohol while on active duty or who reports for work in a condition unfit to work and under the influence of drugs or alcohol, will not be permitted to work and will be subject to disciplinary action. discipline up to and including discharge.

C. Employee Discipline

Employees found to be in violation of this policy will be subject to disciplinary penalties that range from mandatory counseling to immediate termination. Continued employment or re-employment may also be contingent upon participation in or successful completion of a university-approved drug/alcohol counseling and rehabilitation program.

D. Payment of State Funds

No money appropriated by the state shall be used for the payment of salaries to any employee who uses alcoholic beverages while on active duty. No funds appropriated by the state for travel expenses may be expended for alcoholic beverages. (Tx Gov't. Code, 2113.012, Use of Alcoholic Beverages)

E. Violations of Criminal Statutes

An employee engaged in the unlawful-manufacture, distribution, dispensation, possession or use of drugs on university property or on university time is subject to immediate discharge. Employees who are convicted of any violation of a criminal drug statute occurring in the workplace must notify his/her immediate supervisor no later than five (5) days after the conviction, upon which status of employment will be reviewed. Failure to do so will result in immediate termination if this information is otherwise made known to the university in the absence of such disclosure (in compliance with Drug-Free Workplace Act of 1988)

(Also see Policy 4.176, Drug Free Schools and Campuses Drug Prevention Program and Policy 4.112, Alcoholic Beverages.)

4.152 - POLICE DEPARTMENT ADMINISTRATION AND REGULATORY ORDINANCES

D. Other Offenses

11. Skateboarding

It shall be unlawful for any person to skateboard upon the property of Midwestern State University. Registered students may use skateboards, including the use of long boards, as a means of transportation in outdoor areas on the Midwestern State University campus. Prohibited conduct shall include clinging to a moving object; tacking (the manner by which a skateboard may be propelled such that the operator's foot need not touch the ground and which exhibits rapid movements of the skateboard about that axis of rotation perpendicular to the deck through the rear axle); skateboarding backwards; skateboarding over steps, stairs, rails, or disability accommodations, excluding curb-cuts between a sidewalk and a street; or any manner which may cause property destruction or risk safety to the operator or pedestrians.

12. Rollerblading and Roller Skating

Due to safety concerns and to prevent possible damage to university or personal property, rollerblades and roller skates are prohibited from being operated in buildings, on the sidewalks, porches, ramps, handrails or stairs of Midwestern State University. Registered students may use rollerblading and roller skating as a means of transportation in outdoor areas on the Midwestern State University campus. Prohibited conduct shall include clinging to a moving object; skating backwards; skating over steps, stairs, rails or disability accommodations, excluding curb-cuts between a sidewalk and a street; or any manner which may cause property destruction or risk safety to the operator or pedestrians.

4.151 - PHYSICAL ACTIVITIES/EDUCATION FACILITIES Date Adopted/Most Recent Revision: 11/7/03

All-physical education facilities and Sikes Lake Center will be available to faculty, staff, and student recreational activities when not scheduled for regular university functions. The Kinesiology Department chair should be contacted for information on the unscheduled hours. The Building Use Policy should be consulted regarding the scheduling of events. Food and drinks will not be allowed on the gymnasium floor.

4.160-SAUNA Date Adopted/Most Recent Revision: 11/7/03

The sauna will be available during scheduled hours Monday through Friday for use by students, faculty, and staff. The schedule of available hours can be obtained at the Kinesiology Department. Users are required to wear clothing since both sexes will be using the facility.

BOARD OF REGENTS MEETING AGENDA

Board of Regents Meeting Agenda May 11, 2012 9:00 a.m.

Board of Regents Membership: Shawn G. Hessing, Chairman J. Kenneth Bryant, Secretary Michael Bernhardt Tiffany D. Burks Charles E. Engelman F. Lynwood Givens Jeff Gregg Samuel M. Sanchez Jane W. Spears Linda Aguilera, Student Regent

Meeting Location:

MSU Campus - 3410 Taft Boulevard J. S. Bridwell Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Introduction of Visitors

Opening Comments

Public Comment Period

A public comment period concerning agenda items will be provided in accordance with the Board of Regents By-Laws, MSU Policy 2.22.

Reading and Approval of Minutes

12-117. Minutes of the regular Board of Regents meeting February 16, 2012, will be recommended for approval as shown in the minutes' section of this agenda as <u>Minutes</u> <u>Attachment 12-117</u>.

Reading and Approval of Minutes

12-118. Minutes of the regular Board of Regents meeting February 17, 2012, will be recommended for approval as shown in the minutes' section of this agenda as <u>Minutes</u> <u>Attachment 12-118</u>.

Executive Committee Consent Agenda, Items and Report

Finance Committee Consent Agenda, Items and Report

Audit, Compliance, and Management Review Committee Consent Agenda, Items and Report

Academic and Student Affairs Committee Consent Agenda, Items and Report

Nominating Committee

12-119. Appoint a special nominating committee to make a recommendation in August concerning the election of a Vice Chairman of the board for the remainder of the biennium.

President's Report and Discussion

- 12-120. Dr. Rogers will present information to the board concerning various university matters, including:
 - A. Construction Update
 - B. Provost and Dean Search Update
 - C. Economic Forum Presentation Review

Closing Comments

<u>Adjournment</u>

MINUTES

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MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Executive Committee February 16, 2012

The Executive Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:36 p.m., Thursday, February 16, 2012. Executive Committee members in attendance were Dr. Carol Gunn, Chair; Mr. Shawn Hessing, Vice Chairman; Mr. Kenny Bryant, Secretary; and Ms. Jane Spears, Member-at-Large. Other regents attending the meeting were Mr. Mike Bernhardt, Mrs. Tiffany Burks, Mr. Charles Engelman; Dr. Lynwood Givens; Mr. Sam Sanchez, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Pam Morgan, Associate Vice President for Outreach and Engagement; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Jolene Welch, Chair of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association (SGA) president, and Ms. Tobi Balogon, SGA observer. Representing the news media were Ms. Ann Work and Mr. Chris Walker with the Times Record News, and Mr. Chris Collins, editor of The Wichitan. Mr. Ralph Perkins and Mr. Sam Kenshalo were also in attendance representing Harper Perkins Architects.

Chair Gunn called the meeting to order at 1:36 p.m.

Reading and Approval of Minutes

12-39. The minutes of the Executive Committee meeting November 10, 2011, were approved as presented.

MSU Charitable Trust Membership

12-40. Dr. Gunn noted that individual members of the MSU Charitable Trust must be approved by the MSU Board of Regents. Mr. Frank Gibson served on the Charitable Trust Board from the time it was established in 1989 until his death in the fall of 2011. She explained that the Charitable Trust Board had recommended that Erwin Davenport be appointed to serve in Mr. Gibson's place and the administration supported this action. Dr. Rogers noted that the Charitable Trust Board is composed of university members and community members. He stated that Mr. Davenport is a partner in the law firm of Gibson Davenport and Anderson. He is a graduate of MSU and received his law degree from Texas Tech University.

Mr. Bryant moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

Completion of Transfer of Dalquest Pleistocene Collection

12-41. Dr. Gunn indicated that the agenda contained information regarding the transfer of Dr. Walter Dalquest's collection to the Vertebrate Paleontology Laboratory (VPA) at The University of Texas at Austin (UT). Dr. Rogers stated that Dr. Dalquest served MSU for over 52 years, wrote over 300 scientific papers, and published 19 books. It was Dr. Dalquest's wish that when MSU could no longer use the collection it be transferred to UT. The administration requested authorization to complete the transfer of the collection as presented.

Mr. Hessing moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

MSU Telephone Switch Replacement Project

12-42. Dr. Gunn stated that the MSU telephone switch is in need of replacement and funds have been set aside to accomplish this project as outlined in the agenda. Dr. Rogers stated that the administration had planned for this purchase for a number of years and funds are available in Technology Fee Reserve. Dr. Clark noted that the current equipment was originally purchased in the 1980's and replacement parts are no longer readily available. He added that the current phone system is located in the basement of the Hardin Building. The new telephone equipment would be installed in the Memorial Building where adequate cooling, redundant power, and ample security measures are in place. He stated that the vendor is on state contract and the project could be completed within ten months.

The administration requested authorization to utilize \$1.1 million from the Technology Fee Reserve for this project as outlined in the agenda. Ms. Spears moved approval of this item and Mr. Hessing seconded the motion.

Mr. Hessing asked about the life expectancy of the new switch. Dr. Clark indicated that he did not have that information. Mr. Sandoval stated that the project was originally planned two years ago and was delayed because of budget constraints. Mr. Sandoval indicated that the switch would likely last twenty years. Mr. Hessing asked if there were other cost saving options in the market place. Dr. Clark responded that the lower cost was achieved with a company on state contract. Mr. Sandoval noted that the project was originally estimated at \$2.5 million.

There being no further discussion, the motion was approved.

Campus Master Plan

12-43. Dr. Gunn reported that the administration had worked with Harper Perkins Architects to develop a five-year Campus Master Plan for physical facilities. She noted that a copy of the plan was previously distributed to the board and that another copy of the plan (see <u>Attachment 1</u>) and a cash flow analysis (see <u>Attachment 2</u>) were included in the board members' meeting folders. Dr. Rogers stated that much of the proposed work in the plan would be made possible by private donations. He noted that the projects would result in upgraded facilities and additional student capacity. He added that while a campus master plan would generally project fifteen or twenty years into the future, this plan addressed immediate needs within the next five years. Dr. Rogers noted that he particularly liked that the plan makes good use of existing facilities and available square footage. The proposed building changes would also address changing needs in certain academic areas and expand capacity in growing programs.

Mr. Ralph Perkins reviewed the Phase 1 Campus Master Planning Project document. He noted that his firm worked with the president and vice presidents on the immediate needs of the university and funding options. He stated that the plan begins September 1, 2012 (FY 13). Mr. Perkins reviewed the projects and timeline.

Ms. Spears asked if the counseling program that would be moved to the Christ Academy facility was the academic program or actual student counseling. Dr. Rogers responded that the Counseling Center, which provides personal student counseling, is currently housed in Vinson and would move to the facility once renovated. Mr. Bryant asked what changes were anticipated to the Christ Academy chapel. Dr. Rogers responded that the plan does not include major changes to the chapel other than new paint, carpet, and other minor work. He added that the chapel would be used for a number of things, including as a small performance hall for the music program.

Mr. Perkins noted that the addition to McCoy Engineering Hall was placed in the plan for fiscal year 2013. He added that this project was contingent on outside funding and was shown as a "placeholder" only in the timeline. Mr. Perkins reported that the plan relocates commuter parking to the perimeter of the campus, particularly on the north side.

When discussing the 2015 addition to the north end of Ligon, Mr. Perkins noted that there is a need for a large classroom that would seat approximately 200 students. Additionally, offices and meeting rooms are needed for athletics. This addition would address both needs.

Mr. Kenshalo presented the summary of parking numbers that would be achieved if the proposed plan were to come to fruition.

Dr. Rogers then reviewed the cash flow analysis for the master plan. He indicated that the projects included in the plan would be funded with private gifts, the yearly allocation of Higher Education Assistance Funds (HEAF), and HEAF debt service. He reminded the board that the institution can leverage up to one-half of the yearly allocation of HEAF for no longer than 10 years. He noted that as part of this plan, private gift funds would be used to pay the existing debt on the Dillard Building. Once the debt is released, HEAF would be available to support additional projects. He added that within the next few years the university could bond approximately \$14 million and would have adequate HEAF to pay the debt. These funds would be used for a number of projects included in the plan.

Dr. Rogers noted that the gift of \$2,210,897 was received recently to retire the Dillard Building debt. The donor required that the gift be matched and funds totaling more than \$2.5 million have been received or pledged. These funds have been designated for the expansion of engineering and geosciences programs, scholarship endowments, and other university needs. He indicated that the cash flow plan would change with time. He noted that projects shown at the bottom of the report were not included in the plan because they will be paid for with plant funds on hand or private money.

Dr. Rogers requested board approval of the plan. He added that approval of the plan was not approval of every project. Ms. Spears moved approval of the plan as presented; the motion was seconded by Mr. Hessing.

Ms. Spears noted that in comparing the campus revitalization plan that was presented in November to this plan, the priority order of projects had changed. Dr. Rogers responded that the changed timeline was the result of cash flow as well as the understanding that in order to raze certain buildings, facilities must be available to house existing offices and programs. The primary change was the decision to move forward with the renovation of the Christ Academy facility to provide space for the Counseling Center and the mass communication and music departments.

Mr. Engelman commented that he agreed with the projects included in the plan but was not in favor of the timeline presented. He noted that he was concerned that the university had gone through a period of declining enrollment. He indicated that he was also concerned that the plan did not identify necessary maintenance funds for new facilities. He stated that the economist's rule of thumb is that \$1 million should be invested to cover maintenance and utilities for a \$1 million building. Dr. Rogers responded that the plan addresses increased capacity and changing interests of students. He noted that additional and better space is needed, particularly in areas that are growing. Mr. Sandoval commented that the university budgeted \$1.2 million for deferred maintenance projects in the current budget. He stated that by razing buildings as outlined in the plan, the university's deferred maintenance would be reduced. Dr. Rogers noted that MSU receives approximately \$4 million each year in HEAF. It is anticipated that one-half of those funds would be used for building additions and renovations. He stated that the new space would require less maintenance than existing space. Mr. Hessing asked that the administration address the issue of maintenance costs as the plan is developed and individual projects are considered.

Mr. Sanchez asked if campus traffic patterns had been reviewed in light of the proposed plan. He expressed concern that a great deal of green space would be lost. Dr. Lamb indicated that the new parking lots would take the place of buildings or current lots. He

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added that additional green space would be added by taking up the road between Killingsworth and the Clark Student Center and repurposing the area for general use. Mr. Sanchez asked about the proposed parking on the north side of the Hardin Administration Building. Dr. Rogers stated that he wasn't certain about that particular project in the plan.

Dr. Givens expressed concern that the plan did not add campus parking until the third or fourth year. Mr. Sandoval noted that the plan continues to evolve and change. Dr. Givens stated that he would like to see parking added in the first year of the plan. Dr. Rogers responded that he hoped to be able to move additional parking lots to year two. Ms. Aguilera noted that parking is a large concern for students, particularly commuting students. She added that when Dr. Rogers spoke at a recent SGA meeting students indicated that they wanted additional parking but did not want to pay large fees for a guaranteed parking spot. Dr. White stated that moving forward with the Christ Academy project is important as the university is making curricular changes that will necessitate realignment of space in mass communication. Dr. Givens noted that he supports the work on Christ Academy and would also like to see a higher priority for parking in the plan.

Dr. Givens stated that the university's previous master plans have shown a new library as the first priority item and a library project is not included in this plan. Dr. Rogers responded that a library is a \$40 million project and it would take Tuition Revenue Bonds from the state of Texas to move forward with a library project.

Mr. Bernhardt expressed concern that additional student housing is not part of the plan until the fourth year. Dr. Rogers responded that several of the projects can stand independently and student housing is one of those projects. He added that the administration and board must consider new options for financing student housing. Dr. Givens asked Dr. Rogers if raising revenue and increasing enrollment was the goal of the overall plan and if housing and parking would be important in achieving this goal. Dr. Rogers responded that it was and that future revenue would come largely from increased enrollment. He stated that there are several ways the university can grow, including additional housing. Another way to increase enrollment is by increasing capacity for nursing, radiologic science, engineering, the geosciences, and other high demand areas. Dr. Lamb noted that at the August board meeting Brailsford and Dunlavey presented a market study showing demand for approximately 350 beds and indicating that the university would need a gift of \$3 million to make the project work financially. He noted a project of 400-450 beds would be needed for the project to be self-sustaining and such demand is not there.

Dr. Givens indicated that he was not certain what the board was being asked to approve. Mr. Hessing responded that it was his understanding that the board was being asked to approve the concept of the plan. He noted his belief that master planning is important for the academic growth of the university. Dr. Givens asked if the project cost estimates included heating and cooling, phone and computer systems, and other necessary costs. Dr. Rogers responded that they were complete project cost estimates. Dr. Givens stated that he would like to see more information about each of the components of the projects. Dr. Rogers indicated that additional information would be presented as each project was recommended for approval. Dr. Givens noted that the board would still need to approve the priority order of projects. Dr. Rogers stated that the first project the board would be asked to approve would likely be Phase I of the Christ Academy project. He added that it would take time to sort out a definite timeline but that it was critical that the board express support of the general plan and the financing. Dr. Givens expressed concern that the university did not need to grow in order to move forward with the plan. Dr. Rogers noted that a number of the projects are needed to allow growth in a number of programs.

Ms. Spears indicated her support of the plan and the funding. Dr. Givens stated he was not in favor of the plan because it was not motivated by the need to increase revenue. Dr. White noted that several of the projects would yield increased capacity and revenue. Mr. Hessing indicated that while growth may not be driving the plan, it will be the ultimate result.

Dr. Gunn indicated that there was a motion and a second to approve the concept of the campus master plan that was presented. The motion was approved.

MSU Charitable Trust Membership

12-40. Dr. Gunn noted that when this item was discussed earlier in the meeting she was remiss in not announcing that Mr. Bryant wanted to recuse himself from action on this item. She asked for another motion, second, and vote that did not include Mr. Bryant. Mr. Hessing moved approval of the item as presented. Ms. Spears seconded the motion. The motion was approved with Mr. Bryant abstaining.

Adjournment

The Executive Committee discussion concluded at 3:27 p.m.

