

# Midwestern State University Board of Regents Meetings



August 6 and 7, 2009

President's Office  
Permanent Copy

**Midwestern State University**

**Board of Regents Meetings**

**Hardin Administration Building Board Room**

**Schedule**

Thursday, August 6, 2009

1:30 p.m.      Board of Regents Meeting  
                    Committee of the Whole  
                    Executive Committee  
                    Finance and Audit Committee  
                    Personnel and Curriculum Committee  
                    Student Services Committee  
                    University Development Committee  
                    Athletics Committee

Friday, August 7, 2009

9:00 a.m.      Board of Regents Meeting



**MIDWESTERN STATE UNIVERSITY**  
**BOARD OF REGENTS**

Munir A. Lalani, Chairman  
Carol Carlson Gunn, Ph.D., Vice Chair  
Stephen A. Gustafson, Secretary  
Charles E. Engelman  
Charlye O. Farris  
F. Lynwood Givens, Ph.D.  
Shawn G. Hessing  
Jane W. Spears  
Ben F. Wible  
Leonard Benton, Student Regent

## **Midwestern State University Administration**

Dr. Jesse W. Rogers, President

Ms. Debbie Barrow, Director, Board and Government Relations

Mr. Cohn Drennan, Director, Museum

Mr. David Spencer, Internal Auditor

Ms. Dianne Weakley, Director, Human Resources

Dr. Russell Long, Interim Provost

Ms. Naoma Clark, Director, Academic Support Center

Dr. Mark Farris, Director, Honors Program

Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts

Dr. Patti Hamilton, Dean, Graduate Studies

Dr. Clara Latham, University Librarian

Dr. Pam Morgan, Director, Extended Education

Dr. Barbara Nemecek, Interim Dean, Dillard College of Business Administration

Dr. Grant Simpson, Dean, Gordon T. and Ellen West College of Education

Dr. Susan Sportsman, Dean, College of Health Sciences and Human Services

Dr. Betty Stewart, Dean, College of Science and Mathematics

Dr. Samuel Watson, III, Dean, Prothro-Yeager College of Humanities and Social Sciences

Dr. Larry Williams, Director, International Education

Mr. Juan Sandoval, Vice President for Administration and Finance

Mr. Michael Dye, Director, Information Systems

Ms. Gail Ferguson, Controller

Mr. Allen Goldapp, Associate Vice President for Facilities Services

Ms. Valarie Maxwell, Director, Budget and Management

Ms. Kathy Rice, Payroll Supervisor

Mr. Stephen Shelley, Director, Purchasing

Dr. Howard Farrell, Vice President for University Advancement and Student Affairs

Ms. Kristal Amador, Director, Annual Fund

Ms. Janus Buss, Director, Public Information and Marketing

Mr. Mike Hagy, Chief, University Police

Ms. Anne Opperman, Director, Donor Services and Special Projects

Ms. Leslee Ponder, Director, Alumni Relations

Mr. Kyle Williams, Director of Corporate and Sports Development

Mr. Keith Lamb, Associate Vice President for Student Affairs

Ms. Peggy Boomer, Director, Student Health Services

Mr. Michael Clifton, Director, Dining Services

Ms. Jenny Denning, Manager, Barnes and Noble Bookstore

Ms. Debra Higginbotham, Director, Disability Support Services

Ms. Sherry Kingcade, Director, Campus Card Services

Ms. Cindy Loveless, Campus Postal Supervisor

Dr. Pam Midgett, Director, Counseling Center

Mr. Dirk Welch, Director, Career Management Center



Mr. Dail Neely, Dean of Students

Dr. Joey Greenwood, Director, Recreational Sports and Wellness Programs

Mr. Matthew Park, Director, Student Development and Orientation

Mr. Danny Reddick, Director, Housing and Residence Life

Dr. Robert E. Clark, Vice President for Institutional Effectiveness

Ms. Julie Carter, Director, MSU Cycling

Ms. Lynn Ducioame, Director, Testing Center

Ms. Lisa Estrada-Hamby, Director, Upward Bound

Dr. Randy Glean, Director, International Services

Ms. Darla English, Registrar

Ms. Barbara Merkle, Director, Admissions

Ms. Kathy Pennartz, Director, Student Financial Aid

Ms. Cassie Slaybaugh, Interim Director, Institutional Research, Planning, and Assessment

Mr. Charlie Carr, Director of Athletics

Mr. Doug Elder, Head Men's Soccer Coach

Ms. Venera Flores-Stafford, Associate Director of Athletics/Senior Woman

Administrator/Head Volleyball Coach

Ms. Noel Johnson, Head Women's Basketball Coach

Mr. Bill Maskill, Head Football Coach

Mr. Grant McCasland, Head Men's Basketball Coach

Mr. Kurt Portmann, Executive Associate Director of Athletics

Mr. Bill Powers, Assistant Athletic Director for Marketing, Promotions, and Public Relations

Mr. Jeff Ray, Head Golf Coach/Life Skills Coach

Mr. Trey Reed, Sports Information Director

Mr. Koby Styles, Head Women's Cross Country Coach

Mr. Brady Tigert, Head Softball Coach

Mr. Jeff Trimble, Head Women's Soccer Coach

Mr. Larry Wiggins, Head Tennis Coach

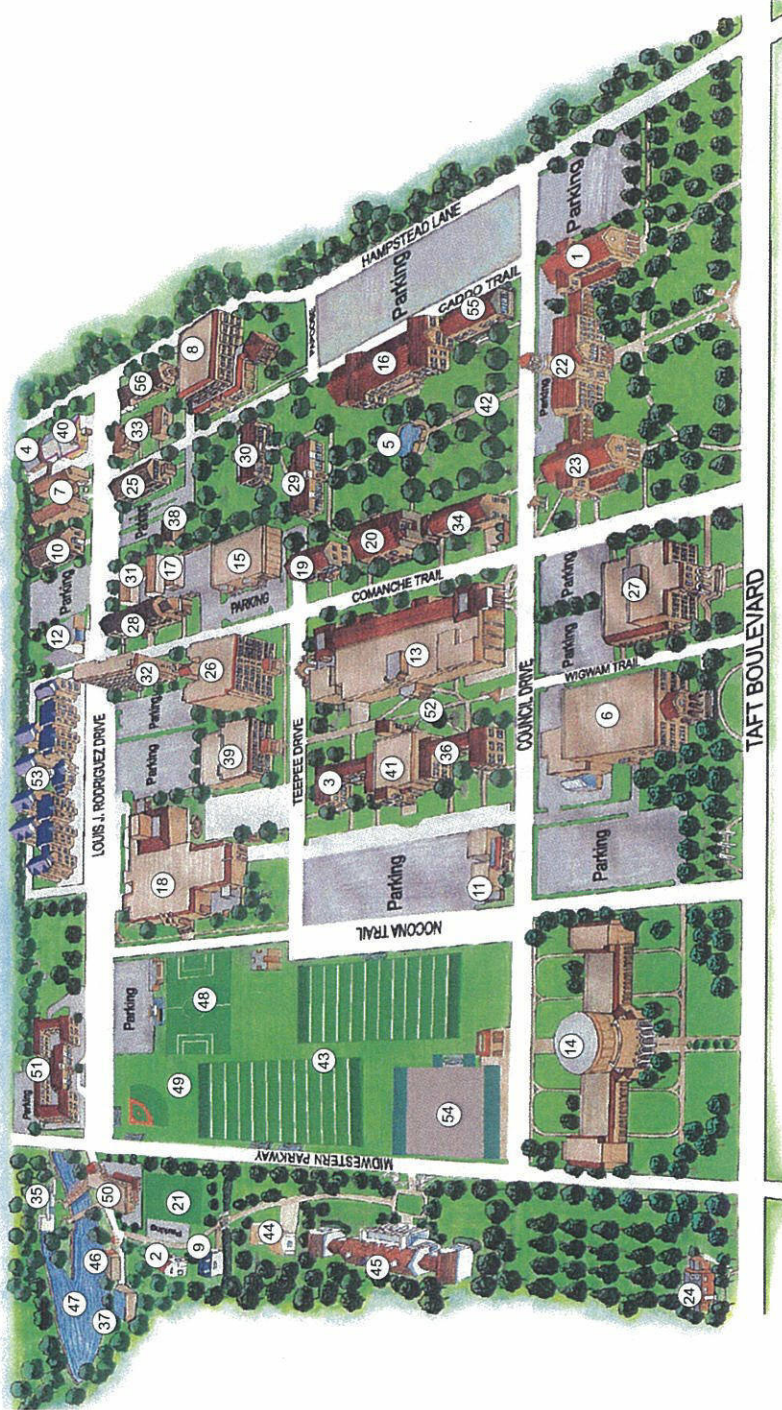
Vacant, Strength and Conditioning Coach

Ms. Ann Medford, Chair, MSU Faculty Senate

Mr. Chris Gore, Chairman, MSU Staff Senate

Mr. KeVaughn Graham, President, MSU Student Government Association

# MIDWESTERN STATE UNIVERSITY



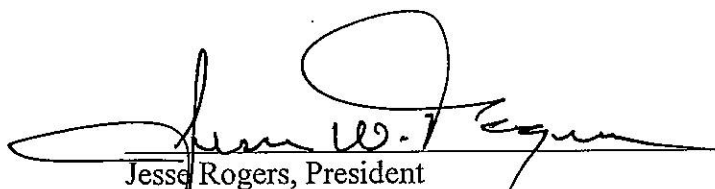
## Area Code (940) • Prefix (397)

1	Akin Auditorium (Hardin North) (HA)	4121	9	Carriage House (CH)	4175	18	Fan Fine Arts Center (FA)	4284	37	Outdoor Recreation Center (OR)
2	Alumni Center (AL)	4400	10	Catholic Student Center (CA)	4232	19	Fan Phi Sorority	4285	38	Paint Shop (PS)
3	Ba Wood Hall (BW)	4300	11	Central Plant (CP)	4272	20	Ferguson Hall (FE)	4286	39	Pierce Hall (residence hall) (PH)
4	Biology House (residence house) (BI)	4309	12	Church of Christ Student Center (CC)	4823	21	Free Play Fields (FP)	4287	40	Police Department, University (PD)
5	Bolin Fountain (BF)	4318	13	Clark Student Center (CS)	6329	22	Hardin Administration Building (HA)	4288	41	Prothro-Yeager Hall (PY)
6	Bolin Hall (BO)	4217	14	Coliseum, D.L. Ligon (CO)	4289	23	Harmon Hall (residence hall) (HH)	4289	42	Quadrangle (Q)
7	Bridwell Courts (residence living) (BC)	4337	15	Daniel Building (Physical Plant) (DA)	4290	24	Honors House (residence house) (HH)	4290	43	Recreational Sports Fields (RS)
8	Bridwell Hall (BH)	4337	16	Dillard College of Business	4291	25	Instrumental Music Hall (band hall) (IM)	4291	44	Sikes Cottage
	College of Health Sciences and Human Services	4337	17	Engineering Laboratories (EL)	4292	26	Killingworth Hall (residence hall) (KH)	4292	45	Sikes House (president's home) (SH)
	Dental Hygiene	4337			4293	27	Library (Neffett) (LI)	4293	46	Sikes Lake Center (SL)
	Nursing, Wilson School of	4337			4294	28	Marchman Hall (MH)	4294	47	Sikes Lake and Jogging Track (SL)
	Radiologic Sciences	4337			4295	29	Martin Hall (MA)	4295	48	Soccer Field (SF)
	Respiratory Care	4337			4296	30	McCoy Engineering Hall (MY)	4296	49	Softball Field (SB)
		4337			4297	31	McCullough Hall (MC)	4297	50	Student Wellness Center
		4337			4298	32	McCullough-Trigg Hall (residence hall) (MT)	4298	51	Sundance Court (residence living) (SC)
		4337			4299	33	McGaha Hall (MG)	4299	52	Sunwatcher Plaza (SU)
		4337			4300	34	Memorial Building (MM)	4300	53	Sunwatcher Village (residence living) (SV)
		4337			4301	35	Museum, WF Museum of Art at MSU (MS)	4301	54	Tennis Courts (TC)
		4337			4302	36	O'Donohue Hall (OD)	4302	55	University Press (UP)
		4337			4303	37	Prothro-Yeager College of Humanities and Social Sciences	4303		Credit Union
		4337			4304	38	Recreation Center (RC)	4304		Print Shop
		4337			4305	39	Recreation Center (RC)	4305		Vinson Building
		4337			4306	40	Recreation Center (RC)	4306		
		4337			4307	41	Recreation Center (RC)	4307		
		4337			4308	42	Recreation Center (RC)	4308		
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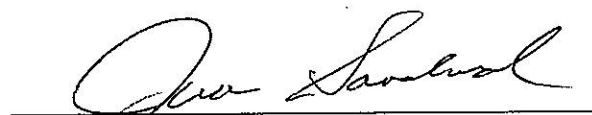


## Financial Certification

We certify that financial transactions included in this report are correct to the best of our knowledge, and we further certify that funds to cover allocations listed in this report are available subject to realization of estimated income as budgeted.



Jesse Rogers, President



Juan Sandoval, Vice President for  
Administration and Finance

July 22, 2009  
Date

**Board of Regents Meeting**  
**August 6, 2009**  
**1:30 p.m.**

Meeting Location: MSU Campus – 3410 Taft Boulevard  
Hardin Administration Building Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Invocation

Introduction of Visitors

Opening Comments

Public Comment

A public comment period concerning agenda items will be provided in accordance with the Board of Regents By-Laws, MSU Policy 2.22.

Resolution of Appreciation

09-117. A Resolution of Appreciation will be presented for consideration.



# EXECUTIVE COMMITTEE

## **Executive Committee**

### Membership

Munir Lalani, Chairman  
Carol Gunn, Vice Chair  
Stephen Gustafson, Secretary  
Ben Wible, Member-At-Large

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

09-118. The minutes of the Executive Committee meeting May 14, 2009, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 09-118.

### Wichita Falls Museum of Art at Midwestern State University Advisory Board of Directors

09-119. The president will recommend individuals to serve as Public Members, MSU Members, and Student Member of the Advisory Board of Directors.

### MSU Charitable Trust Membership

09-120. The MSU Charitable Trust Board has requested the addition of a member to their board. The administration supports this action and will make a recommendation to the Board of Regents concerning this matter.

### Ligon Coliseum-Phase II and Athletics Facilities Projects

09-121. The administration will make recommendations concerning Phase II of the Ligon Coliseum project and other possible athletics facilities projects.

### Deliberations about Real Property

09-122. The administration will present information and make recommendations as necessary concerning the possible purchase of property adjacent to the MSU campus.



FINANCE & AUDIT  
COMMITTEE

## Finance and Audit Committee

### Membership

Shawn Hessing, Chairman  
Charles Engelman  
Lynwood Givens  
Jane Spears

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

09-123. The minutes of the Finance and Audit Committee meeting May 14, 2009, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 09-123.

### Review and Acceptance of Financial Reports

09-124. The administration recommends the April, May, and June, 2009 Financial Reports and the quarterly investment report for acceptance. These reports were previously distributed to the board.

### Financial Disclosure Statements

09-125. Each year the Board of Regents reviews copies of Financial Disclosure Statements of the President, the Vice President for Administration and Finance, and the Controller. The board will be asked to accept the 2008 Financial Disclosure Statements of these individuals as previously distributed.

### Internal Auditor Plan

09-126. The Texas Internal Auditing Act requires each agency's internal auditor to develop an annual audit plan using risk assessment techniques. The governing board of the agency must approve this plan. The MSU Internal Auditor's proposed plan for 2009-2010 is shown in Attachment 09-126.

### Investment Policy

09-127. The Texas Public Funds Investment Act requires that the Board of Regents review and approve the institution's investment policy each year. Following a review of the policy, the administration recommends changes to the investment policy as shown in Attachment 09-127.

### Investment Management Services

09-128. The administration will provide information concerning investment management services and will make recommendations as necessary, particularly as it relates to the investment of MSU endowment funds and funds received from the Redwine Estate.

University Accounts

09-129. The administration recommends the following individuals be authorized to sign on university bank accounts, with two signatures required on all checks drawn from university accounts:

Dr. Jesse Rogers, President  
 Mr. Juan Sandoval, Vice President for Administration and Finance  
 Ms. Gail Ferguson, Controller  
 Ms. Valarie Maxwell, Director of Budget and Management  
 Ms. JoElla Hinkle, Assistant Controller

The administration further recommends continued authorization for the President, Vice President for Administration and Finance, and Controller or their designees to purchase and sell investment instruments in accordance with the Texas Public Funds Investment Act and the Board of Regents' Investment Policy, and perform all other normal banking transactions. Investment transactions may be authorized by verbal orders but must also be approved in writing by the President or the Vice President for Administration and Finance.

The administration finally recommends the board continue to authorize the President, Vice President for Administration and Finance, and Provost or Interim Provost to sign appropriate personnel retirement documents.

Approval of Brokers/Dealers, Investment Vehicles, and Asset Holding Accounts

09-130. The administration recommends approval of the following list of brokers/dealers, investment vehicles, and asset holding accounts for fiscal year 2010. The proposed brokers/dealers have filed certifications acknowledging the university's investment policy as required.

Brokers/Dealers

First Southwest Company, Austin  
 JP Morgan Securities, Inc., Houston  
 LF Rothschild/RBC Dain  
 Morgan Keegan & Company, Inc., Houston  
 Vining-Sparks, IBG, Austin  
 Wells Fargo, Dallas

Other Investment Vehicles/Overnight Cash Pools

Citibank  
 JP Morgan Chase High Balance Savings  
 LOGIC, Dallas  
 Texpool, Austin

Asset Holding Accounts

JP Morgan Chase  
 Merrill-Lynch, Wichita Falls

FY 2008-2009 Items \$50,000 & Under Approved by President

09-131. In accordance with board policy, President Rogers authorized the following increases to the budget of \$50,000 and under for the 2008-2009 fiscal year. The administration recommends the following budget changes for ratification.

