

Midwestern State University Board of Regents Meetings



November 10 and 11, 2011

Midwestern State University

Board of Regents Meetings

J. S. Bridwell Board Room

Schedule

Thursday, November 10, 2011

1:30 p.m. Board of Regents Meeting
 Committee of the Whole
 Executive Committee
 Finance and Audit Committee
 Investment Committee
 Personnel and Curriculum Committee
 Student Services Committee
 University Development Committee
 Athletics Committee

Friday, November 11, 2011

9:00 a.m. Board of Regents Meeting

MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS

Carol Carlson Gunn, Ph.D., Chair
Shawn G. Hessing, Vice Chairman
J. Kenneth Bryant, Secretary
Michael Bernhardt
Tiffany D. Burks
Charles E. Engelman
F. Lynwood Givens, Ph.D.
Samuel M. Sanchez
Jane W. Spears
Linda Aguilera, Student Regent

Midwestern State University Administration

Dr. Jesse W. Rogers, President

Ms. Debbie Barrow, Director, Board and Government Relations

Mr. Barry Macha, General Counsel

Mr. David Spencer, Internal Auditor

Ms. Dianne Weakley, Director, Human Resources

Vacant, Director, Museum

Dr. Alisa White, Provost and Vice President for Academic Affairs

Dr. Matthew Capps, Dean, Gordon T. and Ellen West College of Education

Dr. Rodney Cate, Interim Dean, College of Science and Mathematics

Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts

Dr. Patti Hamilton, Interim Dean, College of Health Sciences and Human Services

Dr. Barbara Nemecek, Dean, Dillard College of Business Administration

Dr. Jane Owen, Interim Dean, Graduate School

Dr. Samuel Watson, III, Dean, Prothro-Yeager College of Humanities and Social Sciences

Ms. Naoma Clark, Director, Academic Success Center

Dr. Mark Farris, Director, Honors Program

Ms. Darla English, Registrar

Dr. Clara Latham, University Librarian

Dr. Pam Morgan, Associate Vice President for Outreach and Engagement

Dr. Larry Williams, Director, International Programs

Mr. Juan Sandoval, Vice President for Business Affairs and Finance

Ms. Gail Ferguson, Controller

Ms. Valarie Maxwell, Director, Budget and Management

Mr. Kyle Owen, Associate Vice President for Facilities Services

Ms. Kathy Rice, Payroll Supervisor

Mr. Stephen Shelley, Director, Purchasing

Dr. Keith Lamb, Vice President for Student Affairs and Enrollment Management

Dr. Randy Glean, Director, International Services

Ms. Barbara Merkle, Director, Admissions

Ms. Kathy Pennartz, Director, Student Financial Aid

Mr. Dan Williams, Chief, University Police

Mr. Dirk Welch, Director, Career Management Center and Testing Services

Dr. Joey Greenwood, Dean of University Wellness and Director of Recreational Sports

Ms. Peggy Boomer, Director, Student Health Services

Ms. Debra Higginbotham, Director, Disability Support Services

Dr. Pam Midgett, Director, Counseling Center

Mr. Dail Neely, Dean of Students

Mr. Michael Clifton, Director, Dining Services

Ms. Cindy Loveless, Campus Postal Supervisor

Ms. Jenny Denning, Manager, Barnes and Noble Bookstore

Dr. Michael Mills, Director, Housing and Residence Life

Mr. Matthew Park, Director, Student Development and Orientation

Dr. Howard Farrell, Vice President for University Advancement and Public Affairs
Ms. Julie Gaynor, Interim Director, Marketing and Public Information
Ms. Leslee Ponder, Director, Alumni Relations
Vacant, Director, University Development

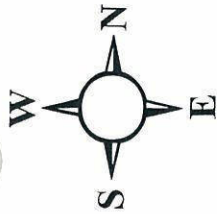
Dr. Robert E. Clark, Vice President for Administration and Institutional Effectiveness
Mr. Michael Dye, Chief Information Officer
Mr. Mark McClendon, Director, Institutional Research and Assessment

Mr. Charlie Carr, Director of Athletics
Mr. Francis Bourgeois, Strength and Conditioning Coach
Mr. Doug Elder, Head Men's Soccer Coach
Ms. Venera Flores-Stafford, Associate Director of Athletics/Senior Woman
Administrator/Head Volleyball Coach
Mr. Nelson Haggerty, Head Men's Basketball Coach
Ms. Noel Johnson, Head Women's Basketball Coach
Mr. Scott Linn, Head Tennis Coach
Mr. Bill Maskill, Head Football Coach
Mr. Kurt Portmann, Executive Associate Director of Athletics
Mr. Bill Powers, Assistant Athletic Director for Marketing, Promotions, and Public Relations
Mr. Jeff Ray, Head Golf Coach and Life Skills Director
Mr. Trey Reed, Sports Information Director
Mr. Koby Styles, Head Women's Cross Country Coach
Mr. Brady Tigert, Head Softball Coach
Mr. Jeff Trimble, Head Women's Soccer Coach
Mr. Kyle Williams, Associate Director of Athletics

Dr. James Owen, Chairman, MSU Faculty Senate
Ms. Jolene Welch, Chair, MSU Staff Senate
Mr. Kyle Christian, President, MSU Student Government Association

Midwestern State University

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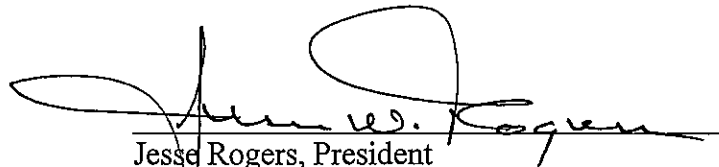


TAFT BOULEVARD


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Financial Certification

We certify that financial transactions included in this report are correct to the best of our knowledge, and we further certify that funds to cover allocations listed in this report are available subject to realization of estimated income as budgeted.



Jesse Rogers, President



Juan Sandoval, Vice President for
Business Affairs and Finance

October 26, 2011
Date

COMMITTEE OF THE WHOLE

Board of Regents Meeting
November 10, 2011
1:30 p.m.

Meeting Location: MSU Campus – 3410 Taft Boulevard
J. S. Bridwell Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Introduction of Visitors

Opening Comments

Public Comment

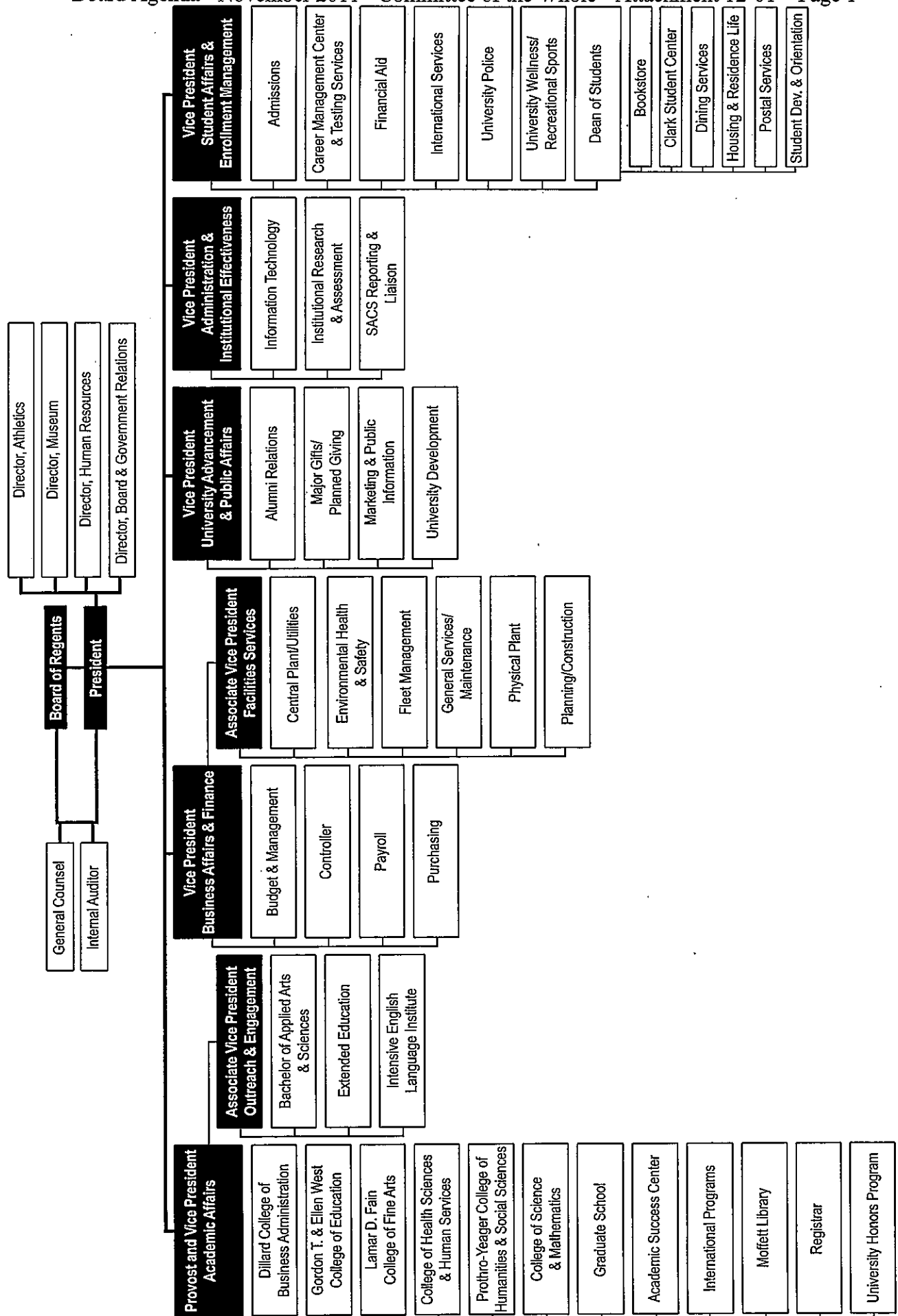
A public comment period concerning agenda items will be provided in accordance with the Board of Regents By-Laws, MSU Policy 2.22.

Organization of University Administration

12-01. A copy of the university's updated organization chart is shown as Attachment 12-01 as a point of information.

COMMITTEE OF THE WHOLE
ATTACHMENT

Midwestern State University Organization Chart



EXECUTIVE COMMITTEE

Executive Committee

Membership

Carol Gunn, Chair

Shawn Hessing, Vice Chairman

Kenny Bryant, Secretary

Jane Spears, Member-At-Large

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-02. The minutes of the Executive Committee meeting August 4, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 12-02.

Maintenance Plan Update – MP2 and MP4

12-03. Each year the Texas Higher Education Coordinating Board (THECB) requests an update of the university's five-year plan for deferred maintenance (MP2), as well as a report on deferred maintenance expenditures during the previous fiscal year (MP4). The administration developed and submitted the reports as shown in Attachment 12-03. The reports are presented for the regents' information; any modifications or changes desired by the regents will be forwarded to THECB.

Campus Master Plan

12-04. Information will be presented concerning the MSU Campus Master Plan.

Housing and Residence Life Project

12-05. The Board of Regents previously authorized the administration to proceed with planning for additional housing on the MSU campus, to include site and finance studies, and a Request for Qualifications (RFQ) for architect selection when appropriate. Information will be presented and recommendations made as necessary.

Wichita Falls Museum of Art at Midwestern State University Advisory Board of Directors

12-06. The president will recommend individuals to serve on the Advisory Board of Directors.

EXECUTIVE COMMITTEE
ATTACHMENT

Integrated Campus Planning System

Texas Higher Education Coordinating Board

Midwestern State University (003592)

10/07/11

Assessment of Deferred Maintenance and Demolition Needs (MP2) Summary Report for Fiscal Years 2012-2016 as reported in FY 2012

Project Name	Type	Building Number	Building Name	Condition	Pri	Critical?	Arch	HVAC	P&E	Safety	L&M	Other	Total Cost
CLARK STUDENT CENTER ELECTRICAL DESIGN	Deferred Maintenance	000024	CLARK STUDENT CENTER	Satisfactory	1	Non-Critical	\$0	\$0	\$36,700	\$0	\$0	\$0	\$36,700
CLARK STUDENT CENTER SPRINKLER	Deferred Maintenance	000024	CLARK STUDENT CENTER	Satisfactory	2	Non-Critical	\$0	\$0	\$0	\$178,000	\$0	\$0	\$178,000
CLARK STUDENT CENTER ELECTRICAL FEEDS	Deferred Maintenance	000024	CLARK STUDENT CENTER	Satisfactory	3	Non-Critical	\$0	\$0	\$148,000	\$0	\$0	\$0	\$148,000
MCCULLOUGH TRIGG ELEVATOR	Deferred Maintenance	000051	MCCULLOUGH-TRIGG HALL	Satisfactory	4	Non-Critical	\$0	\$0	\$76,000	\$0	\$0	\$0	\$76,000
TUNNEL PIPING	Deferred Maintenance	0000			5	Non-Critical	\$0	\$595,000	\$0	\$0	\$0	\$0	\$595,000
TUNNEL POSTS	Deferred Maintenance	0000			6	Non-Critical	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
TUNNEL STEAM LEAKS	Deferred Maintenance	0000			7	Non-Critical	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
CENTRAL IRRIGATION CONTROLLER	Deferred Maintenance	0000			8	Non-Critical	\$0	\$0	\$55,000	\$0	\$0	\$0	\$55,000
LED STREET LIGHTING	Deferred Maintenance	0000			9	Non-Critical	\$0	\$0	\$125,000	\$0	\$0	\$0	\$125,000
LIGON ELECTRICAL	Deferred Maintenance	000034	D.L. LIGON COLISEUM	Remodeling (Cost less than 25% of Replacement)	10	Non-Critical	\$0	\$0	\$330,000	\$0	\$0	\$0	\$330,000
LIGON EXTERIOR DOORS	Deferred Maintenance	000034	D.L. LIGON COLISEUM	Remodeling (Cost less than 25% of Replacement)	11	Non-Critical	\$142,000	\$0	\$0	\$0	\$0	\$0	\$142,000
LIGON TRANSFORMER	Deferred Maintenance	000034	D.L. LIGON COLISEUM	Remodeling (Cost less than 25% of Replacement)	12	Non-Critical	\$0	\$0	\$110,000	\$0	\$0	\$0	\$110,000
LIGON WINDOWS	Deferred Maintenance	000034	D.L. LIGON COLISEUM	Remodeling (Cost less than 25% of Replacement)	13	Non-Critical	\$495,000	\$0	\$0	\$0	\$0	\$0	\$495,000
LIGON RESTROOMS	Deferred Maintenance	000034	D.L. LIGON COLISEUM	Remodeling (Cost less than 25% of Replacement)	14	Non-Critical	\$253,000	\$0	\$0	\$0	\$0	\$0	\$253,000
B TUNNEL REPAIR	Deferred Maintenance	0000			15	Non-Critical	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000
CHILLED WATER EXPANSION JOINTS	Deferred Maintenance	0000			16	Non-Critical	\$0	\$135,000	\$0	\$0	\$0	\$0	\$135,000
BOLIN FILTER RACKS	Deferred Maintenance	000023	BOLIN HALL	Satisfactory	17	Non-Critical	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
SIKES LAKE EROSION	Deferred Maintenance	0000			18	Non-Critical	\$0	\$0	\$0	\$0	\$20,000	\$0	\$20,000
CAMPUS EPA MODIFICATIONS	Deferred Maintenance	0000			19	Non-Critical	\$0	\$0	\$0	\$0	\$75,000	\$0	\$75,000
CAMPUS MASTER PLAN	Deferred Maintenance	0000			20	Non-Critical	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FAIN FINE ARTS E-STOP BUTTON	Deferred Maintenance	000011	FAIN FINE ARTS CENTER	Satisfactory	21	Non-Critical	\$0	\$0	\$0	\$13,000	\$0	\$0	\$13,000
MUSEUM VAULT 2ND AC UNIT	Deferred Maintenance	000016	WF MUSEUM AND ARTS AT MSU	Satisfactory	22	Non-Critical	\$0	\$12,000	\$0	\$0	\$0	\$0	\$12,000
ATHLETIC ELECTRICAL EQUIPMENT	Deferred Maintenance	0000			23	Non-Critical	\$0	\$0	\$125,500	\$0	\$0	\$0	\$125,500
BIKE RACKS & BENCHES	Deferred Maintenance	0000			24	Non-Critical	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
FAIN FINE ARTS DRESSING ROOMS TILE	Deferred Maintenance	000011	FAIN FINE ARTS CENTER	Satisfactory	25	Non-Critical	\$0	\$0	\$0	\$11,000	\$0	\$0	\$11,000

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MEMORIAL DATA CENTER COOLING	Deferred Maintenance	000006	MEMORIAL BUILDING	Remodeling (Cost less than 25% of Replacement)	58 Non-Critical	\$0	\$125,000	\$0	\$0	\$0	\$125,000
BOLIN STEPS REGROUT	Deferred Maintenance	000023	BOLIN HALL	Satisfactory	59 Non-Critical	\$12,000	\$0	\$0	\$0	\$0	\$12,000
CENTRAL PLANT ROOF	Deferred Maintenance	000032	CENTRAL PLANT	Satisfactory	60 Non-Critical	\$14,100	\$0	\$0	\$0	\$0	\$14,100
HARDIN EAST WINDOWS	Deferred Maintenance	000001	HARDIN ADMINISTRATION BUILDING	Remodeling (Cost less than 25% of Replacement)	61 Non-Critical	\$340,000	\$0	\$0	\$0	\$0	\$340,000
HARDIN BASEMENT AHU	Deferred Maintenance	000001	HARDIN ADMINISTRATION BUILDING	Remodeling (Cost less than 25% of Replacement)	62 Non-Critical	\$0	\$250,000	\$0	\$0	\$0	\$250,000
BOLIN DATA WIRING	Deferred Maintenance	000023	BOLIN HALL	Satisfactory	63 Non-Critical	\$0	\$0	\$75,000	\$0	\$0	\$75,000
MCCULLOUGH TRIGG LIGHT FIXTURES	Deferred Maintenance	000051	MCCULLOUGH-TRIGG HALL	Satisfactory	64 Non-Critical	\$0	\$0	\$12,000	\$0	\$0	\$12,000
SIM CENTER LIGHT FIXTURES	Deferred Maintenance	0000			65 Non-Critical	\$0	\$0	\$10,000	\$0	\$0	\$10,000
MUSEUM LIGHT FIXTURES	Deferred Maintenance	000016	WF MUSEUM AND ARTS AT MSU	Satisfactory	66 Non-Critical	\$0	\$0	\$10,000	\$0	\$0	\$10,000
SIKES HOUSE POOL FENCE	Deferred Maintenance	000044	SIKES HOUSE	Satisfactory	67 Non-Critical	\$0	\$0	\$12,000	\$0	\$0	\$12,000
BOLIN FLEX DUCT	Deferred Maintenance	000023	BOLIN HALL	Satisfactory	68 Non-Critical	\$0	\$35,000	\$0	\$0	\$0	\$35,000
CENTRAL PLANT DRAIN LINE	Deferred Maintenance	000032	CENTRAL PLANT	Satisfactory	69 Non-Critical	\$0	\$0	\$40,000	\$0	\$0	\$40,000
COOLING TOWER BASINS	Deferred Maintenance	000032	CENTRAL PLANT	Satisfactory	70 Non-Critical	\$0	\$25,000	\$0	\$0	\$0	\$25,000
AKIN FAMILY RESTROOM	Deferred Maintenance	000001	HARDIN ADMINISTRATION BUILDING	Remodeling (Cost less than 25% of Replacement)	71 Non-Critical	\$46,000	\$0	\$0	\$0	\$0	\$46,000
SECURITY LIGHTING	Deferred Maintenance	0000			74 Non-Critical	\$0	\$0	\$25,000	\$0	\$0	\$25,000
TUNNEL SURFACE VENT SCUTTLES	Deferred Maintenance	0000			75 Non-Critical	\$0	\$0	\$0	\$0	\$25,000	\$25,000
MOFFETT CARPET	Deferred Maintenance	000025	MOFFETT LIBRARY	Satisfactory	78 Non-Critical	\$125,000	\$0	\$0	\$0	\$0	\$125,000
WF MUSEUM OF ARTS HVAC ROOF TOP UNITS	Deferred Maintenance	000016	WF MUSEUM AND ARTS AT MSU	Satisfactory	80 Non-Critical	\$0	\$30,000	\$0	\$0	\$0	\$30,000
MOFFETT ROOF REPLACEMENT	Deferred Maintenance	000025	MOFFETT LIBRARY	Satisfactory	81 Non-Critical	\$170,000	\$0	\$0	\$0	\$0	\$170,000
PAINT LIGHT POLES	Deferred Maintenance	0000			84 Non-Critical	\$30,000	\$0	\$0	\$0	\$0	\$30,000
PRINT SHOP PAINT INTERIOR	Deferred Maintenance	000005	UNIVERSITY PRESS	Satisfactory	88 Non-Critical	\$15,000	\$0	\$0	\$0	\$0	\$15,000
CHRIST ACADEMY RENOVATION	Deferred Maintenance	000080	CHRIST ACADEMY	Mothballed	90 Non-Critical	\$5,000,000	\$0	\$0	\$0	\$0	\$5,000,000
Totals by Project Type				Totals (77 Projects)							
						\$7,285,000	\$1,432,000	\$1,612,200	\$308,000	\$126,000	\$10,888,200

Totals by Project Type

Critical Type	Deferred Maintenance		Demolition		Totals	
	Number of Projects	Total Cost	Number of Projects	Total Cost	Number of Projects	Total Cost
Critical	0	\$0	0	\$0	0	\$0
Critical-Auxiliary	0	\$0	0	\$0	0	\$0
Non-Critical	77	\$10,888,200	0	\$0	77	\$10,888,200
Totals	77	\$10,888,200	0	\$0	77	\$10,888,200

Deferred Maintenance 5 Year Plan

Fiscal Year	Number of Projects	Totals
2012	42	\$3,826,200

2013	16	\$787,000
2014	11	\$855,000
2015	5	\$375,000
2016	3	\$5,045,000

Integrated Campus Planning System

Texas Higher Education Coordinating Board

Midwestern State University (003592)

10/07/11

Deferred Maintenance Expenditures (MP4) Summary Report for FY 2011 as reported in FY 2012

Project Name	Type	Building Number	Building Name	Condition	Pri	Critical?	Arch	HVAC	P&E	Safety	L&M	Other	Total Cost
MEMORIAL SERVER HARDWARE	Deferred Maintenance	000006	MEMORIAL BUILDING	Remodeling (Cost less than 25% of Replacement)	0	Critical	\$0	\$0	\$100,628	\$0	\$0	\$0	\$100,628
LJR LIGHTING	Deferred Maintenance	0000			0	Non-Critical	\$0	\$0	\$0	\$57,937	\$0	\$0	\$57,937
SIKES LAKE TCEQ EMERGENCY ACTION PLAN	Deferred Maintenance	0000			0	Non-Critical	\$0	\$0	\$0	\$0	\$19,655	\$0	\$19,655
MUSEUM GALLERIES RENOVATION	Deferred Maintenance	000016	WF MUSEUM AND ARTS AT MSU	Satisfactory	0	Non-Critical	\$223,360	\$0	\$0	\$0	\$0	\$0	\$223,360
ENERGY ASSESSMENT REPORT	Deferred Maintenance	0000			0	Non-Critical	\$0	\$19,999	\$0	\$0	\$0	\$0	\$19,999
SIKES HOUSE SOFFIT REPAIRS	Deferred Maintenance	000044	SIKES HOUSE	Satisfactory	0	Non-Critical	\$38,819	\$0	\$0	\$0	\$0	\$0	\$38,819
MCCULLOUGH VOICE & DATA	Deferred Maintenance	000021	MCCULLOUGH HALL	Mothballed	0	Non-Critical	\$0	\$0	\$32,184	\$0	\$0	\$0	\$32,184
FERGUSON VOICE & DATA	Deferred Maintenance	000007	FERGUSON HALL	Satisfactory	0	Non-Critical	\$0	\$0	\$24,474	\$0	\$0	\$0	\$24,474
EQUIPMENT AWNING	Deferred Maintenance	000012	DANIEL BUILDING	Satisfactory	0	Non-Critical	\$10,050	\$0	\$0	\$0	\$0	\$0	\$10,050
BOLIN HVAC	Deferred Maintenance	000023	BOLIN HALL	Satisfactory	1	Non-Critical	\$0	\$138,478	\$0	\$0	\$0	\$0	\$138,478
J.S. BRIDWELL VAV BOXES	Deferred Maintenance	000004	BRIDWELL HALL	Satisfactory	2	Non-Critical	\$0	\$9,791	\$0	\$0	\$0	\$0	\$9,791
BOLIN 317 DECONTAMINATE	Deferred Maintenance	000023	BOLIN HALL	Satisfactory	3	Non-Critical	\$0	\$0	\$0	\$1,919	\$0	\$0	\$1,919
CENTRAL PLANT HVAC	Deferred Maintenance	000032	CENTRAL PLANT	Satisfactory	4	Non-Critical	\$0	\$5,468	\$0	\$0	\$0	\$0	\$5,468
MEMORIAL NETWORK ROUTER	Deferred Maintenance	000006	MEMORIAL BUILDING	Remodeling (Cost less than 25% of Replacement)	5	Non-Critical	\$0	\$0	\$239,304	\$0	\$0	\$0	\$239,304
BRIDWELL HALL CARPET	Deferred Maintenance	000004	BRIDWELL HALL	Satisfactory	6	Non-Critical	\$64,383	\$0	\$0	\$0	\$0	\$0	\$64,383
LIGON LOCKER ROOM ROOF	Deferred Maintenance	000034	D.L. LIGON COLISEUM	Remodeling (Cost less than 25% of Replacement)	7	Non-Critical	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
BOLIN ROOF TOP VENTS	Deferred Maintenance	000023	BOLIN HALL	Satisfactory	9	Non-Critical	\$0	\$56,717	\$0	\$0	\$0	\$0	\$56,717
LIGON SMALL GYM FLOOR	Deferred Maintenance	000034	D.L. LIGON COLISEUM	Remodeling (Cost less than 25% of Replacement)	11	Non-Critical	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
MCCULLOUGH TRIGG FURNITURE	Deferred Maintenance	000051	MCCULLOUGH-TRIGG HALL	Satisfactory	21	Non-Critical	\$12,000	\$0	\$0	\$0	\$0	\$0	\$12,000
BEYER GREENHOUSE PANELS	Deferred Maintenance	000015	BEYER GREENHOUSE	Satisfactory	22	Non-Critical	\$13,774	\$0	\$0	\$0	\$0	\$0	\$13,774
STEAM LINES REPAIR	Deferred Maintenance	0000			32	Non-Critical	\$0	\$14,998	\$0	\$0	\$0	\$0	\$14,998
BOLIN GREENHOUSE COOLERS	Deferred Maintenance	000023	BOLIN HALL	Satisfactory	35	Non-Critical	\$0	\$5,105	\$0	\$0	\$0	\$0	\$5,105
MCGAHA FAN HVAC	Deferred Maintenance	000018	MCGAHA HALL	Satisfactory	54	Non-Critical	\$0	\$18,648	\$0	\$0	\$0	\$0	\$18,648
				Totals (23 Projects)			\$432,386	\$269,204	\$396,590	\$59,856	\$19,655	\$0	\$1,177,691

Totals by Project Type

Critical Type	Deferred Maintenance		Demolition		Totals	
	Number of Projects	Total Cost	Number of Projects	Total Cost	Number of Projects	Total Cost
Critical	1	\$100,628	0	\$0	1	\$100,628
Critical-Auxiliary	0	\$0	0	\$0	0	\$0
Non-Critical	22	\$1,077,063	0	\$0	22	\$1,077,063
Totals	23	\$1,177,691	0	\$0	23	\$1,177,691

FINANCE & AUDIT
COMMITTEE

Finance and Audit Committee

Membership

Shawn Hessing, Chairman
Charles Engelman
Lynwood Givens
Mike Bernhardt

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-07. The minutes of the Finance and Audit Committee meeting August 4, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 12-07.

Review and Acceptance of Financial Report

12-08. The administration will recommend the July, 2011, Financial Report for acceptance. This report was previously distributed to the board.

Review of Personnel Reports and Salary/Title/Position Changes in 2010-2011 Budget Approved per Board Authorization

12-09. The report of personnel changes in July and August, 2011, is presented for information as shown in Attachment 12-09. Additionally, salary and position changes approved by the president are presented for ratification as shown below. The new position was also approved by the Chair of the Board of Regents.