Reviewed for submission:

Ilson Gunn

Carol Carlson Gunn, Chair Midwestern State University Board of Regents Executive Committee

ATTACHMENT:

- 1. Campus Master Plan
- 2. Campus Master Plan Cash Flow Analysis



WICHITA FALLS, TEXAS





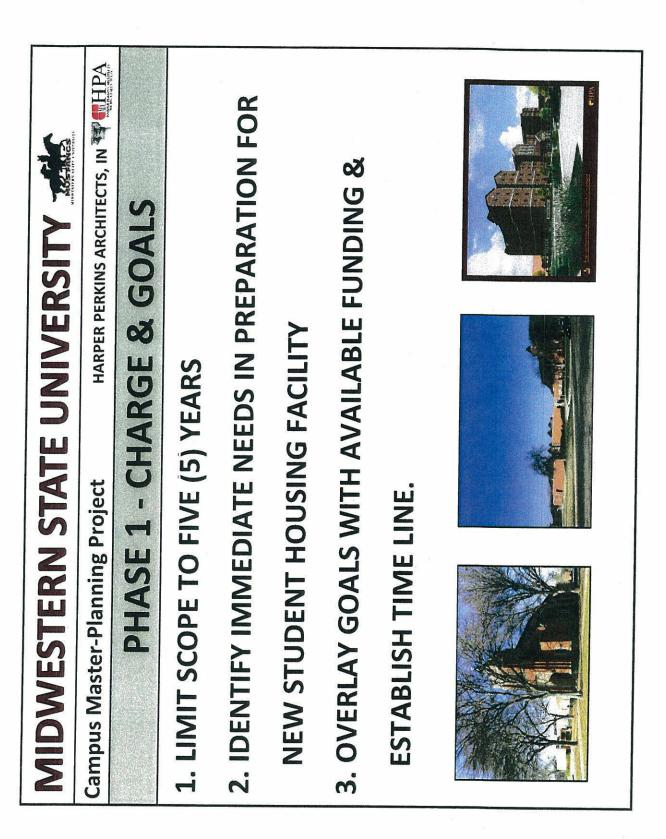
PHASE 1 - CAMPUS MASTERPLANNING









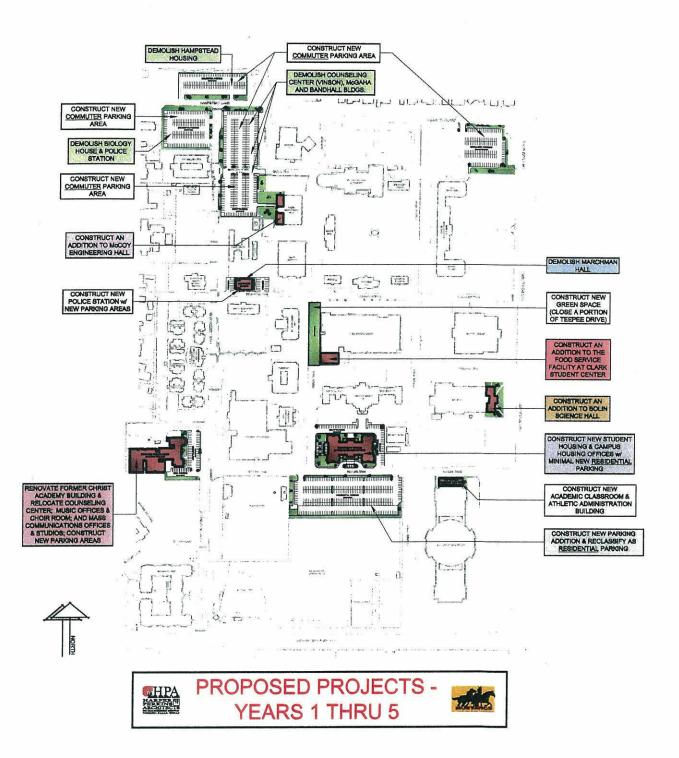


Executive Committee February 16, 2012 Attachment 1 – Page 20

MIDWESTERN STATE UNIVERSITY AND Campus Master-Planning Project	uject накрек реккіns architects, ілс. 🐄 🦬 РА
PRO	PROPOSED PROJECT TIMELINE - YEAR 2 (FISCAL YEAR 2014)
Sept. 2012 Nov. 2012 Dec. 2012 Jan. 2013 Feb. 2013 April 2013 April 2013 June 2013 July 2013 Aug. 2013 Sept. 2013 Oct. 2013	Nov. 20
RENOVATION OF CHRIST ACADEMY - Master-Planning, Demolition, and begin Phase 1 (12 months)	1: design Phase 2 (12 months)
CONSTRUCT GREEN SPACE (4 months) DESIGN/CONSTRUCT ADDITION TO THE MCCOY ENGINEERING HALL (18 months)	Y ENGINEERING HALL (18 months)
MIDWESTERN STATE UNIVERSITY ALC Campus Master-Planning Project	HARPER PERKINS ARCHITECTS, INC.
	PROPOSED PROJECT TIMELINE - YEAR 4 (FISCAL YEAR 2016)
Sept. 2014 Oct. 2014 Nov. 2014 Dec. 2014 Jan. 2015 Feb. 2015 March 2015 April 2015 May 2015 June 2015 Juny 2015 Aug. 2015 Sept. 2015 Oct. 2015	Nov 2015 Dec. 2015 Jan. 2016 Feb. 2016 March 2016 April 2016 May 2016 June 2016 July 2015 Aue. 2016
RENOVATION OF CHRIST ACADEMY - Phase 2 (12 months)	OGY
SUPPLIER OF THE SUPPLIER	ths)
DESIGN/ CUNSTRUCT NEW COMMULEE PARKING AREAS & GREEN SPACE AT FORMER VINSON, MCGAHA, & BANDHALL (6 months)	DESIGN/CONSTRUCT NEW STUDENT HOUSING W/ CAMPUS HOUSING OFFICES (FIRST 12 OF 24 months)
DEMOLITION OF MARCHMAN HALL (6 months) DESIGN/CONSTRUCT NEW COMMUTER PARKING AREA AT DESIGN/CO NORTH SIDE OF HARDIN ADMINISTRATION BUILDING (6 months) NORTH SIDE OF HARDIN ADMINISTRATION BUILDING (6 months) DESIGN/CO	DESIGN/CONSTRUCT AN ADDITION TO THE EXISTING FOOD SERVICE FACILITY AT CLARK STUDENT CENTER (18 months)
DESIGN/CONSTRUCT A NEW ACADEMIC CLASSROOM & ATHLETIC ADMINISTRATION BUILDING (18 months)	DESIGN/CONSTRUCT AN ADDITION TO THE EXISTING BOLIN SCIENCE HALL (FIRE 6 of 18 months)
DESIGN/CONSTRUCT NEW POLICE STATION (18 months)	
	нгу 16
MIDWESTERN STATE UNIVERSITY AND Campus Master-Planning Project	HARPER PERKINS ARCHITECTS, INC.
PROPOSED PROJECT TIMETIME - VERY 5 (FISCAL VEAN 2017)	

Page 3 m age Attachment 1
 Sept. 2016
 Oct. 2016
 Dec. 2016
 Jan. 2017
 Feb. 2017
 March 2017
 April 2017
 May 2017
 July 2017
 REWORK EXISTING & CREATE NEW RESIDENTIAL PARKING AREAS - NORTH OF FOOTBALL FIELDS (6 months) DESIGN/CONSTRUCT NEW STUDENT HOUSING W/ CAMPUS HOUSING OFFICES (last 12 of 24 months) DESIGN/CONSTRUCT AN ADDITION TO THE EXISTING BOLIN SCIENCE HALL (last 12 of 18 months) POLICE STATION, BIOLOGY HOUSE, & HAMP. HOUSING (6 months) DESIGN/CONSTRUCT AN ADD. TO EXISTING FOOD SERVICE FACILITY AT CLARK STUDENT CENTER (last 6 of 18 months)

Executive Committee February 16, 2012 Attachment 1 – Page 4



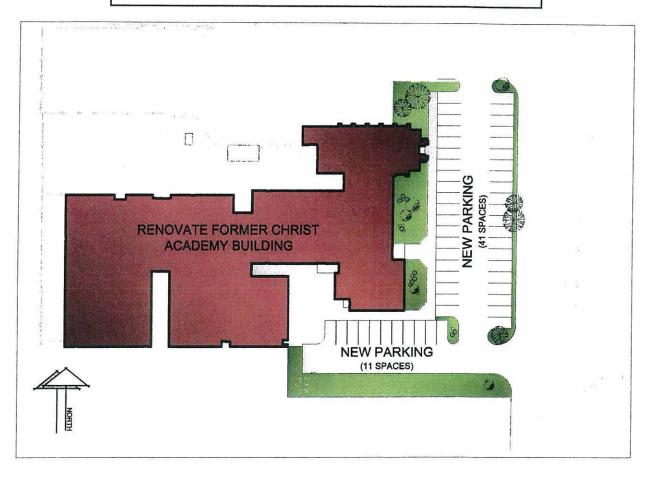


MIDWESTERN STATE UNIVERSITY	NIVERSITY AND Campus Master-Planning Project
KINS	PROPOSED PROJECT TIMELINE - YEAR 1 (FISCAL YEAR 2013)
September 2012 October 2012 November 2012 December 2012	January 2013 February 2013 March 2013 April 2013 May 2013 June 2013 July 2013 August 2013
RENOVATION OF CHRIST ACADEMY - Master-Planni	RENOVATION OF CHRIST ACADEMY - Master-Planning, Demolition, and begin Phase 1 (12 months total)
Master-Planning of Facility for all relocated Programs - 4 months	nths
Demolition of Building Interior - 2 months	
Begin Phase 1 Renovation: Relocation of the Counseling Cen	Begin Phase 1 Renovation: Relocation of the Counseling Center (approx. 5,700 S.F.) and Mass Communications Program (approx. 10,000 S.F.) - 6 months
DESIGN/CONSTRUCT GREEN SPACE (4 months)	DESIGN/CONSTRUCT ADDITION TO THE MCCOY ENGINEERING HALL (8 of 18 months)
Close off TeePee Drive between Killingsworth Hall &	Design a new addition to the west of the existing McCov Engineering Hall
Clark Student Center; design in progress & funded	(approx. 4,300 S.F.); 18 months total design/construction time
11.0 million	
1 All timelines for analysis allow time for a line time for a line time for the line	
2. Private funding anticipated to be provided for the McCov Engineering Hall archivet brained to be according.	2. Private funding anticipated to be provided for the McCov Engineering Hall project project project project of an anticipated to be provided for the McCov Engineering Hall project project project of an anticipated to be provided for the McCov Engineering Hall project pro
at anytime as needed.	of the project can be scheduled
3. Space square footage for the Mass Communications Program	and the follow of time Arts recommondations
	ц
	Page 5

Executive Committee - February 16, 2012 Attachment 1 – Page 5

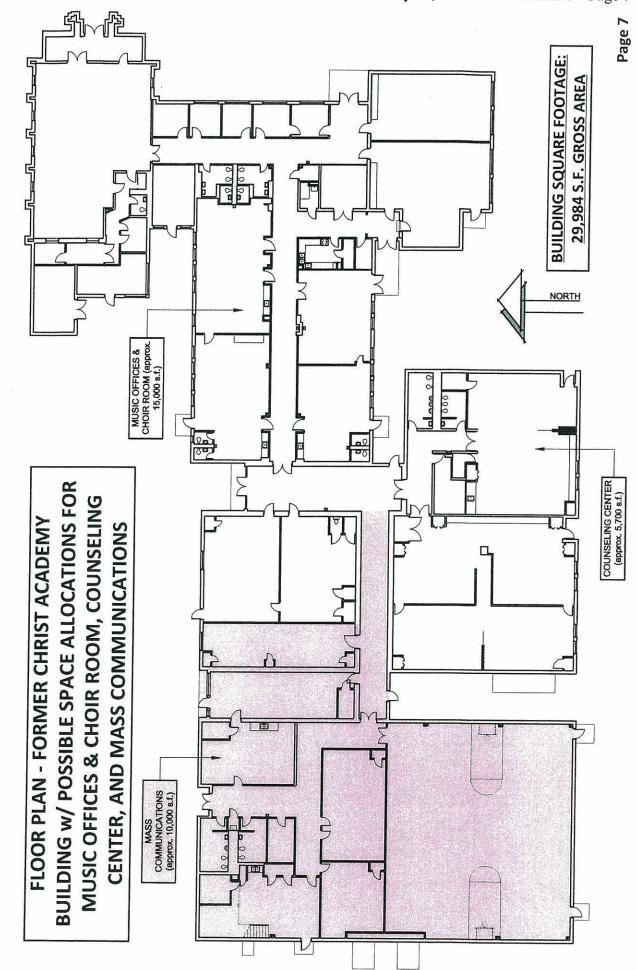
Executive Committee February 16, 2012 Attachment 1 – Page 6

ENLARGED SITE PLAN - RENOVATION OF THE FORMER CHRIST ACADEMY BUILDING TOTAL NUMBER OF NEW PARKING SPACES: APPROX. 52

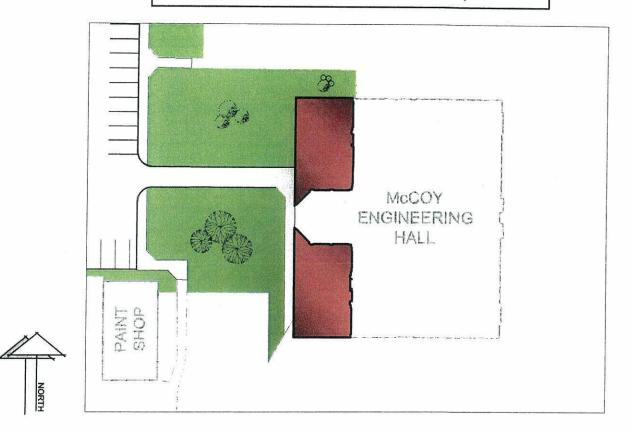




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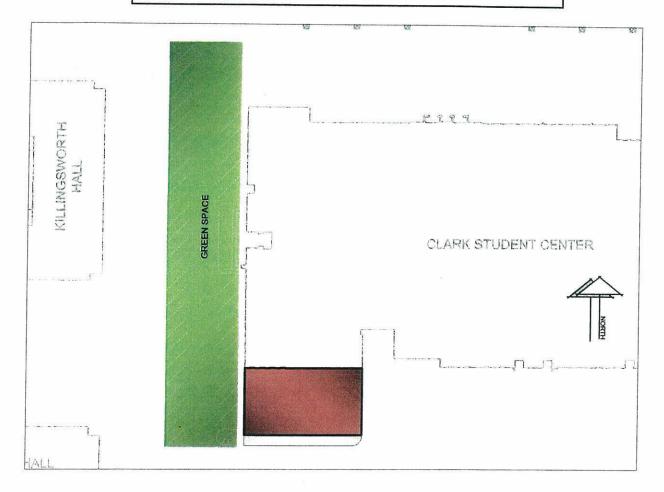


ENLARGED SITE PLAN - ADDITION TO THE McCOY ENGINEERING BUILDING BUILDING SQUARE FOOTAGE: APPROX. 4,300 S.F.





ENLARGED SITE PLAN - NEW GREEN SPACE BETWEEN CLARK STUDENT CENTER & KILLINGSWORTH HALL FUNDED & DESIGN IN PROGRESS

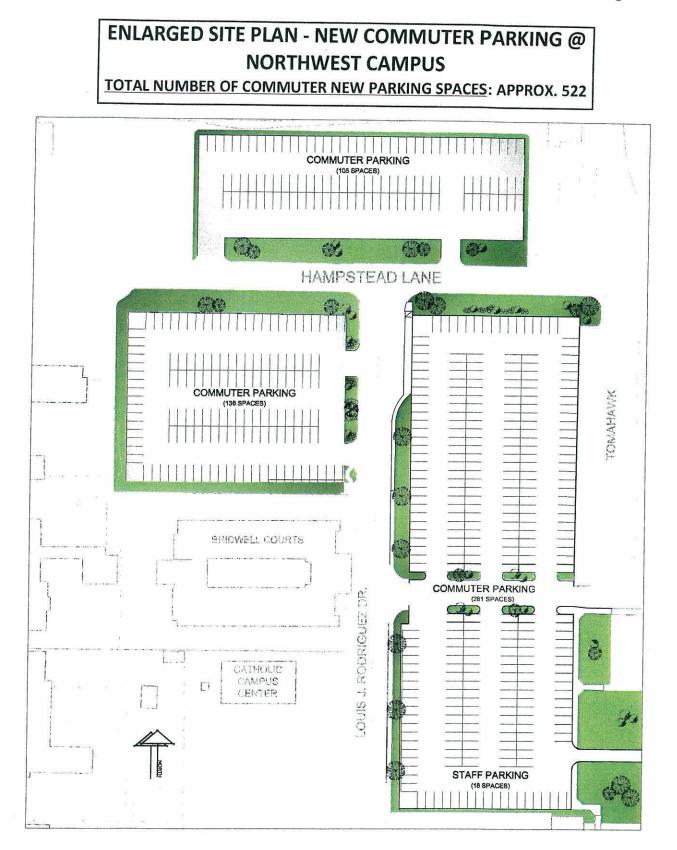




HARPER PERKINS ARCHITECTS, INC. Match 2013 Match 2013 Perconstruct of the Combact 2013 Perconstruct of the Compace of the Combact 2013 Perconstruct of the Compace of the Compace of the Counseling Center (approx. 10, 0C Complete Phase 1; design Phase 2 (12 months total) PROPOSED PROJECT TIMELINE - VEAR 2 (F) RENOVATION OF CHRIST ACADEMY - complete Phase 1; design Phase 2 (12 months total) March 2014 March 2010 March 2014 Mar	
er 2013 October 2013 November 2013 December 2013 January 2014 February 201 /ATION OF CHRIST ACADEMY - complete Phase 1; design Phase 2 (12 n te design Phase 1; design Phase 2 (12 n te Phase 1; design Phase 2 (12 n te Phase 1 Renovation: Relocation of the Counseling Center (approx. 5,700 S.F.) at te design and Construction Documents for Phase 2 Renovation: Relocation of the l te design and Construction Documents for Phase 2 Renovation: Relocation of the l Phase 2 Renovation Relocation of the l N/CONSTRUCT ADDITION TO MCCOY ENGINEERING HALL (10 of 18 mont) Construct a new addition to the west of the existing McCoy Engineering Hall (approcenter)	PROPOSED PROJECT TIMELINE - YEAR 2 (FISCAL YEAR 2014)
IATION OF CHRIST ACADEMY - complete Phase 1; d. te <u>Phase 1 Renovation</u> : Relocation of the Counseling Center te design and Construction Documents for <u>Phase 2 Renovati</u> N/CONSTRUCT ADDITION TO MCCOY ENGINEERING H construct a new addition to the west of the existing McCoy E	March 2014 Anril 2014 March 2014 March 2014
te <u>Phase 1 Renovation</u> : Relocation of the Counseling Center te design and Construction Documents for <u>Phase 2 Renovati</u> N/CONSTRUCT ADDITION TO MCCOY ENGINEERING H construct a new addition to the west of the existing McCoy E	
DESIGN/CONSTRUCT ADDITION TO McCOY ENGINEERING HALL (10 of 18 months) Design/construct a new addition to the west of the existing McCoy Engineering Hall (approx. 4,300 S.F.); 1 NOTES:	(approx. 5,700 S.F.) and Mass Communications Program (approx. 10,000 S.F.) - <u>6 months</u> <u>on</u> : Relocation of the Music Program (approx. 15,000 S.F.) - <u>6 months</u>
NOTES:	ionths) approx. 4,300 S.F.); 18 months total construction time
 All timelines for projects allow time for design, development of construction documents, and bidding. Private funding anticipated to be provided for the McCoy Engineering Hall project. Project shown as a "placeholder" in the timeline only. The project can be scheduled at anytime as needed. Space square footage for the Mass Communications Program as per the College of Fine Arts recommendations. 	uments, and bidding. ct. Project shown as a "placeholder" in the timeline only. The project can be scheduled of Fine Arts recommendations.