From Account:To Account:

<u>Number</u>	<u>Title</u>	<u>Number</u>	<u>Title</u>	<u>Purpose</u>	<u>Amount</u>
23223 3200	Course Repeat Surcharge Fund	41003 1000	Wichita Falls Museum of Art at MSU	Museum air conditioner replacement	\$25,000
23222 3200	Distance Learning Tuition	23220 2205	Distance Learning	Summer school funds	29,010
23222 3200	Distance Learning Tuition	22980 2980	Institutional Research	Fund new Assessment Specialist position	9,150
	<b>Total</b>				<b>\$63,160</b>

Salary/Title/Position Change in 2008-2009 Budget

09-132. Position changes approved by the president are presented for ratification as shown below.

<u>Position/Title</u>	<u>New Position/Title</u>	<u>Budget Change</u>	<u>Justification/Explanation</u>
Custodian		\$ (480)	Filled position below budgeted amount.
Coordinator, Multicultural Services		(2,000)	Filled position below budgeted amount.
	Region 9 P-16 Counselor (part-time)	30,000	Position changed to benefit eligible.
Custodian		(2,292)	Filled position below budgeted amount.
Police Officers (three)		11,760	Promotion/adjustment to salaries of three police officers.
Police Officer II		(25,908)	Temporary position eliminated.
<b>TOTAL</b>		<b>\$11,080</b>	

Thesis Fee

09-133. The administration recommends increasing the thesis fee from \$15 to \$25 to offset increased costs of paper, printing, and binding, effective with the fall 2009 semester.

Intercollegiate Athletics Fee

09-134. The Texas Legislature authorized the MSU Board of Regents to assess an intercollegiate athletics fee of up to \$10 per semester credit hour, up to a maximum of \$120 per semester. The student body previously approved the establishment of such a fee. The administration will make a recommendation concerning the assessment of an intercollegiate athletics fee beginning with the spring 2010 semester.

MSU Promise/Mustangs Tuition Guarantee Program

09-135. Information will be presented and recommendations made as necessary concerning the MSU Promise and a possible Mustangs Tuition Guarantee Program.

Operating Budget for Fiscal Year 2010

09-136. The operating budget for the 2009-2010 fiscal year, which was previously distributed to the Board of Regents, will be recommended for approval.

FINANCE & AUDIT  
COMMITTEE ATTACHMENTS



## FY 2010 Audit Plan

This plan is meant to be flexible and will be monitored and changed as necessary. The available hours after accounting for holidays, leave time, and training is 1,700. These hours have been allocated to specific areas below. A formal risk analysis process has been implemented that will be updated on an ongoing basis, that may justify making changes to ensure pertinent risks are given the attention they merit. The President and Board of Regents will be informed of any changes, which will be subject to their review and approval.

Audit Focus	Estimated Hours
<b>Public Funds Investment Act:</b>  This audit is statutorily required every two years and will determine compliance with the Act and MSU investment policy.	200
<b>Construction Change Orders:</b>  This audit will be a review of the procedures conducted to ensure that outside contractors provided services in accordance with contracts and that change order costs are properly controlled.	200
<b>Selected Athletics Compliance Issues:</b>  A follow-up review of the peer review conducted in 2008 will be conducted to determine the extent of recommendations implemented and improvements made.	200
<b>Food Services:</b>  Review and assess financial and management controls to determine if resources are used efficiently and effectively to ensure accomplishment of desired outcomes and results.	200
<b>Petty Cash/Change Funds:</b>  An ongoing review of these funds will be conducted throughout the year to ensure adequate accountability and safeguarding of these funds.	150
<b>External Auditor Coordination:</b>  The State Auditor's Office routinely depends and relies on internal auditors to accomplish their annual audit plan. Hours are being reserved to assist them as requested. Examples of expected requests are assistance with the annual single audit and bond audit, involvement in statewide audits of varying topics, and requests for information.	150
<b>Special Projects:</b>  Internal auditors are a valuable and crucial source of assistance for issues that management and the Board of Regents may need analyses, appraisals, recommendations, counsel, and information to assist them in the effective discharge of their responsibilities. Hours are being reserved to provide this assistance.	100

### **FY 2010 Audit Plan**

<b>Annual Risk Analysis/Audit Plan:</b>  Ongoing activities, such as interviews with management, distribution of internal control questionnaires, and reviews of management reports from throughout the university will be done to ensure adequate identification and consideration of all risks for future review.	100
<b>Participation in Board Meetings and Management Committees:</b>  The internal auditor will attend all Board of Regents meetings and participate in selected committees as requested or deemed appropriate. Regular meetings are also held with the President.	100
<b>Administrative:</b>  Hours are being accounted for and reserved for such matters as ensuring compliance with auditing standards, involvement with professional organizations, annual reports, and general administrative duties. Some carry-over work will also be necessary to wrap up projects started in FY 2009.	300
<b>Total Hours Budgeted</b>	<b>1,700</b>

#### **4.182 Administration & Finance**

##### **INVESTMENT POLICY**

**Date Adopted/Most Recent Revision: 05/11/2007**

#### **A. Purpose**

The purpose of this investment policy is to establish cash management and investment guidelines for the investment and protection of university funds in order to ensure that the university's investments are duly authorized, properly managed, and adequately protected. This policy is intended to:

1. Establish prudent investment procedures.
2. Assure that investment assets are adequately safeguarded.
3. Assure that adequate accounts and records are maintained which reflect investment position and results.
4. Assure that a system of good internal controls is maintained.

This policy provides investment guidelines for all funds invested by Midwestern State University to ensure compliance with university standards, the Public Funds Investment Act (Tx Govt Code 2256), and all other state and federal laws.

#### **B. Investment Objectives**

##### **1. Safety of Principal:**

Each investment transaction shall seek to reduce the likelihood of capital losses, whether from security defaults or erosion of market value.

##### **2. Liquidity:**

The investment portfolio shall remain sufficiently flexible to enable the university to meet all operating requirements which may be reasonably anticipated in any funds.

##### **3. Public Trust:**

In managing the investment portfolio, officials shall avoid any transaction that might impair public confidence in the university. Investments shall be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived. No security shall be purchased that has either a limited or nonexistent secondary market.

##### **4. Rate of Return:**

The investment portfolio shall be designed with the purpose of regularly exceeding the average return of three month U.S. Treasury bills and the State of Texas Treasury yield. The investment program shall seek returns above this threshold, consistent with the overall investment policy and other investment objectives.

#### **C. Investment Fund Administration**

##### **1. Investment Responsibility**

Investment responsibilities are delegated by the Midwestern State University Board of Regents to the President and the Vice President for Administration and Finance. Each member of the Board shall attend at least one (1) training session relating to the person's responsibilities under the Public Funds Investment Act within six (6) months

after taking office. The university's chief financial officer and controller shall attend at least one (1) training session relating to that person's responsibilities within six (6) months after assuming duties and shall attend a training session not less than once in a two (2) year period and prepare a report to the Board of Regents on such training. This training must include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act (Tx Govt Code 2256.007).

**2. Day-to-Day Supervision**

The Controller shall be responsible for the daily supervision and implementation of the investment program and shall be authorized to purchase, sell and invest university funds in accordance with the Public Funds Investment Act and this investment policy, with approval of the President or the Vice President for Administration and Finance.

**3. Record Keeping**

Transaction and accounting records shall be complete and prepared on a timely basis with consideration at all times to the adequacy of an audit trail. Internal controls will assure responsible separation of duties and diminish the real and prospective burden on individual employees.

**4. Custody**

Custody of investment assets shall be in compliance with applicable laws and arranged to provide as much security, trading speed, and flexibility as possible.

**D. Investment Strategy - Short-term Operating Funds**

1. The daily cash position will be monitored by the Controller to ensure that non-interest bearing cash is minimized. The collection time of all dividend and interest payments will be accelerated to the extent possible. The university will maintain a minimum of \$1,000,000 available in overnight funds which will be kept in Texpool, Logic, or repurchase agreements. Should balances fall below this amount for any reason they will be replenished at the earliest opportunity from the first available cash receipts.
2. Overnight or short-term (thirty [30] days) funds shall be invested through a competitive bid or offer process as follows:
  - a. Banks in the local area are to be contacted by telephone to obtain their current certificate of deposit rates.
  - b. An unaffiliated investment broker is to be contacted to obtain statewide Texas banks' certificate of deposit rates.
  - c. Texpool or LOGIC, or other Board-approved cash investment pools are to be contacted to obtain current overnight rates.
  - d. Funds shall be placed based on the best rate quoted.
3. Transactions to purchase or sell securities shall be entered into on the basis of "best execution," which normally means best realized net price for the security. Settlement of all transactions except investment pool funds must be on a delivery versus payment basis.
4. The goal of the university will be that the portfolio shall be adequately diversified at all times in accordance with these investment guidelines. Specific investment ranges and

investment policy limitations without regard to collateralized mortgage obligations acquired prior to September 1, 1995, are as follows:

	Minimum	Maximum
U.S. Treasury Obligations	0%	100%
Federal Agency Obligations	0%	90%
Federal Agency Mortgage-Backed	0%	25%
Municipal Obligations	0%	50%
Certifications of Deposit (Insured)	0%	20%
Purchase Agreements (Collateralized)	0%	20%
Mutual Funds	0%	15%
Approved Investment Pools	0%	50%

5. The university's pooled investment fund is comprised primarily of operating funds, and fund balance equity that carries forward from year to year. At the beginning of each fiscal year, the Controller and Vice President for Administration and Finance will analyze current operating cash needs as well as any cash requirements for capital projects that will occur within the next two (2) years. This analysis will include a two (2) year time line which clearly identifies any known cash requirements and the approximate month in which the cash must be available. Once an analysis of project needs has been assembled, an analysis of current economic conditions and interest rate levels and projections from third party outside sources should be reviewed. Investment maturities are to be structured in such a way as to maintain a liquid or currently maturing balance for all operating funds budgeted for expenditure during the fiscal year. If interest rates are rising or anticipated to increase these funds may be kept in short-term investment pools such as TEXPOOL. If interest rates are falling or are projected to fall, these funds should be invested to match projected cash needs as determined. Funds in excess of operating funds may be invested, preferably by staggering maturities, for longer than a year.
6. Bond proceeds are to be invested separately and apart from the university's pooled investment fund and maturities are to be structured in such a way as to provide sufficient cash to meet construction expenditures.
7. Investments donated to the university for a particular purpose or for a specific use as specified by the donor may be held in investments other than those identified as authorized investments in this policy. Such investments shall be held apart from the university's pooled investment fund. Those investments shall be subject to all other requirements of this policy.
8. The investment staff shall be responsible for following the "prudent person" standard which shall be applied in the management of the portfolio. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

**E. Endowment Funds - Long-Term Investments**

Midwestern State University will manage its endowments in accordance with appropriate endowment management principles indicated below.

1. The university's financial goal for the investment of endowment funds is to preserve the inflation-adjusted purchasing power of principal and income after accounting for endowment spending.
2. The university's overall investment policies are consistent with endowment management principles embodied in the Uniform Management of Institutional Funds Act (Texas Property Code, Chapter 163).
3. The endowment principles used will focus on long-term growth of the endowment principal, while maintaining the purchasing power of the funds over time.
4. The university will delegate the management of assets to outside parties. Such will allow access to the investment expertise of professional asset management firms.
5. The Vice President for Administration and Finance and/or the University Controller will coordinate with the professional asset management firm to ensure flexibility in cash disbursements in accordance with the university's needs.
6. It is the practice of Midwestern State University to re-invest part of the earned endowment income to the principal endowment corpus. MSU will work with the professional investment management firm, ensuring growth of the endowment principal while satisfying the university's needs as specified by individual fund donors.
7. The university will report on investment performance to the Board of Regents on a quarterly basis. Periodic reporting of investment performance will ensure that management and the members of the Board of Regents have information necessary to monitor investment manager performance effectively.
8. The university recognizes that although donor-directed investment strategies may restrict investment options within the endowment portfolio, the investments will adhere to donor intent.
9. **The allowable range and target asset allocation for the endowment fund is:**

	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
<b><u>Equities Securities</u></b>	<b><u>0%</u></b>	<b><u>60%</u></b>
<b><u>Fixed Income Securities</u></b>	<b><u>0%</u></b>	<b><u>100%</u></b>
<b><u>Cash or Cash Equivalents</u></b>	<b><u>0%</u></b>	<b><u>10%</u></b>



#### **F. Investment Brokers/Dealers**

1. The Board of Regents and the President may hire independent investment advisors or investment managers to assist university personnel in the execution of their investment responsibilities. All routine investments will be purchased or sold utilizing an established list of qualified firms. The Board of Regents shall annually review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the university. Qualified firms must be regulated by the Securities Exchange Commission and be members of the National Association of Securities Dealers, Inc.
2. A written copy of this investment policy shall be presented to any person offering to engage in an investment transaction with the university. The qualified representative of the business organization shall execute a written instrument substantially to the effect that the business organization has:
  - a. Received and reviewed this investment policy; and
  - b. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the university and the organization that are not authorized by the university's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the university's entire portfolio or requires an interpretation of subjective investment standards.
  - c. The investment officer may not acquire or otherwise obtain any authorized investment described in this investment policy from a person who has not delivered the written instrument to the university as described above.
  - d. Nothing in this section relieves the university of the responsibility of monitoring the investments made by the university to determine that they are in compliance with this investment policy.

#### **G. Investment Ethics**

Officers and investment staff involved in the investment process shall refrain from personal business activity, as defined by the Public Funds Investment Act (Tx Govt Code 2256.005), that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. A member of the Board shall not direct nor participate in the decision to purchase or sell securities of a firm with which such member is significantly affiliated. Securities will not be purchased from or sold to a member of the Board. All investment staff must report any affiliation with another firm or organization to the President and the Internal Auditor. On an annual basis the staff will report the nature and extent of any investments in or business transacted with such firms.

#### **H. Investment Guidelines**

Funds must be invested at all times in strict compliance with the Public Funds Investment Act (Tx Govt Code 2256) and other applicable laws.

1. **Authorized Investments.** Authorized investments include the following.
  - a. Obligations of the United States or its agencies and instrumentalities.
  - b. Direct obligations of the State of Texas or its agencies and instrumentalities.



- c. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- d. Other obligations, the principal of an interest on which are unconditionally guaranteed or insured by the State of Texas or United States.
- e. Obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent.
- f. Certificates of deposit issued by state and national banks domiciled in this state that are guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, or collaterally secured by those obligations as listed above in a.- e.
- g. Certificates of deposit issued by a savings bank domiciled in this state that are guaranteed or insured by the Federal Savings and Loan Insurance Corporation or its successor, or collaterally secured by those obligations as listed above in a. - e.
- h. Fully collateralized repurchase agreements having a defined termination date, secured by obligations described in a. above, and the securities are pledged to the university, held in the university's name and deposited at the time the investment is made with the university or with a third party selected and approved by the university, and is placed through a primary government securities dealer as defined by the Federal Reserve, or a financial institution doing business in this state. Repurchase agreement means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations described in a. above, at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. This term includes a direct security repurchase agreement and a reverse security repurchase agreement. The term of any reverse security repurchase agreement may not exceed ninety (90) days after the date the reverse security repurchase agreement is delivered. Money received by an entity under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.
- i. Prime domestic bankers' acceptances with a stated maturity of two-hundred-seventy (270) days or less from the date of issuance and will be liquidated in full at maturity, are eligible for collateral for borrowing from a Federal Reserve Bank, and are accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1, P-1, or the equivalent by at least one nationally recognized credit agency and is fully secured by an irrevocable letter of credit issued by a bank.
- j. Commercial paper with a stated maturity of two-hundred-seventy (270) days or less from the date of its issuance that is rated not less than A-1, P-1, or the equivalent by at least two (2) nationally recognized rating agencies, or is rated at least A-1, P-1, or the equivalent by at least one (1) nationally recognized credit agency and is fully secured by an irrevocable letter of credit issued by a bank.
- k. SEC-registered, no-load money market mutual funds and no-load mutual funds as described in and limited by the Public Funds Investment Act (Tx Govt Code 2256.014).
- l. Guaranteed Investment contracts for bond proceeds as described in the Public Funds Investment Act (Tx Govt Code 2256.015)

- m. Investment Pools as described in the Public Funds Investment Act (Tx Govt Code 2256.016).
- n. Corporate bonds, debentures, or similar debt obligations rated by a nationally recognized investment rating firm in one of the two highest long-term rating categories, without regard to gradations within those categories.

**2. Unauthorized Investments**

Effective September 1, 1995, in compliance with the Public Funds Investment Act (Tx Govt Code 2256.009b), the following are not authorized investments:

- a. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (interest-only).
- b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (principal only).
- c. Collateralized Mortgage obligations that have a stated final maturity date of greater than ten (10) years.
- d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

**I. Performance Measurement**

The investment performance of the funds will be measured by an unaffiliated organization with recognized expertise in this field, and compared against the stated performance goals. Measurement will occur at least monthly and will be used to evaluate the results on investment holdings. Reports will be prepared in compliance with generally accepted accounting principles and will describe in detail the investment position of the university and will include, by individual investment, the book value, market value, accrued interest, maturity dates, any purchases, sales, gains or losses and the fund or pooled account for which each individual investment was acquired. Reports shall be distributed to the President, the Vice President for Administration and Finance, and the Internal Auditor. The Board of Regents shall receive the report no less than quarterly. The reports to the Board of Regents must be prepared and signed by the investment staff of the university and certified as to the portfolio's compliance with these policies and the Public funds Investment Act (Tx Govt Code 2256.023).

**J. Interest Rate Risk Measurement**

The university will measure on a quarterly basis the interest rate risk of its securities. ~~any security that is not in compliance with this policy and was purchased prior to adopting this policy.~~ The university will monitor and be aware of the overall interest rate and market value risk it is taking, ~~and will move toward a profile that is in compliance with the intent of the Public Funds Investment Act (Tx Govt Code 2256) and this policy.~~

PERSONNEL & CURRICULUM  
COMMITTEE

## **Personnel and Curriculum Committee**

### Membership

Carol Gunn, Chair  
Lynwood Givens  
Jane Spears  
Ben Wible

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

09-137. The minutes of the Personnel and Curriculum Committee meeting May 14, 2009, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 09-137.

