

# Midwestern State University Board of Regents Meetings



November 1 and 2, 2007

President's Office  
Permanent Copy

**Midwestern State University**

**Board of Regents Meetings**

**Hardin Administration Building Board Room**

**Schedule**

Thursday, November 1, 2007

1:30 p.m.      Board of Regents Meeting  
                    Committee of the Whole  
                    Executive Committee  
                    Finance and Audit Committee  
                    Personnel and Curriculum Committee  
                    Student Services Committee  
                    University Development Committee  
                    Athletics Committee

Friday, November 2, 2007

9:00 a.m.      Board of Regents Meeting



**MIDWESTERN STATE UNIVERSITY**  
**BOARD OF REGENTS**

Mac W. Cannedy, Jr., Chairperson  
Munir A. Lalani, Vice Chairperson  
Patricia A. Haywood, Secretary  
Charlye O. Farris  
Pamela Odom Gough  
Carol Carlson Gunn  
Stephen A. Gustafson  
Don Ross Malone  
Ben F. Wible  
Jason York, Student Regent

## **Midwestern State University Administration**

Dr. Jesse W. Rogers, President

Ms. Debbie Barrow, Executive Associate to the President

Mr. Cohn Drennan, Director, Museum

Mr. David Spencer, Internal Auditor

Ms. Dianne Weakley, Director, Human Resources

Dr. Friederike Wiedemann, Provost

Dr. Emerson Capps, Associate Provost/Dean, Graduate Studies

Dr. Anthony Chelte, Dean, Dillard College of Business Administration

Ms. Naoma Clark, Director, Academic Support Center

Dr. Mark Farris, Director, Honors Program

Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts

Dr. Clara Latham, University Librarian

Dr. Pam Morgan, Director, Extended Education

Dr. Grant Simpson, Dean, Gordon T. and Ellen West College of Education

Dr. Susan Sportsman, Dean, College of Health Sciences and Human Services

Dr. Betty Stewart, Dean, College of Science and Mathematics

Dr. Samuel Watson, III, Dean, Prothro-Yeager College of Humanities and Social Sciences

Dr. Larry Williams, Director, International Education

Mr. Juan Sandoval, Vice President for Administration and Finance

Mr. Michael Dye, Director, Information Systems

Ms. Gail Ferguson, Controller

Mr. Allen Goldapp, Associate Vice President for Facilities Services

Ms. Valarie Maxwell, Director, Budget and Management

Ms. Kathy Rice, Payroll Supervisor

Mr. Stephen Shelley, Director, Purchasing

Dr. Howard Farrell, Vice President for University Advancement and Student Affairs

Ms. Kristal Amador, Director, Annual Fund

Ms. Janus Buss, Director, Public Information and Marketing

Mr. Mike Hagy, Chief, University Police

Ms. Anne Opperman, Director, Donor Services and Special Projects

Ms. Leslee Ponder, Director, Alumni Relations

Mr. Kyle Williams, Director of Corporate and Sports Development

Mr. Keith Lamb, Associate Vice President for Student Affairs

Ms. Peggy Boomer, Director, Student Health Services

Mr. Michael Clifton, Director, Dining Services

Ms. Jenny Denning, Manager, Barnes and Noble Bookstore

Ms. Debra Higginbotham, Director, Disability Support Services

Ms. Sherry Kingcade, Director, Campus Card Services

Ms. Cindy Loveless, Campus Postal Supervisor

Dr. Pam Midgett, Director, Counseling Center

Mr. Dirk Welch, Director, Career Management Center

Mr. Dail Neely, Dean of Students

Dr. Joey Greenwood, Director, Recreational Sports and Wellness Programs



Mr. Matthew Park, Director, Student Activities and Orientation  
Mr. Danny Reddick, Director, Housing and Residence Life  
Vacant, Director, Student Development/Clark Student Center

Dr. Robert E. Clark, Vice President for Institutional Effectiveness and Enrollment Management

Mr. Gary Achterberg, Director, MSU Cycling

Mr. Brandon Carpenter, Director, Testing Services

Ms. Lisa Estrada-Hamby, Director, Upward Bound

Dr. Randy Glean, Director, International Services

Ms. Darla English, Registrar

Ms. Mitzi Lewis, Assistant to the Vice President for Institutional Effectiveness/Director,  
Institutional Research and Planning

Ms. Barbara Merkle, Director, Admissions

Ms. Kathy Pennartz, Director, Student Financial Aid

Mr. Charlie Carr, Director of Athletics

Mr. Shannon Burks, Head Women's Basketball Coach

Mr. Justin Carrigan, Strength and Conditioning Coach

Mr. Doug Elder, Head Men's Soccer Coach

Ms. Venera Flores-Stafford, Associate Director of Athletics/Senior Woman  
Administrator/Head Volleyball Coach

Mr. Bill Maskill, Head Football Coach

Mr. Kurt Portmann, Executive Associate Director of Athletics

Mr. Bill Powers, Assistant Athletic Director for Marketing, Promotions, and Public Relations

Mr. Jeff Ray, Head Men's Basketball and Golf Coach

Mr. Trey Reed, Sports Information Director

Mr. Koby Styles, Head Women's Cross Country Coach

Mr. Brady Tigert, Head Softball Coach

Mr. Jeff Trimble, Head Women's Soccer Coach

Mr. Larry Wiggins, Head Tennis Coach

Dr. Robert Redmon, Chairman, MSU Faculty Senate

Mr. Dominique Calhoun, President, MSU Student Government Association

# MIDWESTERN STATE UNIVERSITY



## Area Code (940) • Prefix (397)

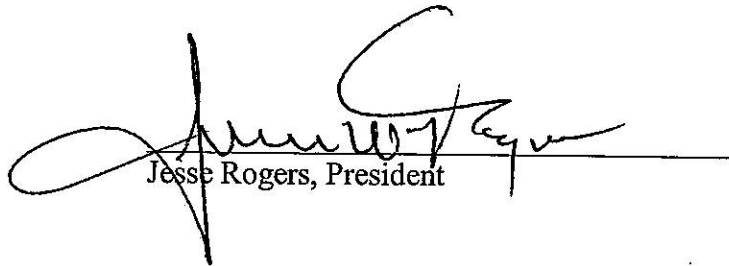
1	Akin Auditorium (Hardin North) (AA)	4121	8	Bridwell Hall (BH)	4044	14	Coliseum, D. L. Ligon (CO)	4248	37	Intensive English Language Institute	4799	39	Outdoor Recreation Center (OR)	4264	40	Paint Shop (PS)	4393	41	Pierce Hall (residence hall) (PH)	7510	42	Police Department, University (PD)	4239	43	Prothro-Younger Hall (PY)	4030	44	Quadrangle (Q)	4243	45	Recreational Sports Fields (RS)	4243	46	Sikes House (president's home) (SH)	4243	47	Sikes Lake Center (SL)	4243	48	Sikes Lake and Jogging Track (SL)	4394	49	Soccer Field (SF)	4704	50	Softball Field (SB)	4704	51	Sunwatcher Plaza (SU)	4793	52	Sunwatcher Village (residence living) (SV)	6761	53	Tennis Courts (TC)	4795	54	University Press (UP)	4796	55	Vinson Health Center (VH)	4622	56	Wellness Center (WC)	4838																																																																														
2	Alumni Center (AL)	4400	9	Carriage House (CH)	4163	10	Catholic Student Center (CA)	4145	11	Central Plant (CP)	4128	12	Church of Christ Student Center (CC)	4128	13	Clark Student Center (CS)	4128	15	Daniel Building (Physical Plant) (DA)	4228	16	Dillard College of Business Administration Building (DB)	4228	17	Engineering Laboratories (EL)	4232	18	Fain Fine Arts Center (FA)	4232	19	Fain Hall (seorities) (FN)	4109	20	Ferguson Hall (FE)	4248	21	Fowler Hall (FO)	4232	22	Free Play Fields (FP)	4232	23	Guest House	4232	24	Hardin Administration Building (HA)	4232	25	Hardin South (HS)	4232	26	Honors House (residence house) (HH)	4232	27	Instrumental Music Hall (band hall) (IM)	4232	28	Killingsworth Hall (residence hall) (KH)	4232	29	Library (Moffett) (L)	4232	30	Honors Program Office	4232	31	Marchman Hall (MH)	4232	32	Martin Hall (MA-Temporarily Closed)	4232	33	McCullough Hall (MC)	4232	34	McGaha Hall (MG)	4232	35	Memorial Building (MM)	4232	36	Mercantile Building (MR)	4232	37	Intensive English Language Institute	4232	38	O'Donohue Hall (OD)	4232	39	Prothro-Younger College of Humanities and Social Sciences	4232	40	Paint Shop (PS)	4232	41	Pierce Hall (residence hall) (PH)	4232	42	Police Department, University (PD)	4232	43	Prothro-Younger Hall (PY)	4232	44	Quadrangle (Q)	4232	45	Recreational Sports Fields (RS)	4232	46	Shes House (president's home) (SH)	4232	47	Sikes Lake Center (SL)	4232	48	Sikes Lake and Jogging Track (SL)	4232	49	Soccer Field (SF)	4232	50	Softball Field (SB)	4232	51	Sunwatcher Plaza (SU)	4232	52	Sunwatcher Village (residence living) (SV)	4232	53	Tennis Courts (TC)	4232	54	University Press (UP)	4232	55	Vinson Health Center (VH)	4232	56	Wellness Center (WC)	4232
3	Bea Wood Hall (BW)	4300	10	Catholic Student Center (CC)	4128	11	Central Plant (CP)	4128	12	Church of Christ Student Center (CC)	4128	13	Clark Student Center (CS)	4128	15	Daniel Building (Physical Plant) (DA)	4228	16	Dillard College of Business Administration Building (DB)	4228	17	Engineering Laboratories (EL)	4232	18	Fain Fine Arts Center (FA)	4232	19	Fain Hall (seorities) (FN)	4109	20	Ferguson Hall (FE)	4248	21	Fowler Hall (FO)	4232	22	Free Play Fields (FP)	4232	23	Guest House	4232	24	Hardin Administration Building (HA)	4232	25	Hardin South (HS)	4232	26	Honors House (residence house) (HH)	4232	27	Instrumental Music Hall (band hall) (IM)	4232	28	Killingsworth Hall (residence hall) (KH)	4232	29	Library (Moffett) (L)	4232	30	Honors Program Office	4232	31	Marchman Hall (MH)	4232	32	Martin Hall (MA-Temporarily Closed)	4232	33	McCullough Hall (MC)	4232	34	McGaha Hall (MG)	4232	35	Memorial Building (MM)	4232	36	Mercantile Building (MR)	4232	37	Intensive English Language Institute	4232	38	O'Donohue Hall (OD)	4232	39	Prothro-Younger College of Humanities and Social Sciences	4232	40	Paint Shop (PS)	4232	41	Pierce Hall (residence hall) (PH)	4232	42	Police Department, University (PD)	4232	43	Prothro-Younger Hall (PY)	4232	44	Quadrangle (Q)	4232	45	Recreational Sports Fields (RS)	4232	46	Shes House (president's home) (SH)	4232	47	Sikes Lake Center (SL)	4232	48	Sikes Lake and Jogging Track (SL)	4232	49	Soccer Field (SF)	4232	50	Softball Field (SB)	4232	51	Sunwatcher Plaza (SU)	4232	52	Sunwatcher Village (residence living) (SV)	4232	53	Tennis Courts (TC)	4232	54	University Press (UP)	4232	55	Vinson Health Center (VH)	4232	56	Wellness Center (WC)	4232			
4	Biology House (residence house) (BI)	4163	10	Catholic Student Center (CC)	4128	11	Central Plant (CP)	4128	12	Church of Christ Student Center (CC)	4128	13	Clark Student Center (CS)	4128	15	Daniel Building (Physical Plant) (DA)	4228	16	Dillard College of Business Administration Building (DB)	4228	17	Engineering Laboratories (EL)	4232	18	Fain Fine Arts Center (FA)	4232	19	Fain Hall (seorities) (FN)	4109	20	Ferguson Hall (FE)	4248	21	Fowler Hall (FO)	4232	22	Free Play Fields (FP)	4232	23	Guest House	4232	24	Hardin Administration Building (HA)	4232	25	Hardin South (HS)	4232	26	Honors House (residence house) (HH)	4232	27	Instrumental Music Hall (band hall) (IM)	4232	28	Killingsworth Hall (residence hall) (KH)	4232	29	Library (Moffett) (L)	4232	30	Honors Program Office	4232	31	Marchman Hall (MH)	4232	32	Martin Hall (MA-Temporarily Closed)	4232	33	McCullough Hall (MC)	4232	34	McGaha Hall (MG)	4232	35	Memorial Building (MM)	4232	36	Mercantile Building (MR)	4232	37	Intensive English Language Institute	4232	38	O'Donohue Hall (OD)	4232	39	Prothro-Younger College of Humanities and Social Sciences	4232	40	Paint Shop (PS)	4232	41	Pierce Hall (residence hall) (PH)	4232	42	Police Department, University (PD)	4232	43	Prothro-Younger Hall (PY)	4232	44	Quadrangle (Q)	4232	45	Recreational Sports Fields (RS)	4232	46	Shes House (president's home) (SH)	4232	47	Sikes Lake Center (SL)	4232	48	Sikes Lake and Jogging Track (SL)	4232	49	Soccer Field (SF)	4232	50	Softball Field (SB)	4232	51	Sunwatcher Plaza (SU)	4232	52	Sunwatcher Village (residence living) (SV)	4232	53	Tennis Courts (TC)	4232	54	University Press (UP)	4232	55	Vinson Health Center (VH)	4232	56	Wellness Center (WC)	4232			
5	Bolin Fountain (BF)	4163	10	Catholic Student Center (CC)	4128	11	Central Plant (CP)	4128	12	Church of Christ Student Center (CC)	4128	13	Clark Student Center (CS)	4128	15	Daniel Building (Physical Plant) (DA)	4228	16	Dillard College of Business Administration Building (DB)	4228	17	Engineering Laboratories (EL)	4232	18	Fain Fine Arts Center (FA)	4232	19	Fain Hall (seorities) (FN)	4109	20	Ferguson Hall (FE)	4248	21	Fowler Hall (FO)	4232	22	Free Play Fields (FP)	4232	23	Guest House	4232	24	Hardin Administration Building (HA)	4232	25	Hardin South (HS)	4232	26	Honors House (residence house) (HH)	4232	27	Instrumental Music Hall (band hall) (IM)	4232	28	Killingsworth Hall (residence hall) (KH)	4232	29	Library (Moffett) (L)	4232	30	Honors Program Office	4232	31	Marchman Hall (MH)	4232	32	Martin Hall (MA-Temporarily Closed)	4232	33	McCullough Hall (MC)	4232	34	McGaha Hall (MG)	4232	35	Memorial Building (MM)	4232	36	Mercantile Building (MR)	4232	37	Intensive English Language Institute	4232	38	O'Donohue Hall (OD)	4232	39	Prothro-Younger College of Humanities and Social Sciences	4232	40	Paint Shop (PS)	4232	41	Pierce Hall (residence hall) (PH)	4232	42	Police Department, University (PD)	4232	43	Prothro-Younger Hall (PY)	4232	44	Quadrangle (Q)	4232	45	Recreational Sports Fields (RS)	4232	46	Shes House (president's home) (SH)	4232	47	Sikes Lake Center (SL)	4232	48	Sikes Lake and Jogging Track (SL)	4232	49	Soccer Field (SF)	4232	50	Softball Field (SB)	4232	51	Sunwatcher Plaza (SU)	4232	52	Sunwatcher Village (residence living) (SV)	4232	53	Tennis Courts (TC)	4232	54	University Press (UP)	4232	55	Vinson Health Center (VH)	4232	56	Wellness Center (WC)	4232			
6	Bolin Hall (BO)	4163	10	Catholic Student Center (CC)	4128	11	Central Plant (CP)	4128	12	Church of Christ Student Center (CC)	4128	13	Clark Student Center (CS)	4128	15	Daniel Building (Physical Plant) (DA)	4228	16	Dillard College of Business Administration Building (DB)	4228	17	Engineering Laboratories (EL)	4232	18	Fain Fine Arts Center (FA)	4232	19	Fain Hall (seorities) (FN)	4109	20	Ferguson Hall (FE)	4248	21	Fowler Hall (FO)	4232	22	Free Play Fields (FP)	4232	23	Guest House	4232	24	Hardin Administration Building (HA)	4232	25	Hardin South (HS)	4232	26	Honors House (residence house) (HH)	4232	27	Instrumental Music Hall (band hall) (IM)	4232	28	Killingsworth Hall (residence hall) (KH)	4232	29	Library (Moffett) (L)	4232	30	Honors Program Office	4232	31	Marchman Hall (MH)	4232	32	Martin Hall (MA-Temporarily Closed)	4232	33	McCullough Hall (MC)	4232	34	McGaha Hall (MG)	4232	35	Memorial Building (MM)	4232	36	Mercantile Building (MR)	4232	37	Intensive English Language Institute	4232	38	O'Donohue Hall (OD)	4232	39	Prothro-Younger College of Humanities and Social Sciences	4232	40	Paint Shop (PS)	4232	41	Pierce Hall (residence hall) (PH)	4232	42	Police Department, University (PD)	4232	43	Prothro-Younger Hall (PY)	4232	44	Quadrangle (Q)	4232	45	Recreational Sports Fields (RS)	4232	46	Shes House (president's home) (SH)	4232	47	Sikes Lake Center (SL)	4232	48	Sikes Lake and Jogging Track (SL)	4232	49	Soccer Field (SF)	4232	50	Softball Field (SB)	4232	51	Sunwatcher Plaza (SU)	4232	52	Sunwatcher Village (residence living) (SV)	4232	53	Tennis Courts (TC)	4232	54	University Press (UP)	4232	55	Vinson Health Center (VH)	4232	56	Wellness Center (WC)	4232			
7	Bridwell Courts (residence living) (BC)	4411	10	Catholic Student Center (CC)	4128	11	Central Plant (CP)	4128	12	Church of Christ Student Center (CC)	4128	13	Clark Student Center (CS)	4128	15	Daniel Building (Physical Plant) (DA)	4228	16	Dillard College of Business Administration Building (DB)	4228	17	Engineering Laboratories (EL)	4232	18	Fain Fine Arts Center (FA)	4232	19	Fain Hall (seorities) (FN)	4109	20	Ferguson Hall (FE)	4248	21	Fowler Hall (FO)	4232	22	Free Play Fields (FP)	4232	23	Guest House	4232	24	Hardin Administration Building (HA)	4232	25	Hardin South (HS)	4232	26	Honors House (residence house) (HH)	4232	27	Instrumental Music Hall (band hall) (IM)	4232	28	Killingsworth Hall (residence hall) (KH)	4232	29	Library (Moffett) (L)	4232	30	Honors Program Office	4232	31	Marchman Hall (MH)	4232	32	Martin Hall (MA-Temporarily Closed)	4232	33	McCullough Hall (MC)	4232	34	McGaha Hall (MG)	4232	35	Memorial Building (MM)	4232	36	Mercantile Building (MR)	4232	37	Intensive English Language Institute	4232	38	O'Donohue Hall (OD)	4232	39	Prothro-Younger College of Humanities and Social Sciences	4232	40	Paint Shop (PS)	4232	41	Pierce Hall (residence hall) (PH)	4232	42	Police Department, University (PD)	4232	43	Prothro-Younger Hall (PY)	4232	44	Quadrangle (Q)	4232	45	Recreational Sports Fields (RS)	4232	46	Shes House (president's home) (SH)	4232	47	Sikes Lake Center (SL)	4232	48	Sikes Lake and Jogging Track (SL)	4232	49	Soccer Field (SF)	4232	50	Softball Field (SB)	4232	51	Sunwatcher Plaza (SU)	4232	52	Sunwatcher Village (residence living) (SV)	4232	53	Tennis Courts (TC)	4232	54	University Press (UP)	4232	55	Vinson Health Center (VH)	4232	56	Wellness Center (WC)	4232			
											* Temporarily housed in Dillard College of Business Administration Building during Martin Hall renovations.																																																																																																																																				
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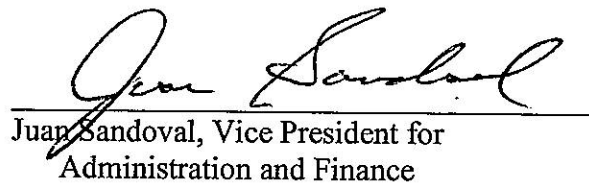


## Financial Certification

We certify that financial transactions included in this report are correct to the best of our knowledge, and we further certify that funds to cover allocations listed in this report are available subject to realization of estimated income as budgeted.



Jesse Rogers, President



Juan Sandoval, Vice President for  
Administration and Finance

October 17, 2007  
Date

**Board of Regents Meeting  
November 1, 2007  
1:30 p.m.**

Meeting Location: MSU Campus – 3410 Taft Boulevard  
Hardin Administration Building Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Introduction of Visitors

Public Comment

08-03. In accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. Public comment is limited to items that appear on the agenda for the meeting. A sign-up sheet will be used to record those who wish to address the Board of Regents during this public comment period.



# EXECUTIVE COMMITTEE

## Executive Committee

### Membership

Mac Cannedy, Jr., Chairperson  
Munir Lalani, Vice Chairperson  
Pat Haywood, Secretary  
Don Ross Malone, Member-At-Large

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

08-04. Minutes of the Executive Committee meeting August 2, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 08-04.

### Reading and Approval of Minutes

08-05. Minutes of the special Executive Committee meeting September 6, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 08-05.

### Ligon Coliseum Project Update

08-06. The administration has selected Campos Engineering, Inc. to perform the mechanical system analysis for D. L. Ligon. The firm will provide recommendations for mechanical upgrades, suggestions for project phasing, and a project budget. Campos is a HUB vendor and the firm is currently employed under a contract with MSU.

### Fowler Hall Renovation Project

08-07. The Board of Regents previously approved a project cost in the amount of \$7.2 million. Construction bids for this project were opened October 30. Following review and negotiation, the low-bid contract will be awarded and work will commence.

### Student Health and Wellness Center Project

08-08. Additional funds for this project are currently available from interest income earned on the bond proceeds. The administration requests authorization to increase the budget for this project by \$200,000, from \$13.4 million to \$13.6 million.

### Instrumental Music Hall Project

08-09. In August 2006, the Board of Regents authorized the administration to proceed with planning a \$1 million building to be utilized as an instrumental music hall. At that time it was noted that the facility would eventually be used as an MSU 2 Broadcast Studio. The project was thus titled MSU 2 Broadcast Studio Project. Since that time it has become apparent that the MSU band will occupy this new facility for quite some time. While it is likely that it will eventually be used as a television studio, it is recommended that the project be titled Instrumental Music Hall Project at this time. The administration requests authorization to proceed with planning this new facility at a project cost not to exceed \$2



million. The administration further requests authorization to work with the Chairperson of the Board of Regents to appoint an architectural firm to complete programming and design for the project. Construction is planned to begin in the fall of 2008.

Student Housing Project

08-10. The administration will present a recommendation concerning the selection of a firm to design/build this project.

Maintenance Plan Update

08-11. Each year the Texas Higher Education Coordinating Board (THECB) requests an update of the university's plans for deferred maintenance needs (MP2) as well as a report on completed deferred maintenance (MP4). The administration developed and submitted the reports as shown in Attachment 08-11. The reports are included for the regents' information; any modifications or changes desired by the regents will be forwarded to THECB.