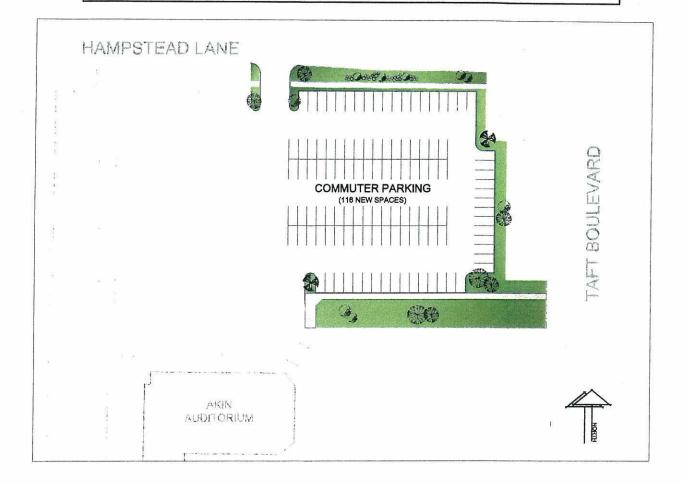
Executive Committee - February 16, 2012 - Attachment 1 - Page 10

MIDWESTERN STATE UNIVERS	ERSITY 🚓		Campus Master-Planning Project	g Project
HARPER PERKINS ARCHITECTS, INC.	PROPOSED PRO	PROPOSED PROJECT TIMELINE - YEAR 3 (FISCAL YEAR 2015)	SCAL YEAR 2015)	
September 2014 October 2014 November 2014 December 2014 January 2015	February 2015 March 2015	April 2015 May 2015	June 2015 July 2015	Aupurct 2015
RENOVATION OF CHRIST ACADEMY - Phase 2 (12 months)			ALC: NO.	
Begin and complete Phase 2 Renovation: Relocation of the Music Program (approx. 15,000 S.F.)	orox. 15,000 S.F.)			
DEMOLITION OF EXISTING BUILDINGS (6 months)	DESIGN/COL	USTRUCT NEW PARKING AI	DESIGN/CONSTRUCT NEW PARKING AREAS & GREEN SPACE (6 months)	thsi
Demolish the existing Vinson, McGaha , and Bandhall Buildings	Construct new of the Campus (approx. <u>281</u> n	Construct new <u>Commuter</u> parking areas and Green Space at the northern of the Campus at the former Vinson, McGaha, and Bandhall Building sites (approx. <u>281</u> new parking spaces)	Construct new <u>Commuter</u> parking areas and Green Space at the northern edge of the Campus at the former Vinson, McGaha, and Bandhall Building sites (approx. <u>281</u> new parking spaces)	
DEMOLITION OF MARCHMAN HALL (6 months)	DESIGN/COI	DESIGN/CONSTRUCT NEW PARKING AREA (6 months)	KEA (6 months)	
Demolish the existing Marchman Hall; prepare Site for construction of new Police Station	Construct new Building (appr	Construct new <u>Commuter</u> parking area at the Building (approx. <u>116</u> new parking spaces)	Construct new <u>Commuter</u> parking area at the north side of Hardin Administration Building (approx. <u>116</u> new parking spaces)	u
DESIGN/CONSTRUCT NEW POLICE STATION (first 12 of 18 months)				
Construct a new Police Station facility (approx. 5,000 S.F.) at the former Marchman Hall site; <u>18 months</u> total construction time	man Hall site; <u>18 months</u> tota	construction time		
DESIGN/CONSTRUCT A NEW ACADEMIC CLASSROOM & ATHLETIC AI	DMINISTRATION BUILDIN	HLETIC ADMINISTRATION BUILDING (first 12 of 18 months)		
Begin Construction of a new Academic Classroom & Athletic Administration Building (approx. 5,000 S.F.; addition to D.L. Ligon Coliseum); 18 months total construction time	ilding (approx. 5,000 S.F.; add	lition to D.L. Ligon Coliseum); 1	8 months total construction time	
 NOTES: 1. All timelines for projects allow time for design, development of construction documents, and bidding. 2. HEAF Funds can be used for demolition of existing Buildings to create <u>Commuter</u> parking areas. 3. HEAF Funds to be available over a three (3) year period as follows: \$2 million (1st year); \$2 million (2nd year) and \$14 million (3rd year). 4. The construction of the Police Station and the Academic Classroom & Athletic Administration Building facilities are to occur the same year but are not dependent on each other. 5. The Academic Classroom portion of the Hardin Administration Building is eligible for HEAF Funds. 6. If <u>Commuter</u> Parking project north of the Hardin Administration Building is eligible for HEAF Funds. 6. If <u>Commuter</u> Parking project north of the Project can be scheduled at anytime as needed. 	n documents, and bidding. <u>muter</u> parking areas. n (1st year); \$2 million (2nd y etic Administration Building iministration Building is eligit completed prior to this fiscal i at anytime as needed.	ear) and \$14 million (3rd year). acilities are to occur the same y le for HEAF Funds. year, an alternate source of fun	ear but are not dependent ding will be needed. Project	
				Page 11



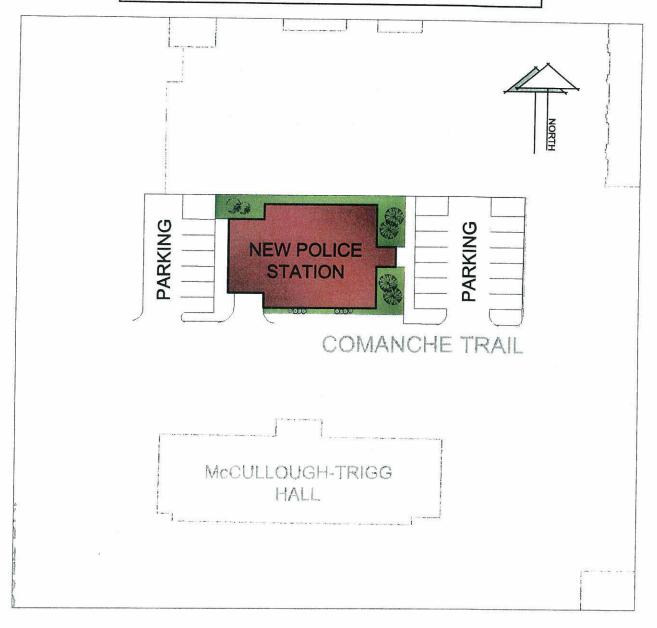


ENLARGED SITE PLAN - NEW COMMUTER PARKING AREA AT NORTH SIDE OF HARDIN ADMNINISTRATION BUILDING TOTAL NUMBER NEW COMMUTER PARKING SPACES: 116





ENLARGED SITE PLAN - NEW POLICE STATION BUILDING SQUARE FOOTAGE: APPROX. 4,900 S.F.; TOTAL NUMBER OF NEW PARKING SPACES: APPROX. 18

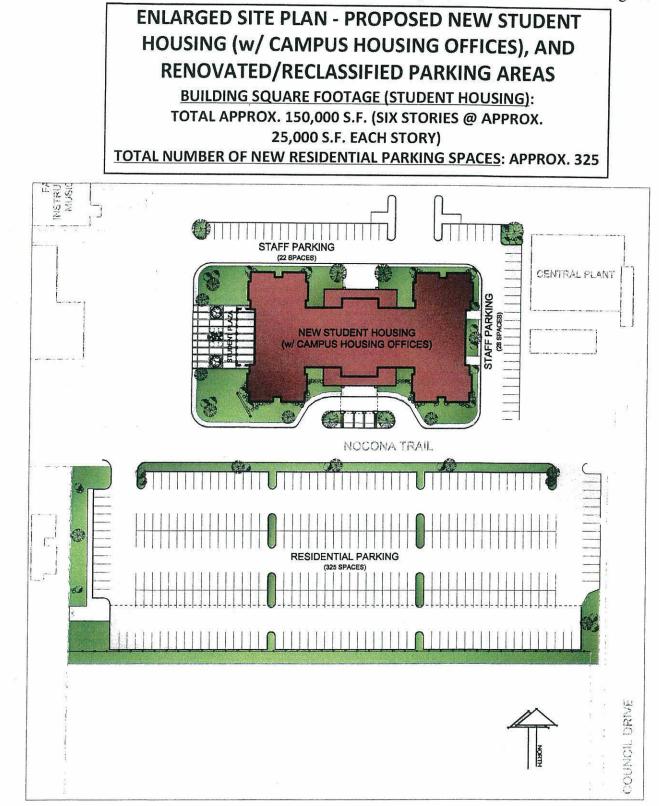








MIDWESTERN STATE UNIVERSITY	RN ST	ATE UN	NIVERS	ま N N N N N N N N N N N N N				ampus Ma	Campus Master-Planning Project	ng Project
HARPER PERKINS ARCHITECTS, INC.	TS, INC.	ATHPA		PRC	PROPOSED PROJECT TIMELINE - YEAR 4 (FISCAL YEAR 2016)	CT TIMELINE	- YEAR 4 (FIS	CAL YEAR 20	16)	
September 2015 October 2015	November 2015	December 2015	January 2016	February 2016	March 2016	April 2016	May 2016	June 2016	July 2016	August 2016
DESIGN/CONSTRUCT NEW POLICE STATION (last 6 of 18 months)	W POLICE STAT	ION (last 6 of	18 months)		DEMOLITION OF EXISTING BUILDINGS (6 months)	DF EXISTING	BUILDINGS (6 monthsì		OTO7 IcnSny
Construct a new Police Station facility (approx. 5,000 S.F.) at the former Marchman Hall site; <u>18 months</u> total construction time	n facility (approx. struction time	5,000 S.F.) at th	ne former March		Demolish the existing Police Station, Biology House, and Hampstead Housing	sting Police Sta r	tion, Biology H	ouse, and Harr	Ipstead Housing	
					ti.					
DESIGN/CONSTRUCT NEW STUDENT HOUSING w/ CAMPU	N STUDENT HC	USING w/ CA	MPUS HOUSI	NG OFFICES (1	IS HOUSING OFFICES (first 12 of 24 months)	ionths)				
Begin construction of a new Student Housing Facility (350 beds) with Campus Housing Offices at Prothro-Yeager Hall/Central Plant Site (six story facility; approx. 15,000 S.F.): 24 months total construction time	student Housing F	⁻ acility (350 bed:	s) with Campus ł	Housing Offices	at Prothro-Yeag	er Hall/Central	Plant Site (six :	story facility; ap	prox.	
DESIGN/CONSTRUCT AN ADDITION TO THE EXISTING FOO	ADDITION TO	THE EXISTING	FOOD SERVIC	E FACILITY AT	D SERVICE FACILITY AT CLARK STUDENT CENTER (first 12 of 18 months)	INT CENTER (first 12 of 18	months)		
Begin construction of a new addition to the south of the existing Food Service Facility/Clark Student Center (approx. 5,000 S.F.); <u>18 months</u> total construction time	iddition to the so	uth of the existir	Ig Food Service F	^F acility/Clark St	udent Center (ap	prox. 5,000 S.F.); <u>18 months</u> t	otal constructic	on time	
DESIGN/CONSTRUCT - NEW ACAD. CLASSRM./ATH. ADMIN. BLDG. (last 6 of 18 months) DESIGN/CONSTRUCT AN ADD EXIST. BOLIN SCIENCE HALL (first 6 of 18 months)	ACAD. CLASSRN	1./ATH. ADMIN.	. BLDG. (last 6 o	if 18 months)	DESIGN/CONST	RUCT AN ADD	EXIST. BOI	IN SCIENCE H	ALL (first 6 of 1	8 monthel
Complete construction of a new Academic Classroom & Athletic Administration Building (approx. 5,000 S.F.; addition to D.L. Ligon Coliseum); 18 months total const. time	ew Academic Cla: iddition to D.L. Li	ssroom & Athlet gon Coliseum); 1	tic Administratio	n const. time	Begin construction of a new addition to east of the existing Bolin Science Hall (new Science Labs and East Entry); 18 months total construction time	n of a new add East Entry); 18	ition to east of months total o	the existing Bc	olin Science Hall	(new
NOTES.									2	
1. An timelines for projects allow time for design, development of construction documents. and hidding	allow time for de	sign, revelopme	nt of constructio	in documents, a	and bidding					
2. HEAF Funds can be used for demolition of existing Buildings to create Commuter parking areas.	for demolition of	existing Building	s to create <u>Com</u>	muter parking a	areas.					
3. HEAF Funds to be available over a three (3) year period as follows: \$2 million (1st year); \$2 million (2nd year) and \$14 million (3rd year).	e over a three (3 Bolin Science Ha) year period as	follows: \$2 millic	on (1st year); \$2	2 million (2nd yea	r) and \$14 milli	on (3rd year).			
			ה אומו ובח קו קוואו	ume wnen rund	ling becomes ava	ilable.				
				1						



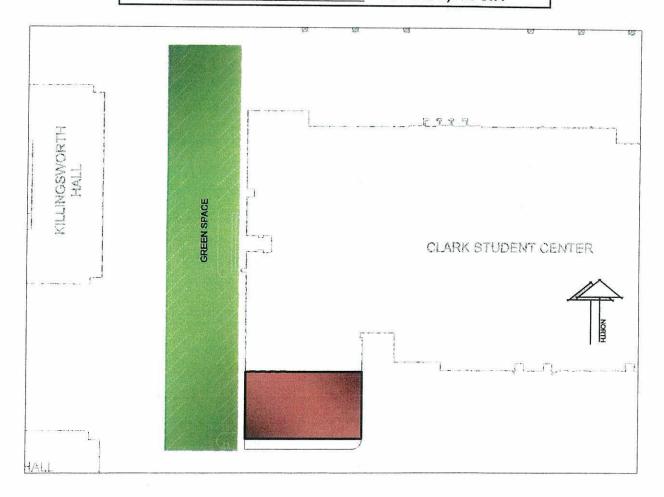






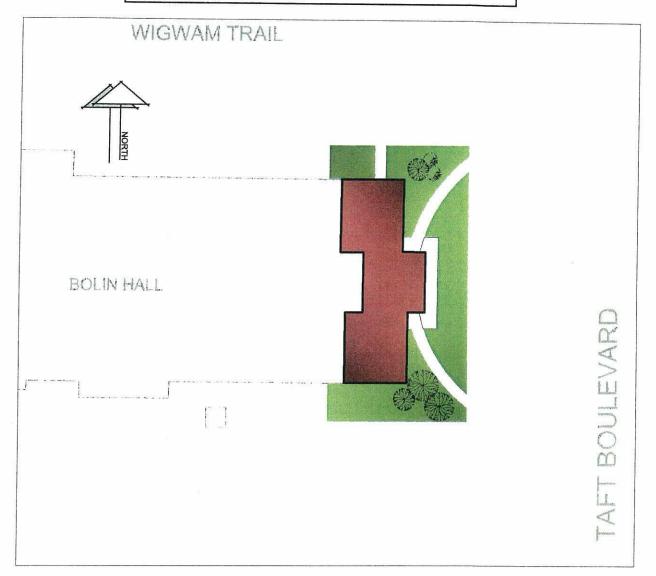
3D RENDERINGS - PROPOSED NEW STUDENT HOUSING w/ CAMPUS HOUSING OFFICES

ENLARGED SITE PLAN - ADDITION TO THE EXISTING FOOD SERVICE FACILITY AT CLARK STUDENT CENTER BUILDING SQUARE FOOTAGE: APPROX. 5,000 S.F.





ENLARGED SITE PLAN - ADDITION TO THE EXISTING BOLIN SCIENCE HALL





STATE UNIVERSITY			Can	Campus Master-Planning Project	Planning	roject
KINS ARCHITECTS, INC.	ROPOSED PROJE	PROPOSED PROJECT TIMELINE - YEAR 5 (FISCAL YEAR 2017)	AR 5 (FISCA	VL YEAR 2017)		
September 2016 October 2016 November 2016 December 2015 January 2017 February 2017 DFSIGN/CONSTBILCT NEW DADIVING ADDAC /C	March 2017	April 2017 Ma	May 2017	ju 2017 ju	July 2017	August 2017
Construct new <u>Commuter</u> parking area at the former Police Station , Biology House , and Hampstead Housing Sites (approx. <u>241</u> new parking spaces)						
DESIGN/CONSTRUCT NEW STUDENT HOUSING w/ CAMPUS HOUSING OFFICES (last 12 of 24 months) Complete construction of the new Student Housing Facility with Campus Housing Offices; 24 months total construction time	 last 12 of 24 m months total cons	onths) truction time				
DESIGN/CONSTRUCT - ADD. TO EXIST. FOOD SERVICE FAC. (cont last 6 of 18 months)	REWORK EXIS	REWORK EXISTING & CREATE NEW PARKING APEAC (5 month)	ENV DADKIN	VIC ABEAC (C m	metroi	
	Rework & expano Football Fields) a	Rework & expand existing <u>Residential/Commuter</u> parking area (north of Football Fields) and reclassify as <u>Residential</u> parking	<u>I/Commuter</u> dential parkir	parking area (nort ng	th of	
DESIGN/CONSTRUCT - ADD. TO EXIST. BOLIN SCIENCE HALL (cont last 12 of 18 months)	()					
Complete construction of a new addition to east of the existing Bolin Science Hall (new Science Labs and East Entry); <u>18 months</u> total construction time	ice Labs and East E	ntry); <u>18 months</u> tot	al constructio	on time		
 NOTES: 1. All timelines for projects allow time for design, development of construction documents, and hinkling. 2. HEAF Funds to be available over a three (3) year period as follows: \$2 million (1st year); \$2 million (2nd year) and \$14 million (3rd year). 3. The project involving the Bolin Science Hall Addition can be started at anytime when funding becomes available. 	ments, and hiddii year); \$2 million (nen funding becoi	ıg. 2nd year) and \$14 nes available.	million (3rd	year).		
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						Page 21

MIDWESTERN STATE UNIVER	SITY
Campus Master-Planning Project HARPER PER	KINS ARCHITECTS, IN 🐨 🖽 HPA
COMMUTER PARKING SPACE SUMMARY - CONSTR	UCTION PROJECTS
EXISTING COMMUTER PARKING AREAS	NO. OF EXISTING PARKING SPACES
OLD BANDHALL	-51
PROTHRO-YEAGER HALL/CENTRAL PLANT	-214
FOOTBALL FIELDS (Estimated no. Of spaces used for Commuter parking)	-225
TOTAL PARKING SPACES - EXISTING COMMUTER PARKING AREAS	-490
NEW COMMUTER PARKING AREAS	NO. OF NEW PARKING SPACES
NORTH PARKING (former Vinson, McGaha, & Bandhall Sites)	+281
NORTH PARKING (former Police Station & Biology House Sites)	+136
NORTH PARKING (former Hampstead Housing Site)	+105
EAST PARKING (north of Hardin Administration Building)	+116
TOTAL PARKING SPACES - NEW COMMUTER PARKING AREAS	+638
NET GAIN OR LOSS IN PARKING SPACES - NEW COMMUTER PARKING AREAS	+148

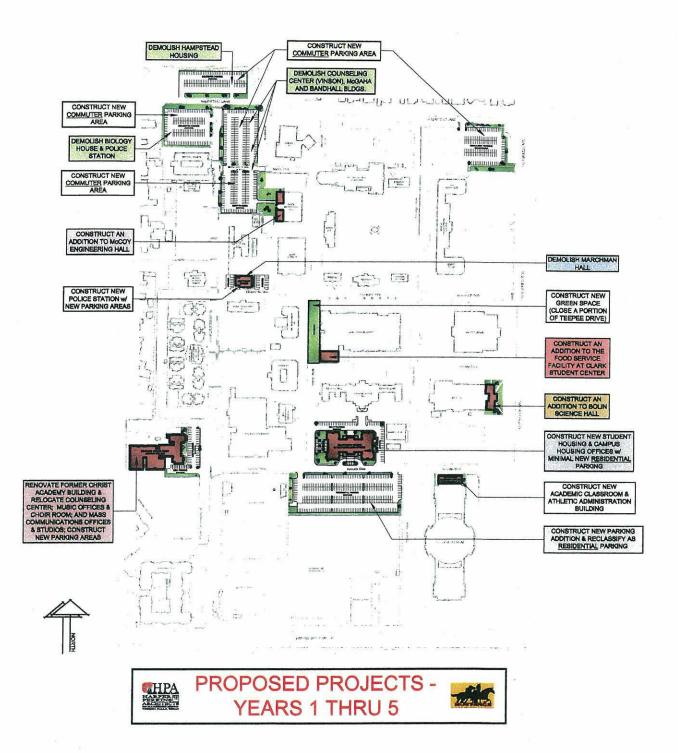
MIDWESTERN STATE UNIVERSITY

Campus Master-Planning Project

HARPER PERKINS ARCHITECTS, IN THA

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	DECIDENTIALD	ADVINC CDACE	CLIBABAADV	CONCEPTION	IN DOOICCTC
	RESIDENTIAL P	ANNING SPACE	SUIVIIVIARI -	CONSTRUCTIO	ON PROJECTS
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EXISTING RESIDENTIAL PARKING AREAS	NO. OF EXISTING PARKING SPACES
FOOTBALL FIELDS (Estimated no. of spaces used for Residential parking)	-30
TOTAL PARKING SPACES - EXISTING RESIDENTIAL PARKING AREAS	-30
NEW RESIDENTIAL PARKING AREAS	NO. OF NEW PARKING SPACES
RECLASSIFIED PARKING AREA (NORTH OF FOOTBALL FIELDS)	+325
TOTAL PARKING SPACES - NEW RESIDENTIAL PARKING AREAS	+325
NET GAIN OR LOSS IN PARKING SPACES - NEW RESIDENTIAL PARKING AREAS	+295





