

# Midwestern State University Board of Regents Meetings



August 4 and 5, 2011

President's Office  
Permanent Copy

**Midwestern State University**

**Board of Regents Meetings**

**J. S. Bridwell Board Room**

**Schedule**

Thursday, August 4, 2011

1:30 p.m.      Board of Regents Meeting  
                    Committee of the Whole  
                    Executive Committee  
                    Finance and Audit Committee  
                    Investment Committee  
                    Personnel and Curriculum Committee  
                    Student Services Committee  
                    University Development Committee  
                    Athletics Committee

Friday, August 5, 2011

9:00 a.m.      Board of Regents Meeting

**MIDWESTERN STATE UNIVERSITY**  
**BOARD OF REGENTS**

Carol Carlson Gunn, Ph.D., Chair  
Shawn G. Hessing, Vice Chairman  
F. Lynwood Givens, Ph.D., Secretary  
Michael Bernhardt  
J. Kenneth Bryant  
Tiffany Dawn Burks  
Charles E. Engelman  
Samuel M. Sanchez  
Jane W. Spears  
Linda Aguilera, Student Regent

## Midwestern State University Administration

Dr. Jesse W. Rogers, President

Ms. Debbie Barrow, Director, Board and Government Relations

Mr. Barry Macha, General Counsel

Mr. David Spencer, Internal Auditor

Ms. Dianne Weakley, Director, Human Resources

Dr. Alisa White, Provost and Vice President for Academic Affairs

Dr. Matthew Capps, Dean, Gordon T. and Ellen West College of Education

Dr. Rodney Cate, Interim Dean, College of Science and Mathematics

Ms. Naoma Clark, Director, Academic Success Center

Dr. Mark Farris, Director, Honors Program

Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts

Dr. Patti Hamilton, Dean, Graduate School

Dr. Clara Latham, University Librarian

Dr. Pam Morgan, Director, Extended Education

Dr. Barbara Nemecek, Dean, Dillard College of Business Administration

Dr. Susan Sportsman, Dean, College of Health Sciences and Human Services

Dr. Samuel Watson, III, Dean, Prothro-Yeager College of Humanities and Social Sciences

Dr. Larry Williams, Director, International Education

Mr. Juan Sandoval, Vice President for Administration and Finance

Mr. Michael Dye, Director, Information Systems

Ms. Gail Ferguson, Controller

Ms. Valarie Maxwell, Director, Budget and Management

Mr. Kyle Owen, Associate Vice President, Facilities Services

Ms. Kathy Rice, Payroll Supervisor

Mr. Stephen Shelley, Director, Purchasing

Dr. Howard Farrell, Vice President for University Advancement and Student Affairs

Ms. Julie Gaynor, Interim Director, Public Information and Marketing

Ms. Leslee Ponder, Director, Alumni Relations

Mr. Dan Williams, Chief, University Police

Dr. Keith Lamb, Associate Vice President for Student Affairs

Mr. Michael Clifton, Director, Dining Services

Ms. Cindy Loveless, Campus Postal Supervisor

Mr. Dirk Welch, Director, Career Management Center

Mr. Dail Neely, Dean of Students

Ms. Jenny Denning, Manager, Barnes and Noble Bookstore

Mr. Michael Mills, Director, Housing and Residence Life

Mr. Matthew Park, Director, Student Development and Orientation

Dr. Joey Greenwood, Dean of University Wellness and Director of Recreational Sports

Ms. Peggy Boomer, Director, Student Health Services

Ms. Debra Higginbotham, Director, Disability Support Services

Dr. Pam Midgett, Director, Counseling Center

Dr. Robert E. Clark, Vice President for Institutional Effectiveness

Ms. Julie Carter, Director, MSU Cycling

Ms. Lynn Ducioame, Director, Testing Center

Ms. Lisa Estrada-Hamby, Director, Student Support Services

Dr. Randy Glean, Director, International Services

Ms. Darla English, Registrar

Mr. Mark McClendon, Director, Institutional Research, Planning, and Assessment

Ms. Barbara Merkle, Director, Admissions

Ms. Kathy Pennartz, Director, Student Financial Aid

Ms. Dana Wood, Director, Upward Bound

Mr. Charlie Carr, Director of Athletics

Mr. Francis Bourgeois, Strength and Conditioning Coach

Mr. Doug Elder, Head Men's Soccer Coach

Ms. Venera Flores-Stafford, Associate Director of Athletics/Senior Woman  
Administrator/Head Volleyball Coach

Mr. Nelson Haggerty, Head Men's Basketball Coach

Ms. Noel Johnson, Head Women's Basketball Coach

Mr. Scott Linn, Head Tennis Coach

Mr. Bill Maskill, Head Football Coach

Mr. Kurt Portmann, Executive Associate Director of Athletics

Mr. Bill Powers, Assistant Athletic Director for Marketing, Promotions, and Public Relations

Mr. Jeff Ray, Head Golf Coach and Life Skills Director

Mr. Trey Reed, Sports Information Director

Mr. Koby Styles, Head Women's Cross Country Coach

Mr. Brady Tigert, Head Softball Coach

Mr. Jeff Trimble, Head Women's Soccer Coach

Mr. Kyle Williams, Associate Director of Athletics

Dr. James Owen, Chairman, MSU Faculty Senate

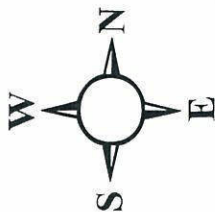
Ms. Treva Clifton, Vice Chair, MSU Staff Senate

Mr. Kyle Christian, President, MSU Student Government Association



# Midwestern State University

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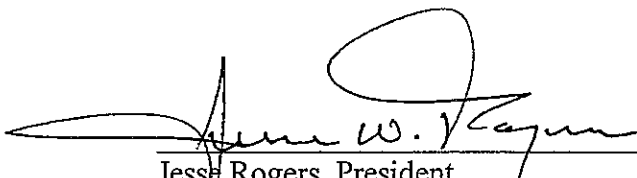
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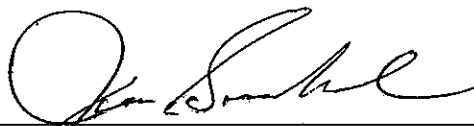
## Financial Certification

We certify that financial transactions included in this report are correct to the best of our knowledge, and we further certify that funds to cover allocations listed in this report are available subject to realization of estimated income as budgeted.



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Jesse Rogers, President



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Juan Sandoval, Vice President for  
Administration and Finance

July 20, 2011

# COMMITTEE OF THE WHOLE



**Board of Regents Meeting**  
**August 4, 2011**  
**1:30 p.m.**

Meeting Location: MSU Campus – 3410 Taft Boulevard  
J. S. Bridwell Board Room - Hardin Administration Building

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Introduction of Visitors

Opening Comments

Public Comment

A public comment period concerning agenda items will be provided in accordance with the Board of Regents By-Laws, MSU Policy 2.22.

Board Resolutions

11-125. Board resolutions will be presented for consideration as necessary.

# EXECUTIVE COMMITTEE

## **Executive Committee**

### Membership

Carol Gunn, Chair

Shawn Hessing, Vice Chairman

Lynwood Givens, Secretary

Charles Engelman, Member-At-Large

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

11-126. Minutes of the Executive Committee meeting May 12, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 11-126.

### Reading and Approval of Minutes

11-127. Minutes of the Executive Committee meeting July 20, 2011, will be recommended for approval of the committee.

### Housing and Residence Life Market Study:

11-128. The administration and representatives of Brailsford & Dunlavey will present information concerning demand for additional student housing.

### Wichita Falls Museum of Art at Midwestern State University Advisory Board of Directors

11-129. The president will recommend individuals to serve on the Advisory Board of Directors.

### Naming of Facility

11-130. The university home located at 4014 Taft Boulevard was purchased by the university in 2001 and has been used to house MSU Honors Program students since 2002. The Board of Regents named the facility the "Honors House" in November, 2004. The residential Honors Program has outgrown the serviceability of the Honors House, and will relocate to the fourth floor of McCullough-Trigg Hall for the fall 2011 semester. The relocation of the Honors Program presents an opportunity to rent non-residential space for men's Greek-letter organizations. The purpose of this facility will be similar to that of Fain Hall for the women's Greek-letter organizations. Specifically, the facility will be used for Interfraternity Council meetings and development, individual chapter meetings, programs for Greek leadership development and support, and programs for Greek scholastic support. The facility will provide office space for up to four men's Greek-letter organizations and will serve as a common space to help facilitate the Greek brotherhood bond. The administration recommends the name of the Honors House be changed to "Fraternity Commons."

### Proceeds from Sale of Property

11-131. The administration will make recommendations concerning the proceeds from the sale of university property at 2708 Hamilton Boulevard.

FINANCE & AUDIT  
COMMITTEE



## Finance and Audit Committee

### Membership

Shawn Hessing, Chairman  
Charles Engelman  
Lynwood Givens  
Jane Spears

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

11-132. The minutes of the Finance and Audit Committee meeting May 12, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 11-132.

### Review and Acceptance of Financial Reports

11-133. The Financial Reports for the months of April, May, and June, 2011 will be recommended for acceptance. These reports were previously distributed to the board for their review.

### Financial Disclosure Statements

11-134. Each year the Board of Regents reviews copies of Financial Disclosure Statements of the President, the Vice President for Administration and Finance, and the Controller. The board will be asked to accept the Financial Disclosure Statements of these individuals as previously distributed.

### Internal Audit Plan – 2011-2012

11-135. The Texas Internal Auditing Act requires each agency's internal auditor to develop an annual audit plan using risk assessment techniques. The governing board of the agency must approve this plan. The MSU Internal Auditor's proposed plan for 2011-2012 will be presented for approval.

### University Accounts

11-136. The administration recommends the following individuals be authorized to sign on university bank accounts, with two signatures required on all checks drawn from university accounts:

Dr. Jesse Rogers, President  
Mr. Juan Sandoval, Vice President for Administration and Finance  
Ms. Gail Ferguson, Controller  
Ms. Valarie Maxwell, Director of Budget and Management  
Ms. JoElla Hinkle, Assistant Controller

The administration further recommends continued authorization for the President, Vice President for Administration and Finance, and Controller or their designees to purchase and sell investment instruments in accordance with the Texas Public Funds Investment Act and the Board of Regents' Investment Policy, and perform all other normal banking transactions. Investment transactions may be authorized by verbal orders but must also be approved in writing by the President or the Vice President for Administration and Finance.

The administration finally recommends the board continue to authorize the President, the Vice President for Administration and Finance, the Provost and Vice President for Academic Affairs, and the Director of Human Resources to sign appropriate personnel retirement documents.

FY 2010-2011 Items \$50,000 & Under Authorized by the President per Board Policy 11-137. The administration recommends the following budget changes for ratification.

<u>From Account:</u>		<u>To Account:</u>		<u>Purpose</u>	<u>Amount</u>
<u>Number</u>	<u>Title</u>	<u>Number</u>	<u>Title</u>		
23234 3200	Athletic Fee Reserve	25000 25005	Athletic Administration	Post-season coaches' salaries	21,631.50
23234 3200	Athletic Fee Reserve	25000 25251, 25502, & 25255	Women's Soccer, Men's Soccer, & Women's Cross Country	Team championship recognition	10,564.00
26000 23260	Unallocated Student Service Fee	26000 24005	Student Service Fee Reserve	MSU Cycling team travel for national finals - Madison, Wisconsin	5,000.00
23238 3200	Indirect Cost Recovery	42990 2990	Student Support Services Grant FY11	Matching scholarship funds	5,000.00
<i>Total</i>					<i>\$42,195.50</i>

Review of Personnel Reports and Salary/Title/Position Changes in 2010-2011 Budget Approved per Board Authorization

11-138. The report of personnel changes in April, May, and June, 2011, is presented for information as shown in Attachment 11-138. The administration recommends ratification of the budget changes shown below.

<u>Position/Title</u>	<u>New Position/Title</u>	<u>FY 2011 Budget Change</u>	<u>Justification/Explanation</u>
Seven positions		-\$17,677	Positions hired below budgeted amount
<i>Total</i>		<i>-\$17,677</i>	

MSU University Center Fee Increase

11-139. During the 2011 legislative session, Section 54.518 of the Texas Education Code was modified to allow the MSU Board of Regents to increase the MSU University Center Fee. This fee increase was previously approved by the student body through a general referendum, with the understanding that the fee would sunset after five years. The legislation included the five year sunset provision.

The administration recommends the increase of the University Center Fee from \$15 per student each long semester and \$7.50 per student each summer session to \$35 and \$17.50 respectively. This increase would be effective with the spring 2012 semester.

Technology Fee/University Designated Tuition

11-140. MSU students are assessed a Technology Fee of \$22 per semester credit hour and also pay University Designated Tuition of \$100.90 per semester credit hour. With the reduction in state funding and the need for greater flexibility in budgeted funds, the administration recommends that the Technology Fee be reduced by \$2 per semester credit hour and that University Designated Tuition be increased by \$2 per semester credit hour, effective with the spring 2012 semester. This change would not result in any net increase in cost to the students.

Operating Budget for Fiscal Year 2012

11-141. The operating budget for the 2011-2012 fiscal year, which was previously distributed to the Board of Regents, will be recommended for approval.