### Faculty Report

09-138. A representative of the MSU Faculty Senate will update the board on faculty-related issues.

### Staff Report

09-139. A representative of the MSU Staff Senate will update the board on staff-related issues.

### Enrollment Reports – Summer 2009

09-140. Information regarding enrollment for the summer 2009 semesters will be presented at the board meeting.

### Small Class Reports – Summer 2009

09-141. Information regarding small classes for the summer 2009 semesters will be presented at the board meeting.

### Beginning and Last Day Enrollment Reports, Spring 2009 Semester

09-142. Section 51.403(b) of the Texas Education Code specifies that reports will be presented to the Board of Regents comparing student enrollments in each class at the beginning and end of each fall and spring semester. These reports were previously distributed to the board for their information and review.

### Review of Personnel Reports for FY 08-09 Budget

09-143. Personnel changes in April, May, and June, 2009 are presented for information as shown in Attachment 09-143.

### Posthumous Degree – Archie Lee Little

09-144. The administration recommends the awarding of a posthumous degree to Archie Lee Little. Mr. Little passed away in June, 2009, while enrolled at MSU. He had completed all coursework and was finalizing his research paper for the Master of Education degree with a major in Counseling. He would have graduated in August.

August 2009 Graduating Class

09-145. The administration recommends approval of the list of candidates for August 2009 graduation with the provision that they meet all requirements as prescribed by the faculty and administration (see Attachment 09-145).

Academic Calendar – Summer 2010

09-146. The administration recommends approval of the academic calendar for the summer 2010 as shown in Attachment 09-146.

MSU Policies and Procedures Manual Changes

09-147. The following changes to the *MSU Policies and Procedures Manual* are recommended for approval. Items recommended for deletion are shown with an overstrike (--); new wording is shown in **bold and underlined** format.

- A. Policy 2.338, University Boards, Councils & Committees – Pre-Medical Advisory Committee - the administration recommends changing the name of the committee, and slightly modifying the purpose and personnel of the committee (see Attachment 09-147A).
- B. Policy 3.330, Student Employment – changes are recommended to this policy to provide uniform guidelines and standardized procedures for all student employment (see Attachment 09-147B).
- C. Policy 4.163, Smoking/Use of Tobacco Products - this policy was approved at the May board meeting subject to legal review (see Attachment 09-147C). Following legal review specifically related to enforcement, the administration may make recommendations concerning necessary employee and student policy changes relative to this matter.
- D. Policy 4.188, Mobile Communication Devices – this policy was approved for implementation September 1, 2009. Based on recent news regarding an Internal Revenue Service (IRS) review of the government code concerning employer-provided mobile communication devices, it is recommended that the implementation of this policy be postponed indefinitely pending clarification from the IRS (see Attachment 09-147D).
- E. NEW Policy – Reporting Southern Association of Colleges and Schools-Commission on Colleges (SACS-COC) Substantive Changes – the administration recommends the addition of this policy as required by SACS (see Attachment 09-147E).

PERSONNEL & CURRICULUM  
COMMITTEE ATTACHMENTS

## Summary of the Personnel Position Status Reports for 9/1/08 – 6/30/09

September 2008 Associate Professor/English (increased teaching load)  
**Net position change: +.25 (Faculty)**

Assistant Professor/Nursing (increased teaching load – two positions)  
**Net position change: +.50 (Faculty)**

Assistant Professor/Nursing (decreased teaching load)  
**Net position change: -.50 (Faculty)**

January 2009 Instructor/Biology (decreased teaching load)  
**Net position change: -.25 (Faculty)**

International Outreach Specialist  
**Net position change: +1 (Professional Non-Faculty)**  
Ratified by Board of Regents, 2/13/09

Director, Autism Support  
**Net position change: +1 (Professional Non-Faculty)**  
Ratified by Board of Regents, 2/13/09

March 2009 Police Officer II (temporary position addition)  
**Net position change: +1 (Police)**  
Ratified by Board of Regents, 5/15/09

April 2009 Associate Professor/English (decreased teaching load)  
**Net position change: -.25 (Faculty)**

Men's and Women's Golf Coach/Life Skills Coach  
**Net position change: +1 (Professional Non-Faculty)**  
Approved by Board of Regents, 8/8/08

Graduate Recruiter/Grant Coordinator (increased to full-time)  
**Net position change: +.5 (Professional Non-Faculty)**  
Ratified by Board of Regents, 5/15/09

Region 9 P-16 Counselor (changed to benefit eligible)  
**Net position change: +.5 (Professional Non-Faculty)**  
Recommended for board ratification, 8/7/09

Police Officer II (temporary position deleted)  
**Net position change: -1 (Police)**  
Recommended for board ratification, 8/7/09

**Total net new positions as of 6/30/09 = +3.75**



**Midwestern State University Reporting of Personnel Changes**  
**Fiscal Year 2008-2009**  
**April-June, 2009**

**I. ENTERING EMPLOYEES**

1. Terry Ortiz – Accounting Assistant II, Business Office – 04/01/2009
2. Dominique Calhoun, Coordinator of Multicultural Services – 04/20/2009
3. Jeffrey Grant McCasland, Head Coach, Men's Basketball – 04/21/2009
4. Guadalupe De Leon, Jr. – Custodian, Physical Plant – 04/27/2009
5. Jennifer Smith – BSN Nurse Educator, Simulation Center, College of Health and Human Services – 04/28/2009
6. Veronica Aleman – Custodian, Recreational Sports/ Wellness Center - 05/04/2009
7. Conny Burney – Custodian Foreperson, Physical Plant – 05/04/2009
8. Harold Miller – Custodian, Physical Plant – 05/04/2009
9. Kevin Moore – Custodian, Recreational Sports/ Wellness Center – 05/04/2009
10. Tarsha Hale – Police Communication Operator, University Police Department – 05/15/2009
11. Thomas Garza – Custodian, Clark Student Center – 05/20/2009
12. Ronnie Miller – Police Officer II, University Police – 06/03/2009

**II. EXITING EMPLOYEES**

1. Di'Anne Shaddix – Police Communication Operator, University Police – 04/07/2009
2. Karla Landours - College Coordinator, Career Management Center – 04/17/2009
3. Timothy Swedberg, Police Officer III, University Police – 04/19/2009 (Deceased)
4. Douglas Allan Lynn – Police Officer III, University Police – 04/29/2009
5. Anissa McCune – Custodian, Clark Student Center – 04/30/2009
6. Joshua Solomon – Groundskeeper, Physical Plant – 04/30/09
7. Duron Cranford – BSN Nurse Educator, Regional Simulation Center, – 05/08/2009
8. William Rutledge – Police Officer III, University Police – 05/18/2009
9. Kathleen Savoie – Secretary I, Social Work – 05/22/2009
10. Dana Barnett - Assistant Professor, English (Retired) – 05/31/2009
11. Jerry Faulk – Associate Professor, Engineering (Retired) – 05/31/2009
12. Robert McIhaney – Assistant Coach, Men's Basketball, Athletics – 06/01/2009
13. Joshua Jackson – Custodian, Clark Student Center – 06/12/2009
14. Brandi Gilbert – Payroll Assistant I – 06/18/09
15. Stayce Foster – Custodian, Housing and Residence Life – 06/19/2009

MIDWESTERN STATE UNIVERSITY  
PERSONNEL POSITION STATUS REPORT  
April 30, 2009

POSITIONS	APPROVED BUDGET			POSITIONS			SALARY			TOTAL CURRENT			TOTAL POSITION:	
	FTE	AMOUNT	ADDED (DELETED)	FTE	AMOUNT	ADDED (DELETED)	FTE	AMOUNT	ADDED (DELETED)	FTE	AMOUNT	ADDED (DELETED)	POSITIONS	SAVED/ADDED
EXEC, ADMIN & MANAGERIAL	47.36	4,051,024		47.36	4,051,024		47.36	4,051,024		47.36	4,051,024		47.36	4,051,024
REGULAR FACULTY	240.25	14,545,242	(0.25)	240.00	14,531,804		231.50	14,364,001	697	240.00	14,532,501		240.00	14,532,501
PROFESSIONAL NON-FACULTY	115.35	4,633,521	4.00	119.35	4,832,656		114.53	4,700,934	(6,110)	119.35	4,826,546		119.35	4,826,546
CLERICAL AND SECRETARIAL	96.96	2,271,663	0.00	96.96	2,272,791		94.96	2,224,389	(9,426)	96.96	2,263,365		96.96	2,263,365
TECH & PARAPROFESSIONAL	23.00	1,027,104		23.00	1,027,104		21.50	945,552	(2,952)	23.00	1,024,152		23.00	1,024,152
SKILLED CRAFT	34.00	1,127,735		34.00	1,127,735		34.00	1,127,735		34.00	1,127,735		34.00	1,127,735
SERVICE & MAINTENANCE	65.84	1,348,163		65.84	1,348,163		58.00	1,195,855	(9,976)	65.84	1,338,187		65.84	1,338,187
POLICE	14.00	433,992	0.00	14.00	433,992	0	13.00	385,008	(7,212)	14.00	426,780		14.00	426,780
GRAND TOTALS	636.76	29,438,444	3.75	640.51	29,625,269		614.85	28,994,498	(34,979)	640.51	29,590,290		640.51	29,590,290

MIDWESTERN STATE UNIVERSITY  
PERSONNEL POSITION STATUS REPORT  
May 31, 2009

POSITIONS	APPROVED BUDGET		POSITIONS		SALARY		TOTAL POSITIONS		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT		TOTAL POSITIONS	
	FTE	AMOUNT	ADDED	(DELETED)	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	47.36	4,051,024					47.36	4,051,024	47.36	4,051,024			47.36	4,051,024	47.36	4,051,024
REGULAR FACULTY	240.25	14,545,242	(0.25)	(13,438)	697		240.00	14,531,804	229.50	14,235,805	10.50	296,696	240.00	14,532,501	240.00	14,532,501
PROFESSIONAL NON-FACULTY	115.35	4,633,521	4.00	199,135	(6,110)		119.35	4,832,656	114.53	4,654,242	4.82	172,304	119.35	4,826,546	119.35	4,826,546
CLERICAL AND SECRETARIAL	96.96	2,271,663	0.00	1,128	(9,426)		96.96	2,272,791	94.96	2,224,389	2.00	38,976	96.96	2,263,365	96.96	2,263,365
TECH & PARAPROFESSIONAL	23.00	1,027,104			(2,952)		23.00	1,027,104	21.50	945,552	1.50	76,600	23.00	1,024,152	23.00	1,024,152
SKILLED CRAFT	34.00	1,127,735					34.00	1,127,735	34.00	1,127,735			34.00	1,127,735	34.00	1,127,735
SERVICE & MAINTENANCE	65.84	1,348,163			(12,748)		65.84	1,348,163	62.34	1,216,819	3.50	118,596	65.84	1,335,415	65.84	1,335,415
POLICE	14.00	433,992	0.00	0	(7,212)		14.00	433,992	12.00	354,588	2.00	72,192	14.00	426,780	14.00	426,780
GRAND TOTALS	636.76	29,438,444	3.75	186,825	(37,751)		640.51	29,625,269	616.19	28,810,154	24.32	777,364	640.51	29,587,518	640.51	29,587,518

MIDWESTERN STATE UNIVERSITY  
PERSONNEL POSITION STATUS REPORT  
June 30, 2009

POSITIONS	APPROVED BUDGET		POSITIONS		SALARY		TOTAL POSITIONS		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT		TOTAL POSITIONS	
	FTE	AMOUNT	ADDED	(DELETED)	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	POSITIONS	SAVED/ADDED
EXEC, ADMIN & MANAGERIAL	47.36	4,051,024					47.36	4,051,024	47.36	4,051,024			47.36	4,051,024	4,051,024	
REGULAR FACULTY	240.25	14,545,242	(0.25)	(13,438)	697		240.00	14,531,804	229.88	14,235,805	10.12	296,696	240.00	14,532,501	14,532,501	
PROFESSIONAL NON-FACULTY	115.35	4,633,521	4.00	199,135	(6,110)		119.35	4,832,656	115.15	4,654,242	4.20	172,304	119.35	4,826,546	4,826,546	
CLERICAL AND SECRETARIAL	96.96	2,271,663	0.00	1,128	(12,054)		96.96	2,272,791	94.96	2,218,941	2.00	41,796	96.96	2,260,737	2,260,737	
TECH & PARAPROFESSIONAL	23.00	1,027,104			(2,952)		23.00	1,027,104	21.50	945,552	1.50	78,600	23.00	1,024,152	1,024,152	
SKILLED CRAFT	34.00	1,127,735					34.00	1,127,735	34.00	1,127,735			34.00	1,127,735	1,127,735	
SERVICE & MAINTENANCE	65.84	1,348,163			(12,748)		65.84	1,348,163	59.34	1,216,819	6.50	118,596	65.84	1,335,415	1,335,415	
POLICE	14.00	433,992	0.00	0	36		14.00	433,992	13.00	392,256	1.00	41,772	14.00	434,028	434,028	
GRAND TOTALS	636.76	29,438,444	3.75	186,825	(33,131)		640.51	29,625,269	615.19	28,842,374	25.32	749,764	640.51	29,592,138	29,592,138	

COLLEGE OF BUSINESS ADMINISTRATION

BACHELOR OF BUSINESS ADMINISTRATION

Maygan Elizabeth Albert	Ryan A. Lewis
Estevao Assis Alexandre	Tiffany Lyntal Liburd
Charles Albert Bearden	Brandon David Litteken
Kevin Ichiro Campbell	John Curtis Lowery
Julie Elaine Comella	Kathy Jane McGowan
Caleb William Conn	Christina Rae Orta
Brook Amber Couch	Lindsay Nicole Patrick
Vickie Lynn Dahlgren	Aimee E. Pearson
Jennifer Diane Fought	Jason Allen Peters
Iana Myra George	Arrin Scott Plowman
Martin Pete Gomez, Jr.	Michael Warren Powers
Cynthia Michele Grauerholz	Brad Blandin Proctor, Jr.
Jeffrey Dean Henderson	Elizabeth Hong Quan
Tyler Lee Holeman	Kristin Michele Randolph
Camica T. Humphrey	Merjon Jay Richardson
William David Ibarra	Jason Henry Robinson
Sigi Susan Jacob	Audrey Leigh Rumbo
Frank M. Jeffers	Sean Michael Samaniego
Linwyse Donna-May Joseph	Ellis Kyle Searcy
Bethanie Michelle Keel	Jason Carl Stewart
Ashley Marie Kleiber	Ben Hance Stewart, Jr.
Thadizza Marie Lazzari	Eldrige Zakah Newton Thomas
Jaime Lea Lewis	Jo-Ann J. Webster

COLLEGE OF EDUCATION

BACHELOR OF SCIENCE IN INTERDISCIPLINARY STUDIES

Miranda Dawn Baxley	Sarita Kay Harrison
Melissa Lynn Espinosa	Blanca E. Rowe

COLLEGE OF FINE ARTS

BACHELOR OF ARTS

Kenneth Wayne Bergstrom, Jr.	Jody Douglas Smith
Joseph Binkley Cockrum	

COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES

BACHELOR OF SCIENCE

Mindy Briones	Gordon Allen Quebodeaux, Jr.
Blake Jeffery Bryan	Mitchell Nolan Reece
Heather Lynn Dannemiller	Steven Ray Reynolds
Mathew Brandon Fimbres	Jesse Joel Sparkman
Andrew Charles Ludlow	Kyle Scott Stewart
Cameron Vance Nault	Bradly Andrew Townsend



## BACHELOR OF SCIENCE IN CRIMINAL JUSTICE

Rahsaan N. Bell  
Ryan Dale Blankenship  
Rachel Lopez

Victoria Ann Aubin Loyola  
Brittany Marie Parker

## BACHELOR OF SCIENCE IN NURSING

Onyinyechi Stella Anugwom  
Gidgett Marie Bates  
Amina Rede Confair

Christina Marie Hampton  
Amanda Grace Jones Holden

## BACHELOR OF SCIENCE IN RADIOLOGIC SCIENCES

Shivel Kerstein Burnett  
Bruce Ryan Carley  
Charles Dalton Crowson  
Mary Beth Elliott  
Julia Kay Harryman

Nicole Jaclyn McCluskey  
Ashley Kate Overstreet  
Kamika LaShun Roach  
Sherry Johnson West

## BACHELOR OF SCIENCE IN RESPIRATORY CARE

Marcus Anthony Braziel  
Kesley Rene Cabbiness

Laura Ann Valerie Kenney  
Adelyn S. Mitchell

## BACHELOR OF SOCIAL WORK

Debra Ann Byrd

Mark James Gideon

## COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

## BACHELOR OF APPLIED ARTS AND SCIENCES

Chanser E. Adkins  
Leslie Earl Atchley  
Paul Ruediger Benson  
Perry Dillon Browning  
Jeri Sue Capps  
Mallory Beth Carroll  
Devin P. Farrell  
Veronica Hernandez Ferniza  
Beth Medeiros Gartner  
James Mark Green  
Joseph Laird Hopkins  
Nicole Elizabeth Kennedy

Michael S. Lummus  
Kayla Dawn Watson Martin  
Teddy Charles May, Jr.  
Kyle Benjamin McNeil  
William Anthony Nolte, Jr.  
Pamela Onochie  
Mark Todd Rainwater  
Martin Salinas  
Nolan Ryan Schaffer  
Everett Lee Scott, Jr.  
Robert George Smithers  
Tammy Weber Wendler

## BACHELOR OF ARTS

Annette Candice Alexander  
Matthew Phillip Bryant  
Jessica Dee Fletcher  
Laura Ann Hernandez  
Chelsey Holcomb  
Dominique Daniel Lamar  
Rachel Leah Neuman

Willis Eugene Norton  
Gennelly Pearl Ortiz  
Abdual Anwar Paramore  
Amanda Marie Pustejovsky  
Zachary Joel Sullivan  
Jorge Rodolfo Tejada

BACHELOR OF SCIENCE

Lorie Rene Ballard  
Ashley Mara Brewton  
Samantha Kaye Bromhall  
Chantel Ivy Grant