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February 16, 2012							
	FY 2013	FY 2014	FY 2015	<u>FY 2016</u>	FY 2017	<u>Following 7</u> <u>Years</u>	<u>Project</u> <u>Estimate</u>
Proposed Projects and Fund Uses							
Dillard Debt Payment	\$1,484,150	\$1,482,281					\$2,966,431
Renovation of Christ Academy - Phase 1	\$2,300,000	\$321,897					\$2,621,897
Design/Construct Green Space - TeePee Drive	\$200,000						\$200,000
McCoy Engineering Hall Design/Addition (if and when funds available)	\$400,000	\$1,200,000					\$1,600,000
Debt payment for multiple campus renovation projects (paid via HEAF)			\$1,600,000	\$1,600,000	\$1,600,000	\$11,200,000	•
Renovation of Christ Academy - Phase 2			*				\$3,000,000
Demolition (Marchman, Vinson, McGaha, Band Hall)			*				\$300,000
Design/Construct New Academic Classroom/Athletic Adm. Bldg. (portion							
paid by donors)			\$800,000				\$1,600,000
Design/Construct New Parking Areas & Green Space			*				\$1,900,000
Design/Construct Police Station			*	*			\$1,500,000
Demolition (Police Station, Biology House & Hampstead Housing)				*			\$400,000
Design/Construct Addition to Bolin Science Hall				*	*		\$8,000,000
Design/Construct New Student Housing w/Campus Housing Offices				\$3,000,000	\$775,000	\$5,425,000	\$15,700,000
Design/Construct Addition to Clark Student Center Food Service				\$1,800,000			\$1,800,000
Design/Construct New Commuter Parking (NW corner of campus)					\$100,000		\$100,000
	\$4,384,150	\$3,004,178	\$2,400,000	\$6,400,000	\$2,475,000	\$16,625,000	\$38,721,897
<u>Sources of Project/Expenditure Support</u>							
Donor - Dillard Building	\$2,221,897						
HEAF Funds	\$1,784,150	\$1,482,281	\$2,000,000	\$2,000,000	\$2,000,000	\$14,000,000	
McCoy Project - donor gift (when available)	\$400,000	\$1,200,000					
Athletic Adm. Building - private donors			\$800,000				
Gifts or other unanticipated funding		\$250,000	\$250,000	\$600,000			
Housing Donation				\$3,000,000			Fel
New Housing Income					\$775,000	\$5,425,000	oru
Prior Year Carry Forward	\$200,000	\$221,897	\$150,000	\$800,000	\$0	\$300,000	e Co ary 2 –
	1				:		

Cash Flင်္ပင်္ကAnalysis - Campus Master Plan 2013-2017

\$250,000 \$180,000 Other Scheduled Projects to be paid from Maintenance Funds or Private Gifts Dalquest Desert Research Center Akin Auditorium Renovation Writing Center Renovation Museum Renovation

\$750,000

\$150,000

Committee ry 16, 2012 2 – Page 24

\$19,725,000

\$2,775,000

\$6,400,000

\$3,200,000

\$3,154,178

\$4,606,047

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Finance and Audit Committee February 16, 2012

The Finance and Audit Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 3:27 p.m., Thursday, February 16, 2012. Finance and Audit Committee members in attendance were Mr. Shawn Hessing, Chairman; Mr. Mike Bernhardt; Mr. Charles Engelman; and Dr. Lynwood Givens. Other regents attending the meeting were Mr. Kenny Bryant, Mrs. Tiffany Burks, Dr. Carol Gunn, Mr. Sam Sanchez, Ms. Jane Spears, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Pam Morgan, Associate Vice President for Outreach and Engagement; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Jolene Welch, Chair of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association (SGA) president, and Ms. Tobi Balogon, SGA observer. Representing the news media were Ms. Ann Work, reporter for the Times Record News, and Mr. Chris Collins, editor of The Wichitan.

Chairman Hessing called the meeting to order at 3:27 p.m.

Reading and Approval of Minutes

12-44. The minutes of the Finance and Audit Committee meeting November 10, 2011, were approved as presented.

Review and Acceptance of Financial Reports

12-45. Mr. Hessing noted that the administration recommended the FY 2011 Annual Financial Report and the September, October, November, and December, 2011 financial reports for acceptance. He asked Mr. Sandoval to comment on these documents.

Mr. Sandoval reported that the Annual Financial Report was mailed to the board in December and reflected a fair and stable financial position for the university, even with

the additional reductions in state appropriations for the biennium. He noted that net assets declined and added that one of the causes was the increase in depreciation expenses of \$827,356 over the previous year. Mr. Sandoval added that designated funds increased by \$2.2 million in 2011.

Mr. Sandoval stated that for the four months ending December 31, the revenue and expense statement looks fine. He added that while Schedule 1 reflected an excess of revenue over expenditures, significant scholarship expenditures in January and February would eliminate that operating margin. He noted that total reductions in tuition and fees as a result of the enrollment decline result in an estimated \$1.2 million shortfall for the fiscal year. He indicated that expenditures for the year are lower than anticipated and savings have also been seen in salaries, maintenance and operations, and other areas.

Mr. Bernhardt moved the board accept the reports as presented. Mr. Engelman seconded the motion and it was approved.

FY 2011-2012 Item \$50,000 & Under Approved by President

12-46. Mr. Hessing noted that one budget item was presented in the agenda document for ratification. Dr. Rogers stated that the MSU Cheerleaders were invited to the Collegiate National Competition and he approved funds for this purpose.

Dr. Givens moved the board ratify this budget change as presented. Mr. Bernhardt seconded the motion and it was approved.

Review of Personnel Reports and Salary/Title/Position Changes in 2011-2012 Budget Approved per Board Authorization

12-47. Mr. Hessing stated that the reports and items for ratification were included in the agenda document. Dr. Rogers noted that the Director of Housing finished his doctorate and was given a commensurate increase in salary. An administrative assistant was hired for less than was budgeted and a housing secretary position was converted to a housing maintenance technician position. The final change was a salary adjustment that should have been included in the original budget.

Mr. Bernhardt moved approval of this board item as presented. Mr. Engelman seconded the motion and it was approved.

Budget Discussion 2011-12

12-48. Mr. Hessing stated that the board discussed the university's budget shortfall in November and asked Dr. Rogers to present an update. Dr. Rogers commented that the current budget would run through the summer and the final outcome of enrollment income and expenditure reductions would not be known until later in the year. He added that the university is on track to address the \$1.2 million shortfall as a result of the enrollment decline. Dr. Rogers reviewed the budget update as shown in <u>Attachment 1</u>. He noted that in addition to the approvals given in November, the administration is committed to achieving an additional \$200,000 savings in salaries during the current year. He added that savings in operations and utilities funding is also anticipated. Mr. Engelman expressed concern that he had heard more about increased spending and less about austerity measures. Dr. Rogers responded that the university's budget has been cut by the state by \$12.2 million during the last four years. He indicated that the university has been on a severe austerity program for at least three years. He added that of 37 state institutions of higher education in Texas, MSU is seventh from the bottom in terms of state appropriations received per student. He noted that the administration continues to look for increased efficiencies. Mr. Engelman commended the administration for the work they have done in reducing the budget and encouraged that it continue.

Dr. Givens noted that the worksheet anticipated taking \$314,000 from selected reserves to balance the budget. He asked about the current balance in those reserves. Mr. Sandoval responded that the balance was \$2.1 million as shown in the annual financial report. Dr. Givens asked if the balance after this transaction would leave \$1.8 million. Mr. Sandoval responded in the affirmative.

Mr. Hessing noted that no action was necessary as this item was presented for information only.

Remote Student Teaching Fee

12-49. Mr. Hessing reported that the administration was requesting authorization to initiate a \$500 Remote Student Teaching Fee effective with the fall 2012 semester as presented in the agenda. He asked Dr. White to provide information regarding this request.

Dr. White noted that this was a pass-through fee that would not be assessed to all students. The service would be offered as a convenience to students who would prefer to student teach outside the local area. She added that while it would cost more than \$500 in some cases, this fee would help defray the expense for those who request this convenience. Dr. Rogers stated that this option is very good for the students because they have a better chance of being employed in the area in which they student teach.

Mr. Bernhardt moved approval of this item as presented. Dr. Givens seconded the motion.

Dr. Givens asked what would happen if a student wanted to student teach in North Dakota. Dr. White responded that the student would likely need to do their student teaching in Texas. However, if a student chose an out-of-state site several things would have to be negotiated.

There being no further discussion, the motion was approved.

Mr. Hessing stated that the next five items, 12-50 through 12-54, dealt with recommended premium charges relating to threepeats, excessive hours, distance education, and non-resident tuition. These are charges that do not necessarily relate to all Midwestern students. He noted that Dr. Rogers would explain the items and board members would have an opportunity to

discuss each item as necessary. He stated that the items would be voted on as a group, if possible.

Tuition for Repeated Undergraduate Hours

12-50. Dr. Rogers explained that in 2003 a law was passed whereby universities would no longer receive formula funding for courses students enrolled in for the third or more time. Beginning in 2006, Midwestern State University began assessing a \$100 per semester credit hour (SCH) tuition charge for these "threepeat" hours. While the state allowed universities to charge up to non-resident tuition for these hours (currently \$363 per SCH), the MSU administration and board determined that a lesser amount was appropriate at that time.

The administration recommended increasing the assessment to \$150 per SCH beginning with the fall 2012 semester. Dr. Rogers indicated that this action would hopefully provide an incentive for students to complete their courses and would recover lost funds for the university. He added that the fee had not been increased since it was initiated in 2006.

Tuition Charge for Excessive Semester Credit Hours

12-51. Dr. Rogers noted that this item was similar to 12-50, with the exception that MSU had never charged for courses taken in excess of 30 hours above degree requirements. The administration recommended that an additional tuition charge of \$150 per SCH be levied for excess semester credit hours as outlined in state law. He noted that this change was significant enough that the administration recommended that the effective date of the assessment be spring 2013 semester. In so doing, students would have an opportunity to review their degree plan and move quickly toward graduation. Dr. Rogers added that he had questions about how this would affect students with double majors. He noted that the effect would depend on the two fields in which the student was pursuing the degree. He added that this fee would not apply to a student seeking a second baccalaureate degree.

Distance Education Course Fee Increase

12-52. Dr. Rogers noted that the cost of delivering and supporting distance education courses continues to increase. He added that the number of students taking distance education courses is steadily increasing. He stated that the university needs an instructional designer and additional training for faculty who teach e-courses. He noted that students who take distance education courses only are not charged the Student Union/Center Fee, the Medical Service fee, the Recreation Center Fee, or the Wellness Center Fee. The administration recommended increasing the fee for distance education courses from \$32 per SCH to \$50 per SCH effective with the fall 2012 semester. He noted that the fee was last increased in the fall 2006.

Ms. Spears asked if it was customary at other institutions to waive certain fees for distance education students. Mr. Sandoval responded that it was.

Non-Resident Tuition (International Students)

12-53. Dr. Rogers reported that this fee had not been increased since it was initiated in 2007. The administration recommended increasing the fee from \$75 per SCH to \$90 per SCH effective with the fall 2012 semester. He indicated that this was an excellent rate for international students.

Mr. Bernhardt asked about international tuition charged nationwide. Dr. Rogers stated that he did not have the number for the nation, but that other public institutions in Texas charge \$363 per SCH.

Non-Resident Tuition (U.S. non-Oklahoma)

12-54. Dr. Rogers presented the administration's recommendation that nonresident tuition for United States citizens from states other than Oklahoma be increased from the rate of Texas resident tuition plus \$30 per SCH to Texas resident tuition plus \$65 per SCH effective with the fall 2012 semester. He noted that when the non-resident tuition was lowered in 2006, the desired result of greatly increased non-resident numbers was not achieved. This increase will still allow MSU to be competitive with the institutions throughout the nation that offer the lowest out-ofstate rate.

Mr. Hessing reviewed the items noting that the board had heard the administration's recommendations and asked for a motion and second. Mr. Engelman moved approval of these items as presented. Dr. Givens seconded the motion and it was approved.

Budget Discussion 2012-2013/ Tuition and Fee Review and Recommendations

12-55. Mr. Hessing asked Dr. Rogers to present the administration's recommendations regarding tuition and fee increases for the 2012-2013 fiscal year. Dr. Rogers presented information as shown in <u>Attachment 2</u>. He noted that in considering tuition and fees, the administration wanted to remain competitive with other state institutions while keeping the increase to a minimum. He reported that it appeared that schools in the state would keep increases to no more than 4%. He added that a 3.9% increase at MSU represented an increase of \$144 for a student enrolled in 15 semester credit hours. He noted that the same percentage increase at other schools would result in a much greater dollar increase because of the difference in the tuition and fee base. Dr. Rogers stated that the administration planned to recommend a 2% salary increase in the next academic year for faculty and staff. He noted that the increase would be a one-time stipend. He added that the increase could possibly be added to the base salary depending on enrollment, the 2013 legislative session, and other cost savings efforts.

On behalf of the administration, Dr. Rogers recommended an increase in tuition and fees beginning with the fall 2012 semester as shown below. He noted that the overall recommended tuition and fee increase for a resident student taking 15 semester credit hours (SCH) would be 3.91%.

A. Increase University Designated Tuition by \$8.60 per SCH, from the current \$102.90 to \$111.50.

- B. Decrease the Technology Fee by \$3.00 per SCH, from the current \$20.00 to \$17.00.
- C. Increase the Energy Surcharge by \$4.00 per SCH, from the current \$9.00 to \$13.00.

Mr. Bernhardt moved approval of this item as presented. Dr. Givens seconded the motion.

Mr. Hessing noted that while this recommendation appeared to be comparable with what is happening at other state universities, MSU has kept tuition and fee increases below 5% during the last few years and at the same time other institutions have increased tuition and fees by up to 9%. He added that another state institution recently announced that they would not increase tuition and fees next year; however, they increased tuition and fees the previous year by 7.5%.

Dr. Rogers noted that universities cannot continue compounding tuition and fees by 5% each year. He stated that the administration and board must continue to find efficiencies in operations, must increase enrollment, and must use facilities to their maximum.

There being no further discussion, the motion was approved.

<u>Adjournment</u>

The Finance and Audit Committee discussion concluded at 4:07 p.m.

Reviewed for submission:

Shawn Hessing Chairman Midwestern State University Board of Regents Finance & Audit Committee

ATTACHMENTS:

- 1. FY 2011-2012 Budget Information
- 2. FY 2012-2013 Tuition and Fee Recommendations

Midwestern State University FY 12 Budget Update February 14, 2012

Projected Budgeted Income Deficiency

(1) Reduction in Tuition and Fee Income - Headcount of 6,400 to 6,181	\$1,285,000
Additional Revenues	
(1) Mineral Royalties	121,000
(2) Anticipated Summer Semester Revenue	100,000
(3) Gifts	100,000
Subtotal	\$321,000
Expenditure Savings (4) Additional Hiring Restrictions - Previously Budgeted \$200,000	200,000
(5) Anticipated Maintenance and Operation Savings	300,000
(6) Anticipated Utilities Savings	150,000
Subtotal	\$650,000
(7) Balance from Selected Reserves	\$314,000

Notes on revenue and expenditure savings, including reserves:

(1) MSU received \$121,000 in mineral rights royalties.

(2) Anticipated increase in summer revenue resulting from additional classes offered

(3) Unrestricted/undesignated gift received in September 2011

(4) Projected additional personnel savings for the year

(5) Current M&O savings for 4 months - \$185,000

(6) Current utility savings for 4 months - \$135,000

(7) Working Capital at the end of Fiscal Year 2011 Increased by \$1.9 million

Undergraduate Tuition and Fee Schedule Comparison Spring 2012 to Fall 2012

	Sprin	tual g 2012 lours	F	roposed all 2012 5 Hours	
State Tuition University Designated Tuition Student Service Fee Technology Fee Student Union/Center Fee Energy Surcharge Fee Library Fee Medical Service Fee Wellness Center Fee Publication Fee Recreational Center Fee International Education Fee Athletic Fee Academic Support Fee Course Fees - average*		750.00 ,543.50 232.50 300.00 55.00 135.00 120.00 15.00 15.00 120.00 4.00 120.00 60.00 211.99	\$	750.00 1,672.50 232.50 255.00 195.00 120.00 15.00 15.00 120.00 4.00 120.00 60.00 211.99	<<< >>>> <<<
Proposed Increase for 15 Hour Sche		686.99	\$\$	3,830.99	
Percentage Increase over Spring 201			¥	3.91%	

		22			Increase
	Act	ual Spring	Proposed	ove	r Spring
University Designated Tuition	\$	102.90	\$ 111.50	\$	8.60
Reducing the Technology Fee	\$	20.00	\$ 17.00	\$	(3.00)
Energy Surcharge Fee	\$	9.00	\$ 13.00	\$	4.00

* Course Fee Average FY 2010 Actual

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Investment Committee February 16, 2012

The Investment Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:22 p.m., Thursday, February 16, 2012. Investment Committee members in attendance were Mr. Charles Engelman, Chairman; Mr. Mike Bernhardt; Mr. Kenny Bryant; and Ms. Jane Spears. Other regents attending the meeting were Mrs. Tiffany Burks, Dr. Lynwood Givens, Dr. Carol Gunn, Mr. Shawn Hessing, Mr. Sam Sanchez, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Pam Morgan, Associate Vice President for Outreach and Engagement; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Jolene Welch, Chair of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association (SGA) president, and Ms. Tobi Balogon, SGA Observer. Representing the news media were Ms. Ann Work, reporter for the Times Record News, and Mr. Chris Collins, editor of The Wichitan.

Chairman Engelman called the meeting to order at 4:22 p.m.

Reading and Approval of Minutes

12-56. The minutes of the Investment Committee meeting November 10, 2011 were approved as presented.

Review and Acceptance of Investment Report

Mr. Engelman stated that the board members should have received a copy of the first quarter Investment Report for the period ended November 10, 2011. Mr. Sandoval reported that he and Ms. Gail Ferguson, university controller, recently attended an investment training session. During the meeting it was mentioned that short-term investments were yielding .25%-.30%. He noted that the university's conservative investments were yielding 1.33% and he was very pleased with this result.

With regard to the investment of the Redwine Funds, Mr. Engelman noted that three firms had invested these funds during the last 11 months. The performance of these firms has ranged from 6.9% to 3.9% to 1.5%. He noted that the activity should continue to be

1

monitored. He added that the Krugerrands that remain as a part of the fund have increased significantly in value. Mr. Engelman stated that MSU's investment policy dictates that no more than 70% of the funds may be invested in equities. He noted that one of the firms had asked the policy be modified and allow for a quarterly review of the investment levels, giving the firm 90 days to rebalance the fund. Mr. Hessing stated that a quarterly review might be appropriate, with perhaps 60 days to rebalance. Mr. Sandoval stated that the administration would make a recommendation in May concerning this matter.

Ms. Spears moved acceptance of the investment report as presented. Mr. Bryant seconded the motion and it was approved.

Adjournment

The Investment Committee discussion concluded at 4:30 p.m.

