

Midwestern State University Board of Regents Meetings



August 2 and 3, 2007

President's Office
Permanent Copy

Midwestern State University

Board of Regents Meetings

Hardin Administration Building Board Room

Schedule

Thursday, August 2, 2007

1:30 p.m. Board of Regents Meeting
 Committee of the Whole
 Executive Committee
 Finance and Audit Committee
 Personnel and Curriculum Committee
 Student Services Committee
 University Development Committee
 Athletics Committee

Friday, August 3, 2007

9:00 a.m. Board of Regents Meeting

MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS

Mac W. Cannedy, Jr., Chairperson
Patricia A. Haywood, Secretary
Charlye O. Farris
Pamela Odom Gough
Carol Carlson Gunn
Stephen A. Gustafson
Munir A. Lalani
Don Ross Malone
Ben F. Wible
Jason York, Student Regent

Midwestern State University Administration

Dr. Jesse W. Rogers, President

Ms. Debbie Barrow, Executive Associate to the President

Mr. Cohn Drennan, Director, Museum

Mr. David Spencer, Internal Auditor

Ms. Dianne Weakley, Director, Human Resources

Dr. Friederike Wiedemann, Provost

Dr. Emerson Capps, Associate Provost/Dean, Graduate Studies

Dr. Anthony Chelte, Dean, Dillard College of Business Administration

Ms. Naoma Clark, Director, Academic Support Center

Dr. Mark Farris, Director, Honors Program

Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts

Dr. Clara Latham, University Librarian

Dr. Pam Morgan, Director, Extended Education

Dr. Grant Simpson, Dean, Gordon T. and Ellen West College of Education

Dr. Susan Sportsman, Dean, College of Health Sciences and Human Services

Dr. Betty Stewart, Dean, College of Science and Mathematics

Dr. Samuel Watson, III, Dean, Prothro-Yeager College of Humanities and Social Sciences

Dr. Larry Williams, Director, International Education

Dr. Robert E. Clark, Vice President for Institutional Effectiveness and Enrollment Management

Mr. Gary Achterberg, Director, MSU Cycling

Mr. Brandon Carpenter, Director, Testing Services

Ms. Lisa Estrada-Hamby, Director, Upward Bound

Dr. Randy Glean, Director, International Services

Ms. Darla English, Registrar

Ms. Barbara Merkle, Director, Admissions

Ms. Kathy Pennartz, Director, Student Financial Aid

Mr. Mike Snow, Assistant to the V.P. for Institutional Effectiveness/Director,
Institutional Research and Planning

Mr. Juan Sandoval, Vice President for Administration and Finance

Mr. Michael Dye, Director, Information Systems

Ms. Gail Ferguson, Controller

Mr. Allen Goldapp, Associate Vice President for Facilities Services

Ms. Valarie Maxwell, Director, Budget and Management

Ms. Kathy Rice, Payroll Supervisor

Mr. Stephen Shelley, Director, Purchasing

Dr. Howard Farrell, Vice President for University Advancement and Student Affairs