**EXECUTIVE COMMITTEE  
ATTACHMENT**

**Midwestern State University**  
**Accumulated Deferred Maintenance (MP2)**  
**by Priority and Fiscal Year**

Building Name	ProjName	Description	Est. Cost	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Infrastructure	Lifesafety/Security	Tunnel system communication - install some type emergency communication in tunnel	\$ 10,000	\$ 10,000				
Infrastructure	Lifesafety/Security	Full communications of fire alarm systems to Police Station	\$ 10,000	\$ 10,000				
Museum	Lifesafety/Security	Fire Alarm Repairs	\$ 16,300	\$ 16,300				
Hardin Admin Building	Lifesafety/Security	Akin Auditorium Audio and Visual Fire Alarm per Fire Marshal	\$ 17,648	\$ 17,648				
Moffett Library	Lifesafety/Security	replace existing fire alarm system and security system	\$ 91,200	\$ 91,200				
Bolin Hall	Lifesafety/Security	Replace existing fire alarm system	\$ 88,428	\$ 88,428				
McGaha Hall	ADA	Replace ramp and renovate entry	\$ 25,000	\$ 25,000				
Bolin Hall	Exterior	Correct Drainage on south side	\$ 10,000	\$ 10,000				
Martin Hall	HVAC	Replace fan coil units and correct ventilation problems - IAQ problems	\$ 125,000	\$ 125,000				
Martin Hall	Interior	ADA/TAS modifications to men/womens restrooms	\$ 18,000	\$ 18,000				
Ligon Coliseum	Roof	Replace roof	\$ 1,000,000	\$ 1,000,000				
Tennis Center	Courts	Court Resurface	\$ 35,000	\$ 35,000				
Museum	Interior	Repair roof drains	\$ 10,000	\$ 10,000				
Infrastructure	Electrical Dist.	Test main breakers, 12.47KV gas switches and transformers.	\$ 33,000		\$ 33,000			
Bolin Hall	HVAC	Replace roof top mechanical room vents	\$ 20,000		\$ 20,000			
Bolin Hall	HVAC	Correct Humidity Problems in 100&127	\$ 10,000		\$ 10,000			
McGaha Hall	HVAC	Upgrade HVAC for outside air requirement and to correct humidity problems	\$ 50,000		\$ 50,000			
Fain Fine Arts Center	HVAC	Evaluate HVAC and repair fresh air intake and AHU damper - rebalance system	\$ 50,000		\$ 50,000			
Paint Shop	Lifesafety/Security	Replace paint booth - current booth does not meet code	\$ 25,000		\$ 25,000			
Prothro-Yeager	Lifesafety/Security	clean duct work - smoke detectors go into fault	\$ 20,000		\$ 20,000			
Bridwell Hall	Plumbing	Replace PVI water heater	\$ 20,000		\$ 20,000			
McGaha Hall	Roof	Replace	\$ 25,000		\$ 25,000			
Moffett Library	Roof - tile roof	Repairs	\$ 12,854		\$ 12,854			
McGaha Hall	Sanitary Sewer	replace existing sewer	\$ 10,000		\$ 10,000			
Fain Fine Arts Center	Roof	Replace foam roof with built up	\$ 218,000		\$ 218,000			

**Midwestern State University**  
**Accumulated Deferred Maintenance (MP2)**  
**by Priority and Fiscal Year**

Building Name	ProjName	Description	Est. Cost	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Fain Fine Arts Center	Plumbing	Replace service main water line	\$ 60,000		\$ 60,000			
Hardin Admin Building	Lifesafety/Security	replace existing fire alarm panel	\$ 100,000		\$ 100,000			
Bolin Hall	HVAC	roof top air handlers replace filter racks in AHU'S	\$ 10,000			\$ 10,000		
Bolin Hall	Lifesafety/Security	Install ducted Air Return	\$ 50,000			\$ 50,000		
Bolin Hall	HVAC	Repace coils and clean duct below main AHU need heating and cooling unit for the office areas, replace control room dx unit	\$ 575,000			\$ 575,000		
Central Plant	HVAC	Replace foam roof with built up	\$ 12,000			\$ 12,000		
Bolin Hall	Roof	Replace foam roof with built up	\$ 384,000				\$ 384,000	
Central Plant	Roof	Replace foam roof with built up	\$ 82,000				\$ 82,000	
Fain Fine Arts Center	Fire/security	Add second means of egress from props storage room	\$ 100,000				\$ 100,000	
Hardin Admin Building	HVAC	Rebuild Basement AHU	\$ 200,000				\$ 200,000	
Infrastructure	Streets/Parking	Teepee Drive Reconstruction and Drainage	\$ 200,000					\$ 200,000
Instrumental Music	Lifesafety/Security	Install 2nd means of egress from 2nd floor per fire marshal	\$ 50,000					\$ 50,000
Moffett Library	ADA	ADA modifications to doors, hardware	\$ 50,000					\$ 50,000
Moffett Library	ADA/TAS	Renovate all RR	\$ 250,000					\$ 250,000
Moffett Library	Elevator	Replace both elevators in bldg	\$ 250,000					\$ 250,000
Moffett Library	HVAC	Replace HVAC systems	\$ 500,000					\$ 500,000
Moffett Library	Interior	Carpet - Replace in high traffic areas.	\$ 50,000					\$ 50,000
Moffett Library	Interior	Carpet - Replace remaining carpet in building	\$ 200,000					\$ 200,000
Moffett Library	Roof	Replace roof	\$ 250,000					\$ 250,000
Infrastructure	HVAC	replace steam lines from tunnel to McCollough	\$ 75,000					\$ 75,000
		<b>Deferred Maintenance Sub Total</b>	<b>\$ 5,398,430</b>	<b>\$ 1,456,576</b>	<b>\$ 653,854</b>	<b>\$ 647,000</b>	<b>\$ 766,000</b>	<b>\$ 1,875,000</b>
								<b>\$ 5,398,430</b>
		<b>MSU Building Replacement Value</b>	<b>\$ 123,813,152</b>					
		<b>5% of Building Replacement Value</b>	<b>\$ 6,190,658</b>					
		<b>MSU Deferred Maintenance as a % of Replacement Value</b>	<b>4.36%</b>					



Board Agenda - November 2007  
Executive Attachment 08-11  
Page 3

**Midwestern State University**  
**Completed Deferred Maintenance (MP4)**  
**Fiscal Year 2007**

Building Name	ProjName	Description	Priority	Expenditure
Bolin Hall	HVAC	Duct work needs cleaning (filters added to A/C register)	2	\$1,320
Bolin Hall	Arch	Re-roof loading dock and repair plaster inside.	8	\$7,949
Bridwell Hall	Fire/Safety	Enclose the main stairway to meet ADA/TAS codes	4	\$13,528
Bridwell Hall	Arch	Drainage Problems - Raise or Replace the concrete to grade, south side, by 108	7	\$2,232
Bridwell Hall	HVAC	Consulting Fees and examination	9	\$9,715
Bridwell Hall	Arch	Bridwell moisture correction	12	\$25,490
D. L. Ligon	Fire/Safety	Replace Fire Detection	23	\$20,509
Fain Fine Arts	ADA	Renovate the men and women's restrooms by Atrim to ADA	13	\$11,698
Hardin	Fire/Safety	2nd means of egress from basement and replace basement air intake covers	24	\$5,860
Memorial	PNE	Backup Generator	10	\$36,226
<b>Total FY 2007 Expenditures</b>				<b>\$134,527</b>

FINANCE & AUDIT  
COMMITTEE

## Finance and Audit Committee

### Membership

Munir Lalani, Chairperson

Pam Gough

Don Ross Malone

Ben Wible

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

08-12. The minutes of the Finance and Audit Committee meeting August 2, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 08-12.

### General Endowment Fund Report

08-13. The General Endowment Fund was originally established with proceeds from the sale of the MSU bookstore to a private entity. The report for fiscal year 2007 is shown below and is presented as a point of information only.

### GENERAL ENDOWMENT FUND

August 31, 2007

<b>Beginning Fund Balance</b>	\$246,564.34
<b>Earnings</b>	
Net Investment Income	2,217.92
<b>Transfer</b>	
Softball Field (funds transferred 10/06)	<u>-248,782.26</u>
<b>Ending Fund Balance</b>	<u>0.00</u>

Land Proceeds Fund Report

08-14. In August 1998, the Board of Regents established a quasi-endowment fund from the proceeds of the Southwest Parkway Land sale. The report concerning this fund for fiscal year 2007 is shown below and is presented as a point of information only.

**LAND PROCEEDS FUND**

August 31, 2007

<b>Beginning Fund Balance</b>	\$49,493.70
<b>Earnings</b>	
Net Investment Income	2,230.68
<b>Transfer</b>	
Renovations to Hampstead Houses (funds transferred 8/07)	<u>-51,724.38</u>
<b>Ending Fund Balance</b>	<u><u>\$0.00</u></u>

Review and Acceptance of Financial Report

08-15. The administration recommends the July, 2007, Financial Report for acceptance. This report was previously distributed to the board.

FY 2006-2007 Items \$50,000 & Under Approved by President

08-16. In accordance with board policy, President Rogers authorized the following increases to the budget of \$50,000 and under for the 2006-2007 fiscal year. The administration recommends the following budget changes for ratification.

From Account:To Account:

<u>Number</u>	<u>Title</u>	<u>Number</u>	<u>Title</u>	<u>Purpose</u>	<u>Amount</u>
2-20200	Course Fees	2-20216	Chemistry	Supply replacements and increased costs.	\$8,530.00
3-30000	Unallocated Student Service Fees	2-24139	VP University Advancement Reserve	Student Government travel and student basketball playoff tickets	1,788.30
	<b>Total</b>				<b>\$10,318.30</b>

Salary/Title/Position Change in 2006-2007 Budget Approved per Board Authorization

08-17. A salary change approved by the President is presented for ratification as shown below.

<u>Position/Title</u>	<u>New Position/Title</u>	<u>Budget Change</u>	<u>Justification/Explanation</u>
Professor of Theatre		\$ 5,630	Monthly stipend for work on Fantasy of Lights display
<b>TOTAL</b>		<b>\$ 5,630</b>	

Salary/Title/Position Changes in 2007-2008 Budget Approved per Board Authorization

08-18. Salary, title, and position changes approved by the President are presented for ratification as shown below.

<u>Position/Title</u>	<u>New Position/Title</u>	<u>Budget Change</u>	<u>Justification/Explanation</u>
Professor - Theatre		\$ 11,260	Monthly stipend for work on Fantasy of Lights display
Assistant Professor – Education		5,000	Monthly stipend for administrative duties for NCATE accreditation
Registrar Assistant II	Registrar Assistant III	2,940	Realignment of duties
Assistant Professor – Nursing		6,408	Hired above budgeted salary; commensurate with experience and education
BSN Nurse Educator (two positions)	BSN Nurse Educator/Director of Simulation Center (two positions)	5,127	Distribution (sharing) of director duties upon the resignation of SIM Center director
<b>TOTAL</b>		<b>\$ 30,735</b>	

Operating Budget 2007-2008 Follow-Up

08-19. Following approval of the Operating Budget at the August board meeting, minor salary/title/position changes were approved by the President and are presented for approval by the board

Title Changes:

<b>Department</b>	<b>From</b>	<b>To</b>
Accounting	Assistant Professor	Instructor
Management & Marketing	Assistant Professor	Instructor
Political Science	Assistant Professor	Instructor
Physical Plant	Assistant to the Director, Physical Plant	Assistant to the Associate Vice President for Facilities Services

Monetary changes:

Faculty salary changes due to retirements, resignations, new hires, changes in FTE status, and failure to complete advanced degree requirements.	\$ -50,334
Staff salary changes due to adjustments to the Classified Pay Plan, equity adjustments, promotions, and realignment of duties.	4,764
<b>Net Changes</b>	<b>\$ -45,570</b>

PERSONNEL & CURRICULUM  
COMMITTEE

## Personnel and Curriculum Committee

### Membership

Pat Haywood, Chairperson  
Charlye Farris  
Carol Gunn  
Munir Lalani

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

08-20. The minutes of the Personnel and Curriculum Committee meeting August 2, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 08-20.

### Faculty Report

08-21. A representative of the MSU Faculty Senate will update the board on faculty-related issues.

### Enrollment Report – Fall 2007

08-22. The fall enrollment report is shown as Attachment 08-22.

### Small Class Report – Fall 2007

08-23. Section 51.403(d) of the Texas Education Code requires MSU to present a small class report to the Board of Regents. Small classes, for the purpose of this report, are undergraduate-level courses with less than ten registrations, and graduate-level courses with less than five registrations. This report for the fall semester is shown as Attachment 08-23.

### Review of Personnel Reports for FY 06-07 Budget

08-24. The report on personnel changes in July and August, 2007, are presented for information as shown in Attachment 08-24.

### Review of Personnel Report for FY 07-08 Budget

08-25. The report on personnel changes in September, 2007, is presented for information as shown in Attachment 08-25.

### Assessment Report

08-26. Dr. Rogers will present information concerning the expanding role of assessment on college and university campuses. He will discuss the role the United States Department of Education and the Southern Association of College and Schools (SACS) have played in this shift in focus, as well as the rising costs facing colleges and universities today.



December 2007 Graduating Class

08-27. The administration recommends approval of the list of candidates for December 2007 graduation with the provision that they meet all requirements as prescribed by the faculty and administration (see Attachment 08-27).

MSU-VC Degree Partnership Program

08-28. As a result of efforts promoted by the Texas Legislature to forge agreements between community colleges and senior institutions, the administration recommends the initiation of a partnership program between Midwestern State University and Vernon College as shown in Attachment 08-28. This proposal was developed by MSU personnel in Student Affairs and Academic Services, in conjunction with key personnel from Vernon College.

New Position – Construction Inspector/Administrator

08-29. The administration recommends the addition of a full-time Construction Inspector/Administrator position effective immediately. The additional position is necessary due to the volume of construction projects currently underway on campus and projected to continue in the future. The annual salary would be \$55,008 with funding available from the various construction project budgets.

Organizational Changes

08-30. The administration recommends the following organizational changes, effective immediately. Approved changes will be reflected throughout the *MSU Policies and Procedures Manual*, university catalogs, organizational charts, and all other university publications.

- A. It is recommended that the Office of Grant Development and Administration be changed to the Office of Sponsored Programs. This will bring the office title more in line with other colleges and universities.
- B. Due to the increase in volume and the resulting demands on management in Testing Services, the administration recommends a restructuring and renaming of that office. It is recommended that Testing Services be changed to The MSU Testing Center, and that the new MSU Testing Center be divided into two units, both reporting to the director of the center. These units would be identified as General Office Testing and Prometric Testing Lab. Recommended title and salary changes that would result from this change are shown in Attachment 08-30B.
- C. It is recommended that the Office of Student Activities and Orientation and the Office of Student Development be combined into one office which would be named Office of Student Development and Orientation. This would be accomplished with no additional full-time equivalent positions and no additional funds. Recommended title and salary changes that would result from this change are shown in Attachment 08-30C.

MSU Policies and Procedures Manual Changes

08-31. The following changes to the *MSU Policies and Procedures Manual* are recommended for approval. Items recommended for deletion are shown with an overstrike (–); new wording is shown in **bold and underlined** format.

- A. Policy 2.338, University Boards, Councils & Committees - 504/ADA Grievance Committee, University Data Standards/Security Committee, and University Assessment Committee – minor personnel changes are recommended to these committees to provide better representation of the campus (see Attachment 08-31A).
- B. Policy 2.338, University Boards, Councils & Committees – NEW - Teaching and Learning Resource Center Committee – it is recommended that this new committee be added to the standing committees of the university (see Attachment 08-31B).
- C. Policy 3.120 – Tenure and Promotion Policy – proposed changes to the tenure policy will be presented to the Board.
- D. Policy 3.338 – Service Pin Awards – it is recommended that this policy be changed to allow part-time benefit-eligible employees to be awarded service pins (see Attachment 08-31D).
- E. Policy 3.349 – Employee Background Checks – existing university policy allows for the administration to determine which positions will be considered as security sensitive. Following a recent review and discussion with the MSU Faculty Senate and Academic Council, it was agreed that all benefit-eligible positions, staff and faculty, will be considered as security sensitive, and individuals will be subject to a criminal background check at the time they are hired or internally promoted. Minor changes to the written policy are proposed as shown in Attachment 08-31E).

**PERSONNEL & CURRICULUM  
COMMITTEE ATTACHMENTS**

**Enrollment Report****Fall 2007**

	<u>2006</u>	<u>2007</u>
Beginning Freshmen	454	500
Re-enrolling Freshmen	846	809
Sophomore	1,099	1,069
Junior	1,176	1,168
Senior	1,788	1,798
Post-Baccalaureate	141	85
Graduate	534	592
<b>TOTAL ENROLLMENT</b>	<b>6,038</b>	<b>6,021</b>
 <b>SEMESTER CREDIT HOURS</b>	 <b>68,116</b>	 <b>68,288</b>

**SMALL CLASS REPORT****Fall 2007**

The following organized classes had enrollments below the established minima of ten (10) students for undergraduate classes and five (5) students for graduate classes on the twentieth class day. Where applicable, the courses are listed under the justification categories previously used by the Coordinating Board.

**The following courses are remedial offerings and are required by state law.**

<i>Course Number</i>			<i>Instructor</i>	<i>Course Title</i>	<i>Students</i>
Mathematics	1003	70	M. Jones	Intermediate Algebra	8

**The following courses are required within an undergraduate program area.**

<i>Course Number</i>			<i>Instructor</i>	<i>Course Title</i>	<i>Students</i>
Art	4913	01	E. Yarosz-Ash	Senior Exhibition	7
Athletic Training	2903	01	J. Lancaster	Therapeutic Modalities	4
Athletic Training	3331	01	G. Diehm	Sport and Exercise Pharmacology	5
Athletic Training	3803	01	C. Pack	Evaluation of Athletic Injuries	4
Athletic Training	3913	01	C. Pack	Therapeutic Exercise	6
Biology	3104	01	M. Shipley	Fundamental Genetics	8
Computer Science	4113	01	C. Stringfellow	Software Engineering	9
Criminal Justice	4223	01	L. Fidelie	Criminal Procedure	4
English	1113	N1	A. Taylor	Rhetoric and Composition	9
Geosciences	1134	H1	B. Elliott	Physical Geology-Honors	9
Kinesiology	4703	01	F. Wyatt	Exercise Physiology and Clinical Assessment	9
Manf. Engineering Tech	1334	01	J. Brink	Fluid Power I	6
Manf. Engineering Tech	2123	01	J. Brink	Manufacturing Processes	5
Manf. Engineering Tech	3134	01	J. Faulk	Material Science	5
Manf. Engineering Tech	3333	01	D. McDonald	Engineering Economy and Cost Analysis	9
Manf. Engineering Tech	3403	80	J. Brink	Automation I	3
Manf. Engineering Tech	4603	80	J. Brink	Production Planning and Control	4
Mass Communication	4243	01	J. Gorham	Senior Production	8
Mass Communication	4363	01	J. Gorham	Broadcast News	7
Mathematics	3113	70	T. McDonald	Techniques in Problem Solving	7
Music	1111	02	K. Scherler	Beginning Piano	9
Physics	3343	01	J. Dunn	Modern Physics I	3
Physics	4303	01	R. Fleming	Mathematical Methods of Physics	3

**The following courses are required within a graduate program area.**

<i>Course Number</i>			<i>Instructor</i>	<i>Course Title</i>	<i>Students</i>
Computer Science	5463	70		Applied Soft Computing	3
Nursing	5233	X1	A. Smith	Theoretical Foundations in Nursing	2
Nursing	5243	X1	A. Smith	Nurse Educator I	2



**Summary of the Personnel Position Status Reports for 9/1/06 – 8/31/07**

September 2006 Dean, College of Health Sciences and Human Services (changed time allocation)  
**Net position change: +0 (+.09 Faculty/-.09 Exec., Admin. & Managerial)**

Assistant Trainer/Delphi (position eliminated)  
**Net position change: -1 (Professional Non-Faculty)**

October 2006 Assistant Professor of Political Sciences/Director of International Services (changed time allocation)  
**Net position change: +0 (-.25 Faculty/+.25 Exec., Admin. & Managerial)**

Assistant Professor/Nursing (reduced teaching load)  
**Net position change: -.17 (Faculty)**

January 2007 Instructor/Respiratory Care (new position)  
**Net position change: +1 (Faculty)**  
Approved by Board of Regents 11/10/06

Clark Student Center Coordinator/Instructor changed to Special Events Coordinator position (changed time allocation)  
**Net position change: +0 (-.38 Faculty/+.38 Exec., Admin. & Managerial)**

Secretary II changed to ½ time Administrative Assistant/President's Office  
**Net position change: -.50 (Clerical and Secretarial)**

March 2007 ½ time Human Resources Assistant I (transferred from President's Office)  
**Net position change: +.50 (Clerical and Secretarial)**

June 2007 Professor of Political Science/Director of BAAS Program retired/Associate Director of BAAS promoted into Director position  
**Net position change: -1 (+.50 Exec., Admin. & Managerial/-.65 Faculty / -.85 Professional Non-Faculty)**

**Total net new positions as of 8/31/07 = -1.17**

**Midwestern State University Reporting of Personnel Changes  
For the Period July 1, 2007 through August 31, 2007  
Fiscal Year 2006-2007**

**I. ENTERING EMPLOYEES**

1. Cynthia Eubanks – Accounting Assistant II/Controller's Office – 7/01/07
2. Shelly Robinson – Instructor/ Education – 7/05/07
3. Tommy Raulston – Instructor/Accounting – 7/05/07
4. Cindy Wray – Secretary II/Radiologic Sciences – 7/16/07
5. Allen Johnson – Assistant Coach, Football – 7/17/07
6. Kyle Williams – Director of Corporate & Sports Development – 7/30/07
7. William Shields – Assistant Director of Housing & Residence Life for Judicial Affairs – 7/31/07
8. Angie Faurot – Residence Hall Director – 8/01/07
9. Jody Elgin – Database Administrator/Information Systems – 8/06/07
10. Joyce Bedoian –Assistant Professor/Nursing – 8/20/07
11. Mariko Clark – Assistant Professor/Nursing – 8/20/07
12. Dr. Mary Garza – Associate Professor/Education - 8/20/07
13. Ayse Kaya – Instructor/Marketing - 8/20/07
14. Dr. Dale McDonald – Assistant Professor/Manufacturing Engineering Technology - 8/20/07
15. Dr. James Masuoka – Assistant Professor/Biology - 8/20/07
16. N Sugumaran Narayanan – Instructor/Political Science - 8/20/07
17. Dr. Terry Patton – Assistant Professor/Accounting -8/20/07
18. Dr. Guoying (Grace) Zhang – Assistant Professor/Management Information Systems - 8/20/07
19. Debra Walker – Assistant Professor/Nursing -8/20/07
20. Lila Davis-Custodian I/Clark Student Center – 8/23/07
21. Ophelia Perez – Teller II/Controller's Office – 8/27/07

**II. EXITING EMPLOYEES**

1. Martha Treber – Assistant Professor/Respiratory Care – 7/02/07
2. Lisa Robinette – Secretary II/Radiological Sciences – 7/13/07
3. Rebecca Reddick-Secretary II/Clark Student Center/Student Development – 7/15/07
4. Clifford McFadden – Custodian I/Physical Plant – 7/31/07
5. Molly Lee – Director of Regional Simulation Center/Nursing – 8/03/07
6. Lesa Burleson – Teller II/Business Office – 8/03/07
7. Katia Mayfield – International Student Advisor/International Services – 8/06/07
8. Kim Graf – Secretary II/Radiological Science – 8/06/07
9. Rebecca Sofia Rodriguez – Director/Student Development & Clark Student Center - 8/07/07
10. Dr. Jorge Carrillo – Assistant Professor/Management-8/08/07
11. Victoria Caldwell – Custodian/Physical Plant-8/14/07
12. Antoinette Brown – Secretary I/Foreign Languages - 8/15/07

13. John Hunter – Police Communications Operator – 8/23/07
14. Wilburn Clark – Groundskeeper – 8/31/07 (Retiree)
15. Nelda Coleman – Instructor/Nursing – 8/31/07
16. Dr. Adolph Al Sutko – Professor/Engineering – 8/31/07 (Retiree)
17. Richard Ash – Professor/Art – 8/31/07 (Retiree)
18. Dr. Melissa Ford – Associate Professor/Chair/Nursing – 8/31/07
19. Camilo Canales – PC/Network Services Tech – 8/31/07
20. Kathryn Winney – Instructor/Accounting – 8/31/07
21. Dr. Jeremy van Blommestein – Assistant Professor/Sociology – 8/31/07
22. Mike Snow – Assistant to VP for Institutional Effectiveness /Director,  
Institutional Research & Planning – 8/31/07 (Retiree)
23. Anita Coyle – Assistant Professor/ Nursing- 8/31/07

MIDWESTERN STATE UNIVERSITY  
PERSONNEL POSITION STATUS REPORT  
July 31, 2007

POSITIONS	APPROVED BUDGET		POSITIONS		SALARY		TOTAL POSITIONS		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	FTE	AMOUNT	ADDED	(DELETED)	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	47.12	3,705,504	0.66	46,670	52,524		47.78	3,752,174	46.78	3,722,138	1.00	82,560	47.78	3,804,698
REGULAR FACULTY	246.29	13,781,589	(0.36)	(45,247)	(37,360)	1	245.93	13,736,342	226.93	12,978,572	19.00	720,410	245.93	13,698,982
PROFESSIONAL NON-FACULTY	104.73	3,990,872	(1.47)	(60,545)	17,113	2	103.26	3,930,327	98.26	3,786,964	5.00	160,476	103.26	3,947,440
CLERICAL AND SECRETARIAL	95.46	2,133,527	0.00	1,458	(11,839)		95.46	2,134,985	90.96	2,032,818	4.50	90,328	95.46	2,123,146
TECH & PARAPROFESSIONAL	21.00	871,980			2,304		21.00	871,980	20.00	820,488	1.00	53,796	21.00	874,284
SKILLED CRAFT	33.00	1,045,768		2,844	(18,516)		33.00	1,048,612	31.00	986,080	2.00	44,016	33.00	1,030,096
SERVICE & MAINTENANCE	63.50	1,240,919			(17,592)		63.50	1,240,919	57.00	1,127,603	6.50	95,724	63.50	1,223,327
POLICE	14.00	416,874			(7,392)		14.00	416,874	14.00	409,482	0.00	0	14.00	409,482
GRAND TOTALS	625.10	27,187,033	(1.17)	(54,820)	(20,758)		623.93	27,132,213	584.93	25,864,145	39.00	1,247,310	623.93	27,111,455

MIDWESTERN STATE UNIVERSITY  
PERSONNEL POSITION STATUS REPORT  
August 31, 2007

POSITIONS	APPROVED BUDGET		POSITIONS		SALARY		TOTAL POSITIONS		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	9/1/2005	FTE	AMOUNT	ADDED	FTE	AMOUNT	DELETED	FTE	AMOUNT	ADDED	(SAVED)	FTE	AMOUNT	POSITIONS
EXEC, ADMIN & MANAGERIAL	47.12		3,705,504	0.66	46,670	3,752,174		47.78	3,653,822	45.78	150,876	2.00	47.78	3,804,698
REGULAR FACULTY	246.29		13,781,589	(0.36)	(45,247)	13,736,342		245.93	12,519,760	(37,360)		27.00	245.93	13,698,982
PROFESSIONAL NON-FACULTY	104.73		3,990,872	(1.47)	(60,545)	3,930,327		103.26	3,762,580	17,113		6.00	103.26	3,947,440
CLERICAL AND SECRETARIAL	95.46		2,133,527	0.00	1,458	2,134,985		95.46	2,032,770	(11,839)		4.50	95.46	2,123,146
TECH & PARAPROFESSIONAL	21.00		871,980			871,980		21.00	859,140	15,516		1.00	21.00	887,496
SKILLED CRAFT	33.00		1,045,768		2,844	1,048,612		33.00	986,080	(18,516)		2.00	33.00	1,030,096
SERVICE & MAINTENANCE	63.50		1,240,919			1,240,919		63.50	1,087,499	(17,592)		8.50	63.50	1,223,327
POLICE	14.00		416,874			416,874		14.00	390,892	(7,392)		1.00	14.00	409,482
GRAND TOTALS	625.10		27,187,033	(1.17)	(54,820)	27,132,213		623.93	25,292,533	(7,546)		52.00	623.93	27,124,667



**Summary of the Personnel Position Status Reports for 9/1/07 – 9/31/07**

September 2007 Assistant Professor/Nursing (reduced teaching load)  
**Net position change: -.50 (Faculty)**

Project Coordinator/Bilingual Opportunity Grant (position deleted and duties assumed by an education faculty member)  
**Net position change: -1 (Professional Non-Faculty)**

Assistant Professor/Bilingual Opportunity Grant (position deleted and duties assumed by an education faculty member)  
**Net position change: -1 (Faculty)**

**Total net new positions as of 9/31/07 = -2.50**

**Midwestern State University Reporting of Personnel Changes  
For the Period September 1, 2007 through September 30, 2007  
Fiscal Year 2007-2008**

**I. ENTERING EMPLOYEES**

1. Sherry Wolfe – Custodian/Physical Plant – 9/01/07
2. Richard Frank – Facilities Information Manager – 9/01/07
3. Justin Carrigan – Strength & Conditioning Coach – 9/01/07
4. Earl White – Custodian/Physical Plant – 9/10/07
5. Heather Hincks – Police Communications Operator – 9/11/07
6. Lucy Davis – Secretary II/Radiologic Sciences – 9/17/07
7. Karen Hurst – Secretary I/Foreign Languages – 9/17/07
8. Patricia Riley – Secretary II/College of Business Administration – 9/17/07

**II. EXITING EMPLOYEES**

1. Gloria Young – Custodian/ Physical Plant – 9/21/07
2. Meegan Weaver – Registrar Assistant I – 9/26/07
3. Sherry Wolfe – Custodian /Physical Plant 9/28/07
4. Carol Lunce – Associate University Librarian – 9/30/07

MIDWESTERN STATE UNIVERSITY  
PERSONNEL POSITION STATUS REPORT  
September 30, 2007

POSITIONS	APPROVED BUDGET		POSITIONS		TOTAL POSITIONS		SALARY (SAVED)		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT POSITIONS	
	FTE	AMOUNT	ADDED	(DELETED)	FTE	AMOUNT	ADDED		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	48.19	4,035,882			48.19	4,035,882	(14,172)		47.19	3,966,282	1.00	55,428	48.19	4,021,710
REGULAR FACULTY	237.79	14,033,907	(1.50)	(73,314)	236.29	13,960,593	(24,564)		228.29	13,573,720	10.00	362,309	236.29	13,936,029
PROFESSIONAL NON-FACULTY	111.27	4,492,003	(1.00)	(50,796)	110.27	4,441,207	(17,049)		105.77	4,255,414	4.50	188,744	110.27	4,424,158
CLERICAL AND SECRETARIAL	95.46	2,198,829			95.46	2,198,829	(492)		90.96	2,112,969	4.50	85,368	95.46	2,198,337
TECH & PARAPROFESSIONAL	21.50	935,748			21.50	935,748			21.00	914,748	0.50	21,000	21.50	935,748
SKILLED CRAFT	33.00	1,064,604			33.00	1,064,604			31.00	1,020,996	2.00	43,608	33.00	1,064,604
SERVICE & MAINTENANCE	63.50	1,262,664			63.50	1,262,664	(1,665)		59.00	1,193,067	4.50	67,932	63.50	1,260,999
POLICE	14.00	427,644			14.00	427,644	96		14.00	427,740	0.00	0	14.00	427,740
GRAND TOTALS	624.71	28,451,281	(2.50)	(124,110)	622.21	28,327,171	(57,846)		595.21	27,464,936	27.00	804,389	622.21	28,269,325

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## **Midwestern State University-Vernon College**

### **Degree Partnership Program**

The Midwestern State University-Vernon College Degree Partnership Program is designed for students who have applied for and been denied admission to MSU. These students would be invited to apply for admission to Vernon College in order to gain entry into the program. Participation in the program would require enrollment in three semester credit hours on the MSU campus and a commitment to live in MSU housing (beginning in spring 2009) unless special circumstances warrant waiving this requirement. Students would have the same rights and privileges accorded all MSU students. Simultaneously, students would be concurrently enrolled in a minimum of nine semester credit hours at Vernon College's Century City campus. This, in turn, would give students all of the rights and privileges accorded Vernon College (VC) students. The MSU-VC program is considered a two semester program. Upon completion of a minimum of 18 semester credit hours of nondevelopmental course work with a minimum cumulative grade point average of 2.0, students will be unconditionally admitted to MSU. Failure to achieve a 2.0 grade point average in the partnership program would require continuing in this program.