Reviewed for submission:

Charles E. Engelman, Chairman Midwestern State University Board of Regents Investment Committee

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

University Development Committee February 16, 2012

The University Development Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:07 p.m., Thursday, February 16, 2012. University Development Committee members in attendance were Ms. Jane Spears, Chair; Mr. Mike Bernhardt; Mr. Kenny Bryant; and Mrs. Tiffany Burks. Other regents attending the meeting were Mr. Charles Engelman, Dr. Lynwood Givens, Dr. Carol Gunn, Mr. Shawn Hessing, Mr. Sam Sanchez, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Pam Morgan, Associate Vice President for Outreach and Engagement; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Jolene Welch, Chair of the MSU Staff Senate; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association (SGA) president, and Ms. Tobi Balogon, SGA observer. Representing the news media was Mr. Chris Collins, editor of *The Wichitan*.

Chair Spears called the meeting to order at 5:07 p.m.

Reading and Approval of Minutes

12-68. The minutes of the University Development Committee meeting November 10, 2011, were approved as presented.

Summaries of Financial Support 9/1/11 – 1/19/12

- 12-69. This report was shown in the agenda as information only. Ms. Spears noted some of the gifts received.
 - A. Martha Fain and the Bryant Edwards Foundation each contributed \$250,000 toward the renovation of the museum.
 - B. Mr. and Mrs. Max Vordenbaum donated \$101,883 to the Graham & Martha Ball Boys and Girls Club Scholarship.

- C. A gift of \$34,000 was received from Mr. Robert E. Miller, the fourth payment of five for the SyneRad Imaging Center.
- D. The museum received two Civil War bronze sculptures valued at \$22,000 from Mrs. William J. Thompson.
- E. A gift of \$20,000 was received from Mr. and Mrs. Michael Bernhardt for the McCoy School of Engineering FAA Air Traffic Control Project.

Ms. Spears noted that the university received a substantial gift this week and asked Dr. Rogers to make the announcement. Dr. Rogers stated that the university received a \$2.21 million check from Kay Dillard. These funds have been matched and the donation will be used to pay the debt on the Dillard Building. He expressed appreciation to Mrs. Dillard for her generosity and love for MSU.

Dr. Farrell distributed a fund-raising brochure (see <u>Attachment 1</u>) that relates to the campus revitalization plan. Dr. Givens asked about the importance of having a five-year plan in raising funds. Dr. Farrell responded that it was tremendously important to present a vision to potential donors.

Ms. Spears noted that a list of names and addresses of major donors was included in the regents' folders and encouraged regents to write thank you notes to these individuals.

Adjournment The University Development Committee discussion concluded at 5:15 p.m.

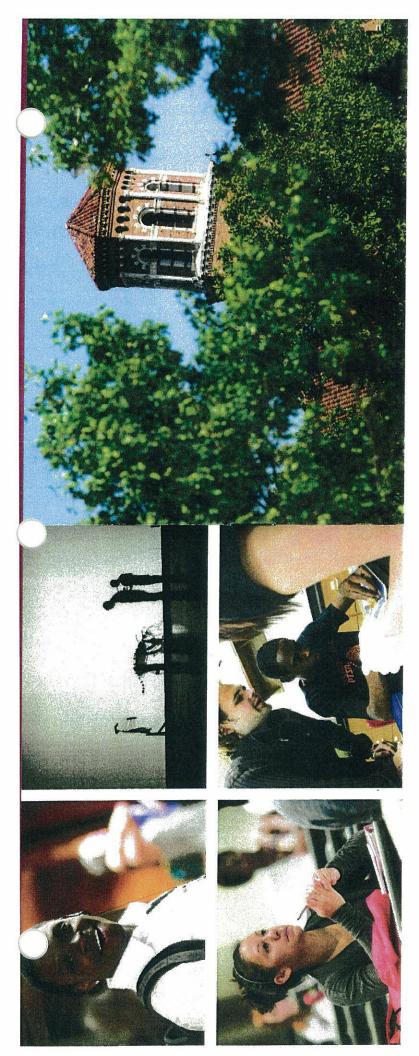
Reviewed for submission:

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Jane Spears, Chair Midwestern State University Board of Regents University Development Committee

ATTACHMENT:

1. Campus Growth and Revitalization Plan Brochure



University Development Committee February 16, 2011 - Attachment 1-Page 1

 MIDWESTERN

 STATE UNIVERSITY

 STATE UNIVERSITY

 ...Unlimited Possibilities

 Campus Growth & Revitalization Plan

MIDWESTERN STATE UNIVERSITY

3410 Taft Boulevard Wichita Falls, Texas 76308 (940) 397-4782 www.mwsu.edu



Campus Growth & Revitalization Plan

Initial public liberal arts university
Initial rigorous undergraduate and and the professions.
Civic service
Civic service
Responsible stewardship of financial designed
Safe, attractive, and well-designed
Commitment to sustaining
Commitmental resources Midwestern State University is a leading public liberal arts university committed to providing students with rigorous undergraduate and graduate education in the liberal arts and the professions.

Our Values

Our Mission

of Unlimited Possibilities

A New Decade

scholarship, and artistic production · Excellence in teaching, learning,

offerings and enhance the overall college experience for those looking to us for a

Through your support, these changes will allow us to grow our academic

and additional green spaces to meet the needs of tomorrow's students.

transform the campus with new construction, renovations of existing structures,

We invite you to take part in the legacy of Midwestern State University by supporting the efforts of our 10-year growth and revitalization plan that will quality education that will intrigue, engage, and transform them into productive,

innovative, and intellectual citizens.

The following pages will outline our vision for the campus and what changes

will occur by 2022 - the centennial celebration of the university.

Take the first step of this journey with us, help our students reach their full

potential, and become part of the legacy that is Midwestern State University.

- Intellectual curiosity and integrity
 - Critical thinking
- Emotional and physical well-being
 - Mutual respect, civility, and
 - cooperation
 - - Social justice

- Civic service

University Development Committee









Objectives

- 1. Demolish Marchman Hall and construct new Police Station (At old Marchman Hall location)
- 2. Construct Football Field House
 - Offices
- Meeting rooms
 - Locker rooms
- 3. Renovate Christ Academy
- Counseling Center and TRIO programs
 - Music offices and studios
- Mass Communication offices and TV2 studio

4. Expand McCoy Engineering Hall

- Laboratories .
 - Classrooms

5. Clear campus of old buildings

- Old Instrumental Music Hall
 - Vinson Building University Police Station
 - **Biology House**

- Paint Shop
- McGaha Hall
- Four houses located on Hampstead Lane
- 6. Construct new commuter parking lots and green spaces
- 7. Construct new Residence Hall
 - 250-bed capacity
- Offices for Housing and Residence Life
- Increase residential occupancy to 2,000 students
- 8. Expansion of Food Service Facility in Clark Student Center to accommodate the increase in students living on campus
- 9. Construct addition to Bolin Science Hall

10. Renovate portion of Bea Wood Hall

- Create additional classrooms
- Renovate Writing Center for Department of English
- 11. Renovate Akin Auditorium
 - New seating and lighting Renovate entrance
- 12. Renovate the Wichita Falls Museum of Art at MSU

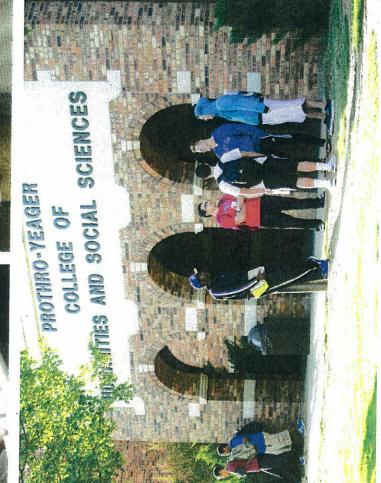
13. Build research center at the Dalquest Desert Research Station

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Campus Growth & Revitalization Plan









Estimated Costs

Christ Academy renovation\$7,000,000
Razing old buildings500,000
New University Police Station750,000
Additional parking lots/green spaces750,000
Akin Auditorium renovation180,000
New residence hall3,000,000
Museum renovation
Dalquest Desert Research Center250,000
Writing Center renovation150,000
Clear capital building debt4,350,000
Expand Bolin Science Hall4,000,000
Athletics improvements1,000,000
McCoy Engineering expansion3,200,000

University Development Committee February 16, 2012 Attachment 1–Page 4

\$27,930,000

Total Estimated Costs.....

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Personnel and Curriculum Committee February 16, 2012

The Personnel and Curriculum Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:30 p.m., Thursday, February 16, 2012. Personnel and Curriculum Committee members in attendance were Dr. Lynwood Givens, Chairman; Mrs. Tiffany Burks; Mr. Sam Sanchez; and Ms. Jane Spears. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Kenny Bryant, Mr. Charles Engelman, Dr. Carol Gunn, Mr. Shawn Hessing, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Pam Morgan, Associate Vice President for Outreach and Engagement; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Jolene Welch, Chair of the MSU Staff Senate; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association (SGA) president, and Ms. Tobi Balogon, SGA observer. Representing the news media were Ms. Ann Work, reporter for the Times Record News, and Mr. Chris Collins, editor of The Wichitan.

Chairman Givens called the meeting to order at 4:30 p.m.

Reading and Approval of Minutes

12-58. The minutes of the Personnel and Curriculum Committee meeting November 10, 2011, were approved as presented.

Faculty Senate Report

12-59. Dr. James Owen, MSU Faculty Senate Chairman, reported to the board as shown in <u>Attachment 1</u>. As he noted technology issues, he indicated that faculty members were experiencing challenges related to the webmaster's department requiring faculty passwords to accomplish certain tasks. He added that the campus community had been warned against giving individual passwords to anyone. Dr. Farrell responded that the matter would be looked into immediately.

Staff Senate Report

12-60. Ms. Jolene Welch reported to the board on behalf of the MSU Staff Senate.

- A. The Staff Senate gave a \$250 scholarship this spring to Chris Stovall, Accountant II in the Business Office, and Joslyn Johnson, Killingsworth Hall Director.
- B. The Senate meets monthly and invites guest speakers to visit with the members. She noted that Dr. Rogers had visited with them several times about key campus issues.
- C. The "You Make a Difference" web page will be operational in March and will provide an opportunity for individuals to recognize university employees.

Enrollment Report - Spring 2012

12-61. A copy of the enrollment report was distributed as shown in <u>Attachment 2</u>. Dr. Givens stated that with the decline in fall enrollment, a decline in the spring was anticipated. He asked Dr. Lamb to comment. Dr. Lamb noted that enrollment in the spring was down 381 students compared to spring 2011. He indicated that the administration has short term and long term initiatives in place that will hopefully increase enrollment. Mr. Bryant asked Dr. Lamb to expand on those initiatives. Dr. Lamb responded that for the short term (fall 2012), fifteen years of data has been compiled to determine the yield the university has historically achieved from applicants and those who are admitted. A model has been developed to help the university target a specific number of incoming freshmen based on this yield. This data should indicate how many applicants and how many admitted students must be available to achieve a certain number of enrolled students. He added that the data is also being used to determine which geographic markets the university should target. Dr. Lamb reported that for the long-term the administration is working on a strategic enrollment management plan that will set policy for recruitment and retention. He stated that a representative from Noel-Levitz, a nationally recognized enrollment management company for colleges and universities, would be on campus in March. Mr. Bryant asked if the university was involved in junior college recruiting. Dr. Lamb responded that the admissions office is increasing its efforts this spring to visit junior colleges. Additionally, the university has established a new scholarship program targeting junior college student government officers and senators. He added that the university's increased focus of community colleges would be part of the overall strategic enrollment plan.

Dr. Givens noted that this item was presented as a point of information only and no action was necessary.

New Academic Program -- Interdisciplinary Engineering

12-38. Dr. Givens stated that the administration had recommended approval of a preliminary request for a new undergraduate degree program in interdisciplinary engineering. He noted that the Texas Higher Education Coordinating Board (THECB) process for new engineering programs includes the initial step of requesting preliminary authority for the program, which will be reviewed by the Commissioner of Higher Education. If approved, a full degree program proposal is required. Dr. Givens asked Dr. Rogers and

Dr. White to comment on this proposed program. Dr. Rogers stated that he was very impressed with the proposal. Dr. White indicated that the new program would give students more options and flexibility in the marketplace. Dr. Rogers added that as part of recent fundraising the university had received commitments of over \$500,000 to help with this engineering program expansion.

Mr. Sanchez moved approval of this preliminary request for the new program as presented. Ms. Burks seconded the motion.

Mr. Sanchez asked about the timeline for the proposal. Dr. White indicated that the timeline would be determined by THECB. She added that a more detailed request would be prepared if the preliminary request is approved by the Commissioner. Mr. Sanchez asked about the demand for this particular program. Dr. White responded that she did not know of a similar degree in Texas and anticipated strong demand. Dr. Rogers added his belief that high technology manufacturing would return slowly to the United States and graduates of this program would be positioned well for that task. Dr. Givens stated his support for the program and indicated interdisciplinary engineering should be an important area of study.

There being no further discussion, the motion was approved.

MSU Policies and Procedures Manual Changes

12-39. Dr. Givens noted that changes to three policies within the MSU Policies and Procedures Manual were presented in the agenda.

- A. <u>Policy 2.31 Administration Selection Process</u> it was recommended that the statement regarding the selection of the president be modified to reflect current practice.
- B. <u>Policy 2.339 Organization Vice President for Administration and Institutional</u> <u>Effectiveness</u> – minor changes to this policy were recommended to reflect the recent reorganization.
- C. <u>Policy 3.222 Overtime Policy</u> it was recommended that a section be added to this policy addressing payment of overtime hours worked at athletic events and at events hosted on campus by sources outside of the university.

Ms. Spears asked how often the *Manual* was reprinted. Ms. Barrow responded that the *Manual* is kept up to date on the university's website. Dr. Rogers stated that Ms. Weakley maintains the *Policy Manual* and does a fine job keeping it current.

Ms. Burks moved approval of these policy changes as presented. Ms. Spears seconded the motion and it was approved.

Adjournment

There being no further business, the Personnel and Curriculum Committee discussion concluded at 4:56 p.m.

Reviewed for submission:

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znen F. Lynwood Grvens, Chair

F. Lynwood Gavens, Chair Midwestern State University Board of Regents Personnel & Curriculum Committee

ATTACHMENTS:

1. Faculty Senate Report

2. Enrollment Report - Spring 2012

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Personnel & Curriculum Committee February 16, 2012 Attachment 1–Page 1



MIDWESTERN STATE UNIVERSITY Faculty Senate

Summary of Faculty Senate Activities: November 2011 through February 2012

1. Jenny Denning and Patrick Weaver from the MSU Bookstore provided a report to the Faculty Senate regarding textbook issues. Textbook rentals are available for a reduced initial cost to students. These books, however, must be returned and meet specified condition standards or the student may face a financial penalty when the book is returned. Electronic versions are also available for many texts and some students have opted to go this route. There is no option to return these copies at the end of the term, but the initial cost is lower than the cost of a printed version. In many cases, professors can develop a special course pack if limited portions of a text are used. This option could result in some cost savings for students.

2. The Faculty Senate has discussed the issue of parking fees that MSU employees are now paying, particularly the possibility of adopting a two-tiered payment schedule with a reduced rate for employees with annual salary levels of less than \$30,000. The Faculty Senate plans to discuss this with Staff Senate representatives to determine if it is an issue that deserves further exploration.

3. While tobacco use throughout the MSU campus appears to have declined since adoption of the Tobacco Free Campus Policy, there continue to be instances where individuals violate this policy. Toward reinforcing the policy, the Faculty Senate has discussed encouraging faculty members to include reference to this policy in their syllabi.

4. The Faculty Senate has registered its concern regarding issues of academic dishonesty, particularly with respect to issues such as plagiarism as well as other forms of cheating. Some prospective solutions have been discussed but we have yet to develop any formal recommendations. Several Senators have been providing input to Dr. White and have participated in discussions through the Academic Appeals Committee and the issue will continue to be a part of Faculty Senate discussions.

5. The Faculty Senate has provided input regarding evaluation of adjunct faculty to comply with SACS requirements. The evaluation tool that has been proposed by Dr. White appears to be sufficiently flexible to meet the needs of academic departments as well as SACS standards, with opportunities to make appropriate adjustments as appropriate.

6. There continues to be faculty concern regarding electronic posting of syllabi on the MSU webpage. Some colleges seem to have overcome initial difficulties while some faculty members in other colleges continue to find the requirements challenging. Improved familiarity with the MSU template for these postings has reduced the stress level somewhat.

7. The Faculty Senate is concerned about instances of bullying that have appeared on campus. A part of the January 2012 Faculty Senate meeting was devoted to discussion of this issue and concluded with adoption of a recommendation that "the university develop a specific anti-bullying policy that includes education, reporting instructions, and victim support".

Page 2

Personnel & Curriculum Committee February 16, 2012 Attachment 1–Page 2

8. Course evaluations for the fall 2011 semester were discussed, primarily in the context of timing. The forms were not made available for classes until late in November. Since only one week of classes remained following the Thanksgiving break, some classes faced a struggle to complete the evaluations and cover the materials students needed to prepare for final examinations.

9. The Faculty Senate had a rather lengthy discussion regarding university technology issues with Mike Dye at its February 2012 meeting. Mr. Dye responded to a series of questions and concerns that had been delivered to him a few days before the meeting date. He also responded to questions from the floor and in a general discussion regarding technology from a campus-wide perspective. The Senate, through several individual Senators, complimented Mr. Dye and the technology department on the quality and efficiency of their work.

10. The Faculty Senate reviewed the changes that are under consideration with respect to various fees and student charges for the fall 2012 term. While general economic issues increase the difficulties associated with rising costs, the Senate understands the need for these changes. The Senate also discussed some political and regulatory issues that may impact MSU. We are encouraged with the direction proposed for recruiting international students.

Respectfully,

Jim Owen, Chair MSU Faculty Senate

Enrollment Report

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Spring 2012

	2011	2012
New First-Time Freshmen	38	26
Re-Enrolling Freshmen	840	694
Sophomore	1,145	1,076
Junior	1,341	1,235
Senior	2,011	2,004
Graduate/Post-Baccalaureate	716	<u> 675</u>
TOTAL	6,091	5,710

Enrollment	-6.26%
Semester Credit Hours	-5.68%

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Student Services Committee February 16, 2012

The Student Services Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:56 p.m., Thursday, February 16, 2012. Student Services Committee members in attendance were Mr. Sam Sanchez, Chairman; Mrs. Tiffany Burks; Mr. Charles Engelman; and Dr. Lynwood Givens. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Kenny Bryant, Dr. Carol Gunn, Mr. Shawn Hessing, Ms. Jane Spears, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Pam Morgan, Associate Vice President for Outreach and Engagement; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Jolene Welch, Chair of the MSU Staff Senate; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association (SGA) president, and Ms. Tobi Balogon, SGA observer. Representing the news media was Mr. Chris Collins, editor of *The Wichitan*.

Chairman Sanchez called the meeting to order at 4:56 p.m.

Reading and Approval of Minutes

12-64. The minutes of the Student Services Committee meeting November 10, 2011, were approved as presented.

Student Government Report

12-65. SGA president Kyle Christian reported on the following items:

- 1) The Student Senate has continued meeting every first and third Tuesday of the month. He expressed appreciation to Dr. Rogers for attending the last meeting and visiting with the students about possible tuition and fee increases.
- 2) The SGA continues to work on the hydration station project and equipment should be installed in the fall. He thanked Dr. Lamb for his assistance with this project.