Ms. Kristal Amador, Director, Annual Fund

Ms. Janus Buss, Director, Public Information and Marketing

Mr. Mike Hagy, Chief, University Police

Ms. Anne Opperman, Director, Donor Services and Special Projects

Ms. Leslee Ponder, Director, Alumni Relations

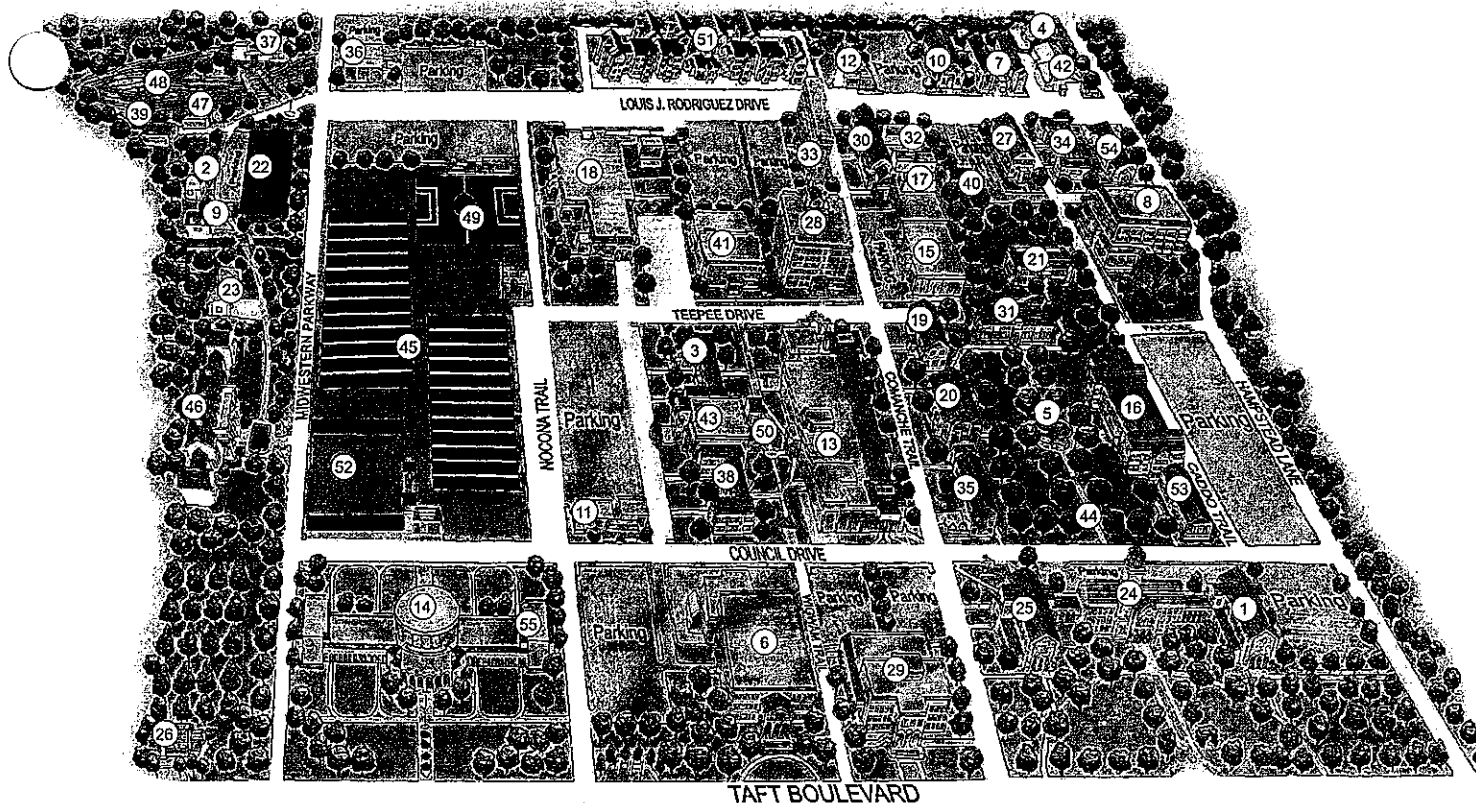
Mr. Kyle Williams, Director of Corporate and Sports Development

Mr. Keith Lamb, Associate Vice President for Student Affairs
Ms. Peggy Boomer, Director, Student Health Services
Mr. Michael Clifton, Director, Dining Services
Ms. Jenny Denning, Manager, Barnes and Noble Bookstore
Ms. Debra Higginbotham, Director, Disability Support Services
Ms. Sherry Kingcade, Director, Campus Card Services
Ms. Cindy Loveless, Campus Postal Supervisor
Dr. Pam Midgett, Director, Counseling Center
Mr. Dirk Welch, Director, Career Management Center
Mr. Dail Neely, Dean of Students
 Dr. Joey Greenwood, Director, Recreational Sports and Wellness Programs
 Mr. Matthew Park, Director, Student Activities and Orientation
 Mr. Danny Reddick, Director, Housing and Residence Life
 Ms. Sofia Rodriguez, Director, Student Development/Clark Student Center