<u>Position/Title</u>	<u>New Position/Title</u>	<u>FY 2011 Budget Change</u>	<u>Justification/Explanation</u>
Five budgeted positions		\$-309	Positions filled above or below budgeted amount
	Coordinator, Dillard College of Business Administration Marketing	\$5,000	New one-year position (donor funds)
<i>TOTAL</i>		<i>\$4,691</i>	

Review of Personnel Report and Salary/Title/Position Changes in 2011-2012 Budget Approved per Board Authorization

12-10. The report of personnel changes in September, 2011, is presented for information as shown in Attachment 12-10. Additionally, salary and position changes approved by the president are presented for ratification as shown below. The new positions were also approved by the Chair of the Board of Regents.

<u>Position/Title</u>	<u>New Position/Title</u>	<u>FY 2012 Budget Change</u>	<u>Justification/Explanation</u>
Three budgeted positions		\$ -5,539	Positions filled below budgeted amount
Director		-2,000	Degree not completed.
Foreperson, Custodial Services		2,361	Equity adjustment not included in the budget
	Academic Advisor, BAAS (.75 FTE)	19,008	Part time non-benefit position increased to ¾ time, benefit position funded through budget reductions.
	Secretary II, Department of Chemistry, Physics, & Geosciences	19,248	Position to replace two half-time positions previously paid from student wages
<i>TOTAL</i>		<i>\$33,078</i>	

Portal Technology

12-11. The administration will make recommendations concerning funding for the implementation of a portal technology system at Midwestern State University.

Operating Budget for Fiscal Year 2012

12-12. The administration will present information and make recommendations as necessary concerning the operating budget for the 2011-2012 fiscal year.

FINANCE & AUDIT
COMMITTEE ATTACHMENTS

Summary of the Personnel Position Status Reports for 9/1/10 – 8/30/11

September 2010 Director, Student Support Services (Grant Funded)
 Net position change: +1 (Exec., Admin., & Managerial)
 Ratified by Board of Regents, 11/05/10

October 2010 Program Coordinator, Student Support Services (Grant Funded)
 Net position change: +1 (Professional Non-Faculty)
 Ratified by Board Regents, 2/11/11

January 2011 General Counsel (increased to full-time)
 Net position change: .5 (Exec., Admin., & Managerial)
 Ratified by Board of Regents, 5/13/11

 Custodian (increased to full-time)
 Net position change: .5 (Service & Maintenance)
 Ratified by Board of Regents, 5/13/11

July 2011 Program Coordinator, Dillard College of Business Administration (Donor
 Funded)
 Net position change: +1 (Professional Non-Faculty)
 Presented for Board Ratification, 11/11/11

Total net new positions as of 8/30/11 = +4

Midwestern State University Reporting of Personnel Changes
Fiscal Year 2010-2011
July-August

I. ENTERING EMPLOYEES

1. Jana Schmader – Coordinator, DCOBA Marketing – 07/01/11
2. Cherith Barham – Secretary II, Vice President University Advancement and Student Affairs – 07/01/11
3. Darrell Mohr - Assistant Professor, Counseling/Kinesiology/Special Education – 07/05/11
4. Gary McGraw - Assistant Coach, Football – 07/11/11
5. Daniel Leslie - Business Analyst, Small Business Development Center – 07/12/11
6. Michael Gonzales – Custodian, Facilities Services – 08/11/11
7. Megan Hons – Secretary II, Athletic Training/Exercise Physiology – 08/01/11
8. Mark McClendon – Director, Institutional Research, Planning, Assessment – 08/01/11
9. Camille Seaberry – Secretary I – Public Information, Marketing and Public Relations – 08/01/11
10. Dustin Webb – Assistant to Director, Admissions – 08/01/11
11. Karin Velasquez – Registrar Assistant I – 08/08/11
12. Ashley McCulloch – College Coordinator, Career Management Center – 08/15/11
13. Sarah Butler - Instructor, Foreign Languages – 08/15/11
14. Kirsten Lodge – Assistant Professor, English – 08/15/11
15. William Lyons - Instructor, Athletic Training/Exercise Physiology – 08/15/11
16. Gina Terry - Assistant Professor, English – 08/15/11
17. Linda Veazey - Assistant Professor, Political Science - 08/15/11
18. Jason Winchester – Assistant Professor, Athletic Training/Exercise Physiology – 08/15/11
19. Timothy Justus- Associate Professor/Chair, Music – 08/15/11
20. Chun Wai Newman Wong – Research Analyst, Institutional Research, Planning, Assessment – 08/29/11

II. EXITING EMPLOYEES

1. Chris Gore – Associate Director, Admissions – 07/05/11
2. Nicole Deese - Research Analyst, Institutional Research, Planning, Assessment – 07/08/11
3. Timothy DeGroot – Associate Professor/Chair – DCOBA – 07/11/11
4. Dara Ashlock – Graduate Recruiter/Grant Coordinator – 07/21/11
5. Nala Chambers – Admissions Assistant - 07/21/11
6. Lindsay Clark – Program Coordinator, Student Support Services – 07/29/11

7. Susan Baird – Secretary I, Wellness Center – 07/28/11
8. Patricia McBride – Assistant to Dean, West College of Education – 07/31/11
9. Sukanya Basu - Assistant Professor, Math – 07/31/11
10. Francis Powell – Associate Professor, Social Work – 08/11/11
11. Heidi Hakimi-Hood – College Coordinator, Career Management Center – 08/14/11
12. Jacob Jackson – Audio Visual Technician, Information Systems – 08/15/11
13. Lindsay Linder – Instructor, Athletic Training/Exercise Physiology – 08/23/11
14. Amber Beckham – Instructor, Academic Success Center – 08/24/11
15. Jennifer Borgman – Administrative Assistant, Public Information, Marketing and Public Relations – 08/29/11
16. Jenny Gattis – Administrative Assistant, Engineering – 08/31/11
17. Jessica Dunn – Director, Autism Support – 08/31/11
18. Sam David Young – Shuttle Bus Driver, Facilities Services – 08/31/11

III. RETIRING EMPLOYEES

1. Sue Coffey – Serials Librarian, Moffett Library – 08/31/11
2. Charles Olson – Director, BAAS – 08/31/11
3. Karen Rogers – Associate Professor, English – 08/31/11
4. Susan Sportsman – Dean, College of Health Science and Human Services – 08/31/11
5. Helen Williams – Registrar Assistant III – 08/31/11
6. Gary York – AC Refrigeration Mechanic, Facilities Services – 08/31/11

MIDWESTERN STATE UNIVERSITY
PERSONNEL POSITION STATUS REPORT

July 31, 2011

POSITIONS	APPROVED BUDGET		POSITIONS		TOTAL POSITIONS		SALARY		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	FTE	AMOUNT	ADDED	(DELETED)	FTE	AMOUNT	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	46.12	4,214,339	1.50	113,465	47.62	4,327,804	(11,665)		46.62	4,252,893	1.00	63,246	47.62	4,316,139
REGULAR FACULTY	242.34	15,260,099			242.34	15,260,099	6,776		232.77	14,823,125	9.57	443,750	242.34	15,266,875
PROFESSIONAL NON-FACULTY	135.00	5,392,325	2.00	87,012	137.00	5,479,337	(63,517)		116.72	4,966,407	20.28	449,413	137.00	5,415,820
CLERICAL AND SECRETARIAL	104.71	2,459,853			104.71	2,459,853	(25,531)		97.71	2,317,415	7.00	116,907	104.71	2,434,322
TECH & PARAPROFESSIONAL	23.50	943,910			23.50	943,910			22.00	922,910	1.50	21,000	23.50	943,910
SKILLED CRAFT	34.00	1,135,786			34.00	1,135,786	900		34.00	1,136,686	0.00	0	34.00	1,136,686
SERVICE & MAINTENANCE	69.50	1,415,104	0.50	8,406	70.00	1,423,510	(3,084)		65.00	1,322,938	5.00	97,488	70.00	1,420,426
POLICE	14.00	470,345			14.00	470,345	(3,268)		13.00	448,381	1.00	18,696	14.00	467,077
GRAND TOTALS	669.17	31,291,761	4.00	208,883	673.17	31,500,644	(99,389)		627.82	30,190,755	45.35	1,210,500	673.17	31,401,255

MIDWESTERN STATE UNIVERSITY
PERSONNEL POSITION STATUS REPORT
August 31, 2011

POSITIONS	APPROVED BUDGET		POSITIONS		TOTAL POSITIONS		SALARY		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	FTE	AMOUNT	ADDED	(DELETED)	FTE	AMOUNT	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	46.12	4,214,339	1.50	113,465	47.62	4,327,804	11,831		46.62	4,276,389	1.00	63,246	47.62	4,339,635
REGULAR FACULTY	242.34	15,260,099			242.34	15,260,099	6,776		232.77	14,823,125	9.57	443,750	242.34	15,266,875
PROFESSIONAL NON-FACULTY	135.00	5,392,325	2.00	87,012	137.00	5,479,337	(63,517)		115.72	4,936,088	21.28	479,732	137.00	5,415,820
CLERICAL AND SECRETARIAL	104.71	2,459,853			104.71	2,459,853	(25,531)		96.71	2,285,625	8.00	148,697	104.71	2,434,322
TECH & PARAPROFESSIONAL	23.50	943,910			23.50	943,910			22.00	922,910	1.50	21,000	23.50	943,910
SKILLED CRAFT	34.00	1,135,786			34.00	1,135,786	900		33.00	1,095,169	1.00	41,517	34.00	1,136,686
SERVICE & MAINTENANCE	69.50	1,415,104	0.50	8,406	70.00	1,423,510	(3,084)		65.00	1,322,938	5.00	97,488	70.00	1,420,426
POLICE	14.00	470,345			14.00	470,345	(3,268)		13.00	448,381	1.00	18,696	14.00	467,077
GRAND TOTALS	669.17	31,291,761	4.00	208,883	673.17	31,500,644	(75,893)		624.82	30,110,625	48.35	1,314,126	673.17	31,424,751

Summary of the Personnel Position Status Reports for 9/1/11 – 9/30/11

September 2011 Academic Advisor, BAAS Program
Net position change: +.75 (Professional Non-Faculty)
Presented for Board Ratification, 11/11/11

Secretary II, Department of Chemistry, Physics, & Geosciences
Net position change: +1 (Clerical and Secretarial)
Presented for Board Ratification, 11/11/11

Total net new positions as of 9/30/11 = +1.75

Midwestern State University Reporting of Personnel Changes
Fiscal Year 2011-2012
September

I. ENTERING EMPLOYEES

1. Thelma Rouse - Program Coordinator, Student Support Services -09/01/11
2. Janet Rainey - Secretary I 50%, Nursing – 09/01/11
3. Kathy Redder - University Nurse, RN, Vinson Health Center – 09/01/11
4. Christanie Rodriguez – Instructor, Athletic Training and Exercise Physiology – 09/19/11
5. Janet Clark – Accounting Assistant II, Business Office – 09/19/11
6. Christina Miller – Secretary II, Engineering – 09/19/11
7. Caroline Park – Academic Advisor, BAAS 75% – 09/19/11
8. Sheila Tucker - Secretary II, Chemistry/Physics/Geoscience - 09/19/11
9. Ronald Crone – BSN Nurse Educator, Simulation Center – 09/26/11
10. Barbara Pinson – Secretary I, Telecommunications 50% - 09/26/11

II. EXITING EMPLOYEES

1. Angela Watson – Administrative Assistant, Housing – 09/09/11
2. Armand Hernandez – Groundskeeper, Facilities Services – 09/26/11
3. Sarah Price – Teller II, Business Office – 09/30/11

MIDWESTERN STATE UNIVERSITY
PERSONNEL POSITION STATUS REPORT
September 30, 2011

POSITIONS	APPROVED BUDGET		POSITIONS		TOTAL POSITIONS		SALARY		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	FTE	AMOUNT	ADDED	(DELETED)	FTE	AMOUNT	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	45.75	4,127,085			45.75	4,127,085	(2,000)		44.13	4,038,318	1.62	86,767	45.75	4,125,085
REGULAR FACULTY	243.52	15,080,082			243.52	15,080,082	(3,534)		233.64	14,898,483	9.88	178,065	243.52	15,076,548
PROFESSIONAL NON-FACULTY	132.94	5,482,504	0.75	19,008	133.69	5,501,512	(863)		126.87	5,289,349	6.82	211,300	133.69	5,500,649
CLERICAL AND SECRETARIAL	100.71	2,302,542	1.00	19,248	101.71	2,321,790	(1,138)		96.21	2,229,416	5.50	91,236	101.71	2,320,652
TECH & PARAPROFESSIONAL	20.00	895,718			20.00	895,718			19.00	864,818	1.00	30,900	20.00	895,718
SKILLED CRAFT	34.00	1,090,967			34.00	1,090,967			33.00	1,090,967	1.00	0	34.00	1,090,967
SERVICE & MAINTENANCE	67.00	1,330,480			67.00	1,330,480	2,361		60.00	1,230,601	7.00	102,240	67.00	1,332,841
POLICE	14.00	478,137			14.00	478,137			13.00	446,637	1.00	31,500	14.00	478,137
GRAND TOTALS	657.92	30,787,515			659.67	30,825,771	(5,174)		625.85	30,088,589	33.82	732,008	659.67	30,820,597

INVESTMENT COMMITTEE

Investment Committee

Membership

Charles Engelman, Chairman

Mike Bernhardt

Kenny Bryant

Jane Spears

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-13. The minutes of the Investment Committee meeting August 4, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 12-13.

Redwine Quasi-Endowment Fund Report – FY 2011

12-14. In May, 2009, the Board of Regents established a quasi-endowment fund from the proceeds of the Bruce Redwine Estate and instructed that a report be presented to the board in November of each year concerning the use of these funds during the previous fiscal year. The report concerning this fund for fiscal year 2011 is shown as Attachment 12-14 and is presented as a point of information only.

Review and Acceptance of Investment Report

12-15. The administration will recommend the fourth quarter 2011 investment report for acceptance. This report was previously distributed to the board.

Investment Policies

12-16. The Texas Public Funds Investment Act requires that the Board of Regents review and approve the institution's investment policies each year. Copies of the current policies are shown as Attachment 12-16. Changes to the policies will be recommended as necessary.

INVESTMENT COMMITTEE
ATTACHMENTS

	<u>Totals</u>	<u>Redwine Endowment</u>	<u>Redwine/Honor's Scholarships</u>
Beginning Fund Balance, 9-1-10	\$ 9,603,147.14	\$ 9,581,097.58	\$ 22,049.56
Gift Income - cash from Stock sale	5,910.02	5,910.02	
Unrealized gain on 231 Krugerrands	147,685.23	147,685.23	
Interest Earnings	14,597.83	14,597.83	
Interest Earnings transferred		(13,575.90)	13,575.90
Investment Managers: (\$3,097,215.00 each)			
JPMorgan Securities:			
Interest & Dividend Income		59,914.12	
Net Realized Gains (Losses)		32,590.23	
Investment Fees		(13,676.28)	
Net Income		78,828.07	
Distribution of earnings		(75,000.00)	75,000.00
Unrealized Appreciation (Depreciation)		(100,568.02)	
Net change	(96,739.95)	(96,739.95)	
Luther King Capital Management:			
Interest & Dividend Income		28,612.09	
Net Realized Gains (Losses)		(87,754.49)	
Custody Fees		(3,986.41)	
Investment Fees		(13,684.46)	
Net Income		(76,813.27)	
Distribution of earnings		(75,000.00)	75,000.00
Unrealized Appreciation (Depreciation)		(30,416.66)	
Net change	(182,229.93)	(182,229.93)	
Fisher Investments Managers:			
Interest & Dividend Income		77,863.34	
Net Realized Gains (Losses)		17,566.43	
Custody Fees		(3,750.69)	
Investment Fees		(26,942.70)	
Net Income		64,736.38	
Distribution of earnings		(75,000.00)	75,000.00
Unrealized Appreciation (Depreciation)		(6,425.73)	
Net change	(16,689.35)	(16,689.35)	
Undistributed gains/losses	81,435.55	81,435.55	
Honor's Scholarships awarded			(225,000.00)
Total Net Change	(46,030.60)	(59,606.50)	13,575.90
Ending Fund Balance, 8-31-11	<u>\$ 9,557,116.54</u>	<u>\$ 9,521,491.08</u>	<u>\$ 35,625.46</u>

4.182 INVESTMENT POLICY – OPERATING FUNDS
Date Adopted/Most Recent Revision: 08/06/2010

A. Purpose

The purpose of this investment policy is to establish cash management and investment guidelines for the investment and protection of university operating funds in order to ensure that the university's investments are duly authorized, properly managed, and adequately protected. This policy is intended to:

1. Establish prudent investment procedures.
2. Assure that investment assets are adequately safeguarded.
3. Assure that adequate accounts and records are maintained which reflect investment position and results.
4. Assure that a system of good internal controls is maintained.

This policy provides investment guidelines for all operating funds invested by Midwestern State University to ensure compliance with university standards, the Public Funds Investment Act (Tx Govt Code 2256), and all other state and federal laws.

B. Investment Objectives

1. Safety of Principal:

Each investment transaction shall seek to reduce the likelihood of capital losses, whether from security defaults or erosion of market value.

2. Liquidity:

The investment portfolio shall remain sufficiently flexible to enable the university to meet all operating requirements which may be reasonably anticipated in any funds.

3. Public Trust:

In managing the investment portfolio, officials shall avoid any transaction that might impair public confidence in the university. Investments shall be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived. No security shall be purchased that has either a limited or nonexistent secondary market.

4. Rate of Return:

The investment portfolio shall be designed with the purpose of regularly exceeding the average return of three month U.S. Treasury bills and the State of Texas Treasury yield. The investment program shall seek returns above this threshold, consistent with the overall investment policy and other investment objectives.

C. Investment Fund Administration

1. Investment Responsibility

Investment responsibilities are delegated by the Midwestern State University Board of Regents to the President and the Vice President for Administration and Finance. Each member of the Board shall attend at least one (1) training session relating to the person's responsibilities under the Public Funds Investment Act within six (6) months after taking office. The university's chief financial officer and controller shall attend at least one (1) training session relating to that person's responsibilities within six (6)

months after assuming duties and shall attend a training session not less than once in a two (2) year period and prepare a report to the Board of Regents on such training. This training must include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act (Tx Govt Code 2256.007).

2. Day-to-Day Supervision

The Controller shall be responsible for the daily supervision and implementation of the investment program and shall be authorized to purchase, sell and invest university funds in accordance with the Public Funds Investment Act and this investment policy, with approval of the President or the Vice President for Administration and Finance.

3. Record Keeping

Transaction and accounting records shall be complete and prepared on a timely basis with consideration at all times to the adequacy of an audit trail. Internal controls will assure responsible separation of duties and diminish the real and prospective burden on individual employees.

4. Custody

Custody of investment assets shall be in compliance with applicable laws and arranged to provide as much security, trading speed, and flexibility as possible.

D. Investment Strategy - Short-term Operating Funds

1. The daily cash position will be monitored by the Controller to ensure that non-interest bearing cash is minimized. The collection time of all dividend and interest payments will be accelerated to the extent possible. The university will maintain a minimum of \$1,000,000 available in overnight funds which will be kept in Texpool, Logic, or repurchase agreements. Should balances fall below this amount for any reason they will be replenished at the earliest opportunity from the first available cash receipts.
2. Overnight or short-term (thirty [30] days) funds shall be invested through a competitive bid or offer process as follows:
 - a. Banks in the local area are to be contacted by telephone to obtain their current certificate of deposit rates.
 - b. An unaffiliated investment broker is to be contacted to obtain statewide Texas banks' certificate of deposit rates.
 - c. Texpool or LOGIC, or other Board-approved cash investment pools are to be contacted to obtain current overnight rates.
 - d. Funds shall be placed based on the best rate quoted.
3. Transactions to purchase or sell securities shall be entered into on the basis of "best execution," which normally means best realized net price for the security. Settlement of all transactions except investment pool funds must be on a delivery versus payment basis.
4. The goal of the university will be that the portfolio shall be adequately diversified at all times in accordance with these investment guidelines. Specific investment ranges and investment policy limitations are as follows:

	Minimum	Maximum
U.S. Treasury Obligations	0%	100%
Federal Agency Obligations	0%	90%
Federal Agency Mortgage-Backed	0%	25%
Municipal Obligations	0%	50%
Certifications of Deposit (Insured)	0%	20%
Purchase Agreements (Collateralized)	0%	20%
Mutual Funds	0%	15%
Approved Investment Pools	0%	50%

5. The university's pooled investment fund is comprised primarily of operating funds, and fund balance equity that carries forward from year to year. At the beginning of each fiscal year, the Controller and Vice President for Administration and Finance will analyze current operating cash needs as well as any cash requirements for capital projects that will occur within the next two (2) years. This analysis will include a two (2) year time line which clearly identifies any known cash requirements and the approximate month in which the cash must be available. Once an analysis of project needs has been assembled, an analysis of current economic conditions and interest rate levels and projections from third party outside sources should be reviewed. Investment maturities are to be structured in such a way as to maintain a liquid or currently maturing balance for all operating funds budgeted for expenditure during the fiscal year. If interest rates are rising or anticipated to increase these funds may be kept in short-term investment pools such as TEXPOOL. If interest rates are falling or are projected to fall, these funds should be invested to match projected cash needs as determined. Funds in excess of operating funds may be invested, preferably by staggering maturities, for longer than a year.
6. Bond proceeds are to be invested separately and apart from the university's pooled investment fund and maturities are to be structured in such a way as to provide sufficient cash to meet construction expenditures.
7. Endowment funds are to be invested in accordance with the university's separate Investment Policy – Endowment Funds.
8. Investments donated to the university for a particular purpose or for a specific use as specified by the donor may be held in investments other than those identified as authorized investments in this policy. Such investments shall be held apart from the university's pooled investment fund. Those investments shall be subject to all other requirements of this policy.
9. The investment staff shall be responsible for following the "prudent person" standard which shall be applied in the management of the portfolio. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

E. Investment Brokers/Dealers

1. The Board of Regents and the President may hire independent investment advisors or investment managers to assist university personnel in the execution of their investment responsibilities. All routine investments will be purchased or sold utilizing an established list of qualified firms. The Board of Regents shall annually review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the university. Qualified firms must be regulated by the Securities Exchange Commission and be members of the National Association of Securities Dealers, Inc.
2. A written copy of this investment policy shall be presented to any person offering to engage in an investment transaction with the university. The qualified representative of the business organization shall execute a written instrument substantially to the effect that the business organization has:
 - a. Received and reviewed this investment policy; and
 - b. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the university and the organization that are not authorized by the university's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the university's entire portfolio or requires an interpretation of subjective investment standards.
 - c. The investment officer may not acquire or otherwise obtain any authorized investment described in this investment policy from a person who has not delivered the written instrument to the university as described above.
 - d. Nothing in this section relieves the university of the responsibility of monitoring the investments made by the university to determine that they are in compliance with this investment policy.

F. Investment Ethics

Officers and investment staff involved in the investment process shall refrain from personal business activity, as defined by the Public Funds Investment Act (Tx Govt Code 2256.005), that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. A member of the Board shall not direct nor participate in the decision to purchase or sell securities of a firm with which such member is significantly affiliated. Securities will not be purchased from or sold to a member of the Board. All investment staff must report any affiliation with another firm or organization to the President and the Internal Auditor. On an annual basis the staff will report the nature and extent of any investments in or business transacted with such firms.

G. Investment Guidelines

Funds must be invested at all times in strict compliance with the Public Funds Investment Act (Tx Govt Code 2256) and other applicable laws.

1. **Authorized Investments.** Authorized investments include the following.
 - a. Obligations of the United States or its agencies and instrumentalities.
 - b. Direct obligations of the State of Texas or its agencies and instrumentalities.

- c. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- d. Other obligations, the principal of an interest on which are unconditionally guaranteed or insured by the State of Texas or United States.
- e. Obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent.
- f. Certificates of deposit issued by state and national banks domiciled in this state that are guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, or collaterally secured by those obligations as listed above in a.- e.
- g. Certificates of deposit issued by a savings bank domiciled in this state that are guaranteed or insured by the Federal Savings and Loan Insurance Corporation or its successor, or collaterally secured by those obligations as listed above in a. - e.
- h. Fully collateralized repurchase agreements having a defined termination date, secured by obligations described in a. above, and the securities are pledged to the university, held in the university's name and deposited at the time the investment is made with the university or with a third party selected and approved by the university, and is placed through a primary government securities dealer as defined by the Federal Reserve, or a financial institution doing business in this state. Repurchase agreement means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations described in a. above, at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. This term includes a direct security repurchase agreement and a reverse security repurchase agreement. The term of any reverse security repurchase agreement may not exceed ninety (90) days after the date the reverse security repurchase agreement is delivered. Money received by an entity under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.
- i. Prime domestic bankers' acceptances with a stated maturity of two-hundred-seventy (270) days or less from the date of issuance and will be liquidated in full at maturity, are eligible for collateral for borrowing from a Federal Reserve Bank, and are accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1, P-1, or the equivalent by at least one nationally recognized credit agency and is fully secured by an irrevocable letter of credit issued by a bank.
- j. Commercial paper with a stated maturity of two-hundred-seventy (270) days or less from the date of its issuance that is rated not less than A-1, P-1, or the equivalent by at least two (2) nationally recognized rating agencies, or is rated at least A-1, P-1, or the equivalent by at least one (1) nationally recognized credit agency and is fully secured by an irrevocable letter of credit issued by a bank.
- k. SEC-registered, no-load money market mutual funds and no-load mutual funds as described in and limited by the Public Funds Investment Act (Tx Govt Code 2256.014).
- l. Guaranteed Investment contracts for bond proceeds as described in the Public Funds Investment Act (Tx Govt Code 2256.015)

- m. Investment Pools as described in the Public Funds Investment Act (Tx Govt Code 2256.016).
- n. Corporate bonds, debentures, or similar debt obligations rated by a nationally recognized investment rating firm in one of the two highest long-term rating categories, without regard to gradations within those categories.

2. Unauthorized Investments

Effective September 1, 1995, in compliance with the Public Funds Investment Act (Tx Govt Code 2256.009b), the following are not authorized investments:

- a. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (interest-only).
- b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (principal only).
- c. Collateralized Mortgage obligations that have a stated final maturity date of greater than ten (10) years.
- d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

H. Performance Measurement

The investment performance of the funds will be measured by an unaffiliated organization with recognized expertise in this field, and compared against the stated performance goals. Measurement will occur at least monthly and will be used to evaluate the results on investment holdings. Reports will be prepared in compliance with generally accepted accounting principles and will describe in detail the investment position of the university and will include, by individual investment, the book value, market value, accrued interest, maturity dates, any purchases, sales, gains or losses and the fund or pooled account for which each individual investment was acquired. Reports shall be distributed to the President, the Vice President for Administration and Finance, and the Internal Auditor. The Board of Regents shall receive the report no less than quarterly. The reports to the Board of Regents must be prepared and signed by the investment staff of the university and certified as to the portfolio's compliance with these policies and the Public funds Investment Act (Tx Govt Code 2256.023).

I. Interest Rate Risk Measurement

The university will measure on a quarterly basis the interest rate risk of its securities. The university will monitor and be aware of the overall interest rate and market value risk it is taking

4.196 INVESTMENT POLICY – ENDOWMENT FUNDS

Date Adopted/Most Recent Revision: 08/06/2010

A. Purpose

The purpose of this investment policy is to establish cash management and investment guidelines for the investment and protection of university endowment funds in compliance with the Uniform Prudent Management of Institutional Funds Act (UPMIFA), Texas Property Code Chapter 163. Endowment funds include, but are not limited to, gifts of property, stock, and real assets that have been donated to the university to provide funding for scholarships, professorships, and other uses as specified by the donors.

This policy applies to all individual and quasi-endowment funds held by Midwestern State University. Funds functioning as endowments (often referred to as quasi-endowments) are used to account for resources that the governing board, rather than the donor, has determined are to be retained and managed like an endowment. Principal and income of these funds may be utilized at the discretion of the governing board.

The endowment funds may be invested as authorized by this policy and, for short periods of time, be placed in authorized university depositories for the processing of receivables and disbursements.

B. Investment Objectives

This policy is designed to fulfill the following objectives:

1. provide security of invested principal;
2. provide for appreciation of principal;
3. provide a continuing and dependable cash payout within market constraints;
4. provide for planned liquidity for anticipated cash flow purposes;
5. manage market risks;
6. maximize overall total return within the established risk constraints; and
7. provide for diversification of investment assets.

The long term objective of an endowment is to preserve the intergenerational equity of the endowment while providing an appropriate current spending policy. All endowment funds will be managed by the "prudent person standard."

Endowment funds should be invested to provide funding for scholarships, fellowships, professorships, and other uses as specified by donors or the Board of Regents. Income must be sufficient to provide an adequate cash stream to support the programs for which the endowments were created. In addition, the corpus of the endowment accounts should appreciate over time, exclusive of growth derived from donations, to ensure preservation of purchasing power, and also to satisfy the need for future growth in payouts.