- 3) SGA is working with the MSU Office of Student Development on an alternative spring break project. Students will travel to Biloxi, Mississippi to work on a community service project through the United Way.
- 4) A teacher from a middle school in Iowa Park expressed interest in having the SGA officers speak to students involved in student government at that school. The presentation will take place in March.
- 5) There will be a muscular dystrophy walk on Saturday, March 3 and SGA members are raising funds for this charity.

Mr. Sanchez thanked Kyle and the other student government members for their community service as well as their service to the university.

Housing Rates

12-66. Mr. Sanchez noted that the proposed housing rates for the 2012-2013 academic year were shown in the agenda. He asked Dr. Lamb to comment on the proposal.

Dr. Lamb reported that the recommended increases varied depending on the facility. He noted that a 5% increase is recommended for the semi-private suites in Pierce and Killingsworth Halls and a 6.4% increase is recommended for McCullough-Trigg Hall. He added that the other recommended facility increases are minimal. He noted that when the consulting firm of Brailsford and Dunlavy were on campus last year to provide the market analysis for additional housing, they also provided an overall analysis of the existing housing system at MSU. They found that apartments on campus (Sunwatcher Village and Sundance Court) were priced toward the top end of the Wichita Falls market. They further reported that the traditional residence and suite-style halls were underpriced. With these recommended increases, the system will be slightly restructured and a stable financial system will be maintained. Dr. Lamb added that even with the proposed increases, MSU's rate for traditional freshmen residence halls and suite-style buildings remains close to the bottom throughout the state.

Mrs. Burks moved approval of these rates as presented. Mr. Engelman seconded the motion and it was approved.

Dining Service Rates

12-67. Mr. Sanchez noted that the proposed dining service rates for summer 2012, fall 2012, and spring 2013 were shown in the agenda. Dr. Lamb reported that meal plans of 10, 14, or 19 meals per week are required of students living in Pierce, Killingsworth, or McCullough-Trigg. He added that it was important to keep the increase in these plans below 3%. He stated that he considers overall housing and meal plan cost and did not want to propose any higher increase at this time. Dr. Lamb noted that summer conference rates are charged per meal for summer camps and conferences.

Mrs. Burks moved approval of this item as presented. Mr. Engelman seconded the motion and it was approved.

Adjournment

The Student Services Committee discussion concluded at 5:07 p.m.

Reviewed for submission:

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Samuel M. Sanchez, Chairman Midwestern State University Board of Regents Student Services Committee

MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

Athletics Committee February 16, 2012

The Athletics Committee of the Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:15 p.m., Thursday, February 16, 2012. Athletics Committee members in attendance were Mr. Kenny Bryant, Chairman; Mr. Mike Bernhardt; Mr. Shawn Hessing; and Mr. Sam Sanchez. Other regents attending the meeting were Mrs. Tiffany Burks, Mr. Charles Engelman, Dr. Lynwood Givens, Dr. Carol Gunn, Ms. Jane Spears, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Jolene Welch, Chair of the MSU Staff Senate; Ms. Julie Gaynor, Director of Marketing and Public Information; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media was Mr. Chris Collins, editor of *The Wichitan*.

Chairman Bryant called the meeting to order at 5:15 p.m.

Reading and Approval of Minutes

12-70. The minutes of the Athletics Committee meeting November 10, 2011, were approved as presented.

Athletics Status Report

- 12-71. Mr. Charlie Carr, Director of Athletics, presented the following report on athletics activities.
 - A. MSU was ranked 8th in the Division II Director's Cup following the fall sports season.
 - B. Both basketball teams are doing well. The Lone Star Conference (LSC) basketball tournament will be held in Allen, Texas in March. If the men's team wins their remaining games it is possible MSU could host the regional tournament.
 - C. The women's track program has started with 18 student athletes participating.

- D. Softball season has begun and the team record is 6-2.
- E. The MSU football team will again play in Cowboy's Stadium the weekend of September 15. Additionally, it is possible that an MSU football game in the fall will be broadcast on network television by CBS Sports.

Mr. Bryant expressed appreciation to the MSU pep band for their outstanding performance and enthusiasm during the basketball games. He noted that during the recent three-overtime game, the band was still igniting the fans at 11:00 p.m. He asked regents to consider writing thank you notes to the band members. Dr. Rogers commended the directors, Dr. Larry Archambo and Mr. Allen Black, for their work with these students. Ms. Barrow added that she would collect the notes from the regents and forward them to Dr. Archambo for the band.

Women's Track Program - Scholarships

12-72. Mr. Bryant stated that the board approved the addition of the women's track program in May 2011 with the understanding that no scholarships would be offered in the 2011-2012 academic year. He asked Dr. Rogers to present information concerning the program and the administration's recommendations.

Dr. Rogers noted that the team has continued to do well in cross country as well as track. He added that the university is fortunate to have an outstanding coach in Koby Styles. The team's grade point average is excellent and their graduation rate will likely be as well. Dr. Rogers indicated that with the addition of four scholarships it is anticipated that up to 12 new track students will enroll at MSU. He recommended the addition of these scholarships.

Mr. Bryant noted that the administration was requesting authorization to offer four women's track scholarships beginning with the fall 2012 semester. Mr. Hessing moved approval of this item as presented. Mr. Bernhardt seconded the motion and it was approved.

Consideration of Future Additional Sports

12-73. Dr. Rogers reported that it was difficult for him to go anywhere in the community without being asked when MSU was going to start playing baseball. He noted that while adding a baseball team was an expensive proposition, it would undoubtedly bring a large number of new students to the university. He stated that once in place, the team would pay for itself through enrollment. He added that MSU is one of the few LSC schools that do not play baseball.

Dr. Rogers indicated that he would like to form a study committee to review the possibility of adding baseball within the next few years. He noted that he would ask the committee to study everything from donor interest and potential support, student interest, and support for building a facility for the team (to include field, dressing rooms, coaches' offices, batting cages, etc) to the effect such a program would have on current MSU sports and Title IX issues. Dr. Rogers stated that he wanted to lift the entire MSU sports program and did not want to do anything to hurt any of the university's athletic teams.

Dr. Rogers requested board endorsement of his appointing an exploratory committee to consider the future addition of men's baseball as an intercollegiate sport at MSU.

Ms. Spears asked what the approximate start up cost would be. Dr. Rogers responded that a rough estimate was \$5 million.

Mr. Sanchez moved approval of this item as presented. Mr. Hessing seconded the motion and it was approved.

<u>Adjournment</u>

There being no further business, the Athletics Committee discussion concluded at 5:35 p.m.

Reviewed for submission:

J. Kenneth Bryan, Chairman Midwestern State University Board of Regents Athletics Committee

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MINUTES MIDWESTERN STATE UNIVERSITY BOARD OF REGENTS

February 16, 2012

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:30 p.m., Thursday, February 16, 2012. Regents in attendance were Dr. Carol Gunn, Chair; Mr. Shawn Hessing, Vice Chairman; Mr. Kenny Bryant, Secretary; Mr. Mike Bernhardt; Mrs. Tiffany Burks; Mr. Charles Engelman; Dr. Lynwood Givens; Mr. Sam Sanchez; Ms. Jane Spears; and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Pam Morgan, Associate Vice President for Outreach and Engagement; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Jolene Welch, Chair of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association (SGA) president, and Ms. Tobi Balogon, SGA observer. Representing the news media were Ms. Ann Work and Mr. Chris Walker with the Times Record News, and Mr. Chris Collins, editor of The Wichitan. Mr. Ralph Perkins and Mr. Sam Kenshalo were in attendance representing Harper Perkins Architects.

Chair Gunn called the meeting to order at 1:30 p.m. and Ms. Gaynor introduced the guests.

Opening Comments

Dr. Gunn welcomed everyone to the meeting and thanked them for their attendance.

Public Comment

Dr. Gunn stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. She added that no one had signed up to speak.

Ad Hoc Committee on Committees Report

12-38. Dr. Gunn noted that discussion of this item would be delayed until later in the day if time permitted following the other committee meetings.

Recess

This meeting recessed at 1:36 p.m. and reconvened at 5:35 p.m.

Ad Hoc Committee on Committees Report

12-38. Dr. Givens reported that Dr. Gunn appointed the Ad Hoc Committee on Committees in November. The committee's charge was to review the current standing committee structure and make recommendations as the committee deemed necessary. He thanked Mr. Sanchez and Ms. Barrow for their work on the committee.

Dr. Givens then presented the Committee on Committees Report (see <u>Attachment 1</u>). He reviewed the spreadsheet which outlined board committee at MSU, other universities in Texas, and certain Council of Public Liberal Arts Colleges (COPLAC) schools. He pointed out that MSU's Investment Committee is not a standing committee. He noted that it was established as an ad hoc committee a few years ago. Dr. Givens explained that the thirteen lines at the top of the spreadsheet presented the most common university committees in ranking order as reported by the Association of Governing Boards. He noted that the bottom half of the spreadsheet showed the committee structure at other universities. He indicated that all committees on the spreadsheet were lined up to reflect functions of current MSU committees. Dr. Givens then presented the committee's recommendations.

- A. The MSU Investment Committee was established as an ad hoc committee for the specific purpose of investing the Redwine Funds. The Committee on Committees recommended that the responsibilities of this ad hoc committee return to the Finance Committee.
- B. The committee recommended taking the responsibilities of the current University Development Committee and moving them to the Finance Committee. Dr. Givens added that integrating this into the finance area would continue to provide focus on the important fund raising efforts of the university.
- C. Dr. Givens noted that the university's current structure provides for a Finance and Audit committee. He reported that 39% of the universities in the United States had a separate audit committee in 2004 and that by 2010 that number had grown to 65%. He stated that the Committee on Committees did not believe there were problems within the audit area at MSU. However, given the current litigious society and after reviewing best practices at other universities, the committee recommended the creation of a separate committee to focus on audit and compliance issues.
- D. The committee determined that the Personnel and Curriculum and Student Services areas were so intertwined that they might be better served through an Academic and Student Affairs Committee. The committee felt that separating the areas may not be as strong as putting them together. Additionally, the committee recommended absorbing the Athletics Committee function within this new Academic and Student Affairs Committee. The intent of this action is that athletics would be seen as an important part of the academic and student affairs areas, which it is.

E. Dr. Givens noted that the committee considered whether a technology committee was needed. After discussion, it was agreed that technology matters would best be handled by the Executive Committee.

In summary, the Committee on Committees recommended changing the MSU committee structure to include four committees: Executive; Finance; Audit, Compliance, and Management Review; and Academic and Student Affairs. Dr. Givens presented this recommendation on behalf of the committee. Mr. Sanchez seconded the motion.

Mr. Bryant asked if the committees would be larger than they are at this time. Dr. Givens responded that the committee did not consider anything beyond its charge of reviewing the committee structure.

Mr. Hessing stated that he was surprised to see that one of the largest systems in the state of Texas had only four standing committees. He added that the spreadsheet showed only one other school that had a separate athletics committee.

Mr. Sanchez commented that from his perspective the recommendations of the Committee on Committees were not made in an attempt to deemphasize any of the board committees. The intended outcome of the recommendations was to strengthen the various areas of the university through input from the regents.

Mr. Bryant asked why the structure should be changed if the same reports will be given. Dr. Givens stated that while the ad hoc committee didn't believe the system was broken, after review the ad hoc committee felt that the proposed structure offered a better way of doing things. Mr. Sanchez noted that he looked at the subjects that are generally discussed by the board and considered how they could best be grouped together.

Mrs. Burks asked if the board could change back to the current structure if they tried the new structure and six months later agreed that it wasn't working. Dr. Gunn responded that they could.

Mr. Hessing noted that in looking at the board agenda there are certain committees that are overweight. He indicated that with this proposed restructuring it appeared that the topics for discussion would be more equally weighted over the four committees.

After lengthy discussion, Dr. Gunn noted that because of the lateness of the hour the discussion should perhaps be tabled. Dr. Givens moved the board table the discussion and determine whether to reconsider the matter during Friday's meeting or wait until May. Mr. Sanchez seconded the motion and it was approved.

<u>Adjournment</u>

Mrs. Burks thanked the board and administration for their support following the passing of her father, and then his sister a week later. She also thanked Dr. Givens and his wife for attending the service. There being no further business, the meeting adjourned at 6:16 p.m.

Reviewed for submission:

T. Kenneth Bryant, Secretary

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ATTACHMENT: 1. Committee on Committees Report

Report and Recommendations of the Special Committee on Committees

Currently, the MSU Board of Regents operates through six standing committees, which are

- 1. Executive
- 2. Finance and Audit
- 3. Personnel and Curriculum
- 4. Student Services
- 5. University Development
- 6. Athletics

and one *ad hoc* committee, namely

a. Investment.

There are no state requirements for any specific committees.

In reviewing all colleges and universities across the nation, it was found that there are thirteen committees most used by university governing boards. These committees, in order of *decreasing* usage are the following:

- 1. Finance
- 2. Audit
- 3. Academic Affairs
- 4. Executive
- 5. Education
- 6. Buildings and Grounds
- 7. Development
- 8. Student Affairs and Campus Life
- 9. Trustees/Nominating/Governance
- 10. Personnel
- 11. Public/Government/Legislative Relations
- 12. Investment
- 13. Compensation

The Special Committee on Committees further investigated which committees were being used in Texas universities as well as universities similar to MSU. There was no consistency in committee naming. Thus, we examined the function of each committee and then grouped them using MSU as the "standard" for comparison. With this approach, the names and functions are standardized and grouped according to the MSU committee names. A tabulation of this information is included in the attached spreadsheet.

The Special Committee on Committees makes the following observations and recommendations:

a.) Our *ad hoc Investment* committee was established for the specific purpose of investing the Redwine funds. This committee performed an excellent assessment of

investment opportunities; thus, the Redwine funds were invested across competing firms. Since the goals of this committee now have been met, we recommend that the **Investment** committee functions be absorbed by the **Finance** committee and that the Redwine funds, themselves, be integrated and reported by the administration as part of their overall investment portfolio and strategy for MSU.

- b.) The development of university funds is crucial to the future of MSU. We must increase our leverage here. We feel that the functions of the University **Development** committee would be enhanced if they were part of the Finance Committee. This change would emphasize and *quantify* the need for increased contributions. It would develop specific plans for the cultivation of new opportunities. It would simultaneously ensure the wise investment of these contributed assets.
- c.) Across the nation, of all the committees, the Audit committee has seen the most growth. In 2004, only 39% of the nation's colleges and universities had Audit committees. In 2010, that number had grown to 65%. While *Audit and Compliance* is already a major role of our current Board of Regents, we recommend Audit and Compliance be made a separate, standing committee to give it specific distinction. An added benefit of this recommendation arises: our current committee structure requires us to appoint, every year, an *ad hoc* committee to review the services of the President. This function would be part of the standing Audit and Compliance committee.
- d.) We feel that the functions of two current committees, **Personnel & Curriculum** and **Student Services**, are so intertwined that they would be better served by a single committee that takes into account both sides of the equation and adequately evaluates the give-and-take that naturally occurs. Our current structure segregates the two; a combined structure would encourage synergy, while diminishing neither. The new name of the combined functions would be **Academic and Student Affairs** committee.
- e.) We highly support the advancements that have been made in MSU athletics. Their accomplishments have been nothing short of remarkable and extraordinary. For this very reason, we feel confident that the athletic program is on the right track and, at this point, would not benefit sufficiently from direct oversight by an Athletic committee. We recommend this function be absorbed by the Academic and Student Affairs committee.
- f.) Technology Transfer and Research is an area we must enhance. We desire MSU to have the same successes here that it achieved with athletics. We are tempted to recommend it be a separate committee, but feel that the impact of technology is too broad and must be addressed across-the-board for the entire university by the Executive Committee.

Therefore, the Special Committee on Committees makes the following recommendation:

The MSU Board of Regents to consist of four standing committees, namely,

- 1. Executive
- 2. Finance
- 3. Audit, Compliance and Management Review
- 4. Academic and Student Affairs

These committees would have the following primary functions and responsibilities:

Executive –

- Monitor the implementation of all Board decisions and consider matters not specifically assigned to another committee.
- Matters related to the governance, control, and direction of the university.
- University strategic planning.
- Legislative appropriations request process.
- Construction, maintenance, repair and rehabilitation of university physical facilities; acquisition and use of buildings, grounds, and other real property; capital priorities; and long-range facilities planning.
- Promotion and maintenance of the proper technological campus environment to provide students, faculty, and staff with continued improvements in the availability and use of technology.
- Naming of university buildings, major centers of activities, and other highly visible properties and facilities.

Finance –

- Matters pertaining to finances to assure the fiscal integrity of the university at all times through appropriate budgeting, accounting, procedures, and policies.
- Matters pertaining to outside financing, including the issuance of notes, bonds, securities of any type, and agreements of any description that result in indebtedness by the university.
- Approval of annual budgets, tuition and fees.
- Handling of university funds, depositories, investments, etc., whether from appropriated or contributed funds.
- Promotion of the importance of private giving.
- Cash and investment management.

Audit, Compliance, and Management Review –

- Oversight of all audit matters, compliance activities, and operations management reviews, including ensuring sound fiscal and management policies and practices.
- Review and approval of annual audit plan, internal and external audit reports, risk assessment, and audit/compliance issues.
- Oversee the university's ethics and conflicts of interest policies and ensure senior members of the administration and regents have provided annual disclosure of outside interests and relationships.

- Oversight responsibilities relating to the integrity of the university's financial statements, the systems of internal control, the independence and performance of the internal audit functions, and the university's compliance with legal and regulatory requirements.
- Yearly presidential performance review.

Academic and Student Affairs -

- Oversight of the educational mission and academic programs of the university.
- Work to assure provision of undergraduate and graduate education of the highest quality.
- Oversight of all matters related to student success, including academic and student support programs as well as a quality living and learning environment.
- Represent students' interest in policy decisions made by the board and support a comprehensive student affairs program.
- Work to promote and maintain the quality of student life, including a quality intercollegiate athletics program at Midwestern State University.
- Oversight of personnel matters and general personnel policies.

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MINUTES BOARD OF REGENTS MIDWESTERN STATE UNIVERSITY

February 17, 2012

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, February 17, 2012. Regents in attendance were Dr. Carol Carlson Gunn, Chair; Mr. Shawn Hessing, Vice Chairman; Mr. Kenny Bryant, Secretary; Mr. Mike Bernhardt; Mrs. Tiffany Burks; Mr. Charles Engelman; Dr. Lynwood Givens; Mr. Sam Sanchez; Ms. Jane Spears; and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Business Affairs and Finance; Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management; Dr. Howard Farrell, Vice President for University Advancement and Public Affairs; and Dr. Robert Clark, Vice President for Administration and Institutional Effectiveness. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Pam Morgan, Associate Vice President for Outreach and Engagement; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Jolene Welch, Chair of the MSU Staff Senate; Dr. Yoshi Fukasawa, Professor and Chair of Economics and Finance; Dr. John Martinez, Professor and Director of the Bureau of Business and Government Research; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Steve Shipp, Director of University Development; Ms. Julie Gaynor, Director of Marketing and Public Information; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Ms. Ann Work, reporter for the Times Record News, and Mr. Chris Collins, editor of The Wichitan.

Chair Gunn called the meeting to order and Ms. Gaynor introduced the guests.

Opening Comments

Dr. Gunn thanked the board members for their participation and discussions at the committee meetings Thursday. She then asked Dr. Rogers to make an introduction. Dr. Rogers introduced Mr. Steve Shipp, Director of University Development. He stated that Mr. Shipp is an MSU graduate with a Bachelor of Business Administration degree in marketing and is also a certified marketing consultant. Mr. Shipp previously worked with KLUR Broadcasting and Falls Distributing before opening and operating Sala Deli, a successful local restaurant. Mr. Shipp participated in Leadership Wichita Falls and has the talents and background to help the university with its Annual Fund and development efforts. The board welcomed Mr. Shipp to MSU.