Mr. Ed Harris, Director of Athletics
 Mr. Shannon Burks, Head Women's Basketball Coach
 Mr. Doug Elder, Head Men's Soccer Coach
 Ms. Venera Flores-Stafford, Associate Director of Athletics/Senior Woman
 Administrator/Head Volleyball Coach
 Mr. Bill Maskill, Head Football Coach
 Mr. Kurt Portmann, Executive Associate Director of Athletics
 Mr. Bill Powers, Assistant Athletic Director for Marketing, Promotions, and Public Relations
 Mr. Jeff Ray, Head Men's Basketball and Golf Coach
 Mr. Trey Reed, Sports Information Director
 Mr. Brady Tigert, Head Softball Coach
 Mr. Jeff Trimble, Head Women's Soccer Coach
 Mr. Larry Wiggins, Head Tennis Coach
 Vacant, Head Women's Cross Country Coach
 Vacant, Strength and Conditioning Coach

Dr. Robert Redmon, Chairman, MSU Faculty Senate
Mr. Dominique Calhoun, President, MSU Student Government Association

MIDWESTERN STATE UNIVERSITY

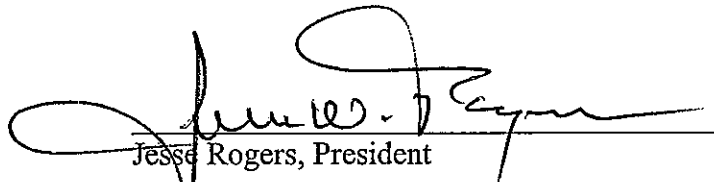


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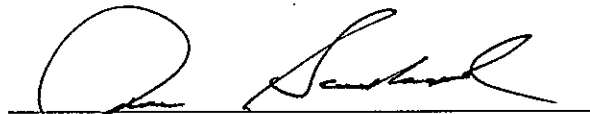
3	Akin Auditorium (Hardin North) (AA)		14	Coliseum, D. L. Ligon (CO)	4044	20	Ferguson Hall (FE)		35	Memorial Building (MM)	
	Alumni Center (AL)	4121		Athletics Office	4779		Gordon T. & Ellen West College of Education	4313		Information Systems	4278
	Bea Wood Hall (BW)			Athletic Training	4773/6236		Teacher Certification	4762		Telecommunications	4555
	Applied Arts & Sciences (BAAS)	4400		Basketball (Men's)	4775	21	Fowler Hall (FO)		36	Mercantile Building (MR)	
	English	4300		Basketball (Women's)	4776		Free Play Fields (FP)			Football	4799
	Foreign Languages	4309		Box Office	4723/4724	23	Guest House			Intensive English Language Institute	4609
	Housing & Residence Life	4217		Cross Training	4422	24	Hardin Administration Building (HA)		37	Museum, WF Museum of Art at MSU (MS)	
	Humanities	4145		Exercise Physiology	4232		Associate Provost	6217	38	O'Donohoe Hall (OD)	
	International Education (Studies Abroad)	4318		Kinesiology	4232		Administration & Finance	4237		Prothro-Yeager College of Liberal Arts	4030
	Philosophy	4128		Recreational Sports	4206		Business Office	4760		History	4258
4	Biology House (residence house) (BI)			Soccer (Men's)	4772		Continuing Education	4756		International Studies	4365
5	Bolin Fountain (BF)			Soccer (Women's)	4823		Donor Services	4651		Political Science	4376
6	Bolin Hall (BO)			Softball	6329		Extended Education	4785		Psychology	4340
	Biology	4163		Sport & Fitness Management	4232		Honors Program Office	4534		Sociology	4340
	Chemistry	4251		Tennis	4766		Institutional Research	4342	39	Outdoor Recreation Center (OR)	
	Clinical Laboratory Science	4163		Volleyball	4471		Internal Auditor	4914	40	Paint Shop (PS)	
	College of Sciences & Mathematics	4253	15	Daniel Building (Physical Plant) (DA)			Payroll	4222	41	Pierce Hall (residence hall) (PH)	7510
	Computer Science	4702		Maintenance	4228		Personnel	4221	42	Police Department, University (PD)	4239
	Geosciences	4250		Purchasing	4109		President	4211	43	Prothro-Yeager Hall (PY)	4030
	Environmental Science						Provost	4226	44	Quadrangle (Q)	