FINANCE & AUDIT  
COMMITTEE ATTACHMENT



### **Summary of the Personnel Position Status Reports for 9/1/10 – 6/30/11**

September 2010    Director, Student Support Services (Grant Funded)  
                         **Net position change: +1 (Exec., Admin., & Managerial)**  
                         Ratified by Board of Regents, 11/05/10

October 2010      Program Coordinator, Student Support Services (Grant Funded)  
                         **Net position change: +1 (Professional Non-Faculty)**  
                         Ratified by Board Regents, 2/11/11

January 2011      General Counsel (increased to full-time)  
                         **Net position change: .5 (Exec., Admin., & Managerial)**  
                         Ratified by Board of Regents, 5/13/11

                         Custodian (increased to full-time)  
                         **Net position change: .5 (Service & Maintenance)**  
                         Ratified by Board of Regents, 5/13/11

**Total net new positions as of 6/30/11 = +3**

**Midwestern State University  
Reporting of Personnel Changes  
April-June, 2011**

**I. ENTERING EMPLOYEES**

1. Mark Gilbow – Police Officer II, University Police – 04/01/11
2. John Fuller – Groundskeeper, Facilities Maintenance – 04/01/11
3. Michael Meachum – Assistant Coach, Men's Soccer – 04/18/11
4. Russell "Tres" Segler – Assistant Coach, Men's Basketball – 04/18/11
5. Jennifer Borgman – Administrative Assistant, Public Information and Marketing, 50% - 05/01/11
6. Hayley Roach – Accountant II, Controller's Office – 05/16/11
7. Chastity Taylor – Assistant to the Dean, Dillard College of Business – 05/31/11
8. Kerri Beck – College Coordinator, Career Management Center – 06/06/11
9. Lauren Pinson – Administrative Assistant, Museum of Art at Midwestern State University – 06/21/11
10. Melonie Wynn – Custodian, Housing – 06/27/11

**II. EXITING EMPLOYEES**

1. Derek Crawford – College Coordinator, Career Management Center – 04/08/11
2. Crystal Stewart – Accountant III, Controller's Office – 04/15/11
3. Margaret Gene Wood – University Nurse, Vinson Health Center – 05/17/11
4. Linda Lopez – Custodian, Facilities Services – 05/26/11
5. Dr. Laura Adams – Instructor, Psychology – 05/31/11
6. Dr. Kim Robinson, Assistant Professor, Nursing 05/31/11
7. Dr. David Barbosa - Associate Professor, Education – 05/31/11
8. Ronald Hall – Assistant Professor, Nursing – 05/31/11
9. Philip Plubell – Instructor, Health and Public Administration – 05/31/11
10. Nancy Halvorsen – Clinical Coordinator, Nursing – 05/31/11
11. Sandra Rendon – Custodian, Housing – 05/31/11
12. Stephanie Gorham – Assistant to Vice President, University Advancement and Student Affairs – 05/31/11
13. Cody Adams – Central Plant Operator I, Facilities Services – 06/08/11
14. Cassandra Slaybaugh – Director, Institutional Research, Assessment and Planning – 06/16/11
15. Lon Kilgore – Professor, Athletic Training and Exercise Physiology, 06/30/11
16. Aaron Feller – Administrative Assistant, Admissions – 06/30/11
17. Juan Jimenez – Groundskeeper, Facilities Services – 06/30/11

**III. RETIRING EMPLOYEES**

1. Jerry Baker – Central Plant Operator II, Facilities Services – 04/30/11
2. Joanne Donovan – Instructor, Foreign Language – 05/31/11
3. Dr. Thomas Galbraith – Associate Professor, English – 05/31/11
4. Dr. Lynn Hoggard – Professor, English – 05/31/11
5. Dr. Arvilla Taylor – Associate Professor, English – 05/31/11



MIDWESTERN STATE UNIVERSITY  
PERSONNEL POSITION STATUS REPORT  
May 31, 2011

POSITIONS	APPROVED BUDGET		POSITIONS		SALARY		TOTAL POSITIONS		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	FTE	AMOUNT	ADDED	(DELETED)	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	46.12	4,214,339	1.50	113,465		(11,665)	47.62	4,327,804	46.62	4,252,893	1.00	63,246	47.62	4,316,139
REGULAR FACULTY	242.34	15,260,099			6,776		242.34	15,260,099	232.77	14,823,125	9.57	443,750	242.34	15,266,875
PROFESSIONAL NON-FACULTY	135.00	5,392,325	1.00	57,012	(53,336)		136.00	5,449,337	117.72	5,006,818	18.28	389,183	136.00	5,396,001
CLERICAL AND SECRETARIAL	104.71	2,459,853			(22,115)		104.71	2,459,853	97.71	2,320,831	7.00	116,907	104.71	2,437,738
TECH & PARAPROFESSIONAL	23.50	943,910					23.50	943,910	22.00	922,910	1.50	21,000	23.50	943,910
SKILLED CRAFT	34.00	1,135,786			900		34.00	1,135,786	34.00	1,136,686	0.00	0	34.00	1,136,686
SERVICE & MAINTENANCE	69.50	1,415,104	0.50	8,406	(3,084)		70.00	1,423,510	65.00	1,322,938	5.00	97,488	70.00	1,420,426
POLICE	14.00	470,345			(3,268)		14.00	470,345	13.00	448,381	1.00	18,696	14.00	467,077
GRAND TOTALS	669.17	31,291,761	3.00	178,883	(85,792)		672.17	31,470,644	628.82	30,234,582	43.35	1,150,270	672.17	31,384,852



MIDWESTERN STATE UNIVERSITY  
PERSONNEL POSITION STATUS REPORT  
June 30, 2011

POSITIONS	APPROVED BUDGET		POSITIONS		TOTAL POSITIONS		SALARY		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	9/1/2009	FTE	AMOUNT	ADDED	FTE	AMOUNT	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	46.12		4,214,339	1.50	113,465	47.62	4,327,804	(11,665)	46.62	4,252,893	1.00	63,246	47.62	4,316,139
REGULAR FACULTY	242.34		15,260,099			242.34	15,260,099	6,776	232.77	14,823,125	9.57	443,750	242.34	15,266,875
PROFESSIONAL NON-FACULTY	135.00		5,392,325	1.00	57,012	136.00	5,449,337	(53,336)	117.72	5,006,818	18.28	389,183	136.00	5,396,001
CLERICAL AND SECRETARIAL	104.71		2,459,853			104.71	2,459,853	(22,115)	97.71	2,320,831	7.00	116,907	104.71	2,437,738
TECH & PARAPROFESSIONAL	23.50		943,910			23.50	943,910		22.00	922,910	1.50	21,000	23.50	943,910
SKILLED CRAFT	34.00		1,135,786			34.00	1,135,786	900	34.00	1,136,686	0.00	0	34.00	1,136,686
SERVICE & MAINTENANCE	69.50		1,415,104	0.50	8,406	70.00	1,423,510	(3,084)	65.00	1,322,938	5.00	97,488	70.00	1,420,426
POLICE	14.00		470,345			14.00	470,345	(3,268)	13.00	448,381	1.00	18,696	14.00	467,077
GRAND TOTALS	669.17		31,291,761	3.00	178,883	672.17	31,470,644	(85,792)	628.82	30,234,582	43.35	1,150,270	672.17	31,384,852

# INVESTMENT COMMITTEE

## Investment Committee

### Membership

Charles Engelman, Chairman  
Mike Bernhardt  
Kenny Bryant  
Carol Carlson Gunn

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

11-142. The minutes of the Investment Committee meeting May 12, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 11-142.

### Investment Policy

11-143. The Texas Public Funds Investment Act requires that the Board of Regents review and approve the institution's investment policy each year. The board approved changes to the policy in August, 2010 and the policy was subsequently reviewed and discussed by the board Investment Committee in January, 2011. The policy will be scheduled for full review in November, 2011.

### Review and Acceptance of Investment Report

11-144. The administration will recommend the third quarter 2011 investment report for acceptance. This report was previously distributed to the board.

### Approval of Brokers/Dealers, Investment Vehicles, and Asset Holding Accounts

11-145. The administration will recommend approval of the following list of brokers/dealers, investment vehicles, and asset holding accounts for fiscal year 2012. The proposed brokers/dealers have filed certifications acknowledging the university's investment policy as required.

#### Brokers/Dealers

First Southwest Company, Austin  
JP Morgan Securities, Inc., Houston  
LF Rothschild/RBC Dain  
Morgan Keegan & Company, Inc., Houston  
Vining-Sparks, IBG, Austin  
Wells Fargo, Dallas

#### Other Investment Vehicles/Overnight Cash Pools

Citibank  
JP Morgan Chase High Balance Savings  
LOGIC, Dallas  
Texpool, Austin

Asset Holding Accounts

JP Morgan Chase

Merrill-Lynch, Wichita Falls



PERSONNEL & CURRICULUM  
COMMITTEE

## **Personnel and Curriculum Committee**

### Membership

Lynwood Givens, Chairman

Tiffany Burks

Sam Sanchez

Jane Spears

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

11-146. The minutes of the Personnel and Curriculum Committee meeting May 12, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 11-146.

### Faculty Report

11-147. A representative of the MSU Faculty Senate will update the board on faculty-related issues.

### Staff Report

11-148. A representative of the MSU Staff Senate will update the board on staff-related issues.

### Enrollment Reports – Summer 2011

11-149. Information regarding enrollment for the summer 2011 semesters will be presented at the board meeting.

### August 2011 Graduating Class

11-150. The administration will recommend approval of the list of candidates for August, 2011 graduation with the provision that they meet all requirements as prescribed by the faculty and administration (see Attachment 11-150).

### Modification of University Organization Chart

11-151. The administration will recommend changes to the university organization chart to include the following.

- A. Institutional Effectiveness – The area of Student Support Services will be added to the chart.
- B. Academic Affairs
  - 1. The title of Academic Support Center will be changed to Academic Success Center.
  - 2. Dr. Charles Olson will retire from the position of director of the Bachelor of Applied Arts and Sciences (BAAS) program August 31, 2011. His position will not be filled. Rather, Dr. Pamela Morgan will assume his duties and keep responsibilities currently under her purview as director of extended education.

She will assume the open position previously titled "Associate Provost" with the new title "Associate Vice President for Outreach and Engagement." Dr. Morgan will have her own portfolio of responsibilities and will not have line authority over the other academic areas under the provost.

- C. Administration and Finance – areas reporting to the Associate Vice President for Facilities Services will be added to the chart.

Academic Department Consolidations

11-152. As the administration reviews the organization of academic departments, recommendations will be made regarding consolidation efforts.

MSU Policies and Procedures Manual Changes

11-153. The following change to the *MSU Policies and Procedures Manual* is recommended for approval. New wording is shown in **bold and underlined** format.

Policy 4.181 – Information Systems Policies and Procedures – a new section is recommended for approval as mandated following a financial aid audit.

- C. Guidelines

**13. Password Complexity**

**A. Purpose - The purpose of this policy is to safeguard confidential information. Complex passwords will help protect user accounts and the information contained therein from being compromised by others.**

**B. Scope - This policy applies to all users of the university's computer and network services.**

**C. Policy**

- 1) **All passwords must be at least eight characters in length, with a maximum length of 32 characters.**
- 2) **Passwords must not have been used in four previous passwords.**
- 3) **Passwords must contain at least three of the following four items:**
  - a) **At least one upper case letter (A-Z)**
  - b) **At least one lower case letter (a-z)**
  - c) **At least one number (0-9)**
  - d) **At least one special character (!@#\$%^&\*()<>?).**

**D. Frequency - Passwords must be changed at least once every 90 days, but no more frequently than once every 30 days.**

Emeritus Status

11-154. The administration will make recommendations concerning emeritus status for retiring individuals.

Tenure

11-155. The administration will make recommendations concerning the awarding of tenure.

PERSONNEL & CURRICULUM  
COMMITTEE ATTACHMENT

# Candidates for Degrees P&C Attachment– Page 1

## DILLARD COLLEGE OF BUSINESS ADMINISTRATION

### *Master of Business Administration*

Michael Dirk Eissmann  
Ramon Lenz

Simone Staudt  
Michael Paul Wegman

## GORDON T. AND ELLEN WEST COLLEGE OF EDUCATION

### *Master of Arts*

Lynn Anne Ducioame  
Dorcas Nana Gimba  
Peter Morgan Lawrence

Jennine Marie Peters  
Whitney D. Rogers

### *Master of Education*

Mark Alan Ballard  
Rondell K. Bullen  
Sacha Marshawn Harden  
Michelle L. Paul

Megan Marie Sargent  
Suzanne Patrice Watson  
David Clarence White

## COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES

### *Master of Health Administration*

Rati Bhiwa Gandhale  
Ranga Jyothi Patri

Vinay Krishna Pulusu  
Mihir Ashvinbhai Sadadia

### *Master of Science in Exercise Physiology*

Alissa Janette Donaldson

Shelley Louise Hancock

### *Master of Science in Nursing*

Shannon Renee Bardsher  
Kathryn Elizabeth Brannan  
Judith Lynn Brewer  
Oliva Marie Bussey  
Nicole Marie Costa  
Armando L. Cruz  
Teresa Donnell

Kristina Green Halberg  
Shawna Lyn Hood  
Christianah Modupe Ogunleye  
Misty Lynne Taylor  
Corinna Autry Warner  
Kristina Marie Zuccarelli

### *Master of Science in Radiologic Sciences*

Brandon Scott Hughes  
Marissa A. Johnson  
Sandra Jeanifeer Lara  
Michael Clarke Latimer

James Paul Nance  
Lynn Lan Pham  
Sherry Johnson West

**PROTHRO-YEAGER COLLEGE  
OF HUMANITIES AND SOCIAL SCIENCES**

P&C Attachment– Page 2

*Master of Arts*

Donald Eugene Booth, Jr.  
Kathryn Anne Canty  
Zachary Patrick Carlton  
Jayla Jorene Davis  
Katrina Marie Grunzinger