Joseph Scott Johnston  
Geoffrey Sun Potter  
Tammi Anika Roberts

COLLEGE OF SCIENCE AND MATHEMATICS

BACHELOR OF SCIENCE

Deidra Nea Augustine  
Amber N. Baer  
Edward Anthony Banner  
Megan Malia Bibilone  
Robert Keith Enloe  
Jeanna Shari Francis  
Milan Romano Harris

Janet O. Ilidan  
Casey Joseph Lawrence  
Gerard Albert Matthew  
Jose Iram Perez, Jr.  
William Dustin Standish  
Lauren Elizabeth Thielen

BACHELOR OF SCIENCE IN LABORATORY SCIENCE

LaDonna Cynthia Edwards  
Norva Indra Henderson  
Genevieve Irene Istas  
Sam Lok

Matthew Glen Marshall  
Shanell Kisha Telemaque  
Peter Joseph Vera

COLLEGE OF BUSINESS ADMINISTRATION

MASTER OF BUSINESS ADMINISTRATION

Randall Francis Garza  
Cynthia Michele Grauerholz  
Daniel Joseph Kennedy

Edwin Gustavo Luna  
Dawne Ingrid Mark

COLLEGE OF EDUCATION

MASTER OF ARTS

Tracy LaDonna Hale Catlin  
Lynn Anne Ducioame

Yasuko Ota  
John Henry Spanable

MASTER OF EDUCATION

Catherine Marie Ashcraft  
Dell Lynne Baker  
Jacqueline Cheryl Bowman  
Jennifer Priddy Edmondson  
Lindsey Jawn Fulton  
Heather Marie Gilkerson  
Douglas Earl Hardin

Dianne Michonski Hill  
Antonia Bernadette Laurent-Goodman  
Whitney Leigh Mooney  
Brandon Scott Peavey  
Erica Michelle Roosa

COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES

MASTER OF HEALTH ADMINISTRATION

Aliyah Reesha Mohammed Fulton

MASTER OF PUBLIC ADMINISTRATION

Jennifer Lynne Powell

MASTER OF SCIENCE IN KINESIOLOGY

Charlie LaKeith Grant  
Valen Cia Little  
Lindsey Marie Maxwell

John Dudley Starling  
David Morgan Stockton  
Joshua Richard Wells

MASTER OF SCIENCE IN NURSING

Deborah Kay Brown  
Jenna Marie Morris Chapa  
Michelle Kathlyne Cuevas  
Prashanthi Cynthia D'Silva  
Robin Renee Johnson  
Shantelle L. Lawler

Sharon Gay McLemore  
Valerie Biller Pinson  
Katie Walling Price  
Lindsay Rae Streit  
Moby Anu Thomas

MASTER OF SCIENCE IN RADIOLOGIC SCIENCES

Stephanie Ann Johnston  
Laura Ann Malsby  
Michael Paul Nicolucci

Sonja Kay Robb-Belville  
Toby Shields  
Laurel Adrienne Vasquez

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

MASTER OF ARTS

Leslie Ann Passalacqua  
Karil Apanea Hilary Sampson

Robert William Watkins

COLLEGE OF SCIENCE AND MATHEMATICS

MASTER OF SCIENCE

Chandra Alisha Henry  
Chris Ryan Mitchell  
Laura Ann Slaby

Sachin Anil Yawalkar  
Lalit B. Yawalkar

**PROPOSED ACADEMIC CALENDAR  
MIDWESTERN STATE UNIVERSITY**

**Summer Semester 2010**

**First Term:**

Saturday	May 1	Priority Application Date for Admission
Saturday	May 15	Application Deadline for Admission
Tue.-Wed.	May 25-26	Reenrolling Students can register by classification
Thursday	May 27	Orientation- new students Registration continues by alpha
Monday	May 31	Memorial Day -- University closed
Tuesday	June 1	Classes begin (20 days with 2 hr classes)
Thursday	July 1	Final Examinations

**Second Term:**

Tuesday	June 1	Priority Application Date for Admission
Tuesday	June 15	Application Deadline for Admission
Thursday	July 1	Orientation & Registration
Monday	July 5	Classes begin (20 days with 2 hr classes)
Monday	July 5	Last day to file for August graduation
Thursday	August 5	Final Examinations

Summer I & II Class Meetings: 20 (includes Finals)

Classes meet Monday through Thursday. **Exception:** Since Summer I begins the week of Memorial Day, classes will meet on Friday, June 4.

**Policy 2.338**

**UNIVERSITY BOARDS, COUNCILS & COMMITTEES**

**Pre-Medical Advisory Committee Health Professions Advisory Committee**

**A. Purpose**

To advise the Dean of the College of Science and Mathematics on matters related to pre-medical, and pre-dental, and pre-veterinary medical programs and to prepare recommendations for students applying to medical, and dental, and veterinary medical schools.

**B. Personnel**

~~Six faculty members, one of whom will be the pPre-mMedical aAdvisor,~~ and five faculty members from the following areas: chemistry, biology, psychology, and at least two other departments selected by the Dean of the College of Science and Mathematics in consultation with the committee chair and appropriate deans. ~~The faculty member appointed from Psychology must be able to administer and interpret psychological tests. The pPre-mMedical aAdvisor will chair the committee and~~ select an appropriate number of area physicians and dentists to serve on the committee.

**C. Reports To:** Dean of College of Science and Mathematics

### 3.330 Human Resources

#### STUDENT EMPLOYMENT

Date Adopted/Most Recent Revision: 08/04/2006

A. **Purpose.** This policy is established to provide uniform guidelines and standardized procedures for all student employment. ~~In order to establish uniform guidelines and to standardize employment procedures, these policies will apply to all student employees.~~

B. **Academic Requirements for Student Employment.**

1. **Fall/Spring Semesters** During the fall and spring semesters, an UNDERGRADUATE student must be enrolled for at least six (6) hours and have at least a 2.0 semester and cumulative grade point average. A GRADUATE student must be enrolled for at least three (3) hours and maintain the academic standards required by the student's master's degree program.
2. **Summer Terms** During the summer terms, if an UNDERGRADUATE or GRADUATE student is enrolled for at least one (1) hour, they must meet the academic requirements stated in B. 1, above. If the student is NOT registered during the summer term(s), the student must meet the following requirements:
  - a. Was enrolled at MSU the preceding spring semester and earned credit for the hours and grades stated in B. 1. above, or
  - b. Has been unconditionally accepted for enrollment for the following fall semester and meets the required academic standards.

C. **Work Hours Per Week** Student employees will normally be authorized to work no more than twenty (20) hours per week.

D. **Rates of Pay**

1. **Minimum/Maximum Wages** Student employees who are paid an hourly rate will be paid at a rate at least equal to the current hourly federal minimum wage but not greater than the current hourly federal minimum wage plus \$3.50. Budgetary heads will have the authority to establish student wages within this range on the basis of the qualifications, experience and past work performance of the student and the needs of their respective areas and individual budgets.
2. **Salary Increases** Student salary increases are not automatic with continued employment, but may be given on the basis of performance. Deans or department heads must certify that funds are available to cover the cost of salaries in excess of the minimum wage.
3. **Tutors** Rates of pay for tutors will be set by individual budgetary heads according to the needs and resources of their respective programs and may exceed the current hourly federal minimum wage plus \$3.50 with approval from the



designated senior administrator.

E. **Exceptions.** Exceptions to the academic requirements, rates of pay, and ~~hours of work~~ hour provisions may be made if approved in writing by the designated senior administrator.

1. A one semester exception to the academic requirements may be made with approval of the designated senior administrator.
2. When a student worker possesses highly specialized skills or training, the designated senior administrator may, in extraordinary circumstances, authorize a rate of pay greater than the current hourly federal minimum wage plus \$3.50.
3. An exception to the twenty-hour workweek may be made by the designated senior administrator.

F. **Other Requirements**

1. Student employees will not be permitted to start work until after the hiring department has received its copy of the *Personnel Transaction Form* (PTF) indicating approval.
2. The hiring department is responsible for submitting completed employment forms and documents to the Human Resources Department:
  - a. the IRS Form W-4, Employee's Withholding Allowance Certificate,
  - b. the Form I-9, Employment Eligibility Verification, within three days of employment, and
  - c. a copy of the student's Social Security Card.
3. Males who are U.S. citizens between the ages of 18 and 25 must be registered with the Selective Service in order to be employed by Midwestern State University. This includes all full-time, part-time, and student employees. The Human Resources Department is responsible for verification of Selective Service Registration.
4. A background check is required if the position is considered security sensitive.

**4.163 President's Office**

**SMOKING/USE OF TOBACCO PRODUCTS**

**Date Adopted: 5/15/09**

**Effective Date: 1/1/10**

**A. General**

1. Midwestern State University wishes to promote a safe, healthy, and pleasant environment for the campus community.
2. Tobacco use has adverse health effects on users and non-users who share the same space as convincingly documented in the Surgeon General's report of 2006.
3. There is no safe exposure level to tobacco, a class A carcinogen.
4. Bans are more effective than restrictions in terms of decreasing the initiation of tobacco use, promoting cessation, and limiting exposure to tobacco.

**B. Policy**

Smoking or other tobacco use, tobacco advertising, tobacco sales, and free distribution of tobacco products are prohibited on the Midwestern State University campus.

**C. Definitions**

1. Midwestern State University campus
  - a. All university owned or leased buildings
  - b. All university owned or leased vehicles
  - c. All public outdoor areas under the jurisdiction of Midwestern State University
2. Tobacco use includes the possession of any lighted tobacco product or the use of any oral tobacco product.
3. Tobacco products are defined as any product consisting in whole or in part of tobacco.

**D. Enforcement**

1. It is the responsibility of all members of the campus community and campus visitors to observe the provisions of this policy.
2. It is the responsibility of all students, faculty, staff, and campus visitors to uphold the honor of the university by affirming our commitment to this policy.

**Policy 4.188**

**MOBILE COMMUNICATION DEVICES**

**Date Adopted: 2/13/09**

**Effective Date: 9/1/09**

**A. Introduction and Purpose**

This policy provides guidelines for the use of mobile communication devices for university business purposes.

**B. Definitions**

1. *Mobile Communication Device.* A mobile communication device is a mobile telephone, e-mail appliance, wireless personal digital assistant (PDA), or a device combining two or more of those functions. Mobile telephones are broadly construed here to include devices based on CDMA, TDMA, GSM, and PCS digital technologies to include satellite telephones.
2. *Adequate Service.* A mobile communication device service is adequate when it is sufficiently fast, sufficiently convenient, and sufficiently secure to allow the user to conduct university business in an efficient manner that safeguards the integrity and security of sensitive university information.
3. *Essential personal calls.* These are defined as personal calls of minimal duration and frequency that are essential to allowing the employee to continue working and cannot be made at another time or from a different telephone. Examples of essential personal calls are calls to arrange for unscheduled or immediate care of a dependent or family emergency or to alert others of an unexpected delay due to a change in work or travel schedule.
4. *Authorization for Cellular Phone Stipends.* The president, with delegated authorization to the respective vice presidents or provost for departments under their purview, will review requests for cellular phone stipends and approve stipends, based on the device being authorized, when justified.
5. *Temporary Loan.* University-owned mobile communication devices may be loaned to employees for temporary use. When traveling on university business, an employee may keep a university device in his or her possession full time but must return it to university property promptly at the end of the travel period.

**C. Description**

In general, the university will not contract for mobile communication service plans for permanent assignment to individual employees. Employees whose job duties include the frequent need for a mobile communication device may be reimbursed for the initial cost of such a device, and may receive extra compensation, in the form of a mobile communication device stipend allowance, to cover business-related use of a device and/or service plan. The monthly stipend, upon appropriate authorization, will vary based on the device being used and the determined need.

The university may, in some cases, purchase and own mobile communication devices to be assigned to groups (departments, offices, laboratories, etc.) and may be loaned temporarily to individual employees or be shared by groups of employees for specific business purposes.

Mobile communication devices should not be selected as an alternative to other means of communication -- e.g., land-lines, pagers, and radio devices -- when such alternatives would provide adequate but less costly service to the university.

**D. Procedures**

If a university employee's job duties include the frequent need for a mobile communication device, the employee is eligible for an allowance to cover mobile communication device expenses. An allowance may be requested using the MSU Mobile Communication Device Allowance Request Form. The request may be made any time during the fiscal year but the authorized stipend will start after the full month following approval. Stipends will not be pro-rated.

Once an allowance has been established it will continue until a new allowance form is submitted, documenting a change or termination. The employee is required to notify his/her supervisor immediately when any change to the employee's mobile communication device contract is made, and is required to submit a revised allowance form immediately.

This allowance does not constitute an increase to base pay, and will not be included in the calculation of percentage increases to base pay due to annual raises, job upgrades, etc.

By U.S. Internal Revenue Service directive, allowances for mobile communication devices are treated as taxable income even if the device is required for the employee's job.

**E. Use of Device**

The employee must retain an active mobile communication service contract providing adequate service as long as a mobile communication device allowance is in place. Because the mobile communication device is owned personally by the employee and the allowance provided is taxable income, the employee may use the device for both business and personal purposes, as needed. The employee may, at his or her own expense, add extra services or equipment features, as desired.

Use of the device in any manner contrary to local, state, or federal laws will constitute misuse, and will result in immediate termination of the mobile communication device allowance.

**F. Documentation and Review Requirements**

A copy of the Allowance Request Form, and of the employee's related mobile communication device contract, must be kept on file in the employee's university department. Department files are subject to audit at any time by MSU Internal Audit or external auditors engaged by the state or federal government.

At the university's discretion, an employee is responsible for providing to his/her supervisor and the MSU Business Office evidence (a page from the most recent bill or credit card statement, for example) to document that the employee still has the device.

The dean, director, or department head is responsible for an annual review of employee business-related mobile-device use, to determine if existing mobile communication device allowances should be continued as-is, changed, or discontinued.

**G. Fees for Contract Changes or Cancellations**

If for any reason unrelated to university business needs the mobile communication service contract is modified or terminated prior to the end of the contract period, the employee will bear the cost of any fees associated with that change or cancellation. For example, the employee quits and no longer wants to retain the current mobile communication service plan for personal purposes.

If, prior to the end of the mobile communication service contract period, a university decision makes it necessary or desirable for the employee to terminate or change the mobile communication service contract, the university will bear the cost of any fees associated with that change or cancellation. For example, the employee's supervisor has changed the employee's duties and the mobile communication device is no longer needed for university purposes. If the employee does not want to retain the current contract for personal use, any change or cancellation fees will be reimbursed by the university.

**H. Exceptions to the Stipend/Allowance Method**

While the university generally will not pay monthly service plan fees directly, there are some exceptions to this rule.

The university, through its Information Systems Department, will own and retain a certain number of mobile communication devices for short term rental, emergency use, or disaster response/recovery purposes. Additionally, mobile communication devices that are (1) assigned to groups or (2) required to conduct research projects and charged to contract/grant budgets may be obtained through Information Systems.

In all cases, when the university provides mobile communication devices and/or service plans for use by employees, the use of those devices is strictly limited to official MSU business and essential personal calls, as defined above.

Requests for other exceptions to this policy may be made by submitting a written request to the Vice President for Administration and Finance. All exception requests require the signature of the appropriate vice president, the provost, or the president. The Business Office may require that the employee submit relevant auditable documents to substantiate any exception request, and may consult with other university administrative offices in determining the propriety of the exception.

## **PROPOSED NEW POLICY**

### **Reporting SACS-COC Substantive Changes**

#### **A. Purpose**

The purpose of this policy is to ensure that substantive changes are reported to the Southern Association of Colleges and Schools-Commission on Colleges (SACS-COC) as required in the *Principles of Accreditation: Foundations for Quality Enhancement*, Section 3, Comprehensive Standards, Requirement 3.12, page 31, Responsibility for compliance with the Commission's substantive change procedures and policy, which requires, as a core accreditation standard, the notification of SACS-COC regarding substantive changes.

#### **B. Definition of Substantive Change**

A substantive change, as defined by SACS-COC, "is a significant modification or expansion of the nature and scope of an accredited institution." Further, at a minimum, substantive changes will include, "any change in the established mission or objectives of the institution, any change in legal status, form of control, or ownership of the institution, and the addition of programs that represent a significant departure, either in content or method of delivery, from those that were offered when the institution was last evaluated."

Substantive changes may include but are not limited to the following.

1. Initiating coursework or programs at a more advanced level than currently approved,
2. Initiating programs at a lower level than currently approved,
3. Expanding program offerings at the current credential level,
4. Initiating a branch campus,
5. Initiating off-campus sites,
6. Initiating distance learning,
7. Initiating a merger/consolidation,
8. Altering significantly the length of a program,
9. Initiating programs/courses offered through contractual agreement or consortium, and
10. Initiating degree completion programs.

A complete copy of the SACS-COC substantive change policy may be viewed at the following link: [www.sacscoc.org/SubstantiveChange.asp](http://www.sacscoc.org/SubstantiveChange.asp).

#### **C. Notification Procedure**

SACS-COC Policy requires that notification of a substantive change, an application or prospectus be sent by letter from the institution's chief executive officer to the President of the Commission. This letter will describe the proposed change and implementation date, and the listing of a street address, if the change involves the initiation of an off-campus site.



**D. Responsibility**

The Vice President for Institutional Effectiveness (VPIE), who is the institutional SACS-COC Liaison, is responsible for leading efforts to identify the need to document and create substantive change notification letters in an appropriate timeframe for review and approval by the president and in accordance with SACS-COC substantive change policy requirements.