	General Science						Public Information & Marketing	4352	45	Recreational Sports Fields (RS)	
	Geosciences						University Advancement & Student Affairs	4782	46	Sikes House (president's home) (SH)	
	Mathematics	4411				25	Webmaster	4324	47	Sikes Lake Center (SI)	
	Physics	4251							48	Sikes Lake & Jogging Track (SL)	
7	Bridwell Courts (residence living) (BC)		16	Dillard College of Business			Admissions	4334	49	Soccer Field (SF)	
8	Bridwell Hall (BH)			Administration Building (DB)	4248		1-800-842-1922		50	Sunwatcher Plaza (SU)	
	College of Health Sciences & Human Services	4597		Accounting	4248		Career Management Center	4215	51	Sunwatcher Village (residence living) (SV)	6781
	Dental Hygiene	4737		Bureau of Business & Government Research	4661		Financial Aid	4214	52	Tennis Courts (TC)	
	Nursing, Wilson School of	4331		Economics	4248		International Services	4208	53	University Press (UP)	
	Radiologic Sciences	4337		Finance	4248		Registrar	4321		Credit Union	4622
	Respiratory Care	4652		General Business	4248		Testing	4676		Print Shop	4235
9	Carriage House (CH)			Management Information Systems	4248		Upward Bound	4080	54	Vinson Health Center (VI)	4231
10	Catholic Student Center (CA)		17	Marketing	4248		Veterans Affairs	4305	55	Wellness Center (WC)	4838
11	Central Plant (CP)	4202	18	Small Business Development Center	4373						
12	Church of Christ Student Center (CC)			Engineering Laboratories (EL)		26	Honors House (residence house) (HH)				
13	Clark Student Center (CS)	4520		Fain Fine Arts Center (FA)			Instrumental Music Hall (band hall) (IM)	4583			
	Aramark Dining Services	4203		Art	4264	27	Killingsworth Hall (residence hall) (KH)	7200			
	Associate Vice President for Student Affairs	4291		Box Office	4393	28	Library (Moffett) (LI)	4204			
	Barnes & Noble Bookstore	4225		Journalism	4243	29	Marchman Hall (MH)	7750			
	Clark Student Atrium			Lamar D. Fain College of Fine Arts	4243	30	Martin Hall (MA)				
	Clark Student Center Information Center	4223		Mass Communication	4243		Criminal Justice	4752			
	Counseling Center	4618		Music	4267	31	Health & Public Administration	4752			
	Dean of Students	6273		Public Relations	4243		Social Work	4437			
	Post Office	4241		Speech Communication	4243	32	McCullough Hall (MC)				
	Recreation Room	4296		Theatre	4243		Engineering, McCoy School of	4286			
	Student Activities	4500		T.V. Studio	4394		Manufacturing Engineering Technology	4286			
	Student Development	4698	19	Wichitan Newspaper	4704		Mechanical Engineering	4286			
	Student Government	4709		Fain Hall (sororities) (FN)		33	McCullough-Trigg Hall (residence hall) (MT)	7930			
	Sundance Court/Corner Perk	4900		Alpha Phi Sorority	4793	34	McGaha Hall (MG)				
	University Programming Board	4593		Chi Omega Sorority	4794		Academic Support Center	4584			
	Wei-Kun Yearbook	4498		Gamma Phi Sorority	4795						
				Sigma Kappa Sorority	4796						

Financial Certification

We certify that financial transactions included in this report are correct to the best of our knowledge, and we further certify that funds to cover allocations listed in this report are available subject to realization of estimated income as budgeted.