### **Experience MSU**

Recognizing the joint benefit of making selected Midwestern State University services available to students of Vernon College, the Experience MSU program is designed with the flexibility required by today's college student. All Vernon College students not enrolled in the MSU-VC Degree Partnership Program will be eligible to purchase optional services from MSU.

At the time of initial enrollment at VC, and each semester thereafter, students will be provided an Experience MSU enrollment form with optional services and associated fees. Payment will be rendered to the MSU Business Office.

**Proposed Personnel Changes  
Testing Reorganization**

<u>Position/Title</u>	<u>New Position/Title</u>	<u>Budget Change</u>	<u>Justification/Explanation</u>
Testing Coordinator	Assistant Director of the MSU Testing Center		Additional administrative responsibilities
Computer-Based Testing Specialist	Testing Coordinator for the Prometric Lab	\$ 5,320	Additional responsibilities of oversight and management of the lab
<b>TOTAL</b>		<b>\$ 5,320</b>	



**Proposed Personnel Changes**  
**Student Development and Orientation Reorganization**

<u>Position/Title</u>	<u>New Position/Title</u>	<u>Budget Change</u>	<u>Justification/Explanation</u>
Director of Student Activities and Orientation	Director of Student Development and Orientation	\$2,508	Additional responsibilities with combining of offices and duties
Secretary II in the Student Activities and Orientation Office	Administrative Assistant I in the Student Development and Orientation Office	2,004	Additional responsibilities with combining of offices and duties
Activities Coordinator in the Student Activities and Orientation Office	Assistant Director of Student Development and Orientation	3,000	Additional responsibilities with combining of offices and duties
Dean of Students		2,508	Change in responsibilities to include the operation of the Clark Student Center
Director of Student Development/Clark Student Center (position currently vacant)	Coordinator of Greek Life in the Student Development and Orientation Office	-26,424	Change in focus of responsibilities with combining of offices and duties
Secretary II in the Student Development/Clark Student Center Office (position currently vacant)	Coordinator of Multicultural Affairs in the Student Development and Orientation Office	9,756	Change in focus of responsibilities with combining of offices and duties
<b>TOTAL</b>		<b>\$ -6,648</b>	

**2.338 Provost**

**UNIVERSITY BOARDS, COUNCILS & COMMITTEES**

**504/ADA (Americans with Disabilities Act) Grievance Committee**

**Purpose**

To advise the President on ADA issues and to hear appeals of individuals who feel the University has not adequately resolved a problem or may be in violation of the Americans with Disabilities Act (ADA) or HB 504.

**Personnel**

Three faculty members, ~~two~~ three staff members (one of whom represents Facilities), two students (one undergraduate and one graduate), one faculty alternate, one staff alternate, and two student alternates. The ADA Coordinator will serve as a non-voting member.

**Reports To:** President

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**University Data Standards/Security Committee**

**Purpose**

To provide oversight for all matters involving Banner data standards and security protocols. The committee will review and approve all modifications to the Data Standards Manual and all modifications to the Banner system involving shared data or security matters.

**Personnel**

Assistant to the Vice President for Institutional Effectiveness/Director of Institutional Research and Planning (Chair), one representative from each of the following areas: Office of the Registrar, Admissions, Business Office, Financial Aid, Human Resources, Payroll, Institutional Research, International Services, Student Affairs, Academic Affairs, a faculty representative, and two representatives from Information Systems representing technical and security issues.

**Reports To:** Vice President for Institutional Effectiveness and Enrollment Management.

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**University Assessment Committee**

**Purpose**

To coordinate a process of continual self-evaluation and monitor the improvement across all sectors of the university by providing assistance in the design and selection of assessment instruments, the implementation of assessments, as well as the analysis, reporting, and use of assessment results.

**Personnel**

The Assistant to the Vice President for Institutional Effectiveness/ Director of Institutional Research and Planning (chair); the co-chairs of the Student Success Committee; a representative from Enrollment Management, Student Affairs, Administration and Finance, Human Resources, University Advancement, and Athletics; the university librarian; a representative and an alternate from each of the six colleges; the Associate Provost; and a representative from the Student Government Association.

**Reports To:** Vice President for Institutional Effectiveness and Enrollment Management

**PROPOSED NEW COMMITTEE**

**Teaching and Learning Resource Center Committee**

**Purpose**

To advise the Associate Provost on all issues relating to the Teaching and Learning Resource Center including programs and workshops offered by the Center, effective strategies to enhance teaching and learning, and a faculty mentoring program,

**Personnel**

Associate Provost (chair), one faculty member from each college.

**Reports To:**

Provost.

**3.338 Human Resources**  
**SERVICE PIN AWARDS**

- A. **PURPOSE** The purpose of this policy is to provide a means of recognizing and honoring employees of Midwestern State University who have completed proscribed lengths of service.
- B. **Eligibility.** Employees who have completed five-years of total ~~full-time~~, benefit-eligible service to MSU will be eligible for service pin recognition. New pins will be awarded for each additional five years of service. Only service to MSU will be counted, not service to other state agencies. Determining eligibility is the responsibility of the Human Resources Department.
- C. **Service Pin Design.** The service pin itself will be a replica of the university seal approximately five-eighths of an inch (5/8") in diameter with the total number of years of service engraved at the bottom.
- D. **Presentation.** The service pins will be presented annually.

### 3.349 Human Resources EMPLOYEE BACKGROUND CHECKS

#### A. General

It is the goal of Midwestern State University to provide the safest possible environment for students, employees and visitors and to safeguard sensitive data, personal information, and personal and public property. In an effort to attain this goal, a criminal background check shall be conducted on each applicant hired to fill a position identified as security sensitive at Midwestern State University.

#### B. Definitions

1. Applicant. An applicant is an individual who applies for an open position at Midwestern State University. Within the scope of this policy, the term applies to all external and internal applicants who are finalists for positions designated as security sensitive. Additionally, for the purpose of this policy, the term applicant applies to current Midwestern State University employees who transfer to, are promoted to, or have a position reclassified to a security sensitive position. The term applicant applies to candidates for both benefits-eligible and non-benefits eligible positions but does not apply to persons hired through temporary employment agencies who are not considered to be employees of the university.
2. Security Sensitive Position. Positions determined to be security sensitive as defined and authorized by Texas Government Code 411.094 and Texas Education Code 51.215 shall be designated as security sensitive by the appropriate senior university administrator after consultation with the Director of Human Resources.
3. Criminal Background Check. A criminal background check consists of criminal history information collected by the university through the appropriate law enforcement agencies.

#### C. Procedures

1. Finalists selected for interview in a designated security sensitive position will be investigated prior to the issuance of a written offer, notice of employment, or contract. Background checks for current employees who are promoted, transferred, or reclassified into positions designated as security sensitive will be requested by the Human Resources Department upon notification of the proposed change in employment status.
2. The designation as a security sensitive position shall be included in the position's job description, announcements, and advertisements. .
3. Prior to conducting the criminal background check, the Human Resources Department will obtain a signed, written consent and release form from the applicant.
4. The criminal background check will be requested upon receipt of the signed consent form and the results will be reported to the Human Resources Department.
5. The hiring supervisor in consultation with the Director of Human Resources shall be responsible for making a decision to hire, promote, transfer, reclassify, or retain the applicant based in part upon an evaluation of the contents of the criminal history report.

**D. Confidentiality**

Criminal history information is privileged and confidential. It may not be released or otherwise disclosed without a legitimate need to know during the hiring process, except on court order. Criminal history information is relevant only for evaluation in the hiring/employment decision; it is not placed in the applicant or personnel file; and it is destroyed by the Chief of Police of Midwestern State University as provided in Texas Government Code 411.094.

**E. Nondiscrimination**

Criminal history information shall in no way be used to discriminate on the basis of race, color, national origin, religion, sex (gender), disability, or age. Disclosure of a criminal offence will not automatically exclude or disqualify an applicant from consideration for employment.

**STUDENT SERVICES  
COMMITTEE**

## **Student Services Committee**

### Membership

Pam Gough, Chairperson

Carol Gunn

Reno Gustafson

Pat Haywood

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

08-32. The minutes of the Student Services Committee meeting August 2, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 08-32.

### Student Government Report

08-33. A representative of the MSU Student Government Association will update the board on recent activities.

### Americans with Disabilities Act (ADA) Annual Report

08-34. This report is presented as information of the board and is shown in Attachment 08-34.



**STUDENT SERVICES  
COMMITTEE ATTACHMENT**

## **Americans with Disabilities Act (ADA) Annual Report**

In September, 2006, Disability Support Services (DSS) was separated from the Counseling Center, with a new staff and an office devoted entirely to the needs of students with disabilities. The subsequent benefits have been evident, from an increase in awareness of services, more resources available for students, and a general emphasis on the importance of the services MSU can offer to students with disabilities.

For the 2006-07 academic year (September-August), the DSS had 5,640 contacts with students, faculty, staff, and community. This includes 48 intake interviews with new students, 1,315 follow-up counseling sessions, 659 consultations with staff/faculty, 314 consultations with community agencies or individuals seeking assistance, 979 contacts with instructors about testing accommodations for students, 130 application packets distributed, and 484 tests proctored in the DSS office. Ninety-three students were registered with the DSS, and nine graduated during the year. Two scholarships were awarded to outstanding students who were registered with the department.

The DSS had expenditures of \$29,140 for sign language interpreters, \$2,827 for adaptive equipment (computer software, tape players, CD players, spellers, etc.) and membership to Recordings for the Blind & Dyslexic (which allows all students access to books on tape/CD at no charge to the student), and other miscellaneous costs associated with providing accommodations to students with disabilities.

MSU is an institutional member of the National Association of Higher Education & Disability (AHEAD), the Association of Higher Education & Disability in Texas (AHEAD in Texas), Recordings for the Blind & Dyslexic (RFB&D), and the Texas Text Exchange Program.

The DSS has already had a significant increase in applications and requests for information for the coming school year. MSU continues to build a reputation as a proactive example of accessibility and inclusion in higher education to the campus and the community.

UNIVERSITY DEVELOPMENT  
COMMITTEE

## University Development Committee

### Membership

Reno Gustafson, Chairperson  
Charlye Farris  
Don Ross Malone  
Ben Wible

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

08-35. The minutes of the University Development Committee meeting August 2, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 08-35.

### Summary of Gifts, Grants and Pledges 9/1/06- 8/31/07

08-36. This report is shown as Attachment 08-36 and is presented as information only.

### Summary of Gifts, Grants and Pledges 9/1/07- 10/05/07

08-37. This report is shown as Attachment 08-37 and is presented as information only.

### Gift of Land

08-38. The administration recommends acceptance of 5+ acres of land in Holliday, Texas from Charles and Leslie Finnell. This property adjoins the property currently owned by MSU that was also a gift from the Finnell family. The property previously given has been used as a field laboratory in ecology, entomology, invertebrate zoology, vertebrate zoology, field zoology, araneology, and other biological areas of study.

### Naming of University Building and Other Facilities

08-39. In accordance with university policy the administration may make recommendations concerning naming opportunities on the Midwestern State University campus.

# UNIVERSITY DEVELOPMENT COMMITTEE ATTACHMENTS

Summary of Gifts, Grants, and Pledges  
2006/2007

	9/1/2006	10/14/2006	1/13/2007	4/14/2007	6/23/2007	Total
	10/13/2006	1/12/2007	4/13/2007	6/22/2007	8/31/2007	Year to Date
<b>MSU General Support</b> (Library, Scholarships, etc. )	\$125	\$50,312	\$106,900	\$30,155	\$57,050	\$244,542
<b>West Foundation</b>						
West College of Education	\$147,360					\$147,360
Joint proposal with WFISD	\$51,580					\$51,580
<b>Priddy Foundation</b>						
Campus Improvement		\$500,000				\$500,000
<b>Bridwell Foundation - College of Science/Math</b>					\$166,667	\$166,667
<b>Hardin Foundation</b>				\$15,043		\$15,043
<b>Waggoner Foundation</b>			\$10,000			\$10,000
<b>Lalani Center for Entrepreneurship and Free Enterprise</b>		\$125,000	\$10,000			\$135,000
<b>Shaw Foundation</b>	\$6,000					\$6,000
<b>Texas Pioneer Foundation</b>	\$25,000				\$25,000	\$50,000
<b>Estate of Jessie M. Newton</b>	\$40,000				\$7,951	\$47,951
<b>Moran Foundation</b>	\$5,000					\$5,000

Summary of Gifts, Grants, and Pledges  
2006/2007

	9/1/2006	10/14/2006	1/13/2007	4/14/2007	6/23/2007	Total
	10/13/2006	1/12/2007	4/13/2007	6/22/2007	8/31/2007	Year to Date
McCoy Foundation						
Engineering Endowment		\$50,000		\$50,000		\$100,000
Engineering Building				\$166,667		\$166,667
Jim & Vicki McCoy - Engineering Building					\$666,667	\$666,667
Kirk Edwards Foundation		\$40,000				\$40,000
Wichita County Educational Foundation		\$10,000		\$10,000		\$20,000
McCullough Foundation				\$10,000		\$10,000
Sumerlee Foundation				\$15,000		\$15,000
Julia Taubert Foundation				\$2,000		\$2,000
Bryant Edwards Foundation				\$49,502		\$49,502
Welch Foundation				\$40,000		\$40,000
Hogan Foundation				\$20,000		\$20,000
College of Science/Math Endowment					\$47,000	\$47,000
Grace Scholarship Endowment	\$4,365					\$4,365
Akin Music Endowment	\$12,560					\$12,560
Scheurer Engineering Endowment	\$225					\$225
Lindemann Nursing Endowment	\$500	\$9,800	\$15,200	\$1,050	\$200	\$26,750

Summary of Gifts, Grants, and Pledges  
2006/2007

	9/1/2006	10/14/2006	1/13/2007	4/14/2007	6/23/2007	Total
	10/13/2006	1/12/2007	4/13/2007	6/22/2007	8/31/2007	Year to Date
Madera Professorship Endowment	\$250					\$250
Pino Athletics Endowment	\$925	\$3,750	\$2,050	\$50		\$6,775
Mad Medics Music Endowment	\$1,564	\$150	\$300	\$1,750	\$346	\$4,110
Elvin Kays-Give Something Back Endowment	\$2,325	\$1,300		\$500		\$4,125
Walsh & Watts Business Endowment		\$35,000				\$35,000
Blakeney Football Endowment		\$10,000				\$10,000
Haynes Psychology Endowment		\$15,000				\$15,000
Kiowa Kooks/Art Beyer Endowment		\$7,350	\$745	\$320	\$50	\$8,465
Hood Mass Comm Endowment		\$2,500		\$100		\$2,600
Adair-Turnbull Memorial Endowment		\$26,866				\$26,866
McCoy Engineering Endowment		\$100,000				\$100,000
Boren-Jacobsen Band Endowment		\$475	\$25			\$500
Dawson Respiratory Care Endowment		\$1,000				\$1,000
Atkins Education Endowment		\$50	\$2,500	\$4,500	\$2,000	\$9,050
Allen Endowment		\$50				\$50
Campbell Humanities Endowment		\$1,200	\$25		\$60	\$1,285



Summary of Gifts, Grants, and Pledges  
2006/2007

	9/1/2006	10/14/2006	1/13/2007	4/14/2007	6/23/2007	Total
	10/13/2006	1/12/2007	4/13/2007	6/22/2007	8/31/2007	Year to Date
Hawley Nursing Endowment		\$1,000			\$1,000	\$2,000
Greater Texas Foundation Endowment		\$20,000				\$20,000
Daniel Endowment			\$3,125			\$3,125
Work Services Corporation Endowment			\$10,000			\$10,000
Inman Nursing Endowment			\$10,000			\$10,000
Norwood Endowment			\$75			\$75
Mione Psychology Endowment			\$100			\$100
Ball/Boys & Girls Club Endowment				\$5,000		\$5,000
Newton Music Endowment				\$500		\$500
Team Arrow Endowment				\$3,000		\$3,000
Southwest Rotary/Prof Edwards Endowment				\$1,000		\$1,000
Art Endowment				\$200		\$200
WF Museum of Art at MSU						
Cash		\$6,022	\$160	\$1,875		\$8,057
In Kind		\$3,950	\$3,520		\$6,000	\$13,470
U.S. Department of Education						
West College of Education-SUCCESS grant		\$75,000				\$75,000
West College of Education-Bilingual Education					\$297,000	\$297,000
West College of Education-Math/Science					\$885,800	\$885,800

Summary of Gifts, Grants, and Pledges  
2006/2007

	9/1/2006	10/14/2006	1/13/2007	4/14/2007	6/23/2007	Total Year to Date
President's Excellence Circle						
2005/2006	\$13,250	\$4,500	\$500	\$750		\$19,000
2006/2007	\$9,000	\$182,069	\$42,370	\$57,300	\$111,000	\$401,739
2007/2008				\$5,000	\$22,540	\$27,540
Annual Fund	\$26,363	\$113,266	\$162,036	\$54,194	\$43,932	\$399,791
Alumni Association						
2,539 (2006-2007 members) (includes 539 lifetime members)	\$13,000	\$13,300	\$2,080	\$2,405	\$400	\$31,185
Athletics						
Mustang Athletic Club						
Cash	\$2,845	\$1,995	\$840	\$59,654	\$9,710	\$75,044
In-Kind	\$19,715					\$19,715
Corporate Sponsors						
Cash		\$40,125	\$11,995		\$37,750	\$89,870
In Kind	\$2,936	\$3,974	\$3,307	\$2,860	\$593	\$13,670
Bleachers/Press Box for Softball Field				\$51,650		\$51,650
Fantasy of Lights	\$20,705	\$17,885	\$4,822	\$3,616	\$8,625	\$55,653
TOTAL	\$405,593	\$1,472,889	\$402,675	\$665,641	\$2,397,341	\$5,344,139
Scholarship Funds from Outside Sources (not actual gifts to university)	\$87,080	\$105,661	\$69,330	\$18,950	\$387,283	\$668,304

Summary of Gifts, Grants, and Pledges  
2006/2007

	9/1/2006	10/14/2006	1/13/2007	4/14/2007	6/23/2007	Total
	10/13/2006	1/12/2007	4/13/2007	6/22/2007	8/31/2007	Year to Date
<b>PLEDGES</b>						
<b>I. Outstanding from 02/03</b>						
U.S. Department of Education						
West College of Education/SUCCESS Grant						\$591,865
<b>II. Outstanding from 03/04</b>						
McCoy School of Engineering						\$600,000
<b>III. Outstanding from 04/05</b>						
McCoy Foundation Engineering Endowment						\$50,000
<b>IV. Outstanding from 05/06</b>						
President's Excellence Club (2005/2006)						\$250
<b>V. Outstanding from 06/07</b>						
McCoy Foundation Engineering Building						\$333,333
Jim and Vicki McCoy - Engineering Building						\$1,333,333
Priddy Foundation						
College of Science and Mathematics						\$2,500,000
Bridwell Foundation						
College of Science and Mathematics						\$333,333
President's Excellence Club 2006/2007						\$7,000
Annual Fund						\$5,360
U.S. Department of Education						
West College of Education/Bilingual Educ.						\$1,188,000
West College of Education/Math&Science						\$2,145,262
<b>PLEDGES OUTSTANDING</b>						<b>\$9,087,736</b>

**Summary of Gifts, Grants and Pledges  
2007/2008**

	9/1/2007 10/5/2007	Total Year to Date
<b>MSU General Support</b> (Library, Scholarships, etc. )	\$700	\$700
<b>West Foundation</b>		
West College of Education	\$71,055	\$71,055
Joint Proposal with WFISD	\$85,124	\$85,124
<b>Elvin Kays-Give Something Back Endowment</b>	\$200	\$200
<b>Hood Mass Communication Endowment</b>	\$1,150	\$1,150
<b>Dawson Respiratory Care Endowment</b>	\$200	\$200
<b>Grace Scholarship Endowment</b>	\$4,365	\$4,365
<b>Texas Higher Education Coordinating Board</b> Texas Quality Grants Program - Middle School Mathematics	\$86,893	\$86,893
<b>Annual Fund</b>	\$27,425	\$27,425
<b>Alumni Association</b> 1,162 (2007-2008 membership) (includes 543 lifetime members)		\$10,255
<b>Athletics</b>		
Mustang Athletic Club		
Cash	\$2,500	\$2,500
In-Kind	\$81	\$81
<b>Corporate Sponsors</b>		
Cash	\$21,325	\$21,325
In Kind		
<b>Fantasy of Lights</b>	\$27,935	\$27,935
<b>TOTAL</b>	<b>\$328,953</b>	<b>\$328,953</b>
<b>Scholarship Funds from Outside Sources</b> (not actual gifts to university)	\$42,556	\$42,556

**PLEDGES**

**I. Outstanding from 02/03**

U.S. Department of Education West College of Education/SUCCESS Grant	\$591,865
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**II. Outstanding from 03/04**

McCoy School of Engineering	\$600,000
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**III. Outstanding from 04/05**

McCoy Foundation Engineering Endowment	\$50,000
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**IV. Outstanding from 05/06**

President's Excellence Club (2005/2006)	\$250
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**V. Outstanding from 06/07**

McCoy Foundation Engineering Building	\$333,333
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Jim and Vicki McCoy - Engineering Building	\$1,333,333
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Priddy Foundation College of Science and Mathematics	\$2,500,000
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Bridwell Foundation College of Science and Mathematics	\$333,333
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President's Excellence Club 2006/2007	\$7,000
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Annual Fund	\$5,360
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U.S. Department of Education West College of Education/Bilingual Educ.	\$1,188,000
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U.S. Department of Education West College of Education/Math&Science	\$2,145,262
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<b>PLEDGES OUTSTANDING</b>	<b>\$9,087,736</b>
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# ATHLETICS COMMITTEE

## Athletics Committee

### Membership

Don Ross Malone, Chairperson

Pam Gough

Reno Gustafson

Ben Wible

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

### Reading and Approval of Minutes

08-40. The minutes of the Athletics Committee meeting August 2, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 08-40.

### Athletics Status Report

08-41. Information will be provided concerning athletics at Midwestern State University.

**BOARD OF REGENTS  
MEETING AGENDA**



**Board of Regents Meeting Agenda**  
**November 2, 2007**  
**9:00 a.m.**

Board of Regents Membership:

Mac Cannedy, Jr., Chairperson  
Charlye Farris  
Pam Gough  
Carol Gunn  
Reno Gustafson  
Pat Haywood  
Munir Lalani  
Don Ross Malone  
Ben Wible  
Jason York, Student Regent

Meeting Location: MSU Campus – 3410 Taft Boulevard  
Hardin Administration Building Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Invocation

Introduction of Visitors

Opening Comments

Public Comment Period

08-42. In accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. Public comment is limited to items that appear on the agenda for the meeting. A sign-up sheet will be used to record those who wish to address the Board of Regents during this public comment period.

Reading and Approval of Minutes

08-43. Minutes of the regular Board of Regents meeting August 2, 2007, are recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 08-43.

Reading and Approval of Minutes

08-44. Minutes of the regular Board of Regents meeting August 3, 2007, are recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 08-44.