Endowment funds will be invested to meet these objectives, by maximizing total return consistent with an appropriate level of risk and subject to generation of adequate current

income. Additionally, the investments shall be diversified to provide reasonable assurance that investment in a single security, a class of securities, or market sector will not have an excessive impact on the funds.

C. Investment Fund Administration

1. Investment Officers

Investment responsibilities are delegated by the Northwestern State University Board of Regents to the president and the vice president for administration and finance. Investment officers, as designated by the board, are responsible for all investment management decisions and activities of the endowment funds.

Each investment officer must attend ten hours of investment training within twelve months of assuming the position and attend ten hours within each succeeding two-year period.

Each investment officer shall disclose any personal or business relationship with any business organization engaging in an investment transaction with the university. An investment officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the university shall file a statement disclosing that relationship. The disclosure shall be filed with the president and the board. No investment officer of the university may accept anything of value in connection with investment transactions. All soft dollar transactions are strictly prohibited.

No investment officer may engage in an investment transaction except as provided under terms of this policy.

2. Investment Committee

The Investment Committee's responsibilities are to:

- a. assist in the development and implementation of investment policies, objectives, and guidelines;
- b. prepare an asset allocation analysis and recommend an asset allocation strategy with respect to the endowment's objectives;
- c. review investment managers, including search, selection, and recommendation to the investment officers and/or MSU Board of Regents;
- d. review performance evaluation reports, and
- e. review contracts and fees for both current and proposed investment managers.

3. Day-to-Day Supervision and Record Keeping

The controller shall be responsible for the daily supervision and implementation of the investment program under the direction of the vice president for administration and finance.

D. Standard of Care

The "prudent person standard" shall be the standard used in all investment functions and shall be applied in the context of individual transactions as well as management of the overall portfolio. Accordingly, all investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment,

emphasizing the probable safety of their capital as well as the expected income to be derived.

All investments shall be consistent with the board's approved Investment Policy – Endowment Funds. Investment officers shall not be held personally liable for a specific security's credit risk or market value change as long as actions were in accordance with this policy and procedures, unexpected deviations were reported to the president in a timely manner, and all appropriate actions were taken to control adverse developments.

E. Investment Strategies

The endowment performance objective is to grow the market value of assets net of inflation, spending, and expenses, over a full market cycle (generally defined as a three to five year period) without undue exposure to risk. The endowment is particularly risk-adverse to the probability of not meeting the total return goal. Liquidity must be considered and sufficient to meet the spending needs and expenses.

The total return goal can be achieved while assuming acceptable risk levels commensurate with "market volatility". To achieve the total return goal, the endowment's assets will be invested to generate appreciation and/or dividend and interest income.

Because the portfolio is expected to endure into perpetuity, and because inflation is a key component in the performance objective, the long-term risk of not investing in growth securities outweighs the short-term volatility risk. As a result, the majority of assets will be invested in equity or equity-like securities. Fixed income securities will be used to lower the short-term volatility of the portfolio and to provide income stability, especially during periods of weak or negative equity markets. Cash is not a strategic asset of the portfolio, but it is a residual to the investment process and used to meet short-term liquidity needs. Other asset classes are included to provide diversification and incremental total return.

The cash payout requirement for endowment funds is significant and continuous. The target distribution will be between four and five percent.

The portfolio shall be diversified to diminish risks associated with particular securities, market sectors, or industries with an excessive impact on the funds.

The university shall pursue an active portfolio management strategy for endowment funds. The investment officers and investment managers will regularly monitor the contents of the portfolio, the available markets, and the relative value of competing instruments to adjust the portfolio in response to market conditions. Quarterly reviews of performance shall be made by the investment officers.

Strategic Asset Allocation Parameters (maximums) are as follows:

- | | |
|----------------------------|-----|
| • U.S. and Global Equities | 70% |
| • Alternative Assets* | 30% |
| • Fixed Income and Cash | 40% |

*No more than 20% in any one class of alternative assets. The administration will monitor the level of alternative investments to maintain a target level of 30% or less of all endowment fund investments.

PERSONNEL & CURRICULUM
COMMITTEE

Personnel and Curriculum Committee

Membership

Lynwood Givens, Chairman

Tiffany Burks

Sam Sanchez

Jane Spears

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-17. The minutes of the Personnel and Curriculum Committee meeting August 4, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 12-17.

Faculty Report

12-18. A representative of the MSU Faculty Senate will update the board on faculty-related issues.

Staff Report

12-19. A representative of the MSU Staff Senate will update the board on staff-related issues.

Enrollment Report – Fall 2011

12-20. The fall enrollment report is shown as Attachment 12-20.

December 2011 Graduating Class

12-21. The administration will recommend approval of the list of candidates for December, 2011, graduation with the provision that they meet all requirements as prescribed by the faculty and administration (see Attachment 12-21).

Approval of 2012-2013/2013-2014 Academic Calendars

12-22. The proposed academic calendars for the academic years 2012-2013 and 2013-2014 will be presented for approval as shown in Attachment No. 12-22.

MSU Policies and Procedures Manual Changes

12-23. The following changes to the *MSU Policies and Procedures Manual* will be recommended for approval. Language recommended for deletion is shown with an overstrike (-); new wording is shown in **bold and underlined** format.

- A. Policy 2.31 – Administration Selection Process – it is recommended that the reference to the selection of Graduate Program Coordinators by the Provost and Vice President for Academic Affairs be removed from this section of the *Policy Manual* (see Attachment 12-23A).

- B. Policy 2.333 – Organization – Provost and Vice President for Academic Affairs – it is recommended that responsibility for the approval of Graduate Program Coordinators be given to the Dean of the Graduate School. Another recommended change relates to removing responsibility for the Teaching and Learning Resource Center Committee from the Dean of the Graduate School (see Attachment 12-23B).

PERSONNEL & CURRICULUM
COMMITTEE ATTACHMENTS

Enrollment Report

Fall 2011

	<u>2010</u>	<u>2011</u>
Beginning Freshmen	739	607
Re-enrolling Freshmen	560	502
Sophomore	1,175	1,123
Junior	1,328	1,278
Senior	1,910	1,955
Post-Baccalaureate	73	80
Graduate	<u>641</u>	<u>637</u>
TOTAL ENROLLMENT	6,426	6,182
 SEMESTER CREDIT HOURS	 73,257	 70,467

Enrollment -3.80%

Semester Credit Hours -3.81%

Candidates for Degrees P&C Attachment– Page 2**DILLARD COLLEGE OF BUSINESS ADMINISTRATION***Master of Business Administration*

Aaron Asiedu-Danquah
 John Daniel Banker
 Gina L. Barbosa
 Mohamed Belhedi
 Nicole Hastings Blow
 Dominique Darnell Calhoun
 Maureen Anna Clay
 Matthew Aaron Fox
 Emma Victoria Gay
 Madu Ishan Premaratne Manikku Wadu

Justin Heath Morath
 Garrett L. Nunnery
 Chintukumar Ratilal Patel
 Rajivbhai Hashmukhbhai Patel
 Beverly Edley Robert
 Jacob Nathaniel Springstead
 Lauren Paige Tucker
 Adam Lee Wright
 Melissa Kay Wright

GORDON T. AND ELLEN WEST COLLEGE OF EDUCATION*Master of Arts*

Deborah Anthony
 Susan Lea Asbury
 Shalitta LeQuesa Ellington
 Sonia Daphne Hypolite
 Tonya Williams Johnson
 Tasha Dion Johnston

Shataria S. Lawrence
 Michelle Marie Madden
 Stephen Meadows
 John Henry Spanable
 Lakrisa Lavett Shields Stevenson
 Donnell Joel Thomas

Master of Education

Tracy Lee Arlington
 Cheryl Vergauwen Bailey
 Denise Miller Booth
 Amber Michelle Brewer
 Miranda Kay Brown
 Shannon Rose Conners
 Kodeann Laursen Crawford
 Cara Michele Farnsworth
 Kemberley Duckworth Forbus
 Debra Ann Kelley
 Cara Suzanne Lasater

Robin Lea Mahan-Carbajal
 Pamela Prevatte McClinton
 Sherron Sue McMillan
 Mika Lee Meador
 Willis E. Norton
 Jennifer S. Parra
 Leslie Denise Patterson
 Elisa Anne Rivard
 Rebecca Marie Venzor
 Cynthia Ann Woodard
 Heather Anne Detwiler Zimny

Master of Science in Kinesiology

Stutee Kanaiyalal Nandola

COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES*Master of Health Administration*

Rachel Naurite Bailey
 Chitra Surendra Desai
 Swetha Bhavani Patalay
 Vinay Krishna Pulusu
 Chintan Hareshbhai Shanishwara

Ramesh Kumar Tentu
 Kinjal M. Undhad
 Marina V. Williams
 Jerry Zak

Master of Public Administration

Joel Ray Rake
 Carr Quinton Smith

Bret Alan Woerz

Master of Science in Exercise Physiology P&C Attachment– Page 3

Urvish Barot
Priyadarshini Bhartiya
Ashutosh Chauhan
Rohitkumar Muljibhai Devani
Jake Michael Landon

Wade R. Maulsby
Preyas Shashankkumar Mehta
Niraliben Patel
Everett Lee Scott, Jr.
Nikita B. Tailor

Master of Science in Radiologic Sciences

Gilbert Castaneda, Jr.
Victor Chukwuemeka Chijioke
Angela Deneen Clark
Bradley W. Forsthoft
Candy Michelle Habeger
Trinity Louise Johnson
Danielle Nicole Jones
Michelle Louise Joyner

Veronica Campbell Manning
Danielle Marie Martin
David Alexander McKnight
Laura Cristina Rios
Teal Ann Sander
Dana Ann Shearer
Michael Victor Vaughn
Julie Ann Wince

**PROTHRO-YEAGER COLLEGE OF
HUMANITIES AND SOCIAL SCIENCES**

Master of Arts

Cody James Bradley
Heath Lane Flanagan
Elizabeth Anne Gibbs
Christy Lynn Gilbert

Daniel E. Kastelic
Katharina Rose Kolman
Navauda Shareé Miller
Gennelly Pearl Ortiz

COLLEGE OF SCIENCE AND MATHEMATICS

Master of Science

Johnica Jo Fetsch

Tommy Shawn Seals

DILLARD COLLEGE OF BUSINESS ADMINISTRATION

Bachelor of Business Administration

Slone Aryn Balliew
Lindsay Ann Brown
Justin Michael Burger
Casey Alan Burt
Marc William Cannedy
Alexander Mitchell Chon
Matthew Charles Cobb
Sean M. Cohen
Shawn William Conner
Larry H. Dodson
Timothy Trey Elmore
Joseph Dewain Felts
Cuyler Jackson Flinn
Kevin A. Francis
Jeremy French
Tara Ann Gallagher
Jerrick Jamar Gauthier
Kelly Brian Gill
Karina Gonzalez
Jennifer Chloe Goodrum
Bradley Ryan Green
Derek M. Hachey
Pierce J. Halverson

Francis Isaac Hamre
Taylor Blake Hankins
Mohamed Harding
Tammala Ann Osborn Hearne
Jennifer Diane Hensley
Phuong-Mai Jeannie Hoang
Lindsey Leann Huffstutler
Brian Landry Humpert
Misty Alaina Wolf Humpert
Kristofer Kevin Ingram
Esther Hilda John
Lyndsi Brooke Johnson
Jordan Kulwitzky
Chloe Frances-Marie Lander
Brittany Monahan Lanphear
Sonilia S. Laville
Olivia Cavendish Lee
Brandon Todd Loeffler
Desiderio Lora, Jr.
Maribel Loredo
Amanda Lee Maag
Tyler Keith Maner
Matthew Edward Markusen

Ashkea Petrice Martial
 Cole Justin Mason
 Valencia Ilyn Matthew
 Florian Stefan May
 Jonathan David Mayberry
 Matt Riley McAndrew
 Justin Raymond McGuire
 Jessica Lee Morris
 Tanner Von Morris
 Chase Ryan Morton
 Holly Jenette Nance
 Han Thuy Nguyen
 Ikponmwosa Osadolor
 Whitney Nichol Patterson
 Joy-Ann Marcia Payne
 Ricardo Peter
 Amanda E. Plowman
 Andrew Martin Policky
 Terick Rashad Polk
 Justin Thomas Quintana
 Arwyna Randall-Gay
 Jennifer Shamier Richardson
 Sara Abigail Rivera

Jessica Lee Saville
 Jana Lin Schmader
 Devah Colleen Scholl
 William Joseph Shafer II
 Melissa Ann Uilani Sibayan
 Cari LeeAnn Smith
 Clifford Ryan Spence
 Cameron Bruce Storey
 Kristina Michelle Suarez
 Kara Dawn Ten Hagen
 Casandra Thompson
 David Nevin Trimble
 Angela C. Vallejo
 Samantha Leigh Virgin
 Stuart Kyle Waldmuller
 Terenz Tonya Careel Wallace
 Lonya L. D. Warner
 Amanda Williams
 Maurice J. Williams
 Stormy Allen Williams
 Keith Jakob Wolf
 Bozo Zaputovic
 Claire Marie Zellner

GORDON T. AND ELLEN WEST COLLEGE OF EDUCATION

Bachelor of Arts

Bradley Kyle Blassingame

Jordan Rebecca Smith

Bachelor of Science

David Andrew DeLozier
 David Landon Frugé
 Grant Hammond Geldmeier
 Dimaio Jevon Goree
 Erin Whitney Graves
 Melissa Marie Hernandez
 Brenna René Hoff

DelJuan Deshawn Lee
 Kimberly Dawn Martin
 Tex Wendell McCullough
 Reid William Schmitt
 Jonathan Michael Trilli
 Caleb L. Truette

Bachelor of Science in Interdisciplinary Studies

Drew A. Austin
 Jessica Jeniece Ayala
 Samantha Brooke Baird
 Alexandria Danice Balliew
 Rachel Delayne Bardach
 Regan Leigh Becknell
 Michaela Marie Bergin
 Blayne Brummett Berry
 Catherine Alyce Burross
 Erika Elisabeth Crain
 Emily Nicole Cray
 Carmen Davis
 Maria Cristina Delgado
 Charley Bell Elledge
 Emily Brooke Ernis
 Erin Michelle Fountain
 Matthew Ryan George
 Kyndra Leigh Golden
 Alicia Leann Griffin
 Llaurel Anne Griffin
 Sheena L. Griffin
 Devin Michelle Griffiths
 Coleman Wayne Hampton
 Janie Alene Hessing

Bethany Jewel Hoff
 Cynthia Frazier Honkomp
 Katiya Shanice Jackson
 Shona Therese Jeffers
 Amanda Christine Jekel
 Karis Macy Keeler
 Lois Lenora Krugle
 Ashley Nicole Lamb
 Felicia Ann Lasso
 Sara Beth Lewis
 Nathalia Lima
 Courtney Elaine Little
 Krista Danielle Little
 Shaylyn Marie Luig
 Summer Leanne McCall
 K'Lea Jean McDonald
 Jessica Nicole McKee
 Kelsey Lauren McKinney
 Meaghan Danielle Moore
 Paige Danielle Moore
 Mendi Lee Patterson
 Kacey Lee Jordan Pennington
 Ashley d'Ann Powell
 Kayci Juhree Provence

Ashley Lee Winton Redwine
Jaimie Catherine Rudolph
Shannon L. Sanford
Julie Klynnsanne Shahan
Keisha Ellen Swagerty
Ashley Lanell Thomas
Cynthia Ann Thomas

Matthew James Trammell
Maria Olivares Villarreal
Emily Brook Weber
Chani LaDon Wilson
Tiffanie Dee Wise
Meagan Denise Zaragoza

LAMAR D. FAIN COLLEGE OF FINE ARTS

Bachelor of Arts

Sarah Kathleen Allsup
Jesse L. Blume
Derrius Jamon Burks
Courtney Ann Clarkin
Thomas James DePiazza
Jasmine Carolina Ellis
Ashley Nicole Gourlay

Diane Marie Jurgensen
Kelsey L. Michael
Amanda Lee Potysman
Caitlin Sue Stephens
Tyler Cayn Weaver
Donace Stencia Wilkinson

Bachelor of Fine Arts

Tamara Allison
Susan Renae Amador
Sarah Catherine Bartel
Eugene Clayton Davis III
Maria Mercedes Diaz
Jacob Thomas Granberry

Jennifer Nicole Granberry
Carrie Ann Grewing
Elliot Clayton King
Viktoria Margareta Helene Kling
Ernestina Toral

Bachelor of Music

Christine Walker Coles
Michael Anthony Gonzalez, Jr.
Jacob Leroy Light
Gitana LaRae Mims

Corey Brent Pennycuff
Alyssa Donielle Roberts
Valerie Dawn Sabella

COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES

Bachelor of Science in Athletic Training

Cristina Yliana Cerruti

Bachelor of Science in Criminal Justice

Matthew Ray Allen
Lyndsi Rebekah Burke
Robert Edward Comello
Stephanie Dee Cuellar
Johnathan Michael Harris
Nadia Lynn Hill
Ramona LaShawn Loggins

Casey Ryan Martin
Jon Christopher Matelski
Austin Dewayne McDaniel
Jamy Sina Novosel
Matthew Lee Passmore
Michael Jerome Rhines II

Bachelor of Science in Exercise Physiology

Sam Leon Broadbent
Brittany Rachelle Subia
Jaclyn Elizabeth Tipton

Emily Jane West
Michael David Wood

Bachelor of Science in Nursing

Lynn N. Abuogi
Adenike Janet Adewusi
Dawit A. Akalu

Caresha S. Allen
Rebecca Anane
Kinsee S. Estep Aspinwall

Kellye Jolin Borrego
 Susan Gail Ward Brayton
 Brenda Belinda Brenyah
 Jessica Catherine Brown
 Addis Masaro Campbell
 Andrea Elena Castillo
 Susan T. Chacko
 Lauren Rose Chapman
 Anayo Sabinus Chukwueke
 Melanie Lynn Churchill
 Kaitlyn Renee Clark
 Kimberly Lyn Clay
 Michele Aubrey Cross
 Stevan Cuellar III
 Hiwot Degu Dagne
 Hawi Araso Duguma
 Princess DaShae Eghianruwa
 Amber Chantel Fleitman
 Brittany Lynn Ford
 Kristina Pauline Ginther
 Kayce Renee Goldstein
 Audrey Jan Guthrie
 Emily Catherine Haverkamp
 Tamara Lynn Hawkins
 Kristine Dorthi Hodges
 Paundria A. Hooey
 Lynnsey Michelle Horner
 Danicia Lavinia Roxanne Hughes
 Shirley Joseph
 Laura Ashley Keck
 Katie Lynn Kesterson
 Christopher Charles Killian
 Phillip D. King
 Marie-Claire A. Koffi
 Deborah O. Kolade
 Lekha Kurian
 Sara Large
 Dawn Michelle Lewis
 Tiffany Rose Martin Lutkenhaus
 Leigha Marie Madden
 Paula Jo Marrs

Ryan Nichole Mason
 Mohammad Masum
 Blessy Rajan Mathew
 Felicity Jewell McClure
 Chipo Shungu Mhango
 Anena Momin
 Amy Corinne Morris
 Juriciah N. Neal
 Jordan Ali Nichols
 Ogechukwu Wendy Nzemeka
 Shalewa Odele
 Cynthia Adaugo Osondu
 Marsha Anton Ottinger
 Ashley Palla
 Jonghun Park
 Amy Marie Porter
 Stanton John Porter
 Etienne Clement Poufong
 Kali Marie Pulliam
 Cherrylann Yap Palacios Putman
 Amber DeAnn Richardson
 Davaion Levette Robinson
 Prathapan Selvanesan
 Lindsey Paige Sifuentes
 Beverly M. Simmons
 Amanda Marie Smith
 Gizachew Abebe Tegafaw
 Melat Mulualem Teklu
 Jason Scott Templeton
 Phebe Thomas
 Riny Thomas
 Yen Kim Tran
 Stephanie Rene Vela
 Katy D'Lynn Warren
 Ashley M. Whitener
 David K. Witherspoon
 Matthew Scott Wood
 Audra Victoria Wuthrich
 Solange Ndeyam Yongbang
 Quinita L. Young
 Tamika W. Young

Bachelor of Science in Radiologic Sciences

Ana Garcia Barrera
 Anya W. Bienemy
 Leigh Ann Bryant
 Jeffrey Leonard Buchanan
 Amanda Jean Burg
 Joseph L. Cameron
 Brenda Lamitie Clark
 Kevin James Cooper
 Jasen Daniel Coots
 Tammy J. Elliott
 Kayla Kwinn Frost
 Tina Marie Garbs
 Mojgan Michelle Ghorbani
 Dana Kristine Goodknecht
 Kristen Mallette Guerra
 Misty Marie Hathaway
 Britney Marie Hofler
 Annamma John
 Christina D. Kralich
 Kari Lea Lark

Jennifer S. Lewis
 Andranetta Monique Linder
 Ian Looper
 Mark Taylor McCallister
 Devon Renee Mican
 Ashley Nicole Mitchell
 Kyle Morford
 Christopher L. Morgan
 Michelle Suzanne Ohrel
 Mary Kathryn Patrick
 Stephanie Diane Porter
 Petrina Camille Prelow
 Jennifer Lee Reyna
 Nathanael S. Stroik
 Kristen A. Telles
 Bryan Wayne Thayer
 Dinah Holland Travis
 Kendall Renee Upchurch
 Connie Caldwell Woitena

Bachelor of Science in Respiratory Care P&C Attachment– Page 7

Casey Ryan Galloway
Debra Rankin Jones

Larissa Lane Shutler

Bachelor of Social Work

Brenai Nicole Blanton
Omarion Laron Bradford
Brenda Castillo
Stacy Angelita Chavez
Eric Santos Gonzalez

Arlette Terecia Richardson
Chelsea Blayne Seward
Kylee Leandra Stone
Kelsey Lanai West

**PROTHRO-YEAGER COLLEGE OF
HUMANITIES AND SOCIAL SCIENCES**

Bachelor of Applied Arts and Sciences

Audrey Grace Beall
Gwendolyn Chretien Berry
Stephen L. Berry
Christie Marie Blue
Kylee Ann Blue
Mary Katherine Couger
Jerry Jake Dillard
Joe Fleming
Michael Joseph Flores
Angela Marie Garcia
Guadalupe Garza
Ronald Wayne Gloyd
Amber Denise Hampton
Kenneth Allen Hampton
Christopher Nathan Huffman-Ditto
John Edward Knoulton
Richard Harrison Learst

Edward Ray Lyons
Vivian Pruyn Manley
Michael Gregory McCaffrey
Javier G. Moreno
Patrick Wayne O'Connell
Roberto Peralta, Jr.
Rickey Allen Perkins
Louis R. Pogue
Jill Renee Schwertner
Dona Shaw
Heather Rae Shaw
Ronald B. Smith, Jr.
Benjamin Lynn St. Clair
Joel DeWayne Timms
Shawn Konnery Warfield, Sr.
Timothy Glenn Westmoreland
Clifford Wayne Woitena

Bachelor of Arts

Marc Alan Beason
Chelsi Ann Blackmon
Peter Alan Boyd
Hanah Shelby Brock
Creighton Terry Caddell
Christina Jolene Caston
Jennifer Emily Churchill
Ione Colombo
Steven Contreras, Jr.
Jamie Danielle Cox
Zachary Clyde Daniel
Tanner Kyle Dean
Jennifer Lynn Downing
Jessica A. Gallant
Kayla Rose Gilbert
Josie Ovella Gonzalez
Allison Renée Guinn
Gregory Wayne Hammond
Christopher Lynn Hanson
Raul Avila Herrera
Chad Ray Holland

Justin Ray Houston
Brian Chacko Jacob
Joyce Elane Jones
LeaAnn Nicole Kidd
Marcos Augusto Liriano, Jr.
Carly Dolores Martinez
Carly Diane McGhee
Sheri Renee Newton
Jana Gayle Ordener
Caesarina Michaela Paul
Matthew Scott Ritchey
Kai Schuster
Linden Lee Shinnpaugh
Christina Renee Shubert
Marieke Sophie van Gaalen
Adam Gabriel Velasquez
Blair Elizabeth Wells
Hillary Margaret White
Goddard Micah Williams
Leah Elizabeth Wilson

Bachelor of Science

Blake Stephen Boyd
Patrick Vincent Coyle
Latitia E. Harry

Garrett Paul Healey
Ruby Kirubi
Taylor Larae McKinzie

Kevin Allan Milligan
Cindy Amarachi Onyekwere
Joanna Cristine Rankin

Brandy McGee Reyes
Beth Anne Watson
Caroline Dee Wilson

COLLEGE OF SCIENCE AND MATHEMATICS

Bachelor of Science

Robert Zach Burke
Corrie Denise Catlin
Kendra Breanne Clemons
Dwight Nicoll Fontenelle
Jeffrey Daniel Garrison
Dionte T. Johnson
Michael Anthony Mejia

Jake Lee Parris
Stacy Leigh Pratt
Karen Ann Pursel
Kema Kemisha Richards
Brian Christopher Seymore
Nnenna Kalu Uche

Bachelor of Science in Clinical Laboratory Science

Bich Lieu Thi Ngo

**PROPOSED ACADEMIC CALENDAR
MIDWESTERN STATE UNIVERSITY**

2012 - 2013

(2nd Summer 2012 ends Aug.2)

Fall Semester 2012

Thursday	March 1	Priority Application Date for Admission
Tuesday	August 7	Application Deadline for Admission
Monday	August 20	Faculty Meetings
Wed.-Thur.	Aug. 22-23	Orientation for new students Registration continues by alpha
Friday	August 24	Registration
Saturday	August 25	Classes begin 8:00 a.m.
Mon.-Wed.	Aug. 27-29	Change of Schedule and Late Registration
Monday	September 3	Labor Day - No classes
Monday	October 1	Deadline for December graduates to file for graduation
Monday	October 8	Deadline for May graduates to file for graduation
Tuesday	November 20	Thanksgiving Holiday begins at 10:00 p.m. (Saturday classes do not meet on November 24)
Monday	November 26	Classes resume 8:00 a.m.
Friday	December 7	Last day of classes
Saturday	December 8	Final examinations begin
Saturday	December 15	Commencement

End December 7 = 15 weeks

Class Meetings: MWF 42, TR 29, S 14 (includes Saturday after registration, but does not include Saturday after Thanksgiving.)

Spring Semester 2013

Thursday	November 1	Priority Application Date for Admission
Saturday	December 15	Application Deadline for Admission
Wed.-Thurs.	January 9-10	Orientation for new students Registration continues by alpha
Friday	January 11	Registration
Saturday	January 12	Classes begin 8:00 a.m.
Mon.-Wed.	January 14-16	Change of Schedule and Late Registration
Monday	January 21	Martin Luther King Day - No classes
Monday	February 18	Deadline for May graduates not enrolled for fall semester to file for graduation
Saturday	March 9	Spring Break begins at 5:00 p.m. March 11-16 – No classes
Monday	March 18	Classes resume
Wednesday	March 27	Easter Break begins at 10:00 p.m. March 28-30 – No classes
Monday	April 1	Classes resume
Friday	May 3	Last day of classes
Saturday	May 4	Final examinations begin
Saturday	May 11	Commencement

End May 3 = 15 weeks

Class Meetings: MWF 43, TR 29, S 14 (includes Saturday after registration, but does not include Saturday after Spring Break or before Easter.)

Summer Semesters 2013

First Term:

Wednesday	May 1	Priority Application Date for Admission
Wednesday	May 15	Application Deadline for Admission
Monday	May 27	Memorial Day – No classes
Thursday	May 30	Orientation for new students Registration
Monday	June 3	Classes begin
Friday	July 5	Final examinations

Second Term:

Saturday	June 1	Priority Application Date for Admission
Saturday	June 15	Application Deadline for Admission
Thursday	July 4	Independence Day Holiday
Friday	July 5	Orientation for new students Registration
Monday	July 8	Classes begin
Monday	July 8	Last day to file for August graduation
Thursday	August 8	Final examinations

Summer I & II Class Meetings: 20 (includes Finals) + Registration

**PROPOSED ACADEMIC CALENDAR
MIDWESTERN STATE UNIVERSITY**

2013 - 2014

(2nd Summer 2013 ends Aug.8)

Fall Semester 2013

Friday	March 1	Priority Application Date for Admission
Wednesday	August 7	Application Deadline for Admission
Monday	August 19	Faculty Meetings
Wed.-Thur.	Aug. 21-22	Orientation for new students Registration continues by alpha
Friday	August 23	Registration
Saturday	August 24	Classes begin 8:00 a.m.
Mon.-Wed.	Aug. 26-28	Change of Schedule and Late Registration
Monday	September 2	Labor Day - No classes
Monday	October 7	Deadline for December graduates to file for graduation
Monday	October 14	Deadline for May graduates to file for graduation
Tuesday	November 26	Thanksgiving Holiday begins at 10:00 p.m. (Saturday classes do not meet on November 30)
Monday	December 2	Classes resume 8:00 a.m.
Friday	December 6	Last day of classes
Saturday	December 7	Final examinations begin
Saturday	December 14	Commencement

End December 6 = 15 weeks

Class Meetings: MWF 42, TR 29, S 14 (includes Saturday after registration, but does not include Saturday after Thanksgiving.)