Jesse Rogers, President



Juan Sandoval, Vice President for
Administration and Finance

July 16, 2007
Date

Board of Regents Meeting
August 2, 2007
1:30 p.m.

Meeting Location: MSU Campus – 3410 Taft Boulevard
Hardin Administration Building Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Introduction of Visitors

Public Comment

07-110. In accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. Public comment is limited to items that appear on the agenda for the meeting. A sign-up sheet will be used to record those who wish to address the Board of Regents during this public comment period.

EXECUTIVE COMMITTEE

Executive Committee

Membership

Mac Cannedy, Jr., Chairperson
Pat Haywood, Secretary
Munir Lalani, Member-At-Large

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

07-111. Minutes of the Executive Committee meeting May 10, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-111.

Revenue and Refunding Bond Sale Resolution

07-112. The administration will present information to the Board of Regents concerning the purchase and sale of bonds related to the new Student Recreation and Health Facility project (previously approved at a total cost not to exceed \$13.4 million), the Fowler Engineering Renovation Project (\$7.2 million project, \$2.7 from Tuition Revenue Bond [TRB] funds), and the D.L. Ligon Coliseum Renovation Project (\$7.7 million project from TRB funds). Included in this bond issue is the refinancing of 1998 Series Bonds (\$5,525,000) that will provide a minimum savings of \$150,000 over the life of the bonds and reduce the amount of debt service.

Accordingly, the administration seeks approval of the following Resolution:

AUTHORIZING THE SALE OF THE TEXAS PUBLIC FINANCE AUTHORITY MIDWESTERN STATE UNIVERSITY REVENUE FINANCING SYSTEM REVENUE AND REFUNDING BONDS, SERIES 2007, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$_____; AUTHORIZING ACTIONS BY THE TEXAS PUBLIC FINANCE AUTHORITY, MIDWESTERN STATE UNIVERSITY, AND REPRESENTATIVES THEREOF IN CONNECTION WITH THE SALE AND DELIVERY OF SAID BONDS; AUTHORIZING THE EXECUTION OF A BOND PURCHASE AGREEMENT, AN ESCROW AGREEMENT, AND A PAYING AGENT/REGISTRAR AGREEMENT, AND RESOLVING OTHER MATTERS RELATED THERETO.

Student Recreation and Health Facility

07-113. A progress report will be presented regarding this project.

Student Housing Expansion

07-114. In February 2007 the Board authorized the administration to proceed with planning additional on-campus housing. The administration will present information and make recommendations as necessary for consideration by the Board of Regents.

Outside Counsel Agreement, 2007-2008

07-115. The current Outside Counsel Agreement with Roger Lee of Gibson Hotchkiss Roach & Davenport expires August 31, 2007. The university solicited proposals for outside counsel services for the period of September 1, 2007 through August 31, 2008, as required by the Texas Office of the Attorney General (OAG). Based on the proposals received, the administration will make a recommendation for consideration by the Board of Regents. Final authorization will be requested from the OAG following approval of the Board.

Wichita Falls Museum of Art at Midwestern State University Advisory Board of Directors

07-116. The President will recommend four individuals to fill three-year terms as Public Members of the Advisory Board of Directors. Additionally, three MSU Members of the Advisory Board will be recommended to serve one-year terms.

FINANCE & AUDIT
COMMITTEE

Finance and Audit Committee

Membership

Munir Lalani, Chairperson
Pam Gough
Don Ross Malone
Ben Wible

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

07-117. The minutes of the Finance and Audit Committee meeting May 10, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-117.