Charity Heggland  
John Henry Lopez  
Danney D. Rasco  
Christina Jane Walker

**COLLEGE OF SCIENCE AND MATHEMATICS**

*Master of Science*

Robert Keith Enloe

Vishnu Vardhan Sureddi

**DILLARD COLLEGE OF  
BUSINESS ADMINISTRATION**

*Bachelor of Business Administration*

Jeremy Aden Ali  
Courtney Marie Ammons  
Mark Allen Barnes  
Carl Lee Benjamin  
Mayra Natalia Blankenship  
Ryan Mallory Brooks  
Whitney Ann Burns  
Rachel Elisa Cooper  
Krista Kathleen Daniel  
Tommy Jack Davis, Jr.  
Farrah N. Day  
April Denise Dentler  
Sheron M. Findley  
Jayna Elaine Fletcher  
Daniel Joseph Fortin  
Randall Alan Funston II  
Ghamalé Javed Henry  
Ashley Desiree Johnson  
Noah Douglas Johnson  
Matthew Taylor Kilcrease

Charlotte Lynn Kirkpatrick  
Jon Russell Krueger  
Emily Suzanne Maxey  
Judith Charie McKee  
Lisa Elayne McKinley  
Nicholaas Ryan Meintser  
Jimmy Dale Miller  
LeAnn Travette Parker Norris  
Ricardo Peter  
Priyal Asiri Ranasinghe  
Jennifer Shamier Richardson  
Andrew Gregory Simpson  
Clayton Lee Sogard  
Nicholas Alan Steward  
Monique Kyla Sylvester  
Schericka Tenaj Sylvester  
Kenroy Devon Thompson  
Terenz Tonya Careel Wallace  
Michael Paul Wegman  
Brandon Cole Williams

**GORDON T. AND ELLEN WEST  
COLLEGE OF EDUCATION**

*Bachelor of Arts*

Travis Ryan Coheley

*Bachelor of Science*

Gary Brent Clark  
James Edward Davis

Tony C. Joplin  
Adrian Tremaine VanBuren

***Bachelor of Science in Interdisciplinary Studies***

Gina Michelle Blair  
JoAnna Jo Casiano  
Megan Elizabeth Hanlon

Robin Rhoades Scales  
Candice Marie Weathers

**LAMAR D. FAIN COLLEGE OF FINE ARTS**

***Bachelor of Arts***

Elizabeth Erin Mowrey

***Bachelor of Fine Arts***

Trinton Tyler Williams

**COLLEGE OF HEALTH SCIENCES  
AND HUMAN SERVICES**

***Bachelor of Science in Criminal Justice***

Clayton Matthew Baker  
Dallas C. Cline  
Brien Wade Conner  
Kristyn Deniece Crosley  
Joshua Ephraim David Harris

Collin Andrew Jordan  
Meagan Noel Ruddy  
Ralph Bernard Squire II  
Jared Michael Streich

***Bachelor of Science in Nursing***

Ludmilla Afaanwi  
Ernestina Amankwah  
Susan Gail Ward Brayton  
Mekdes Alemayehu Kelel  
Amanda Faye McSpadden  
William Allen Michael  
Ann Nnenna Ogbonna

Kali Marie Pulliam  
Yordanos Tsehaye Tesfai  
Riny Thomas  
Susan Elaine Turner  
Donna Carol Ware  
Katy D'Lynn Warren

***Bachelor of Science in Radiologic Sciences***

Susan Mary Adams  
Carla Dawn Amburn  
Shaná Nicole Baker  
Holly Michele Balzen-Smith  
Stephan David Berkeley  
Michael Shane Brecheen  
Kelly A. Britton  
Patricia Lynn Calandra  
Catina A. Carr  
Shanna Lee Chilcoat  
Jasen Daniel Coots  
Cathy Ann Cunningham  
Jennifer Colleen Flanagan  
Jayme DeLana Hensley Gill  
Brenda Gail Grundy

Kevin Lee Krahn  
Alonzo Gerardo Laurel  
David Wade Lyon  
Nathan Andrew McGowan  
Christina Marie Obregon  
Christopher James Ospina  
Hoang-Ha Thi Phan  
Susan M. Rodin  
Jessica Marie Segraves  
Joselyn Marie Sias-Smith  
Barbara Faye Smith  
Michelle Lynn Garcia Underwood  
Luke Jacob Vierkant  
William Brady Widner  
Kassandre S. Young

***Bachelor of Science in Respiratory Care***

Ida Banks  
George Michael Hinderliter

Hollie Kay Nail

***Bachelor of Social Work***

Caitlin Denise Neal

**PROTHRO-YEAGER COLLEGE  
OF HUMANITIES AND SOCIAL SCIENCES*****Bachelor of Applied Arts and Sciences***

Alison Eve Baumgarten  
 Scott Allen Beaty  
 Angela Austin Beyer  
 Philip J. H. W. Casteren van Cattenburch  
 Russell Blake Cole  
 Rose Mary Currier  
 Dave Lavant Daniels  
 Laura Leigh Davis  
 Jennifer Princess Farias  
 Alejandro Garcia  
 Angela Marie Gray  
 Amber Denise Hampton  
 Jered Heath Hicks  
 Lawrence Barnett January II  
 Mathew David Lunsford  
 Edward Ray Lyons

Kathy A. Mack  
 Brett Adrian Magill  
 Henry S. Mangum, Jr.  
 Vivian Pruyn Manley  
 Randall David Rister  
 Samuel Lee Scarborough  
 Robert Louis Konrad Schmid  
 Jason Neil Spratley  
 Michael Lee Wagner  
 Shawn Konnery Warfield, Sr.  
 Jeffrey Duane Watson-Evans  
 Jessica Raelene Wein  
 Debbie Wells  
 Marcus Wright

***Bachelor of Arts***

Christy Stone Beauchamp  
 Dawn Lea Bond  
 Ryan Garrett Craven  
 Cameron Roy Cremeens  
 Chiquita Lawon Ferdinand

Lauren Lee Gore  
 James Perry Johnson  
 Amanda Nicole Lincer  
 Wilfredo Pena  
 Christie Marie Stephens

***Bachelor of Science***

Kaitlin Elizabeth Curtis  
 Erin D'lynn Hise  
 Megan Leigh Houck  
 Kevin Allan Milligan  
 Anh Tu Nguyen

Jennifer L. Patten  
 Dena Renee Roberson  
 Sofia Elena Chiara Sanchez  
 Allison Mazur Strug  
 Kristen Marie Teutsch

**COLLEGE OF SCIENCE AND MATHEMATICS*****Bachelor of Science***

Aderogba Ayomide Ajenikoko  
 Erin Wynne Averill  
 Jason Randall Baugh  
 Leigh-Ann Simone Brooks  
 Caleb W. Donley  
 Dwight Nicoll Fontenelle  
 Matthew Gaitan  
 Scott David Gordon  
 Marc Anthony Halbert  
 Rachel Marah Haynie

Sheldon Shervon Hilaire  
 Nicholas Patrick Hurley  
 Jacob David Jackson  
 Kennisha Antonia John  
 Nicholas Everett Alexander Lamar  
 Yesenia M. Olguin  
 Nathan Morris Roddy  
 Kyle Lee Stuckey  
 Samantha Chantal Tomei  
 Megumi Watanabe

***Bachelor of Science in Clinical Laboratory Science***

Octavia Porchia Boykin  
 Leigh Ann Harvey

Bich Lieu Thi Ngo  
 Esther Elizabeth Zavala



Daniel Adam Brooking  
Timon Teddy James  
Chad Peter Knight

Jason Seth Talbot  
Samantha Chantal Tomei

**COLLEGE OF HEALTH SCIENCES  
AND HUMAN SERVICES**

*Associate of Applied Science in Radiography*

Stephen K. Simmons

STUDENT SERVICES  
COMMITTEE

## Student Services Committee

### Membership

Charles Engelman, Chairman

Tiffany Burks

Lynwood Givens

Sam Sanchez

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

11-156. The minutes of the Student Services Committee meeting May 12, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 11-156.

### Student Government Report

11-157. A representative of the MSU Student Government Association will update the board on recent activities.

### Code of Student Conduct

11-158. The administration recommends modifications to the Code of Student Conduct as shown below. If approved, this change will be included in the *MSU Student Handbook*.

24. Actions Against Persons or Groups: Midwestern State University prohibits acts of physical or emotional abuse; obscene conduct or expression; harassment, intimidation, or bullying; and terroristic threats. These behaviors, like other disruptive or violent behaviors, are conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. These behaviors toward any person are prohibited, whether in the classroom, on university property, at university-sponsored events, or in cyber-space. Prohibited actions against persons or groups include, but are not limited to, the following:
- a. Physical or emotional abuse to any person.
  - b. Obscene conduct or expression.
  - c. Intimidation, harassment, or bullying threats, or coercion (meaning excessive pressure), which threaten or endanger the health or safety of any person.
    1. Intimidation includes any intentional written, verbal, graphic, or physical act or gesture to frighten, make fearful, or coerce into submission.
    2. Harassment includes any intentional written, verbal, graphic, or physical act or gesture that a student, with intent to harass, annoy, alarm, abuse, torment, or embarrass, exhibits toward another particular student.
    3. Bullying includes any intentional written, verbal, graphic, or physical act or gesture that will have the effect of physically harming a student,

damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.

4. Intimidation, harassment, or bullying also includes electronically committed acts (i.e., acts conducted using electronic or wireless communication devices).

- d. Terroristic threat, which includes is the act of placing any threatened offense involving violence to any person or property with the intent of placing any person in fear of imminent serious bodily injury, or placing the public or a substantial group of the public in fear of serious bodily injury.

UNIVERSITY DEVELOPMENT  
COMMITTEE

## University Development Committee

### Membership

Jane Spears, Chair

Mike Bernhardt

Kenny Bryant

Tiffany Burks

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### Reading and Approval of Minutes

11-159. The minutes of the University Development Committee meeting May 12, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 11-159.

### Summary of Financial Support 9/1/10 – 6/30/11

11-160. This report is shown as Attachment 11-160 and is presented as information only.

UNIVERSITY DEVELOPMENT  
COMMITTEE ATTACHMENT

**Summary of Financial Support  
Midwestern State University, MSU Foundation  
and MSU Charitable Trust**

	9/1/2010 10/8/2010	10/9/2010 1/14/2011	1/15/2011 4/15/2011	4/16/2011 6/30/2011	Total Year to Date
<b>MSU General Support</b>	\$57,460	\$200,788	\$280,837	\$61,220	\$600,305
<b>West Foundation</b>	\$49,533				\$49,533
<b>Hardin Foundation</b>		\$18,614			\$18,614
<b>Contributions to MSU Endowments</b>		\$15,482	\$1,000	\$5,722	\$22,204
<b>Contributions to MSU Foundation</b>	\$48,122	\$1,413,100	\$15,166	\$22,135	\$1,498,523
<b>Contributions to MSU Charitable Trust</b>		\$81,250		\$75,100	\$156,350
<b>President's Excellence Circle 2010-2011</b>	\$38,540	\$167,026	\$57,989	\$50,494	\$314,049
<b>President's Excellence Circle 2011-2012</b>				\$10,500	\$10,500
<b>WF Museum of Art</b>	\$2,600	\$11,550	\$10,299	\$300	\$24,749
<b>Annual Fund</b>	\$39,685	\$127,259	\$61,112	\$100,219	\$328,275
<b>Alumni Association</b>					
3000 (2010-2011 membership)	\$10,325	\$5,810	\$585	\$1,440	\$18,160
(includes 572 lifetime members)					
<b>Mustangs Athletic Club</b>					
Cash	\$7,362	\$58,784	\$6,933	\$19,917	\$92,996
<b>Corporate Sponsors</b>					
Contributed Services	\$90,000	\$3,500			\$93,500
Cash	\$29,625	\$25,463	\$39,713	\$3,463	\$98,263
<b>Other</b>	\$28,566	\$60,508	\$2,360	\$20,375	\$111,809
<b>Gifts in Kind</b>	\$6,900	\$4,255	\$1,330	\$64	\$12,549
<b>Fantasy of Lights</b>	\$19,570	\$27,247	\$1,050	\$100	\$47,967
<b>Scholarship Funds from Outside Sources</b>	\$66,337	\$219,871	\$103,680	\$16,467	\$406,355
<b>TOTAL</b>	\$494,625	\$2,440,506	\$582,054	\$387,516	\$3,904,701



# ATHLETICS COMMITTEE

## Athletics Committee

### Membership

Kenny Bryant, Chair

Mike Bernhardt

Shawn Hessing

Sam Sanchez

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

11-161. The minutes of the Athletics Committee meeting May 12, 2011, will be recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 11-161.

### Athletics Status Report

11-162. Information will be provided concerning the athletics program at Midwestern State University.

BOARD OF REGENTS  
MEETING AGENDA

**Board of Regents Meeting Agenda**  
**August 5, 2011**  
**9:00 a.m.**

Board of Regents Membership:

Carol Carlson Gunn, Ph.D., Chair  
Shawn G. Hessing, Vice Chairman  
F. Lynwood Givens, Ph.D., Secretary  
Michael Bernhardt  
J. Kenneth Bryant  
Tiffany Dawn Burks  
Charles E. Engelman  
Samuel M. Sanchez  
Jane W. Spears  
Linda Aguilera, Student Regent

Meeting Location: MSU Campus – 3410 Taft Boulevard  
J. S. Bridwell Board Room – Hardin Administration Building

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Introduction of Visitors

Opening Comments

Public Comment Period

A public comment period concerning agenda items will be provided in accordance with the Board of Regents By-Laws, MSU Policy 2.22.