**E. Procedure for Assuring Compliance by Academic Programs**

- 1. The VPIE is a member of the university's Academic Council and works with the provost to identify potential changes in academic programs that fit the definition of a substantive change that must be reported or require an application or prospectus. The academic program review cycle corresponds to the biennial publication of the university's catalog; however, changes may be made in an off year and once approved, reported on the university's website. All requests for a new degree program or changes in an existing degree program must follow procedures for approval as required by the Texas Higher Education Coordinating Board (THECB) and the university's internal approval process. Substantive changes, in particular, those requiring a change in the Classification of Instructional Programs (CIP) code, and new programs require approval of the president and the Board of Regents. Once approval is granted, the provost submits the changes to THECB.**

Prior to submission to the president, the following internal approval process must be followed:

- a. Department Chair**
  - b. College Council**
  - c. College Dean**
  - d. Teacher Education Committee (changes involving teacher certification programs)**
  - e. Graduate Council (changes involving graduate curricula)**
  - f. Academic Council**
- 2. To further ensure the identification of substantive changes, in the fall of each year, the VPIE will inform all academic constituents concerning SACS-COC policies and procedures for reporting substantive changes. Further, academic deans will identify potential changes related to their academic programs and colleges as well as in the areas of distance education and off-site campuses. The deans' reports will coincide with the annual fall reporting date as established by the University Assessment Committee for assessment reports from all academic, administrative support, and educational support programs, and will allow for the appropriate submission time as required by THECB and SACS-COC.**
- 3. The university's SACS-COC Liaison (VPIE) will work with the provost to ensure that for each substantive change a written notification and, where appropriate, a prospectus are prepared and submitted to SACS-COC along with a letter from the university's president.**



**F. Procedure for Assuring Compliance in Administrative Support and Academic Support Areas**

**As a member of the president's senior staff, the VP/IE will work with the university's vice presidents and the provost to identify other types of substantive changes which, by definition, would require SACS-COC notification. Appropriate correspondence for the president's approval and signature will be provided. Such changes would include but not be limited to the following.**

- 1. Relocating a campus,**
- 2. Altering significantly the educational mission of the institution,**
- 3. Changing governance, ownership, control, or legal status, and**
- 4. Initiating a merger/consolidation.**

STUDENT SERVICES  
COMMITTEE

## Student Services Committee

### Membership

Charlye Farris, Chair  
Lynwood Givens  
Carol Gunn  
Shawn Hessing

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

09-148. The minutes of the Student Services Committee meeting May 14, 2009, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 09-148.

### Student Government Report

09-149. A representative of the MSU Student Government Association will update the board on recent activities.

### Student Housing Report

09-150. Information will be presented concerning Sundance Court and student housing occupancy rates for the fall 2009 semester.

### Student Handbook Additions

09-151. The administration recommends the addition of three statements to the student organization section of the student handbook (see Attachment 09-151). These additions clarify requirements for student organizations related to minimum membership requirements, observation of an alcohol-free academic week, and required risk management training.

**STUDENT SERVICES  
COMMITTEE ATTACHMENT**

## **MSU Student Handbook**

### **Student Organization Policies**

While all university-recognized organizations have faculty/staff advisement, general coordination and supervision of Midwestern State University's student organizations are handled through the Office of Student Development and Orientation. Information regarding the present status of all groups, their current officers, and membership requirements may be obtained in that office.

#### **General Policies**

In order to be in good standing with the university, student organizations must fulfill the requirements listed as follows:

1. All student organization members must be enrolled students at MSU during the semester(s) in which they plan to participate in their respective organization(s).
2. **Once officially approved and recognized, student organizations must have a minimum of four (4) members to remain registered.**
3. Each student organization must complete the student organization roster by October 1 for the fall semester and February 15 for the spring semester. A name and address of a summer contact person must be on file by the end of the spring semester.
4. Each student organization must have a campus-related advisor from the faculty or staff. In general, selection of the advisor will be made by the organization in accordance with the national and/or local constitution and in consultation with the Director. Advisors are to counsel the officers and members of the organization with regard to the purposes and activities of the organization. The advisors shall oversee and be responsible for its financial planning and transaction and shall confirm the eligibility of membership and of members to hold office. Advisors should attend as many meetings as possible and are required to attend events where alcohol is served or off-campus guests are present.
5. **All student organizations must observe an alcohol-free academic week. No alcohol will be permitted at registered functions taking place Sunday-Thursday.**
6. All activities, whether held on or off campus, must be registered on the university master calendar in the Clark Student Center Office. All activities must conform to university social regulations. The failure of a student organization to conform to university policies will result in disciplinary action and could result in suspension.
7. Each student organization must have a constitution or statement of purpose on file in the Office of Student Development and Orientation. This document must outline membership selection procedures.
8. No student organization shall initiate efforts to raise funds from private donors or organizations without prior university approval. Requests for approval should be initiated in writing through the Office of Student Development and Orientation and should include the following information:
  - A. Name of organization or business to be contacted.
  - B. Name of the donor to be contacted.
  - C. Intended method of distribution of products or use of funds.Upon receipt of the request, the Office of Student Development and Orientation will secure approval from the Director of Donor Services to avoid conflicts with potential donors. This provision will ensure that fundraising efforts are centrally planned and coordinated. Notification of approval or denial will be given to each organization from the Office of Student Development and Orientation.
9. Midwestern State University assumes no fiscal responsibility or liability for any student organization including club sport organizations.
10. All club sport teams are required to obtain a group accident policy, covering the entire membership, each academic year. A copy of the policy is to be submitted to the Office of Student Development and Orientation at the beginning of each fall semester. Additionally, members of club sport teams are required to sign a liability waiver before participating in the sport. Each organization is responsible for ensuring compliance with this policy.
11. Student organization training meetings will be conducted at the beginning of the fall and spring semesters. Each organization is required to send a representative to one of the trainings each semester.
12. **A representative from each student organization must complete a university sponsored or approved risk management training on an annual basis.**
13. Each student organization is required to have an on-campus post office box unless otherwise approved by the Director of Student Development and Orientation. Approval will be granted for one year only. Organizations must apply each academic year for exception.
14. Regulations pertaining to student organizations may be obtained in the Student Development and Orientation office, CSC 194.

UNIVERSITY DEVELOPMENT  
COMMITTEE

## University Development Committee

### Membership

Stephen Gustafson, Chairman

Charles Engelman

Charlye Farris

Jane Spears

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

09-152. The minutes of the University Development Committee meeting May 14, 2009, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 09-152.

### Summary of Financial Support 9/1/08- 7/10/09

09-153. This report is shown as Attachment 09-153 and is presented as information only.

### Naming of University Facilities

09-154. The administration will make recommendations regarding the naming of the new Instrumental Music Hall being built on the east side of the Fain Fine Arts Center.



UNIVERSITY DEVELOPMENT  
COMMITTEE ATTACHMENT

**Summary of Financial Support  
Midwestern State University, Midwestern State University Foundation Endowments  
and MSU Charitable Trust Endowments**

	9/1/2008 10/3/2008	10/4/2008 1/16/2009	1/17/2009 4/17/2009	4/18/2009 7/10/2009	Total Year to Date
MSU General Support (Scholarships, Museum, etc.)	\$2,700	\$47,903	\$9,944	\$72,662	\$133,209
West Foundation					
West College of Education grant	\$100,250				\$100,250
Joint Proposal with WFISD	\$12,700				\$12,700
Dillard COBA				\$500,000	\$500,000
Shaw Foundation	\$6,000				\$6,000
Texas Pioneer Foundation	\$25,000				\$25,000
Hardin Foundation		\$9,890			\$9,890
Kirk Edwards Foundation		\$40,000			\$40,000
Wichita County Educational Foundation		\$10,000			\$10,000
Waggoner Foundation			\$15,000		\$15,000
Greater Texas Foundation			\$25,000		\$25,000
National Science Foundation/Dalquest Station			\$23,711		\$23,711
Dillard Mustangs		\$150,000			\$150,000
Robert D. Gunn - Geosciences		\$150,000			\$150,000
Redwine Estate		\$1,621,253	\$2,000,000	\$1,000,000	\$4,621,253
Contributions to MSU Endowments				\$12,266	\$12,266
Contributions to MSU Foundation Endowments	\$9,720	\$208,110	\$69,770	\$421,880	\$709,480
Contributions to MSU Charitable Trust Endowments	\$960	\$156,250	\$100,000	\$75,200	\$332,410

	9/1/2008 10/3/2008	10/4/2008 1/16/2009	1/17/2009 4/17/2009	4/18/2009 7/10/2009	Total Year to Date
President's Excellence Circle 2008/2009	\$9,067	\$172,126	\$41,550	\$75,200	\$297,943
WF Museum of Art					
Cash		\$22,787	\$2,300	\$900	\$25,987
Gifts in Kind			\$12,100		\$12,100
Annual Fund	\$19,883	\$128,888	\$56,341	\$52,088	\$257,200
Alumni Association					
2,476 (2008-2009 membership) (includes 546 lifetime members)	\$5,145	\$9,685	\$4,175	\$1,705	\$20,710
Athletics					
Mustangs Athletic Club					
Cash	\$8,758	\$36,197	\$12,916	\$27,897	\$85,768
In-Kind				\$330	\$330
Corporate Sponsors					
Contributed Services	\$172,750	\$3,500			\$176,250
Cash	\$30,125	\$38,875	\$875	\$8,875	\$78,750
Alfred B. Guinn - Ligon Renovation		\$50,000			\$50,000
Edwards Foundation - Ligon Renovation				\$250,000	\$250,000
Haggerty Plumbing - Ligon Renovation				\$50,000	\$50,000
Michael Bernhardt - Unrestricted		\$150,000			\$150,000
Danny Mowrey - Mustang Athletic Club		\$75,000			\$75,000
Hollis Sullivan - Unrestricted		\$1,000,000			\$1,000,000
Other		\$123,825	\$12,000		\$135,825
Gifts in Kind					
Harvey Property-2708 Hamilton Boulevard			\$1,400,000		\$1,400,000
Miscellaneous				\$16,220	\$16,220
Fantasy of Lights	\$18,051	\$20,272			\$38,323
Scholarship Funds from Outside Sources	\$79,618	\$117,302	\$121,783	\$70,485	\$389,188
<b>TOTAL</b>	<b>\$500,727</b>	<b>\$4,341,863</b>	<b>\$3,907,465</b>	<b>\$2,635,708</b>	<b>\$11,385,763</b>

# ATHLETICS COMMITTEE

## Athletics Committee

### Membership

Ben Wible, Chairman  
Charles Engelman  
Stephen Gustafson  
Shawn Hessing

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

09-155. The minutes of the Athletics Committee meeting May 14, 2009, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 09-155.

### Athletics Status Report

09-156. Information will be provided concerning athletics at Midwestern State University.

**BOARD OF REGENTS  
MEETING AGENDA**

**Board of Regents Meeting Agenda**  
**August 7, 2009**  
**9:00 a.m.**

Board of Regents Membership:

Munir A. Lalani, Chairman  
Carol Carlson Gunn, Ph.D., Vice Chair  
Stephen A. Gustafson, Secretary  
Charles E. Engelman  
Charlye O. Farris  
F. Lynwood Givens, Ph.D.  
Shawn G. Hessing  
Jane W. Spears  
Ben F. Wible  
Leonard Benton, Student Regent

Meeting Location: MSU Campus – 3410 Taft Boulevard  
Hardin Administration Building Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Invocation

Introduction of Visitors

Opening Comments

Public Comment Period

A public comment period concerning agenda items will be provided in accordance with the Board of Regents By-Laws, MSU Policy 2.22.

Reading and Approval of Minutes

09-157. Minutes of the regular Board of Regents meeting May 14, 2009, are recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 09-157.

Reading and Approval of Minutes

09-158. Minutes of the regular Board of Regents meeting May 15, 2009, are recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 09-158.



Executive Committee Consent Agenda, Items and Report

Finance and Audit Committee Consent Agenda, Items and Report

Personnel and Curriculum Committee Consent Agenda, Items and Report

Student Services Committee Consent Agenda, Items and Report

University Development Committee Consent Agenda, Items and Report

Athletics Committee Consent Agenda, Items and Report

Board of Regents Meeting Dates – 2009-2010

09-159. The board will discuss the dates for the 2009-2010 quarterly Board of Regents meetings.  
The proposed dates are as follows:

November 5 and 6, 2009  
February 11 and 12, 2010  
May 13 and 14, 2010  
August 5 and 6, 2010

Board of Regents Committee Appointments – 2009-2010

09-160. Board committees for the upcoming fiscal year will be appointed.

President's Report and Discussion

09-161. Dr. Rogers will present information to the board concerning various university matters, including:

- A. House Concurrent Resolution (HCR) 288 – Tuition and Fees
- B. Admission Standards
- C. Academic Program Update
- D. Honors Program Update
- E. Energy Project (Stimulus Funds)

# MINUTES

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Executive Committee  
May 14, 2009**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:37 p.m., Thursday, May 14, 2009. Executive Committee members in attendance were Mr. Munir Lalani, Chairman; Dr. Carol Gunn, Vice Chair; Mr. Stephen Gustafson, Secretary; and Mr. Ben Wible, Member-at-Large. Other regents attending the meeting were Mr. Charles Engelman, Ms. Charlye Farris, Dr. Lynwood Givens, Mr. Shawn Hessing, Ms. Jane Spears, and Student Regent Haley Lain.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness and Enrollment Management. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Allen Goldapp, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Dr. Stuart McClintock, representing the MSU Faculty Senate; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Barbara Merkle, Director of Admissions; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cassie Slaybaugh, Assistant Director of Institutional Research, Planning, and Assessment; Dr. Keith Williamson, University Physician; Dr. Joey Greenwood, Director of Recreational Sports and the Wellness Center; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the MSU Student Government Association was Mr. Ian van Reenen, outgoing SGA President, and Mr. KeVaughn Graham, incoming SGA President. Representing the news media was Ms. Ann Work, reporter for the *Times Record News*.

Chairman Lalani called the meeting to order at 1:37 p.m.

Reading and Approval of Minutes

09-82. The minutes of the Executive Committee meeting February 12, 2009, were approved as presented.

Capital Expenditure and MP1 Report FY 2010-2014

09-83. Mr. Lalani reported that the Texas Higher Education Coordinating Board (THECB) requests an update each year of the university's five-year plan for construction, land acquisition, and major repair and renovation projects that are greater than \$1 million. The plan was presented in the agenda document for approval.

Dr. Rogers noted that the proposed MP1 list presented in the agenda was for FY 2010-2014. The previously approved list for FY 2009-2013 was distributed to the board as a point of reference. Dr. Rogers then reviewed the key items which appeared on the list.

- Moffett Library Reconstruction remains as the top priority on the list. He indicated his hope that in future legislative sessions the state will issue Tuition Revenue Bonds for this project.
- D. L. Ligon continues to be a difficult project. While great progress has been made with Phase I of the project, additional work is needed.
- Bolin Science Hall needs a new HVAC system and has additional safety and air quality issues that need to be addressed.
- Hardin Administration Building was built in 1938 and has many infrastructure needs that must be taken care of over time.
- Fain Fine Arts Center is in need of fire safety, ADA, and other infrastructure modifications.
- The Wichita Falls Museum of Art at Midwestern State University needs renovating which will require a major fund raising effort.
- The acquisition of Christ Academy property has presented great opportunities for the university. Mr. Goldapp has indicated that the permanent buildings on the property are in reasonably good shape and can be used by academic and administrative areas of the university. Preliminary plans would have the university's television studio moved into the gymnasium and the other offices and classrooms used for housing administration staff and the Department of Music.

Dr. Rogers noted that while the total amount of the list was \$222 million, these projects would not be done all at once. He indicated that this is a planning tool so that the administration and board can look at possible future projects. He added that funding that would become available would certainly have a bearing on when the projects would be accomplished.

Mr. Gustafson moved approval of the MP1 as presented. Mr. Wible seconded the motion.

Mr. Engelman asked about interest earned by the university when Tuition Revenue Bond funding is received from the state. Mr. Sandoval responded that when the proceeds from the bond sale are received by the university, interest earnings begin to accumulate. The state then provides funding to cover the payments due. Mr. Engelman asked if the state saves enough to pay the principal on these bonds. Dr. Rogers responded that the state pays the principle and interest. Mr. Engelman expressed his concern that under the current economic conditions the state could have financial difficulties and not be able to make these payments. Dr. Rogers commented that he told the board at one point in time that the state would never default on its TRB commitments. The next year the state defaulted on one-half of two years of payments and the institutions and agencies of the state had to make up the difference. Mr. Lalani indicated that he shared Mr. Engelman's concern, but noted that the only time the state has defaulted on such debt in 60 years was a few years ago as Dr. Rogers mentioned. He added that it would be detrimental to the university if TRB funding was offered and MSU did not accept the funding.

Mr. Hessing added that the board members are responsible for managing risk at this university. It is important to realize that there is some risk involved and to keep that in mind while also working to meet the needs of the university.

There being no further discussion the MP1 list was approved as presented.

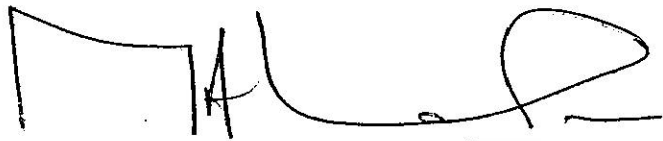
Fencing and Landscaping – New Housing/Gladney Drive

09-84. Mr. Lalani noted that the administration had asked to remove this item from the agenda pending further study. Dr. Rogers reported that the administration has worked with individuals who live behind the new residence hall on Gladney Drive, particularly with regard to fencing or landscaping that will be placed around the new hall. He stated that there are no parking lot entrances from Gladney Drive. He noted that \$90,000 is built into the residence hall project for landscaping, to include trees and shrubs next to the building. He added that over time some fencing or landscaping needs to be accomplished but that additional study is needed at this time.

Adjournment

There being no further business, the Executive Committee discussion concluded at 1:58 p.m.

Reviewed for submission:

A handwritten signature in black ink, appearing to read 'Munir A. Lalani', written over a horizontal line.