Spring Semester 2014

Friday	November 1	Priority Application Date for Admission
Sunday	December 15	Application Deadline for Admission
Wed.-Thurs.	January 8-9	Orientation for new students Registration continues by alpha
Friday	January 10	Registration
Saturday	January 11	Classes begin 8:00 a.m.
Mon.-Wed.	January 13-15	Change of Schedule and Late Registration
Monday	January 20	Martin Luther King Day - No classes
Monday	February 17	Deadline for May graduates not enrolled for fall semester to file for graduation
Saturday	March 15	Spring Break begins at 5:00 p.m. March 17-22 – No classes
Monday	March 24	Classes resume
Wednesday	April 16	Easter Break begins at 10:00 p.m. April 17-19 – No classes
Monday	April 21	Classes resume
Friday	May 2	Last day of classes
Saturday	May 3	Final examinations begin
Saturday	May 10	Commencement

End May 2 = 15 weeks

Class Meetings: MWF 43, TR 29, S 14 (includes Saturday after registration, but does not include Saturday after Spring Break or before Easter.)

Summer Semesters 2014

First Term:

Thursday	May 1	Priority Application Date for Admission
Thursday	May 15	Application Deadline for Admission
Monday	May 26	Memorial Day – No classes
Thursday	May 29	Orientation for new students Registration
Monday	June 2	Classes begin
Thursday	July 3	Final examinations

Second Term:

Sunday	June 1	Priority Application Date for Admission
Sunday	June 15	Application Deadline for Admission
Thursday	July 3	Orientation for new students Registration
Friday	July 4	Independence Day Holiday
Monday	July 7	Classes begin
Monday	July 7	Last day to file for August graduation
Thursday	August 7	Final examinations

Summer I & II Class Meetings: 20 (includes Finals) + Registration

(It is recommended that the portion of the policy below be moved to Policy 2.333, under E. Dean of the Graduate School)

Policy 2.31

ADMINISTRATION SELECTION PROCESS

Date Adopted/Most Recent Revision: 11/06/2009

C. Provost and Vice President for Academic Affairs

~~8. Graduate Program Coordinators~~

~~Each dean will nominate Graduate Program Coordinators needed for the programs in that college. The nomination is subject to approval by the Provost and Vice President for Academic Affairs and the President and should be made in consultation with the faculty who teach in that program.~~

Policy 2.333

ORGANIZATION – PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

Date Adopted/Most Recent Revision: 05/15/2009

E. Dean of the Graduate School

2. Responsibilities

The Dean of the Graduate School is responsible for the overall operation of graduate programs and sponsored programs. Specific duties/responsibilities of the dean include but are not limited to:

a. Supervision and Coordination

- i. Supervising the staff of the Graduate Office including the Assistant to the Dean and the Graduate Recruiter; ensuring that personnel policies are appropriately applied and that fair practices are used and documented
- ii. Approval of Graduate Program Coordinators: Each dean will nominate Graduate Program Coordinators needed for the programs in that college. The nomination is subject to approval by the Graduate Dean and should be made in consultation with the faculty who teach in that program.
- iii. Chairing the Graduate Council and implementing its policies and decisions, including the nomination, approval, and appointment of graduate faculty
- iv. Working with Graduate Program Coordinators, Department Chairs, and Deans to coordinate recruiting initiatives, assemble a diverse pool of qualified applicants for graduate programs, and demonstrate a service-oriented philosophy
- v. Awarding final approval or disapproval of graduate theses, exhibitions, or dissertations
- vi. Chairing the University Research Committee; working with its members to solicit and evaluate faculty research and developmental-leave proposals
- vii. ~~Chairing the Teaching and Learning Resource Center Committee; working with its members to promote faculty interaction, experimentation, innovation, and creativity in their efforts to ensure effective teaching~~
- viii. Directing the Office of Sponsored Programs and, in that capacity, coordinating the university's pre- and post-award support of grants and contracts
- ix. Serving as the university's designated representative to the Texas Higher Education Coordinating Board and, in that capacity, submitting reports to the THECB concerning the research productivity of MSU faculty

G. Graduate Coordinators

1. Duties

Graduate coordinators are appointed as academic administrative assistants for selected graduate programs. They are full-time faculty members who serve as administrative assistants to deans or department chairs.

2. **Appointment and Teaching Load**

The appointment of graduate coordinators will be based upon demonstrated administrative need specific to the academic program. ~~The Provost and Vice President for Academic Affairs and the President~~ **The Graduate Dean** will approve all such appointments. Coordinators may be given load credits of up to three (3) hours per semester for administrative duties. Additional load credit for coordinators may be requested by the dean of the college in justifiable cases.

STUDENT SERVICES
COMMITTEE

Student Services Committee

Membership

Sam Sanchez, Chairman

Tiffany Burks

Charles Engelman

Lynwood Givens

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-24. The minutes of the Student Services Committee meeting August 4, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 12-24.

Student Government Report

12-25. A representative of the MSU Student Government Association will update the board on recent activities.

UNIVERSITY DEVELOPMENT
COMMITTEE

University Development Committee

Membership

Jane Spears, Chair

Mike Bernhardt

Kenny Bryant

Tiffany Burks

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-26. The minutes of the University Development Committee meeting August 4, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 12-26.

Summary of Financial Support 9/1/10- 8/31/11

12-27. This report is shown as Attachment 12-27 and is presented as information only.

Summary of Financial Support 9/1/11 - 10/18/11

12-28. This report is shown as Attachment 12-28 and is presented as information only.

Naming of University Facilities

12-29. In accordance with university policy the administration may make recommendations concerning the naming of university facilities.

UNIVERSITY DEVELOPMENT
COMMITTEE ATTACHMENTS

**Summary of Financial Support
Midwestern State University, MSU Foundation
and MSU Charitable Trust**

	9/1/2010 10/8/2010	10/9/2010 1/14/2011	1/15/2011 4/15/2011	4/16/2011 6/30/2011	7/1/2011 8/31/2011	Total Year to Date
MSU General Support*	\$57,460	\$200,788	\$280,837	\$161,220	\$213,320	\$913,625
West Foundation	\$49,533					\$49,533
Hardin Foundation		\$18,614				\$18,614
Contributions to MSU Endowments		\$15,482	\$1,000	\$5,722	\$1,530	\$23,734
Contributions to MSU Foundation	\$48,122	\$1,413,100	\$15,166	\$22,135	\$5,225	\$1,503,748
Contributions to MSU Charitable Trust		\$81,250		\$75,100	\$30	\$156,380
President's Excellence Circle 2010-2011	\$38,540	\$167,026	\$57,989	\$50,494	\$47,976	\$362,025
President's Excellence Circle 2011-2012				\$10,500	\$3,000	\$13,500
WF Museum of Art	\$2,600	\$11,550	\$10,299	\$300	\$6,000	\$30,749
Annual Fund	\$39,685	\$127,259	\$61,112	\$100,219	\$24,526	\$352,801
Alumni Association						
3061 (2010-2011 membership)	\$10,325	\$5,810	\$585	\$1,440	\$1,630	\$19,790
(includes 573 lifetime members)						
Mustangs Athletic Club						
Cash	\$7,362	\$58,784	\$6,933	\$19,917	\$27,599	\$120,595
Corporate Sponsors						
Contributed Services	\$90,000	\$3,500			\$2,500	\$96,000
Cash	\$29,625	\$25,463	\$39,713	\$3,463	\$28,962	\$127,225
Other	\$28,566	\$60,508	\$2,360	\$20,375	\$4,025	\$115,834
Gifts in Kind	\$6,900	\$4,255	\$1,330	\$64	\$7,520	\$20,069
Fantasy of Lights	\$19,570	\$27,247	\$1,050	\$100	\$1,650	\$49,617
Scholarship Funds from Outside Sources	\$66,337	\$219,871	\$103,680	\$16,467	\$377,910	\$784,265
TOTAL	\$494,625	\$2,440,506	\$582,054	\$487,516	\$753,403	\$4,758,104

*A donation of \$100,000 from United Regional Health Care System was previously omitted from the May 2011 Board Report and is now included.

**Summary of Financial Support
Midwestern State University, MSU Foundation
and MSU Charitable Trust**

	9/1/2011 10/18/2011	Total Year to Date
MSU University Development	\$598,120	\$598,120
Contributions to MSU Endowments	\$1,305	\$1,305
Contributions to MSU Foundation	\$111,000	\$111,000
Contributions to MSU Charitable Trust		
President's Excellence Circle 2010-2011	\$8,338	\$8,338
President's Excellence Circle 2011-2012	\$24,485	\$24,485
WF Museum of Art	\$6,875	\$6,875
Annual Fund	\$32,790	\$32,790
Alumni Association		
1719 (2011-2012 membership)	\$5,505	\$5,505
(includes 578 lifetime members)	\$1,400	\$1,400
Mustangs Athletic Club		
Contributed Services	\$1,250	\$1,250
Cash	\$65,116	\$65,116
Corporate Sponsors		
Contributed Services	\$190,850	\$190,850
Cash	\$45,850	\$45,850
Other	\$4,000	\$4,000
Fantasy of Lights	\$28,550	\$28,550
Scholarship Funds from Outside Sources	\$72,796	\$72,796
TOTAL	\$1,198,230	\$1,198,230

ATHLETICS COMMITTEE

Athletics Committee

Membership

Kenny Bryant, Chair

Mike Bernhardt

Shawn Hessing

Sam Sanchez

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

12-30. The minutes of the Athletics Committee meeting August 4, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 12-30.

Athletics Status Report

12-31. Information will be provided concerning athletics at Midwestern State University.

BOARD OF REGENTS
MEETING AGENDA

Board of Regents Meeting Agenda
November 11, 2011
9:00 a.m.

Board of Regents Membership:

Carol Carlson Gunn, Ph.D., Chair
Shawn G. Hessing, Vice Chairman
J. Kenneth Bryant, Secretary
Michael Bernhardt
Tiffany Dawn Burks
Charles E. Engelman
F. Lynwood Givens
Samuel M. Sanchez
Jane W. Spears
Linda Aguilera, Student Regent

Meeting Location: MSU Campus – 3410 Taft Boulevard
J. S. Bridwell Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Introduction of Visitors

Opening Comments

Public Comment Period

A public comment period concerning agenda items will be provided in accordance with the Board of Regents By-Laws, MSU Policy 2.22.

Reading and Approval of Minutes

12-32. Minutes of the regular Board of Regents meeting August 4, 2011, will be recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 12-32.

Reading and Approval of Minutes

12-33. Minutes of the regular Board of Regents meeting August 5, 2011, will be recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 12-33.

Executive Committee Consent Agenda, Items and Report

Finance and Audit Committee Consent Agenda, Items and Report

Investment Committee Consent Agenda, Items and Report

Personnel and Curriculum Committee Consent Agenda, Items and Report

Student Services Committee Consent Agenda, Items and Report

University Development Committee Consent Agenda, Items and Report

Athletics Committee Consent Agenda, Items and Report

Ad Hoc Committee for Presidential Performance and Compensation Review

12-34. An Ad Hoc Committee for Presidential Performance and Compensation Review will be appointed to make recommendations to the Board of Regents at the February 2012 meeting concerning the university president's performance and contract.

Ad Hoc Committee on Committees

12-35. An Ad Hoc Committee to review the structure of Board of Regents committees will be appointed.

President's Report and Discussion

12-36. Dr. Rogers will present information to the board concerning various university matters, including:

- A. Texas Higher Education Coordinating Board
- B. Legislative Update – Interim
- C. Campus Technology and Banner Update
- D. Construction Update

MINUTES

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Executive Committee
August 4, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:07 p.m., Thursday, August 4, 2011. Executive Committee members in attendance were Dr. Carol Gunn, Chair; Mr. Shawn Hessing, Vice Chairman; Dr. Lynwood Givens, Secretary; and Mr. Charles Engelman, Member-at-Large. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Kenny Bryant, Mr. Sam Sanchez, Ms. Jane Spears, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Rodney Cate, Interim Dean of the College of Science and Mathematics; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Treva Clifton, Chair of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Stephen Shelley, Director of Purchasing; Mr. Michael Mills, Director of Housing and Residence Life; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Jolene Welch, Assistant to the Provost; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting was Mr. Peter Isaac, Assistant Project Manager with Brailsford and Dunlavey. Representing the student body was Mr. Kyle Christian, Student Government Association president. Representing the news media were Mr. Chris Collins, editor of *The Wichitan*; Ms. Ann Work, reporter for the *Times Record News*; and Ms. Melissa Foy, KFDX-TV III.

Chair Gunn called the meeting to order at 2:07 p.m.

Reading and Approval of Minutes

11-126 & 127. The minutes of the Executive Committee meetings May 12 and July 20, 2011, were approved as presented. A copy of the minutes of the July 20, 2011 meeting is shown as Attachment 1.

Housing and Residence Life Market Study

11-128. Dr. Gunn reported that the administration and a representative from Brailsford and Dunlavey would present information concerning demand for additional student housing. Dr. Rogers stated that Midwestern State University is becoming a younger and more residential campus. He noted that each time the university has built new residence halls and increased the number of available beds, enrollment has increased. He added that

studies have shown that students who live on campus are retained and graduate at a higher rate than those who do not.

Dr. Lamb reported that he began work at MSU in 1999 as Director of Housing. At that time, MSU housing provided 750 beds on campus and was oversubscribed each year. Sunwatcher Village opened in 2003 with an additional 336 beds. The new development was immediately full. Sundance Court opened in 2009 and by fall, 2010, housing was again oversubscribed at 103%. As the administration and board looked to the possibility of additional housing, the administration contacted a nationally recognized firm, Brailsford and Dunlavey, to study the university's housing system. They were asked to review the facilities, the demand, and the overall operation. Dr. Lamb added that when housing is added next to the MSU campus, the university will exceed the Carnegie requirement to be listed as a primarily residential institution. MSU is currently missing that designation by one percentage point. Dr. Lamb introduced Michael Mills, Director of Housing and Residence Life at MSU, and Peter Isaac, Assistant Project Manager with Brailsford and Dunlavey.

Mr. Isaac stated that his firm works with colleges and universities throughout the United States to help them plan and develop quality of life facilities. He noted that he was very impressed with Midwestern State University, the facilities and people. Mr. Isaac reviewed the Housing Feasibility and Planning report (see Attachment 2). He reported that the current housing system supports itself financially and is a positive contributor to the university. He noted that his firm was asked to address the latent housing demand and to determine what rental rates would be necessary to support the cost of a new housing development. In analyzing the data, the firm found that there is demand for an additional 300-350 beds on campus. He added that additional beds would address the current constraints for housing the freshman class. With this plan, Pierce Hall and Killingsworth Hall would provide primarily freshmen housing. The proposed new development would provide 340 affordable, semi-suite beds. The development would be of institutional quality at a cost of approximately \$15.7 million or \$46,000 per bed. The proposed facility would also include administrative space for Housing and Residence Life offices. Mr. Isaac reported that their analysis indicated that the rates that could be charged for this facility would support a \$12 million project, resulting in a gap of \$3.7 million necessary to build such a facility. He added that the opportunity to develop housing must be reviewed within the context of what kind of support is available to close the funding gap either through private contributions or an alternate delivery method. Dr. Farrell noted that the Housing and Residence Life offices are located currently in an academic building. The academic component needs the space and the administration recommends placing the housing offices within a student housing facility.

Mr. Bryant asked what alternate delivery methods could be considered. Mr. Isaac responded that three options were available. The option used for Sunwatcher Village was a public/private partnership. In this option, the university provides the land and a private company develops the land and housing. The company owns the facility and master leases it to the university. These types of projects are generally stick build,

which is wood construction. Dr. Rogers commented that there had been much discussion as to whether or not a project such as this would be reflected on the institution's balance sheet. Mr. Isaac noted that Moody's recently produced a white paper discussing this topic. They reported that the determining factor is whether the university would step in and save the project if the property failed. This factor is generally driven largely by location. If the housing facility is in a primary location on campus, the project would likely be reflected on the balance sheet. He added that his firm does not generally recommend such a strategy because of the loss of control and loss of financial benefit by the university. Mr. Isaac noted that the two other building options are Design/Build and Construction Manager (CM) at Risk. With Design/Build the university develops a plan and bids out the plan so that an architect and contractor work together to satisfy the plan. The university has control of the project during the planning process, before the project is bid. With the CM at Risk, the university holds the contract with the architect and the contractor separately, resulting in the university having more control throughout the process. He noted that his firm has seen that Design/Build prices are typically lower than CM at Risk.

Mr. Sanchez asked if new construction was the only consideration recommended. Mr. Isaac responded that the university's housing system is in good condition. He noted that Pierce and Killingsworth have recently been renovated while McCullough-Trigg is financially successful and is not in need of renovation. He added that Marchman Hall has been closed for a number of years. However, with only 28 beds it is not large enough to warrant refurbishing. Mr. Sanchez asked if there was a recommended location for the proposed facility. Dr. Lamb responded that the administration continues to look at a number of possible location options and was not ready to make a recommendation in this regard.

Dr. Gunn stated that the administration was requesting authorization to proceed with planning for additional housing on the MSU campus, to include site and finance studies, and a Request for Qualifications (RFQ) for architect selection. Mr. Engelman moved approval of this item. Mr. Hessing seconded the motion.

Mr. Engelman asked if study areas would be included within the proposed facility. Mr. Isaac responded that the plan included floor lounges and study lounges on every floor, as well as community rooms throughout the building.

Mr. Sanchez asked how they determined the demand for housing. Mr. Isaac responded that they used a process called demand-based programming. He noted that they began with a survey of students. The results were then filtered to conservatively project demand. The process eliminated students currently living off campus who are not paying enough on a monthly basis to support campus rental rates. He stated that they also used an Occupancy Coverage Ratio, another set of filters that provide a cushion of 10-30%. Dr. Lamb noted that through the research it became apparent that a number of sophomores, juniors, and seniors are price sensitive and are remaining in freshmen housing rather than moving to the apartment-style housing. This project would be priced to attract the upper-level students and would thus open up the freshmen housing.

Mr. Engelman asked about the size of the rooms. Mr. Isaac responded that the rooms are approximately 450 square feet. Mr. Bernhardt asked about the timeframe for building new housing. Mr. Owen stated that two years would be a good estimate.

Mr. Sanchez asked if the administration anticipated that the new housing would be immediately filled or if there would be additional capacity. Dr. Farrell stated his opinion that by the time a new facility opened it would be time to talk again about building additional housing. Mr. Isaac added that the plan includes single occupancy bedrooms large enough that a second bed could be added. This would provide 60 additional beds within the facility if necessary.

Ms. Aguilera asked if the administration anticipated an enrollment increase as a result of the additional housing. Dr. Rogers noted that in the past, enrollment has increased incrementally owing to new campus housing. He added that whether or not enrollment increased, it is important for the university to become a residential campus. Mr. Isaac stated that his firm believes this to be a low-risk option. He stated that the project would be successful with or without enrollment growth.

There being no further discussion, the motion was approved.

Wichita Falls Museum of Art at Midwestern State University Advisory Board of Directors

11-129.Dr. Gunn noted that this item was removed from the agenda. Dr. Rogers stated that recommendations would be presented at the November meeting of the board.

Naming of Facility

11-130.Dr. Gunn reported that this item dealt with the renaming and repurposing of the facility known as the Honors House, as presented in the agenda. Dr. Lamb noted that the home at 4014 Taft Boulevard had been used as a residential environment for the Honors Program for the last nine years. The Honors Program has outgrown the home and the residential aspect of the program will move to McCullough-Trigg Hall in the fall. The home is being released back to Housing and Residence Life and it was recommended that the facility be used as a Fraternity Commons, a name that is used a great deal on the east coast. The facility would be used in a fashion similar to Fain Hall. It would not be a residential home, but chapters would be able to rent space for chapter rooms. Three fraternities have indicated that they would like to rent space in the house. This action would hopefully increase the presence of men's Greek letter organizations on campus.

Mr. Hessing moved approval of the name change as presented. Dr. Givens seconded the motion and it was approved.

Proceeds from Sale of Property

11-131.Dr. Gunn reported that property at 2708 Hamilton Boulevard was sold in late June. In determining how to best utilize the proceeds from the sale of the property the board and administration wanted to appropriately honor the Harvey family and their most generous

gift to the university. The administration recommended the following with regard to the proceeds from the sale of university property at 2708 Hamilton Boulevard.

- 1) That an amount totaling \$182,269.77 be returned to university deferred maintenance funds;
- 2) that the remaining funds be used to establish a quasi-endowment fund to be named the Frank and Nancy Harvey Student Development Fund;
- 3) that ninety-three percent of the earnings from this fund be transferred to a board restricted account to be used for student development efforts at Midwestern State University, to include the funding of scholarships, at the discretion of the president;
- 4) that seven percent of the earnings from this fund be retained in the quasi-endowment fund; and
- 5) that the president submit an annual report to the Board of Regents in November of each year concerning the use of these funds during the previous fiscal year.

Dr. Rogers reported that the university realized \$929,240 from the sale of the property. He noted that this recommendation included returning funds to the university that were expended for infrastructure repair and the upkeep of the home. He stated that these funds would be returned to the university's deferred maintenance fund and would be used for campus projects. The remaining funds, approximately \$750,000, would be used to establish a quasi-endowment fund to be named the Frank and Nancy Harvey Student Development Fund. He noted that student development would include everything from need and merit-based scholarships to student activities, such as the UGROW student research program, the ecology field trip program to Belize and Panama, and other study abroad and development opportunities.

Dr. Givens moved approval of this recommendation as presented. Mr. Hessing seconded the motion and it was approved. Dr. Gunn stated that this significant gift would benefit Midwestern State University and its students for years to come.

Adjournment

The Executive Committee discussion concluded at 2:58 p.m.

Reviewed for submission:



Carol Carlson Gunn, Chair
Midwestern State University
Board of Regents Executive Committee

ATTACHMENTS:

1. Minutes – Executive Committee Meeting, July 20, 2011
2. Housing Presentation

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS
EXECUTIVE COMMITTEE**

July 20, 2011

The Executive Committee of the Board of Regents, Midwestern State University, met in special session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:30 p.m., Wednesday, July 20, 2011. The committee member in attendance at the university was Mr. Charles Engelman. Committee members attending the meeting via teleconference connection were Mr. Shawn Hessing, Vice Chairman, and Dr. Lynwood Givens, Secretary. Dr. Carol Gunn, Chair, was traveling and unable to participate.

Administrative staff members present at the meeting included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Barry Macha, General Counsel; Mr. David Spencer, Internal Auditor; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting was Mr. Rik Fowler, ESA Energy Systems Associates.

Acting Chairman Hessing called the meeting to order at 2:32 p.m. and Ms. Gaynor introduced the visitors.

Public Comment

Mr. Hessing stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He noted that no one had signed up to speak.

Control and Efficiency Upgrade Project Contracts

11-01/EX. Mr. Hessing reported that in May the board authorized the Executive Committee to approve contracts for this project at a total value not to exceed \$3.72 million. He asked Dr. Rogers and Mr. Owen to present information regarding this project.

Dr. Rogers noted that the recommended project was smaller than originally anticipated. He reported that Mr. Owen prepared a detailed presentation that was previously forwarded to the committee for review (see Attachment 1). He indicated that Kyle would present summary information and would be available to answer any questions board members might have.

Dr. Rogers stated that Mr. Engelman had asked about the LED lighting portion of the project, and specifically questioned whether it should be included given the 22 year payback. He noted that if this portion of the project was removed at this time it would require a new Energy Assessment Report and the delay would likely mean that the project could not be completed within the necessary timeframe. He added his concern that mixing LED lighting and other lighting is not as acceptable and indicated that he would ask that the project proceed as presented. Mr. Hessing stated

that in addition to the payback, the LED lights would also improve the aesthetics of the campus. Dr. Rogers agreed.

Dr. Rogers noted that Dr. Givens had asked about the contingency fund of \$250,000. He stated that this is 10% of the project cost and that Mr. Owen is comfortable with the amount. He added that the Redwine and Ligon projects experienced only three and five percent overages.

Dr. Rogers stated that Dr. Givens also asked about reporting. He responded that the State Energy Conservation Office (SECO) requires Annual Savings Reports for four years. The administration will forward these reports to the board and will continue the reporting as long as the board deems necessary.

Mr. Owen asked the board to refer to the summary table at the end of the presentation. He noted that the table listed the Energy Conservation Measures (ECMs), the latest estimate of cost, and the actual bids received. He noted that the scope of ECM 1 was reduced during the design phase. He stated that with further analysis it became apparent that the option of having modular heating in different buildings did not provide the necessary payback and it was eliminated. That change substantially reduced the cost of the project. Mr. Owen reported that Airco was the low bidder on a number of the ECMs. He stated that the company had worked on the MSU campus for many years and has a good record. With regard to the control system portion of the project, Mr. Owen noted that MSU started using Andover for its control systems in the 1990's. He stated that the Andover equipment is versatile, operator friendly, and uses parts that can be obtained locally. He added that Andover is on state contract and by selecting them the university receives pre-negotiated state contract pricing. Mr. Owen reported that the total project cost would be \$2,499,110.

Mr. Hessing presented the administration's recommendation as follows:

- issue a purchase order to Airco for Energy Conservation Measures (ECM) 1, 2, 3, 4a, and 4b,
- issue a purchase order to AOC for ECM 1's abatement requirements,
- issue a purchase order to Entech (Andover rep) for ECMs 5 and 6, and
- issue a purchase order to Southwest Test & Balance for test and balance services.

Mr. Engelman moved approval of this item as presented. Dr. Givens seconded the motion.

Mr. Hessing noted that the board had discussed this project during the last year. He indicated that the project was originally estimated to cost \$2.8 million, the estimate increased to \$3.7 million, and the final bid came in at \$2.5 million. He asked Mr. Owen if this project included what was needed at MSU. Mr. Owen responded that the project will benefit the university and includes the important components. He added that change in the pricing dealt primarily with the low-mass boilers and putting hot water in only five building. Once the additional analysis was complete, it became clear that it wasn't feasible for this project.

Mr. Hessing asked if maintenance costs would be increased, reduced, or stay the same when the project was complete. Mr. Owen responded that maintenance costs would certainly be less, particularly on the steam system. Mr. Hessing asked if that was factored into the cost savings. Mr. Owen responded that it was not. He added that a number of items will be removed from the university's deferred maintenance list upon conclusion of the project. He stated that the work would have a one-year warranty, further reducing maintenance costs.

Mr. Engelman reported that he visited with Kyle on Monday and also spoke briefly with Mr. Morris prior to the meeting. He stated that he was going to vote for the project, but that his concern was whether the project was going to pay for itself. He noted that while LED lights last a long time, the reliability of the boards they are connected to is uncertain. He expressed concern that there will be additional maintenance costs related to the LED lighting portion of the project. He added his belief that the overall project is good. Mr. Hessing stated that he also had concerns about the payback. However, factoring in the benefit of saved maintenance costs and the aesthetics, he was comfortable with the project.

Dr. Givens thanked Kyle and the team for putting the documentation together. He thought the report was good and answered a lot of questions. He stated that he like the project, although he questioned whether the projected energy savings would be achieved. He indicated that when the report on the savings is put together, he wanted it to be straightforward, regardless of the results.

Dr. Givens indicated that he was concerned about cost overruns and asked if the committee should approve an additional \$100,000 or \$150,000 for the contingency fund. Mr. Hessing commented that he preferred approving the contract as presented and noted that if the work exceeded 10% he would want to know the cause. Dr. Givens stated that he did not want to put Mr. Owen into a position where he could not succeed. Mr. Owen indicated that he felt the 10% amount was a healthy contingency and he was comfortable with that amount. He stated that if the project exceeded this amount he would want the board to be aware of the situation and approve the overage. Mr. Sandoval noted that SECO would likely not approve an increase to the contract and loan amount.

There being no further discussion, the motion was approved.

Adjournment

The Executive Committee discussion concluded at 3:00 p.m.