Review and Acceptance of Financial Reports

07-118. The administration recommends the April, May, and June, 2007 Financial Reports for acceptance. These reports were previously distributed to the board.

Financial Disclosure Statements

07-119. Each year the Board of Regents reviews copies of Financial Disclosure Statements of the President, the Vice President for Administration and Finance, and the Controller. The Board will be asked to accept the 2006 Financial Disclosure Statements of these individuals as previously distributed.

Internal Auditor Plan

07-120. The Texas Internal Auditing Act requires each agency's internal auditor to develop an annual audit plan using risk assessment techniques. The governing board of the agency must approve this plan. The MSU Internal Auditor's proposed plan for the 2007-2008 fiscal year is shown in Attachment 07-120.

University Accounts

07-121. The administration recommends the following individuals be authorized to sign on university bank accounts, with two signatures required on all checks drawn from university accounts:

Dr. Jesse Rogers, President
Mr. Juan Sandoval, Vice President for Administration and Finance
Ms. Gail Ferguson, Controller
Ms. Valarie Maxwell, Director of Budget and Management
Ms. JoElla Hinkle, Assistant Controller

The administration further recommends continued authorization for the President, Vice President for Administration and Finance, and Controller or their designees to purchase and sell investment instruments in accordance with the Texas Public Funds Investment Act and the Board of Regents' Investment Policy, and perform all other normal banking transactions. Investment transactions may be authorized by verbal orders but must also be approved in writing by the President or the Vice President for Administration and Finance.

The administration finally recommends the Board continue to authorize the President, Vice President for Administration and Finance, and Provost to sign appropriate personnel retirement documents.

Approval of Brokers/Dealers, Investment Vehicles and Asset Holding Accounts

07-122. In accordance with statute, the administration submits the following list of brokers/dealers and investment vehicles for Board approval for fiscal year 2008. The following brokers/dealers have filed certifications acknowledging the university's investment policy.

Brokers/Dealers

JP Morgan Securities, Inc., Houston
LF Rothschild/RBC Dain
Morgan Keegan & Company, Inc., Houston
Vining-Sparks, IBG, Austin
Wells Fargo, Dallas

Other Investment Vehicles/Overnight Cash Pools

JP Morgan Chase High Balance Savings
LOGIC, Dallas
Texpool, Austin

Asset Holding Accounts

JP Morgan Chase
Merrill-Lynch, Wichita Falls

Investment Management Services

07-123. The administration will request authorization to work with the Executive Committee of the Board to select a firm or financial institution to provide investment management services for the university.

FY 2006-2007 Items \$50,000 & Under Approved by President

07-124. In accordance with Board policy, President Rogers authorized the following increases to the budget of \$50,000 and under for the 2006-2007 fiscal year. The administration recommends the following budget changes for ratification.

From Account:To Account:

<u>Number</u>	<u>Title</u>	<u>Number</u>	<u>Title</u>	<u>Purpose</u>	<u>Amount</u>
2-24220	Unallocated Designated Tuition	2-21185	TK20 Assessment	Software essential for NCATE accreditation	\$10,000.00
3-30000	Unallocated Student Service Fees	2-24141	VP University Advancement Reserve	Travel expenses for Mortar Board members to attend National Conference	2,429.00
3-30000	Unallocated Student Service Fees	2-24141	VP University Advancement Reserve	Expenses for band travel to basketball playoff games	1,239.61
3-30000	Unallocated Student Service Fees	3-30614	Men's Soccer	Men's soccer conference championship rings	4,128.00
	Total				\$17,796.61

Salary/Title/Position Changes in 2006-2007 Budget Approved per Board Authorization

07-125. Salary, title, and position changes approved by the President are presented for ratification as shown below.