Executive Committee Consent Agenda, Items and Report

Finance and Audit Committee Consent Agenda, Items and Report

Personnel and Curriculum Committee Consent Agenda, Items and Report

Student Services Committee Consent Agenda, Items and Report

University Development Committee Consent Agenda, Items and Report

Athletics Committee Consent Agenda, Items and Report

Presidential Performance and Compensation Review Committee Appointment

08-45. A Presidential Performance and Compensation Review Committee will be appointed to make a recommendation to the Board of Regents at the February 2008 meeting concerning the university president's service and future contract.

President's Report and Discussion

08-46. Dr. Rogers will present information to the board concerning various university matters, including:

- A. Distribution of Funds Trusteed to THECB
- B. Potential New Fund Allocation Models
- C. P-16 Report

# MINUTES

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Executive Committee  
August 2, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:32 p.m., Thursday, August 2, 2007. Executive Committee members in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Patricia Haywood, Secretary; and Mr. Munir Lalani. Other regents attending the meeting were Ms. Charlye Farris, Ms. Pamela Gough, Dr. Carol Gunn, Mr. Don Ross Malone, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Chuck Bultena, Treasurer of the MSU Faculty Senate; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Steve Shelley, Director of Purchasing; Ms. Dianne Weakley, Director of Human Resources; Ms. Julie Gaynor, Public Information and Marketing Assistant; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the MSU Student Government Association was Mr. Dominique Calhoun, SGA President. Representing the news media were Ms. Jessica Langdon, reporter for the Wichita Falls *Times Record News*, and Ms. Katie Crosbie, with KFDX-TV III. Also attending the meeting was Matt Boles, Managing Director of RBC Capital Markets.

Chairperson Cannedy called the meeting to order at 1:32 p.m.

Reading and Approval of Minutes

07-111. Minutes of the Executive Committee meeting May 10, 2007, were approved.

Revenue and Refunding Bond Sale Resolution

07-112. Mr. Cannedy stated that the administration was requesting the board approve the Bond Resolution authorizing the issuance of approximately \$28,855,000 of revenue bonds to fund the construction of the student recreation center (\$12,760,000), tuition revenue bond projects (\$10,400,000 for the Fowler Engineering Building and the D. L. Ligon Coliseum) and \$5,695,000 refunding of a portion of the Series 1998 Revenue Bonds. Accordingly, the administration sought approval of the following Resolution:

AUTHORIZING THE SALE OF THE TEXAS PUBLIC FINANCE  
AUTHORITY MIDWESTERN STATE UNIVERSITY REVENUE  
FINANCING SYSTEM REVENUE AND REFUNDING BONDS,  
SERIES 2007, IN AN AGGREGATE PRINCIPAL AMOUNT NOT  
TO EXCEED \$28,855,000; AUTHORIZING ACTIONS BY THE  
TEXAS PUBLIC FINANCE AUTHORITY, MIDWESTERN  
STATE UNIVERSITY, AND REPRESENTATIVES THEREOF IN

CONNECTION WITH THE SALE AND DELIVERY OF SAID  
BONDS; AUTHORIZING THE EXECUTION OF A BOND  
PURCHASE AGREEMENT, AN ESCROW AGREEMENT, AND A  
PAYING AGENT/REGISTRAR AGREEMENT, AND  
RESOLVING OTHER MATTERS RELATED THERETO.

Mr. Lalani moved approval of this recommendation as presented. Ms. Haywood seconded the motion.

Dr. Rogers asked Mr. Sandoval to bring the board up to date on this matter. Mr. Sandoval reported that the board previously authorized the administration to engage in a bond sale to finance the student recreation and health center. At that time Mr. Lalani asked that the amortization plan on any bond sale be less than 30 years. At that time, the interest rate for 25 year bonds was 5.6%. Mr. Sandoval then asked Matt Boles, Managing Director of RBC Capital Markets, to discuss the bond sale.

Mr. Boles presented information regarding the bond sale (see Attachment 1). He reported that the timing of the bond sale was good in terms of the interest rate cycle. This allowed the sale to meet the economic objectives of selling 25 year bonds and staying under the debt service target. He indicated that the interest rate for the sale was 4.6%, which was quite favorable. He noted that the bonds would provide financing of the tuition revenue bond projects and the student recreation and health facility, as well as the refinancing of \$5.5 million in existing debt. The university saved \$207,000 through this refinancing portion of the bond sale.

Mr. Sandoval reported that bond hearings were recently held with Moody and Fitch representatives and the thanked university representatives who participated and answered questions. Mr. Boles reported that the Fitch rating was A+, which is a very high rating for public higher education institution. The Moody's rating was A2, which is comparable to Fitch. He indicated that these ratings help in selling bonds and marketing to investors.

There being no further discussion the motion was unanimously approved.

Student Recreation and Health Facility

07-113. Dr. Rogers noted that ground has been cleared and the project is ready to begin. He asked Mr. Lamb and Mr. Sandoval to discuss specifics of the project. Mr. Lamb reported that the first portion of the project would be the relocation of Louis J. Rodriguez Drive to the east on the South Campus. The new road will be next to the soccer field. When that is completed, the current drive will be closed and the site preparation will begin. Mr. Lamb noted that the bids came in favorably and the only item that was lost due to lack of funds was a spa facility, which wasn't considered essential. Mr. Lamb asked Mr. Goldapp to comment on the anticipated completion date for the facility. Mr. Goldapp indicated that substantial completion of the 50,000 square feet facility is projected for November 15, 2008.

Mr. Sandoval indicated that the total project cost is \$13.4 million. The bonds will pay for approximately \$12.4 million and the remainder will come from the student fees that are already being assessed.

### Student Housing Expansion

07-114. Mr. Cannedy noted that in February 2007 the Board authorized the administration to proceed with planning additional on-campus housing. He presented the administration's request for an allocation of funds (not to exceed \$40,000) to conduct a housing feasibility study. The administration further requested authorization to proceed with planning for additional housing, to include issuing a request for proposal, analyzing proposals received, and preparing recommendations to be presented to the Board at future meetings. The administration finally requested authorization to submit a project application to the Texas Higher Education Coordinating Board (THECB) for new housing, consistent with MSU's MP1 Report. Ms. Haywood moved approval of this recommendation as presented. Mr. Lalani seconded the motion.

Dr. Rogers reported that Midwestern State University is a campus that is drawing more and more students from outside of the immediate area. He distributed enrollment graphs to the Board for their information (see Attachment 2). He indicated that the population of this region of Texas has not changed significantly since the 1960's. However, the Dallas-Ft. Worth metroplex area has grown by 700% during that same period of time. The graphs presented information showing that enrollment from Wichita County was 3,578 in 1990 and in the fall 2006, the number was 2,327. In that same period of time enrollment from Dallas/Ft. Worth grew from 336 students to 1,306 students. The campus is changing. He noted that the culture of universities has changed in that period of time also. It appears that more and more students want a complete university experience. They like the idea of living on campus and participating in activities that are offered on a college campus.

Dr. Rogers reported that applications for the fall are up by 387 students, which is an increase over the past. While early enrollment numbers are up, the final fall figures won't be known until the fall enrollment period is complete. He indicated that he had been quite cautious in moving forward with new campus housing because of the fiscal ramifications. He added that he had come to the belief that additional housing at this time is central to enrollment growth at MSU. He asked Mr. Lamb to discuss the current need for housing as well as the process that is recommended today.

Mr. Lamb indicated that the university has experienced an oversubscription of housing each fall since 1999. He noted that the administration issued an RFP for more housing in 2004, and it was later cancelled. He indicated that the administration believes it is time to proceed with the process. Housing at MSU was filled in June, prior to the second of three Spirit Days orientation sessions. Ninety students have been guaranteed a space and they will likely be placed in off-campus apartments. An additional 70 students have asked to be placed on a list in case anything else comes open. The university can thus quantify 160 students who want housing, above and beyond what is available.

Mr. Lamb noted that the feasibility study is an important component of the RFP process. This study and the RFP can be undertaken simultaneously. He indicated that the administration's thought at this time is to add approximately 300 beds, with 80-100 of those beds allocated for Greek housing. The developers will be asked to survey the university and recommend possible sites for the project.

Dr. Rogers asked Mr. Lamb to discuss with the Board the statistical analysis he did on the relationship of enrollment to housing. He added that the Texas State System did a similar study and came to the conclusion that their enrollment was directly related to housing. Mr. Lamb reported that his was a very basic study. He added that the question is what comes first? Is it housing to increase enrollment or is it an increase in enrollment to sustain housing? He noted that he looked at the variation in housing occupancy over the last seven years for each semester and how much of that variation could be explained by the variation in enrollment patterns. The study showed that 93% of the variation in housing occupancy can be explained by the variation in enrollment. While it is not causal, it provides a strong argument that as housing goes, so does enrollment.

Mr. Sandoval indicated that he, Mr. Lamb, and others met with Matt Boles to discuss student housing financing options with regard to privatized financing vs. regular financing. He asked Mr. Boles to comment. Mr. Boles indicated that the Sunwatcher Village project was a privatized transaction that was not reported on the books of the university. It was thus considered "off-balance sheet." Since then, the ideology has changed and bond rating agencies now consider off-balance sheet or indirect debt when they review the debt of the university to determine if additional debt can be supported. Mr. Boles added that his recommendation would be for the university to finance a new housing project pursuant to the same mechanisms that were used in this recent transaction. He indicated that the process is more efficient and economical.

Dr. Rogers stated his belief that the timing of this project is critical. He noted that one of the determining factors in selecting the privatized option for Sunwatcher Village was the speed with which the housing could be constructed and opened. He asked if this was still the case, or if housing financed by MSU could be constructed quickly. Mr. Goldapp responded that if the university utilized the Design/Build process, the timeline would be close to that offered through a privatized project.

Dr. Rogers asked Mr. Boles if either option was quicker from a financing point of view. He responded that the same period of time would be necessary whether the university pursued a privatized transaction or a credit transaction. Dr. Rogers asked if he had seen any trends in higher education housing projects with regard to financing options. Mr. Boles stated that the current trend is to refinance and bring off-balance sheet debt onto the books of the university. This would likely provide cost savings for Midwestern State University, if the market were to stay where it is at this time.

Mr. Lalani asked what rate the university was paying on the Sunwatcher Village. Mr. Boles indicated that it was in the high 6% rate. Mr. Lalani asked if there was any penalty for refinancing. Mr. Boles responded that there are call provisions on the existing bonds that allow for the bonds to be called in prior to their maturity. Mr. Lalani asked if there was anything in the agreement with the company that built Sunwatcher Village that would cause the university to be penalized for refinancing the bonds. Mr. Lamb responded that the development firm, Collegiate, is not making revenue on the current facility. The Texas Student Housing Corporation is the 501C3 corporation out of Westlake that owns the facility. Each year they return any profit they make to the university in the form of scholarship dollars. Mr. Lamb added that after Sunwatcher Village was built, the legislature changed the requirements for a privatized project such



as this. If the university pursued another privatized project, the 501C3 corporation would have to be incorporated within the city where the institution is housed.

Mr. Lalani asked if the feasibility study would include the possibility of constructing a smaller number of houses now so that new beds would be available in the fall 2008. He indicated that perhaps the Greek housing could be added at a later time. He also asked that the administration consider how to incorporate the Greek housing into the regular housing if the Greek housing option isn't successful. Mr. Lamb stated that the administration plans to look at flexible designs. The concern is that the facility must be fully utilized and provide the revenue necessary to pay for itself. Mr. Lamb indicated that he did not know if even 200 beds could be constructed and available for fall 2008 occupancy. Mr. Sandoval indicated his concern that the project would not make its way through the approval process with THECB, the Texas Public Finance Authority and the Bond Review Board prior to the February 2008 Board meeting. Mr. Goldapp added that actual construction time would likely be 12 months.

Mr. Lalani indicated that he did not see Greek housing as a priority given the fact that there is currently a general student housing shortage. Mr. Lamb stated that there is some overlap. Mr. Lalani indicated that perhaps the homes on Hampstead could be used for Greek housing. Mr. Lamb stated his belief that if the contracts with the Greek Housing Corporations are done correctly, it could actually provide a nice source of revenue. He indicated that it would be more efficient to do regular housing and Greek housing at the same time.

Mr. Cannedy asked if the new housing would follow the same design as the rest of the campus. Mr. Lamb responded that it would. Mr. Lalani asked if it would be more affordable than Sunwatcher. Mr. Lamb indicated that it would be similar to Sunwatcher in cost and style. He added that the most expensive rooms in Sunwatcher have the longest waiting lists.

Following this lengthy discussion, Mr. Cannedy reminded the Board members of the motion. The motion was approved unanimously.

#### Outside Counsel Agreement, 2007-2008

07-115. Mr. Cannedy indicated that the current Outside Counsel Agreement with Roger Lee of Gibson Hotchkiss Roach & Davenport expires August 31, 2007. He noted that the university solicited proposals for outside counsel services for the period of September 1, 2007 through August 31, 2008, as required by the Texas Office of the Attorney General (OAG). The administration requested authorization to work with the Executive Committee of the Board to determine the appropriate Outside Counsel for the university. The administration further requested authorization to consider the following for the university's Outside Counsel: Roger Lee of Gibson, Hotchkiss, Roach & Davenport and Robert Henneke of Henneke Law.

Ms. Haywood moved approval of this motion. Mr. Lalani seconded the motion. Dr. Rogers indicated that the review process was not yet complete and the administration had not had time to adequately review all of the issues related to the proposals received. He indicated that working with the Executive Committee would allow for a decision to be made prior to the next Board meeting.



There being no further discussion, the motion was approved.

Wichita Falls Museum of Art at Midwestern State University Advisory Board of Directors  
07-116. Dr. Rogers recommended the following appointments to the Museum Board:

Public Members (2007-2010)

Mr. Joseph N. Sherrill Jr. (Reappointment)  
Ms. Lynn Moran (Reappointment)  
Ms. Rosagene Wilson  
Ms. Alice West

MSU Members (2007-2008)

Dr. Robert Clark (Reappointment)  
Mr. Juan Sandoval (Reappointment)  
Dr. Friederike Wiedemann (Reappointment)

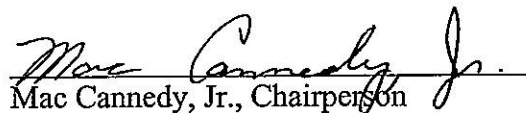
Mr. Lalani moved approval of these appointments and Ms. Haywood seconded the motion. Dr. Rogers noted that he would present a report at the Friday meeting concerning the progress of the Wichita Falls Museum of Art at Midwestern State University. Dr. Rogers recognized and thanked Mr. Dale Brock and Ms. Polly Jones whose terms on the Board have expired. He indicated that both of these individuals have served the museum for a long time and were part of the Board of Trustees of the Museum that oversaw the transfer of the Museum to MSU. Dr. Rogers also thanked Dr. Wiedemann, Mr. Sandoval, and Dr. Clark for their service on the Museum Board.

There being no further discussion, the motion was approved.

Adjournment

There being no further business, the Executive Committee discussion concluded at 2:22 p.m.

Reviewed for submission:

  
Mac Cannedy, Jr., Chairperson  
Midwestern State University  
Board of Regents Executive Committee

ATTACHMENTS:

1. Bond Sale Information
2. Student Enrollment Trends

# TEXAS PUBLIC FINANCE AUTHORITY (MIDWESTERN STATE UNIVERSITY)



## REVENUE FINANCING SYSTEM REVENUE AND REFUNDING BONDS, SERIES 2007

### FINAL BOND SALE RESULTS

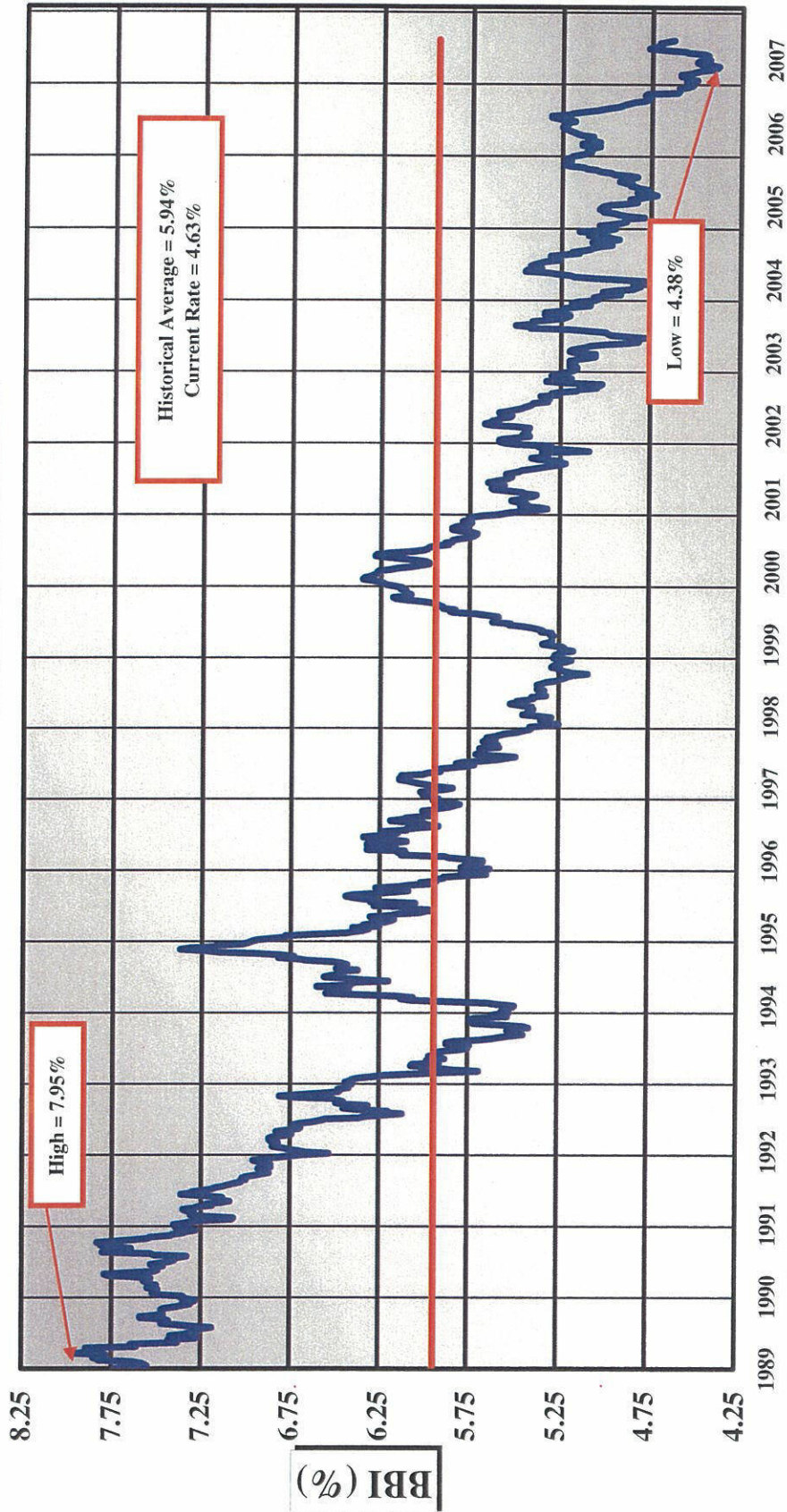
PREPARED BY:



PRICING DATE:  
JULY 30, 2007

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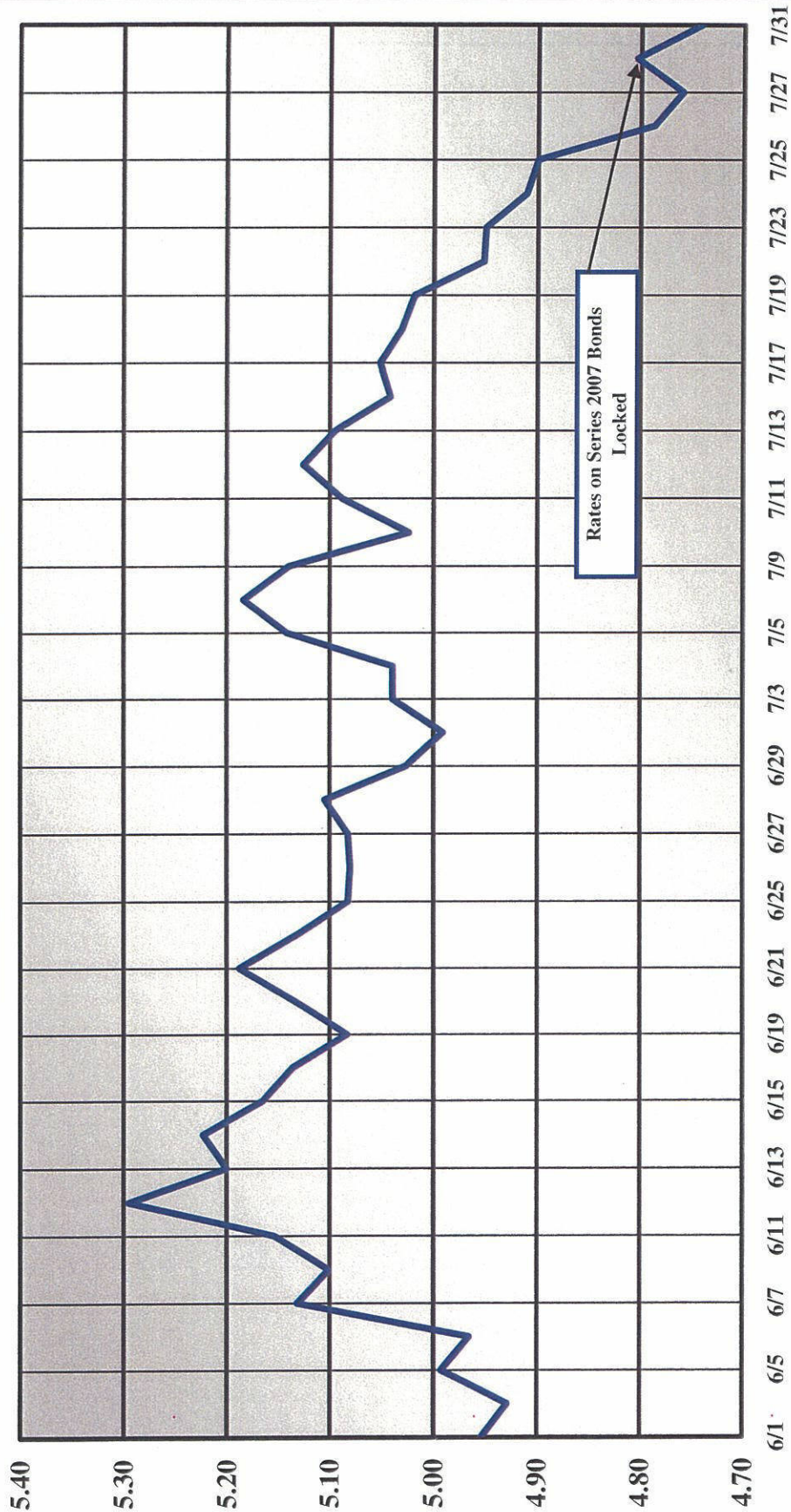
**The Bond Buyer  
Tax Exempt Revenue Bond Yield Index  
January 1, 1989 to the Present**



Note: The Bond Buyer Tax-Exempt Revenue Bond Index (BBI 25) shown above is as of July 26, 2007. The BBI 25 is published every Thursday. The rate consists of revenue bonds maturing in 30 years with an average rating equivalent to Moody's "A1" and S&P's "A+".



**10-Year Treasury Yields**  
*June 1, 2007 - July 31, 2007*



**TEXAS PUBLIC FINANCE AUTHORITY  
MIDWESTERN STATE UNIVERSITY**

*Revenue Financing System Revenue and Refunding Bonds, Series 2007*

*Sources and Uses of Funds*

Sources of Funds

Principal Amount of the Bonds	\$28,855,000.00
Net Original Issue Discount on the Bonds	(308,590.35)
Total	<u>\$28,546,409.65</u>

Uses of Funds

Deposit to Construction Fund	\$22,516,542.15
Deposit to Escrow Fund	5,608,478.96
Underwriters' Discount and Costs of Issuance	<u>421,388.54</u>
Total	<u>\$28,546,409.65</u>

*Summary of Financing*

"All Costs Included" True Interest Cost on Series 2007:	4.635%
Federal Arbitrage Yield on Series 2007:	4.512%



**TEXAS PUBLIC FINANCE AUTHORITY  
MIDWESTERN STATE UNIVERSITY**

*Revenue Financing System Revenue and Refunding Bonds, Series 2007*

**Sources and Uses of Funds (Refunding Portion Only)**

**Sources:**

Principal Amount of the Bonds	\$5,695,000
Net Original Issue Discount on the Bonds	(3,967)
Total Sources	\$5,691,033

**Uses:**

Escrow Cost to Defeas Outstanding Bonds	\$5,608,479
Estimated Underwriter's Discount and Costs of Issuance	82,554
Total Uses	\$5,691,033

**Summary of Refunding Results**

Principal Amount of Bonds Refunded	\$5,525,000
True Interest Rate on Bonds Refunded	4.920 %
True Interest Rate on Refunding Bonds	4.304 %
Total Debt Service Savings (Years 2008-2019)	\$207,214
Total Present Value Debt Service Savings	\$176,448
Total Debt Service Savings as a Percentage of Total Debt Service on the Bonds Refunded	2.750 %
Present Value Savings as a Percentage of Principal Amount of Bonds Refunded	3.193 %

**SUMMARY OF BONDS REFUNDED**

<u>Series</u>	<u>Maturities Refunded</u>	<u>Dollar Amount Refunded</u>	<u>True Interest Rate</u>	<u>Redemption Date</u>	<u>Redemption Price</u>
RFS Ref. & Imp. Bonds, Series 1998	12/01/09 – 12/01/18	\$5,525,000	4.920%	12/01/08	100%

**TEXAS PUBLIC FINANCE AUTHORITY  
MIDWESTERN STATE UNIVERSITY**

*Revenue Financing System Revenue and Refunding Bonds, Series 2007*

**Debt Service Savings from 2007/08 – 2018/19**

(1) Fiscal Year Ending	(2) Outstanding Debt Service	(3) Less: Bonds Refunded	(4) Plus: Series 2007 Refunding Bonds	(5) Annual Savings <sup>(a)</sup>
2008	\$2,501,678	\$268,373	\$178,347	\$90,026
2009	2,500,674	268,373	259,525	8,848
2010	2,504,468	698,473	689,525	8,948
2011	2,507,323	697,993	685,425	12,568
2012	2,509,889	701,015	690,525	10,490
2013	2,512,408	702,378	689,725	12,653
2014	2,511,300	702,164	693,025	9,139
2015	2,511,589	700,470	690,425	10,045
2016	2,241,621	697,125	686,281	10,844
2017	2,075,028	702,000	691,138	10,863
2018	2,071,441	700,250	690,638	9,613
2019	2,073,135	697,000	683,819	13,181
2020	1,378,469			
2021	1,376,728			
2022	1,376,000			
2023	679,750			
2024	679,000			
2025	681,625			
<b>Total</b>	<b>\$34,692,123</b>	<b>\$7,535,611</b>	<b>\$7,328,397</b>	<b>\$207,214</b>

<sup>(a)</sup> On a present value basis, the savings equal \$176,448.