Reviewed for submission:



Shawn Hessing, Acting Chairman
Midwestern State University
Board of Regents Executive Committee

Attachment:

1. Project Power Point Presentation

Control and Efficiency Upgrade Project – SECO Loan
Agenda

- Scope & bid review for each Energy Conservation Measure (ECM)
- Summary table
- Recommendations
- Questions

Control and Efficiency Upgrade Project – SECO Loan

ECM #1, Steam System Mods

<u>EAR* DATE</u>	<u>SCOPE</u>	<u>ESTIMATE</u>
12/19/10	<ul style="list-style-type: none">• Condensate distribution system repair• Abate all piping• Re-insulate all piping• Low-mass boilers• Modular hot water boilers in 5 buildings	\$1,454,351
3/14/11	<ul style="list-style-type: none">• Same as 12/19/10• More conservative estimate	\$1,685,953
6/23/11	<ul style="list-style-type: none">• Condensate distribution system repair• Minor abatement• Overwrap existing insulation	\$577,677

* EAR = Energy Assessment Report to the SECO

Control and Efficiency Upgrade Project – SECO Loan

ECM #1, Steam System Mods Bids

<u>VENDOR</u>	<u>BID</u>	<u>6/23/11 ESTIMATE</u>
Airco	\$503,599	\$577,677
Haggerty	\$612,231	
Plus Abatement:	\$15,995	
• Consult/monitor	\$6,120	
• Removal:		
○ AOC	\$9,875	
○ ATMS	\$11,237	
○ EDRS	\$11,450	

Control and Efficiency Upgrade Project – SECO Loan

ECM #2, Optimize Chill Water Pumping

<u>EAR DATE</u>	<u>SCOPE</u>	<u>ESTIMATE</u>
12/19/10	<ul style="list-style-type: none"> • Install chill water bypass piping for each building's pump • Demo pumps, electrical 	\$42,570
3/14/11	<ul style="list-style-type: none"> • Same as 12/19/10 	\$42,570
6/23/11	<ul style="list-style-type: none"> • Leave pumps in place, provide isolation only (added isolation valves, flanges, insulation) 	\$52,000

Control and Efficiency Upgrade Project – SECO Loan

ECM #2, Optimize Chill Water Pumping Bids

<u>VENDOR</u>	<u>BID</u>	<u>6/23/11 ESTIMATE</u>
Airco	\$68,200	\$52,000
Haggerty	\$122,380	

Control and Efficiency Upgrade Project – SECO Loan

ECM #3, Dorm Valve Conversion

<u>EAR DATE</u>	<u>SCOPE</u>	<u>ESTIMATE</u>
12/19/10	<ul style="list-style-type: none"> • Turn off 2 valves in each room of 2 dorms • Install variable drive on KW/Pierce chill water pump 	\$13,350
3/14/11	<ul style="list-style-type: none"> • Same as 12/19/10 	\$13,350
6/23/11	<ul style="list-style-type: none"> • Same as 12/19/10 • More conservative estimate 	\$18,195

Control and Efficiency Upgrade Project – SECO Loan

ECM #3, Dorm Valve Conversion Bids

<u>VENDOR</u>	<u>BID</u>	<u>6/23/11 ESTIMATE</u>
Airco	\$13,463	\$18,195
Haggerty	\$22,756	

Control and Efficiency Upgrade Project – SECO Loan

ECM #4a, Dorm De-Lamping

<u>EAR DATE</u>	<u>SCOPE</u>	<u>ESTIMATE</u>
12/19/10	<ul style="list-style-type: none"> Remove 2 lamps from each corridor fixture in 2 dorms Replace ballasts in same fixtures 	\$15,420
3/14/11	<ul style="list-style-type: none"> Remove 2 lamps from each corridor fixture in 2 dorms ONLY 	\$4,710
6/23/11	<ul style="list-style-type: none"> Same as 3/14/11 Added 29 fixtures to total 	\$5,165

Control and Efficiency Upgrade Project – SECO Loan

ECM #4a, Dorm De-Lamping Bids

<u>VENDOR</u>	<u>BID</u>	<u>6/23/11 ESTIMATE</u>
Airco	\$9,646	\$5,165
Haggerty	\$10,010	

Control and Efficiency Upgrade Project – SECO Loan

ECM #4b, Exterior LED Retrofit

<u>EAR DATE</u>	<u>SCOPE</u>	<u>ESTIMATE</u>
12/19/10	• Not in original scope	\$0
3/14/11	• Replace roadway light fixtures with LEDs (125)	\$147,000
6/23/11	• Same as 3/14/11, except 119 fixtures	\$140,000

Control and Efficiency Upgrade Project – SECO Loan

ECM #4b, Exterior LED Retrofit Bids

<u>VENDOR</u>	<u>BID</u>	<u>6/23/11 ESTIMATE</u>
Airco	\$125,080	\$140,000
Haggerty	\$129,800	

Control and Efficiency Upgrade Project – SECO Loan

Control Systems Definitions

- Open Protocol:
 - Parts manufactured by one company can operate using controls made by a different company.
 - Software mods performed at Central Plant instead of only at building.
- Backward Compatible:
 - New controls equipment can use old files/software.
- Retro-Commission:
 - Systematic process of ensuring all building systems perform in accordance with the design documentation.

Control and Efficiency Upgrade Project – SECO Loan

MSU's Control Systems Overview

- Andover first install at MSU on Fantasy of Lights in the 1990's
 - Controls 39% of campus
 - Benefits include:
 - ☐ Open protocol
 - ☐ Parts are repairable
 - ☐ New installations are backward compatible
 - ☐ During communication failures, system easily changed to manual operation
 - Slightly (10%-15%) higher up front costs
 - Reduced pricing available through pre-negotiated state contracts (BuyBoard)

Control and Efficiency Upgrade Project – SECO Loan

MSU's Control Systems Overview

- Trane installed on campus in 2004
 - Not open protocol
 - Not backward compatible
 - Primary system parts now obsolete
 - Slow communication
 - Performance of system not sufficient for MSU's needs
 - Usage decreased from 64% in '04 to 48% in '11
- Johnson Controls install at Martin & Ligon in 2009
 - Performance only slightly improved over Trane

Andover is recommended as best value for MSU based on its performance history at MSU, versatility, and life cycle costs.

Control and Efficiency Upgrade Project – SECO Loan

ECM #5, Control System Replacement

<u>EAR DATE</u>	<u>SCOPE</u>	<u>ESTIMATE</u>
12/19/10	<ul style="list-style-type: none">• Replace 3 control systems with 1• Retro-commission each building's controls	\$1,067,975
3/14/11	<ul style="list-style-type: none">• Same as 12/19/10	\$1,067,975
6/23/11	<ul style="list-style-type: none">• Same as 12/19/10• Updated state contract pricing from supplier• ~\$30k for test and balance NOT in price	\$1,102,022

Control and Efficiency Upgrade Project – SECO Loan

ECM #6, Irrigation System Control

<u>EAR DATE</u>	<u>SCOPE</u>	<u>ESTIMATE</u>
12/19/10	<ul style="list-style-type: none">• Not in original scope	\$0
3/14/11	<ul style="list-style-type: none">• Install 57 irrigation controllers	\$17,100
6/23/11	<ul style="list-style-type: none">• Install 158 irrigation controllers• Updated state contract pricing from supplier	\$55,136

Control and Efficiency Upgrade Project – SECO Loan

Summary Table

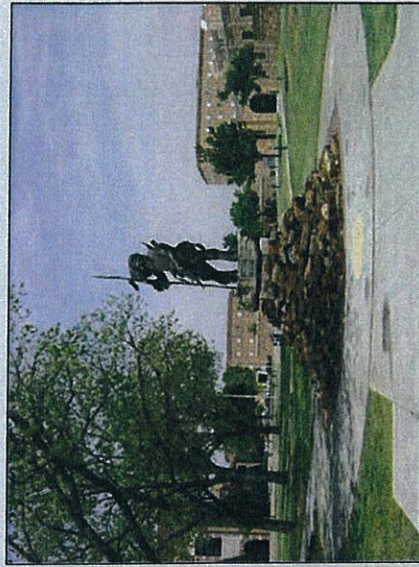
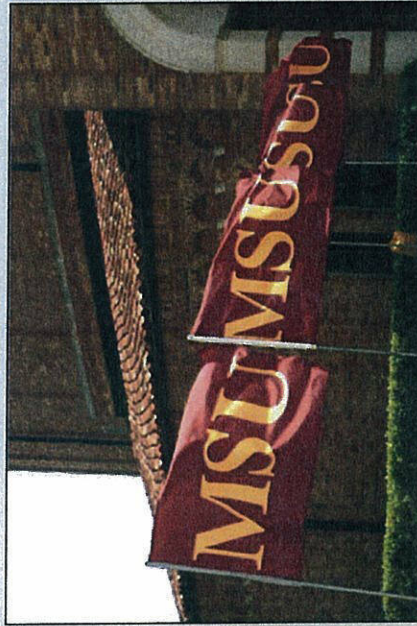
<u>ECM #</u>	<u>SCOPE</u>	<u>6/23/11 ESTIMATE</u>	<u>7/14/11 BID</u>
1	Steam System Mods (including abatement)	\$577,677	\$519,594
2	Optimize CW Pumping	\$52,000	\$68,200
3	Dorm Valve Conversion	\$18,195	\$13,463
4a	Dorm De-lamping	\$5,165	\$9,646
4b	Exterior LED Retrofit	\$140,000	\$125,080
5	Control System Replacement (including T&B)	\$1,102,022	\$1,102,052
6	Irrigation System Control	\$55,136	\$55,136
	Contingency	\$250,000	\$250,000
	Design (8.5%)	\$116,766	\$160,920
	Measurement & Verification	\$195,019	\$195,019
	Total:	\$2,511,980	\$2,499,110

Control and Efficiency Upgrade Project – SECO Loan

Recommendations

- Issue a PO to Airco for ECMs 1, 2, 3, 4a, and 4b.
- Issue a PO to AOC for ECM 1's abatement requirements.
- Issue a PO to Entech (Andover rep) for ECMs 5 and 6.
- Issue a PO to Southwest Test & Balance for test and balance services (<\$30k).

August 4, 2011



MIDWESTERN STATE UNIVERSITY

HOUSING FEASIBILITY & PLANNING



MSU HOUSING PLANNING

RECENT UNIVERSITY SUCCESS

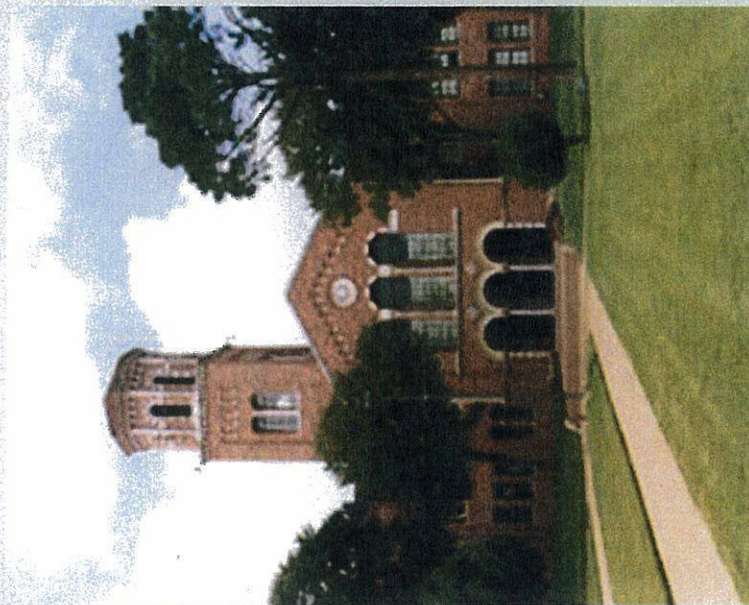
- Enrollment Growth
- National Recognition for Education Affordability
- General Institution Brand Enhancement
 - Recruitment and Retention
- Providing the “College Experience”
- Increase in Financial Strength of Residential System
- Moving toward Residential Campus Designation

MSU HOUSING PLANNING STRATEGIC OBJECTIVES

1. Address Latent Housing Demand

- Housing Type
- Number of Beds

2. Analyze Cost / Rental Rate Structure for New Development



MSU HOUSING PLANNING

SNAP SHOT OF FINDINGS

Key Findings

- Latent demand for 300-350 on-campus beds
- Opportunity exists for development of new, affordable housing

Current Challenges

- Current limitations on bed supply, specifically for freshmen
- Upperclass students are moving to the off-campus market

Opportunity

- New housing should address both freshmen and upperclass challenges

MSU HOUSING PLANNING DEMAND

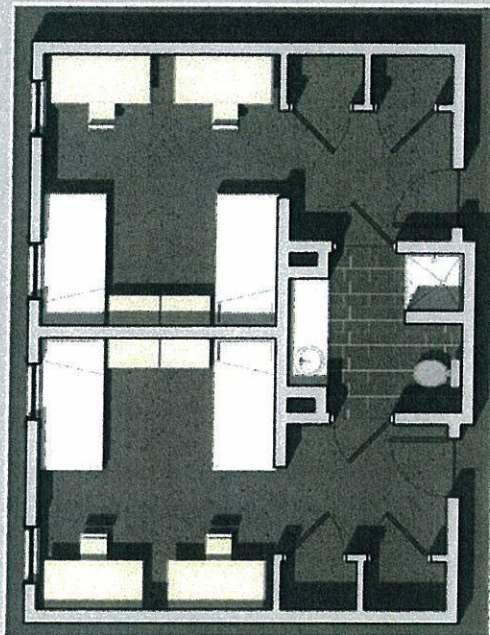
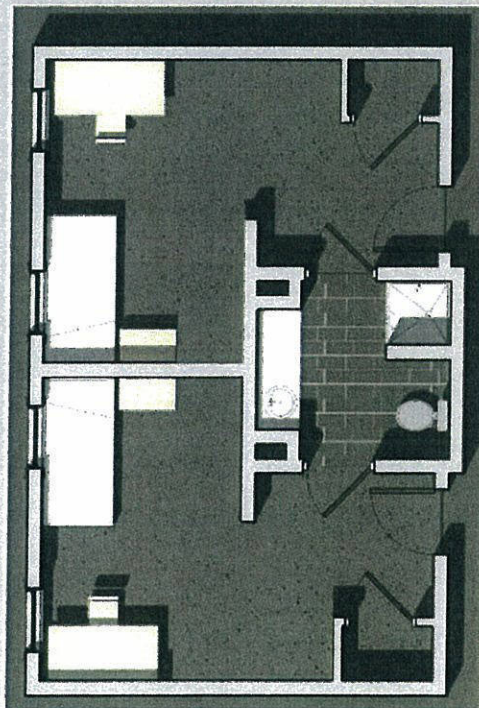
Class	Enrollment	Potential Capture Rate	Maximum Potential Demand	Distribution of Demand		
				Non-Apartment Private	Non-Apartment Shared	Apartment
Freshmen	931	80.8%	752	0	526	226
Sophomores	1,204	25.8%	310	105	39	167
Juniors	1,420	19.8%	281	158	38	85
Seniors	2,018	13.9%	281	124	23	134
Total	5,573	29.2%	1,625	387	626	612
				154	526	612
				387	626	612
				(233)	(100)	0
				Surplus / (Deficit)		
				(333)		

- Low risk solution that increases campus housing supply, strengthens the residential experience at MSU, and supports the University's recruitment and retention objectives.

MSU HOUSING PLANNING NEW HOUSING DEVELOPMENT

Develop New, Affordable, High-density Housing

- 340 semi-suite beds
- 68 private beds (convertible to shared beds)
- 272 shared beds



MSU HOUSING PLANNING NEW HOUSING DEVELOPMENT

Desired Development: \$15.7M project

- 340 bed development
- Construction Cost: Approximately \$163 per SF
- Project Cost: \$46,000 per Bed
 - Modest Institutional Quality
 - Includes 3,000 SF of Housing Administration Office Space
 - Includes 217 SF per Bed

Assumptions:

5% interest rate with a 30-year term
Building opening in Fall 2014



BRAILSFORD & DUNLAVEY



MSU HOUSING PLANNING NEW HOUSING DEVELOPMENT

Desired Development: \$15.7M project

Acceptable Rental Rates in 2014-2015

- Private Bedroom = \$565 / month
- Shared Bedroom = \$456 / month

} Rates can support \$12M project

Assumptions:

Rental rates support annual contribution to University, to a Reserve Fund, and positively contribute to MSU's Total Housing Debt Coverage Ratio

MSU HOUSING PLANNING NEW HOUSING DEVELOPMENT

Opportunities to support the development of additional housing:

- Private / Donor Contribution - \$3.7M
- Consider Alternate Delivery Methods

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Finance and Audit Committee
August 4, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:58 p.m., Thursday, August 4, 2011. Finance and Audit Committee members in attendance were Mr. Shawn Hessing, Chairman; Mr. Charles Engelman; Dr. Lynwood Givens; and Ms. Jane Spears. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Kenny Bryant, Mrs. Tiffany Burks (by telephone), Dr. Carol Gunn, Mr. Sam Sanchez, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Rodney Cate, Interim Dean of the College of Science and Mathematics; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Treva Clifton, Chair of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Stephen Shelley, Director of Purchasing; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Jolene Welch, Assistant to the Provost; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association president. Representing the news media were Mr. Chris Collins, editor of *The Wichitan*; Ms. Ann Work, reporter for the *Times Record News*; and Ms. Melissa Foy, KFDX-TV III.

Chairman Hessing called the meeting to order at 2:58 p.m.

Reading and Approval of Minutes

11-132. The minutes of the Finance and Audit Committee meeting May 12, 2011, were approved as presented.

Review and Acceptance of Financial Reports

11-133. Mr. Hessing noted that the administration recommended the financial reports for the months of April, May, and June, 2011, for acceptance. He added that these reports were previously distributed to the board.

Mr. Sandoval reported that for the ten months ended June 30, 2011, expenses exceeded revenues by \$540,327, and with other mandated transfers considered, the total decrease in net assets was \$684,000. He noted that almost \$8.1 million was in depreciation

expenditures, an increase of \$498,000 over the previous year, which reflects a reduction in net assets. Mr. Sandoval stated that personnel costs were reduced across the board and tuition and fees exceeded the annual budget. He reported an overall very stable budget position.

Mr. Engelman moved the board accept these reports as presented. Dr. Givens seconded the motion.

Mr. Hessing commended the administration for their efforts in identifying cost efficiencies. He noted the significant declines in cash expenditures during the year.

There being no further discussion, the motion was approved.

Financial Disclosure Statements

11-134. Mr. Hessing stated that each year the Board of Regents reviews copies of the Financial Disclosure Statements of the President, the Vice President for Administration and Finance, and the Controller. These items were previously distributed to the board for review. Ms. Spears moved the board accept these statements as distributed. Mr. Engelman seconded the motion and it was approved.

Internal Audit Plan – 2011-2012

11-135. Mr. Hessing reported that Mr. Spencer's audit plan for the 2011-2012 year was presented for approval (see Attachment 1). He asked Mr. Spencer to comment on the process he used in developing the plan for the upcoming year. Mr. Spencer stated that he reviewed the university to assess risk within campus operations. He further monitored those areas that require audits for grants or other purposes. He added that compliance functions were also reviewed to determine how to best monitor overall campus compliance.

Mr. Engelman moved approval of the plan as presented. Dr. Givens seconded the motion.

Dr. Rogers commended Mr. Spencer for his work. He noted that they reviewed and discussed the proposed plan and he was pleased with Mr. Spencer's thoroughness. Dr. Rogers added that he was pleased that Mr. Spencer would include areas of compliance review during the coming year.

Mr. Hessing noted that the Public Funds Investment Act audit is required every two years. He also commended Mr. Spencer for the work he does.

There being no further discussion, the motion was approved.

University Accounts/Signature Authorizations

11-136. Mr. Hessing reported that each year the board is asked to approve the individuals authorized to sign on university bank accounts, to purchase and sell investment

instruments and to perform normal banking transactions, and to sign personnel retirement documents.

The administration recommended the following individuals be authorized to sign on university bank accounts, with two signatures required on all checks drawn from university accounts:

Dr. Jesse Rogers, President
Mr. Juan Sandoval, Vice President for Administration and Finance
Ms. Gail Ferguson, Controller
Ms. Valarie Maxwell, Director of Budget and Management
Ms. JoElla Hinkle, Assistant Controller

The administration further recommended continued authorization for the President, Vice President for Administration and Finance, and Controller or their designees to purchase and sell investment instruments in accordance with the Texas Public Funds Investment Act and the Board of Regents' Investment Policy, and perform all other normal banking transactions. Investment transactions may be authorized by verbal orders but must also be approved in writing by the President or the Vice President for Administration and Finance.

The administration finally recommended the board continue to authorize the President, the Vice President for Administration and Finance, the Provost and Vice President for Academic Affairs, and the Director of Human Resources to sign appropriate personnel retirement documents.

It was noted that the only change in the recommendation from the previous year was the addition of the Director of Human Resources to the list of individuals authorized to sign appropriate personnel retirement documents.

Mr. Engelman moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

FY 2010-2011 Items \$50,000 & Under Authorized by the President per Board Policy

11-137. Mr. Hessing noted that the recommended list of budget changes was presented in the agenda. He asked Dr. Rogers to discuss these items.

Dr. Rogers reported that the first two items were related to post-season costs in athletics. He noted that the Athletics Fee Reserve provided these funds, but that the costs exceeded those budgeted. He indicated that 2010-2011 was an outstanding year for the athletics teams. He congratulated the student athletes and coaches for their efforts.

Dr. Rogers noted that the MSU cycling team once again competed at nationals. Funds were transferred from Unallocated Student Services Fees to assist with the necessary costs. The last item transferred money to provide matching funds for the Student Support Services Grant. These funds will be used for matching scholarships.

Dr. Givens moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

Review of Personnel Reports and Salary/Title/Position Changes in 2010-2011 Budget Approved per Board Authorization

11-138. Mr. Hessing noted that the report of personnel changes in April, May, and June, 2011, was presented for information in the agenda document. The administration recommended ratification of the budget change noted whereby seven positions were filled \$17,677 below the budgeted amounts.

Mr. Engelman moved approval of this item as presented. Dr. Givens seconded the motion and it was approved.

MSU University Center Fee Increase

11-139. Mr. Hessing reported that the legislation to allow the MSU Board of Regents to increase the MSU University Center Fee was approved by the Texas Legislature in May. This followed a student referendum and board action to pursue this legislation. The approved legislation included a five-year sunset provision with regard to the fee increase. The administration recommended the increase of the University Center Fee from \$15 per student each long semester and \$7.50 per student each summer session to \$35 and \$17.50 respectively. This increase would be effective with the spring 2012 semester.

Dr. Rogers reminded the board that the funds generated from this fee were needed to replace the electrical and fire safety systems in the Clark Student Center and also to fund the operation of the Center. He noted that at the time this fee sunsets the total debt on the Student Center will be paid.

Ms. Spears moved approval of this item as presented. Dr. Givens seconded the motion.

Mr. Hessing commented that this matter had been discussed during a number of prior meetings and it had worked its way through the process. He noted that funds available for a project such as this were limited. Dr. Rogers noted that Higher Education Assistance Funds (HEAF) cannot be used for auxiliary facilities such as this.

There being no further discussion, the motion was approved.

Technology Fee/University Designated Tuition

11-140. Mr. Hessing stated that MSU students currently pay a Technology Fee of \$22 per semester credit hour and also pay University Designated Tuition of \$100.90 per semester credit hour. Owing to the reduction in state funding and the need for greater flexibility in budgeted funds, the administration recommended that the Technology Fee be reduced by \$2 per semester credit hour and that University Designated Tuition be increased by \$2 per semester credit hour, effective with the spring 2012 semester. He noted that this change would not result in any net increase in cost to the students.

Dr. Rogers noted that while universities, including Midwestern, have gone to a fee structure for specific needs, at this time the university needs flexibility in its funding. With this change, students will not notice any difference; however, the administration will have greater flexibility in how the funds can be expended.

Mr. Engelman moved approval of the item as presented. Ms. Spears seconded the motion and it was approved.

Operating Budget for Fiscal Year 2012

11-141. Mr. Hessing reported that the administration was recommending approval of a \$94,154,646 operating budget for the 2011-2012 fiscal year. He noted that a copy of the budget highlights was previously distributed to the board (see Attachment 2). Ms. Spears moved approval of the budget as presented. Dr. Givens seconded the motion.

Dr. Rogers reported that a Budget Oversight Committee worked on budget reductions and budget planning. The committee was made up of several members of the administration as well as faculty members Dr. Mark Farris, Dr. Terry Patton, and Dr. James Owen, and Ms. Jolene Welch, representing the staff. Dr. Rogers distributed and reviewed a draft of budget reductions, revenue increases, and expenditure reductions (see Attachment 3). He stated that he was pleased to note that the bottom line was a balanced budget, with an excess of \$30,790. Dr. Rogers then reviewed the Budget Highlights with the board.

Mr. Sandoval thanked Valarie Maxwell for her assistance in preparing the budget. He then presented a power point regarding the overall budget (see Attachment 4). The first slide outlined the overall reduction in available funds experienced by the university between FY 2010 through FY 2013, which totals over \$12 million. He added that his colleagues at other institutions believe additional reductions may be forthcoming.

The next slide showed the level of state support declining from 39% in FY 2003 to an estimated 22.5% in FY 2012. The third slide showed expenditures and debt service as compared to state general revenue. Mr. Sandoval distributed a Comparative Analysis of Operating Expenditure Budget (see Attachment 5) which reflected core base operations since FY 2009. He noted that this sheet provided a clearer picture of the core operating expenses of the university. He added that the FY 2010 budget increased by the anticipated amount of gift income. The next two slides presented the sources of revenue and the uses of funds for FY 2012. Dr. Rogers pointed out that 19.9% of the university's revenue comes from grants and donor support, while 22.5% comes from the state. The final slide indicated the estimated fund balances anticipated as of August 31, 2012, which total \$16,025,457.

Mr. Sandoval stated that while this is a good budget, future spending must be minimized and additional efficiencies should be identified. Dr. Rogers added that only the faculty and staff members who were promoted or changed duties received salary increases. He stated that the university must continue to work toward efficiencies so that a modest salary increase for employees will be possible in the future.

Dr. Givens commented that out of a budget totaling almost \$100 million, approximately 22% is returned to the students through scholarships and financial aid. Dr. Rogers noted that Texas may begin to see flat or declining enrollment. He added that if a student is academically qualified and willing to work, the administration, faculty, and staff at MSU will help him succeed.

Mr. Hessing noted that a great deal of work had gone into finding a way to absorb a \$12 million loss in revenue over a four year period. He stated that he had asked Mr. Sandoval to maintain a level of information to the board regarding where revenues and expenditures are relative to the budget. He noted that with each meeting he wanted the board to be able to understand the current status of the budget and review forecasts through the end of the year.

Mr. Sanchez asked about the British Studies and Distance Learning programs. Dr. White noted that distance learning can be used in a variety of ways. She stated that MSU offers programs that are delivered solely on line. She noted that MSU's radiologic science program is one of those programs. She added that the program was one of two programs noted in a national magazine this year as one of the top 25 most influential entities, organizations, or things in the field. Dr. White stated that a number of academic programs offer hybrid courses with some of the work in an on-campus classroom and a portion in a virtual classroom. She reported that the Bachelor of Applied Arts and Sciences (BAAS) program was mentioned in the local paper as a degree completion program recognized by the state to increase graduation rates of Texas citizens. She stated that this is a unique program and almost all of it is on line. Dr. White noted that distance education has to be viewed as another way to make education more accessible.

With regard to study abroad, Dr. White noted that in addition to the British Studies program, MSU students also have an opportunity to study in France. She commended Dr. Larry Williams, Professor of Sociology and Director of International Education, for his work with the program. She noted that he was a featured speaker at the COPLAC summer conference and he is building a consortium for other COPLAC institutions to join MSU's study abroad program. The program allows students to have a rich educational experience. Mr. Hessing commented that his daughter participated in the British Studies program at MSU and it was an outstanding experience. Dr. White indicated that she would like to expand the program in the future and added that it is a transformative experience for students.

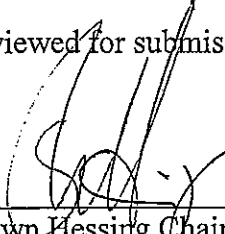
Mr. Sanchez indicated that he chose to ask about those two programs because the board and administration are going to have to be creative in developing the college experience at MSU. He stated that both programs highlight how that can be done without hurting the bottom line.

There being no further discussion, the motion was approved.

Adjournment

The Finance and Audit Committee discussion concluded at 4:12 p.m.