<u>Position/Title</u>	<u>New Position/Title</u>	<u>Budget Change</u>	<u>Justification/Explanation</u>
Student Activities Coordinator		\$ 2,652	Hired above budget due to advanced degree and experience
Director, Grant Development & Administration	Director, Corporate & Sports Development	(10,552)	Change in fund-raising focus
Director, Honors Program		11,562	Three-month summer stipend
TOTAL		\$ 3,662	

Non-Resident Tuition (International Students)

07-126. MSU's international recruiting program has experienced great success over the past fifteen years, particularly through the Caribbean Program. Currently, 345 international students attend Midwestern State University, representing 42 foreign countries. The administration has reviewed its international student recruitment processes and determined that the development of a new system and initiative is warranted. The proposed initiative would provide a tiered admission and tuition system for international students, structured in the following manner.

Tier 1: This tier would be reserved for those international students with the highest academic credentials and would carry a \$1000 academically competitive scholarship providing for a tuition waiver which, in turn, would

allow students to pay resident tuition rates. Approximately 250 such scholarships would be available for both undergraduate and graduate students. This part of the program is currently in place.

Tier 2: This tier would be for the next highest group academically and would provide for students to pay resident tuition plus \$75 per semester credit hour (SCH). The reason for the increased charge is that formula funding would not be forthcoming for these students. It is recommended that 150 slots be available for this tier, beginning with the fall 2007 semester.

Tier 3: This tier would be for “freely entering” non-resident international students. These students would have the option of competing for slots in either Tier 1 or 2 after establishing an academic record at MSU, but would pay full, non-resident tuition upon their initial entry into the university.

Consideration of Fee Increases and Energy Surcharge

07-127. The administration has recently reviewed the university’s fee structure, particularly in light of the funding received through the state appropriation process. Recommendations will be made concerning student fees, including student service fees and course fees. The administration will also make a recommendation concerning an energy surcharge.

Operating Budget for Fiscal Year 2008

07-128. The operating budget for the 2007-2008 fiscal year, which was previously distributed to the Board of Regents, will be recommended for approval.

FINANCE & AUDIT
COMMITTEE ATTACHMENT

FY 2008 Audit Plan

This plan is meant to be flexible and will be monitored and changed as necessary. The available hours after accounting for holidays, leave time, and training is 1,680. These hours have been allocated to specific areas below. A formal risk analysis process has been implemented that will be updated on an ongoing basis, that may justify making changes to ensure pertinent risks are given the attention they merit. The President and Board of Regents will be informed of any changes, which will be subject to their review and approval.

Audit Focus	Estimated Hours
Public Funds Investment Act: This audit is statutorily required every two years and will determine compliance with the Act and MSU investment policy.	150
Construction Monitoring Process: This audit will be a review of the procedures conducted to ensure that outside contractors provided services in accordance with contracts and that change order costs are properly controlled.	250
Selected Athletics Compliance Issues: Review and assess controls in place to ensure compliance with NCAA Bylaws related to Financial Aid.	150
Selected Contracted Operations: Review and assess financial and management controls to determine if resources are used efficiently and effectively to ensure accomplishment of desired outcomes and results. The University contracts with third parties for a number of services, including food services, postal services, medical services, vending operations, and the bookstore.	150
University Bidding Procedures: Review and assess controls in place to determine if resources are used efficiently and effectively and in compliance with laws, policies, and regulations.	150
Petty Cash/Change Funds: An ongoing review of these funds will be conducted throughout the year to ensure adequate accountability and safeguarding of these funds.	100
External Auditor Coordination: The State Auditor's Office routinely depends and relies on internal auditors to accomplish their annual audit plan. Hours are being reserved to assist them as requested. Examples of expected requests are assistance with the annual bond audit, involvement in statewide audits of varying topics, and requests for information.	150