Reading and Approval of Minutes

11-163. Minutes of the regular Board of Regents meeting May 12, 2011, will be recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 11-163.

Reading and Approval of Minutes

11-164. Minutes of the regular Board of Regents meeting May 13, 2011, will be recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 11-164.

Reading and Approval of Minutes

11-165. Minutes of the special Board of Regents meeting May 27, 2011, will be recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 11-165.

Executive Committee Consent Agenda, Items and Report

Finance and Audit Committee Consent Agenda, Items and Report

Investment Committee Consent Agenda, Items and Report

Personnel and Curriculum Committee Consent Agenda, Items and Report

Student Services Committee Consent Agenda, Items and Report

University Development Committee Consent Agenda, Items and Report

Athletics Committee Consent Agenda, Items and Report

Board of Regents Meeting Dates – 2011-2012

11-166. The board will discuss the dates for the 2011-2012 quarterly Board of Regents meetings.  
The proposed dates are as follows:

November 17 and 18, 2011

February 16 and 17, 2012

May 10 and 11, 2012

August 9 and 10, 2012

Board of Regents Committee Appointments – 2011-2012

11-167. Board committees for the upcoming fiscal year will be appointed.

President's Report and Discussion

11-168. Information will be presented to the board concerning the following university matters.

A. Construction Update

B. SACS Accreditation Process

C. University Strategic Planning, including Campus Master Plan

# MINUTES

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Executive Committee  
May 12, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:35 p.m., Thursday, May 12, 2011. Executive Committee members in attendance were Dr. Carol Gunn, Chair; Mr. Shawn Hessing, Vice Chairman; Dr. Lynwood Givens, Secretary; and Mr. Charles Engelman, Member-at-Large. Other regents attending the meeting were Mr. Mike Bernhardt, Mrs. Tiffany Burks, Mr. Sam Sanchez (via teleconference), Ms. Jane Spears, and Student Regent David Reyna.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Mr. Dan Williams, Chief of University Police; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were Mr. Kyle Christian, incoming President of the MSU Student Government Association. Representing the news media were Ms. Brittany Norman, and Mr. Chris Collins, outgoing and incoming editors of *The Wichitan*; Ms. Ann Work, reporter for the *Times Record News*; and Mr. Paul Harrop, reporter for KAUZ News Channel 6.

Chair Gunn called the meeting to order at 1:35 p.m.

Reading and Approval of Minutes

11-86. The minutes of the Executive Committee meeting February 10, 2011, were approved as presented.

Clark Student Center Electrical & Life Safety System Repair Project

11-87. Dr. Gunn reported that the board recently received a communication from Dr. Rogers which included a project timeline and an amortization schedule. She noted that Mr. Owen and Ms. Maxwell presented the university's application for funding to the Texas Public Finance Authority earlier in the week. She added that no further board action was required at this time.

Dr. Rogers noted that MSU's proposed legislation to authorize an increase in the Student Union Fee is still moving through the legislative process. He reported that legislators have particularly supported the five-year sunset provision of the fee. He stated that in five years the current student center debt will be retired and additional funds will be available for operations and improvements to the facility.

Dr. Gunn noted that the administration would keep the board updated as the project progresses.

Capital Expenditure Plan (MP1) Report - FY 2012-2016

11-88. Dr. Gunn reported that the Texas Higher Education Coordinating Board (THECB) requests an update each year of the university's five-year plan for construction, land acquisition, information resource projects, and major repair and renovation projects that are greater than \$1 million. She noted that a copy of the plan appeared in the agenda document and was presented for the board's consideration and approval.

Dr. Rogers noted that while the sum of projects on the list is large, the university must inform THECB each year of possible future plans in the event funds become available to seek project approval. He added that the projects were listed in order of priority. Dr. Rogers noted the following items on the list.

- A. The university's top priority is a new, modern library. The current Moffett Library building is an outstanding structure with a significant amount of square footage. With the construction of a new library, the current building would be available to house the West College of Education, as well as all of the academic service offices that are now housed in Hardin South (financial aid, registrar, admissions, etc.). While these are priority items, funding will likely not become available through tuition revenue bonds (TRBs) until there is a positive turn in the economy.
- B. Higher Education Assistance Funds (HEAF) will provide funding for a new university police facility, as well as the renovation of Christ Academy facilities to house the Department of Music. The Dillard Building debt is paid through HEAF and the debt will be retired within the next few years. This will provide an additional \$1.4 million in HEAF that could be used for other projects.

Ms. Spears asked about the item dealing with the acquisition of property. Dr. Rogers responded that while the administration does not have any particular piece of property in mind, it is an item that is included on the list in the event something becomes available. One aspect of the university's master plan continues to be the acquisition of property contiguous to the university.

Mr. Hessing moved approval of this item as presented. Dr. Givens seconded the motion.

Mr. Hessing asked Dr. Rogers if a new library building and Moffett reconstruction was a realistic opportunity in the coming years. Dr. Rogers responded that it was difficult to predict, but would likely be no more than a ten percent possibility in the next five years.



Dr. Gunn commented that new student housing appeared to be critical to future growth of the university. Dr. Rogers stated that a report would be presented to the board in August with regard to the need for additional housing. He noted that consultants are looking at every aspect of the university to provide market analysis data in this regard. He added that new student housing would be funded by housing rental income. Dr. Lamb reported that the administration is working with Brailsford & Dunlavey, a firm that specializes in university housing market studies. Their representatives have met with focus groups of students and administrators. They are analyzing the data and market conditions and the administration should have a comprehensive report of the need for additional housing at the August meeting.

Mr. Engelman asked if the student housing project should be moved to the top priority item. He expressed concern that the first two projects represented two-thirds of the university's annual income. Dr. Rogers noted that when the state issues TRBs the state traditionally has paid the debt. Mr. Engelman indicated that given the state's current fiscal situation, TRBs cause him concern. Dr. Rogers stated that TRBs have been authorized for over 30 years and the state has paid the principle and interest, with the exception of a two-year period. During the 2004-2005 biennium the legislature provided only interest on TRB debt. However, since that time the legislature has renewed the practice of funding all debt service related to TRB debt. Dr. Rogers noted that if MSU should have the opportunity to receive TRB funding in the future, he would recommend accepting the funding.

Mr. Engelman asked what a library would look like in 20 years. Dr. Rogers responded that a new facility would not be as large as Moffett. He indicated that a new facility would likely have a coffee shop, a great deal of leisure reading space and study carrels, as well as wireless capabilities throughout. Mr. Hessing stated that as this project becomes more of a reality, the board needs to have a healthy discussion regarding debt burden and the long-term benefit of these facilities to the students.

There being no further discussion, the motion was approved.

#### Control and Efficiency Upgrade Project – SECO Loan

11-89. Dr. Gunn reported that at the special board meeting in March, the board authorized the administration to continue pursuing funding for this project at an estimated cost of \$3.72 million. The project received initial approval by the State Energy Conservation Office (SECO) and the administration requested authorization to enter into a contract for the project design at a cost not to exceed \$230,000. Assuming final approval of the project design by SECO, the administration requested further that the board authorize the Executive Committee of the Board of Regents to approve final contracts for the project, with the total cost not to exceed \$3.72 million.

Dr. Rogers noted that the board and administration had discussed this project at great length for some time. He indicated his support of the item and noted that page five of the

Energy Assessment Report (EAR) presented a breakdown of the individual parts of the project, as well as the savings and payback for each component.

Mr. Owen stated that with board approval, Energy Systems Associates would complete the project design and the project would be put out for bid in mid-June. The bids would be returned in mid-July and a special meeting of the Executive Committee would be called to review the pricing and approve the final contracts. The project must be completed by December 31 as the funding source is stimulus funds.

Mr. Engelman noted that a previous board bought large chillers in 2003 and 2006 to centralize heating and cooling on campus. He expressed concern that the EAR recommends decentralizing the heating and cooling on campus, which is a move in the opposite direction. Mr. Owen responded that he was not at the university when the two 2,300 ton chillers were purchased. He stated that the energy load at the time was only 11,000-13,000 and there must have been an assumption of tremendous future growth. He added that chilled water is used in every building on campus year round and it will continue to use a centralized chiller. Mr. Engelman asked why steam would need to be generated during the summer. Mr. Owen noted that steam is needed to provide hot water during the summer for the residence halls and the Clark Student Center. With a decentralized system, the hot water will only be provided to specific sites rather than the total campus.

Mr. Engelman moved approval of the item as presented. Mr. Hessing seconded the motion.

Mr. Hessing stated that the payback on the project looked very good. He asked if an extension would be available if the project could not be completed by December 31. Mr. Owen responded that the deadline of December 31 would be stipulated in the bid documents, with liquidated damages provided to the university if the project was not completed on time. He added that some of the items might have to be reconsidered if the price is too high or the project cannot be completed within the required time. Mr. Sandoval added that there did not appear to be an opportunity for an extension on the expenditure of funds.

Dr. Givens asked if the total project cost would remain at \$3.7 million if parts of the project were eliminated. Mr. Sandoval responded that if pieces of the project were removed from the project, the overall cost of the project would be reduced by a comparable amount. Mr. Owen added that SECO requires that each of the individual parts of the project provide appropriate payback, as well as the project as a whole. Dr. Rogers noted that the final contract would be presented to the Executive Committee for review and final approval.

Dr. Givens asked if the administration could report to the board on energy savings six months after the project is complete. Dr. Rogers indicated that the information would be provided. Mr. Engelman noted that Mr. Sandoval and Mr. Owen recently negotiated a

better rate on gas. He stated that the savings as a result of the price reduction should be removed from the analysis of overall savings to provide an actual project savings number.

There being no further discussion, the motion was approved.

Adjournment

The Executive Committee discussion concluded at 2:19 p.m.

Reviewed for submission:



Carol Carlson Gunn, Chair  
Midwestern State University  
Board of Regents Executive Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Finance and Audit Committee  
May 12, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:19 p.m., Thursday, May 12, 2011. Finance and Audit Committee members in attendance were Mr. Shawn Hessing, Chairman; Mr. Charles Engelman; Dr. Lynwood Givens; and Ms. Jane Spears. Other regents attending the meeting were Mr. Mike Bernhardt, Mrs. Tiffany Burks, Dr. Carol Gunn, Mr. Sam Sanchez (via teleconference), and Student Regent David Reyna.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Mr. Dan Williams, Chief of University Police; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were Mr. Kyle Christian, incoming President of the MSU Student Government Association. Representing the news media were Ms. Brittany Norman, and Mr. Chris Collins, outgoing and incoming editors of *The Wichitan*; Ms. Ann Work, reporter for the *Times Record News*; and Mr. Paul Harrop, reporter for KAUZ News Channel 6.

Chairman Hessing called the meeting to order at 2:19 p.m.

Reading and Approval of Minutes

11-90. The minutes of the Finance and Audit Committee meeting February 10, 2011, were approved as presented.

Review and Acceptance of Financial Reports

11-91. Mr. Hessing noted that the administration recommended the financial reports for the months of January, February, and March, 2011, for acceptance. He added that these reports were previously distributed to the board. Mr. Sandoval noted that the expenses and revenues are in line with the budget. He added that the anticipated tuition and fee revenue of \$43 million would be met and exceeded.

Dr. Givens moved the board accept these reports as presented. Mr. Engelman seconded the motion.

Mr. Hessing stated that these reports reflect that the administration has done a fine job of getting the university into a good position to respond to further reductions in state funding. He added that revenues are very solid and expenses are under control.

There being no further discussion, the motion was approved.

Payment Voucher Authorization

11-92. Mr. Hessing noted that the state of Texas requires that the Board of Regents authorize individuals to approve payment vouchers for the university. The last time this action was taken by the board was in 2001. In order to bring the approval up to date, the administration requested authorization for the following: president, provost/vice president for academic affairs, vice president for administration and finance, comptroller, and two senior accountants designated by the controller.

Ms. Spears moved approval of this item as presented. Mr. Engelman seconded the motion and it was approved.

FY 2010-2011 Items \$50,000 & Under Approved by President

11-93. Mr. Hessing reported that the list of budget changes was shown in the agenda document for ratification. Dr. Rogers commented on these items as shown below.

- A. The MSU band and cheerleaders travelled to Massachusetts to support the men's basketball team at the NCAA Division II Elite Eight. He stated that it was a good experience for the students and the source of funds was Unallocated Student Service Fees.
- B. Funds were required to begin the design process for the Clark Student Center electrical switch.
- C. The MSU band travelled to Kansas for the Kanza Bowl to support of the men's football team.
- D. The final item related to the university budget. As part of the budget reductions, M&O and travel budgets for virtually every university office will be reduced by 10%. Through an analysis of academic department budgets, it became apparent that the base funding provided to the various academic departments was not equitable. Dr. White developed a formula as to how much money each department should receive based on the number of faculty members within each department. Funding totaling \$23,288 was added to the department budgets that were below the formula amount. The 10% reductions were then applied to all of the departments, thus leveling the funding provided to all academic departments.

Dr. Givens moved the board ratify these items as presented. Ms. Spears seconded the motion and it was approved.

Review of Personnel Reports and Salary/Title/Position Changes in 2010-2011 Budget Approved per Board Authorization

11-94. Mr. Hessing noted that the report of personnel changes in January, February, and March, 2011, was presented for information in the agenda document. Additionally, salary, title, and position changes approved by the president were presented for ratification. Mr. Hessing asked Dr. Rogers to comment on these personnel changes.