**TEXAS PUBLIC FINANCE AUTHORITY**  
**MIDWESTERN STATE UNIVERSITY**  
*Revenue Financing System Revenue and Refunding Bonds, Series 2007*

*Comparison of Pricing Scales*

Maturity	Consensus Scale July 27, 2007	Pricing Scale July 30, 2007	Spread	Final Scale July 30, 2007	Spread
2008	3.720%	SB	N/A	3.700%	N/A
2009	3.750%	3.750%	0.000%	3.750%	0.000%
2010	3.800%	3.800%	0.000%	3.800%	0.000%
2011	3.830%	3.830%	0.000%	3.830%	0.000%
2012	3.890%	3.880%	-0.010%	3.880%	0.000%
2013	3.940%	3.930%	-0.010%	3.930%	0.000%
2014	4.000%	3.990%	-0.010%	3.990%	0.000%
2015	4.050%	4.050%	0.000%	4.050%	0.000%
2016	4.110%	4.110%	0.000%	4.110%	0.000%
2017	4.190%	4.180%	-0.010%	4.190%	0.010%
2018	4.290%	4.290%	0.000%	4.310%	0.020%
2019	4.390%	4.390%	0.000%	4.420%	0.030%
2020	4.480%	4.480%	0.000%	4.510%	0.030%
2021	4.530%	4.530%	0.000%	4.560%	0.030%
2022	4.560%	4.560%	0.000%	4.590%	0.030%
2023	4.590%	4.590%	0.000%	4.620%	0.030%
2024	4.630%	4.620%	-0.010%	4.650%	0.030%
2025	4.650%	4.640%	-0.010%	4.670%	0.030%
2026	4.670%	4.660%	-0.010%	4.690%	0.030%
2027	4.690%	4.680%	-0.010%	4.710%	0.030%
2028					
2029	4.730%	4.720%	-0.010%	4.750%	0.030%
2030					
2031					
2032	4.770%	4.760%	-0.010%	4.790%	0.030%



## TEXAS PUBLIC FINANCE AUTHORITY MIDWESTERN STATE UNIVERSITY

### *Revenue Financing System Revenue and Refunding Bonds, Series 2007*

#### *Comparable Bond Sales*

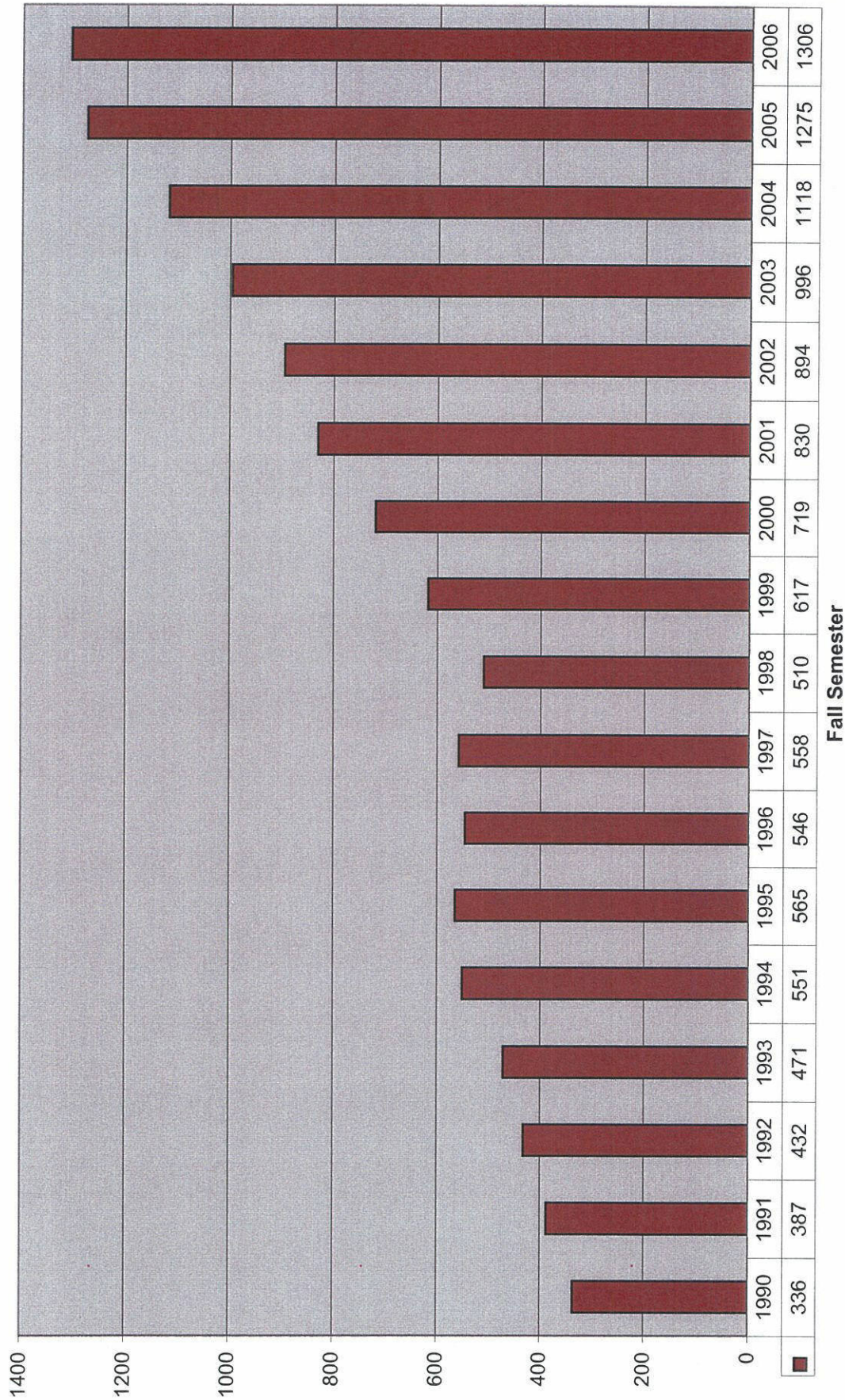
<b>Pricing Date:</b>	07/30/07	07/30/07	07/24/07
<b>Amount:</b>	\$22,855,000	\$72,080,230	\$24,665,000
<b>Issuer:</b>	TPFA- MSU	Mesquite ISD	Texas Water Development Board
<b>State:</b>	Texas	Texas	Texas
<b>Issue:</b>	Revenue	Unlimited Tax	Unlimited Tax
<b>Bank Qualified:</b>	No	No	No
<b>Enhancement:</b>	MBIA	PSF	None
<b>Rating :</b>	Aaa/NR/AAA	NR/AAA/AAA	Aa1/AA/AA+
<b>Underlying Rating:</b>	A2/NR/A+	NR/AA/AA	Aa1/AA/AA+
<b>Call Provision:</b>	12/1/16 @ Par	8/15/17 @ Par	8/1/17 @ Par
2008	3.700%	NRO	3.730%
2009	3.750%	3.750%	3.770%
2010	3.800%	3.800%	3.820%
2011	3.830%	3.830%	3.880%
2012	3.880%	3.880%	3.920%
2013	3.930%	3.930%	3.980%
2014	3.990%	3.990%	4.040%
2015	4.050%	4.040%	4.110%
2016	4.110%	4.100%	4.170%
2017	4.190%	4.180%	4.240%
2018	4.310%	4.770% <sup>(a)</sup>	4.370%
2019	4.420%	4.860% <sup>(a)</sup>	4.460%
2020	4.510%	4.930% <sup>(a)</sup>	4.530%
2021	4.560%	4.990% <sup>(a)</sup>	4.620%
2022	4.590%	5.030% <sup>(a)</sup>	4.640%
2023	4.620%	5.080% <sup>(a)</sup>	4.660%
2024	4.650%	5.100% <sup>(a)</sup>	4.680%
2025	4.670%	5.120% <sup>(a)</sup>	4.683% <sup>(b)</sup>
2026	4.690%	5.140% <sup>(a)</sup>	4.706% <sup>(b)</sup>
2027	4.710%	5.160% <sup>(a)</sup>	
2028		5.180% <sup>(a)</sup>	
2029	4.750%	5.200% <sup>(a)</sup>	
2030		5.210% <sup>(a)</sup>	
2031		5.220% <sup>(a)</sup>	
2032	4.790%	5.230% <sup>(a)</sup>	

<sup>(a)</sup> Callable Capital Appreciation Bonds ("CABs"). Callable CABs typically price 0.40%-0.80% higher than Current Interest Bonds.

<sup>(b)</sup> Price shown is the calculated yield to maturity.

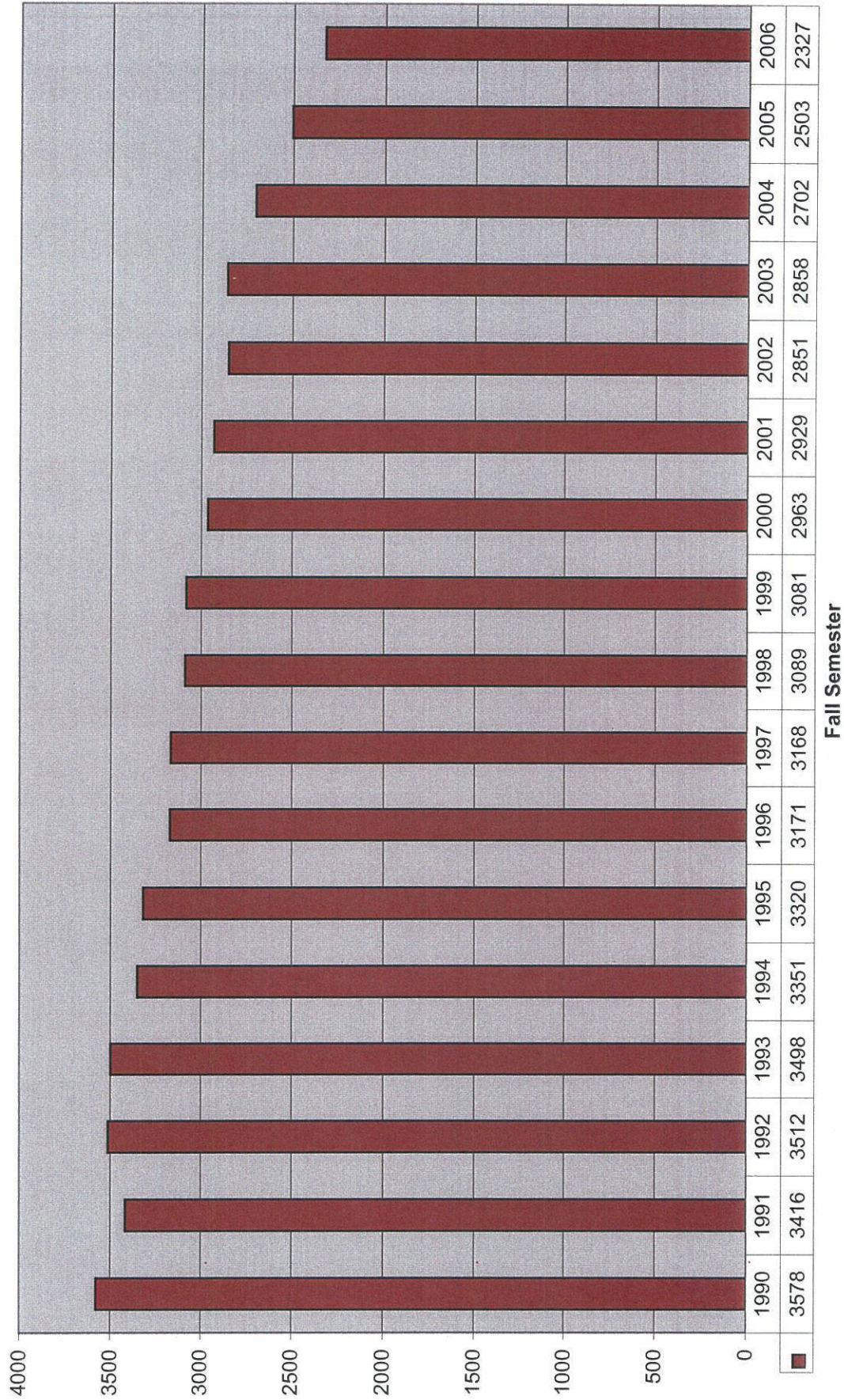


Number of Students from Metroplex





Number of Students from Wichita County



Fall Semester

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Executive Committee  
September 6, 2007**

The Executive Committee of the Board of Regents, Midwestern State University, met in special session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 3:30 p.m., Thursday, September 6, 2007. Executive Committee members in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Patricia Haywood, Secretary; Mr. Munir Lalani; and Mr. Don Ross Malone.

Administrative staff members present included Dr. Jesse W. Rogers, President; Mr. Juan Sandoval, Vice President for Administration and Finance; Ms. Janus Buss, Director of Public Information and Marketing; and Ms. Debbie Barrow, Executive Associate to the President.

Chairperson Cannedy called the meeting to order at 3:37 p.m.

Public Comment

08-01. Mr. Cannedy stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public were invited to address the Midwestern State University Board of Regents through written and oral testimony. Mr. Cannedy noted that no one signed up to speak during this time.

Outside Counsel Agreement, 2007-2008

08-01. Mr. Cannedy noted that the Board of Regents authorized the administration to work with the Executive Committee of the Board regarding the university's Outside Counsel Agreement for the 2007-2008 fiscal year, as required by the Texas Office of the Attorney General (OAG). Dr. Rogers noted that the university received three proposals and that following review of the proposals submitted, he was recommending Roger Lee of Gibson, Hotchkiss, Roach and Davenport. Mr. Lalani asked why the administration delayed in making this recommendation. Dr. Rogers responded that he needed time to review the situation relative to Mr. Lee's work for the university during the bond process. Mr. Sandoval noted that the Texas Public Finance Authority representatives needed a letter from the university's counsel regarding the bond sale documents. Mr. Malone indicated that serving as bond counsel is a highly sophisticated area of law. Ms. Barrow noted the university could perhaps utilize the Office of the Attorney General for this type of bond work in the future. It was noted that the university could also do another RFP to hire a firm to serve specifically as bond counsel. Mr. Malone added that if Mr. Lee signed off on the bond documents he would be as liable as the bond counsel. He added that the firm would continue to be liable for this work after Mr. Lee was gone. Dr. Rogers stated that he would meet with Roger concerning the new contract and that the administration would review options prior to the next bond sale.

Mr. Lalani moved approval of the recommendation. Mr. Malone seconded the motion. Mr. Malone asked about the contract and Ms. Barrow explained that it was a boiler plate contract that is required by the AG's office. Mr. Malone asked that copies be sent to the committee members for their information.



### Investment Management Services

08-02. Mr. Cannedy noted that the Board of Regents authorized the administration to work with the Executive Committee of the Board to select a firm or financial institution to provide investment management services for the university. Information related to the selection process is shown as Attachment 1. He reported that the university received very good proposals which were reviewed by Mr. Sandoval, Ms. Barrow, and Ms. Gail Ferguson, Controller. Based on their review of the proposals, Dr. Rogers recommended that American National Bank's proposal for investment management services be accepted. Ms. Haywood moved approval of this recommendation. Mr. Lalani seconded the motion. Dr. Rogers added that MSU's past experience with American National Bank through their holding of the MSU Charitable Trust has been extremely good. Their reports are timely and thorough and they proposed very good rates.

Mr. Lalani asked if the firms provided the university with information as to how their investment strategies had performed against the market. Mr. Sandoval responded that they did. Juan reviewed the criteria and the weight given to each category. Mr. Lalani indicated that in the evaluation categories, the criteria used in areas of Background & Experience and Past Performance Record were quite similar. He stated that in the future these two areas could be combined and another section looking at past performance could truly evaluate investment yield as compared to the market. This would be an important area, with a possible weight in the evaluation of at least 25%. Mr. Malone added that the subjectivity in the process was in the weighting of the various categories. He stated that perhaps a category could show how the firm did against Lipper during a specific period of time.

Mr. Sandoval indicated that the RFP was for a three-year contract, renewable for one additional period. The contract will include a thirty-day termination clause.

Mr. Malone asked if there were risk factors involved with utilizing the American National Bank Trust Department for these services. Mr. Lalani indicated his understanding that the trust department is chartered separately from the bank and the total corpus was insured. Mr. Malone indicated that he wanted to be certain that the administration and the board were comfortable that if the commercial bank went broke, the trust would not be affected.

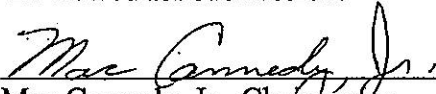
Mr. Sandoval recommended that the motion include a statement whereby American National Bank Trust Department would be retained to provide Investment Management Services, pending resolution of this question regarding adequate institutional protection. Ms. Haywood and Mr. Lalani agreed to this amendment to their motion.

There being no further discussion, the motion was approved.

### Adjournment

There being no further business, the Executive Committee discussion concluded at 4:28 p.m.

Reviewed for submission:

  
\_\_\_\_\_  
Mac Cannedy, Jr., Chairperson  
Midwestern State University  
Board of Regents Executive Committee

ATTACHMENTS:

1. Investment Management Services Information



# MIDWESTERN STATE UNIVERSITY

Vice President for Administration and Finance  
3410 Taft Boulevard Wichita Falls, Texas 76308-2099  
Office: 940-397-4237 Fax: 940-397-4302

August 31, 2007

Dr. Jesse W. Rogers  
President  
Midwestern State University

Subject: Request of Investment Manager Services  
RFP # 05-06-1016

As we have previously discussed, the Request for Proposal (RFP) was intended to obtain professional investment services for our endowment funds, seeking long-term growth, while providing an income distribution to meet MSU needs for scholarships and related institutional activities. We formed a reviewing committee of these proposals consisting of Ms. Deborah Barrow, Ms. Gail Ferguson and myself and developed a grading system in evaluating those proposals. Five firms responded with a proposal (American National Bank, Citigroup/Smith Barney, A.G. Edwards, JP Morgan Chase, and Fidelity Bank).

In accordance with the RFP, we evaluated several areas including: background and experience in investment management services, past performance record, cost of expenses related for that service, completeness and responsiveness of the proposal, the firm's investment and custodial services, and reporting services.

All of these areas are very important, but one of the key areas was the cost of services, receiving a weight of 35% of the total score. For your information, the following of costs were provided by each firm:

## American National Bank

- 35% discount on current published Investment Management fee schedule
- 60 basis points
- \$.05 per share for equity trades

Citigroup/Smith Barney

- 135 basis points
- Minimum fee \$35,000
- No charge for other transactions (not sure and may require further review)

A.G. Edwards

- 88 basis points
- Silent on other fees

J.P. Morgan

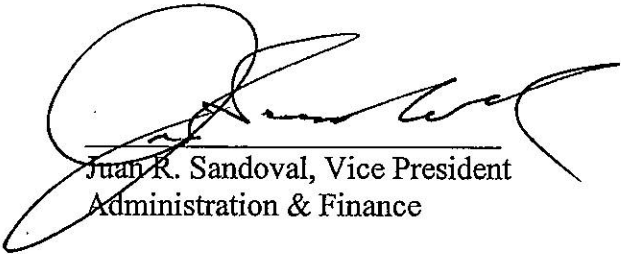
- 50 – 60 basis points
- Maximum annual fee of \$4,000
- Silent on other costs

Fidelity Bank

- Equity & Balanced account - 85 basis points
- Fixed Income Accounts – 49 basis points
- Fee Schedule for total dollars – varies from 68 to 119 basis points

While we believe several of these firms can provide good investment management services, American National Bank scored the highest on each committee member's evaluation. The committee members were all consistent in ranking of these firms.

We submit this recommendation for your consideration.



Juan R. Sandoval, Vice President  
Administration & Finance



Evaluation Scoring  
Investment Management Services  
Midwestern State University  
Tabulation Sheet  
August 30, 2007

Rate each category from 1 to 10, with 1=Poor and 10 = excellent (include decimal points as appropriate for each)

Evaluation Criteria	Submitting Firms				
	American National Bank	Citigroup Smith Barney	A.G. Edwards	JPMorgan Chase	Fidelity Bank
<b>Background &amp; experience in investment management services. Consider the following: (Weight 25%)</b>					
Organization's background					
Year institution was founded					
Ownership structure					
Fiduciary or professional liability insurance coverage					
Total public assets under firm's management as of December 31, 2006					
Staff positions used for investment services					
Procedure for communicating and reporting to clients					
Total Score for this Portion					
% of Total Score	0.00	0.00	0.00	0.00	0.00
<b>Past performance record. Consider the following: (Weight 20%)</b>					
Capabilities					
References					
Pending or past litigation against institution in past five years					
Significant organizational development in past five years					
Total Score for this Portion					
% of Total Score	0.00	0.00	0.00	0.00	0.00
<b>Cost of all expenses associated with providing services. Consider the following: (Weight 35%)</b>					
Start up charges, transaction charges, monthly fees for services provided					
Total Score for this Portion					
% of Total Score	0.00	0.00	0.00	0.00	0.00
<b>Completeness of the proposal. Consider the following: (Weight 5%)</b>					
Requested information and documentation submitted					
Total Score for this Portion					
% of Total Score	0.00	0.00	0.00	0.00	0.00
<b>Firm's investment &amp; custodial services. Consider the following: (Weight 5%)</b>					
Purchase & sale of securities					
Custodial maintenance & monthly statement reporting of securities purchased					
Total Score for this Portion					
% of Total Score	0.00	0.00	0.00	0.00	0.00
<b>Reporting services. Consider the following: (Weight 10%)</b>					
Financial reporting to include investment description, purchase price, face value, investment yield, purchase date, maturity date, custodian, and performance summary					
Provides internet access for review investments					
Total Score for this Portion					
% of Total Score	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Finance and Audit Committee  
August 2, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:22 p.m., Thursday, August 2, 2007. Finance and Audit Committee members in attendance were Mr. Munir Lalani, Chairperson; Ms. Pamela Gough; Mr. Don Ross Malone; and Mr. Ben Wible. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Charlye Farris, Dr. Carol Gunn, Mr. Stephen Gustafson, Ms. Pat Haywood, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Chuck Bultena, Treasurer of the MSU Faculty Senate; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Steve Shelley, Director of Purchasing; Ms. Dianne Weakley, Director of Human Resources; Ms. Julie Gaynor, Public Information and Marketing Assistant; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the MSU Student Government Association was Mr. Dominique Calhoun, SGA President. Representing the news media were Ms. Jessica Langdon, reporter for the Wichita Falls *Times Record News*, and Ms. Katie Crosbie, with KFDX-TV III.

Chairperson Lalani called the meeting to order at 2:22 p.m.

Reading and Approval of Minutes

07-117. The minutes of the Finance and Audit Committee meeting May 10, 2007 were approved as presented.

Review and Acceptance of Financial Reports

07-118. The administration recommended the April, May, and June, 2007 Financial Reports for acceptance. Mr. Sandoval indicated that the reports continue to show a revenue shortfall of \$1.4 million and similarly indicates expenditures that are below the planned budget at this time of year. Mr. Lalani stated that given the drop in enrollment and revenue, the administration did a fine job by proportionately cutting the expenses.

Mr. Malone moved acceptance of these reports as presented. Mr. Wible seconded the motion and it was approved unanimously.

Financial Disclosure Statements

07-119. Mr. Lalani noted that each year the Board of Regents reviews copies of Financial Disclosure Statements of the President, the Vice President for Administration and Finance, and the Controller. The Board was asked to accept the 2006 Financial Disclosure Statements of these individuals as previously distributed.

Mr. Wible moved acceptance of these statements. Ms. Gough seconded the motion and it was approved.

#### Internal Auditor Plan

07-120. Mr. Lalani stated that the Texas Internal Auditing Act requires each agency's internal auditor to develop an annual audit plan using risk assessment techniques. The governing board of the agency must approve this plan. The proposed plan by the MSU Internal Auditor for 2007-2008 was presented to the Board for review and approval. Mr. Spencer indicated that in developing the plan he looked at the university's strategic plan and reviewed the goals and objectives for each department. Mr. Lalani asked Mr. Spencer if he found anything during the last year that he wanted to share with the Board. Mr. Spencer indicated that there was not anything that warranted discussion at this time. He indicated that he has worked with management in addressing recommendations and the process has worked well.

Dr. Rogers expressed his appreciation to Mr. Spencer for his professionalism and dependability. He noted that Mr. Spencer communicates well with the university and his intent always is to improve and protect the university. Mr. Lalani stated that the Board appreciates the work done by Mr. Spencer and that his reports are heavily relied on.

Mr. Malone moved approval of the plan as presented. Mr. Wible seconded the motion and it was approved.

#### University Accounts

07-121. Mr. Lalani noted the administration's recommendation concerning the individuals to be authorized to sign on university bank accounts, with two signatures required on all checks drawn from university accounts. He further indicated the administration's recommendation to continue authorization for the President, Vice President for Administration and Finance, and Controller or their designees to purchase and sell investment instruments in accordance with the Texas Public Funds Investment Act and the Board of Regents' Investment Policy, and perform all other normal banking transactions. The administration finally recommended the Board continue to authorize the President, Vice President for Administration and Finance, and Provost to sign appropriate personnel retirement documents.

Mr. Malone moved approval of these recommendations as presented in the agenda document. Mr. Wible seconded the motion and it was approved.

#### Approval of Brokers/Dealers, Investment Vehicles and Asset Holding Accounts

07-122. In accordance with statute, the administration submitted a list of brokers/dealers and investment vehicles for Board approval for fiscal year 2008. Mr. Lalani noted that the listed brokers/dealers had filed certifications acknowledging the university's investment policy. He added that the list was very similar to the previous years' list. Mr. Sandoval noted that these brokers/dealers would be utilized for short-term investments.

Mr. Wible moved approval of the list as presented. Mr. Malone seconded the motion and it was approved.