Reviewed for submission:



Shawn Hessing Chairman
Midwestern State University
Board of Regents Finance & Audit Committee

ATTACHMENTS:

1. Audit Plan 2011-2012
2. Budget Highlights 2011-2012
3. Budget Planning Draft
4. Comparative Analysis of Operating Expenditure Budget from 2009-2012
5. Budget Presentation

FY 2012 Audit Plan

The plan is meant to be flexible and it will be monitored and changed as necessary. The available hours total 1,840, after accounting for holidays and leave time. After discussions with the General Counsel, President of the University, and Chairman of the Finance and Audit Committee, plans are to add a compliance focus to the internal audit function. Comprehensive compliance programs are increasingly present in higher education after the passage of the Sarbanes-Oxley Act. The programs are designed to integrate and coordinate all significant requirements with which universities must comply by law, regulation, policies, and procedures. This oversight will result in timely reviews. Activities will be conducted in a way to ensure that the Internal Audit Office remains independent of university operations. Specific projects will still be conducted and based on the annual risk assessment analysis. Additionally, special projects will be conducted as requested by management and the Board of Regents.

Audit Focus	Estimated Hours
Public Funds Investment Act: This audit is statutorily required every two years and will determine compliance with the Act and MSU investment policy.	200
General Oversight Activities: This project will entail a review of university departments to identify specific laws, regulations, policies, procedures, etc. they are required to comply with and what procedures are in place to ensure compliance. A review of the systems that management has in place to document what they must comply with, what activities are conducted, what monitoring is done to ensure activities are efficient and effective, and that proper reporting is accomplished in compliance with requirements is planned. Any deficiencies identified from the review will be addressed immediately to allow quick corrective action to be taken. It is expected that the results of this project will provide a framework to implement more frequent review and monitoring efforts over important functions, including, but not limited to, purchasing, accounting, contracting, construction, budgeting, cash operations, athletics, etc., that will be continued into the future.	600
External Auditor Coordination: The State Auditor's Office and State Comptroller routinely depend and rely on internal auditors to accomplish their annual audit plans. Hours are being reserved to assist them as requested.	200
Special Projects: Internal auditors are a valuable and crucial source of assistance for issues that management and the Board of Regents may need analyses, appraisals, recommendations, counsel, and information to assist them in the effective discharge of their responsibilities. Hours are being reserved to provide this assistance.	240
Annual Risk Analysis/Audit Plan: Ongoing activities, such as interviews with management, distribution of internal control questionnaires, and reviews of management reports from throughout the university will be done to ensure adequate identification and consideration of all risks for future review.	250

FY 2012 Audit Plan

Participation in Board Meetings and Management Committees: The internal auditor will attend all Board of Regents meetings and participate in selected committees as requested or deemed appropriate. Regular meetings are also held with the President.	100
Administrative: Hours are being accounted for and reserved for such matters as ensuring compliance with auditing standards, involvement with professional organizations, training, annual reports, and general administrative duties.	250
Total Hours Budgeted	1,840

Midwestern State University
Budget Highlights
2011-2012

- The proposed MSU Operating Budget for FY 2012 is \$94,154,646, an increase of \$1.38 million over FY 2011, primarily as a result of increased scholarship support. Excluding scholarship expenditures, the remaining budget would have been reduced by over a million dollars.
- The budget is based on an estimated enrollment of 6,400 students for fall 2011.
- The proposed budget reflects a significant reduction in state general revenue appropriation for FY 2012. Total decrease from general revenue support was almost \$2.4 million, resulting in a shift of operating budget support from state appropriations to local funds, which include designated funds, auxiliary funds, and restricted funds.
- The budget reflects 23 deleted and unfunded FTE positions.
- Other significant budget changes include:

Salary savings from open positions	\$791,595
Maintenance and operations reductions	848,875
Utility reductions (including auxiliaries)	486,955
Travel reductions	54,877
Scholarships increased (federal and designated tuition set aside)	2,455,997
- Expenditures for fringe benefits are estimated at approximately \$11.1 million in this budget, an increase of approximately \$744,000. A 6.1% increase in group health insurance rates has been included as well as a new mandated 1% insurance surcharge based on the base salary of all benefit eligible employee regardless of source of funds. This added insurance surcharge accounts for over \$300,000 of the increase.
- Private sources and grant funds totaling \$983,615 provide funding for 17.83 full time equivalent positions, 7.76 faculty positions and 10.07 staff positions.

- The recommended budget contains the following allocations from the university's Higher Education Assistance Funds (HEAF):

Bond payment on Dillard Building	\$1,477,363
Physical Plant equipment and improvements – Deferred Maintenance	1,200,000
Allocation to six colleges for computers and academic-related equipment	300,000
Library materials	250,000
Information Systems/Telecommunications equipment and software	110,000
Museum (classroom, sound and audiovisual, telecommunication support)	50,000
Police equipment	36,000
Capital lease for fleet vehicles	30,000
Equipment for administrative offices	40,000
Facilities & Equipment Contingency	<u>66,070</u>
TOTAL	<u>\$3,559,433</u>

The proposed HEAF budget includes administration's concern on addressing deferred maintenance issues. The budget was increased by \$230,640 from the previous year.

- Excluding \$350,000 in transfers to Plant Funds, which includes transfers for Housing and Recreation Center, revenues exceed budgeted expenditures by \$30,790.
- The anticipated university fund balance as of August 31, 2011 is estimated to be \$16 million.

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
<u>State Appropriation Budget Reduction</u>			
Committee Substitute for H.B. 1 (Reduction From FY 2011 Base)		3,192,201	3,335,800
Loss of Incentive Funds (Previously Funding from ARRA/Stimulus Funds)		504,536	504,536
Mandated 1% of Personnel Costs (All Funds - Auxiliary, Designated, Restricted)		309,000	309,000
Planned Reductions In FY 2011, Continued in FY's 2012-2013		(1,258,555)	(1,258,555)
Total State Appropriation Budget Reduction	540,000	2,747,182	2,890,781
<u>Proposed Revenue Increases (subtract from shortfall)</u>			
Tuition & Fees Using 6,400 Enrollment - Total Rates Not to Exceed 4%	200,000	1,690,979	1,800,000
Parking Fees and Fines		120,943	120,361
Mineral Interests Bonuses	73,200		
Total Proposed Revenue Increases	273,200	1,811,922	1,920,361
<u>Proposed Expenditure Reduction (subtract from shortfall)</u>			
Hiring Restriction	188,000	200,000	200,000
International Scholarships		23,781	23,781
Gifted Summer Program Reductions		52,000	52,000
Employee Dependent Education Assistance (Currently \$126,000)		45,000	45,000
Faculty/Staff Reductions		443,695	443,695
Utilities		486,955	486,955
M&O/Travel Reductions	197,752	903,752	903,752
Total Proposed Expenditure Cuts	385,752	2,155,183	2,155,183
<u>Proposed Expenditure Increases (add to the shortfall)</u>			
Approved Annual Faculty Promotions		38,500	38,500
Police Officer FTE		35,000	35,000
General Counsel Upgrade - 100%	43,000	60,000	60,000
Hourly Wages		130,667	130,667
Fringe Benefits		435,504	435,504
Course Fee Related Expenditures		82,353	82,353
IT Additional Costs - Student Authentication		40,000	136,500
Sims Center (building maintenance, custodial, utilities, net after partner contribution)	60,000	41,000	50,000
Debt Service Increase		205,596	205,596
Increases in Other M&O and Scholarships		120,513	120,513
Total Proposed Expenditure Increase	103,000	1,189,133	1,174,120
Remaining Budget Balance	15,952	30,790	10,643

Comparative Analysis of Operating Expenditure Budget
Midwestern State University
FY's From 2009 to 2012

	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>Proposed FY 2012</u>
Original Expense Budget (Includes Debt Service)	\$ 76,238,702	\$ 90,287,041	\$ 92,769,369	\$ 94,154,646
<u>Less Adjustments In New Activity</u>				
Exclude Debt Service	\$ (8,053,743)	\$ (8,363,580)	\$ (9,385,371)	\$ (9,590,967)
Housing Operations - Sundance		(514,474)	(389,864)	(348,121)
New Recreation Center	(458,082)	(644,004)	(675,529)	(614,184)
PELL Grants	(4,575,000)	(5,400,000)	(8,000,000)	(9,325,000)
SEOG	(141,574)	(147,076)	(147,472)	(124,880)
Federal CWS	(150,000)	(130,273)	(150,000)	(150,000)
THECB Texas Grants	-	(1,566,223)	(1,044,120)	(2,153,333)
MSU Fund - Other Allocations	-	(451,457)	(615,816)	(348,329)
MSU CT - Other Allocations	-	(238,940)	(266,085)	(249,324)
Misc Gifts	-	(5,000,000)	(4,000,000)	(3,500,000)
MSU Tuition Grant Set Asides	-	(709,000)	(871,987)	(1,105,580)
Adjusted Base Expenditure Budget	\$ 62,860,303	\$ 67,122,014	\$ 67,223,125	\$ 66,644,928

**The schedule reflects core base operations when analyzing activities that appeared to drive total expenditure increases. Those activities that federal funded, new to the new university, or separately funded.

Midwestern State University Budget Highlights FY 2011 – 2012

By
Juan R. Sandoval
Vice President – Administration & Finance
August 3, 2011

A Perspective – Loss of General Revenue For 4 Years Ending August 31, 2013

FY 2010 and 2011 Biennium

General Revenue	\$ 1,743,794
Loss of State-Paid Benefits	348,759

Mid-year Reduction for FY 2011

General Revenue	\$ 445,090
Loss of State-Paid Benefits	89,018

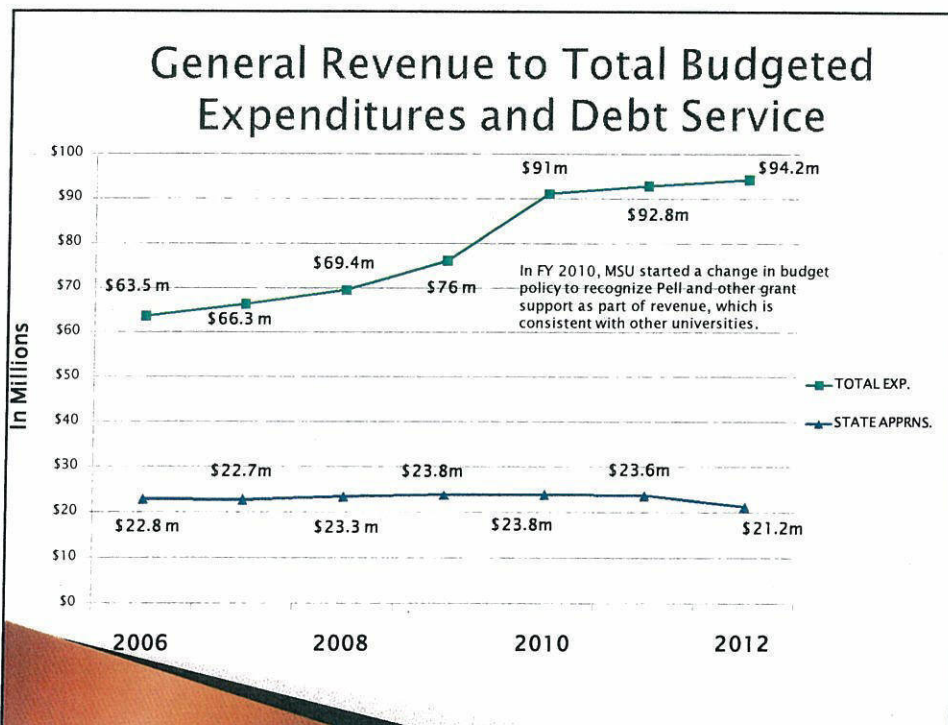
FY 2012 and 2013 Biennium

General Revenue	\$ 6,479,406
Loss of State-Paid Benefits	1,295,881
Loss of Incentive Funds	1,009,072
Medical Insurance Local Contribution – 1% of Salaries	<u>618,000</u>

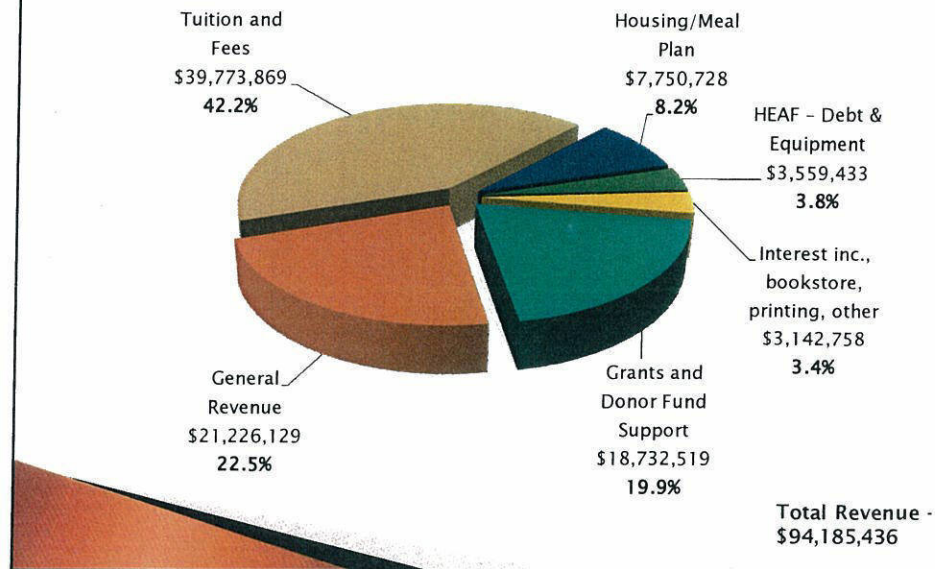
Total	<u>\$12,029,020</u>
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Ten-Year State Legislative Appropriations Comparison

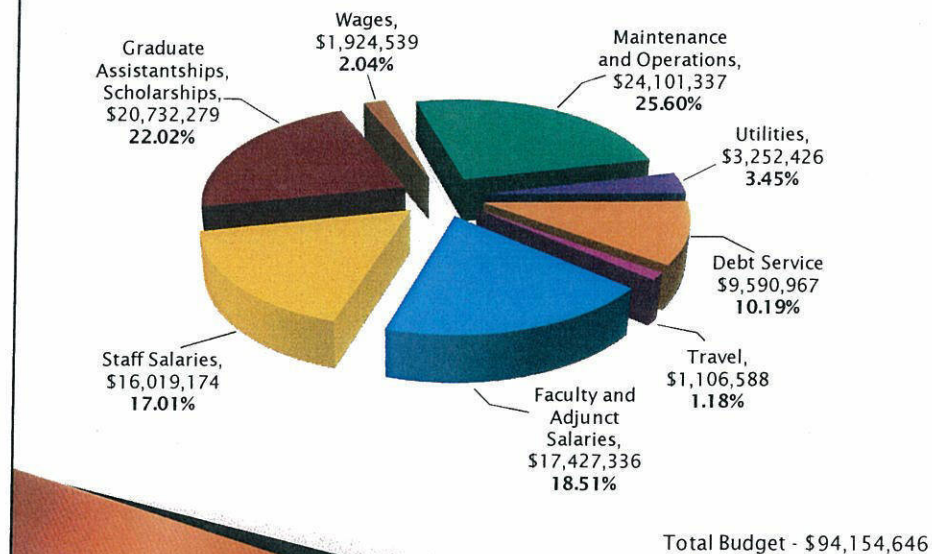
General Revenue State Support		as a % of Total Expenses and Debt Service
FY 2003	\$ 21,431,269	39%
FY 2004	\$ 20,853,180	36%
FY 2005	\$ 20,941,156	35%
FY 2006	\$ 22,800,253	34%
FY 2007	\$ 22,715,166	34%
FY 2008	\$ 23,331,145	34%
FY 2009	\$ 23,780,229	31%
FY 2010	\$ 23,832,099	26%
FY 2011	\$23,625,267	25% (est.)
FY 2012	\$21,226,129	22.5% (est.)



Sources of Revenue - FY 2012



Use of Funds - FY 2012



Analysis of MSU Reserves Projected for August 31, 2012

Estimated fund balances at August 31, 2012

Education and General Funds	\$ 697,289
Designated Funds	9,119,381
Auxiliary Funds	708,592
Restricted Funds	2,754,362
Plant Funds	<u>2,745,833</u>
Total All Funds	<u>\$16,025,457</u>

Analysis of Plant Fund Reserves Estimated at August 31, 2012

	<u>FY 2011</u>	<u>FY 2012</u>
Housing Reserves	\$ 809,126	\$ 1,034,136
Repair/Replacement	\$ 223,151	\$ 273,151
Unallocated Contingency	<u>\$ 300,000</u>	<u>\$ 300,000</u>
Totals	<u>\$1,332,277</u>	<u>\$1,609,287</u>

MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS
Investment Committee
August 4, 2011

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:26 p.m., Thursday, August 4, 2011. Investment Committee members in attendance were Mr. Charles Engelman, Chairman; Mr. Mike Bernhardt; Mr. Kenny Bryant; and Dr. Carol Gunn. Other regents attending the meeting were Dr. Lynwood Givens, Mr. Shawn Hessing, Mr. Sam Sanchez, Ms. Jane Spears, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Rodney Cate, Interim Dean of the College of Science and Mathematics; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Treva Clifton, Chair of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Jolene Welch, Assistant to the Provost; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association president. Representing the news media was Mr. Chris Collins, editor of *The Wichitan*.

Chairman Engelman called the meeting to order at 4:26 p.m.

Reading and Approval of Minutes

11-142. The minutes of the Investment Committee meeting May 12, 2011 were approved as presented.

Investment Policy

11-143. Mr. Engelman noted that the Texas Public Funds Investment Act requires that the Board of Regents review and approve the investment policy each year. Changes to the policy were last approved in August, 2010, and the investment committee reviewed and discussed the policy in January, 2011. He indicated that the policy would be scheduled for full review in November, 2011. He noted that this was an information item.

Review and Acceptance of Investment Report

11-144. Mr. Engelman stated that the board members should have received a copy of the third quarter Investment Report for the period ended May 31, 2011. He asked Mr. Sandoval to comment on this item.

Mr. Sandoval noted that the funds invested by the university achieved a 1.23% rate of return. He added that these funds are primarily short-term cash and the allowable investment instruments are very conservative. With regard to the MSU endowment funds invested by American National Bank, the rate of return was 5.53%. Mr. Sandoval stated that the Redwine Funds had been invested by three separate investment firms and the return rates are as follows: J.P. Morgan Chase 4.65%, Luther King .80%, and Fisher Investments 4.14%. He added that at the time of this report, the Redwine Funds had been invested for less than six months.

Mr. Sandoval reminded the committee that the administration was looking at a distribution rate of 3% from the Redwine Funds for the upcoming year's budget. The funds would be utilized to support the Honor's Program. He added that within the next year the administration and board should review overall performance and determine if any changes should be made.

Mr. Bernhardt moved the committee accept the report as presented. Mr. Bryant seconded the motion and it was approved.

Approval of Brokers/Dealers, Investment Vehicles, and Asset Holding Accounts

11-145. Mr. Sandoval presented the administration's recommendation to approve the following list of brokers/dealers, investment vehicles, and asset holding accounts for fiscal year 2012. He noted that the proposed brokers/dealers had filed certifications acknowledging the university's investment policy as required.

Brokers/Dealers

First Southwest Company, Austin
JP Morgan Securities, Inc., Houston
LF Rothschild/RBC Dain
Morgan Keegan & Company, Inc., Houston
Vining-Sparks, IBG, Austin
Wells Fargo, Dallas

Other Investment Vehicles/Overnight Cash Pools

Citibank
JP Morgan Chase High Balance Savings
LOGIC, Dallas
Texpool, Austin

Asset Holding Accounts

JP Morgan Chase
Merrill-Lynch, Wichita Falls

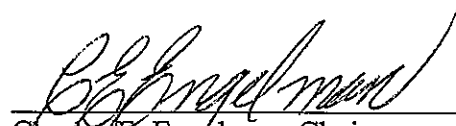
Mr. Engelman asked if additional asset holding accounts were needed. Mr. Sandoval responded that the approved firms had provided good service.

Mr. Bryant moved approval of this item as presented. Mr. Bernhardt seconded the motion and it was approved.

Adjournment

The Investment Committee discussion concluded at 4:36 p.m.

Reviewed for submission:

A handwritten signature in cursive script, appearing to read "C. Engelman", written over a horizontal line.

Charles E. Engelman, Chairman
Midwestern State University
Board of Regents Investment Committee

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS
Personnel and Curriculum Committee
August 4, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:36 p.m., Thursday, August 4, 2011. Personnel and Curriculum Committee members in attendance were Dr. Lynwood Givens, Chairman; Mr. Sam Sanchez; and Ms. Jane Spears. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Kenny Bryant, Mr. Charles Engelman, Dr. Carol Gunn, Mr. Shawn Hessing, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Rodney Cate, Interim Dean of the College of Science and Mathematics; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Treva Clifton, Chair of the MSU Staff Senate; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Jolene Welch, Assistant to the Provost; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association president. Representing the news media was Mr. Chris Collins, editor of *The Wichitan*.

Chairman Givens called the meeting to order at 4:36 p.m.

Reading and Approval of Minutes

11-146. The minutes of the Personnel and Curriculum Committee meeting May 12, 2011, were approved as presented.

Faculty Senate Report

11-147. Dr. James Owen, MSU Faculty Senate Chairman, reported to the board as shown in Attachment 1.

Staff Senate Report

11-148. Ms. Treva Clifton reported to the board on behalf of the MSU Staff Senate.

- A. The Senate partnered with a student fraternity, Sigma Alpha Epsilon, to sponsor a raffle. All proceeds were donated to the Staff Senate Scholarship Fund. Two scholarships will be given to staff employees during the 2011-2012 academic year.
- B. New executive officers for the upcoming year are Jolene Welch, Assistant to the Provost, Chair; Matt Park, Director of Student Development and Orientation, Vice

Chair; Peggy Brennan, Assistant to the Vice President for Institutional Effectiveness, Secretary; and Juan Ibarra, Programmer Analyst II, Parliamentarian.

Enrollment Reports – Summer 2011

11-149. The summer enrollment reports were presented for information only and are shown as Attachment 2. Dr. Givens noted that enrollment in both summer terms was down slightly compared to the previous year. Dr. Rogers stated that this was the first time enrollment had been down in the summer in some years. He noted that the Spectrum Program has traditionally brought 30 students to campus in the first summer term. This is one of the programs that was discontinued because of the budget reductions.

Dr. Givens asked about Dr. Rogers' prediction for the fall semester. Dr. Rogers responded that new admissions standards would go into effect in the fall. He noted that the last time standards were increased, fall enrollment declined. He indicated that in looking at the number of applications received, he hoped for a flat to slightly increased enrollment in the fall.

August 2011 Graduating Class

11-150. Dr. Givens noted the administration recommended approval of the list of candidates for August 2011 graduation as shown in the agenda. He reported that 194 students were on the list, compared with 194 in 2010.

Mr. Sanchez moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

Modification of University Organization Chart

11-151. Dr. Givens presented a copy of the proposed organization chart (see Attachment 3). He added that the agenda outlined the various recommended changes. He reported that one minor change was recommended in Institutional Effectiveness and it was further recommended that the areas reporting to the Associate Vice President for Facilities Services be included in the chart. The key organizational change recommended was within the area of Academic Affairs.

Dr. White noted that Dr. Charles Olson, director of the Bachelor of Applied Arts and Sciences (BAAS) program, planned to retire at the end of August, 2011. She stated that following a thorough review of his function, she determined that a great deal of overlap and coordination was in place between the BAAS program and Dr. Pam Morgan, Director of Extended Education. She indicated that Dr. Morgan has a Ph.D. and also has ten years university teaching experience. She recommended that Dr. Morgan's area be expanded to include oversight of the BAAS. Dr. White noted that with this change, the current, vacant Associate Provost position would be changed to Associate Vice President for Outreach and Engagement, and would be assumed by Dr. Morgan. She added that this change would save the university approximately \$50,000 while streamlining and consolidating the operation.

Ms. Spears moved approval of the organization chart and changes as presented. Mr. Sanchez seconded the motion and it was approved.

Academic Department Reorganization

11-152. Dr. Givens noted that the administration had recommended reorganizations within the Dillard College of Business Administration and the College of Science and Mathematics as shown below:

- Dillard College of Business Administration – from four departments to three departments
 - Existing Departments
Accounting
Economics, Finance and Legal Studies
Management
Marketing and Management Information Systems (MIS)
 - Proposed Departments
Accounting and Management Information Systems (MIS)
Economics, Finance and Legal Studies
Management and Marketing
- College of Science and Mathematics

Combine the current Department of Chemistry, Department of Physics, and Department of Geosciences, into one Department of Chemistry, Physics, and Geosciences.

Dr. Rogers stated that the administration continues to look at the structure of the colleges and departments to try to gain efficiencies and provide the best possible environment for the faculty. He noted that his goal was to be in a position whereby department heads would be contracted to work year-round.

He reported that the changes in the Dillard College of Business Administration were initiated by the college. He assured the board that the changes recommended in the College of Science and Math were intended to strengthen the departments.

Mr. Sanchez moved approval of this item as presented. Ms. Spears seconded the motion.

Dr. White stated that all of the proposed recommendations were part of a larger effort to streamline the operation. She noted that one of the first things she did when she came to MSU was to review the organizational structure of the academic area, including the number of faculty and administrative staff in each department, and the departmental budgets for maintenance and operation and travel. She added that by having a department chair who supervises one faculty member, there is inequity in the organizational structure.

Mr. Hessing stated his appreciation for the individuals who spoke to the board concerning the geosciences program change. He encouraged the administration and faculty to reach out to that group and ask for input in building the curriculum and the program. Dr. White stated that she and Dr. Cate looked forward to having conversations with these individuals. Dr. Givens suggested that the administration involve the group in the process of moving forward with the curriculum and further development of the program.

There being no further discussion, the motion was approved.

MSU Policies and Procedures Manual Changes

11-153. Dr. Givens noted that one policy change was recommended for approval relating to Policy 4.181, Information Systems Policies and Procedures. He stated that the item dealt with password complexity for individuals utilizing the university's computer and network services. Dr. Rogers stated that this was required for computer security on campus.

Mr. Sanchez moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

Executive Session

Dr. Gunn announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.074, Personnel Matters, to consider Items 11-154 (Emeritus Status) and 11-155 (Tenure). The closed session was properly announced at 5:14 p.m. Board members, Dr. Rogers, Dr. White, Mr. Sandoval, Dr. Farrell, Dr. Lamb, Mr. Owen, Mr. Macha, Mr. Spencer, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session concluded at 5:23 p.m. with an announcement by Dr. Gunn that no action was taken during the Executive Session. The open meeting immediately resumed.

Emeritus Status

11-154. Ms. Spears moved that the following individual be granted emeritus status upon her retirement from Midwestern State University.

Dr. Karen Rogers – Associate Professor of English - 31 years

Mr. Sanchez seconded the motion and it was approved.

Tenure

11-155. Mr. Sanchez moved that the following individual be granted tenure.

Dr. Timothy Justus

Music

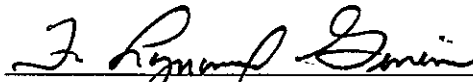
Ms. Spears seconded the motion and it was approved.

Adjournment

Dr. Rogers noted that Dr. Susan Sportsman, Dean of the College of Health Sciences and Human Services had announced her retirement. He stated that Dr. Sportsman was a splendid dean and that her record of bringing in grants was unsurpassed. Dr. White added that Dr. Sportsman was recently inducted as a fellow in the National Academy of Nurses. She announced that the Interim Dean of the college would be Dr. Patti Hamilton who is currently MSU's Graduate Dean. Dr. Jane Owen, department chair in Educational Leadership, will serve as Interim Dean of the Graduate School.

There being no further business, the Personnel and Curriculum Committee discussion concluded at 5:24 p.m.

Reviewed for submission:



F. Lynwood Givens, Chair
Midwestern State University
Board of Regents Personnel & Curriculum Committee

ATTACHMENTS:

1. Faculty Senate Report
2. Enrollment Reports – Summer, 2011
3. Organizational Chart



Midwestern State University Faculty Senate Summary

04 AUG 11 Board of Regents Report

The MSU Faculty Senate has not met since the summary dated 12 MAY 11. The new Senate will convene for its first meeting on 18 AIG 11. There is no unfinished business remaining from the 2010 – 2011 academic year that requires the attention of the new Senate.

Scheduled meeting dates for the Faculty Senate during the 2011 – 2012 academic year are:

Date	Start	End	Room
8/18/2011 Thu	3:00 PM	5:00 PM	CSC 162 Kiowa
9/8/2011 Thu	3:00 PM	5:00 PM	CSC 162 Kiowa
10/13/2011 Thu	3:00 PM	5:00 PM	CSC 162 Kiowa
11/10/2011 Thu	3:00 PM	5:00 PM	Dillard 189
12/01/2011 Thu	3:00 PM	5:00 PM	Dillard 189
1/12/2012 Thu	3:00 PM	5:00 PM	CSC 162 Kiowa
2/9/2012 Thu	3:00 PM	5:00 PM	CSC 162 Kiowa
3/8/2012 Thu	3:00 PM	5:00 PM	CSC 162 Kiowa
4/12/2012 Thu	3:00 PM	5:00 PM	CSC 162 Kiowa
5/03/2012 Thu	3:00 PM	5:00 PM	Dillard 189

A copy of the 2011 – 2012 Faculty Senate roster is printed on the reverse side.