Public Comment

Dr. Gunn stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. She noted that no one signed up to speak during this time.

Reading and Approval of Minutes

12-74 and 12-75. Minutes of the regular Board of Regents meetings November 10 and 11, 2011, were approved as presented.

Executive Committee Report

Dr. Gunn noted the item presented at the Executive Committee meeting for committee approval only. Information concerning this item may be found in the minutes of the Executive Committee meeting held February 16, 2012.

Item Presented for Committee Approval Only

12-39. Committee Minutes, 11/10/11

Executive Committee Consent Agenda

Dr. Gunn recommended the following items approved by the Executive Committee and placed on the Consent Agenda for consideration by the board.

- 12-40. MSU Charitable Trust Membership approved the appointment of Erwin Davenport to the Charitable Trust Board.
- 12-41. Completion of Transfer of Dalquest Collection authorized the transfer of the Dalquest Pleistocene Collection to the Vertebrate Paleontology Laboratory (VPA) at The University of Texas at Austin.
- 12-42. MSU Telephone Switch Replacement Project authorized the transfer of \$1.1 million from Technology Fee Reserves for this project as presented.
- 12-43. Campus Master Plan approved the concept of the Campus Master Plan 2013-2017, as presented.

Mr. Bryant indicated that he would abstain from voting on these items. Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Hessing seconded Dr. Gunn's motion to approve the Consent Agenda as presented. The motion was approved.

Finance and Audit Committee Report

Mr. Hessing noted the items presented at the Finance and Audit Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Finance and Audit Committee meeting held February 16, 2012.

Item Presented for Committee Approval Only

12-44. Committee Minutes, 11/10/11

Item Presented for Information Only

12-48. Budget Discussion 2011-12

Finance and Audit Committee Consent Agenda

Mr. Hessing recommended the following items approved by the Finance and Audit Committee and placed on the Consent Agenda for consideration by the board.

- 12-45. Review and Acceptance of Financial Reports accepted the FY 2011 Annual Financial Report and the September, October, November, and December, 2011, Financial Reports as presented.
- 12-46. FY 2011-2012 Item \$50,000 & Under Approved by President ratified the item as presented.
- 12-47. Review of Personnel Reports and Salary/Title/Position Changes in 2011-2012 Budget ratified the changes as presented.
- 12-49. Remote Student Teaching Fee authorized the initiation of a \$500 Remote Student Teaching Fee effective with the fall 2012 semester as presented.
- 12-50. Tuition for Repeated Undergraduate Hours authorized increasing the assessment for courses students enroll in for the third or more time to \$150 per semester credit hour (SCH) beginning with the fall 2012 semester.
- 12-51. Tuition Charge for Excessive Semester Credit Hours authorized assessing an additional tuition charge of \$150 per SCH for excess semester credit hours as outlined in state law, effective with the spring 2013 semester.
- 12-52. Distance Education Course Fee Increase authorized increasing the fee for distance education courses to \$50 per SCH effective with the fall 2012 semester.
- 12-53. Non-Resident Tuition (International Students) authorized increasing the fee for students participating in the Tier 2 program to \$90 per SCH effective with the fall 2012 semester as presented.
- 12-54. Non-Resident Tuition (U.S. non-Oklahoma) authorized increasing the rate charged United States citizens from states other than Texas and Oklahoma to \$65 per SCH above resident tuition, effective with the fall 2012 semester.
- 12-55. Budget Discussion 2012-2013 Tuition and Fee Review and Recommendations authorized the following changes to tuition and fees beginning with the fall 2012:
 - A. Increase University Designated Tuition by \$8.60 per SCH, from the current \$102.90 to \$111.50.
 - B. Decrease the Technology Fee by \$3.00 per SCH, from the current \$20.00 to \$17.00.
 - C. Increase the Energy Surcharge by \$4.00 per SCH, from the current \$9.00 to \$13.00.

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. Mr. Sanchez asked that Item 12-51 be removed from the Consent Agenda for further discussion. Ms. Spears seconded Mr. Hessing's motion to approve the Consent Agenda as presented, with the exception of Item 12-51. The motion was approved.

Tuition Charge for Excessive Semester Credit Hours

12-51. Mr. Sanchez asked for additional discussion regarding the effect this fee would have on students with double majors. He was specifically concerned about students double majoring in the liberal arts fields that do not necessarily require the same base courses. Dr. Rogers responded that if students choose majors that are closely related within the same college, the 30 hours would not likely be a problem. However, if a student selects majors that are completely unrelated, it is possible the student would go over the limit on semester credit hours. Mr. Sanchez asked how many of the 119 double major students were in cross disciplines. Dr. White responded that the majority were in the allied health areas. She added that most second majors require 36 hours total and some of those courses could be within the core requirements. She stated that with careful planning students could graduate within the limit even if the majors were within very different fields. Dr. Rogers committed to closely monitoring this change to determine the effect it has on students with double majors.

Mr. Bryant moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

Investment Committee Report

Mr. Engelman noted the item presented at the Investment Committee Meeting for committee approval only. Information concerning this item can be found in the minutes of the Investment Committee meeting held February 16, 2012.

Item Presented for Committee Approval Only

12-56. Committee Minutes, 11/10/11

Investment Committee Consent Agenda

Mr. Engelman recommended the following item approved by the Investment Committee and placed on the Consent Agenda for consideration by the board.

12-57. Review and Acceptance of Investment Report – accepted the first quarter 2012 Investment Report.

Dr. Gunn asked if any member wanted to remove this item from the Consent Agenda. There being no response, Mr. Bernhardt seconded Mr. Engelman's motion to approve the Consent Agenda as presented. The motion was approved.

Personnel and Curriculum Committee Report

Dr. Givens noted the items presented at the Personnel and Curriculum Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Personnel and Curriculum Committee Meeting held February 16, 2012.

Item Presented for Committee Approval Only

12-58. Committee Minutes, 11/10/11

Items Presented for Information Only

12-59. Faculty Report

12-60. Staff Report

12-61. Enrollment Report - Spring 2012

Personnel and Curriculum Committee Consent Agenda

Dr. Givens recommended the following items approved by the Personnel and Curriculum Committee and placed on the Consent Agenda for consideration by the board.

- 12-62. New Academic Program Interdisciplinary Engineering approved a preliminary request for a new undergraduate interdisciplinary engineering degree program.
- 12-63. *MSU Policies and Procedures Manual* Changes approved changes to the policies noted below as presented:
 - A. Policy 2.31 Administration Selection Process
 - B. Policy 2.339 Organization Vice President for Administration and Institutional Effectiveness
 - C. Policy 3.222 Overtime Policy

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mrs. Burks seconded Dr. Givens' motion to approve the Consent Agenda as presented. The motion was approved.

Student Services Committee Report

Mr. Sanchez noted the items presented at the Student Services Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Student Services Committee Meeting held February 16, 2012.

Item Presented for Committee Approval Only

12-64. Committee Minutes, 11/10/11

Item Presented for Information Only

12-65. Student Government Report

Student Services Committee Consent Agenda

Mr. Sanchez recommended the following items approved by the Student Services Committee and placed on the Consent Agenda for consideration by the board.

12-66. Housing Rates – approved housing rates for the 2012-2013 year as presented.

12-67. Dining Service Rates – approved dining service rates for summer 2012, fall 2012, and spring 2013 as presented

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Engelman seconded Mr. Sanchez' motion to approve the Consent Agenda as presented. The motion was approved.

University Development Committee Report

Ms. Spears noted the items presented at the University Development Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the University Development Committee Meeting held February 16, 2012.

Item Presented for Committee Approval Only

12-68. Committee Minutes, 11/10/11

Item Presented for Information Only

12-69. Summary of Financial Support – 9/1/11 – 1/19/12

Athletics Committee Report

Mr. Bryant noted the items presented at the Athletics Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Athletics Committee Meeting held February 16, 2012.

Item Presented for Committee Approval Only

12-70. Committee Minutes, 11/10/11

Item Presented for Information Only

12-71. Athletics Status Report

Athletics Committee Consent Agenda

Mr. Bryant recommended the following items approved by the Athletics Committee and placed on the Consent Agenda for consideration by the board.

- 12-64. Women's Track Program Scholarships authorized the administration to offer four women's track scholarships beginning with the fall 2012 semester.
- 12-65. Consideration of Future Additional Sports endorsed the appointment of an exploratory committee to consider the future addition of men's baseball as an intercollegiate sport at MSU.

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Hessing seconded Mr. Bryant's motion to approve the Consent Agenda as presented. The motion was approved.

Other Business

Ad Hoc Committee on Committees Report

12-76. Dr. Gunn noted that this item was tabled following discussion at Thursday's meeting and opened the floor to further discussion. Mr. Bernhardt noted that the committee did a good job and was pleased to hear the discussion. Mr. Hessing stated that he was comfortable with either the current or proposed structure and noted that the benefit of changing would be to balance the activity of the various committees. He asked Dr. Givens if he thought it would be worthwhile for the committee to gather additional information to present to the board at a later date or if additional discussion by the full board was warranted. Dr. Givens responded that any additional information gathered would likely not shorten the necessary discussion of the full board. Mr. Hessing asked about the possibility of the board having a workshop to discuss this matter. Ms. Barrow responded that a workshop or retreat could be scheduled and noted that it would need to be a regular, posted meeting of the board with specific agenda topics for discussion. Mr. Bryant stated that perhaps the new board structure should be adopted and noted that it was impossible to know how it would work until it was tried. Ms. Spears added that the structure could be changed again later if it did not work out to the satisfaction of the board members. Ms. Barrow commented that if changes were made, the by-laws would be modified accordingly and that they could be changed again later if necessary.

Mr. Bryant moved that the new committee structure be put in place. Ms. Spears seconded the motion.

Mr. Bernhardt asked how the committees were structured in the past. Dr. Rogers noted that the committee structure had not changed in the last 40 years and indicated that it was formed around the various vice presidents. He added that Dr. Louis Rodriguez had modified the meeting schedule to allow all regents to hear and participate in the committee discussions. Mr. Hessing noted that the university's structure had changed over time and indicated that perhaps it was time to try a new organizational structure of the board.

There being no further discussion, the motion was approved.

President's Report and Discussion

12-34. Dr. Rogers presented the following information.

- 1. <u>Construction Update</u> a copy of the construction update report was presented as a point of information (see <u>Attachment 1</u>). Dr. Rogers noted that Mr. Engelman had expressed concern during Thursday's meeting about whether the university had adequate maintenance funding available to take care of new space on campus. He stated that the administration monitors this closely. He noted that older universities have a more difficult time keeping the physical plant in good working order as well as completely relevant to the curriculum and pedagogy of the time. He stated that many of the current construction projects address deferred maintenance needs and indicated he was pleased with the progress being made.
- 2. <u>MSU Economic Impact Study</u> A copy of this study was presented as shown in <u>Attachment 2.</u> Dr. Rogers introduced Dr. Yoshi Fukasawa and Dr. John Martinez.

He noted that Dr. Fukasawa and Dr. Rodriguez had published similar studies in the past. He indicated that the study shows the economic influence Midwestern State University has on the local community.

Dr. Fukasawa reviewed the slide presentation as shown in <u>Attachment 3</u>. He thanked Charlie Carr, Keith Lamb, and Gail Ferguson for their assistance in gathering data used in this study. He stated that the Wichita Falls Metropolitan Statistical Area (MSA) is comprised of Wichita, Clay, and Archer Counties. According to this study MSU had an economic impact of \$360 million or 6.2% of the gross regional output in the 2010-2011 academic year. He indicated that the gross regional product of \$5.7 billion is reported by the U.S. Department of Commerce. Dr. Fukasawa reported that they used a multiplier of two for this study, although the estimate shows that the multiplier can range between 1.7 and 2.6. He added that he and Dr. Martinez felt comfortable using two because of the size of the university and the size of the community. Dr. Givens asked which industry in the region was largest. Dr. Martinez responded that Sheppard Air Force Base would be the largest at 20%, followed by the manufacturing base. He added that if one looks at individual entities, only SAFB and the Wichita Falls Independent School District would be larger contributors than MSU.

Dr. Fukasawa reported that the study separated out expenditures related to athletics. He noted that the process was exactly the same with the exception of the inclusion of an estimate of additional students attracted to the university as a result of the athletics program. Dr. Martinez found a study by Nicholls State University in Louisiana that determined a student multiplier of 1.347. He explained that in that study one athlete was determined to bring .347 additional students to the university. Data maintained by the MSU athletics department indicated a multiplier of 1.5. Through discussions with the MSU Director of Bands, Dr. Larry Archambo, the number of students coming to MSU to participate in the marching band resulted in a multiplier of 1.333. Based on this data, Dr. Fukasawa and Dr. Martinez determined that an overall multiplier of 1.475 was reasonable and justifiable. Assuming that multiplier, 104 students came to MSU as a result of the athletics program. Dr. Fukasawa added that although MSU allocates 6% of its overall budget to the athletics program, the program accounted for 13.7% of the total university economic impact. Dr. Martinez reviewed many intangible benefits of higher education on a community that were not included in this study.

Dr. Gunn and Dr. Rogers thanked Dr. Fukasawa and Dr. Martinez for their work and information.

Recess

The meeting recessed at 10:14 a.m.

Executive Session

Dr. Gunn announced that the board would go into executive session at 10:23 a.m. to discuss item 12-78 (University President's Annual Performance, Compensation, and Contract Review), as allowed by Texas Government Code Chapter 551, Section 551.074, Personnel Matters. Members of the Board of Regents participated in the executive session.

Open Session

The executive session concluded at 11:30 a.m. with an announcement by Dr. Gunn that the only item discussed was the item announced and no votes were taken.

University President's Annual Performance, Compensation, and Contract Review

12-77. Mr. Bernhardt stated that while Dr. Jesse Rogers has one year remaining on his current contract, he recommended that Dr. Rogers be offered a new contract, with terms consistent with the current contract, as President of Midwestern State University for a three-year period beginning September 1, 2012 and extending through August 31, 2015. He further recommended that the board authorize the chairperson of the board to work with the chairman of the Finance Committee and the chairman of the President's Performance Review Committee to ensure an appropriate deferred compensation package. Mr. Hessing seconded the motion and it was approved.

Dr. Gunn thanked Dr. Rogers for his service to the university. She noted that he would receive a written evaluation from the committee. Mr. Hessing added that the board would like for Dr. Rogers to have time in May to respond to the letter and the issues presented if needed. Dr. Rogers expressed appreciation to the board for their support and confidence. He added his appreciation to the individuals who work with him.

Adjournment

There being no further business, the meeting was adjourned at 11:36 a.m.

I, J. Kenneth Bryant, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting February 17, 2012.

Kenneth Bryant, Secretar

ATTACHMENTS:

- 1. Construction Update Report
- 2. MSU Economic Impact Study
- 3. MSU Economic Impact Presentation

Board of Regents Meeting Minutes February 17, 2012 Attachment 1 – Page 1



3410 Taft Boulevard, Wichita Falls, Texas 76308-2099 Office: (940) 397-4032 Fax (940) 397-4859

Construction Projects Status Report

Projects completed since November Board of Regents meeting include:

- 1. CLARK STUDENT CENTER ELECTRICAL FEED REPLACEMENT: \$154k. Replaced transformer and several panels feeding power to building.
- 2. TUNNEL SYSTEM CEILING REPAIRS: \$62k. Reinforced ceiling in two areas of tunnel where concrete was spalling off.
- 3. BOLIN ELEVATOR REFURBISHMENT: \$55k. Replaced controls and hydraulic system for existing elevator.
- 4. FAIN FINE ARTS SCULPTURE DUST COLLECTION SYSTEM: \$36k. Installed new dust collector and ductwork for wood shop and metal shop areas. Accreditation requirement.
- 5. FAIN FINE ARTS SCULPTURE EMERGENCY STOP BUTTON INSTALLATION: \$28k. Installed an emergency stop for wood shop equipment (required new electrical panels). Accreditation requirement.
- 6. BIKE RACKS & BENCHES: \$16k. Replaced 11 antiquated bike racks, installed 7 new benches, and several trashcans around campus.
- 7. MUSEUM'S VAULT A/C REPLACEMENT: \$12k. Replaced backup A/C unit for vault.

LIGON PHASE II: - \$6.7 MM

- Three Locker Room construction 99% complete (sliding partition/door ship date is Feb 17th with installation to follow).
- Don Flatt Gym construction completed (acoustical and logos as funds are available).
- Concessions, restrooms, doors, windows, and electrical infrastructure (Package 2) construction in progress with completion late May.
- Ligon Aesthetic / Logo (Package 3) Guaranteed Maximum Price (GMP) established at \$650k; construction in progress with completion late May.
- Project still on schedule and within budget.

ENERGY EFFICIENCY UPGRADES: - \$2.5 MM

- Mechanical contractor work 100% complete including all close-out documentation.
- Controls contractor completed all construction work, currently refining software and developing asbuilt drawings. Anticipate all close-out documents to be submitted by mid March.
- PO issued to a measurement and verification contractor; began generating M&V plan for savings reporting.

CLARK STUDENT CENTER FIRE SPRINKLER REPLACEMENT: ~\$178k

• Installation in final stages with testing and certification expected in mid February.

AKIN AUDITORIUM RENOVATIONS: -~\$151k

- Refurbishment of all fixed seating, replacement of the flooring under the seats including abatement, • and new carpet on either side of the seating.
- Bids received and POs issued for all work; construction planned for May-July '12. ٠

TEEPEE DRIVE RECONSTRUCTION: -~\$150k

- Plan to close northern portion to create green space. •
- Design drawings completed in February; to be bid in March for construction start in mid May.

CHILL WATER EXPANSION JOINT REPAIRS: -~\$135k

- Bolts securing the tunnel chill water expansion joints have extensive corrosion and need to be ٠ replaced.
- Delays in design resulted in drawings not completed until February. Bid process, parts fabrication, • and repair work cannot be completed before need for chill water resumes in spring. Therefore, will delay repair work until next winter.

ATHLETIC FIELDS ELECTRICAL EQUIPMENT REPLACEMENT: -~\$125k RFP issued with bids due on Feb 17th; construction planned for early summer.

Board of Regents Meeting Minutes February 17, 2012 Attachment 2 – Page 3

The Economic Impact of Midwestern State University on the Wichita Falls Area: Academic Year 2010-2011



Dr. Yoshi Fukasawa, Professor of Economics Dr. John E. Martinez, Director of the Bureau of Business and Government Research

> Midwestern State University Wichita Falls, Texas

> > January 2012

Board of Regents Meeting Minutes February 17, 2012 Attachment 2 – Page 4

The Economic Impact of Midwestern State University on the Wichita Falls Area: Academic Year 2010-2011*

Higher education has a significant impact on the Texas economy, fueling the Texas economic engine with over \$33 billion per year.¹ Likewise; Midwestern State University (MSU) has a significant impact on the regional economy, boosting local incomes by over one third of a billion dollars in 2010. Considering that the Wichita Falls MSA, composed of the Counties of Wichita, Archer, and Clay, has a gross regional product that is just under \$6 billion, MSU accounts for a significant proportion (about 6.2%) of the area's gross regional product.

MSU generates its revenue of approximately \$90 million annually from state funding, local tuition and fees, and other sources, as shown in Table 1. It is estimated that every dollar invested in MSU returns about \$3.02 for the local economy. This is a remarkable return, even for a private business venture. But when it comes to MSU or any other institution of higher education, the stakes are much higher. We are investing in our most important venture --- our workforce skills and thus the future viability of the regional economy.