Dr. Rogers reported that he was pleased personnel costs had only increased by \$20,000 during this period. He noted that significant savings were achieved by filling sixteen positions at levels lower than the budgeted amounts. He added that he was pleased the university provided salary increases to certain faculty members who completed the doctorate. He stated that one overall full-time equivalent position was added to the budget with the general counsel position increasing from part-time to full-time and a custodial position increasing to full-time to provide services at the simulation center.

Mr. Engelman moved the board ratify these items as presented. Ms. Spears seconded the motion and it was approved.

Adjournment

The Finance and Audit Committee discussion concluded at 2:30 p.m.

Reviewed for submission:



\_\_\_\_\_  
Shawn Hessing Chairman  
Midwestern State University  
Board of Regents Finance & Audit Committee

**MINUTES**  
**MIDWESTERN STATE UNIVERSITY**  
**BOARD OF REGENTS**  
**Investment Committee**  
**May 12, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:30 p.m., Thursday, May 12, 2011. Investment Committee members in attendance were Mr. Charles Engelman, Chairman; Mr. Mike Bernhardt; and Dr. Carol Gunn. Other regents attending the meeting were Mrs. Tiffany Burks, Dr. Lynwood Givens, Mr. Shawn Hessing, Mr. Sam Sanchez (via teleconference), Ms. Jane Spears, and Student Regent David Reyna.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Mr. Dan Williams, Chief of University Police; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were Mr. Kyle Christian, incoming President of the MSU Student Government Association. Representing the news media were Ms. Brittany Norman, and Mr. Chris Collins, outgoing and incoming editors of *The Wichitan*; Ms. Ann Work, reporter for the *Times Record News*; and Mr. Paul Harrop, reporter for KAUZ News Channel 6.

Chairman Engelman called the meeting to order at 2:30 p.m.

Reading and Approval of Minutes

11-95. The minutes of the Investment Committee meeting February 10, 2011 were approved as presented.

Review and Acceptance of Investment Report

11-96. Mr. Engelman reported that the second quarter 2011 investment report was previously distributed to the board and was presented for acceptance. He noted that three firms were selected to invest the Redwine Funds. He indicated that one firm's investments were up by two percent, another by almost five percent, and the third by seven percent. He added that when annualized these are good returns. Dr. Rogers asked if a three percent return on the funds by August to support the MSU Honors Program would be possible. Mr. Engelman responded that such a return should be available barring a major catastrophe that pulls the markets down.

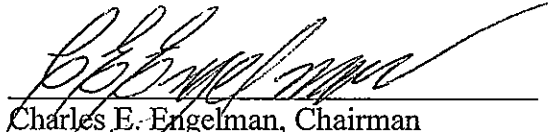
Ms. Spears asked if the board had any input with regard to how the funds are allocated by the firms. Mr. Engelman responded that the university investment policy dictates to some extent the areas in which investments can be made. Ms. Spears noted that J.P. Morgan Chase was invested very lightly in stocks while Luther King invested all of its funds in stocks. She added that the difference in the performance of the firms reflects this differing philosophy. Mr. Engelman noted that it would take at least a year to evaluate the performance of the three firms. Mr. Hessing added that when looking at the three investment firms, the funds were well diversified and the overarching return is excellent. It was noted that American National Bank was also performing well with a 7.2% return on the MSU Endowment Funds they hold.

Mr. Bernhardt moved acceptance of this report as presented. Dr. Gunn seconded the motion and it was approved.

Adjournment

The Investment Committee discussion concluded at 2:41 p.m.

Reviewed for submission:



Charles E. Engelman, Chairman  
Midwestern State University  
Board of Regents Investment Committee



**MINUTES**  
**MIDWESTERN STATE UNIVERSITY**  
**BOARD OF REGENTS**  
**Personnel and Curriculum Committee**  
**May 12, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:41 p.m., Thursday, May 12, 2011. Personnel and Curriculum Committee members in attendance were Dr. Lynwood Givens, Chairman; Mrs. Tiffany Burks; Mr. Sam Sanchez (via teleconference); and Ms. Jane Spears. Other regents attending the meeting were Mr. Mike Bernhardt, Mr. Charles Engelman, Dr. Carol Gunn, Mr. Shawn Hessing, and Student Regent David Reyna.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Mr. Dan Williams, Chief of University Police; Dr. Jim Owen, Chairman of the MSU Faculty Senate; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were Mr. Kyle Christian, incoming President of the MSU Student Government Association. Representing the news media were Ms. Brittany Norman, and Mr. Chris Collins, outgoing and incoming editors of *The Wichitan*; Ms. Ann Work, reporter for the *Times Record News*; and Mr. Paul Harrop, reporter for KAUZ News Channel 6.

Chairman Givens called the meeting to order at 2:41 p.m.

Reading and Approval of Minutes

11-97. The minutes of the Personnel and Curriculum Committee meeting February 10, 2011, were approved as presented.

Faculty Senate Report

11-98. Dr. James Owen, MSU Faculty Senate Chairman, reported to the board as shown in Attachment 1. Dr. Rogers expressed appreciation to Dr. Owen for his leadership and congratulated him on being elected chair of the Faculty Senate for another term. Dr. Givens commented that a faculty member approached him on campus to thank him and the other regents for ensuring that none of the faculty were dismissed as a result of the budget reductions. Dr. Givens noted that the credit belongs to Dr. Rogers and the administration.

### Staff Senate Report

11-99. Dr. Givens reported that Mr. Chris Gore, chairman of the MSU Staff Senate, was leaving the university to pursue a Ph.D. He thanked Chris for his service to Midwestern State and asked him to tell the board of his plans. Chris noted that he is in his fourteenth year at MSU. He indicated that he was excited by the opportunity to pursue a Ph.D. and that he hoped to eventually return to Wichita Falls.

Chris reported on the following activities since the last board meeting.

- A. Dr. Rogers addressed the Staff Senate and provided an update on the budget and cost cutting initiatives.
- B. Ms. Dianne Weakley spoke to the Senate regarding proposed policy changes.
- C. Mr. Dan Williams updated the Senate on parking and potential policy changes. He also provided information regarding proposed legislation dealing with handguns on campus. The Senate later posted a statement on its website indicating support for trained law enforcement personnel and campus police.
- D. Ms. Nicole Deese made a presentation to the Staff Senate on bullying.
- E. The Senate partnered with Sigma Alpha Epsilon, a non-profit student organization, in a quilt raffle. This fund raiser was a success and proceeds from the raffle will fund two scholarships for MSU staff members in the fall 2011.
- F. Elections were recently held and seven new senators were elected. The new executive committee in the fall will be Juan Ibarra, Parliamentarian; Peggy Brennan, Secretary/Treasurer; Matthew Park, Vice Chair; and Jolene Welch, Chair. The new senators and officers will assume their positions in September.

Dr. Rogers stated that Chris would be greatly missed by the university. He noted that Chris had taught World Geography in addition to his duties in admissions. He received a nice fellowship and will attend Oklahoma State University. He commented on his outstanding work with potential and entering students. Dr. Clark stated that he would also miss Chris a great deal. He noted that Chris works well with everyone on campus.

### Holiday Schedules for Staff Employees – 2011-2012

11-100. Dr. Givens stated that the proposed holiday schedules for MSU staff employees were presented in the agenda document for consideration. Ms. Weakley noted that the university would be on a four-day, ten-hour workweek schedule in the summer which requires two separate holiday schedules. Staff employees will receive 13 holidays in the coming year, with the number determined by the number of holidays the state provides and whether those days fall on a weekend. The difference in the two schedules is that the employees who work the four-day workweek in the summer will have two additional days of Spring Break, which is actually their observance of Memorial Day and the Fourth of July.

Mrs. Burks moved approval of the schedules as presented. Ms. Spears seconded the motion and it was approved.

May 2011 Graduating Class

- 11-101. Dr. Givens noted the administration recommended approval of the list of candidates for May 2011 graduation as shown in the agenda. He reported that 673 students were on the list, compared with 688 in 2010.

Mr. Sanchez moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

Academic Program Deletion – Bachelor of Arts with a major in Geosciences

- 11-102. Dr. White reported that the university currently offers a Bachelor of Arts degree and a Bachelor of Science degree in geosciences. The BA program is not as rigorous as the BS in terms of math requirements and a field geology experience. The administration recommended discontinuing the Bachelor of Arts degree with a major in Geosciences. It was noted that the one student currently pursuing this degree would be allowed to complete the degree, but that no new students would be admitted into the program.

Mrs. Burks moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

Academic Major Title Change – Sport and Fitness Management to Sport and Leisure Studies

- 11-103. Dr. White noted that the university currently offers a Sport and Fitness Management program. The administration recommended that the title of this major be changed to Sport and Leisure Studies to follow national trends. She noted that this recommended change reflects movement within the field by the National Association for Sport and Physical Education (NASPE), the National Recreational and Park Association (NRPA), and the Alliance for Health, Physical Education, Recreation, and Dance (AAHPERD). The change would enhance the quality and viability of the major and ensure that graduates are highly competitive in the market.

Ms. Spears asked if the administration had considered names other than leisure studies when looking at possible degree titles. Dr. White responded that while there were other choices that could have been made, this follows what is happening at other institutions and in the marketplace. She stated that a sport and leisure studies degree is what a student would pursue if he wanted to go to work in a fitness club or at an institution that offers physical therapy but he did not want to be a licensed physical therapist. She added that the administration is following national trends so that prospective employers will know from the title of the degree what an individual has studied. Dr. Rogers commented that he and Dr. White had discussed the appropriateness of this degree title. He stated his agreement that it was important that the program be in line with the national designations. Dr. White added that this change was proposed by the department and was approved by the college and the Academic Council.

Mr. Sanchez asked if a curriculum change would be necessary as a result of this name change. Dr. White responded that she did not anticipate a curriculum change as a result of this title change. As a point of clarification, she stated that the organizations listed do not specify names of degrees. However, the department reviewed best practices in the field and developed this recommendation.

Mrs. Burks moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

Addition of Degree Program – Bachelor of Arts with a major in Sport and Leisure Studies

11-104. Dr. White reported that the university currently offers the Bachelor of Science with a major in Sport and Fitness Management. The previous board item recommended changing the title of the major to that of Sport and Leisure Studies. The administration requested authorization to offer the Bachelor of Arts degree with a major in Sport and Leisure Studies, in addition to the Bachelor of Science degree already offered. Dr. White noted that the Bachelor of Arts option would offer students the opportunity to pursue the liberal arts emphasis in this degree program.

Mrs. Burks moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

Degree Program Administrative Changes – BS and MS in Exercise Physiology

11-105. Dr. White reported that this item was what she would call a “housekeeping” change. She stated that this type of item would have previously been approved and handled through the Texas Higher Education Coordinating Board (THECB). Changes in THECB rules require this type of action to be approved through an institution’s governing board. The administration recommended authorization to make these technical changes.

A. Change Classification of Instructional Programs (CIP) codes for the BS and MS with a major in Exercise Physiology from 31.0505.00 (Kinesiology and Exercise Science) to 26.0908.00 (Exercise Physiology). Dr. White noted that this change would better reflect the academic degree program description.

B. List with THECB the BS degree with a major in Exercise Physiology and the MS degree with a major in Exercise Physiology as BSEP and MSEP, rather than BS and MS respectively.

Mrs. Burks moved approval of this item as presented. Ms. Spears seconded the motion and it was approved. Dr. White noted that the administration would present a recommendation to the board at a future meeting with regard to the best way to act on these types of items.

Academic Department Reorganization/College of Health Sciences and Human Services

11-106. Dr. Givens reported that the administration recommended the combining of the Department of Criminal Justice and the Department of Health and Public

Administration into one academic department titled the Department of Criminal Justice and Health and Public Administration. Dr. Rogers explained that this change would result in academic efficiencies. He thanked Dr. White for her work on this matter.

Dr. White stated that the two departments function currently with two separate chairs and share one administrative assistant. She noted that at the beginning of the spring semester she asked the deans to look at possible efficiencies within their areas. This reorganization was at the initiative of Dr. Sportsman, dean of the College of Health Sciences and Human Services. Dr. White reported that the chair of the Department of Health and Public Administration was ready to step down and the current chair of criminal justice would be appointed chair over the new, larger department.

Ms. Spears moved approval of this item as presented. Mr. Sanchez seconded the motion.

Mrs. Burks noted that the two departments seemed very different from one another and asked why they were selected to be combined. Dr. White responded that public administration and criminal justice are very much aligned. She added that a large number of students in the criminal justice baccalaureate program move on to the master's program in public administration.

There being no further discussion, the motion was approved.

MSU Policies and Procedures Manual Changes

11-107. Dr. Givens noted that a number of policy changes were recommended for approval as shown in the agenda document. He asked for a motion and second to approve the items prior to discussion. Mr. Sanchez moved approval of the items as presented. Mrs. Burks seconded the motion. The items were then explained and discussed as follows.

A. Policy 2.339 – Organization, Vice President for Institutional Effectiveness – Dr. Givens explained that the administration recommended an addition to the *Manual* which describes the Student Support Services area of the university. Dr. Clark reported that this new program is funded by the U.S. Department of Education. The program is designed to assist low income, first generation, and disabled students, providing tutoring, counseling, and other assistance.