Respectfully,

Jim Owen, Chair
Midwestern State University Faculty Senate

Midwestern State University Faculty Senate Roster 2011 – 2012 Academic Year

Name		Term Ends
<u>Azouz</u>	<u>Idir</u>	<u>2013</u>
<u>LaBeff</u>	<u>Emily</u>	<u>2013</u>
<u>Bernard</u>	<u>Guy</u>	<u>2012</u>
<u>Bultena</u>	<u>Charles</u>	<u>2012</u>
<u>Callahan</u>	<u>Tom</u>	<u>2012</u>
<u>Duff</u>	<u>Jeromy</u>	<u>2012</u>
<u>Griffin</u>	<u>Terry</u>	<u>2013</u>
<u>Hammer</u>	<u>Margaret</u>	<u>2012</u>
<u>Henschel</u>	<u>Don</u>	<u>2012</u>
<u>Johnson</u>	<u>James</u>	<u>2013</u>
<u>Jun</u>	<u>Nathan</u>	<u>2012</u>
<u>Lewis</u>	<u>Gary</u>	<u>2012</u>
<u>McClintock</u>	<u>Stuart</u>	<u>2013</u>
<u>McDonald</u>	<u>Terry</u>	<u>2012</u>
<u>Mills</u>	<u>Dana</u>	<u>2012</u>
<u>Owen</u>	<u>Jim</u>	<u>2012</u>
<u>Paddock</u>	<u>Ted</u>	<u>2013</u>
<u>Patin</u>	<u>Roy</u>	<u>2013</u>
<u>Powell</u>	<u>Francis</u>	<u>2012</u>
<u>Roberts</u>	<u>Kathy</u>	<u>2012</u>
<u>Schulz</u>	<u>Ed</u>	<u>2013</u>
<u>Smith</u>	<u>Brandon</u>	<u>2013</u>
<u>Vandehey</u>	<u>Michael</u>	<u>2013</u>
<u>Veale</u>	<u>Beth</u>	<u>2012</u>
<u>Williamson</u>	<u>Anne-Marie</u>	<u>2013</u>

Senators with terms expiring in 2013 were re-elected or newly elected in May 2011.

Enrollment Reports**Summer I 2011**

	2010	2011
New First-Time Freshmen	15	10
Freshmen	192	135
Sophomore	390	351
Junior	559	524
Senior	960	1,046
Graduate/Post-Baccalaureate	<u>376</u>	<u>404</u>
TOTAL	2,492	2,470

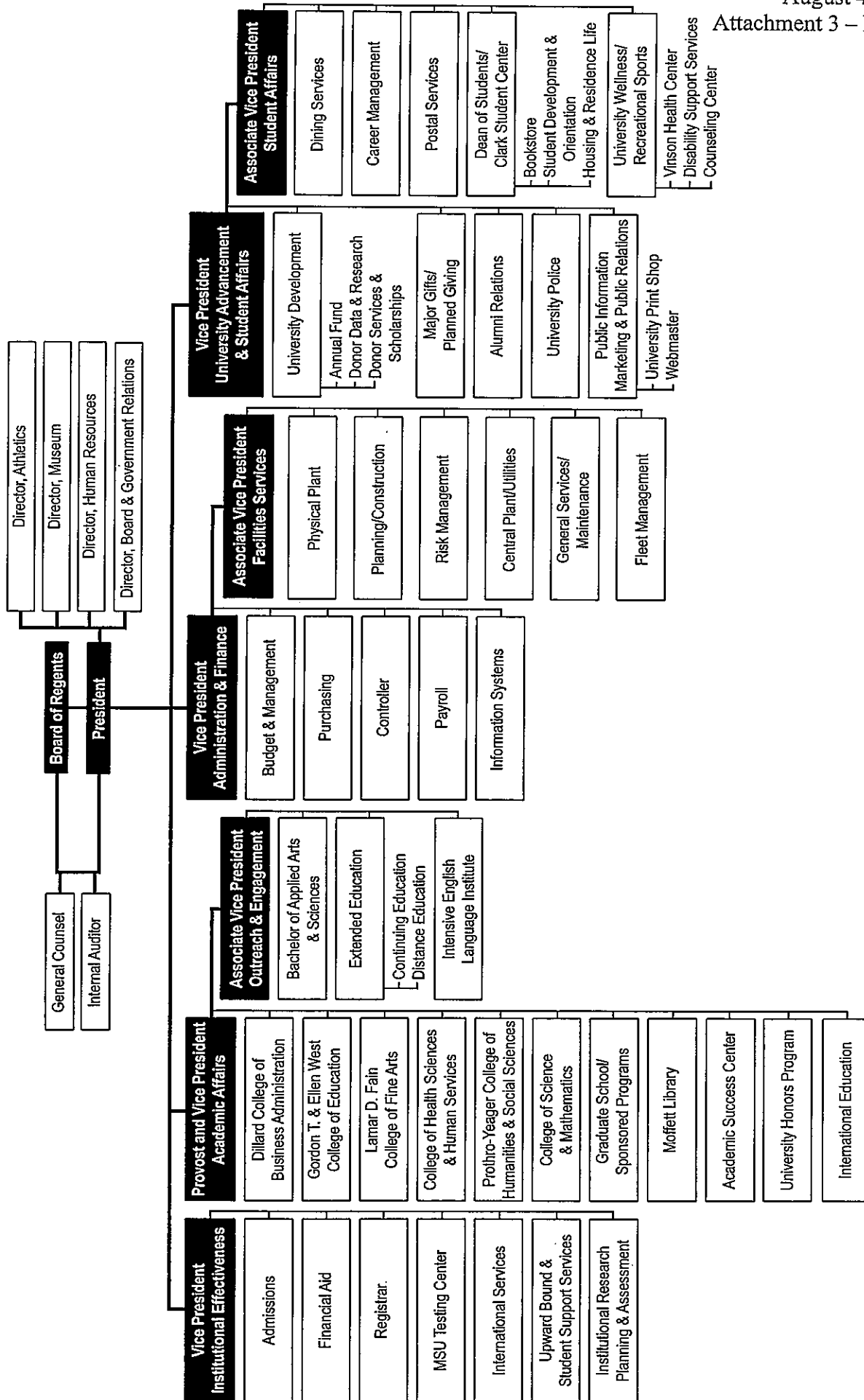
Summer II 2011

	2010	2011
New First-Time Freshmen	6	14
Freshmen	101	96
Sophomore	305	246
Junior	390	373
Senior	776	781
Graduate/Post-Baccalaureate	<u>218</u>	<u>203</u>
TOTAL	1,796	1,713

Enrollment **-2.43%**

Semester Credit Hours **-2.94%**

Midwestern State University Organization Chart



**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Student Services Committee
August 4, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:24 p.m., Thursday, August 4, 2011. Student Services Committee members in attendance were Mr. Charles Engelman, Chairman; Dr. Lynwood Givens; and Mr. Sam Sanchez. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Kenny Bryant, Dr. Carol Gunn, Mr. Shawn Hessing, Ms. Jane Spears, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Jolene Welch, Assistant to the Provost; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association president. Representing the news media was Mr. Chris Collins, editor of *The Wichitan*.

Chairman Engelman called the meeting to order at 5:24 p.m.

Reading and Approval of Minutes

11-156. The minutes of the Student Services Committee meeting May 12, 2011, were approved as presented.

Student Government Report

11-157. SGA president Kyle Christian noted that the new officers have moved into their offices and met with Dr. Lamb to discuss their responsibilities for the upcoming year. He added that the officers have planned projects for the year. He added that they would attend the National Student Government Association Conference in Washington D.C. in September.

Code of Student Conduct

11-158. Mr. Engelman stated that modifications were recommended to the Code of Student Conduct as presented in the agenda document. Dr. Lamb reported that the impetus behind this recommended change was the bullying activity that has been seen in the news and on other college campuses. He added that while this has not thus far been a problem at MSU, the administration determined that it should be specifically addressed

in university policy. He stated that in the policy review process, Mr. Macha was asked to be certain the language was consistent with current standards.

Dr. Givens moved approval of this item as presented. Mr. Sanchez seconded the motion.

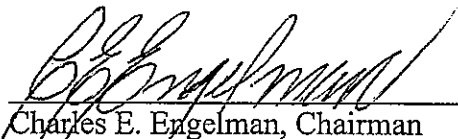
Mr. Sanchez asked Mr. Macha if the wording was in line with criminal statutes. Mr. Macha responded that it was. He stated that the only word not specifically tied to statutes was "intimidation." For that word he used the common, ordinary meaning. He added that while the Penal Code does not include "bullying," the language in the Education Code was used.

There being no further discussion, the motion was approved.

Adjournment

The Student Services Committee discussion concluded at 5:30 p.m.

Reviewed for submission:



Charles E. Engelman, Chairman
Midwestern State University

Board of Regents Student Services Committee

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**University Development Committee
August 4, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:30 p.m., Thursday, August 4, 2011. University Development Committee members in attendance were Ms. Jane Spears, Chair; Mr. Mike Bernhardt; and Mr. Kenny Bryant. Other regents attending the meeting were Mr. Charles Engelman, Dr. Lynwood Givens, Dr. Carol Gunn, Mr. Shawn Hessing, Mr. Sam Sanchez, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Jolene Welch, Assistant to the Provost; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association president. Representing the news media was Mr. Chris Collins, editor of *The Wichitan*.

Chair Spears called the meeting to order at 5:30 p.m.

Reading and Approval of Minutes

11-159. The minutes of the University Development Committee meeting May 12, 2011, were approved as presented.

Summary of Financial Support 9/1/10 – 6/30/11

11-160. This report was shown in the agenda as information only. Ms. Spears noted that donors choose to give funds to Midwestern State University and it is important that they are thanked for their generosity and support. She thanked Dr. Rogers and Dr. Farrell for their efforts in fundraising for MSU. Ms. Spears distributed a brochure showing possible naming opportunities for the university (see Attachment 1) and encouraged the regents to review this information. She then noted some of the gifts received since the last board meeting.

- A. A gift of \$5,500 was received from Mr. and Mrs. Royce J. Holland to provide scholarships for Iowa Park High School graduates.

- B. The Vending Store, LLC, Don and Tim Martini and Family, contributed \$10,000 to the Mustangs Athletic Club.
- C. A Welch Foundation Departmental Research Grant of \$30,000 was received from The Robert A. Welch Foundation to support the chemistry program.
- D. A gift of \$10,000 was received from Mr. and Mrs. Carroll Laing and another gift of \$10,000 was received from Mr. Al Guinn for the Annual Fund-Alumni Matching Gift Program.
- E. The Hotter 'N Hell organization contributed \$15,000 to support the MSU Cycling Team.
- F. A gift of \$20,000 was received from the Roy and Gretta Hogan Foundation, with \$10,000 designated for scholarships.

Mr. Engelman asked if the university had considered some type of wall or location on campus to list the names of donors. Dr. Rogers responded that the Fain College of Fine Arts has a wall that lists donors and Sunwatcher Plaza includes bricks identifying donors. Mr. Sanchez mentioned that another university has a walkway inscribed with the names of donors. Dr. Rogers added that Legacy Walk contains large paving stones that contain the names of major contributors to the university.

Adjournment

The University Development Committee discussion concluded at 5:40 p.m.

Reviewed for submission:



Jane Spears, Chair
Midwestern State University
Board of Regents University Development Committee

ATTACHMENT:

1. Naming Opportunities Brochure

THIS LIST REPRESENTS examples of possible naming opportunities at Midwestern State University. Other naming opportunities may be available based upon donor interests. The naming of buildings, rooms, or other physical spaces is contingent on approval by the Midwestern State University Board of Regents. Specific criteria regarding naming opportunities may be discussed with the President or the Vice President for University Advancement and Student Affairs.

NAMING OF ACADEMIC COLLEGES

College of Health Sciences and Human Services	\$5,000,000
College of Science and Mathematics	\$5,000,000
Graduate School	\$5,000,000

NAMING OF ACADEMIC DEPARTMENTS OR SCHOOLS

Examples: Art, Biology, English, Accounting, etc.....\$1,000,000

NAMING OF CLASSROOM SPACE

Bridwell Hall

Radiology Floor	\$1,000,000
Classrooms	\$25,000

Bolin Hall

Greenhouse	\$250,000
HPLC-MS Instrument for Laboratory Research	\$150,000
Lecture Podiums & Presentation Equipment	\$45,000
Instructional Laboratories.....	\$25,000
Research Laboratories	\$25,000

Dillard College of Business Administration

Atrium	\$500,000
Lecture Hall	\$500,000
Student Pavilion	\$500,000
Community Center	\$100,000
Technology Laboratory.....	\$50,000
Classrooms	\$25,000

Fain Fine Arts Center

Fine Arts Theatre.....	\$150,000
Art Seminar Room	\$50,000
Ceramics Studio.....	\$50,000
Fine Arts Lecture Hall.....	\$50,000

Metalsmithing Studio	\$50,000
MSU2 Television Studio	\$50,000
Printmaking Studio	\$50,000
Sculpture Studio	\$50,000
Graphic Design Computer Lab	\$50,000
Wichitan Laboratory.....	\$50,000
Classrooms	\$25,000

Fain Fine Arts Center

Keyboard Computer Lab	\$50,000
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McCoy Engineering Hall

Lecture Hall	\$100,000
Classrooms	\$25,000

Prothro-Yeager Hall

Lecture Halls	\$100,000
Statistics Laboratory.....	\$50,000
Writing Laboratory	\$50,000
Faculty Lounge.....	\$25,000
Classrooms	\$25,000

D.L. Ligon Coliseum

Training Room	\$50,000
Lecture Hall	\$50,000
Classrooms	\$25,000

Moffett Library

Lecture Room	\$100,000
Study Rooms.....	\$25,000

Regional Simulation Center	\$2,000,000
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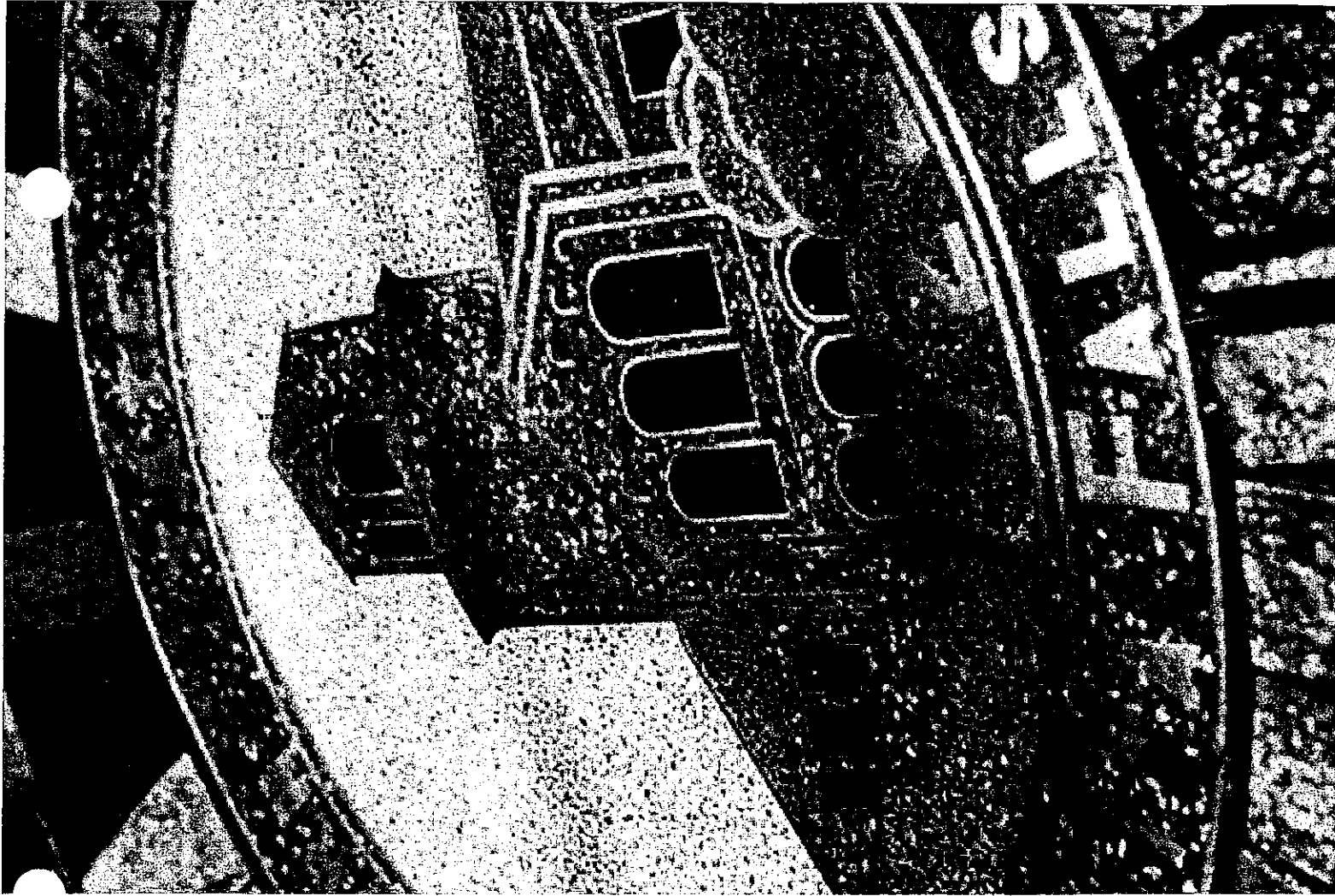
Clark Student Center

Atrium	\$500,000
Computer Laboratory	\$50,000
Lounge Areas	\$25,000
Meeting Rooms	\$25,000
Recreation Room	\$25,000

Sikes Lake Center	
Entire Building.....	\$1,000,000
Classroom Assembly	\$25,000
Redwine Student Wellness Center	
Gymnasium	\$500,000
Pool.....	\$100,000
Residence Life	
Sundance Court.....	\$3,000,000
Sunwatcher Village.....	\$3,000,000
Formerly Christ Academy	\$5,000,000
Wichita Falls Museum of Art at MSU	
Galleries	\$100,000
Media Gallery	\$100,000
Courtyard	\$100,000
Art Lounge	\$50,000
Endowed Scholarships (<i>minimum endowment</i>)	\$10,000
Endowed Chairs (<i>minimum endowment</i>)	\$750,000
Titled Professorships (<i>minimum endowment</i>)	\$200,000

This listing does not include all areas available for naming purposes. All amounts are eligible for negotiation. To further discuss naming opportunities, please contact the office of the Vice President for University Advancement and Student Affairs:

Dr. Howard M. Farrell
 Telephone: 940-397-4782
 Email: howard.farrell@mwsu.edu
 Address: 3410 Taft Boulevard, Wichita Falls, Texas 76308



**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Athletics Committee
August 4, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:40 p.m., Thursday, August 4, 2011. Athletics Committee members in attendance were Mr. Kenny Bryant, Chairman; Mr. Mike Bernhardt; Mr. Shawn Hessing; and Mr. Sam Sanchez. Other regents attending the meeting were Mr. Charles Engelman, Dr. Lynwood Givens, Dr. Carol Gunn, Ms. Jane Spears, and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Jolene Welch, Assistant to the Provost; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the student body was Mr. Kyle Christian, Student Government Association president. Representing the news media was Mr. Chris Collins, editor of *The Wichitan*.

Chairman Bryant called the meeting to order at 5:40 p.m.

Reading and Approval of Minutes

11-161. The minutes of the Athletics Committee meeting May 12, 2011, were approved as presented.

Athletics Status Report

11-162. Mr. Charlie Carr, Director of Athletics, presented the following information.

- A. During 2010-2011, nine of the university's 12 teams participated in post-season play. In the NCAA Director's Cup, of the over 300 Division II schools, MSU ranked 32nd.
- B. Forty-five of the university's 290 student athletes achieved a 3.5 or better grade point average, 119 earned a 3.0 or better, and 21 earned a 4.0.
- C. The second annual Life Skills Day will be held August 27. The student athletes will receive training on nutrition, career planning, time management, and social skills. At the end of that day, Chris Fuller from The John Maxwell Company will provide the keynote address on leadership and teamwork. He invited board members to attend.


- D. Sunday, August 28, the fall kickoff dinner will be held. Former Dallas Cowboy great and Hall of Fame member, D.D. Lewis, will be the speaker on this occasion and board members were invited to attend.
- E. The Lone Star Conference Day at Dallas Cowboys stadium is scheduled for September 17. A reception will be held Friday night, September 16, for alumni and prospective students. The game Saturday begins at 12 noon. He indicated that his office had tickets and parking passes for sale.

Mr. Sanchez asked about the conference and if there had been discussions of expansion. Mr. Carr said the conference currently includes nine football opponents, but a definite posture regarding the future had not been taken.

Adjournment

There being no further business, the Athletics Committee discussion concluded at 5:56 p.m.

Reviewed for submission:



Kenny Bryant, Chairman
Midwestern State University
Board of Regents Athletics Committee

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

August 4, 2011

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:30 p.m., Thursday, August 4, 2011. Regents in attendance were Dr. Carol Gunn, Chair; Mr. Shawn Hessing, Vice Chairman; Dr. Lynwood Givens, Secretary; Mr. Mike Bernhardt; Mr. Kenny Bryant; Mr. Charles Engelman; Mr. Sam Sanchez; Ms. Jane Spears; and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Dr. Rodney Cate, Interim Dean of the College of Science and Mathematics; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Treva Clifton, Chair of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Stephen Shelley, Director of Purchasing; Mr. Michael Mills, Director of Housing and Residence Life; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Jolene Welch, Assistant to the Provost; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were Mr. Peter Isaac, representing Brailsford and Dunlavey; Mr. Pete McElvain, representing the North Texas Geological Society; and Mr. Craig Reynolds, geology department alumnus. Representing the student body was Mr. Kyle Christian, Student Government Association president. Representing the news media were Mr. Chris Collins, editor of *The Wichitan*; Ms. Ann Work, reporter for the *Times Record News*; and Ms. Melissa Foy, KFDX-TV III.

Chair Gunn called the meeting to order at 1:32 p.m. and Ms. Gaynor introduced the guests.

Opening Comments

Dr. Gunn welcomed everyone to the meeting and introduced new student regent Linda Aguilera. She asked Ms. Aguilera to tell the board about herself. Ms. Aguilera noted that she is majoring in criminal justice and is in her senior year at MSU. Her future plans include attending law school upon graduation from MSU. Dr. Gunn noted that Mrs. Burks was in a trial and would attempt to join the meeting by telephone later in the day.

Public Comment

Dr. Gunn stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. She noted that two individuals had signed up to speak regarding agenda item 11-152 (Academic Department Reorganization).

Mr. Craig Reynolds introduced himself to the board and noted that he was a 1982 graduate of Midwestern State University. He is the exploration manager for Cobra Oil and Gas Corporation in Wichita Falls. He expressed appreciation for the geology program and the excellent education he was provided. He indicated that he came to the meeting to express concerns about the merging of several departments and the formation of a physical sciences department. He added that he originally understood that the scholarship funds dedicated to each department would also be merged. He noted that he was relieved to later learn that the scholarship funds would remain with each department, regardless of the decision regarding the merger. Mr. Reynolds noted that during the downturn of the oil industry in the late 1980's, the environmental science program at MSU was added to help reeducate displaced geologists. The university currently has 63 geology and environmental science majors. He added that during the last five years the geosciences department has graduated 19 geoscience and 12 environmental science majors, for a total of 31 graduates. During this same time, the university has produced 29 chemistry and seven physics graduates. He noted that geosciences is a growing department that has gained prestige throughout the country. He asked the board to consider not merging the Department of Geology into a physical sciences department, indicating that such action might create the appearance of a lesser program. He indicated his concern that such a move could result in fewer students in the physical sciences areas at MSU in the future. He asked the board to table the agenda item until the alumni, administration, and Board of Regents are satisfied that this is the best decision for the university. He expressed appreciation to the board for their service to the university and for listening to his concerns.

Mr. Pete McElvain stated that he was president of the North Texas Geological Society in Wichita Falls and that he submitted a letter to the Board of Regents regarding concerns with the proposed merger (see Attachment 1). He thanked the board for their time and consideration, and also thanked Dr. White for her prompt and thorough response to his communication (see Attachment 2). He noted that the Texas Higher Education Coordinating Board (THECB) requires 25 or more graduates in a major over a five year period. The current Department of Geosciences chair oversees environmental science and geosciences degree options. These options combined produced 31 graduates during the last five years. He noted that the department is growing and currently has 63 majors. He stated that while the environmental science, geosciences, and physics majors have all been identified by THECB as low-producing degree programs, merging them into one department will not resolve the issue. He indicated that the overarching theme of Dr. White's proposal is an increase of efficiency. He expressed concern that there is a difference in the efficiencies that might be seen on paper and the actual operational efficiency of combining the different disciplines of chemistry, physics, and geology. He added that departments should be able to make quick and efficient decisions about curriculum, research, recruitment, and how scholarships are distributed. He stated that he did not understand how this change would increase efficiency of the operation. He noted Dr. White's statement that there are a number of combined earth science programs at similarly sized schools in Texas. He noted that MSU graduates, on average, approximately double the geosciences majors of some of the other combined programs. He added that the University of Texas Pan American, which has a combined physics and geology program, terminated its geology degree program a few years after it merged with physics. The institution is now working to reestablish a geology degree program. Mr. McElvain concluded by encouraging the board to consider carefully this decision.

Dr. Gunn stated that while this item would be discussed fully later in the agenda, she asked Dr. Rogers and Dr. White to comment on the concerns expressed by Mr. Reynolds and Mr. McElvain.

Dr. Rogers thanked Mr. Reynolds and Mr. McElvain for their interest and concern. He noted that the ultimate plan of the administration is to strengthen and enlarge these programs. He added that it was never the intent to identify the department as a Department of Physical Sciences. He indicated that the recommendation was to name the new entity the Department of Chemistry, Physics, and Geosciences. Dr. Rogers noted that in the 1970's the university had only two geology faculty members. He stated that the members of the North Texas Geological Society came forward and contributed \$1.2 million in endowed funds to be used to support the program. He noted that two faculty members were added at that time and the program has continued to produce outstanding geoscientists. He stated that while another faculty member is needed in geosciences, as well as physics, it is difficult to expand the programs at this time while reductions are being made throughout the university owing to the challenging budget situation. He added that the administration's goal is to increase the size and number of graduates in these departments.

Dr. White thanked the gentlemen for attending the meeting. She noted that the reorganization plan did not include any plan to reduce offerings, curriculum, or faculty in these areas. She added that Dr. Rebecca Dodge, Associate Professor of Geosciences, was granted tenure in May by the Board of Regents. This action would not have been taken if the administration and board did not plan to have a stable geosciences program in the future. Dr. White discussed the workload of the various department chairs. She stated that the biology chair was responsible for scheduling 73 sections of courses in the fall semester and the mathematics chair scheduled 55 sections. The chairs of chemistry, geosciences, and physics combined scheduled 55 sections. The current physics chair oversees one faculty member and the geosciences chair oversees two. Dr. White commented that when she first arrived on campus she reviewed all of the departments, to include the number of faculty and the staff support assigned to each area. She noted that during the last year two part-time staff employees served the three department chairs and the faculty within those departments. She stated that with this plan, there would be one department chair and the department would be served by a full-time secretary. Dr. White responded to Mr. McElvain's comment regarding curriculum decisions. She explained that any proposals regarding curriculum changes begin with the program faculty and are taken to the college council, which is made up of faculty from the entire college. The proposals are then reviewed by the Academic Council where it is considered by all of the academic deans. She noted that this process would continue. She indicated that while there may be a perception that this merger would cause a loss of prestige for the various programs, it was her view that the faculty, their research, the courses they teach, and the relationships they build that would determine the prestige of the program and the university. She added that she looked forward to visiting with them further about the future of the program.

Dr. Gunn thanked Mr. Reynolds and Mr. McElvain for their interest in MSU and for appearing before the board.


Board Resolution

11-125. Dr. Gunn presented a resolution of appreciation for David Reyna for his service to the university as student regent (see Attachment 3). Mr. Hessing moved approval of this item as presented. Mr. Bernhardt seconded the motion and it was approved.

Adjournment

There being no further business, the meeting adjourned at 2:07 p.m.