Munir A. Lalani, Chairman  
Midwestern State University  
Board of Regents Executive Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Finance and Audit Committee  
May 14, 2009**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:58 p.m., Thursday, May 14, 2009. Finance and Audit Committee members in attendance were Mr. Shawn Hessing, Chairman; Mr. Charles Engelman; Dr. Lynwood Givens; and Ms. Jane Spears. Other regents attending the meeting were Ms. Charlye Farris, Dr. Carol Gunn, Mr. Stephen Gustafson, Mr. Munir Lalani, Mr. Ben Wible, and Student Regent Haley Lain.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness and Enrollment Management. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Allen Goldapp, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Dr. Stuart McClintock, representing the MSU Faculty Senate; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Barbara Merkle, Director of Admissions; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cassie Slaybaugh, Assistant Director of Institutional Research, Planning, and Assessment; Dr. Keith Williamson, University Physician; Dr. Joey Greenwood, Director of Recreational Sports and the Wellness Center; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the MSU Student Government Association was Mr. Ian van Reenen, outgoing SGA President, and Mr. KeVaughn Graham, incoming SGA President. Representing the news media was Ms. Ann Work, reporter for the *Times Record News*.

Chairman Hessing called the meeting to order at 1:58 p.m.

Reading and Approval of Minutes

09-85. The minutes of the Finance and Audit Committee meeting February 12, 2009, were approved as presented.

Review and Acceptance of Financial Reports

09-86. The administration recommended the January, February, and March 2009 Financial Reports for acceptance. These reports were previously distributed to the board for their review.

Mr. Sandoval noted that as of March 31, the university had an excess of revenues over expenditures of \$1.1 million compared to the same time in 2008. He added that the university has had unanticipated gift income of \$1.2 million, unanticipated state appropriations (incentive funds) of \$270,000, increases in Pell grants and other federal grants of \$1 million, and a shortfall in investment income of \$481,000. Nevertheless, through March 31, net assets have increased by \$3.9 million, although gift income has

also increased significantly. Total revenues through March 31 were \$54 million and total expenses were \$53 million. Mr. Sandoval noted that cash liquidity is a priority and they continue to be vigilant in maintaining cash reserves.

Mr. Engelman moved acceptance of the financial reports as presented. Ms. Spears seconded the motion.

Mr. Lalani stated his hope that the trend will continue, particularly with regard to gifts and other revenue that has been received. Mr. Engelman congratulated the administration and staff for staying within the budget. Mr. Hessing added that the excess of revenues over expenditures was something he zeroed in on. He also congratulated the administration and staff for their efforts.

There being no further discussion, the motion was approved.

FY 2008-2009 Items \$50,000 & Under Approved by President

09-87. Mr. Hessing noted that in accordance with board policy, President Rogers authorized increases to the budget of \$50,000 and under for the 2008-2009 fiscal year. The administration recommended the budget changes for ratification.

Dr. Rogers noted that the university has joined a consortium of other universities to assist with regulating safety on campus. The Environmental Protection Agency (EPA) allows states to form such consortia of universities to work under EPA regulations and police themselves. The agenda item represented MSU's cost in becoming a part of this Texas consortium. He indicated his belief that this would prevent problems in the future and would help the administration and staff address safety issues on the campus.

The next item on the list was an allocation from course fees to be used for dental hygiene supplies. The last item provided funding for faculty to attend the International Congress for Respiratory Care to recruit students. The cost included booth rental, recruiting materials, and travel expenses.

Ms. Spears moved approval of this item as presented. Mr. Engelman seconded the motion and it was approved.

Salary/Title/Position Changes in 2008-2009 Budget Approved per Board Authorization

09-88. Mr. Hessing noted that salary, title, and position changes approved by the president were presented for ratification as shown in the agenda document. New positions approved by the president and the board chairman were also presented for ratification.

Dr. Rogers noted the following:

- A number of individuals have been hired at salaries lower than what the retiring or leaving employee was making, resulting in savings for the university.
- The first item on the list represented an increase in salary that was erroneously omitted from the budget when it was prepared in August.



- The campus police officer position did not require the amount of funding shown in the agenda. Dr. Rogers added that the university police officer who was ill passed away after a short period of time.

Mr. Engelman moved ratification of these changes as presented. Ms. Spears seconded the motion and it was approved.

#### Redwine Estate

09-89. Mr. Hessing reported that Mr. Bruce Redwine left a large portion of his estate to Midwestern State University. While the estate has yet to be settled, MSU has thus far received \$3 million in cash, and gold Krugerrands with a current value of approximately \$700,000. Because Mr. Redwine's will did not specify how the monies should be spent, they will be placed in a quasi-endowment under the direction of the Board of Regents. It is anticipated that the final amount forthcoming to the university from the Redwine Estate will be approximately \$10 million. The administration's intent is to use these funds to support Redwine Scholars and to particularly target Honor's Program students. Mr. Hessing then presented the administration's recommendation regarding the Redwine Estate.

- A. The administration recommended that up to \$370,000 be transferred from the Redwine funds to the Priddy Science and Math Endowment. This transfer would complete the match required by the Priddy Gift and would finalize the \$1 million endowment for the College of Science and Math. Proceeds from the fund would be used for scholarships and faculty/student research.
- B. The administration requested authorization to issue a Request for Proposal (RFP) for Investment Management Services for the Redwine Quasi-Endowment Fund. The chairman of the board will appoint a special Investment Committee to review the proposals with the administration and make recommendations regarding the investment of these funds to the board in August.
- C. The administration recommended the following with regard to the Redwine Quasi-Endowment Fund:
  1. Ninety-three percent of the earnings from this fund be transferred to a Board restricted account to be used for Redwine Scholarships at the discretion of the president.
  2. Seven percent of the earnings from this fund be retained in the quasi-endowment fund.
  3. The president will submit an annual report to the Board of Regents in November of each year concerning the use of these funds during the previous fiscal year.

Dr. Rogers commented that Bruce Redwine was a 1954 graduate of MSU and was a great man. He built significant business interests from British Columbia to San Angelo. When asked why he gave so generously to MSU he responded that if it had not been for

Midwestern State University he “wouldn’t be worth a damn.” Dr. Rogers reported that monies from the estate are still being received by the university as various instruments mature and are sold.

Dr. Farrell added that he and Dr. Rogers had discussed the concept of the Redwine Scholars with Mr. Redwine prior to his death and he was very much in favor of the idea. He had previously provided funds to rebuild the carillon and to provide the entrances to the campus. He also donated significant funds to support the criminal justice program at MSU.

Mr. Engelman moved approval of the recommendation as presented. Ms. Spears seconded the motion. There being no further discussion, the motion was approved.

#### MSU Promise/Mustangs Tuition Guarantee Program

09-90. Mr. Hessing noted that the administration had asked to remove this item from the agenda at this time pending the outcome of the legislative session.

Dr. Rogers noted his belief that the administration would likely return to the board in August with a firm recommendation in this regard. He stated that the current MSU Promise guarantees that tuition and mandatory fees will not be increased by more than 5% from one academic year to the next, with the exception of student initiated fees. The administration has reviewed various other tuition and fee guarantee programs offered throughout the state, particularly those that provide tuition and fees for students from families with a certain income level and below.

Dr. Rogers stated that the administration would like to be in a position to propose a plan that would provide full tuition and fees for MSU students if they have a family income of \$40,000 or less. He indicated that while those students would qualify for Pell and other grant programs, the university would be responsible for providing the remaining funds, which could total up to \$300,000 per year. He noted that with the uncertainty of future funding from the state, the administration is not prepared to make a final recommendation at this time.

Dr. Givens asked if this would be available to out-of-state students as well. Dr. Clark responded that it would only be available to Texas residents. Dr. Givens asked if perhaps the program could be limited to the first 500 students or some other type of limit. Dr. Rogers responded that capping the numbers would help with budgeting.

#### Dual Credit Courses – Tuition and Fees

09-91. Mr. Hessing reported that House Bill 400, passed by the 77<sup>th</sup> Texas Legislature, relates directly to the participation and success goals of *Closing the Gaps by 2015*. The legislation requires certain school districts and high schools to enter into a partnership agreement with a public institution of higher education to develop a plan to increase the district’s college-going rates. Hirschi High School has been identified as one of these schools. As reported to the board in February, MSU began a dual credit program at Hirschi High School in January as part of the P-16 efforts. The courses currently offered are College Algebra and Biology; they are team taught by MSU faculty and Hirschi teachers. The students participating in the program are first generation college students.

In an effort to support Hirschi High School in meeting these legislative requirements, the administration recommended that all tuition and fees be waived for Hirschi High School students enrolled in dual credit/concurrent courses, with the exception of state tuition which is \$50 per semester credit hour, as allowed by Section 54.216 of the Texas Education Code.

Dr. Rogers reported that this is a small experimental program that is available only at Hirschi High School. Not only does it address goals for the P-16 program it should also assist Hirschi in increasing the number of students that go to college. The program at Hirschi involves approximately 20 students. If all tuition and fees had been waived in the spring semester the cost to MSU would have been \$20,000.

Ms. Spears moved approval of the recommendation as presented. Dr. Givens seconded the motion. There being no further discussion, the motion was approved.

Adjournment

The Finance and Audit Committee discussion concluded at 2:42 p.m.

Reviewed for submission:

A handwritten signature in blue ink, appearing to read "Shawn G. Hessing", is written over a horizontal line.

Shawn G. Hessing Chairman  
Midwestern State University  
Board of Regents Finance & Audit Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Personnel and Curriculum Committee  
May 14, 2009**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:42 p.m., Thursday, May 14, 2009. Personnel and Curriculum Committee members in attendance were Dr. Carol Gunn, Chair; Dr. Lynwood Givens; Ms. Jane Spears; and Mr. Ben Wible. Other regents attending the meeting were Mr. Charles Engelman, Ms. Charlye Farris, Mr. Stephen Gustafson, Mr. Shawn Hessing, Mr. Munir Lalani, and Student Regent Haley Lain.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness and Enrollment Management. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Allen Goldapp, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Barbara Merkle, Director of Admissions; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cassie Slaybaugh, Assistant Director of Institutional Research, Planning, and Assessment; Dr. Keith Williamson, University Physician; Dr. Joey Greenwood, Director of Recreational Sports and the Wellness Center; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the MSU Student Government Association was Mr. Ian van Reenen, outgoing SGA President, and Mr. KeVaughn Graham, incoming SGA President. Representing the news media was Ms. Ann Work, reporter for the *Times Record News*. Dr. Stuart McClintock, representing the MSU Faculty Senate, remained through discussion of item 09-93.

Chair Gunn called the meeting to order at 2:42 p.m.

Reading and Approval of Minutes

09-92. The minutes of the Personnel and Curriculum Committee meeting February 12, 2009, were approved as presented.

Faculty Report

09-93. Dr. Stuart McClintock, secretary of the MSU Faculty Senate, provided an update to the board on faculty-related issues. He reported that the Faculty Senate is made up of 25 members, five of whom serve as the Executive Committee. The number of senators each college has is proportionate to the college's size. The senate meets on the second Thursday of the month and minutes of the meetings are distributed to the entire university and are archived on the Faculty Senate's webpage. The Faculty Senate represents the interests of the MSU faculty and serves as an advisory body to the president. The Faculty Senate is asked to review new policies and policy changes. The senate approved a resolution to request that faculty who were interested in taking classes be offered the

same benefits that staff receive with tuition assistance. The senate also sent a letter to state lawmakers stating its opposition to legalizing concealed handguns on campus. The senate devoted a great deal of time to reviewing and suggesting changes to the electronic evaluation system of professors by students. The electronic system, while cost efficient, practical, and ecologically sound, had low return rates in most colleges. At this point each college can choose the evaluation system it prefers. The Faculty Senate also represents the interest of the university. It endorsed the smoking ban and the university wellness program. It is strongly behind the university's goal to be more ecologically friendly. Mr. Goldapp regularly addresses the senate about sustainability and seeks input from the senate. The senate looks forward to maintaining good communication with Dr. Rogers and to establishing open dialogue with the interim provost.

#### Staff Report

09-94. Mr. Chris Gore, chairman of the MSU Staff Senate, reported that since the February board meeting the Staff Senate has been very busy. In addition to posting the approved by-laws on the Staff Senate website, the senate published a response in opposition to the proposed concealed handguns on campus legislation. The senate considered the tobacco free campus and wellness program initiatives and supported these policy changes. The Staff Senate recommended the change in the dependent educational assistance program that the board will consider later in the meeting. The senate polled the staff regarding the four-day summer work week and presented its findings to the Cost-Savings Committee. The group is developing a Staff Scholarship Program to assist staff members pursuing their degrees at Midwestern State University. The senate is also researching how other institutions recognize the contributions of long-term staff members at their individual retirements.

Dr. Rogers complimented Mr. Gore on his representation of the staff. He also thanked Ms. Weakley for pursuing the establishment of the Staff Senate.

#### Review of Personnel Report for FY 08-09 Budget

09-95. The report on personnel changes in January, February, and March, 2009, was presented for information as shown in the agenda document.

#### Holiday Schedule for Staff Employees – 2009-2010

09-96. Dr. Gunn presented the administration's recommendation that the holiday schedule for MSU staff employees be approved for the period beginning September 1, 2009, and ending August 31, 2010 as shown in the agenda document.

Mr. Wible moved approval of the holiday schedule as presented. Ms. Spears seconded the motion and it was approved.

#### May 2009 Graduating Class

09-97. The administration recommended approval of the list of candidates for May 2009 graduation with the provision that they meet all requirements as prescribed by the faculty and administration. Ms. Barrow reported that 691 students are on the graduation list compared to 688 students at the same time last year.



Dr. Givens moved approval of the list as presented. Ms. Spears seconded the motion and it was approved.

New Positions – Maintenance Technician and Custodian I/Housing and Residence Life

09-98. Dr. Gunn reported that the administration requested authorization to create a Maintenance Technician position and a Custodian I position for the new on-campus apartments as presented in the agenda document. Mr. Lamb reported that the new construction is going well and the facility should open the first week of August. He added that in order to assist with the final stages of construction, initial set up of the facility, and to become familiar with the facility prior to student occupancy, it is recommended that both positions be filled July 1, 2009. He added that funds required for these positions in 2009 have been included in the construction budget as part of the start-up costs.

Ms. Spears moved approval of this item as presented. Mr. Wible seconded the motion and it was approved.

Program Name Change

09-99. Dr. Gunn reported that due to a requirement by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), which accredits MSU's Athletic Training Program, the administration recommended changing the name of the "Bachelor of Science with a major in Athletic Training" to the "Bachelor of Science in Athletic Training."

Dr. Rogers added that individuals receiving a degree from a college of arts and sciences will most likely receive a Bachelor of Science or Bachelor of Arts with a major in whatever field they study. However, in some of the professional degrees, such as engineering, an individual receives a Bachelor of Science in Mechanical Engineering. The accreditation body has recommended this action.

Dr. Givens moved approval of this item as presented. Mr. Wible seconded the motion and it was approved.

MSU Catalog Change – Admissions Requirements

09-100. Dr. Gunn reported that the Texas Education Code 51.803 acknowledges automatic admission for the top ten percent of the student's high school graduating class. It also includes curriculum requirements for recommended or advanced high school diploma programs required for admission to public institutions of higher education in Texas. The administration recommended that the changes presented in the agenda document be made to bring MSU's unit requirements in compliance with the Education Code. No changes were recommended with regard to class rank or SAT/ACT requirements for admission.

Ms. Merkle reported that the unit requirements for the recommended and advanced high school diploma have changed. The current junior and senior classes must meet different unit requirements than the freshman and sophomore classes, thus requiring this change.

Dr. Rogers noted that the Board of Regents raised MSU's admissions standards in 2006. While there was a decline in enrollment following the change, the academic results have been extremely positive. He reported that enrollment has started to increase again and it may be time to consider another increase in admissions standards. He noted that the matter would be discussed with the faculty, the Faculty Senate, and the Academic Council so that a recommendation can be submitted to the board in the upcoming academic year.

Mr. Lalani stated that he thought this would be a good decision for the university, particularly if it could be managed so that there would not be a significant enrollment loss resulting from the change. Dr. Rogers added that a change in the admissions requirements would not be a problem for athletics. He noted that student athletes graduate at a higher rate than does the student body. Dr. Clark stated that any such change by the board would require one academic year before it could be implemented.

Ms. Spears moved approval of the change in the MSU catalog as presented. Mr. Wible seconded the motion and it was approved.

#### MSU Catalog Change – Required Hours in the Core Curriculum

09-101. Dr. Gunn reported that with the change to 120 semester credit hours required for a baccalaureate degree, kinesiology activity courses were reduced from two to one credit hour. Since these activity courses are included in the core curriculum, the administration recommended reducing the core curriculum requirement by one hour.

Dr. Givens moved approval of this recommendation as presented. Mr. Wible seconded the motion and it was approved.

#### MSU Policies and Procedures Manual Changes

09-102. The following changes to the *MSU Policies and Procedures Manual* were recommended for approval. The specific items were explained as shown below.

- A. Policy 2.333, Organization – Provost – the responsibilities of deans and academic chairs were reviewed and changes were recommended reflecting MSU's current practice as shown in the agenda document.

Mr. Engelman noted that when he read the dean's responsibilities he realized that these items were not related to educating students. Dr. Wiedemann responded that the *Policy Manual* is an administrative manual and not a faculty handbook. It addresses administrative duties and does not address curriculum development or other academic goals. Mr. Engelman asked who looks at what needs to be taught in the various areas to keep up with current trends and issues. Dr. Rogers responded that it is primarily the teaching faculty's responsibility to keep up with what students need to study and learn. He added that many departments utilize advisory committees to ensure that the curriculum is in line with industry needs. Dr. Clark noted that the university's Fifth Year Interim Report was recently submitted to the Southern Association of Colleges and Schools (SACS). He indicated that one of the byproducts of reducing MSU's degree programs to 120 hours was that every course in the curriculum was carefully evaluated.

Dr. Rogers noted that Mr. Engelman's question was a good one. He stated that there are a multitude of mechanisms to make sure the university is developing an appropriate education. He added that it was an important discussion for the faculty, administration, and Board of Regents to have.