B. Policy 3.347 – Dependent Education Assistance Program – Dr. Rogers reported that this program currently offers reduced tuition and fees to children and spouses of university employees. The cost to the university is \$158,000 per year. In an effort to reduce costs, the administration recommended changes to the program, to include the following: employee spouses and graduate students would no longer participate in the program and participants must enroll in at least six semester credit hours, must be under 25 years of age, and must maintain a 2.0 grade point average. The Faculty Senate requested that the policy include a sunset clause in the event university funding increases in the future. The administration agreed to the sunset clause and

recommended that the policy be reviewed in two years. Dr. Rogers reported that the anticipated savings would be \$80,000 per year.

C. Policy 3.349 – Employee Background Checks – Dr. Givens reported that the current policy does not include penalties for misuse of access to the criminal history database and appropriate language was added to the policy.

D. Policy 4.184 – Student Records Policies and Procedures – Dr. Clark noted that the policy was rewritten to make certain the wording was consistent in all university publications. He added that the rewrite was quite detailed and consistent with current and best practices across the country. Mr. Sanchez stated that in looking at page 19 of the attachment, the policy refers to a formal review committee when individuals have concerns regarding their records. The previous policy specified the makeup of such a committee. He asked if there was a reason the committee structure was not specifically identified in the proposed policy. Dr. Clark responded that the makeup of the committee would be determined based upon the specific situation and the individuals and areas of the university involved. He added that, as a matter of practice, the people involved in the specific situation would be brought into the process by the appropriate vice president.

E. Policy 4.152 – Police Department Administration Regulatory Ordinances – Dr. Rogers reported that as part of the budget and cost efficiencies review process, the administration was recommending that benefit-eligible faculty, staff, and graduate teaching assistants be assessed a vehicle registration fee, effective with the fall 2011 semester. Additionally, the recommended policy change included increases to student vehicle registration fees and violation fees. He noted that as far as he was aware MSU was the last university in Texas to require vehicle registration fees for faculty and staff. Dr. Farrell commented that the administration is concerned about campus safety. He noted that the additional revenue, estimated to be \$155,000 per year, would be directed to safety issues. He stated that the recommended fee for faculty and staff is based on salary. He added that individuals making \$30,000 or less each year would pay a \$3 per month vehicle registration fee. Individuals making more than that amount would be assessed \$4.17 per month. The president and vice presidents would pay \$250 per year and associate vice presidents and deans would pay \$150. He noted that the recommendation of equity based on salary was supported by the faculty and staff. He added that student registration fees would increase from \$32 to \$50 per year.

Ms. Spears asked why it was not recommended that regents pay for parking. Dr. Farrell responded that there are only two board parking spaces and regents are not on campus every day.

Dr. Farrell introduced Chief Dan Williams and expressed his appreciation for the work Chief Williams has done since coming to MSU. Chief Williams noted that he would like to provide additional training opportunities for the campus police

officers. He added that he hoped to increase safety on campus and to incorporate additional safety programs for faculty, staff, and students.

Mrs. Burks noted that with this policy change students would pay \$50 per year while employees who make less than \$30,000 annually would pay \$36. She indicated that some students might find this disconcerting and asked how the administration determined the recommended registration fees. Dr. Farrell responded that until this time, faculty and staff have not paid anything. He noted that the administration had a dialogue with the various constituencies and it was suggested that the employees paid at lower levels should pay less. Ms. Burks asked how the employees would pay the fee. Mr. Sandoval responded that payroll deduction would be used.

Mr. Sanchez stated that he shared Mrs. Burks' concerns and noted that the increase was quite extravagant. He asked if the proposed fees were comparable to what is charged at other universities in Texas. Dr. Rogers responded that the administration surveyed other campuses to determine an appropriate recommendation. Mr. Sanchez stated that parking has been an issue at the university for quite some time. He expressed concern that the students would have to pay more and there would continue to be parking issues on campus. Dr. Farrell noted that the university police department recently completed a campus parking survey. He stated that parking is available on campus; however, spaces may not always be available in the center of campus and near certain buildings.

Mrs. Burks stated that she did not have an issue with the student registration amount being \$50 per year, but rather her issue was with the \$36 fee for certain employees. She noted that by increasing the \$36 fee to \$50, employees would pay a little more than one dollar per month more. She indicated her feeling that such a change would appear more equitable with faculty, staff, and students paying the same amount. Dr. Farrell stated that perhaps that was something that could be considered in the future. Mr. Sanchez agreed with this idea.

- F. Policy 4.188 – Mobile Communication Devices – Dr. Givens reported that in 2009 the board authorized a Mobile Communication Devices policy. The implementation of the policy was postponed pending clarification of Internal Revenue Service rules. The administration recommended that the policy be fully implemented September 1, 2011 as presented in the agenda. Dr. Rogers noted that certain faculty and staff members currently use university-owned mobile communication devices at an overall cost to the university of approximately \$96,000 per year. With this policy change, employees required to have a communication device as part of their university duties will receive a stipend. The employee will then be expected to pay for his own cell phone and service. Dr. Rogers stated that this change would likely save the university \$40,000 each year.

Dr. Givens thanked the board for the discussion. He noted that there was a motion on the floor. The motion was approved by a vote of seven ayes and one nay, with Mrs. Burks

voting nay. Mrs. Burks stated that the only policy she was not in favor of was Item E - Policy 4.152 – Police Department Administration Regulatory Ordinances.

#### Emeritus Status

11-108. Dr. Rogers explained that emeritus status is an honorary designation and title for retiring individuals. It requires a recommendation by the individual's department head and dean, as well as the Faculty Senate and the provost.

#### Faculty Promotions

11-109. Dr. Rogers reported that many MSU faculty members meet the minimum requirements of time in position, as well as degree held, but do not apply for promotion because the standards are stringent and based upon research, publication, public service, and teaching. The process begins with recommendations from the department head to the dean, the college committee, the university committee, the provost, and the president. He noted that specific recommendations would be discussed in closed session.

#### Faculty Tenure

11-110. Dr. Rogers stated that faculty members applying for tenure are thoroughly reviewed in exactly the same process as with promotions. The law requires that only the Board of Regents can award tenure. Once a faculty member has tenure they have the right to due process before dismissal. Dismissal of tenured faculty may be considered in cases of professional incompetence, neglect of professional duties, and serious professional misconduct, such as moral turpitude, sexual harassment, or plagiarism. Dr. Rogers noted that a faculty member receives a large vote of confidence from the university when they are given tenure. Standard procedure is that from the time a faculty member joins the university they have six years for the university to make a decision about their tenure. He stated that MSU has rigorous standards for the process.

#### Recess

The board meeting recessed at 3:55 p.m. The open meeting resumed at 4:08 p.m.

#### Executive Session

Dr. Gunn announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.074, Personnel Matters, to consider Items 11-108 (Emeritus Status for Faculty), 11-109 (Faculty Promotions), and 11-110 (Faculty Tenure). The closed session was properly announced at 4:08 p.m. Board members, Dr. Rogers, Dr. White, Dr. Clark, Mr. Sandoval, Dr. Farrell, Mr. Macha, Mr. Spencer, and Ms. Barrow remained for the discussion.

#### Open Meeting Resumes

The closed session ended at 4:55 p.m. with an announcement by Dr. Gunn that no action was taken during the Executive Session. The open meeting immediately resumed.

#### Emeritus Status

11-108. Dr. Givens recommended the following individuals be granted emeritus status upon their retirement.



- Dr. Ernest Dover – Associate Professor of Political Science – 26 years
- Dr. Thomas Galbraith – Associate Professor of English – 32 years
- Dr. Lynn Hoggard – Professor of English and Foreign Languages – 22 years
- Dr. Charles Olson – Assistant Professor of English – 10 years
- Dr. Arvilla Taylor – Associate Professor of English – 42 years

Mrs. Burks seconded the motion and it was approved.

#### Faculty Promotions

11-109. Ms. Spears recommended the following individuals for promotion.

From the Rank of Instructor to Assistant Professor:

SusAnn Key, M.A.	Academic Support Center
Connie Richardson, M.Ed.	Mathematics

From the Rank of Assistant Professor to Associate Professor:

Guy Bernard, Ph.D.	Mathematics
Jeff Hood, Ph.D.	Mathematics
Michelle Knox, Ph.D.	Mathematics
Adam Lei, Ph.D.	Finance
Catherine Prose, M.F.A.	Art
Terry Patton, Ph.D.	Accounting
Jianguo Shao, Ph.D.	Chemistry

From the Rank of Associate Professor to Professor:

Stuart McClintock, D.M.L.	Foreign Languages
Frank Wyatt, Ed.D.	Athletic Training/Exercise Physiology

Mr. Sanchez seconded the motion and it was approved.

#### Faculty Tenure

11-110. Mrs. Burks recommended the following individuals be granted tenure.

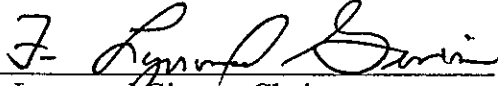
Salim Azzouz, Ph.D.	Mechanical Engineering
Rebecca Dodge, Ph.D.	Geosciences
Steve Hilton, M.F.A.	Art
Qian Li, Ph.D.	Finance
Jianguo Shao, Ph.D.	Chemistry
Bob Thomas, Ph.D.	Accounting

Ms. Spears seconded the motion and it was approved.

#### Adjournment

There being no further business, the Personnel and Curriculum Committee discussion concluded at 4:58 p.m.

Reviewed for submission:

  
F. Lynwood Givens, Chair  
Midwestern State University  
Board of Regents Personnel & Curriculum Committee

ATTACHMENT:

1. Faculty Senate Report



## **Midwestern State University Faculty Senate Summary**

### **12 MAY 11 Board of Regents Report**

A significant portion of the MSU Faculty Senate time this spring has been directly or indirectly related to budget issues that MSU must resolve in light of the expected funding cuts to be made by the state. The senate selected Dr. Mark Farris and Dr. Terry Patton to be faculty representatives on the university budget oversight committee. These representatives along with the Senate Chair make up the faculty presence on the budget oversight committee. University budget updates have been provided at each of the senate meetings this spring.

At its spring meeting, the Texas Council of Faculty Senates (TCFS) adopted two resolutions dealing with (1) proposed legislation regarding firearms on university campuses and (2) the impact of budget constraints on faculty workload. The MSU Faculty Senate adopted both of these resolutions to reflect its local support for the TCFS initiative and to communicate these positions to the MSU administration. The resolutions (1) oppose the adoption of the bill that would permit concealed weapons to be carried on university campuses and (2) recognize budget constraints that will likely be imposed but oppose increasing teaching loads for faculty while maintaining existing requirements and expectations for research and service.

Various discussions regarding parking issues throughout the MSU campus were discussed on several occasions. Chief Dan Williams attended the April meeting and reported on the changes anticipated to be in place at the beginning of the 2011 – 2012 academic year.

After budget discussions in Austin began to stall following the completion of action in the House of Representatives, Dr. Rogers attended the April Senate meeting to review the items that MSU had selected to reduce or eliminate toward reducing our operating budget for the next biennium. Dr. Rogers also addressed several questions raised by the Faculty Senate.

The Senate recommended that a sunset provision be added to MSU Policy 3.347: Dependents Educational Assistance Policy. The Senate recognized the need for the recommended changes, but suggested that a sunset provision be included so that the policy could be revisited at an appropriate future date. This recommendation was

adopted by the budget oversight committee and a two year sunset provision has been included in the policy changes that are being proposed.

Some issues related to academic dishonesty have surfaced and the Senate has been invited by Provost White to participate in these discussions and any resolutions that are adopted. Senators LaBeff, Roberts, and Mills will represent the senate regarding these issues.

Faculty Senate officers elected at the May 2011 meeting are:

**Chair:** James Owen, Dillard College of Business Administration

**Vice-Chair:** Kathy Roberts, College of Health Sciences and Human Services

**Secretary:** Stuart McClintock, Prothro-Yeager College of Humanities and Social Sciences

**Treasurer:** Chuck Bultena, Dillard College of Business Administration

**Parliamentarian:** Don Henschel, Fain College of Fine Arts

An archive of the Faculty Senate meeting minutes can be found on the Faculty Senate Web Page from the MSU homepage. These are typically posted within ten days of each meeting.

Respectfully,

**Jim Owen, Chair**  
**Midwestern State University Faculty Senate**

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Student Services Committee  
May 12, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:58 p.m., Thursday, February 10, 2011. Student Services Committee members in attendance were Mr. Charles Engelman, Chairman; Mrs. Tiffany Burks; Dr. Lynwood Givens; and Mr. Sam Sanchez (via teleconference). Other regents attending the meeting were Mr. Mike Bernhardt, Dr. Carol Gunn, Mr. Shawn Hessing, Ms. Jane Spears, and Student Regent David Reyna.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were Mr. Chris Stolarzyk, outgoing President of the MSU Student Government Association (SGA) and Mr. Kyle Christian, incoming SGA President. Representing the news media was Mr. Chris Collins, incoming editor of *The Wichitan*.

Chairman Engelman called the meeting to order at 4:58 p.m.

Reading and Approval of Minutes

11-111. The minutes of the Student Services Committee meeting February 10, 2011, were approved as presented.

Student Government Report

11-112. Outgoing Student Government President Chris Stolarzyk thanked the board for their efforts on behalf of the university. He reported that he would graduate Saturday and planned to attend graduate school. He noted that he had been accepted to George Washington University in Washington, D.C. to pursue a master's degree in political management. He added that he was also accepted to study at MSU, as well as a university in Minnesota. He thanked Dr. Lamb for his work with SGA and thanked the board for the opportunity to participate in the meetings.