### Investment Management Services

07-123. Mr. Lalani noted that the administration had requested authorization to work with the Executive Committee of the Board to select a firm or financial institution to provide investment management services for the university. Dr. Rogers explained that the university currently holds \$4 million in designated endowments on campus. These are funds that are to be held for scholarships, research, and other areas that benefit the university. At this time these funds are invested through short-term investment strategies as set forth by the state of Texas. Recent events have made it possible for the university to invest these funds for long-term growth. In May the Board approved a change in the university's investment policy that would allow for this new long-term investment option. The administration put out a Request for Proposal for investment management services for these endowment funds.

Mr. Steve Shelley, Director of Purchasing, indicated that the deadline for submission of the proposals was that afternoon at 3:00 p.m. The proposals will be received and forwarded to the evaluation committee for review. Following that time, assuming Board approval, the Executive Committee of the Board will meet to determine the awarding of this contract. Mr. Lalani asked how many proposals were expected. Mr. Shelley responded that he had received four inquiries.

Ms. Gough moved approval of this recommendation as presented. Mr. Malone seconded the motion and it was approved.

### FY 2006-2007 Items \$50,000 & Under Approved by President

07-124. Mr. Lalani noted that in accordance with Board policy, President Rogers authorized certain increases to the budget of \$50,000 and under for the 2006-2007 fiscal year. The administration recommended the budget changes presented for ratification.

Dr. Rogers reported that the first item relates to an assessment tool, TK20. Assessment is important in the evaluation and accreditation process at MSU and all other institutions of higher learning. TK20 is a computer program that will first be utilized in the College of Education. Mr. Lalani asked if this would be a continuing cost. Dr. Wiedemann responded that it would be. She added that this program will interface with Banner and will also be utilized by other colleges in the future. She indicated that it will help with the university's accreditation with the Southern Association of Colleges and Schools and will also aid with the advisement of students.

Ms. Gough asked how this particular program was selected. Dr. Wiedemann responded that the College of Education looked at various programs and vendors came to campus and met with the faculty during the selection process. The faculty spoke with users at other institutions and recommended this vendor and the product. Dr. Clark added that the MSU Information Technology staff attended the presentations by vendors and agreed with the selection of TK20. Ms. Gough asked if this was a new program. Dr. Wiedemann responded that it is old enough that the growing pains have been dealt with, yet new enough that it is current. Dr. Clark added that in making this commitment now, the future cost of the other colleges will be reduced. Mr. Lalani asked how receptive the faculty are to this new tool. Dr. Wiedemann indicated that in education

the faculty are very supportive. Dr. Rogers stated that some colleges would likely be less receptive than others.

Dr. Rogers reported that the remaining budget transfers are from Unallocated Student Service Fees in support of student service related issues. He indicated he was pleased to support the band traveling to playoff games, the Mortar Board members participating in a national conference, and recognizing the soccer team on their outstanding performance last season.

Mr. Wible moved approval of the ratification of these items are presented. Mr. Malone seconded the motion. There being no further discussion, the motion was approved.

Salary/Title/Position Changes in 2006-2007 Budget Approved per Board Authorization

07-125. Salary, title, and position changes approved by the President were presented for ratification. Dr. Rogers indicated that on Friday he would introduce to the Board the new Director of Corporate and Sports Development Kyle Williams. He indicated that Kyle would work with the development office and athletics to expand giving and support to athletics.

Mr. Malone moved approval of this item as presented. Ms. Gough seconded the motion and it was approved.

Non-Resident Tuition (International Students)

07-126. Mr. Lalani presented the administration's request for authorization to begin a program for 150 academically qualified international students to allow them to pay resident tuition plus \$75 per semester credit hour. This program would begin with the fall 2007 semester.

Dr. Rogers stated that the university currently has two tiers for international students. In Tier I international students with the highest academic credentials receive a \$1000 per year competitive scholarship, which provides a tuition waiver which, in turn, allows these students to pay resident tuition rates. The state limits the number of students that can be given competitive waivers. Another tier that has always existed is for "freely entering" non-resident international students who do not qualify for scholarships and pay full, non-resident tuition. He noted that approximately 40 students currently attend MSU in this category. Dr. Rogers indicated that there is a significant number of outstanding international students who would like to attend MSU and other American universities, but cannot afford the cost of non-resident tuition. With this recommendation, the administration would set aside 150 slots for students who are very competitive, but do not meet the competitive waiver level. These students would pay resident tuition plus \$75 per semester credit hour (SCH). This would not displace any resident students or international students paying the full tuition rate. Dr. Rogers reported that he had talked to representatives of the Texas Higher Education Coordinating Board (THECB) concerning this matter and they have indicated that it is an educational entrepreneurial enterprise. The university will not receive state funding for these students.

Mr. Wible moved approval of this item as presented. Mr. Malone seconded the motion and it was approved.



### Consideration of Fee Increases and Energy Surcharge

07-127. Mr. Lalani stated that the administration recently reviewed the university's fee structure, particularly in light of the funding received through the state appropriation process. Based on this review the administration recommended the following, effective with the spring 2008 semester.

- A. Course Fees - increase Course Fees for all disciplines by \$2 per semester credit hour, with the exception of the Course Fees increased in the fall 2007 (course fees increased for fall 2007 were biology, chemistry, environmental science, geosciences, physics, art, dental hygiene, nursing, manufacturing engineering technology, mechanical engineering, and computer science). Additionally, increase Nursing Course Fees by \$10 per semester credit hour. These funds are necessary to continue operation of the Simulation Center.
- B. Energy Surcharge - initiate an Energy Surcharge in the amount of \$6.50 per semester credit hour.

Dr. Rogers stated that these increases are needed to fund the proposed 2007-2008 budget. He noted that the state of Texas put a significant amount of new money into higher education in the 2007 legislative session, including \$1.8 billion that was put into new construction by the 79<sup>th</sup> legislature to be funded by this 80<sup>th</sup> legislature. MSU received some of that funding. Higher Education Assistance Funds (HEAF) were increased back to 2004 levels. However, during the interim while HEAF was reduced, MSU lost \$2.4 million. Very little money relative to the total amount that went into appropriations to the 35 public senior institutions went into operational funding. The money that is appropriated for operations comes in two categories. The first is Instruction and Operation and is based on the number of semester credit hours a university produces. The next is Campus Operations and that is based on a model that is devised by a committee of THECB. Those funds are given to universities for custodial services, ground services, and utilities. Dr. Rogers reported that MSU's appropriation for Instruction and Operation went up by only \$37,000 for the biennium. MSU received no new funding for Campus Operations, nor did any other university in Texas.

Dr. Rogers indicated that the increase in course fees would help with the increased cost of supplies and operations. He noted that \$2 collected for a course in management must go to support management. The proposed increase in nursing would help with the continuing cost of operating the nursing Simulation Center at United Regional Health Care Center.

Dr. Rogers indicated that the proposed Energy Surcharge would help offset the rising utility costs given the lack of funding from the state. He stated that while kilowatt usage at MSU has decreased through energy saving devices such as new chillers, boilers, and light bulbs, utility bills have continued to increase. He added that a surcharge is something that has a limited lifetime and that is the intent with this recommendation. He noted that when the state funds this particular category, he would recommend dropping this surcharge. Mr. Sandoval added that part of the state appropriation is for E&G Space Support. This is intended to fund all of the physical plant, including the cost of purchased utilities. MSU receives \$3 million while the total cost of facilities plus purchased utilities is \$5.1 million. He noted that the university cannot control the

escalating cost of utilities, even with increased efficiencies and energy conservation measures.

Ms. Gough moved approval of these recommended increases as presented. Mr. Malone seconded the motion. Mr. Lalani asked if MSU would still be competitive in its costs, even with these fee changes. Dr. Rogers indicated that MSU remains competitive.

There being no further business, the motion was approved.

#### Operating Budget for Fiscal Year 2008

07-128. Mr. Lalani presented the administration's recommendation to approve the operating budget for the 2007-2008 fiscal year. A copy of the Budget Highlights and a supplemental information sheet was distributed to the Board as shown in Attachment 1.

Dr. Rogers reported that prior to this year, the 35 public senior institutions have been largely funded through a formula system that was designed to equitably distribute appropriations to universities. The same funding for a lower level course in economics is provided to MSU and UT. Unfortunately, during this legislative session, of the \$400 million that was put into higher education, only \$50 million flowed through the formulas. One hundred million dollars were placed in trust with THECB; the process for allocating these funds has not yet been determined. While MSU will likely share in these funds, the funds will not be distributed until the second year of the biennium. Ninety three million dollars went into a new Texas Knowledge Fund established by the legislature; those dollars went to four universities. One hundred twenty three million dollars of special items were funded by the legislature. Additionally, in reviewing university appropriations it appears that a number of universities the size of Midwestern have long-term special item funding amounting to \$14-18 million, Midwestern receives \$2 million. This is a historical funding problem. However, it adds to the challenges MSU faces given the lack of funding from the state.

Dr. Rogers stated that in addition to the proposed fee increases, the administration has cut approximately \$950,000 out of currently budgeted money. These funds were removed from accounts and placed into reserves for the future. He expressed his appreciation to the vice presidents, deans, and department heads for their cooperation in giving up previously appropriated funds. He noted that the university's current designated fund reserves approach \$4.9 million and the total reserve is approximately \$8.1 million. With this budget, the designated reserves would be drawn down to approximately \$3.1 million as of August 31, 2008.

Dr. Rogers noted that the budget includes a proposed 3% merit increase for faculty as well as some equity adjustments to account for the problems of salary compression. That is a problem for all of higher education and the private sector as well. The budget also includes a proposed 3% across the board raise for staff with some equity adjustments based on time and quality of service.

Dr. Rogers added that there is the possibility of new funding in 2008-2009 if MSU shares in the funds that have been trustee to THECB. Additionally, the Legislative Budget Board (LBB) will go back into session in September and it is still possible that MSU special item will be funded. The fall enrollment will be very important as a

revenue source as well. He noted that balances carried forward by the various university departments at the close of the fiscal year will also be reviewed. It is possible that some of these funds will be captured and placed in the university's reserves.

Mr. Sandoval noted that the supplemental information sheet was requested by the chairman of the Board. He indicated that it was intended to be a guide for the regents to review. He stated that this should not be considered as an annual financial statement, but rather the administration's best estimate at this point in time of where balances will be 8/31/07 and at 8/31/08. He added that a change in this year's budget is the inclusion of all of the federal funds that are passed through the university, including federal student financial aid. He explained that in looking at the budget increasing from \$60 million to \$70 million in one year, it must be noted that 60% of the increase is pass-through money.

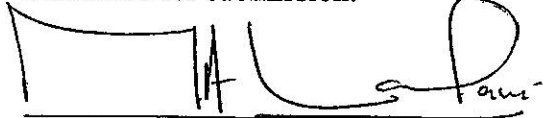
Mr. Sandoval then presented a power point presentation concerning the budget (see Attachment 2). Mr. Sandoval thanked Valarie Maxwell for her assistance in putting the budget together. Mr. Sandoval's presentation included information regarding strategic budget goals, parameters and challenges, five-year state legislative appropriations comparison, general revenue compared to the total budget since 2002, tuition and fee increases, budget recommendations, budgeted revenues and expenditures. This information is outlined in the attached presentation.

Mr. Malone moved approval of the budget as presented. Ms. Gough seconded the motion. Mr. Cannedy noted that in looking at the summary sheet the university is utilizing approximately \$2.5 million of existing reserves to balance the budget. Mr. Lalani extended his appreciation to Mr. Sandoval, his staff, and the administration for their work on the budget. There being no further discussion, the motion was approved.

#### Adjournment

The Finance and Audit Committee discussion concluded at 3:47 p.m.

Reviewed for submission:

A handwritten signature in dark ink, appearing to read 'Munir A. Lalani', written over a horizontal line.

Munir A. Lalani, Chairperson  
Midwestern State University  
Board of Regents Finance & Audit Committee

#### ATTACHMENTS:

1. Budget Highlights and Supplemental Budget Information
2. Budget Power Point Presentation



**Midwestern State University**  
**Budget Highlights**  
**2007 – 2008**

- The recommended 2007-2008 budget for Midwestern State University totals \$70,806,466, an increase over FY 2007 of \$10,277,544.
  - A significant part of this increase is a change in **budget presentation only**, disclosing an estimated \$5.9 million in support received from federal and state funds including Pell Grants, Texas Public Education Grants, Federal College Work Study funds, and Federal Supplemental Education Opportunity Grants. This is the first year **pass through** funding is included in the operating budget.
  - The budget reflects a **net decrease in full-time equivalent (FTE) positions** of .08 positions.
  - General state revenue appropriations to support this budget increased from FY 2007 by \$677,131, primarily the increase of tuition revenue bond debt service.
  - The budget reflects a conservative enrollment estimate of 6,000 students for fall 2007.
  - External sources provide funding for 15.61 positions and eight faculty stipends in the amount of \$809,994.
- Salary increases for returning faculty and staff were a top priority during the budget process.
  - A 3% pool of funds for returning faculty, including the deans, was distributed based on merit.
  - Returning staff received an across-the-board 3% or \$50 per month minimum raise.
  - A small amount of additional funds was made available for equity adjustments.
- Other significant budget increases include:
  - Capital items, including Higher Education Assistance Funds (HEAF) - \$1,204,663 increase
  - Utilities budget - \$391,000 increase
  - Fringe benefits - \$350,000 increase

- The recommended budget contains the following HEAF allocations:

Bond payment	\$1,466,863
Academic colleges (computer and academic equipment)	397,222
Banner implementation	581,800
Information Systems/Telecommunications equipment and software	61,050
Computer lab upgrades	75,000
Physical Plant equipment and improvements	642,561
Other departmental purposes	134,852
Operational reserve	<u>75,000</u>
TOTAL	<u>\$3,434,348</u>

**Midwestern State University  
Supplemental Budget Information  
Fiscal Year 2007-08**

	<u>E &amp; G</u>	<u>Designated</u>	<u>Auxiliary</u>	<u>Current Restricted</u>	<u>HEAF</u>	<u>Debt Service</u>	<u>Total</u>
Estimated Balances 9/1/07	\$250,000	\$6,618,414	\$1,233,035				\$8,101,449
Add:							
Estimated Revenue FY '08	\$28,665,036	\$21,706,590	\$4,592,671	\$6,310,010	\$3,434,348	\$3,806,816	\$68,515,471
Fund Transfers	\$2,531,000	(\$2,531,000)			(\$1,466,863)	\$1,466,863	\$0
Additional Resources	\$31,196,036	\$19,175,590	\$4,592,671	\$6,310,010	\$1,967,485	\$5,273,679	\$68,515,471
Total Net Available Resources	\$31,446,036	\$25,794,004	\$5,825,706	\$6,310,010	\$1,967,485	\$5,273,679	\$76,616,920
Less:							
Estimated Expenditures FY' 08	\$30,956,031	\$21,706,590	\$4,592,671	\$6,310,010	\$1,967,485	\$5,273,679	\$70,806,466
Net Reduction in Resources	\$30,956,031	\$21,706,590	\$4,592,671	\$6,310,010	\$1,967,485	\$5,273,679	\$70,806,466
Estimated Ending Bal. 8/31/08	\$490,005	\$4,087,414	\$1,233,035	\$0	\$0	\$0	\$5,810,454

Note:

- (1) These budget estimates were prepared before final annual financial statement reports ending August 31 2007 were finalized.
- (2) The total ending fund balances do not reflect all "carryover" fund balances that are available for departments for additional funding.
- (3) Most of the current "Restricted Fund" balances are new to the budget, not previously presented because they represented "federal pass-through" funds but are an a significant part of the annual report of expenditures.

# Midwestern State University

## Budget Highlights

### FY 2007 - 2008

By  
Juan R. Sandoval  
August 2, 2007

## Strategic Budget Goals

- Cost of living increase for faculty and staff
- Faculty and staff equity increases
- Contain employee (FTE) growth
- Full disclosure of federal contract/grant support – Pell grants, SEOG, TPEG, CWS \$5.9m
- Capture unspent account balances of \$500,000

## Strategic Budget Goals (Cont)

- Address rising cost of operations
  - Utilities \$540,000 increase in '06 and \$391,000 in '07
  - Debt service
  - Fringe benefits
  - Scholarships – employee/dependent assistance and student athletes
  - Museum

## Parameters and Challenges

- Cap tuition increases to no more than 5%
- Use 6,000 student headcount for fall 2007
- Facilities deferred maintenance
- Inflationary cost pressure – Higher Ed Price Index indicating 4 to 5% increase in cost per year

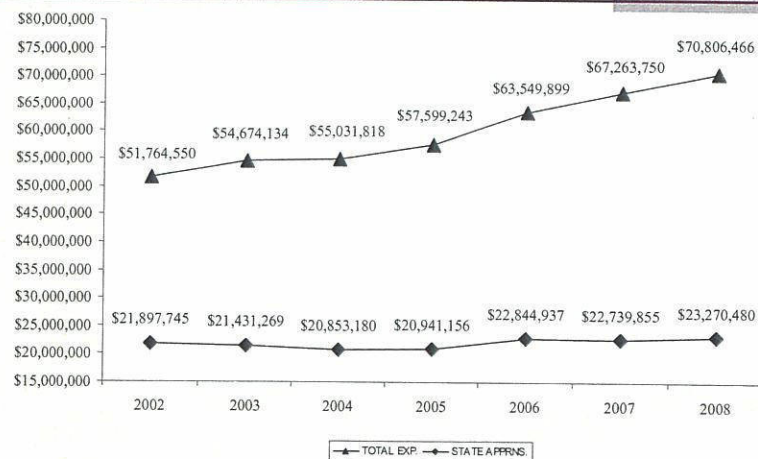


## Five-Year State Legislative Appropriations Comparison

### General Revenue:

FY 2003	\$ 21,431,269	38.99%
FY 2004	\$ 20,853,180	36.38%
FY 2005	\$ 20,941,156	34.99%
FY 2006	\$ 22,844,937	34.69%
FY 2007	\$ 22,739,855	34.15% (est.)
FY 2008	\$ 23,270,480	32.86% (est.)

## General Revenue / Total Budget



## Recommended Requests for Tuition & Fee Increases Spring 2008

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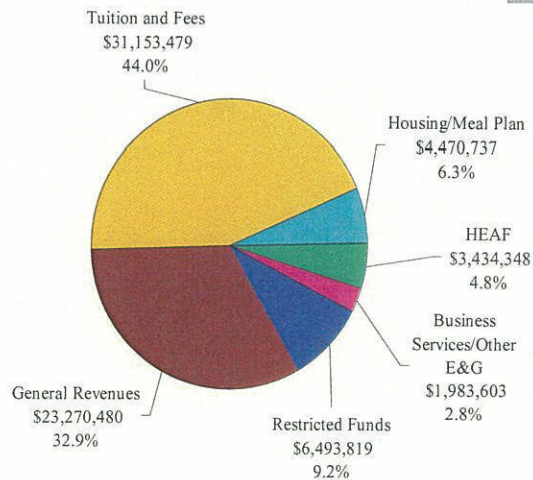
- Course Fee increases for selected courses of \$2/sch,  
\$10/sch Course Fee increase for nursing courses
- Energy Surcharge Fee to offset unfunded utility costs -  
\$6.50/sch

## Budget Recommendations

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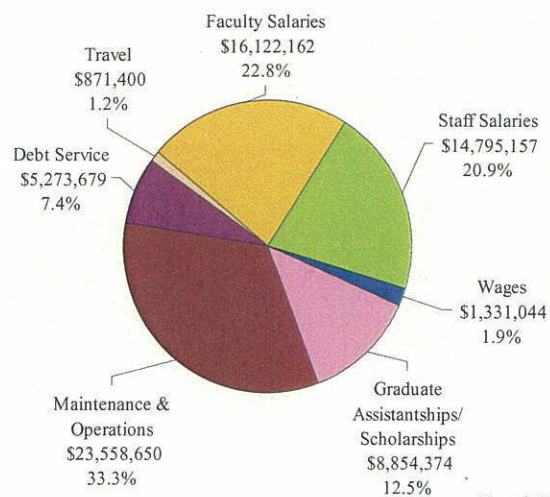
- 3% salary merit pool for faculty
- 3% across-the-board for staff, with minimum of  
\$600/year
- Address critical key faculty/staff equity needs
- Increase debt service for tuition revenue bonds
- Fund minimal operational budget needs and  
scholarships
- Annual HEAF funding increased by \$1.14 million

## Sources of Budgeted Revenue 2008



Total Budget - \$70,806,466

## Budget Summary – All Funds 2008



Total Budget - \$70,806,466

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Personnel and Curriculum Committee  
August 2, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:04 p.m., Thursday, August 2, 2007. Personnel and Curriculum Committee members in attendance were Ms. Pat Haywood, Chairperson; Ms. Charlye Farris, Dr. Carol Gunn, and Mr. Munir Lalani. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Pamela Gough, Mr. Don Ross Malone, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Chuck Bultena, Treasurer of the MSU Faculty Senate; Ms. Dianne Weakley, Director of Human Resources; Ms. Julie Gaynor, Public Information and Marketing Assistant; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the MSU Student Government Association was Mr. Dominique Calhoun, SGA President. Representing the news media was Ms. Jessica Langdon, reporter for the Wichita Falls *Times Record News*.

Chairperson Haywood called the meeting to order at 4:04 p.m.

Reading and Approval of Minutes

07-129. The minutes of the Personnel and Curriculum Committee meeting May 10, 2007, were approved as presented.

Faculty Report

07-130. Dr. Chuck Bultena reported that Dr. Bob Redmon was teaching class and had asked him to represent the Faculty Senate at this meeting. He noted that the Senate was on recess during the summer and that the issues raised by the Senate had previously been presented to the Board. He stated that he had been a member of the Faculty Senate Executive Committee since Dr. Rogers was appointed Interim President. He stated that while his service on the Senate was coming to a close, he had appreciated the opportunity and the open communication the Senate had with the administration.

Enrollment Reports – Summer 2007

07-131. Enrollment reports for the summer 2007 semesters were presented as shown in Attachment No. 1. Ms. Haywood reported that enrollment in the first summer term was down from 2,638 in 2006 to 2,443 in 2007. The second term enrollment was also down from 1,872 in 2006 to 1,640 in 2007. Dr. Rogers stated that the fall 2006 enrollment decline caused the remainder of the enrollments in the 2006-2007 school year to be



down. Dr. Clark added that Spirit Days participation in 2007 was up from 657 students in 2006 to 790 student in 2007.

#### Small Class Reports – Summer 2007

07-132. The summer 2007 small class reports were distributed to the Board as shown in Attachment No. 2. Dr. Wiedemann thanked the deans for their assistance with keeping the numbers of small classes to a minimum.

#### Beginning and Last Day Enrollment Reports, Spring 2007 Semester

07-133. Ms. Haywood noted that Section 51.403(b) of the Texas Education Code specifies that reports will be presented to the Board of Regents comparing student enrollments in each class at the beginning and end of each fall and spring semester. These reports were previously distributed to the Board for their information and review. No action was necessary.

#### Review of Personnel Reports for FY 06-07 Budget

07-134. Personnel changes in April, May, and June, 2007 were presented for information as shown in the agenda document. Dr. Rogers noted that the level of staffing had been held constant during the year, with a slight decrease in the number of positions.

#### President's Administrative Review

07-135. This item was delayed until later in the meeting for discussion in closed session.

#### Holiday Schedule for Staff Employees – 2007-2008

07-136. Ms. Haywood indicated that following the May 2007 Board meeting, an error in the Holiday Schedule was discovered. The revised schedule (which now includes December 31 as a holiday and one less day for staff at Spring Break) was presented in the agenda document and was recommended for approval.

Ms. Gough moved approval of the revised schedule as presented. Mr. Lalani seconded the motion and it was approved.

#### August 2007 Graduating Class

07-137. The administration recommended approval of the list of candidates for August 2007 graduation as presented in the agenda document. Ms. Haywood noted that the number of students on the list this year was 206, compared to 246 last year.

Mr. Lalani moved approval of the list as presented. Dr. Gunn seconded the motion and it was approved.

#### MSU Policies and Procedures Manual Changes

07-138. The following changes to the *MSU Policies and Procedures Manual* were recommended for approval as presented.

- A. Policy 2.338, University Boards, Councils & Committees – Academic Council and Administrative Council – personnel changes were recommended to these councils to reflect the current organizational structure.

- B. Policy 2.338, University Boards, Councils & Committees – Academic Advising Committee and Intercollegiate Athletics Council – changes were recommended to this committee and council to reflect the current organizational structure and areas of responsibility. Dr. Rogers noted that the responsibility of academic advising of athletes has been moved to the Academic Support Center.
- C. Policy 2.338, University Boards, Councils & Committees – Uniform Recruitment and Retention Committee – it was noted that the Texas Higher Education Coordinating Board (THECB) had changed the reporting protocol for the annual Uniform Recruitment and Retention report. A revised committee structure was recommended to better address the reporting procedures.
- D. Policy 2.338, NEW COMMITTEE, Academic Technology Committee – Dr. Rogers reported that this committee would provide university personnel in the academic affairs area an avenue through which to share technology needs and opportunities.
- E. Policy 2.338, NEW COMMITTEE, University Assessment Committee – Dr. Rogers stated that this committee was necessary to coordinate and enhance MSU's assessment efforts.
- F. Policy 4.133 – Food Purchases From Public Funds – Dr. Rogers noted that following an audit by Mr. Spencer, it was determined that this policy should be more specific. The administration recommended that the existing policy be deleted and that it be replaced with the new policy "Use of University Funds for Business Entertainment Expenses" as shown in the agenda document. Dr. Rogers noted that Mr. Spencer looked at policies of other universities and drafted a policy that fit Midwestern State University. He stated his feeling that the key to the policy was in the phrase "if they can be demonstrated to be of clear benefit to the university and meet the guidelines outlined in this policy." Mr. Lalani expressed his appreciation to the administration for reviewing this policy and establishing appropriate guidelines.
- G. NEW POLICY – Disposition of University Surplus or Salvage Property – it was reported that the MSU Board must establish written procedures for the disposition of surplus or salvage property as required by Texas Government Code 2175.304. A revised policy was presented for consideration by the Board as shown as Attachment No. 3.

Mr. Lalani moved approval of these policy changes as presented. Dr. Gunn seconded the motion and it was approved.

#### Executive Session

The Board went into closed session as allowed by the Texas Government Code Chapter 551, Section 551.074, Personnel Matters, to consider item 07-135 (President's Administrative

Review). The closed session was properly announced at 4:29 p.m. Board members, Dr. Rogers, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended and the Committee reconvened at 5:05 p.m. with an announcement by Mr. Cannedy that no action was taken during Executive Session.