- B. Policy 2.338, Academic Council and Enrollment Management Council – personnel changes were recommended to add the Vice President for Institutional Effectiveness to the Academic Council and to add a representative from the business office to the Enrollment Management Council.
- C. Policy 3.146, Protection of Human Subjects in Research – the administration removed this item from the agenda pending further review.
- D. Policy 3.347, Dependent Educational Assistance Program – it was recommended that requirements for participation in this program be modified as proposed by the MSU Staff Senate. This will change the program so that if a student is eligible to enroll in Midwestern State University, he can participate in the program.
- E. Policy 4.163, Smoking/Use of Tobacco Products – Dr. Rogers reported that the only higher education institutions in Texas that are tobacco free are the medical schools. Should the board approve this policy, MSU would be the first public senior institution in Texas to be a tobacco free campus. He noted that smoking can reduce a person's life by up to 15 years. The illnesses caused by smoking costs millions of dollars each year and secondary smoke is as dangerous as smoking. He stated that universities should be leaders in social and education change and should teach young people to lead healthy and productive lives. Dr. Rogers stated that he began talking about this possible change two years ago. He indicated that as he walked out of the new Dillard Building the walkway surrounding the entrance on the south side of the building was ringed with cigarette filters. He added that he has seen chewing tobacco on the sidewalks and in drinking fountains. He noted that the policy being recommended would make MSU a tobacco free campus.

Dr. Farrell reported that smoking is not allowed currently in campus buildings, with the exception of the residence halls. He commended Dr. Keith Williamson and Dr. Joey Greenwood for their efforts in developing this program and presenting it to the campus community.

Dr. Greenwood stated that he interacts with large numbers of students on a regular basis and many of them echo the sentiments presented by Dr. Rogers as far as walking into buildings on campus through a cloud of cigarette smoke and seeing cigarette butts littering the campus. He also noted that many students start smoking socially while in college. It then becomes an addiction that stays with the individual beyond their college years.

Dr. Greenwood commended Ian Van Reenen and the Student Government Association (SGA) for their support of this policy change. He noted that the SGA was the first group the proposal was presented to and it was very well received. He



indicated that he and Dr. Williamson made presentations and had discussions with faculty, staff, and student groups on campus. The proposal for a tobacco-free campus will include a wellness program with tobacco cessation classes offered to the campus community.

Dr. Keith Williamson noted that the surgeon general first reported in 1964 that smoking was linked to several terrible diseases. There was another surgeon general's report in 2006 on the dangers of second-hand smoke. There is no safe level of exposure. He noted that the discussion and debate with the students and others was invigorating. Dr. Williamson then reviewed the policy as presented in the agenda document. He noted that enforcement of the policy is presented as an honor principle and students, faculty, and staff are bound by honor to follow this policy. While there will be violations, there should be less over time. Dr. Williamson indicated that between the time the policy is approved and the date of implementation (proposed to be January 1, 2010) services will be offered to help smokers who wish to quit. He added that while statistics show that only 2% successfully quit smoking, the power of the policy will be preventing that first cigarette. Dr. Greenwood added that the implementation aspect was very attractive to the employee and student groups.

Dr. Rogers stated that he would ask the university attorney to review the enforcement section of the policy. He noted that the question had been raised as to whether the university would be subject to litigation for false advertising if there was no enforcement of the policy and a student came to MSU because it was advertised as being tobacco free.

Dr. Givens asked what percentage of students, faculty, and staff are smokers. Dr. Williamson responded that he did not have hard data, but he expressed his belief that a large number of 17-24 years olds are smoking. Dr. Givens asked if the administration anticipated this policy being a problem for foreign students coming from countries where smoking is more accepted. Dr. Rogers responded that in his observation few of the international students are smokers. He asked incoming SGA President KeVaughn Graham about smoking among Caribbean students. He responded that of the 300 Caribbean students on campus there are likely no more than five that are smokers.

- F. NEW POLICY, Worksite Wellness – Dr. Greenwood noted that while the Tobacco Free Campus policy and Worksite Wellness Policy are two separate policies, they both focus on faculty, staff, and student wellness. During the 80<sup>th</sup> legislative session the State Employee Health Fitness and Education Program was approved. MSU is fortunate to have a premier fitness facilities and fitness instructors that are willing to teach classes. With this policy the program for faculty and staff will be formalized. Additionally, faculty and staff will be allowed 30 minutes of time three days per week to participate in physical activity programs.

Dr. Greenwood then reviewed the Worksite Wellness Policy as presented in the agenda document. He noted that his department would be responsible for the implementation of this policy. He stated that 39 fitness classes are currently offered weekdays between 5:45 a.m. and 8:30 p.m.

Mr. Lalani commended the administration for making these recommendations.

- G. NEW POLICY, Identity Theft Prevention Program – this policy was recommended pursuant to the Federal Trade Commission's Red Flags Rule, as required by Section 114 of the Fair and Accurate Credit Transactions Act of 2003. Mr. Sandoval noted that this is a quality control issue relating to the protection of data dissemination and gathering.

Mr. Wible moved approval of the changes in Items A, B, D, E, F, and G as presented, with Item E approved subject to legal review. Ms. Spears seconded the motion and it was approved.

#### Recess

The board went into recess at 4:17 p.m. The open meeting resumed at 4:43 p.m.

#### Emeritus Status for Retiring Faculty

09-103. Dr. Rogers explained that this is an honorary position and title. Dr. Wiedemann reported that the dean recommends a retiring faculty member for emeritus status to the Faculty Senate, which recommends to the Provost, who recommends to the President, who recommends to the Board of Regents. In addition to the benefits received by all retirees, emeritus faculty member can use the name of the university in scholarly pursuits; may have office or lab space if available, dial-up access to the computer network, and maintenance of an MSU e-mail address; and may march in academic processions and actively participate in university events.

#### Faculty Promotion and Faculty Tenure

09-104-105. Dr. Rogers reported that the most in-depth evaluation of faculty is the time they are eligible for promotion and/or tenure. Dr. Wiedemann noted that a faculty member applying for promotion or tenure prepares a portfolio which includes examples of their work in teaching, research, and service. For promotion to professor and for tenure they must also present information regarding their collegiality. The portfolio generally includes student evaluations, the average of grades, and samples of the work the faculty member has done. The portfolio is first submitted to the department chair. The chair evaluates the portfolio and completes an evaluation form. It then goes to the college committee, the dean, and then to the university committee. The university committee is elected by the faculty. From the university committee the portfolio is sent to the provost who takes it to the president. The president presents final recommendations to the Board of Regents. The chair, the college committee, the dean, and the university committee fill out an evaluation form and submit a letter regarding their recommendation. If there are two negative recommendations along the way the process stops.

#### Executive Session

Mr. Lalani announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.074, Personnel Matters, to consider Items 09-103 (Emeritus Status for Faculty), 09-104 (Faculty Promotions) and 09-105 (Faculty Tenure).

The closed session was properly announced at 4:45 p.m. Board members, Dr. Rogers, Dr. Wiedemann, Mr. Spencer, and Ms. Barrow remained for the discussion.

#### Open Meeting Resumes

The closed session ended at 5:15 p.m. with an announcement by Mr. Lalani that no action was taken during the Executive Session. The open meeting immediately resumed.

#### Emeritus Status for Retiring Faculty

09-103. Dr. Gunn presented the administration's recommendation that the following individuals be granted emeritus status.

- Ms. Dana Barnett – Assistant Professor of English – 21 years
- Dr. Nadia Bugg – Professor of Radiologic Sciences – 15 years
- Dr. Jerry Faulk – Associate Professor of Engineering – 19 years

Mr. Wible moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

#### Faculty Promotions

09-104. Dr. Gunn presented the administration's recommendation that the following individuals be promoted.

##### From the Rank of Instructor to Assistant Professor:

Terry Griffin, M.S.	Computer Science
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##### From the Rank of Assistant Professor to Associate Professor:

David Carlston, Ph.D.	Psychology
Robert Comello, M.S.	Radiologic Sciences
Randal Hallford, Ph.D.	Chemistry
Suguru Hiraide, M.F.A.	Art
Jane Owen, Ph.D.	Educational Leadership

Dr. Givens moved approval of these promotions. Ms. Spears seconded the motion and it was approved.

#### Faculty Tenure

09-105. Dr. Gunn presented the administration's recommendations concerning the awarding of faculty tenure.

Matthew Capps, Ph.D.	Educational Leadership
Randal Hallford, Ph.D.	Chemistry
Phillip Wilson, Ph.D.	Marketing
Julie Wood, Ph.D.	Kinesiology

Mr. Wible moved approval of these recommendations. Dr. Givens seconded the motion and it was approved.

Adjournment

There being no further business, the Personnel and Curriculum Committee discussion concluded at 5:16 p.m.

Reviewed for submission:

A handwritten signature in cursive script that reads "Carol Carlson Gunn". The signature is written in dark ink and is positioned above a horizontal line.

Carol Carlson Gunn, Chair  
Midwestern State University  
Board of Regents Personnel & Curriculum Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Student Services Committee  
May 14, 2009**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:16 p.m., Thursday, May 14, 2009. Student Services Committee members in attendance were Ms. Charlye Farris, Chair; Dr. Lynwood Givens; Dr. Carol Gunn; and Mr. Shawn Hessing. Other regents attending the meeting were Mr. Charles Engelman, Mr. Stephen Gustafson, Mr. Munir Lalani, Ms. Jane Spears, Mr. Ben Wible, and Student Regent Haley Lain.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness and Enrollment Management. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cassie Slaybaugh, Assistant Director of Institutional Research, Planning, and Assessment; Mr. Grant McCasland, Head Men's Basketball Coach; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the MSU Student Government Association was Mr. Ian van Reenen, outgoing SGA President, and Mr. KeVaughn Graham, incoming SGA President.

Chair Farris called the meeting to order at 5:16 p.m.

Reading and Approval of Minutes

09-106. The minutes of the Student Services Committee meeting February 12, 2009, were approved as presented.

Student Government Report

09-107. Student Government Association (SGA) President Ian van Reenen reported that this was the last Board of Regents' meeting he would attend as Student Government President. He stated that a couple of his goals this past year were to increase the visibility of student government and to inform students that they can express their opinions through student government. The SGA worked closely with Dr. Williamson and Dr. Greenwood on the tobacco policy. He reported that the students debated and discussed the issue. He noted that this action was a good investment in the future of the university. Ian stated that many things have changed on campus during his four years on the campus. He indicated his pride in having served the university in this capacity. He added that MSU equipped him fully to handle any challenges he will face. He expressed his appreciation to Dr. Rogers and the opportunity he had to work with him and travel with him to Austin. He also thanked Keith Lamb for his advice and support. Ian added that he

looked forward to returning to campus in the future to see a sustainability and recycling program underway.

Ian introduced KeVaughn Graham, the incoming Student Government President. KeVaughn thanked Ian for the strong foundation he established in student government. He indicated that he looked forward to working with the administration and the board of regents in accomplishing great things.

Mr. Lalani thanked Ian for his contributions to the university and Ms. Farris added her congratulations on his being accepted to the Texas Tech Law School. Dr. Rogers noted that Ian did an outstanding job when called to testify in Austin on the university's two bills.

Adjournment

The Student Services Committee discussion concluded at 5:22 p.m.

Reviewed for submission:

  
Charlye O. Farris, Chair  
Midwestern State University  
Board of Regents Student Services Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**University Development Committee  
May 14, 2009**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:22 p.m., Thursday, May 14, 2009. University Development Committee members in attendance were Mr. Stephen Gustafson, Chairman; Mr. Charles Engelman; Ms. Charlye Farris; and Ms. Jane Spears. Other regents attending the meeting were Dr. Lynwood Givens, Dr. Carol Gunn, Mr. Shawn Hessing, Mr. Munir Lalani, Mr. Ben Wible, and Student Regent Haley Lain.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness and Enrollment Management. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cassie Slaybaugh, Assistant Director of Institutional Research, Planning, and Assessment; Mr. Grant McCasland, Head Men's Basketball Coach; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations.

Chairman Gustafson called the meeting to order at 5:22 p.m.

Reading and Approval of Minutes

09-108. The minutes of the University Development Committee meeting February 12, 2009, were approved as presented.

Summary of Financial Support 9/1/08- 4/17/09

09-109. This report was presented in the agenda document as a point of information only. Dr. Farrell noted the following gifts received since the last report to the Board of Regents.

- A. Distributions totaling \$2,000,000 were received from the Estate of Bruce Redwine.
- B. A grant of \$25,000 from the Greater Texas Foundation to provide scholarships for first generation college students.
- C. A planning grant of \$23,711 from the National Science Foundation for "Planning a Biological and Geological Research Station in the Big Bend Region of Texas."
- D. A grant of \$15,000 from the E. Paul and Helen Buck Waggoner Foundation for health science scholarships. MSU has received more than \$500,000 for health sciences scholarships from the Waggoner Foundation since 1976.



Dr. Farrell added that as of the end of the third quarter MSU has received gifts and grants exceeding \$8,750,000.

Ms. Barrow noted that at the last meeting Ms. Spears asked that the board members be given information at each board meeting so that thank you notes could be written to university donors. She indicated that a list of donors was provided in the board folders and thank you cards were placed in the center of the table. Mr. Gustafson thanked Ms. Spears for suggesting this and encouraged board members to write notes to those individuals with whom they were acquainted.

#### Naming of University Facilities

09-110. In accordance with university policy the administration recommended the following actions:

- A. The new mustang sculpture created by Jack Stevens be named the "Dillard Mustangs" in recognition of a donation from Kay Dillard which made this project possible. At the request of Mrs. Dillard, a stone will be placed near the mustangs with the following inscription:

*The Believers*

- *Wisdom*
- *Strength*
- *Courage*

- B. The new student recreation center be named the "Bruce and Graciela Redwine Student Wellness Center" in recognition of significant funds received from the estate of Bruce Redwine.

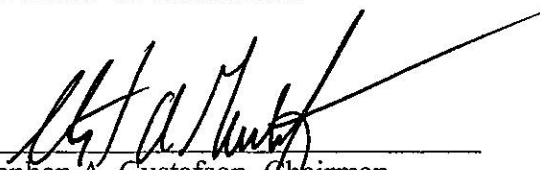
- C. The new on-campus apartment complex be named "Sundance Court."

Mr. Engelman moved approval of this item as presented. Ms. Spears seconded the motion and it was approved.

#### Adjournment

The University Development Committee discussion concluded at 5:27 p.m.

Reviewed for submission:

  
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Stephen A. Gustafson, Chairman  
Midwestern State University  
Board of Regents University Development Committee



**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Athletics Committee  
May 14, 2009**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:27 p.m., Thursday, May 14, 2008. Athletics Committee members in attendance were Mr. Ben Wible, Chairman; Mr. Charles Engelman; Mr. Stephen Gustafson; and Mr. Shawn Hessing. Other regents attending the meeting were Ms. Charlye Farris, Dr. Carol Gunn, Dr. Lynwood Givens, Mr. Munir Lalani, Ms. Jane Spears, and Student Regent Haley Lain.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness and Enrollment Management. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cassie Slaybaugh, Assistant Director of Institutional Research, Planning, and Assessment; Mr. Grant McCasland, Head Men's Basketball Coach; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations.

Chairman Wible called the meeting to order at 5:27 p.m.

Reading and Approval of Minutes

09-111. The minutes of the Athletics Committee meeting February 12, 2009, were approved as presented.

Athletics Status Report

09-112. Mr. Charlie Carr presented information concerning the athletics program.

1. The athletics compliance area has been streamlined and Mr. Kurt Portmann is now responsible for the program.
2. The student athlete graduation rate continues to be exceptional and the 2008-2009 graduating class of athletes will be the largest in the university's history.
3. The athletics department has begun a career planning initiative with the NCAA and will work to develop the program through the MSU Career Services Department.
4. The Lone Star Conference now allows student athletes to receive scholarship support during the summer. A modest summer school program for MSU student athletes has been instituted for the summer 2009. Dr. Rogers added that student athletes cannot receive the scholarship for summer school in order to become

athletically eligible. They must already be eligible and in good standing. This support is offered to help the student athletes finish their degrees on time.

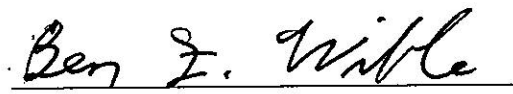
5. Membership in and contributions to the Mustangs Athletics Club (MAC) has doubled this past year. Mr. Carr expressed appreciation to Kyle Williams for his work with the MAC.
6. During the recent Athletic Awards Banquet the Marie Morgan Awards to the all-around male and female student athlete were presented to Allison Schreiber (Volleyball) and Marcus Anderson (Basketball).
7. This year the Maroon and Gold Club was established to reconnect with MSU former student athletes. The Club now has 100 members.
8. Coach Ray has signed MSU's first women's golf class and they will compete in the fall.

Mr. Carr then introduced Mr. Grant McCasland, the new men's basketball coach. Grant comes from Midland College where his team won a national championship two years ago. Mr. McCasland stated that he was excited to be at MSU and humbled by the opportunity. He added that MSU has a great tradition of basketball, the university is beautiful, and the town is great. However, the thing that sold his family on the move was the people. He indicated that he wanted to be around people that had a passion for helping student athletes. He stated that he was thankful for the opportunity and that he looked forward to getting to know the regents and seeing them at MSU basketball games.

#### Adjournment

There being no further business, the Athletics Committee discussion concluded at 5:44 p.m.

Reviewed for submission:

  
Ben F. Wible, Chairman  
Midwestern State University  
Board of Regents Athletics Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Committee of the Whole  
May 14, 2009**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:32 p.m., Thursday, May 14, 2009. Regents in attendance were Mr. Munir Lalani, Chairman; Dr. Carol Gunn, Vice Chairperson; Mr. Stephen Gustafson, Secretary; Mr. Charles Engelman; Ms. Charlye Farris; Dr. Lynwood Givens; Mr. Shawn Hessing; Ms. Jane Spears; Mr. Ben Wible; and Student Regent Haley Lain.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness and Enrollment Management. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Allen Goldapp, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; Dr. Stuart McClintock, representing the MSU Faculty Senate; Mr. Chris Gore, Chairman of the MSU Staff Senate; Ms. Gail Ferguson, Controller; Ms. Barbara Merkle, Director of Admissions; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cassie Slaybaugh, Assistant Director of Institutional Research, Planning, and Assessment; Dr. Keith Williamson, University Physician; Dr. Joey Greenwood, Director of Recreational Sports and the Wellness Center; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the MSU Student Government Association was Mr. Ian van Reenen, outgoing SGA President, and Mr. KeVaughn Graham, incoming SGA President. Representing the news media was Ms. Ann Work, reporter for the *Times Record News*.