Incoming SGA president Kyle Christian noted that he is an economics and finance major at MSU. He is from the island of Antigua in the Caribbean. Kyle reported that he came

to MSU in 2009 and has been involved in many different aspects of the university. He stated that he has written for *The Wichitan* and was a phonathon worker. He added that he is a member of the Dillard Student Advisory Board and the Artist Lecture Series. He indicated that he looked forward to working with the administration and the Board of Regents.

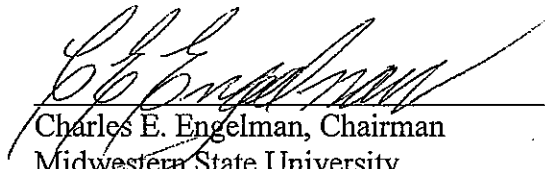
Mr. Engelman stated that Chris did an excellent job of representing the students and the university. He wished him well in his future endeavors. He thanked Kyle for his service to the university.

Mr. Engelman noted that he had met with Dr. Lamb and Chris to discuss trying to reduce the cost of textbooks at MSU. He asked Keith to comment on how this is being addressed at this time. Dr. Lamb reported that beginning in the fall the university bookstore would offer a textbook rental program. He added that a number of titles would be available for electronic purchase or rental. Mr. Engelman thanked Keith and Chris for their input and interest in this matter.

Adjournment

The Student Services Committee discussion concluded at 5:07 p.m.

Reviewed for submission:



Charles E. Engelman, Chairman  
Midwestern State University  
Board of Regents Student Services Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**University Development Committee  
May 12, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:07 p.m., Thursday, May 12, 2011. University Development Committee members in attendance were Ms. Jane Spears, Chair; Mr. Mike Bernhardt; and Mrs. Tiffany Burks. Other regents attending the meeting were Mr. Charles Engelman, Dr. Lynwood Givens, Dr. Carol Gunn, Mr. Shawn Hessing, Mr. Sam Sanchez (via teleconference), and Student Regent David Reyna.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were Mr. Chris Stolarzyk, outgoing President of the MSU Student Government Association (SGA) and Mr. Kyle Christian, incoming SGA President. Representing the news media was Mr. Chris Collins, incoming editor of *The Wichitan*.

Chair Spears called the meeting to order at 5:07 p.m.

Reading and Approval of Minutes

11-113. The minutes of the University Development Committee meeting February 10, 2011, were approved as presented.

Summary of Financial Support 9/1/10 – 4/15/11

11-114. This report was shown in the agenda as information only. Ms. Spears noted some of the gifts received since the last board meeting.

A. Two substantial gifts were received to support the purchase of the Surgi-Center building:

1. \$250,000 from the J. S. Bridwell Foundation, and
2. \$100,000 from United Regional Health Care System.

- B. A gift of \$15,000 was received from the Waggoner Foundation to support scholarships for students in the health sciences.
- C. A gift of \$7,500 was received from the Estate of Dorothy Brown to benefit disabled students at MSU.
- D. Financial support provided to Midwestern State University during this fiscal year has totaled over \$3.5 million.

Ms. Spears noted that she recently attended the opening of the Dillard Investment Lab and recommended that regents take the opportunity to see this facility if they have not done so. She indicated that this is an outstanding addition to the Dillard College of Business Administration. She noted that Ms. Kay Dillard was responsible for this new opportunity for MSU students and suggested board members add Ms. Dillard to the list of individuals to thank. She encouraged board members to write notes to recent donors.

#### Naming of University Facilities

11-115. Ms. Spears presented the administration's recommendation that the Regional Simulation Center be named the "J. S. Bridwell Regional Simulation Center" in recognition of the support received from the J. S. Bridwell Foundation. Dr. Rogers noted that the university paid \$450,000 for the facility and the J.S. Bridwell Foundation contributed \$250,000 toward its purchase. He added that the foundation had provided gifts to the university totaling \$6.5 million. He indicated that this was an appropriate recognition for the continuing support of the J.S. Bridwell Foundation.

Mr. Bernhardt moved approval of this item as presented. Mrs. Burks seconded the motion and it was approved.

#### Adjournment

The University Development Committee discussion concluded at 5:13 p.m.

Reviewed for submission:



Jane Spears, Chair  
Midwestern State University  
Board of Regents University Development Committee



**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Athletics Committee  
May 12, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:13 p.m., Thursday, May 12, 2011. Athletics Committee members in attendance were Mr. Mike Bernhardt, Acting Chairman; Mr. Shawn Hessing, and Mr. Sam Sanchez (via teleconference). Other regents attending the meeting were Mrs. Tiffany Burks, Mr. Charles Engelman, Dr. Lynwood Givens, Dr. Carol Gunn, Ms. Jane Spears, and Student Regent David Reyna.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were Mr. Chris Stolarzyk, outgoing President of the MSU Student Government Association (SGA) and Mr. Kyle Christian, incoming SGA President. Representing the news media was Mr. Chris Collins, incoming editor of *The Wichitan*.

Acting Chairman Bernhardt called the meeting to order at 5:13 p.m.

Reading and Approval of Minutes

11-116. The minutes of the Athletics Committee meeting February 10, 2011, were approved as presented.

Addition of Women's Track

11-117. Mr. Bernhardt reported that the board briefly discussed this matter in February. He noted that following further consideration the administration was recommending the addition of women's track to the team sport offerings at Midwestern State University effective with the fall 2011, with the understanding that no scholarships would be offered in 2011-12. Mr. Carr stated that during previous discussions regarding the addition of this sport it was determined that the time was not right to add another scholarship sport given the current economic climate. The cross country team, under the direction of Coach Koby Styles, participated in the regular spring outdoor track season. Since MSU did not have a formal team, the student athletes participated as individuals, and did very well. Mr. Carr noted that if the students had participated as a team in the

Lone Star Conference championships, they would have finished fourth. The team participated without any additional funding for travel or scholarships. The addition of this sport would provide these student athletes with an opportunity to compete as a team in the spring and would provide additional recruiting opportunities for the coach.

Dr. Rogers asked if it would be possible to add scholarships in the future when funding became available. Mr. Carr responded in the affirmative. Mr. Sanchez stated that he thought it was great move for the athletics department. Mr. Bernhardt agreed and stated that the board should continue to work to add scholarships in the future.

Mr. Hessing moved approval of this item as presented. Mr. Sanchez seconded the motion and it was approved.

#### Athletics Status Report

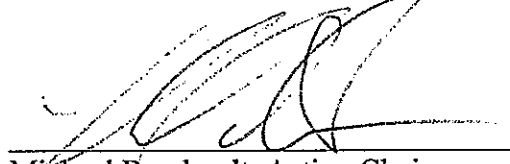
11-117. Mr. Charlie Carr, Director of Athletics, presented the following information.

- A. Ten of MSU's twelve intercollegiate athletics teams competed in NCAA post-season play during the 2010-2011 year.
- B. Two hundred of the almost three hundred student athletes achieved a 3.0 grade point average or better. Of those, 16 earned a 4.0 GPA.
- C. Student athletes volunteered in the community with over 2,000 community service hours during the past year.
- D. MSU was hosting the softball regional tournament and would play the following afternoon at 12 noon.

#### Adjournment

There being no further business, the Athletics Committee discussion concluded at 5:28 p.m.

Reviewed for submission:



Michael Bernhardt, Acting Chairman  
Midwestern State University  
Board of Regents Athletics Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**May 12, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:30 p.m., Thursday, May 12, 2011. Regents in attendance were Dr. Carol Gunn, Chair; Mr. Shawn Hessing, Vice Chairman; Dr. Lynwood Givens, Secretary; Mr. Mike Bernhardt; Mrs. Tiffany Burks; Mr. Charles Engelman; Mr. Sam Sanchez (via teleconference); Ms. Jane Spears; and Student Regent David Reyna.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Mr. Dan Williams, Chief of University Police; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Also attending the meeting were Mr. Kyle Christian, incoming President of the MSU Student Government Association. Representing the news media were Ms. Brittany Norman, and Mr. Chris Collins, outgoing and incoming editors of *The Wichitan*; Ms. Ann Work, reporter for the *Times Record News*; and Mr. Paul Harrop, reporter for KAUZ News Channel 6.

Chair Gunn called the meeting to order at 1:32 p.m. and Ms. Gaynor introduced the guests.

Opening Comments

Dr. Gunn welcomed everyone to the meeting. Dr. Gunn noted that Mr. Bryant was travelling and unable to participate in the meeting.

Public Comment

Dr. Gunn stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. She noted that no one signed up to speak during this time.

Adjournment

There being no further business, the meeting adjourned at 1:35 p.m.

Reviewed for submission:

A handwritten signature in cursive script, appearing to read "F. Lynwood Givens", written over a horizontal line.

F. Lynwood Givens, Secretary  
Midwestern State University  
Board of Regents

**MINUTES  
BOARD OF REGENTS  
MIDWESTERN STATE UNIVERSITY**

**May 13, 2011**

The Board of Regents, Midwestern State University, met in regular session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, May 13, 2011. Regents in attendance were Dr. Carol Carlson Gunn, Chair; Mr. Shawn Hessing, Vice Chairman; Dr. Lynwood Givens, Secretary; Mr. Mike Bernhardt; Ms. Tiffany Burks; Mr. Charles Engelman; Mr. Sam Sanchez (via teleconference connection); Ms. Jane Spears; and Student Regent David Reyna.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Alisa White, Provost and Vice President for Academic Affairs; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness. Other university personnel attending the meeting included Dr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Kyle Owen, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Mr. Barry Macha, General Counsel; Ms. Dianne Weakley, Director of Human Resources; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Gail Ferguson, Controller; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media was Ms. Ann Work, reporter for the *Times Record News*.

Chair Gunn called the meeting to order at 9:04 a.m. Dr. Lamb presented the invocation and Ms. Gaynor introduced the guests. Dr. Gunn acknowledged David Reyna, student regent during the past year. She noted that this would be David's final board meeting and thanked him for his service to the university and the Board of Regents.

Public Comment

Dr. Gunn stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. She noted that no one signed up to speak during this time.

Reading and Approval of Minutes

11-119, 120, and 121. Minutes of the regular and special Board of Regents meetings February 10, February 11, and March 28, 2011, were approved as presented.

**Executive Committee Report**

Dr. Gunn noted the items presented at the Executive Committee meeting for committee approval and information only. Information concerning these items may be found in the minutes of the Executive Committee meeting held May 12, 2011.

Item Presented for Committee Approval Only

11-86. Committee Minutes, 2/10/11 – approved by Committee as presented.

Item Presented for Information Only

11-87. Clark Student Center Electrical & Life Safety System Repair Project

Executive Committee Consent Agenda

Dr. Gunn recommended the following items approved by the Executive Committee and placed on the Consent Agenda for consideration by the board.

11-88. Capital Expenditure Plan (MP1) Report – FY 2012-2016 – approved plan as presented.

11-89. Control and Efficiency Upgrade Project – SECO Loan – authorized the administration to enter into a contract with the previously selected and approved design firm to design the project at a cost not to exceed \$230,000. Further authorized the Executive Committee of the Board of Regents to approve the contracts for the project at a total value not to exceed \$3.72 million.

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Bernhardt seconded Dr. Gunn's motion to approve the Consent Agenda as presented. The motion was approved.

**Finance and Audit Committee Report**

Mr. Hessing noted the item presented at the Finance and Audit Committee Meeting for committee approval only. Information concerning this item can be found in the minutes of the Finance and Audit Committee meeting held May 12, 2011.

Item Presented for Committee Approval Only

11-90. Committee Minutes, 2/10/11 – approved by Committee as presented.

Finance and Audit Committee Consent Agenda

Mr. Hessing recommended the following items approved by the Finance and Audit Committee and placed on the Consent Agenda for consideration by the board.

11-91. Review and Acceptance of Financial Reports – accepted the monthly financial reports for January, February, and March, 2011.

11-92. Payment Voucher Authorization – authorized individuals to approve payment vouchers for the university as presented.

11-93. FY 2010-2011 Items \$50,000 & Under Approved by President – ratified changes as presented.

11-94. Review of Personnel Reports and Salary/Title/Position Changes in 2010-2011 Budget – ratified the changes as presented.

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Engelman seconded Mr. Hessing's motion to approve the Consent Agenda as presented. The motion was approved.

### **Investment Committee Report**

Mr. Engelman noted the item presented at the Investment Committee Meeting for committee approval only. Information concerning this item can be found in the minutes of the Investment Committee meeting held May 12, 2011.

#### Item Presented for Committee Approval Only

11-95. Committee Minutes, 2/10/11 – approved by Committee as presented.

#### Investment Committee Consent Agenda

Mr. Engelman recommended the following item approved by the Investment Committee and placed on the Consent Agenda for consideration by the board.

11-96. Review and Acceptance of Investment Report – accepted the second quarter 2011 Investment Report.

Dr. Gunn asked if any member wanted to remove this item from the Consent Agenda. There being none, Ms. Spears seconded Mr. Engelman's motion to approve the Consent Agenda as presented. The motion was approved.

### **Personnel and Curriculum Committee Report**

Dr. Givens noted the items presented at the Personnel and Curriculum Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Personnel and Curriculum Committee Meeting held May 12, 2011.

#### Item Presented for Committee Approval Only

11-97. Committee Minutes, 2/10/11 – approved by Committee as presented.

#### Items Presented for Information Only

11-98. Faculty Report

11-99. Staff Report

#### Personnel and Curriculum Committee Consent Agenda

Dr. Givens recommended the following item approved by the Personnel and Curriculum Committee and placed on the Consent Agenda for consideration by the board.

11-100. Holiday Schedules for Staff Employees – 2011-2012 – approved the holiday schedules as presented.