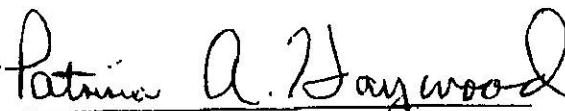
President's Administrative Review

07-139. No action was taken with regard to this item.

Adjournment

There being no further business, the Personnel and Curriculum Committee discussion concluded at 5:06 p.m.

Reviewed for submission:



Patricia Ann Haywood, Chairperson  
Midwestern State University  
Board of Regents Personnel & Curriculum Committee

ATTACHMENTS:

1. Summer 2007 Enrollment Reports
2. Summer 2007 Small Class Reports
3. REVISED – New Policy – Disposition of University Surplus or Salvage Property

***Enrollment Report***

**Summer I 2007**

	<b>2006</b>	<b>2007</b>
Beginning Freshmen	46	34
Re-enrolling Freshmen	172	141
Sophomore	388	342
Junior	586	559
Senior	1,063	976
Graduate/Post-Baccalaureate	<u>383</u>	<u>391</u>
<b>TOTAL</b>	<b>2,638</b>	<b>2,443</b>

**Summer II 2007**

	<b>2006</b>	<b>2007</b>
Beginning Freshmen	43	7
Re-Enrolling Freshmen	108	105
Sophomore	293	240
Junior	391	388
Senior	787	734
Graduate/Post-Baccalaureate	<u>250</u>	<u>166</u>
<b>TOTAL</b>	<b>1,872</b>	<b>1,640</b>

**SMALL CLASS REPORT****Summer I 2007**

The following organized classes had enrollments below the established minima of ten (10) students for undergraduate classes and five (5) students for graduate classes on the twentieth class day. Where applicable, the courses are listed under the justification categories previously used by the Coordinating Board.

**The following courses are remedial offerings and are required by state law.**

<i>Course Number</i>			<i>Instructor</i>	<i>Course Title</i>	<i>#</i>
English	1003	01	Karen Rogers	Introduction to College Composition	5

**The following courses are required within a program area.**

<i>Course Number</i>			<i>Instructor</i>	<i>Course Title</i>	<i>#</i>
Biology	3534	01	William Cook	Systematic Botany	8
Bilingual Education	3213	70	David Barbosa	Foundations of Bilingual Education	5
Kinesiology	1202	01	Leslie Waugh	Basketball	9
Music	4813	01	Kathy Scherler	Foundations of Music	9
Nursing	4605	01	Robin Lockhart	Clinical Decision Making	6
Philosophy	1033	01	Alfred Stewart	Primary Concerns of Philosophy	9
Radiologic Sciences	4053	X1	Wright/Redd	RA Procedures III	8
Radiologic Sciences	4076	X1	Killion/Redd	Clinical Preceptorship I	8
Counseling	5293	80	Patricia Anderson	Practicum in Counseling I	4
Education	5843	01	Linda Lilienthal	Language Acquisition & Development	3
Special Education	5013	70	Edward Schultz	Exceptional Individual	3

**SMALL CLASS REPORT****Summer II 2007**

The following organized classes had enrollments below the established minima of ten (10) students for undergraduate classes and five (5) students for graduate classes on the twentieth class day. Where applicable, the courses are listed under the justification categories previously used by the Coordinating Board.

**The following courses are remedial offerings and are required by state law.**

<i>Course Number</i>			<i>Instructor</i>	<i>Course Title</i>	<i>#</i>
English	1113	21	Rebecca Green	Introduction to College Reading	9
Mathematics	0003	21	Tina Johnson	Beginning Algebra	6

**The following courses are required within a program area.**

<i>Course Number</i>			<i>Instructor</i>	<i>Course Title</i>	<i>#</i>
Early Childhood Education	3103	21	Linda Lilienthal	Introduction to young Children	8
Bilingual Education	3313	72	Mary Garza	Methods and Materials in BE	5
Kinesiology	2002	21	Lon Kilgore	Exercise Leadership I	9

**PROPOSED NEW POLICY**  
**(Revised 8/2/07)**

**Disposition of Surplus or Salvage Property**

**(General Policies/Vice President for Administration and Finance)**

**A. General**

Surplus or salvage property is any institutional property, which through use, time, or accident is so depleted, worn, damaged, consumed, or outdated that it is obsolete and/or can no longer serve the purpose for which it was originally intended.

**B. Disposal Options**

Once an item is declared surplus or salvage, the property manager **will** determine a disposal action that best meets the needs of the university, **in accordance with applicable laws**. Disposal options include the following.

1. Transfer to another university department.
2. Cannibalize for parts.
3. Sell or donate to another state agency.
4. Post information concerning the item on the Texas Higher Education Coordinating Board's web-site for purchase by or donation to a public school (instructional materials only).
5. Donate to a political subdivision, school district, volunteer fire department, or assistance organization classified under 501C(3).
6. Transfer IT equipment to the Texas Department of Criminal Justice (mandated).
7. Advertise the item for public sale or auction.
8. Under certain circumstances, very unique and specialized equipment that is declared surplus may be sold, but only when it is of greater monetary benefit to the state for the individual sale of such equipment and has the approval of the Vice President for Administration and Finance and the President. This is the exception to public sale or auction and can only be made with appropriate approval authority.
9. Trade the item in, offsetting the cost of the purchase of new equipment.
10. Donate to a private, non-profit entity.
11. Discard.

**C. Donation Approval**

Items identified for donation to another entity will require approval of the Vice President for Administration and Finance and the President.



**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Student Services Committee  
August 2, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:08 p.m., Thursday, August 2, 2007. Student Services Committee members in attendance were Ms. Pamela Gough, Chairperson; Dr. Carol Gunn; and Ms. Pat Haywood. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Charlye Farris, Mr. Munir Lalani, Mr. Don Ross Malone, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. Ed Harris, Director of Athletics, Mr. David Spencer, Internal Auditor; Ms. Julie Gaynor, Public Information and Marketing Assistant; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the MSU Student Government Association was Mr. Dominique Calhoun, SGA President. Representing the news media was Ms. Jessica Langdon, reporter for the Wichita Falls *Times Record News*.

Chairperson Gough called the meeting to order at 5:08 p.m.

Reading and Approval of Minutes

07-139. The minutes of the Student Services Committee meeting May 10, 2007, were approved as presented.

Student Government Report

07-140. Mr. Dominique Calhoun distributed to the Board information concerning Student Government concerns and initiated projects (Attachment No. 1).

Two concerns of the student body are free play fields and housing. He indicated that the scheduling of campus fields has been a challenge for students when they want to throw Frisbees or play soccer, football, or other sports. He indicated that he had worked with Dr. Joey Greenwood, Director of Recreational Sports and Wellness, and Ms. Ronette Hoffart, who is in charge of scheduling university facilities. He indicated that the process is working, but there is still a lack of free play fields for the students. He added that the lack of student housing is also a concern. He was pleased to hear the earlier discussion and the Board's approval of moving forward with a student housing project.

Dr. Rogers commented that the lack of free play areas is central to the discussion of where new housing is located. He indicated that the administration wants the students to have free play opportunities. Mr. Lalani indicated that he was pleased this was important to the students and encouraged Mr. Calhoun to continue working with the administration to determine possible solutions.

Mr. Calhoun indicated that the new Student Government officers have met with Mr. Goldapp and Mr. Lamb concerning recycling on campus. Additionally, they are working with Mr. Ed Harris on ways to enhance participation of students at athletics events.

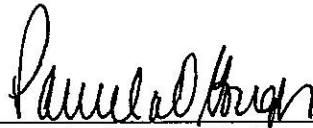
Mr. Lalani added his thought that at some point in the future the university should look at acquiring a nice home for the president to live in because the cost of maintaining Sikes House will continue to increase as time passes. He stated that the South Campus should be used in the long-term for student activities. Mr. Cannedy indicated his feeling that there would be an uproar in the community if Sikes House was torn down. Mr. Lalani noted his belief that the community would understand if it were done for the benefit of the students. Dr. Rogers stated that there had been some discussion that Sikes House could perhaps be used as an alumni center if the president resided elsewhere. He indicated his concern that if someone does not live in the home it will go downhill rapidly.

Mr. Lalani indicated that the administration must determine how to make free play areas accessible and available for students. He added that students would not make use of fields that are four, five, or ten miles off campus. Dr. Rogers stated that the issue of using the existing fields could be easily solved. He noted that he would meet with Mr. Lamb and Mr. Harris to address the concerns. Mr. Lamb noted the scheduling issue has been resolved thanks to Dominique and some of his recommendations.

Adjournment

The Student Services Committee discussion concluded at 5:25 p.m.

Reviewed for submission:



Pamela Gough, Chairperson  
Midwestern State University  
Board of Regents Student Services Committee

ATTACHMENT:

1. Student Government Report



Student Government Association Report  
For the Board of Regents Meeting, August 2<sup>nd</sup> & 3<sup>rd</sup>, 2007

The following are the concerns and initiated projects constructed by the Student Government Association. Each item has been a student lead initiative and has received the proper administrative advising. These issues have maintained top priority within the student body and are being addressed today August 2, 2007 for the appropriate consideration within the Midwestern State University Board of Regents.

Concerns

I. Free Play Fields

- A. A solution to this issue has been posed on multiple occasions whether business or causal settings by many students. It is appropriate to note that this issue affects everyone. Due to the lack of "Free Play Fields" students have reverted to using other sources of "open fielded areas" such as: the decorative quad, area located at the Ligon Coliseum, etc... The Student Body's main concerns are that there is not a field strictly designated for the purposes of "Free Play" and that conformation for the appropriated administrations takes an extended amount of time.
- B. As a solution the Student Government Association has contacted Dr. Joey Greenwood, Director of Recreational Sports and the Wellness Center, and Ms. Ronette Hoffart, Student Activities Coordinator, on behalf of the student body in hopes to provide an easier accessibility to the fields. Dr. Greenwood has given all reserved scheduling to Ms. Hoffart in effort to appropriately guarantee the students proper to use the fields.

II. Housing

- A. The Housing Department of Midwestern State University has been contacted within the past week to inquire information on student housing availability. As the projection of enrollment is planned to increase the students, i.e. the transfer and freshmen students, have found difficulty in finding housing within the community.
- B. Mr. Michael Mills, Assistant Director of Housing, stated that there are approximately 71 students, transfer and freshmen, awaiting openings and that the Office of Housing has acquired apartment space with Arbor Creek Apartments to accommodate 60 students including the 2 Resident Assistants (RA's) necessary for these residents. The Office of Housing can only plan to assist these students on a "first come first serve basis." Mr. Mills has expressed this information with the Student Government Association and has encouraged the students waiting to find an alternative/Plan B solution in case cancellations don't arise quickly enough to provide these students with university housing.

## Initiated Projects

### I. Recycling Program

- A. The Recycling Program is a student initiated plan in which the preparation is now underway. After meeting with Mr. Keith Lamb, Associate Vice-President of Student Affairs, and Mr. Allen Goldapp, Associate Vice-President of Facility Services, the Student Government Association and the two administrators are in planning to attend Texas State University to analysis a similar recycling program which is in place.
- B. Mr. Goldapp has advised the Student Government Association to look into other areas with similar programs. He has estimated that his annual trash collections cost is approximated at \$66,000 dollars annually. As a result if the collections were reduced to an estimated 50% the total funding for trash collections would be reduced to \$33,000 saving the university the an additional \$33,000 dollars for other resources, as an example.
- C. The Determining Factors that will decide the total savings are:
  1. Determining the statistics of paper from waste in a given Academic Year.
  2. Determining whether or not this program would need an administrative entity devoted solely to this matter.
  3. Determining where and how each building would go about collecting these paper products and eventually transferring those items to a centralized location for proper disposal.
  4. Finding a corporation to transport those collections away for recycle.

### II. Mustang Spirit

- A. Within the Mustang Community our spirit has increased but the Student Government Association enhance that enthusiasm "ten-fold." In doing so, the SGA has begun to look at ways to encourage participation at our local sporting events. Therefore, we have designed a proposal with the Athletic Department to assist students with out transportation to the local football games in the fall Semester.
- B. The Student Government Association has discussed this plan with Mr. Ed Harris, Director of Athletics, Mr. Danny Riddick, Director of Housing, and Mr. Michael Hagy, Chief of the MSU Police Department, to find a manageable accommodation for student with on-campus housing who lacks vehicle transport.
- C. The Plan
  1. Once the football team has been transported to the Memorial Stadium the driver will return to MSU for the first pick before the game.
  2. After the beginning of the first quarter of play he will then return to the same centralized location for those students which were late.
  3. The students will then have the option to leave at the beginning of the fourth quarter or wait until after the driver has transported the

team home (in this regard, if students choose to wait Chief Hagy has assured that MSU Police would stay as a safety precaution)

III. Bookstore Initiative

- A. The Student Government Association is in the developmental stages of working an discount plan for students with the bookstore. This plan is awaiting approval from Ms. Jenny Duncan, Manager of the Bookstore, who is ultimately awaiting word from her corporate office.
- B. If this plan succeeds students, will have the opportunity through buying books, merchandise, and other MSU items to receive discounted rates on purchases. This program is currently has two options (which are subject to change depending on the bookstore):
  - 1. If a student buys \$900.00 worth of books, merchandise, etc... from the bookstore in a given year will receive 15% off his/her next purchase.
  - 2. If a student buys \$900.00 worth of books, merchandise, etc... form the bookstore in a given year will receive free one item of MSU merchandise not to exceed \$30.00 dollars.
- C. This program does have one flaw which is to find a reasonable way to track the amount of spending an individual accumulates in that given year. This portion is still being worked on.

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**University Development Committee  
August 2, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:25 p.m., Thursday, August 2, 2007. University Development Committee members in attendance were Mr. Don Ross Malone, Ms. Charlye Farris, and Mr. Ben Wible. Mr. Cannedy asked Mr. Malone to chair the committee in the absence of Mr. Gustafson. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Mr. Pam Gough, Dr. Carol Gunn, Ms. Pat Haywood, Mr. Munir Lalani, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. Ed Harris, Director of Athletics, Mr. David Spencer, Internal Auditor; Ms. Julie Gaynor, Public Information and Marketing Assistant; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the MSU Student Government Association was Mr. Dominique Calhoun, SGA President. Representing the news media was Ms. Jessica Langdon, reporter for the Wichita Falls *Times Record News*.

Acting Chairperson Malone called the meeting to order at 5:25 p.m.

Reading and Approval of Minutes

07-141. The minutes of the University Development Committee meeting May 10, 2007, were approved as presented.

Summary of Gifts, Grants and Pledges 9/1/06-6/22/07

07-142. This report was presented as a point of information as shown in the agenda document. Mr. Malone expressed his appreciation for the continued support the university receives. He then commented on major gifts that had been received since the May Board meeting.

1. MSU received \$47,502 from the Bryant Edwards Foundation for respiratory care equipment.
2. The Chemistry Department received the third and final payment of \$40,000 from the Welch Foundation. This was a three-year grant.
3. The James N. McCoy Foundation donated the fourth payment of \$50,000 for the \$250,000 endowment to support the engineering program. The Foundation also submitted the first payment of \$166,667 of the \$500,000 gift for the engineering building.
4. Mr. and Mrs. James McCoy pledged \$2,000,000 to support the renovation of Fowler Hall for engineering.

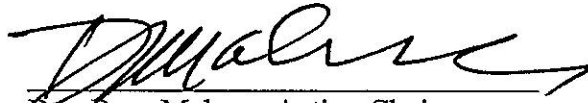
5. Pledges to support the College of Science and Mathematics have been received. The Priddy Foundation has committed \$2,500,000 and the J. S. Bridwell Foundation has pledged \$500,000.

Dr. Rogers noted that one of the greatest pleasures he had found in his service as president was to discover the generosity of this community and the trust individuals have in Midwestern State University. He added that the annual fund reached its 2006-2007 goal of raising \$400,000.

Adjournment

The University Development Committee discussion concluded at 5:33 p.m.

Reviewed for submission:



Don Ross Malone, Acting Chairperson  
Midwestern State University  
Board of Regents University Development Committee

**MINUTES  
MIDWESTERN STATE UNIVERSITY  
BOARD OF REGENTS**

**Athletics Committee  
August 2, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:33 p.m., Thursday, August 2, 2007. Athletics Committee members in attendance were Mr. Don Ross Malone, Chairperson; Ms. Pam Gough; and Mr. Ben Wible. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Charlye Farris, Dr. Carol Gunn, Ms. Patricia Haywood, Mr. Munir Lalani, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. Ed Harris, Director of Athletics, Mr. David Spencer, Internal Auditor; Ms. Julie Gaynor, Public Information and Marketing Assistant; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the MSU Student Government Association was Mr. Dominique Calhoun, SGA President. Representing the news media was Ms. Jessica Langdon, reporter for the Wichita Falls *Times Record News*.

Chairperson Malone called the meeting to order at 5:33 p.m.

Reading and Approval of Minutes

07-143. The minutes of the Athletics Committee meeting May 10, 2007, were approved as presented.

Athletics Status Report

07-144. Mr. Ed Harris, Director of Athletics, presented an athletics status report and a sample of what the new athletics website will look like when it is up and running by August 15 (see Attachment 1). He added that he just received word from the NCAA that they have selected MSU's October 6 football game against West Texas A&M University to be a broadband broadcast game.


Mr. Malone asked about football season ticket sales. Mr. Harris stated that only 250-300 season tickets are currently sold. He indicated that he had spoken with the WFISD Director of Athletics, Kenny Catney, concerning the possibility of adding amenities to the stadium such as chair back seats. He indicated that this was not something the school system would likely do. However, it is possible that MSU could raise the funds and put chair backs in certain sections of the stadium. He noted that this would likely increase the number of season tickets that are sold. Dr. Rogers added that when Ligon Coliseum is renovated, the current floor bench seating will be replaced with chair back seats. This will be a more comfortable and a safer environment for the spectators.



Adjournment

There being no further business, the Athletics Committee discussion concluded at 5:45 p.m.

Reviewed for submission:



Don Ross Malone, Chairperson  
Midwestern State University  
Board of Regents Athletics Committee

ATTACHMENT

1. Athletics Highlights and Website Page



*Sports News*  
*from*

# *Midwestern State University*

Sports Information • Ligon Coliseum 203 • 3410 Taft Blvd. • Wichita Falls, Texas • 940.397.4818 • Fax 940.691.8129

## **MIDWESTERN STATE ATHLETIC HIGHLIGHTS** *since May 4, 2007*

### **PROGRAM**

- Placed 58th in the NACDA Director's Cup with 299 points, the highest finish in MSU history
- Ranked third in the Lone Star Conference in Director's Cup standings behind Abilene Chirstian (5th) and Angelo State (52nd)
- Assistant Athletic Director for Marketing and Promotions Ted Buss retired
- Promoted Bill Powers to Assistant Athletic Director for Promotions, Marketing and Public Relations
- Hired Trey Reed as Sports Information Director
- Welcomed Kyle Williams as Director of Corporate and Athletic Development
- Hired Justin Carrigan as Interim Strength and Conditioning Coach (anticipated the interim to be removed in the next few days)

### **SOFTBALL**

- Finished the season 44-16, 18-6 in the Lone Star Conference North
- MSU won the Lone Star Conference Championship for the second consecutive season
- MSU won the Lone Star Conference North Division title for the third time in four years
- MSU was ranked as high as 13th in the NFCA Division II National Top 25, finishing the season receiving votes (29th)
- MSU was ranked second in the NCAA Division II South Central Region
- Three MSU student-athletes were named to the NFCA/Louisville Slugger All-South Central Region team:  
First-Team: 3B Kristen Stonecipher  
Second-Team: P Katie Petersen, C Lindsey Voigt
- Stonecipher was named All-Region for the third consecutive year
- 3B Kristen Stonecipher was selected to the 2007 NCAA Division II South Central Regional All-Tournament Team
- 3B Kristen Stonecipher was named to the Lone Star Conference North All-Academic Team
- 3B Kristen Stonecipher was named to the ESPN The Magazine Academic All-District VI College Division Softball Second Team

### **MEN'S TENNIS**

- MSU was 13-10 overall, 2-2 in the Lone Star Conference
- MSU was the runner-up in the 2007 Lone Star Conference Tournament
- MSU finished the season ranked 27th nationally and fourth in the Central Region in the Fila/ITA Division II Rankings
- Brett Emerson is ranked 18th nationally in singles
- Brett Emerson was named an ITA All-American in singles
- Brett Emerson was named the ITA Senior Player of the Year
- Brett Emerson was selected as the Lone Star Conference's Player of the Year
- The team of Brett Emerson and Zac Dillard is ranked 20th nationally in doubles

### **WOMEN'S TENNIS**

- MSU was 18-10 overall, 4-3 in the Lone Star Conference
- MSU tied for third in the 2007 Lone Star Conference Tournament
- MSU finished the season ranked 27th nationally and fifth in the Central Region in the Fila/ITA Division II Rankings
- MSU accomplished the feat without a player who was regionally or nationally ranked

### **MEN'S GOLF**

- MSU finished sixth in the NCAA Division II South Central Regional Tournament in Florence, Ala.
- The Mustangs were in the lead of the tournament at the midway point
- MSU finished rated 57th in NCAA Division II in the latest Golfstat rankings, seventh in the South Central Region
- Gordon Quebodeaux placed 14th at the South Central Regional, MSU highest individual

### **FOOTBALL**

- MSU is ranked nationally in two preseason polls already announced. The Mustangs are 12th by *Lindy's College Football Preview* and 15th by *Street & Smith Magazine*
- MSU picked to finish second in the Lone Star Conference South Preseason Poll.
- MSU opens the season on Aug. 25 at Adams State College in Alamosa, Colo.

### **VOLLEYBALL**

- MSU was presented the 2006-07 Game Plan/AVCA Academic Award. It is presented to teams with a cumulative 3.30 grade point average. The MSU squad posted a 3.316 cumulative GPA and was the only Lone Star Conference team and one of only 30 NCAA Division II teams to receive the award.
- MSU is picked to finish fourth in the Lone Star Conference Preseason Poll
- S Allison Schreiber was named the Lone Star Conference Preseason Setter of the Year
- The Lone Star Conference will not play in divisions for volleyball this season
- MSU opens the season on Aug. 24 in the Comfort Inn-vitational in Pensacola, Fla.

### **MEN'S SOCCER**

- MSU is picked first in the Southwest Soccer Conference Preseason Poll
- MF Daniel Brown was named the Southwest Soccer Conference Preseason Offensive Player of the Year
- MSU is coming off of back-to-back Southwest Soccer Conference Championships
- The men's soccer team has exhibitions at home on Aug. 17 and Aug. 20 before opening the season Aug. 26 at St. Mary's

### **WOMEN'S SOCCER**

- MSU is picked fourth in the Lone Star Conference Preseason Poll.
- MSU opens the season at home on Aug. 24 against Central Missouri

### **WOMEN'S CROSS COUNTRY**

- New head coach Koby Stiles
- Opens the season Sept. 1 at Abilene Christian



# MSU MUSTANGS.COM

Athletics Committee

August 2, 2007

Attachment 1 - Page 4

Select Schedule...

NCAA sports.com

MIDWESTERN  
STATE UNIVERSITY

LSC

Choose Sport...

## MEN'S SPORTS

Basketball  
Football  
Golf  
Soccer  
Tennis

## WOMEN'S SPORTS

Basketball  
Cross Country  
Soccer  
Softball  
Tennis  
Volleyball

## MSU ATHLETICS

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Saturday, Sept. 8 7 p.m.

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## TOP STORY

## LONE STAR CONFERENCE CHAMPIONS!

M. Basketball: March 4, 2007

WICHITA FALLS, Texas - The No. 24 Midwestern State University Mustangs collected its third Lone Star Conference men's basketball championship as they never trailed in defeating the ninth ranked Southeastern Oklahoma State University Savage Storm 89-80 before 4,328 fans Saturday night at Gerald Stockton Court in D.L. Ligon Coliseum. [FULL STORY](#)



## SCORES

M. Basketball	3/4
Midwestern State	89
SE Oklahoma State	80



## SPONSOR

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## FIVE-DAY

No events scheduled  
from 6/29 to 7/4.



Softball (Feb 28)  
Central Oklahoma  
Sweeps MSU Softball



W. Basketball (Feb 24)  
Mustang Women Fall At  
West Texas



Football (Feb 7)  
Mustangs Reload On  
National Signing Day

## MORE HEADLINES

M. Basketball (Jun 28)

### Bartlesville to play host to LSC basketball championships

Lone Star Conference enters into three-year deal to send the postseason basketball championship to Bartlesville, Okla.

Football (Jun 27)

### Natkin joins MSU football coaching staff

Brian Natkin will take over as an assistant coach for Bill Maskill this fall and will be primarily responsible for the offensive line.

Athletics News (Jun 26)

### Godwin, Emerson named LSC Scholar Athletes

Midwestern State's Ashley Godwin and Brett Emerson were among the Lone Star Conference Scholar-Athlete Award winners for 2006-07 when the league announced its annual honors last week.

M. Golf (Jun 25)

### Golf adds Perry, Uhles

Midwestern State golf coach Jeff Ray announced the signing of Brett Perry and Michael Uhles to National Letters of Intent Monday afternoon to play golf for the Mustangs this fall.

Athletics News (Jun 25)

### Austin tabbed Lone Star Conference Broadcaster of the Year

KAUZ's Andy Austin and Amarillo sportswriter Jeremy Heath were recognized Monday afternoon as the Lone Star Conference announced its annual media awards.

Athletics News (Jun 25)

### LSC honors five MSU student athletic trainers

Midwestern State University placed five student athletic trainers among the 51 recognized by the Lone Star Conference on Monday as the league announced its annual athletic training student academic award winners for 2006-07.

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**MINUTES**  
**MIDWESTERN STATE UNIVERSITY**  
**BOARD OF REGENTS**  
**Committee of the Whole**  
**August 2, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:30 p.m., Thursday, August 2, 2007. Regents in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Patricia Haywood, Secretary; Ms. Charlye Farris; Ms. Pamela Gough; Dr. Carol Gunn; Mr. Munir Lalani; Mr. Don Ross Malone; Mr. Ben Wible; and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Chuck Bultena, Treasurer of the MSU Faculty Senate; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Steve Shelley, Director of Purchasing; Ms. Dianne Weakley, Director of Human Resources; Ms. Julie Gaynor, Public Information and Marketing Assistant; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the news media was Ms. Jessica Langdon, reporter for the Wichita Falls *Times Record News*. Also attending the meeting was Matt Boles, Managing Director of RBC Capital Markets.