Chairman Lalani called the meeting to order at 1:32 p.m. Dr. Farrell presented the invocation and Ms. Buss introduced the guests.

Opening Comments

Mr. Lalani welcomed everyone to the May Board of Regents' meeting and expressed appreciation for their attendance.

Resolution of Congratulations

09-81. Mr. Lalani noted that Sigma Kappa sorority was the first Greek organization on the Midwestern State University campus and was chartered May 23, 1959. In recognition of its 50<sup>th</sup> anniversary on the MSU campus, a resolution of congratulations was presented for consideration of the board (see Attachment 1).


Dr. Farrell added that the MSU Sigma Kappa chapter was the third Sigma Kappa chapter in the state of Texas. He indicated that over 800 graduates of MSU have been members of this organization and they are reflective of the quality sorority system at MSU.

Dr. Gunn moved approval of the resolution as presented. Ms. Spears seconded the motion and it was approved.

Adjournment

There being no further business, the meeting adjourned at 1:37 p.m.

Reviewed for submission:



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Stephen A. Gustafson, Secretary  
Midwestern State University  
Board of Regents

ATTACHMENT:

1. Resolution of Congratulations – Sigma Kappa Sorority

**MIDWESTERN STATE UNIVERSITY**  
**RESOLUTION OF CONGRATULATIONS**  
 May 15, 2009

**WHEREAS**, the Gamma Tau chapter of Sigma Kappa sorority was installed at Midwestern University on May 23, 1959, with 26 charter members, and


**WHEREAS**, Sigma Kappa was the first national sorority at Midwestern and the third Sigma Kappa sorority in the state of Texas, and

**WHEREAS**, the alumnae and active members of Sigma Kappa have brought positive recognition to Midwestern State University through academic and career accomplishments, as well as their philanthropic efforts centered around Alzheimer's disease, gerontology, the environment, and Maine Seacoast Mission, and


**WHEREAS**, the Gamma Tau chapter of Sigma Kappa sorority will celebrate its 50<sup>th</sup> anniversary with activities on May 23 and 24, 2009,

**NOW THEREFORE BE IT RESOLVED** that the members of the Board of Regents and President of Midwestern State University hereby congratulate the alumnae and active members of the Gamma Tau chapter of Sigma Kappa, and

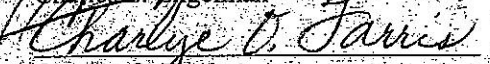
**BE IT FURTHER RESOLVED** that this Resolution be made a part of the permanent minutes of this Board and that a copy be presented to the sorority as a token of the university's gratitude and appreciation.

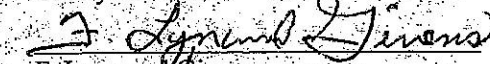
  
 Munir A. Lalani, Chairman

  
 Carol Carlson Gunn, Vice Chair

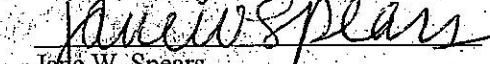
  
 Stephen A. Gustafson, Secretary

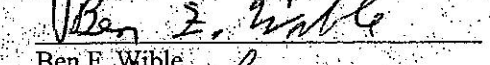
  
 Charles E. Engelman


  
 Charlye O. Barris

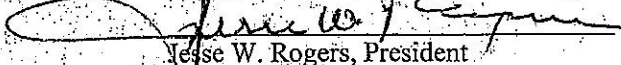
  
 F. Lynwood Givens

  
 Shawn Hessing

  
 Jane W. Spears

  
 Ben F. Wible

  
 Haley Korn, Student Regent

  
 Jesse W. Rogers, President



**MINUTES  
BOARD OF REGENTS  
MIDWESTERN STATE UNIVERSITY**

**May 15, 2009**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, May 15, 2009. Regents in attendance were Mr. Munir Lalani, Chairman; Dr. Carol Gunn, Vice Chair; Mr. Stephen Gustafson, Secretary; Mr. Charles Engelman; Ms. Charlye Farris; Dr. Lynwood Givens; Mr. Shawn Hessing; Ms. Jane Spears; Mr. Ben Wible; and Student Regent Haley Lain.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; and Dr. Robert Clark, Vice President for Institutional Effectiveness and Enrollment Management. Other university personnel attending the meeting included Mr. Keith Lamb, Associate Vice President for Student Affairs; Mr. Allen Goldapp, Associate Vice President for Facilities Services; Mr. Charlie Carr, Director of Athletics; Mr. David Spencer, Internal Auditor; Ms. Dianne Weakley, Director of Human Resources; and Mr. Chris Gore, Chairman of the MSU Staff Senate. Also attending the meeting were Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Cassie Slaybaugh, Assistant Director of Institutional Research, Planning, and Assessment; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cindy Ashlock, Executive Assistant to the President; and Ms. Debbie Barrow, Director of Board and Government Relations. Representing the news media was reporter Ann Work, Wichita Falls *Times Record News*.

Chairman Lalani called the meeting to order at 9:06 a.m. Dr. Farrell presented the invocation and Ms. Buss introduced the guests. Mr. Lalani expressed appreciation to the board and administration for their participation in the committee meetings. He noted that this would be Haley Lain's last board meeting as student regent. Ms. Lain indicated that she would graduate with her master's degree in December. Mr. Lalani expressed best wishes to Haley on behalf of the board. Dr. Rogers noted that Haley testified before a legislative committee this spring and represented the university in a splendid way.

**Public Comment**

Mr. Lalani stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. He noted that no one signed up to speak during this time.

**Reading and Approval of Minutes**

09-113 & 09-114. Minutes of the regular Board of Regents meetings February 12 and 13, 2009, were approved as presented.

**Executive Committee Report**

Mr. Lalani noted the item presented at the Executive Committee Meeting for committee approval only and the item removed from the agenda without consideration. Information concerning these items can be found in the minutes of the Executive Committee Meeting held May 14, 2009.

Item Presented for Committee Approval Only

09-82. Committee Minutes, 2/12/09 – approved by Committee as presented.

Item Removed From Agenda Without Consideration

09-84. Fencing and Landscaping – New Housing/Gladney Drive

Executive Committee Consent Agenda

The following item was approved by the Executive Committee and placed on the Consent Agenda for consideration by the board.

09-83. Capital Expenditure and MP1 Report FY 2010-2014 – approved the plan as presented.

Mr. Lalani asked if any member wanted to remove this item from the Consent Agenda. There being no response, Mr. Wible moved approval of the Consent Agenda. Dr. Gunn seconded the motion and it was approved.

**Finance and Audit Committee Report**

Mr. Hessing noted the item presented at the Finance and Audit Committee Meeting for committee approval only and the item removed from the agenda without consideration. Information concerning these items can be found in the minutes of the Finance and Audit Committee Meeting held May 14, 2009.

Item Presented for Committee Approval Only

09-85. Committee Minutes, 2/12/09 – approved by Committee as presented.

Item Removed From Agenda Without Consideration

09-90. MSU Promise/Mustangs Tuition Guarantee Program

Finance and Audit Committee Consent Agenda

The following items were approved by the Finance and Audit Committee and placed on the Consent Agenda for consideration by the board.

09-86. Review and Acceptance of Financial Reports – accepted the January, February, and March, 2009, Financial Reports as presented.

09-87. FY 2008-2009 Items \$50,000 & Under Approved by President – ratified the budget changes as presented.

09-88. Salary/Title/Position Changes in 2008-2009 Budget Approved per Board Authorization – ratified the changes as presented.

09-89. Redwine Estate – approved the following actions as presented:

- A. The transfer of up to \$370,000 from the Redwine funds to the Priddy Science and Math Endowment to complete the match required by the Priddy Gift.

B. The issuance of a Request for Proposal (RFP) for Investment Management Services for the Redwine Quasi-Endowment Fund. The chairman of the board will appoint a special Investment Committee to review the proposals with the administration and make recommendations to the board in August regarding the investment of these funds.

C. Regarding the Redwine Quasi-Endowment Fund:

1. Ninety-three percent of the earnings from this fund be transferred to a Board restricted account to be used for Redwine Scholarships at the discretion of the president.
2. Seven percent of the earnings from this fund be retained in the quasi-endowment fund.
3. The president will submit an annual report to the Board of Regents in November of each year concerning the use of these funds during the previous fiscal year.

09-91. Dual Credit Courses – Tuition and Fees – authorized waiving all tuition and fees for Hirschi High School students enrolled in dual credit/concurrent courses, with the exception of state tuition as presented.

Mr. Lalani asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Engelman moved approval of the Consent Agenda. Ms. Spears seconded the motion and it was approved.

#### **Personnel and Curriculum Committee Report**

Dr. Gunn noted the items presented at the Personnel and Curriculum Committee Meeting for committee approval and information only, as well as the item removed from the agenda without consideration. Information concerning these items can be found in the minutes of the Personnel and Curriculum Committee Meeting held May 14, 2009.

#### Item Presented for Committee Approval Only

09-92. Committee Minutes, 2/12/09 – approved by Committee as presented.

#### Items Presented for Information Only

09-93. Faculty Report

09-94. Staff Report

09-95. Review of Personnel Reports for FY 08-09 Budget

#### Item Removed From Agenda Without Consideration

09-102C. *MSU Policies and Procedures Manual* Change – Policy 3.146



The following items were approved by the Personnel and Curriculum Committee and placed on the Consent Agenda for consideration by the board.

- A. Policy 2.333 – Organization – Provost
- B. Policy 2.338 – Academic Council and Enrollment Management Council
- D. Policy 3.347 – Dependent Educational Assistance Program
- E. Policy 4.163 – Smoking/Use of Tobacco Products – effective January 1, 2010 (subject to legal review)
- F. NEW POLICY – Worksite Wellness
- G. NEW POLICY – Identity Theft Prevention Program

- Ms. Dana Barnett – Assistant Professor of English – 21 years
- Dr. Nadia Bugg – Professor of Radiologic Sciences – 15 years
- Dr. Jerry Faulk – Associate Professor of Engineering – 19 years

- |                        |                     |
|------------------------|---------------------|
| David Carlston, Ph.D.  | Psychology          |
| Robert Comello, M.S.   | Radiologic Sciences |
| Randal Hallford, Ph.D. | Chemistry           |

Suguru Hiraide, M.F.A.  
Jane Owen, Ph.D.

Art  
Educational Leadership

09-105. Faculty Tenure – approved granting tenure to the following faculty:

Matthew Capps, Ph.D.	Educational Leadership
Randal Hallford, Ph.D.	Chemistry
Phillip Wilson, Ph.D.	Marketing
Julie Wood, Ph.D.	Kinesiology

Mr. Lalani asked if there were items any member wanted to remove from the Consent Agenda. There being none, Ms. Spears moved approval of the Consent Agenda as presented. Ms. Farris seconded the motion and it was approved unanimously.

#### **Student Services Committee Report**

Ms. Farris noted the items presented at the Student Services Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Student Services Committee Meeting held May 14, 2009.

#### Item Presented for Committee Approval Only

09-106. Committee Minutes, 2/12/09 – approved by Committee as presented.

#### Item Presented for Information Only

09-107. Student Government Report

#### **University Development Committee Report**

Mr. Gustafson noted the items presented at the University Development Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the University Development Committee Meeting held May 14, 2009.

#### Item Presented for Committee Approval Only

09-108. Committee Minutes, 2/12/09 – approved by Committee as presented.

#### Item Presented for Information Only

09-109. Summary of Financial Support 9/1/08-4/17/09

#### University Development Committee Consent Agenda

The following item was approved by the University Development Committee and placed on the Consent Agenda for consideration by the board.

09-110. Naming of University Facilities – authorized the following:

- A. The new mustang sculpture created by Jack Stevens be named the “Dillard Mustangs” in recognition of a donation from Kay Dillard which made this project

possible. At the request of Mrs. Dillard, a stone will be placed near the mustangs with the following inscription:

*The Believers*

- *Wisdom*
- *Strength*
- *Courage*

- B. The new student recreation center be named the "Bruce and Graciela Redwine Student Wellness Center" in recognition of significant funds received from the estate of Bruce Redwine.
- C. The new on-campus apartment complex be named "Sundance Court."

Mr. Lalani asked if any member would like to remove this item from the Consent Agenda. There being no response, Ms. Farris moved approval of the Consent Agenda as presented. Mr. Gustafson seconded the motion and it was approved unanimously.

**Athletics Committee Report**

Mr. Wible noted the items presented at the Athletics Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Athletics Committee Meeting held May 14, 2009.

Item Presented for Committee Approval Only

09-111. Committee Minutes, 2/12/09 – approved by Committee as presented.

Item Presented for Information Only

09-112. Athletics Status Report

**Other Business**

Nominating Committee for Board Officers for the 2009-2010/2010-2011 Biennium

09-115. Mr. Lalani reported that in February he appointed a special Nominating Committee to make recommendations concerning board officers for the upcoming biennium. The committee was chaired by Dr. Gunn with Dr. Givens and Mr. Engelman serving. Mr. Lalani added that he had been asked by members of the board about the election process. He reported that the officers serve at the pleasure of the board. He noted that if a chair is elected and his/her term on the board expires prior to the end of his/her term as chair, a vice chair should be in place who is available to move into the chair position. The board would then elect a new vice chair to serve the unexpired term. Mr. Lalani added that the nominating committee may submit an entire slate of officers or they may submit nominations for individual offices. Additionally, nominations will be taken from the floor.

Ms. Barrow then presented the following recommended slate of officers for the upcoming biennium beginning September 1, 2009, on behalf of the nominating committee:

Chairman  
Vice Chair  
Secretary  
Executive Committee Member-At-Large

Munir Lalani  
Carol Gunn  
Lynwood Givens  
Charles Engelman

Mr. Wible moved approval of this slate of officers as presented. Mr. Hessing seconded the motion and it was approved.

President's Report and Discussion

09-116. Information was presented concerning various university matters.

- A. Accreditation Update – Dr. Rogers reported that the university continues to actively pursue accreditation by the Accrediting Board for Engineering Technology (ABET), the National Council for the Accreditation of Teacher Education (NCATE), and the Association for the Advancement of Collegiate Schools of Business International (AACSB International). He added that with the resignation of Dean Tony Chelte, he has discussed the accreditation schedule with the AACSB staff. Their instruction was that if the university can hire an experienced individual as the interim dean, the process can move ahead and MSU's site visit can be held as scheduled in the fall 2009. Dr. Rogers added that he has discussed the possibility of the interim position with an individual who has considerable AACSB experience. He indicated his hope that the accreditation process will continue as planned. He stated that MSU's students very much deserve to graduate from accredited programs and he is proud of the work being done in this regard.

Mr. Lalani asked Dr. Rogers to convey the board's appreciation to Dr. Chelte for his efforts in getting the college on track for AACSB accreditation.

- B. Construction Update – Mr. Goldapp presented the following information with regard to projects on campus:
1. Wellness Center – the Vinson Health Center staff will begin moving into the new building Monday and the remainder of the facility should be complete by mid-June. The project is within budget.
  2. McCoy Engineering Hall – the project was within budget and there are only a few items to be cleaned up.
  3. Student Housing – the project is on schedule and should be opened as planned in August. Mr. Goldapp expressed thanks to his staff for their work on this project.
  4. Ligon Hall – the mechanical side of the project is progressing well. The majority of the work on the piping systems is complete. The ADA, fire safety, fire detection, and sprinkler systems portions of the project are still out for bid. The bids on the dome roof came in lower than anticipated.
  5. Band Hall – utility issues in the location have slowed the project considerably.

6. Mustangs Sculptures – the horses are set and off their stilts. The landscaping is still in the planning stages.

Dr. Rogers complimented Mr. Goldapp on his work.

- C. Legislative Update – Dr. Rogers noted that having Ms. Barrow in Austin to work with the legislature has worked out well for the university. He reminded the board that at the beginning of the legislative session the base budget that was proposed would have decreased MSU's appropriation relative to the last biennium by approximately \$1.8 million. While the appropriations bill has yet to be approved, the most recent versions showed MSU's appropriation at a level approximately equal to the previous biennium. He added that the possibility of incentive funding is still being considered which would provide additional funding for MSU.

Ms. Barrow thanked Dr. Rogers and the Board for the opportunity to serve as Director of Board and Government Relations. She noted the following items.

1. MSU's liberal arts bill, HB 602, was approved and signed by the Governor earlier in the week.
2. MSU's athletics fee bill is making its way through the legislative process. An amendment was placed on all fee bills this session so that they would sunset in five years. This means that in four years MSU will have to propose another bill and receive legislative approval to continue charging the fee.
3. The bill allowing hand guns on university campuses died in the House but is still alive in the Senate.
4. Tuition bills have been sponsored in the House and in the Senate and the outcome is uncertain. It is likely that some type of limit will be placed on future tuition and fee increases.
5. The Appropriations Bill is still very uncertain. Although the conference committee has been meeting for a couple of weeks, they have not had any open meetings to discuss higher education.

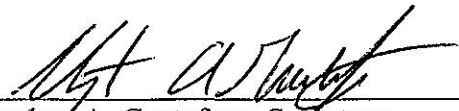
Ms. Barrow noted that there is a great deal of work to be done in the interim. She indicated that they would work to bring legislators and their staff members to the MSU campus. She thanked Dr. Givens for contacting Senator Shapiro and Rep. McCall, and thanked Mr. Hessing for writing Senator Nelson. Ms. Barrow expressed appreciation to Cindy Ashlock and Ruth Ann Ray for their assistance, particularly as she was traveling during the legislative session.

#### Adjournment

Mr. Lalani thanked the board for their attendance and participation in the meetings. There being no further business, the meeting was adjourned at 9:55 a.m. The next regularly scheduled meetings of the Board of Regents will be Thursday and Friday, August 6 and 7, 2009.

  
\_\_\_\_\_  
Stephen A. Gustafson, Secretary

I, Stephen Gustafson, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting May 15 2009.

  
\_\_\_\_\_  
Stephen A. Gustafson, Secretary