Reviewed for submission:



F. Lynwood Givens, Secretary
Midwestern State University
Board of Regents

ATTACHMENT:

1. Letter from North Texas Geological Society President regarding Department of Geosciences – 7/31/11
2. Letter from Dr. Alisa White regarding Department of Geosciences – 8/1/11
3. Resolution of Appreciation – David Reyna, Student Regent



Committee of the Whole
August 4, 2011
Attachment 1 – Page 1

PO Box 1671
Wichita Falls, Texas 76307
940-322-6000

July 31, 2011

Board of Regents
Midwestern State University
3410 Taft Blvd
Wichita Falls, TX 76308

Dear Esteemed Board Members:

The North Texas Geological Society is a group of geoscientists and other professionals who support the advancement of the geological sciences in the Wichita Falls area. We are a local chapter of the American Association of Petroleum Geologists, and our members are substantially involved in the exploration for and development of energy resources both locally and throughout Texas. Our current membership includes more than thirty alumni, faculty, and students of the Midwestern State University Geosciences Department. While there are certainly no direct ties between our organization and Midwestern State University, we consider the future of the local geology and energy industry, and hence, our organization, closely aligned with the success of Midwestern's Geosciences Department and its graduates. It is with these close ties in mind that we wish to address the Board of Regents regarding a proposed restructuring in the College of Science and Mathematics at Midwestern.

We were made aware late last week of a hasty plan to combine the current Departments of Chemistry, Geosciences, and Physics into a singular department with a chemistry professor serving as the chair of this new Department of Chemistry, Physics, and Geosciences. While we claim no expert knowledge of every benefit and ramification of such a restructuring, we would like to submit the following facts for the Board's consideration before an official vote is taken on this issue:

- I. The enrollment in the Department of Geosciences has increased steadily since 2005, and, in the 2011 spring semester, the department's total enrollment was 63 students (38 in the Geology degree program and 25 in the Environmental Science program). This far surpasses the enrollment in both the Department of Chemistry and the Department of Physics. In fact, the pre-medical program, which has long been considered one of the strongest medical school preparatory programs in the state, has only one student more than the current geosciences enrollment. While the Department of Geosciences will likely never have the enrollment numbers of business or biology, it would be hard to argue that the faculty of geosciences has not done an excellent job over the last half-decade of developing a department that recruits and graduates top-quality students. The autonomy of the

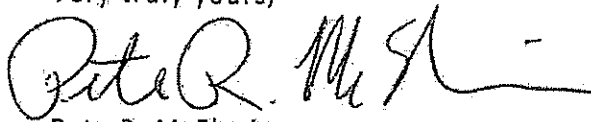
department is crucial to being able to show prospective students that ~~Midwestern is a~~ school that is serious about geosciences.

- II. The graduates of the Department of Geosciences have, with nearly 100% success, found careers in their field or been accepted to graduate school. This undoubtedly reflects highly on the impression of Midwestern's geoscience program amongst top recruiters across the state. Likewise, those alumni are proving daily that a small school like Midwestern can have a top-notch geosciences department supported by industry-recognized faculty that produces job-ready graduates. The current geoscience faculty will undoubtedly continue to work to turn out tremendous students regardless of departmental structure, but this proposed combined department would surely hinder the school's ability to recruit the high quality instructors that Midwestern deserves.
- III. Alumni of the Department of Geosciences have been enormously successful in their professional lives. At every size of corporation from small, independent oil and gas producers here in Wichita Falls to giants like Schlumberger and EOG Resources, Midwestern's geoscientists have found great careers working to help provide energy resources for the country. And like most everyone who has had success, these alumni are eager to give back to the department that helped them achieve so much. Every lawyer would love to help a future lawyer; a pilot gives a ride to an aspiring pilot to continue the love of flight; and a geologist hopes to contribute to the spark in a young geology student's mind that could find future energy reserves or solve a complex question about the Earth's formation. And while a geoscientist wishes every chemistry and physics student the very best in their studies, we have a vested interest in "our" department and its students as the future of our profession. The restructuring being considered would hamper our ability to make such a direct, definite contribution.
- IV. While all considered part of the "hard sciences," chemistry, physics, and geoscience require very different equipment, settings, and teaching techniques. While a laboratory-based chemist might question the usefulness of a class field trip to the Wichita Mountains, any geologist will tell you they learned more about their field with their "boots on the rocks" than they ever learned at a laboratory table. Having a singular department chair with one academic expertise oversee three such diverse degree programs simply cannot lead to the best education of the students in such a department.

You, the Board of Regents, no doubt have a difficult decision to make with regards to the proposed restructuring. Perhaps, the money savings of such realignment make it absolutely necessary in this time of government belt-cinching, and there may be other extreme benefits of which we are not aware. But as a group of alumni fiercely loyal to Midwestern and the Department of Geosciences, and as a local industry organization with a deep desire to see superior local graduates contribute to our professional community in the future, we ask you to please give this decision the thorough debate and consideration it deserves and evaluate all possible alternatives. We are hopeful that another course of action may be found that poses much less threat to the sovereignty and notoriety of the Department of Geosciences. We would be eager to have a representative at the next meeting of the Board to further discuss our interest in this issue and look forward to your response regarding the schedule of the same.

Thanking you, and with kindest regards, I am,

Very truly yours,

A handwritten signature in black ink, appearing to read "Pete R. McElvain", followed by a horizontal line.

Pete R. McElvain
President, North Texas Geological Society
B.S. Physics, Midwestern State University, 2002
B.S. Geosciences, Midwestern State University, 2007

cc: Dr. Jesse Rogers, President, Midwestern State University

August 1, 2011

Dear Dr. Gunn,

I'm writing to respond to concerns you've received about the academic department reorganization plan we're proposing to the Board of Regents later this week.

The primary goal of the reorganization plan is to put into place a department structure that is efficient and supports university activities all year long. Midwestern State University currently does not pay chairs for leading their departments in the summer, yet chairs are increasingly asked to do more. Chairs who teach in the summer are paid for teaching, but have no financial incentive to chair. This year, seven departments did not have full-time secretarial support (four had half-time assistants; three shared two part-time people). By reducing the number of academic departments on campus through the elimination of small departments, we plan to provide full-time secretarial support for each department, and eventually, to give each chair a small stipend to oversee department business in the summer. Current and prospective students come to campus year round, and it's important that academic department offices be open as much as possible to serve them.

The Department of Chemistry, the Department of Physics, and the Department of Geosciences have a total of 10 full-time faculty members among them. Chemistry has five, Physics has two, and Geosciences has three. Physics and Geosciences do not have enough faculty members to put together a committee such as a tenure and promotion committee without going outside the department as they're currently structured. The three departments currently share two part-time secretarial employees. The source of funds used for those part-time employees will not be available after September 1. We are finding other sources of funds even though the budget is very limited, because it's important that students and faculty be able to reach someone—optimally one person consistently—in a department office. Some of the new salary will come from hiring a beginning level secretary to replace a retiring secretary in another department and recouping the savings; some will come from waiting to hire a replacement staff member in another department for a few months, and some will come from saving \$3,000 currently paid in department chair stipends.

We are very proud of our science programs and believe our professors serve students very well. Our physics and geosciences programs, however, are small by state standards. Both landed on a Texas Higher Education Coordinating Board list this spring as low-producing programs because they didn't graduate a minimum of 25 students over a five-year period (Geosciences graduated 19; Physics graduated 7). This in no way indicates a lack of quality. Our graduates perform well, and our professors are productive. This does, however, indicate that the programs are smaller than the Coordinating Board would like and that changes may have to be made in the future.

I am always ready to receive input from alumni and industry professionals who support our academic efforts. The commitment they have to Midwestern State University is significant, and we count on their support. The letter you received from the North Texas Geological Society raises concerns that should be addressed.

- First, the Society president indicated that this reorganization is a hasty one. It is not. Rather, the interim dean of The College of Sciences and Mathematics and I have been discussing reorganization since early in the Spring semester; reorganization was also discussed with other deans as evidenced by proposals coming from two other colleges (Department of Criminal Justice combined with Department of Public Administration and Health Administration in June; later this week you'll consider a proposal from the Dillard College of Business to reorganize four departments into three). Unfortunately, we had a lapse in communication in the College of Sciences and Mathematics that I regret. These issues could have been resolved very early in the process had the communication been better. The current chair of the Department of Geosciences wrote a letter expressing her concern in July, and I asked the interim dean to let her know that I would be available to meet with her and other faculty to discuss at any time. I'm not sure why no attempts to schedule an appointment were made until last Thursday; however, we're scheduled to meet tomorrow afternoon, and my hope is that the communication issue will be resolved then.
- A second concern is that the chair of the proposed department will be a chemist rather than a geologist. This should not be a problem. A department chair is not selected because of an academic discipline. Any qualified faculty member from any of the three disciplines to be housed in the proposed department will be eligible to serve as chair. The recommendation at this time is that the chair be Dr. Randall Hallford, who happens to be chemist. If it becomes clear that a program is advantaged or disadvantaged because of the department administration, then it's the dean's job to make a change in chair.
- Another concern expressed by the Society president is that the department reorganization will hinder the university's ability to demonstrate that it is "serious about geosciences," hinder its ability to recruit high quality instructors, hamper the ability of alumni to directly contribute to faculty and students, and that consolidation chaired by a person from one discipline "simply cannot lead to the best education of the students." My experience elsewhere indicates that a good department can be composed of diverse disciplines and thrive. I offer some examples of Texas universities with multidisciplinary science departments:

West Texas A&M University

- Department of Engineering and Computer Science
- Department of Life, Earth and Environmental Sciences
- Department of Mathematics, Chemistry and Physics

Tarleton State University

- Chemistry, Geosciences, and Environmental Science
- Engineering and Physics

Texas A&M Kingsville

- Physics & Geosciences
- Biological and Health Sciences

UT Pan American

- Physics and Geology

UT Permian Basin

- Physical Sciences (includes programs below)
 - Chemistry
 - Earth Sciences
 - Environmental Science
 - Geography
 - Geology
 - Physics

Sam Houston State University

- Department of Geography and Geology

Texas Woman's University

- Chemistry & Physics

The list above is not exhaustive, but demonstrates that interdisciplinary departments are common. I don't believe any of the universities listed above send the signal that they do not care about their programs. I can give many more examples of multidisciplinary departments outside the sciences if you wish.

To summarize, we are looking to change our organizational structure to create efficiencies, to be able to meet what will certainly be more requirements made of department chairs and staff, and in the future, to find a way to compensate chairs for their summer work.

If you need more information, please let me know. I appreciate the consideration of the Regents.

Best,

Alisa White

Provost & Vice President for Academic Affairs

Midwestern State University

3410 Taft Boulevard

Wichita Falls, Texas 76308-2099

MIDWESTERN STATE UNIVERSITY RESOLUTION OF APPRECIATION

August 4, 2011

WHEREAS, David Reyna was appointed by Texas Governor Rick Perry to serve as MSU Student Regent, the highest position to which a student can be appointed while enrolled in Texas public higher education, and


WHEREAS, Mr. Reyna served in this position with distinction from June 1, 2010, until May 31, 2011, and

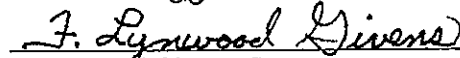
WHEREAS, he represented the students of Midwestern State University in discussions regarding key issues in higher education and provided input in decisions affecting the future of the university,

NOW, THEREFORE, BE IT RESOLVED that the members of the Board of Regents and President of Midwestern State University hereby express their most sincere appreciation to David Reyna for his service, and

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent minutes of this Board and that a copy be presented to Mr. Reyna as a token of the university's gratitude and appreciation.

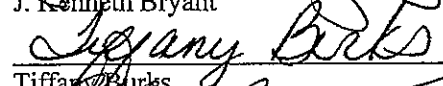

Carol Carlson Gunn, Chair

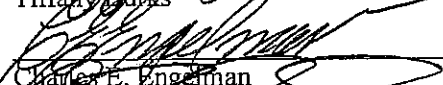

Shawn Hessing, Vice Chairman


F. Lynwood Givens, Secretary

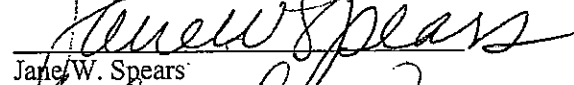

Michael Bernhardt

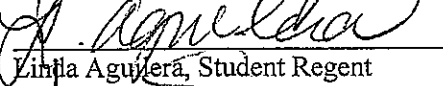

J. Kenneth Bryant

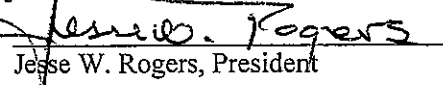

Tiffany Burks


Charles E. Engelman


Samuel M. Sanchez


Jane W. Spears


Linda Aguilera, Student Regent


Jesse W. Rogers, President



**MINUTES
BOARD OF REGENTS
MIDWESTERN STATE UNIVERSITY**

August 5, 2011

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, August 5, 2011. Regents in attendance were Dr. Carol Carlson Gunn, Chair; Mr. Shawn Hessing, Vice Chairman; Dr. Lynwood Givens, Secretary; Mr. Mike Bernhardt; Mr. Kenny Bryant; Mr. Charles Engelman; Mr. Sam Sanchez; Ms. Jane Spears; and Student Regent Linda Aguilera.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Ms. Treva Clifton, Chair of the MSU Staff Senate; Mr. Nick Gipson, Academic Advisor and Internship Coordinator in the Dillard College of Business Administration; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Mr. Mr. Chris Collins, editor of *The Wichitan*, and Ms. Ann Work, reporter for the *Times Record News*.

Chair Gunn called the meeting to order at 9:01 a.m. and Ms. Gaynor introduced the guests.

Public Comment

Dr. Gunn stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. She noted that no one signed up to speak during this time.

Reading and Approval of Minutes

11-163, 164, and 165. Minutes of the regular and special Board of Regents meetings May 12, 13, and 27, 2011, were approved as presented.

Executive Committee Report

Dr. Gunn noted the items presented at the Executive Committee meeting for committee approval only and the item removed from the agenda. Information concerning these items may be found in the minutes of the Executive Committee meeting held August 4, 2011.

Items Presented for Committee Approval Only

11-126. Committee Minutes, 5/12/11 – approved by Committee as presented.

11-127. Committee Minutes, 7/20/11 – approved by Committee as presented.

Item Removed from the Agenda

11-129. Wichita Falls Museum of Art at Midwestern State University Advisory Board of Directors

Executive Committee Consent Agenda

Dr. Gunn recommended the following items approved by the Executive Committee and placed on the Consent Agenda for consideration by the board.

11-128. Housing and Residence Life Market Study – authorized the administration to proceed with planning for additional housing on the MSU campus, to include site and finance studies, and a Request for Qualifications (RFQ) for architect selection.

11-130. Naming of Facility – approved changing the name of the university home located at 4014 Taft Boulevard to Fraternity Commons.

11-131. Proceeds from Sale of Property – approved the following with regard to the proceeds from the sale of university property at 2708 Hamilton Boulevard.

- 1) An amount totaling \$182,269.77 will be returned to university deferred maintenance funds;
- 2) the remaining funds will be used to establish a quasi-endowment fund to be named the Frank and Nancy Harvey Student Development Fund;
- 3) ninety-three percent of the earnings from this fund will be transferred to a board restricted account to be used for student development efforts at Midwestern State University, to include the funding of scholarships, at the discretion of the president;
- 4) seven percent of the earnings from this fund will be retained in the quasi-endowment fund; and
- 5) the president must submit an annual report to the Board of Regents in November of each year concerning the use of these funds during the previous fiscal year.

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Bernhardt seconded Dr. Gunn's motion to approve the Consent Agenda as presented. The motion was approved.

Finance and Audit Committee Report

Mr. Hessing noted the item presented at the Finance and Audit Committee Meeting for committee approval only. Information concerning this item can be found in the minutes of the Finance and Audit Committee meeting held August 4, 2011.

Item Presented for Committee Approval Only

11-132. Committee Minutes, 5/12/11 – approved by Committee as presented.

Finance and Audit Committee Consent Agenda

Mr. Hessing recommended the following items approved by the Finance and Audit Committee and placed on the Consent Agenda for consideration by the board.

- 11-133. Review and Acceptance of Financial Reports – accepted the monthly financial reports for April, May, and June, 2011.
- 11-134. Financial Disclosure Statements - accepted the 2010 Financial Disclosure Statements for the President, the Vice President for Administration and Finance, and the Controller.
- 11-135. Internal Audit Plan -2011-2012 – approved the plan as presented.
- 11-136. University Accounts – authorized the individuals to sign on university bank accounts, purchase and sell investment instruments, perform normal banking transactions, and sign appropriate personnel retirement documents as presented.
- 11-137. FY 2010-2011 Items \$50,000 & Under Approved by President – ratified changes as presented.
- 11-138. Salary/Title/Position Changes in 2010-2011 Budget Approved per Board Authorization – ratified the changes as presented.
- 11-139. MSU University Center Fee Increase – authorized increasing the University Center Fee from \$15 per student each long semester and \$7.50 per student each summer session to \$35 and \$17.50 respectively, effective with the spring 2012 semester.
- 11-140. Technology Fee/University Designated Tuition – authorized reducing the Technology Fee by \$2 per semester credit hour and increasing University Designated Tuition by \$2 per semester credit hour effective with the spring 2012 semester.
- 11-141. Operating Budget for Fiscal Year 2012 – approved the \$94,154,646 operating budget for the 2011-2012 fiscal year as presented.

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Ms. Spears seconded Mr. Hessing's motion to approve the Consent Agenda as presented. The motion was approved.

Investment Committee Report

Mr. Engelman noted the items presented at the Investment Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Investment Committee meeting held August 4, 2011.

Item Presented for Committee Approval Only

- 11-142. Committee Minutes, 5/12/11 – approved by Committee as presented.

Item Presented for Information Only

- 11-143. Investment Policy

Investment Committee Consent Agenda

Mr. Engelman recommended the following items approved by the Investment Committee and placed on the Consent Agenda for consideration by the board.

11-144. Review and Acceptance of Investment Report – accepted the third quarter 2011 Investment Report.

11-145. Approval of Brokers/Dealers, Investment Vehicles, and Asset Holding Accounts – approved the lists as presented.

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Dr. Givens seconded Mr. Engelman's motion to approve the Consent Agenda as presented. The motion was approved.

Personnel and Curriculum Committee Report

Dr. Givens noted the items presented at the Personnel and Curriculum Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Personnel and Curriculum Committee Meeting held August 4, 2011.

Item Presented for Committee Approval Only

11-146. Committee Minutes, 5/12/11 – approved by Committee as presented.

Items Presented for Information Only

11-147. Faculty Report

11-148. Staff Report

11-149. Enrollment Reports – Summer 2011

Personnel and Curriculum Committee Consent Agenda

Dr. Givens recommended the following items approved by the Personnel and Curriculum Committee and placed on the Consent Agenda for consideration by the board.

11-150. August 2011 Graduating Class – approved the list of candidates for graduation.

11-151. Modification of University Organization Chart – approved changes to the university organization chart as presented.

11-152. Academic Department Consolidations – approved the reorganization of academic departments as presented.

- Dillard College of Business Administration department structure changed to the following:

Accounting and Management Information Systems (MIS)
Economics, Finance and Legal Studies
Management and Marketing

- College of Science and Mathematics

Combined the current Department of Chemistry, Department of Physics, and Department of Geosciences, into one Department of Chemistry, Physics, and Geosciences.

11-153. *MSU Policies and Procedures Manual* Changes – approved changes to Policy 4.181 – Information Systems Policies and Procedures as presented.

11-154. Emeritus Status – approved emeritus status for Dr. Karen Rogers, Associate Professor of English, following 31 years of service to the university.

11-155. Tenure – approved granting tenure to Dr. Timothy Justus in Music.

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Sanchez seconded Dr. Givens' motion to approve the Consent Agenda as presented. The motion was approved.

Student Services Committee Report

Mr. Engelman noted the items presented at the Student Services Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Student Services Committee Meeting held August 4, 2011.

Item Presented for Committee Approval Only

11-156. Committee Minutes, 5/12/11 – approved by Committee as presented.

Item Presented for Information Only

11-157. Student Government Report

Student Services Committee Consent Agenda

Mr. Engelman recommended the following item approved by the Student Services Committee and placed on the Consent Agenda for consideration by the board.

11-158. Code of Student Conduct – approved changes to the MSU Code of Student Conduct as presented.

Dr. Gunn asked if any member wanted to remove this item from the Consent Agenda. There being none, Mr. Hessing seconded Mr. Engelman's motion to approve the Consent Agenda as presented. The motion was approved.

University Development Committee Report

Ms. Spears noted the items presented at the University Development Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the University Development Committee Meeting held August 4, 2011.

Item Presented for Committee Approval Only

11-159. Committee Minutes, 5/12/11 – approved by Committee as presented.

Item Presented for Information Only

11-160. Summary of Financial Support - 9/1/10 – 6/30/11

Athletics Committee Report

Mr. Bryant noted the items presented at the Athletics Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Athletics Committee Meeting held August 4, 2011.

Item Presented for Committee Approval Only

11-161. Committee Minutes, 5/12/11 – approved by Committee as presented.

Item Presented for Information Only

11-162. Athletics Status Report

Other Business

Board of Regents Meeting Dates – 2011-2012

11-166. Dr. Gunn noted that the proposed meeting dates were presented in the agenda. She asked if any member knew of a conflict with these dates. There being no response the dates were accepted as presented.

Board of Regents Committee Appointments – 2011-2012

11-167. Dr. Gunn stated that the new Executive Committee members would assume their duties September 1, 2011. She noted that she had made minor changes to the committee appointments for the year and distributed a copy of the new committee list (see Attachment 1). She thanked the board members for their service on the various board committees.

President's Report and Discussion

11-168. Dr. Rogers presented the following information.

- A. Construction Update - Dr. Rogers noted that a copy of the construction report would be distributed to the board (see Attachment 2). He added that the Ligon project was moving forward on schedule and within budget. He stated that the energy efficiency

upgrade was also underway and the project should be completed by the end of December.

- B. SACS Accreditation Process – Dr. Rogers reported that the university is preparing for its visit from the Commission on Colleges of the Southern Association of College and Schools. Accreditation of higher education institutions must be reaffirmed every ten years. He added that the accreditation effort involves the entire university, including the Board of Regents. Dr. Rogers stated that Dr. Bob Clark would have presented the report but that Dr. White would present the report in his place.

Dr. White applauded the faculty and the institutional research personnel for their efforts with the fifth-year report. She noted that the faculty worked to ensure learning outcomes for every course, established rubrics, provided data, and wrote reports. The institutional research team worked long hours handling the data that were provided by the faculty.

Dr. White stated that the university would submit a report to SACS in the fall of 2012. This report will document the university's compliance with certain comprehensive standards and principles of accreditation. The report will be reviewed by an off-site review team made up of university faculty and administration from colleges and universities from throughout this region of the United States. Dr. White noted that every academic program must have identified measurable student learning outcomes and the institution must provide evidence that the outcomes are met. Following its review, the off-site review team will submit a report to the university. The university must then answer any questions the team might have. This will be followed by a site team visit to the MSU campus in April 2013. Dr. White noted that if there are no areas of concern following the off-site review, the site team will not look at anything on campus other than the Quality Enhancement Program (QEP). She explained that the QEP is a project or plan that is intended to transform the institution. It must be something the institution needs, there must be adequate financial support, and it must have support from the campus community. She added that the MSU website contains a site to provide people an opportunity to submit ideas for the QEP. The project cannot be started until 2013. The site team will review the plan and determine if it is transformative and if the university has the resources to complete the project. Dr. White noted that the site team members will talk to faculty, staff, students, and regents. It will be expected that everyone at the university knows about the QEP.

Dr. Givens asked about the assurance of learning for each course and if it was possible to compare a differential equations class at MSU to a similar course at the University of Houston. Dr. White responded that MSU uses nationally normed Subject Field Tests in various disciplines. In this way the faculty and administration can see where MSU students rank with students nationally.

Dr. Rogers noted that he would keep the board informed during the process.

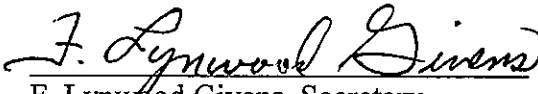
- C. University Strategic Planning, including Campus Master Plan – Dr. Rogers stated that it was time to finalize and evaluate the current strategic plan and move forward

with a new plan. He noted that the strategic plan would include a campus master plan. He added that Mr. Sandoval and Mr. Owen are doing preliminary work on the campus master plan. Dr. Rogers stated that the strategic planning effort would begin during the fall semester.

Adjournment

There being no further business, the meeting was adjourned at 9:40 a.m.

I, F. Lynwood Givens, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting August 5, 2011.


F. Lynwood Givens, Secretary

ATTACHMENTS:

1. Board Committee List 2011-2012
2. Construction Update

**Board of Regents
Committee Assignments
September 1, 2011**

Executive Committee (elected positions)

Carol Gunn, Chair
Shawn Hessing, Vice Chairman
Kenny Bryant, Secretary
Jane Spears, Member-At-Large

Finance and Audit Committee

Shawn Hessing, Chairman
Mike Bernhardt
Charles Engelman
Lynwood Givens

Investment Committee

Charles Engelman, Chairman
Mike Bernhardt
Kenny Bryant
Jane Spears

Personnel & Curriculum Committee

Lynwood Givens, Chairman
Tiffany Burks
Sam Sanchez
Jane Spears

Student Services Committee

Sam Sanchez, Chairman
Tiffany Burks
Charles Engelman
Lynwood Givens

University Development Committee

Jane Spears, Chair
Mike Bernhardt
Kenny Bryant
Tiffany Burks

Athletics Committee

Kenny Bryant, Chair
Mike Bernhardt
Shawn Hessing
Sam Sanchez



3410 Taft Boulevard, Wichita Falls, Texas 76308-2099
Office: (940) 397-4032 Fax (940) 397-4859

Memorandum

Date: July 27, 2011
To: Juan Sandoval
From: Rich Frank
Subject: Construction Projects Status Report

The status of current construction projects is as follows:

LIGON: Phase II - \$6.7 MM

- Five Locker Room project substantial completion issued in early August; area is now occupied.
- Three Locker Room construction ~65% complete and on schedule.
- Don Flatt Gym construction ~85% completed. Court resurfacing and striping, as well as wall logos, remain.
- Concessions, restrooms, doors, windows, and electrical infrastructure (Package 2) bids received on July 6th. Bid negotiations and clarifications ongoing to establish GMP which is expected by July 28th.

ENERGY EFFICIENCY UPGRADES: - \$2.5MM

- Completed design, received bids, and issued POs with the Executive Committee's approval for seven energy conservation measures. All work to be completed by the end of December.

SOFTBALL LOCKER ROOM AND BATTING FACILITY: - \$475k

- Building construction complete and facility is occupied; some punch list items remain.

BOLIN HVAC INDOOR AIR QUALITY ISSUES: - \$198k

- Installation of exhaust systems in two labs to be completed before class begins in mid August.

CLARK STUDENT CENTER ELECTRICAL UPGRADE: ~\$150k

- Peirce Electric was awarded the contract.
- Construction in progress with complete electrical shutdown and switch over scheduled for December 16-19.

CLARK STUDENT CENTER FIRE SPRINKLER REPLACEMENT: ~\$178k

- Pac Systems was awarded the contract.
- Construction to begin after design plans are generated and approved.

McCULLOUGH-TRIGG ELEVATOR SHAFT REPLACEMENT: - \$75k

- PO issued for replacement of a leaking elevator shaft cylinder in this dorm. Awaiting delivery of the elevator shaft cylinder.

CARPET REPLACEMENT PROJECT: - \$64K

- Replaced worn out carpet in seven classrooms and several office areas in Bolin. The large lecture hall (108) in Bridwell, International Services in Hardin South, and Music in Fain Fine Arts had new carpet installed, too.

TUNNEL SYSTEM CEILING REPAIRS: - ~\$60k

- Two ceiling areas (~100 SF) of the tunnel are releasing large concrete pieces on to the tunnel floor. A repair design was completed and has been issued for bids to address this safety issue.

MASTER PLAN DEVELOPMENT PROJECT: - <\$50K

- Initiated the process for development of an updated master plan for campus construction. Awaiting a proposal from Harper Perkins Architects prior to proceeding.

LJR STREET LIGHTING ENHANCEMENTS: - \$45k

- Davis Electric began construction and project is 95% complete. Expected completion early August.

CLARK STUDENT CENTER DIMMING PROJECT: - \$41k

- Project was completed on time and within budget.

AUTISM HOUSE RENOVATIONS: - \$25k

- Replaced windows, added insulation, and installed a new upstairs A/C unit to improve energy efficiency in the house.

BRIDWELL HVAC/HUMIDITY ISSUES: - \$6k

- Approximately one third of the variable air volume box dampers were replaced this spring, however, system retesting determined more dampers have since failed and must be repaired before system calibration efforts can conclude.

SIKES HOUSE:

- Exterior painting and soffit repairs for rotted boards and peeling paint nearing completion; plan to complete in August.