Chairperson Cannedy called the meeting to order at 1:30 p.m. and Ms. Barrow introduced the guests.

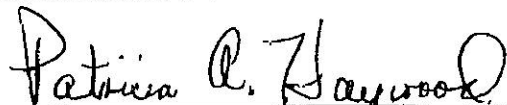
**Public Comment**

07-110. Mr. Cannedy stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Board of Regents through written and oral testimony. A sign-up sheet was available to record those who wanted to address the Board. Mr. Cannedy noted that no one signed up to speak during this time.

**Adjournment**

There being no further business, the meeting adjourned at 1:32 p.m.

Reviewed for submission:



Patricia A. Haywood, Secretary  
Midwestern State University  
Board of Regents



**MINUTES  
BOARD OF REGENTS  
MIDWESTERN STATE UNIVERSITY**

**August 3, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, August 3, 2007. Regents in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Pat Haywood, Secretary; Ms. Charlye Farris; Ms. Pamela Gough; Dr. Carol Gunn; Mr. Munir Lalani; Mr. Don Ross Malone; Mr. Ben Wible; and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps; Associate Provost and Dean of Graduate Studies; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Ms. Julie Gaynor, Public Information and Marketing Assistant; Mr. Kyle Williams, Director of Corporate and Sports Development; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President.

Chairperson Cannedy called the meeting to order at 9:03 a.m. Dr. Wiedemann presented the invocation and Ms. Barrow introduced the guests. Dr. Rogers noted that he was delighted to welcome Kyle Williams to Midwestern State University. He noted that Kyle played basketball for MSU and graduated in 1981. Kyle has had extensive business experience and came to MSU from his position as general manager of KAUZ TV 6.

Public Comment

07-145. Mr. Cannedy stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public were invited to address the Midwestern State University Board of Regents through written and oral testimony. Mr. Cannedy noted that no one signed up to speak during this time.

Reading and Approval of Minutes

07-146. The minutes of the regular Board of Regents meeting May 10, 2007, were approved as presented.

Reading and Approval of Minutes

07-147. The minutes of the regular Board of Regents meeting May 11, 2007, were approved as presented.

**Executive Committee Report**

Mr. Cannedy noted the items presented at the Executive Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Executive Committee Meeting held August 2, 2007.

Item Presented for Committee Approval Only

07-111. Committee Minutes, 5/10/07 – approved by Committee as presented.

Item Presented for Information Only

07-113. Student Recreation and Health Facility

Executive Committee Consent Agenda

The following items were approved by the Executive Committee and placed on the Consent Agenda for consideration by the Board.

07-112. Texas Public Finance Authority Midwestern State University Revenue Financing System Revenue and Refunding Bonds, Series 2007 – approved the Bond Resolution authorizing the issuance of approximately \$28,855,000 of revenue bonds to fund the construction of the student recreation center (\$12,760,000), Tuition Revenue Bond (TRB) projects (\$10,400,000 for the Fowler Engineering Building and the D. L. Ligon Coliseum), and \$5,695,000 refunding of a portion of the Series 1998 Revenue Bonds.

07-114. Student Housing Expansion – authorized the allocation of funds (not to exceed \$40,000) to conduct a housing feasibility study; further authorized the administration to proceed with planning for additional housing, to include issuing a request for proposal, analyzing proposals received, and preparing recommendations to be presented to the Board at future meetings; and finally authorized the administration to submit a project application to the Texas Higher Education Coordinating Board for new housing, consistent with MSU's MP1 Report.

07-115. Outside Counsel Agreement 2007-2008 – authorized the administration to work with the Executive Committee of the Board to determine the appropriate Outside Counsel for the university, and further authorized the administration to consider the following for the university's Outside Counsel: Roger Lee of Gibson, Hotchkiss, Roach & Davenport and Robert Henneke of Henneke Law.

07-116. Wichita Falls Museum of Art at Midwestern State University Advisory Board of Directors – approved the following appointments to the Museum Board:

Public Members (2007-2010)

Mr. Joseph N. Sherrill Jr. (Reappointment)

Ms. Lynn Moran (Reappointment)

Ms. Rosagene Wilson

Ms. Alice West

MSU Members (2007-2008)

Dr. Robert Clark (Reappointment)

Mr. Juan Sandoval (Reappointment)

Dr. Friederike Wiedemann (Reappointment)

Mr. Cannedy asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Lalani moved approval of the Consent Agenda as presented. Ms. Haywood seconded the motion and it was approved.

## **Finance and Audit Committee Report**

Mr. Lalani noted the item presented at the Finance and Audit Committee Meeting for committee approval only. Information concerning this item can be found in the minutes of the Finance and Audit Committee Meeting held August 2, 2007.

### Item Presented for Committee Approval Only

07-117. Committee Minutes, 5/10/07 – approved by Committee as presented.

### Finance and Audit Committee Consent Agenda

The following items were approved by the Finance and Audit Committee and placed on the Consent Agenda for consideration by the Board.

07-118. Review and Acceptance of Financial Reports – accepted the April, May, and June, 2007, Financial Reports as presented.

07-119. Financial Disclosure Statements – accepted the 2006 Financial Disclosure Statements for the President, the Vice President for Administration and Finance, and the Controller.

07-120. Internal Audit Plan -2007-2008 – approved the plan as presented.

07-121. University Accounts – authorized individuals to sign on university bank accounts, authorized individuals to purchase and sell investment instruments and perform normal banking transactions, and authorized individuals to sign appropriate personnel retirement documents as presented.

07-122. Approval of Brokers/Dealers, Investment Vehicles and Asset Holding Accounts – approved the list as presented.

07-123. Investment Management Services – authorized the administration to work with the Executive Committee of the Board to select a firm or financial institution to provide investment management services for the university.

07-124. FY 2006-2007 Items \$50,000 & Under Approved by President – ratified these items as presented.

07-125. Salary/Title/Position Changes in FY 06-07 Budget Approved per Board Authorization – ratified changes as presented.

07-126. Non-Resident Tuition (International Students) – authorized the administration to begin a program for 150 academically qualified international students to allow them to pay resident tuition plus \$75 per semester credit hour, effective with the fall 2007 semester.

07-127. Consideration of Fee Increases and Energy Surcharge – approved the following, effective with the spring 2008 semester.

- A. Course Fees - increase Course Fees for all disciplines by \$2 per semester credit hour, with the exception of the Course Fees increased in the fall 2007 (course fees increased for fall 2007 were biology, chemistry, environmental science,

geosciences, physics, art, dental hygiene, nursing, manufacturing engineering technology, mechanical engineering, and computer science). Additionally, increase Nursing Course Fees by \$10 per semester credit hour.

- B. Energy Surcharge - initiate an Energy Surcharge in the amount of \$6.50 per semester credit hour.

07-128. Operating Budget for Fiscal Year 2008 – approved the \$70,806,466 operating budget as presented.

Mr. Cannedy asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Wible moved approval of the Consent Agenda. Mr. Malone seconded the motion and it was approved.

#### **Personnel and Curriculum Committee Report**

Ms. Haywood noted the items presented at the Personnel and Curriculum Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Personnel and Curriculum Committee Meeting held August 2, 2007.

#### Item Presented for Committee Approval Only

07-129. Committee Minutes, 5/10/07 – approved by Committee as presented.

#### Items Presented for Information Only

07-130. Faculty Report

07-131. Enrollment Reports – Summer 2007

07-132. Small Class Reports – Summer 2007

07-133. Beginning and Last Day Enrollment Reports – Spring 2007

07-134. Review of Personnel Reports for FY 06-07 Budget

07-135. President's Administrative Review

#### Personnel and Curriculum Committee Consent Agenda

The following items were approved by the Personnel and Curriculum Committee and placed on the Consent Agenda for consideration by the Board:

07-136. Holiday Schedule for Staff Employees – 2007-2008 – approved the revised holiday schedule as presented.

07-137. List of August 2007 Candidates for Graduation – approved the list of candidates for graduation as presented with the provision that they meet all requirements as prescribed by the faculty and administration.

07-138. *MSU Policies and Procedures Manual* Changes – approved changes to the following policies as presented:

- A. Policy 2.338 – Academic Council and Administrative Council
- B. Policy 2.338 – Academic Advising Committee and Intercollegiate Athletics Council
- C. Policy 2.338 – Uniform Recruitment and Retention Committee
- D. Policy 2.338 – NEW COMMITTEE – Academic Technology Committee
- E. Policy 2.338 – NEW COMMITTEE - University Assessment Committee
- F. Policy 4.133 – POLICY REPLACEMENT - *Food Purchases Using University Funds* deleted and replaced by *Use of University Funds for Business Entertainment Expenses*
- G. NEW POLICY – Disposition of University Surplus or Salvage Property

Mr. Cannedy asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Lalani moved approval of the Consent Agenda. Dr. Gunn seconded the motion and it was approved unanimously.

#### **Student Services Committee Report**

Ms. Haywood noted the items presented at the Student Services Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Student Services Committee Meeting held August 2, 2007.

#### Item Presented for Committee Approval Only

07-139. Committee Minutes, 5/10/07 – approved by Committee as presented.

#### Item Presented for Information Only

07-140. Student Government Report

#### **University Development Committee Report**

Mr. Malone noted the items presented at the University Development Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the University Development Committee Meeting held August 2, 2007.

#### Item Presented for Committee Approval Only

07-141. Committee Minutes, 5/10/07 – approved by Committee as presented.

#### Item Presented for Information Only

07-142. Summary of Gifts, Grants, and Pledges 9/1/06 – 6/22/07

#### **Athletics Committee Report**

Mr. Malone noted the items presented at the Athletics Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Athletics Committee Meeting held August 2, 2007.

#### Item Presented for Committee Approval Only

07-143. Committee Minutes, 5/10/07 – approved by Committee as presented.

#### Item Presented for Information Only

07-144. Athletics Status Report

## Other Business

### Board of Regents Meeting Dates – 2007-2008

07-148. Mr. Cannedy presented the proposed dates for the 2007-2008 quarterly Board of Regents meetings as shown below:

November 1 and 2, 2007  
February 14 and 15, 2008  
May 9 and 10, 2008  
August 7 and 8, 2008

Mr. Cannedy asked Board members to notify Ms. Barrow if they have a conflict with any of these meeting dates.

### President's Report and Discussion

07-149. Dr. Rogers presented information to the Board concerning various university matters.

1. Current Construction Projects Update – Dr. Rogers presented information concerning current projects.
  - A. Student Recreation and Health Center – Dr. Rogers noted that with the report presented Thursday, the Board was up to date on the status of the project. He indicated that this would be a great addition to the campus and to student life.
  - B. Fowler Hall – this facility will be converted into engineering and physics laboratories, classrooms, and offices. The first mechanical engineering class will graduate in May 2008. The facility should be occupied in the fall 2008. He noted that the architects have done a splendid job. Copies of building renderings were presented to the Board for their information (see Attachment 1). He indicated that the front of the building will look very much like it does at this time. However, the center of the building will be lifted to provide high ceilings that are necessary for the labs. Mr. Goldapp indicated that the building is cleared out and will be ready for the project to begin in October. Dr. Rogers noted that the \$7.2 million project was funded by TRBs (\$2.7 million) and through gifts from generous foundations and individuals in Wichita Falls (\$4.5 million).
  - C. Ligon Coliseum – Dr. Rogers noted that it had taken a long time to get the funding necessary for this renovation project. He indicated that the other than minor changes, and the removal of the natatorium, the building had not been touched since 1968. He noted that this building is used for everything from kinesiology classes and commencement to intercollegiate sports and intramurals. Mr. Goldapp reported that an RFP was out seeking engineering services to evaluate the mechanical systems. He stated that once the building is thoroughly evaluated, the scope of the project can be determined. He noted that a great deal of the available funding will likely be spent on plumbing, heating and air conditioning, ADA changes, and other infrastructure items. He indicated that some of the reroofing would likely begin in September. Dr. Rogers added that the dressing room areas would be repaired and new courtside seating is



planned for the Coliseum. Mr. Goldapp noted that the current wooden bench seating is not only old, it is also inefficient and does not meet ADA needs. Mr. Goldapp noted that he would work with the various athletics schedules, academic needs, as well as the commencement schedule to determine the best time to change out the seating.

Mr. Cannedy asked about plans for graduation if there was no way to work around commencement during the renovation. Ms. Barrow responded that planning was underway in the event the ceremony had to be moved. She indicated that a planning group toured the MPEC when the public schools set up for graduation in May.

2. Campus Physical Facilities Master Plan – Dr. Rogers noted that it was time for the administration to recommend a long-term facilities master plan to the Board. He reported that the last time this was done, the university hired a firm that led the process. Dr. Rogers indicated that Mr. Goldapp and his staff have experience in this type of planning and will lead the process. The process will be important as the administration looks to the next round of TRBs that will be considered in the 2009 legislative session. The administration is already looking at major building and renovation projects that should be considered.

Mr. Cannedy asked if it was possible that an elevated parking garage would be part of the next master plan. Mr. Goldapp responded that at the current time there is adequate parking on campus. However, some people believe there is a parking problem because the available parking is not as accessible as they would like. Dr. Rogers responded that campus streets, safety, parking, pedestrian traffic, and ADA improvements will be reviewed in the master planning process.

Dr. Rogers noted that Moffett Library is in need of a major renovation. The initial estimates indicate the project would require \$10-17 million. This project is at the top of the university's needs and will likely be recommended for inclusion in the next TRB request.

He indicated that the Hardin Administration Building is also in need of renovation. Hardin South is overcrowded with various administrative offices and additional office space is needed in the main section of the building.

Dr. Rogers reported that it was time for Ferguson Hall, which houses the West College of Education, to be razed and a new building built. He stated that the assignable space in the building is low and the external elevators are not effective. The building to the east of Ferguson is the Memorial Building, which houses the Information Technology component of the university. This is one of the last remaining framed barrack buildings on campus. Cooling, space, and security are not adequate. The administration has preliminarily discussed constructing a new facility that would house the College of Education as well as Information Technology. This is a project that has been considered for some time and is included in the existing master plan.

The Academic Support Center continues to grow and is currently housed in McGaha Hall. This facility is in need of work as well.

Dr. Rogers stated that the administration is still considering the possibility of constructing a concert hall. He noted that such a facility would be built largely from private funds. He indicated that this would add to the campus and provide much-needed space for the music department.

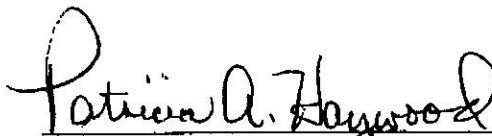
Ms. Haywood asked about the status of the band hall project. Dr. Rogers responded that the cost of the project had slowed its progress. It was originally thought that space could be added to the side of the existing Fine Arts Building. However, cost estimates and the lack of available funds halted the planning process. Mr. Goldapp reported that the unacceptable humidity in the current band hall is being handled with dehumidifiers. Dr. Rogers added that this is a project that must move forward because the current space is unacceptable.

Dr. Rogers noted that the Board would hear about these various projects in the next year. He added his hope that an updated facilities master plan would be complete for presentation to the Board within the next year to eighteen months.

3. Wichita Falls Museum of Art at Midwestern State University Strategic Planning Process – Dr. Rogers reported that the transfer of ownership of the museum to the university represented the largest single gift ever received by Midwestern State University. He noted that the gift of the land, the building, the collection, and the funds in trust represented a multimillion dollar gift. He stated that a great deal of progress has been made at the museum. He indicated that the Board of the Museum, the director, and the professional staff will meet for a strategic planning session at Quartz Mountain lodge at the end of the month. Dr. Jack Davis, founding dean of the School of Visual Arts at UNT, and Dr. Howard Taylor, director of the Angelo State University Museum, will facilitate the strategic planning process. The group will look at educational programming, future funding, membership drives, collections development, the relationship of the museum to MSU, accreditation, as well as other issues.

#### Adjournment

There being no further business, the meeting was adjourned at 9:55 a.m. The next regularly scheduled meetings of the Board of Regents will be Thursday and Friday, November 1 and 2, 2007.

  
Patricia A. Haywood, Secretary

I, Patricia A. Haywood, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting August 3, 2007.

Patricia A. Haywood  
Patricia A. Haywood, Secretary

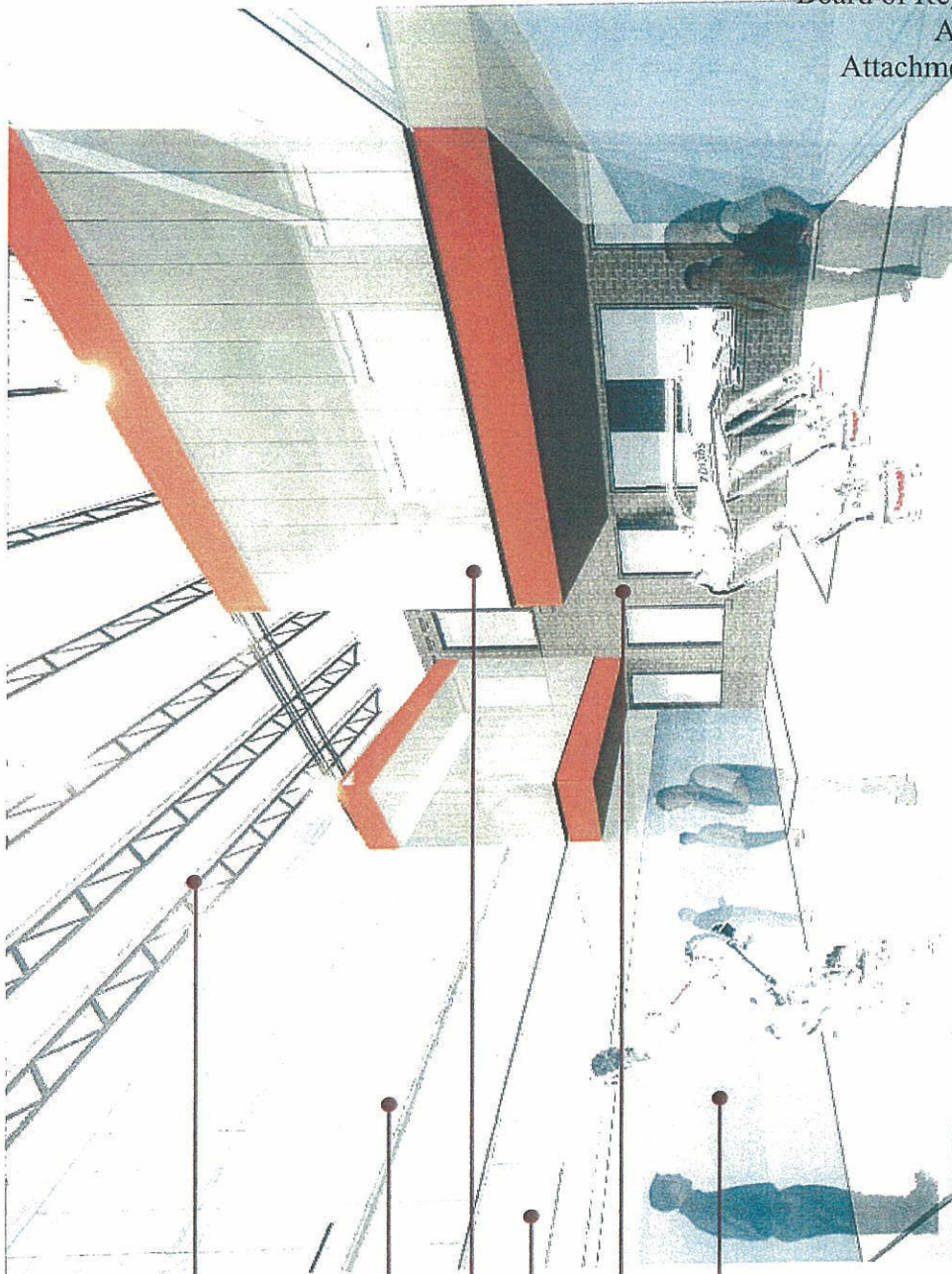
**ATTACHMENT:**

1. Fowler Building Drawings



**Midwestern State University**  
McCoy School of Engineering  
Fowler Hall Renovation  
**Schematic Review**  
April 13, 2007





Exposed structure above to reflect function within

Lab walls glazed, allowing exterior light to diffuse into the entire volume

study pods float above allowing views into labs and to capture exterior light

Clerestory wraps new volume space flooding volume with light

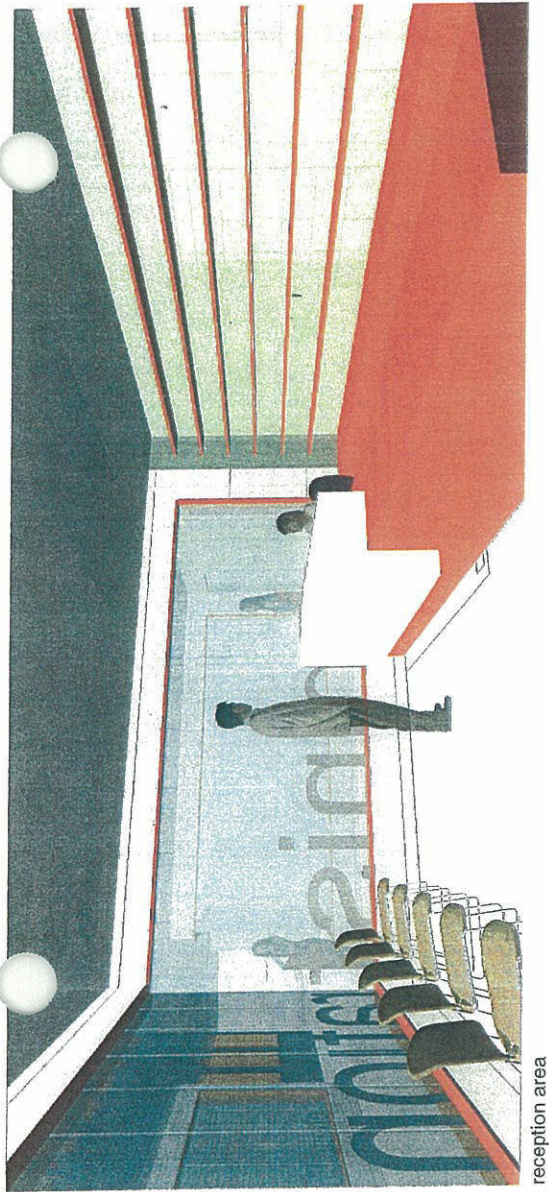
Existing 1930's wall exposed and celebrated

Solid walls up to 8' for privacy between lab spaces

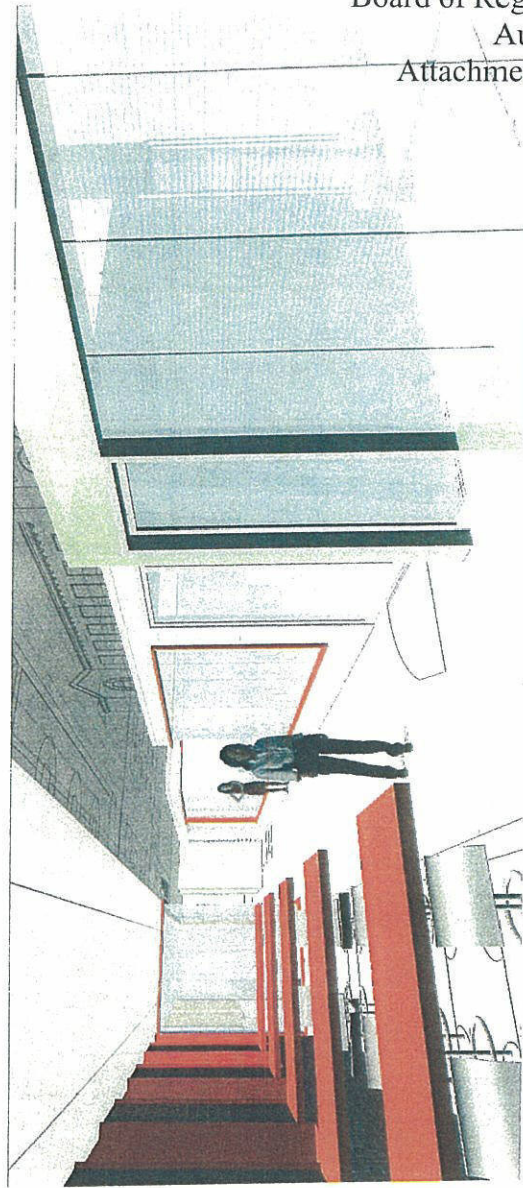
**Midwestern State University**  
McCoy School of Engineering  
Fowler Hall Renovation  
**Interior Perspective**  
April 13, 2007

**SHW** Group

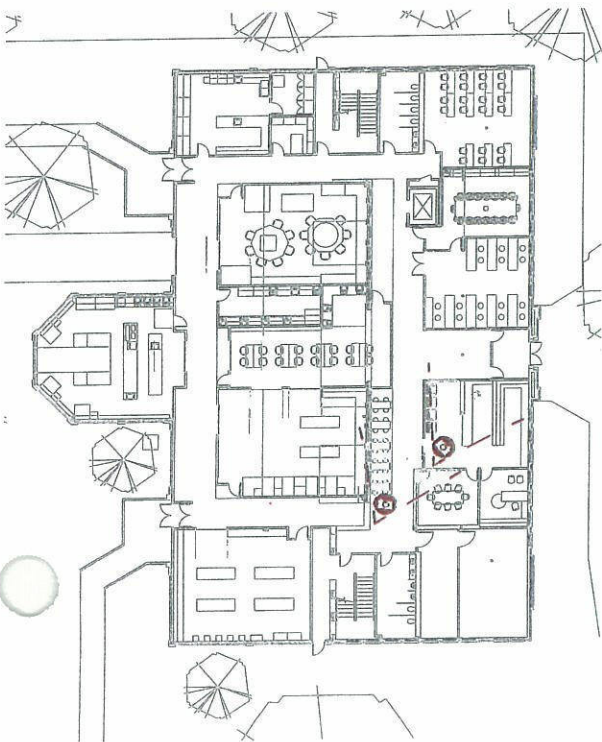




reception area



Study area/looking back at reception/conference room



**Midwestern State University**  
McCoy School of Engineering  
Fowler Hall Renovation  
**Entrance Perspectives**  
April 13, 2007

**SHW** Group