Table Sources of	l
Net Tuition and Fees	\$ 30,074,871
State Funds	\$ 30,789,624
Federal Funds	\$ 12,558,524
Private Funds	\$ 3,598,617
Investment Income	\$ 766,675
Auxiliary & Others	\$ 11,072,942
Total	\$ 88,500,892

Source: MSU Fiscal Year 2011 Financial Report

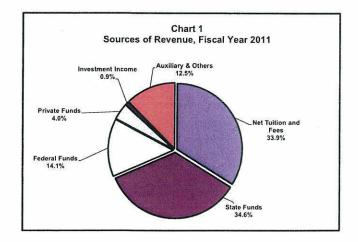
This brief report summarizes the economic activity generated by Midwestern State University. The study is based on fiscal year 2011 (September 1, 2010 – August 31, 2011), which coincides with the academic year 2010-2011.

Midwestern State University

Midwestern State University, located in Wichita Falls, Texas, is a coeducational institution with approximately 6,400 students. The comprehensive university is made up of six colleges: business administration, education, liberal arts, science and mathematics, fine arts and health and human services. Each college offers both undergraduate and graduate (Master's) degrees.

Revenue Sources

Midwestern State University has several major sources of current operating revenues, used to pay for daily operations. Of \$88.5 million in total resources available in fiscal year 2011, 34.8% was in the form of state funding; 33.9% net tuition and fees; and the remaining 31.2% from other sources, as shown in Chart 1. For each \$1.00 the State of Texas invested in Midwestern State University, the University generated an additional \$1.87 to cover its expenses from all other sources. The share of state funding has been declining significantly over the years. Just 10 years ago, state funding accounted for approximately 45% of the total revenue for the university.



Economic Impact

Midwestern State University makes an important direct economic contribution to the economy of the Wichita Falls area. During academic year 2010-2011, the university employed 724 faculty and staff members. Additionally, 795 part-time student workers were employed by the institution, giving a total of 1,519 employees, including faculty, staff, and students, on the payroll at MSU. During the same academic year, \$37,412,149 was paid in the form of wages and salaries to these individuals. From September 2010 through August 2011, MSU spent approximately \$35,763,457 for utilities, materials, supplies, equipment, repairs, travel, payroll related costs, and insurance. The total university expenditures up to this point were \$73,175,606, as shown in Table 2.

Table 2	
MSU Economic Impa	ct
Academic Year 2010 - 2	2011
The University	
Wages and Salaries	\$37,412,149
Utilities, supplies, equipment, repairs,	
travel, payroll related costs, insurance	\$35,763,457
Sub-Total	\$73,175,606
Scholarship and financial aid	\$10,258,815
Scholarship discounts and allowances	\$10,365,096
Construction	\$5,708,277
Sub-Total	\$26,332,188
Total	\$99,507,794
The Students	
Two regular semesters	
(\$11,754 X 6,400)	\$75,225,600
Summer Semester	\$18,806,400
Sub-Total	\$94,032,000
 Scholarship and financial aid 	-\$10,258,815
 Scholarship discounts and allowances 	-\$10,365,096
Sub-Total	-\$20,623,911
Total	\$73,408,089
The Visitors	
\$138.34*36,293	\$5,020,774
Total	\$5,020,774
Grand Total	\$177,936,657
Regional Multiplier	2.00
Regional Expenditures Impact	\$355,873,313
Total Gross Regional Product	\$5,744,000,000
Percent of Gross Regional Product	6.2%

In addition, MSU spent \$10,258,815 for scholarships and financial aids during the same 12-month period. Scholarship discounts and allowances totaling \$10,365,096 were provided for tuition exemptions.² Construction outlays during the year amounted to \$5,708,277. MSU was responsible for direct expenditures of \$99,507,794 for the 2010-2011 academic year.

The existence of Midwestern State University in Wichita Falls brings non-resident students to Wichita Falls. Furthermore, it keeps students in the Wichita Falls area who otherwise would have left to pursue their education or career preparation in other areas. A recent survey of students found that students spent, for everything other than tuition and fees, an average of \$11,754 for two academic semesters.³ The enrollment over the nine-month period in academic year 2010-2011 was 6,400 students. Total expenditures for the nine-month period by MSU students are estimated to have been approximately \$75,225,600. The two summer sessions combined equal 20 percent of the total spending of the two regular semesters. The combined student expenditures for the academic year totaled \$94,032,000.

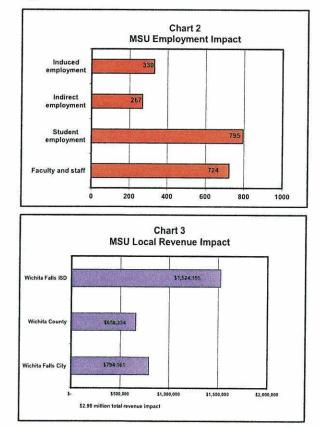
To avoid double counting, scholarship and financial aid in the amount of \$10,258,815 were subtracted from the expenditures. Scholarship discounts and allowances in the amount of \$10,365,096, were also deducted from the overall Attachment 2 – Page 5

amount of expenditures, leaving the net total student expenditures of \$73,408,089.

Rough estimates show that during the academic year 2010-2011, there were 36,293 individuals from outside Wichita Falls who visited the Midwestern State University campus to attend various events, ranging from Artist/Lecture Series programs, Mustangs Rally, to the numerous sports events. It is estimated that each visitor spent \$138.34, resulting in a total outlay of \$5,020,744.

Overall, Midwestern State University was responsible for expenditures totaling \$177,936,657, as shown in Table 2. It is estimated that the economic impact generated in the Wichita Falls area by Midwestern State University was, given the above assumptions of the expenditures and using the multiplier of 2.00, \$355,873,313 (\$177,936,657 x 2.00) during the academic year 2010-2011.⁴ The total economic impact of Midwestern State University represents approximately 6.2 percent of the total gross regional product of the Wichita Falls MSA.

The economic impact of Midwestern State University on the Wichita Falls area is significant in another way. During the academic year, the university employed 1,519 individuals, as shown in Chart 2. Through the employment multiplier effect, the university is responsible for an additional 597 indirect and induced jobs in the Wichita Falls area. The university also contributed, directly and indirectly, to the tax revenue of the Wichita Falls Independent School District, the City of Wichita Falls, and Wichita County, as shown in Chart 3.



The Athletic Program

The athletic program plays an important role at the University and contributes significantly to the economic impact of the university. It is estimated that every dollar invested in the MSU athletic program returns about \$4.35 for the regional economy. Indeed, the MSU athletic program accounted for 13.7 percent of the total university economic impact in the academic year 2010-2011, as shown in Table 3.

Table 3 MSU Athletic Economic I Academic Year 2010 - :		
The University		
Wages and Salaries	T	\$1,887,689
Utilities, supplies, equipment, repairs,		1/4 65
travel, payroll related costs, insurance		\$2,702,201
Sub-Total	1000	\$4,589,890
Scholarship and financial aid		\$1,423,942
Scholarship discounts and allowances		\$1,438,694
Construction		\$3,709,066
Sub-Total		\$6,571,702
Total		\$11,161,592
The Students	1000	And Provident
Two regular semesters	T	
(\$11,754 X 330)		\$3,878,820
Summer Semester		\$969,705
Sub-Total		\$4,848,525
- Scholarship and financial aid		-\$1,423,942
- Scholarship discounts and allowances		-\$1,438,694
Sub-Total		-\$2,862,636
Total		\$1,985,889
The Visitors	10	
\$166.01*32,293	T	\$5,360,961
Total	1	\$5,360,961
The Induced Students		
Number of program induced students		104
Economic Impact of induced students	\$	5,782,920
Total	\$	5,782,920
Grand Total		\$24,291,362
Regional Multiplier		2.00
Regional Expenditures Impact		
Regional Expenditures Impact		\$48,582,724
Percent of the MSU Impact	a. Alexandra	13.7

The athletic program operating expenditures, excluding scholarships, were \$4,589,890, 6.3 percent of the university total in the academic year 2010-2011. The total expenditures by the Athletic program, including scholarships and construction amounted to \$11,161,592, as shown in Table 3.

The athletic program attracts additional students to Midwestern State University. We had 248 scholarship athletes in the academic year 2010-2011. We estimate that an additional 104 students (induced students) came to the University because of the athletic program, making the total number of 352 students affiliated with the athletic program.⁵ Some came because of the band, some came because friends play sport at the university, and some came just to have an opportunity to attend as a spectator to sporting events at the university. These students accounted for the net student expenditures of \$1,985,889, as shown in Table 3.

Midwestern State University offers scholastic sports opportunities in many programs including football,

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basketball, volleyball, soccer, softball, golf, tennis, and cross country. Home games for these sports events attract many visitors to the campus. We estimate the number of campus visitors to the athletic events to be over 32,000 with the expenditures of \$5,360,961 during the academic year 2010-2011. The induced students accounted for the economic impact of \$5,782,920, giving the total athletic program impact of \$24,291,362. Using the multiplier of 2.00, we estimate that the total regional expenditure impact of the athletic program at the University to be \$48,582,724, approximately 13.7 percent of the university total economic impact.

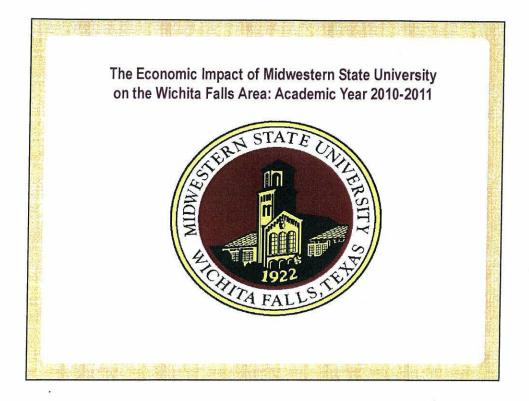
Conclusions:

The economic impact of Midwestern State University on the local income, employment, and tax base is significant, as shown above. But, this does not tell the whole story. Because it is so difficult to measure, the analysis used in this study cannot account for many other intangible benefits of higher education, including the general advancement of knowledge and cultural enrichment of the community. Faculty and students of the university make, for example, contributions to local culture-theater, music performances, museums, and art exhibitions, thereby improving the quality of life of all the residents in the Wichita Falls area.

This study does not account for the university's indirect role in attracting firms and workers from other communities, research and development spin-offs, development of small businesses, and the other economic development activities in the local Midwestern State University, through economy. its business centers, often serves as stimulus for economic development through such programs as "Idea Wichita Falls." The University also enhances the quality of the local workforce, thereby improving the competitiveness of the regional economic base. Furthermore, this study does not provide an estimate of incremental lifetime incomes to the local areas. These "difficult-to-measure" contributions of the university to the community may turn out to be of more importance than the dollar amount estimated in this study.

Notes:

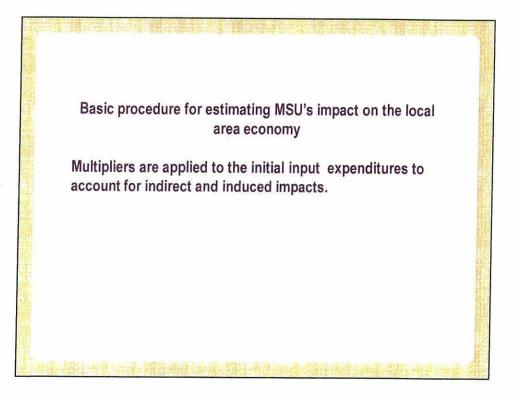
- * Kathy McGowan has been especially helpful in editing and formatting design. We would also like to express our appreciation to Gail Ferguson, Newman Wong, Dr. Keith Lamb, Dr. Larry Achambo, Kurt Partmann and Venera Flores-Stafford for their assistance in collecting the data.
- 1. Susan Combs, Texas Comptroller of Public Accounts, "The Economic impact of State Control (19) is a completener of Public Accounts, The Economic Impact of the State Higher Education System on the Texas Economy," in Window on State Government, February 2005, p. 1.
 Please note that in the strict sense, scholarship discounts and allowances are potential income not collected and a non-expenditure item.
 The original student survey was conducted in 2000. The amount in Table 2 is adjusted for influence.
- adjusted for inflation
- 4. The approach and the multiplier used in this report are similar to those of earlier studies. See, for example, Louis J. Rodriguez and Yoshi Fukasawa, "The Economic Impact of Health Care Industry on the Wichita Falls, Texas, Metropolitan Statistical Area (MSA)," Wichita Falls Medicine, Vol. 18, Number 4, July-August 2003, pp. 14-15.
- The student multiplier of 1.35 was used in this study, following R. M. Coats and K. C. Cox (April 14, 2004), "Economic Impact of NSU Athletics", retrieved from http:www.slec.org/uploads/EconomicImpact.pdf.

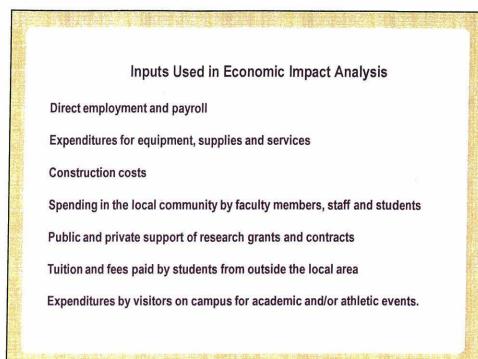


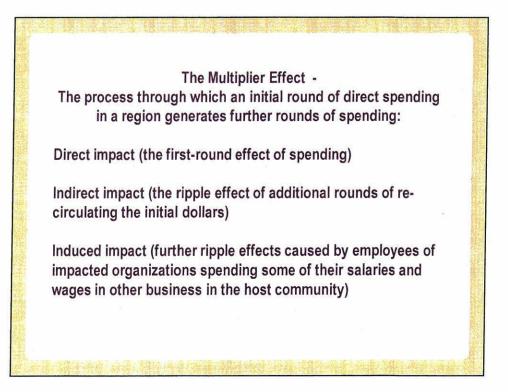


A Summary Analysis

- Midwestern State University (MSU) has a significant impact on the local area economy.
- The Wichita Falls Metropolitan Statistical Area (MSA) had a gross regional product that was just under \$6 billion in 2010.
- MSU accounts for almost \$360 million (or about 6.2%) of gross regional output.







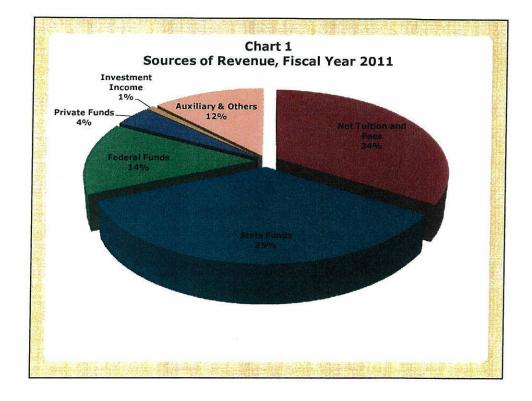
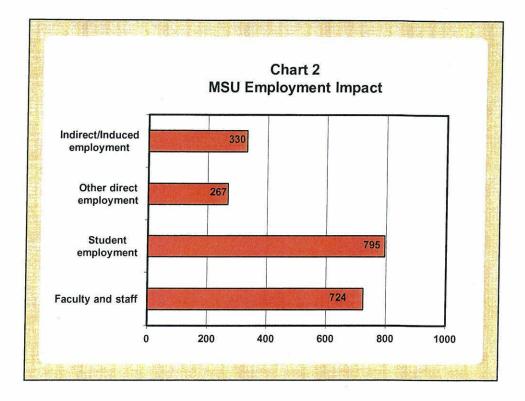


Table 2 - MSU Economic Impact Academic Year 2010 – 2011	
University - Wages and Salaries University - Utilities, supplies, equipment, repairs,	\$37,000,000
travel, payroll related costs, insurance	\$36,000,000
University - Sub-Total	\$73,000,000
University - Scholarship and financial aid	\$10,000,000
University - Scholarship discounts and allowances	\$10,000,000
University - Construction	\$6,000,000
University - Sub-Total	\$26,000,000
Total	\$100,000,000
Students - Two regular semesters (\$11,754 X 6,400)	\$75,000,000
Students - Summer Semester	\$19,000,000
Students - Sub-Total	\$94,000,000
- Scholarship and financial aid	-\$10,000,000
- Scholarship discounts and allowances	-\$10,000,000
Students - Sub-Total	-\$21,000,000
Total	\$73,000,000
Visitors - \$138*36,293	\$5,000,000
Visitors - Total	\$5,000,000
Grand Total	\$178,000,000
Regional Multiplier	2.00
Regional Expenditures Impact	\$356,000,000
Total Gross Regional Product	\$5,744,000,000
Percent of Gross Regional Product	6.2%

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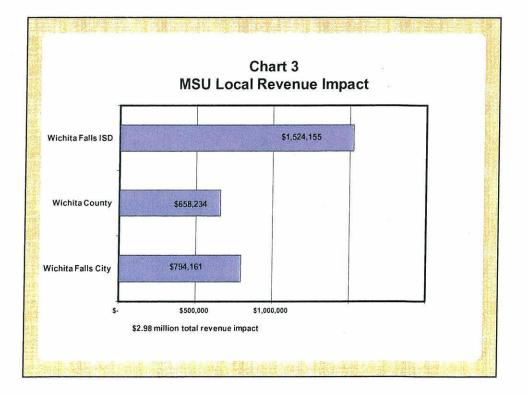
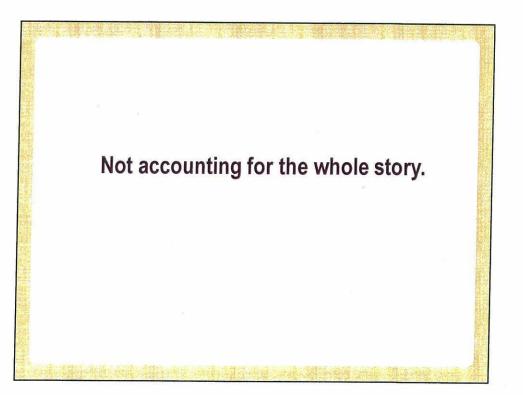


Table 3 - MSU Athletic Economic Impa Academic Year 2010 - 2011	ict
University - Wages and Salaries University - Utilities, supplies, equipment, repairs, travel, payroll related costs, insurance	\$1,900,00
University - Sub-Total	\$2,700,000
University - Scholarship and financial aid	\$4,600,000
University - Scholarship discounts and allowances	\$1,400,000 \$1,400,000
University - Construction	\$3,700,000
University - Sub-Total	\$6,500,000
University -Total	\$11,100,000
Students - (\$11,754 X 330) - Two regular semesters	\$3,900,000
Students - Summer Semester	\$1,000,000
Student - Sub-Total	\$4,900,000
- Scholarship and financial aid	-\$1,400,000
- Scholarship discounts and allowances	-\$1,400,000
Student - Sub-Total	-\$2,800,000
Students - Total	\$2,100.000
Visitors - \$166.01*32,293	\$5,400,000
Visitors - Total	\$5,400,000
Number of program induced students	104
Economic Impact of induced students	\$5,800,000
Induced students- Total	\$5,800,000
Grand Total	\$24,400,000
Regional Multiplier	2.00
Regional Expenditures Impact	\$48,800,000



Intangible, "difficult-to-measure" benefits of higher education

Faculty and student contributions to local culture—theater, music performances, museums, and art exhibitions

Indirect role in attracting firms and workers from other communities

Development assistance to small businesses and other economic development activities helpful to the local economy

Improving in the quality of the local workforce, thereby improving the competitiveness of the regional economic base.