11-101. May 2011 Graduating Class – approved the list of candidates for graduation.

11-102. Academic Program Deletion – Bachelor of Arts with a major in Geosciences – approved the deletion of this degree program as presented.

11-103. Academic Major Title Change – Sport and Fitness Management to Sport and Leisure Studies – authorized the change in the title of this major as presented.

- 11-104. Addition of Degree Program – Bachelor of Arts with a major in Sport and Leisure Studies – authorized the addition of this degree program as presented.
- 11-105. Degree Program Administrative Changes – BS and MS in Exercise Physiology – approved the administrative changes as presented.
- 11-106. Academic Department Reorganization/College of Health Sciences and Human Services – authorized combining the Department of Criminal Justice and the Department of Health and Public Administration as presented.
- 11-107. *MSU Policies and Procedures Manual* Changes – approved changes to the policies noted below as presented:
- A. Policy 2.339 – Organization, Vice President for Institutional Effectiveness (Student Support Services)
  - B. Policy 3.347 – Dependent Education Assistance Program
  - C. Policy 3.349 – Employee Background Checks
  - D. Policy 4.184 – Student Records Policies and Procedures
  - E. Policy 4.152 – Police Department Administration Regulatory Ordinances
  - F. Policy 4.188 – Mobile Communication Devices

- 11-108. Emeritus Status – approved emeritus status for the following individuals:

- Dr. Ernest Dover – Associate Professor of Political Science – 26 years
- Dr. Thomas Galbraith – Associate Professor of English – 32 years
- Dr. Lynn Hoggard – Professor of English and Foreign Languages – 22 years
- Dr. Charles Olson – Assistant Professor of English – 10 years
- Dr. Arvilla Taylor – Associate Professor of English – 42 years

- 11-109. Faculty Promotions – approved the following promotions:

From the Rank of Instructor to Assistant Professor:

SusAnn Key	Academic Support Center
Connie Richardson	Mathematics

From the Rank of Assistant Professor to Associate Professor:

Guy Bernard	Mathematics
Jeff Hood	Mathematics
Michelle Knox	Mathematics
Adam Lei	Finance
Catherine Prose	Art
Terry Patton	Accounting
Jianguo Shao	Chemistry

From the Rank of Associate Professor to Professor:

Stuart McClintock	Foreign Languages
Frank Wyatt	Athletic Training/Exercise Physiology



11-110. Faculty Tenure – approved granting tenure to the following faculty:

Salim Azzouz	Mechanical Engineering
Rebecca Dodge	Geosciences
Steve Hilton	Art
Qian Li	Finance
Jianguo Shao	Chemistry
Bob Thomas	Accounting

Dr. Gunn asked if there were items any member wanted to remove from the Consent Agenda. Dr. Givens noted that during the committee meeting the day before the committee was not unanimous in approving item 11-107E, changes to Policy 4.152. He asked that this item be removed from the Consent Agenda for further discussion.

Ms. Burks seconded Dr. Givens' motion to approve the Consent Agenda as presented, with the exception of item 11-107E. The motion was approved.

MSU Policies and Procedures Manual Changes – Policy 4.152

11-107E. Dr. Farrell noted that there was a great deal of discussion Thursday concerning the vehicle registration fees. He presented the administration's new recommendation that the policy reflect a fee of \$50 per year for all faculty, staff, and students, with the exception of those individuals with special reserved parking spaces.

Ms. Burks reported that she researched the matter Thursday night and found that the tiering of fees at various universities is accomplished in a number of ways. She indicated that she discussed the matter with Dr. Farrell and agreed that a flat fee for everyone, with the exception of those with special reserved spaces, would be the best approach at this time. She indicated her support for this recommendation, as long as students are not paying more than the faculty is paying.

Mr. Engelman stated that he was concerned about the lower paid employees but noted that they might have to park somewhere near campus if they could not afford the \$50 fee. Mr. Hessing asked how many employees make less than \$30,000 annually and would be affected by this change from \$32 to \$50 per year. Dr. Farrell responded that 205 employees out of the total of 649 employees would be affected.

Mrs. Burks moved approval of the modification to Policy 4.152 as presented. Mr. Sanchez seconded the motion and it was approved.

**Student Services Committee Report**

Mr. Engelman noted the items presented at the Student Services Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Student Services Committee Meeting held May 12, 2011.

Item Presented for Committee Approval Only

11-111. Committee Minutes, 2/10/11 – approved by Committee as presented.

Item Presented for Information Only

11-112. Student Government Report

**University Development Committee Report**

Ms. Spears noted the items presented at the University Development Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the University Development Committee Meeting held May 12, 2011.

Item Presented for Committee Approval Only

11-113. Committee Minutes, 2/10/11 – approved by Committee as presented.

Item Presented for Information Only

11-114. Summary of Financial Support - 9/1/10 – 4/15/11

University Development Committee Consent Agenda

Ms. Spears recommended the following item approved by the University Development Committee and placed on the Consent Agenda for consideration by the board.

11-115. Naming of University Facilities – authorized naming the “J.S. Bridwell Regional Simulation Center.”

Dr. Gunn asked if any member wanted to remove this item from the Consent Agenda. There being none, Mr. Bernhardt seconded Ms. Spears’ motion to approve the Consent Agenda as presented. The motion was approved.

**Athletics Committee Report**

Mr. Bernhardt noted the items presented at the Athletics Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Athletics Committee Meeting held May 12, 2011.

Item Presented for Committee Approval Only

11-116. Committee Minutes, 2/10/11 – approved by Committee as presented.

Item Presented for Information Only

11-118. Athletics Status Report

Athletics Committee Consent Agenda

Mr. Bernhardt recommended the following item approved by the Athletics Committee and placed on the Consent Agenda for consideration by the board.

11-117. Addition of Women’s Track – authorized the addition of women’s track to the team sport offerings at MSU effective with the fall 2011, with the understanding that no scholarships will be offered in 2011-12.

Dr. Gunn asked if any member wanted to remove this item from the Consent Agenda. There being none, Ms. Spears seconded Mr. Bernhardt's motion to approve the Consent Agenda as presented. The motion was approved.

### **Other Business**

#### Nominating Committee for Board Officers for the 2011-2012/2012-2013 Biennium

11-122. Dr. Gunn noted that she appointed a special nominating committee to make recommendations concerning board officers for the upcoming biennium. The committee was chaired by Mr. Bernhardt, with Mr. Sanchez and Ms. Spears serving. She asked Mr. Bernhardt to make a recommendation on behalf of the committee.

Mr. Bernhardt presented the following recommended slate of officers for the upcoming biennium beginning September 1, 2011, on behalf of the nominating committee:

Chair	Carol Gunn
Vice Chairman	Shawn Hessing
Secretary	Kenny Bryant
Executive Committee Member-At-Large	Jane Spears

Mr. Hessing seconded the motion and it was approved.

#### President's Report and Discussion

11-123. Dr. Rogers presented the following information.

- A. Legislative and Budget Update – Dr. Rogers asked Ms. Barrow to provide this information to the board. Ms. Barrow noted that with 17 days remaining in the regular session, there was still speculation as to whether a state budget will be completed. MSU's Student Center Fee bill has been approved by the Senate and is on the House Local and Consent calendar today. She commended Rep. Lyne and his staff for their efforts in keeping the bill moving in the House.

Ms. Barrow noted that two years ago at the same meeting she reported that the guns on campus bill was dead. She stated that while the gun bill did not pass on its own, it was now attached to a Senate spending bill that must pass as part of the appropriations bill. With regard to the appropriations bills, the process is two weeks behind where it was in 2009. The gap between the House and Senate versions of the bill is still quite large and the funding methodology is uncertain. She added that it was possible that the university would have to pay a one percent surcharge on the university's payroll to help fund employee insurance.

There is a great deal of pending legislation. One of the bills that will likely pass will require faculty to post textbook selections on the university's website 30 days before the semester starts. Additionally, there are emergency alert system bills that would require the university to expand its current program.

Ms. Spears asked if the administration had started planning in the event the gun bill was to pass. Dr. Farrell indicated that the university police, as well as residence life

personnel, have had preliminary discussions. Dr. Rogers added that until the final legislation is passed and analyzed, it is difficult to plan. Dr. Givens asked about the effective date of the proposed legislation. Ms. Barrow responded that if the bill passes and is signed into law, the effective date would be September 1. Dr. Rogers noted that a policy would be submitted to the board in August with regard to the bill, should it pass. Dr. Farrell added that university police departments throughout the state are in communication regarding best practices.

Dr. Rogers thanked Ms. Barrow for her work in Austin. He noted that having an in-house government relations person was one of the best decisions the board has made.

B. Construction Update – Dr. Rogers provided information regarding various building projects:

- a. Ligon Phase II – the project is on time and within budget. Five locker rooms are completed and three other locker rooms have been abated. Don Flatt Gym has been cleaned out and is ready to reconstruct. Bids will be received later in May for the concessions, restrooms, doors and windows, and electrical infrastructure.
- b. Softball Lock Room and Batting Facility – building construction is 95% complete.
- c. Bolin HVAC Indoor Air Quality Issues – duct work in this facility continues and new exhaust systems were for two labs to improve ventilation. Work on the project should be complete for the fall semester.
- d. Dillard Investment Lab – the lab is complete and operational.
- e. Louis J. Rodriguez Drive Street Lighting Enhancements – the project has been bid and will provide much better lighting from the Fine Arts Building to the apartments.
- f. Sikes House – exterior painting and soffit repairs for rotted boards are being accomplished.

Deliberations about Real Property

11-124. Dr. Gunn noted that the board would go into executive session to discuss matters that if discussed in an open meeting would have a detrimental effect on the university's position in negotiations with a third party regarding the sale of the property at 2708 Hamilton Boulevard.

Executive Session

Dr. Gunn announced that the board would go into executive session at 10:00 a.m. to discuss item 11-124 (Deliberations about Real Property), as allowed by Texas Government Code Chapter 551, Section 551.072, Real Property. Board members, Dr. Rogers, Dr. White, Dr. Clark, Dr. Farrell, Mr. Macha, Mr. Spencer, and Ms. Barrow participated in the entire executive session.

Open Session

At 10:45 a.m. the executive session concluded with an announcement by Dr. Gunn that the only item discussed was the item announced and no votes were taken. The open meeting resumed at 10:46 a.m.

Deliberations about Real Property

11-124. No action was taken.

Adjournment

Dr. Gunn announced that the next regularly scheduled meetings of the Board of Regents would be Thursday and Friday, August 4 and 5, 2011. There being no further business, the meeting was adjourned at 10:47 a.m.

I, F. Lynwood Givens, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting May 13, 2011

F. Lynwood Givens  
F. Lynwood Givens, Secretary

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**May 27, 2011**

The Board of Regents, Midwestern State University, met in special session in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:30 a.m., Friday, May 27, 2011. Board members in attendance at the university were Dr. Carol Gunn, Chair; Mr. Kenny Bryant, Mr. Charles Engelman; Ms. Jane Spears; and Student Regent David Reyna. Board members attending the meeting via teleconference connection were Mr. Shawn Hessing, Vice Chairman; Dr. Lynwood Givens, Secretary; Mr. Mike Bernhardt; and Mr. Sam Sanchez.

Administrative staff members present included Dr. Jesse W. Rogers, President (via teleconference); Dr. Alisa White, Provost and Vice President for Academic Affairs; Mr. Juan Sandoval, Vice President for Administration and Finance; and Dr. Howard Farrell, Vice President for University Advancement and Student Affairs. Other university personnel attending the meeting included Mr. Barry Macha, General Counsel; Mr. David Spencer, Internal Auditor; Mr. Randy Pruitt, faculty advisor for *The Wichitan*; Ms. Julie Gaynor, Interim Director of Public Information and Marketing; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media were Ms. Ann Work, reporter for the *Times Record News*, and Ms. Katie Crosbie, reporter for KFDX-TV3.

Chair Gunn called the meeting to order at 9:32 a.m. and Ms. Gaynor introduced the visitors. Dr. Gunn reported that Mrs. Burks was travelling and would not likely be available to participate in the meeting.

Public Comment

Dr. Gunn stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. She noted that no one had signed up to speak.

Executive Session

Dr. Gunn announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.072, Real Property, to consider Item 11-125 (Deliberations on Real Property). The closed session was properly announced at 9:36 a.m. Board members, Dr. Rogers, Dr. White, Mr. Sandoval, Dr. Farrell, Mr. Macha, Mr. Spencer, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended at 10:35 a.m. with an announcement by Dr. Gunn that no action was taken during the Executive Session. The open meeting immediately resumed.

Deliberations about Real Property

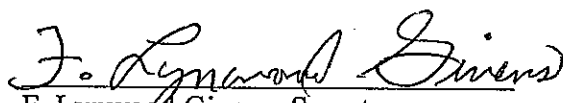
11-125. Mr. Engelman moved that the Board of Regents accept the offer for the purchase of university property at 2708 Hamilton Boulevard as outlined in the contract dated May 24, 2011. He moved further that if a deed for the property was executed, the

administration should prepare a recommendation to be presented at the August board meeting with regard to the utilization of proceeds from the sale of the property that would appropriately honor the Harvey family. Ms. Spears seconded the motion. The motion carried by a vote of seven ayes and one nay, with Mr. Bryant voting nay.

Adjournment

There being no further business, the meeting adjourned at 10:37 a.m. The next regularly scheduled meetings of the Board of Regents will be held August 4 and 5, 2011.

I, F. Lynwood Givens, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting May 27, 2011.

  
F. Lynwood Givens, Secretary