FY 2008 Audit Plan

Special Projects: Internal auditors are a valuable and crucial source of assistance for issues that management and the Board of Regents may need analyses, appraisals, recommendations, counsel, and information to assist them in the effective discharge of their responsibilities. Hours are being reserved to provide this assistance.	100
Annual Risk Analysis/Audit Plan: Ongoing activities, such as interviews with management, distribution of internal control questionnaires, and reviews of management reports from throughout the university will be done to ensure adequate identification and consideration of all risks for future review.	100
Participation in Board Meetings and Management Committees: The internal auditor will attend all Board of Regents meetings and participate in selected committees as requested or deemed appropriate. Regular meetings are also held with the President.	100
Administrative: Hours are being accounted for and reserved for such matters as ensuring compliance with auditing standards, involvement with professional organizations, annual reports, and general administrative duties. Some carry-over work will also be necessary to wrap up projects started in FY 2007.	280
Total Hours Budgeted	1,680

PERSONNEL & CURRICULUM
COMMITTEE

Personnel and Curriculum Committee

Membership

Pat Haywood, Chairperson
Charlye Farris
Carol Gunn
Munir Lalani

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

07-129. The minutes of the Personnel and Curriculum Committee meeting May 10, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-129.

Faculty Report

07-130. A representative of the MSU Faculty Senate will update the board on faculty-related issues.

Enrollment Reports – Summer 2007

07-131. Information regarding enrollment for the summer 2007 semesters will be presented at the Board meeting.

Small Class Reports – Summer 2007

07-132. Section 51.403(d) of the Texas Education Code requires MSU to present a small class report to the Board of Regents. Small classes, for the purpose of this report, are undergraduate-level courses with less than 10 registrations, and graduate-level courses with less than five registrations. These reports for the summer 2007 semesters will be presented at the Board meeting.

Beginning and Last Day Enrollment Reports, Spring 2007 Semester

07-133. Section 51.403(b) of the Texas Education Code specifies that reports will be presented to the Board of Regents comparing student enrollments in each class at the beginning and end of each fall and spring semester. These reports were previously distributed to the Board for their information and review.

Review of Personnel Reports for FY 06-07 Budget

07-134. Personnel changes in April, May, and June, 2007 are presented for information as shown in Attachment 07-134.

President's Administrative Review

07-135. The President will review with the Board his evaluation of Midwestern State University deans and senior administrative officials.

Holiday Schedule for Staff Employees – 2007-2008

07-136. Following the May 2007 Board meeting, an error in the Holiday Schedule was discovered. The following revised schedule (which now includes December 31 as a holiday) is recommended for approval by the Board.

Date	Holiday	No. of Days
September 3, 2007	Labor Day	1
November 22-23, 2007	Thanksgiving	2
December 24-28, 2007	Christmas	5
December 31, 2007 and January 1, 2008	New Year's	2
January 21, 2008	Martin Luther King Day	1
March 21, 2008	Spring Break	1
May 26, 2008	Memorial Day	1
July 4, 2008	Fourth of July	<u>1</u>
	TOTAL DAYS	14

August 2007 Graduating Class

07-137. The administration recommends approval of the list of candidates for August 2007 graduation with the provision that they meet all requirements as prescribed by the faculty and administration (see Attachment 07-137).

MSU Policies and Procedures Manual Changes

07-138. The following changes to the *MSU Policies and Procedures Manual* are recommended for approval. Items recommended for deletion are shown with an overstrike (–); new wording is shown in **bold and underlined** format.

- A. Policy 2.338, University Boards, Councils & Committees – Academic Council and Administrative Council – personnel changes are recommended to these councils to reflect the current organizational structure (see Attachment 07-138A).
- B. Policy 2.338, University Boards, Councils & Committees – Academic Advising Committee and Intercollegiate Athletics Council – changes are recommended to the committee and council to reflect the current organizational structure and areas of responsibility (see Attachment 07-138B).
- C. Policy 2.338, University Boards, Councils & Committees – Uniform Recruitment and Retention Committee – the Texas Higher Education Coordinating Board (THECB) is changing the reporting protocol for the annual Uniform Recruitment and Retention report. The current committee structure, though appropriate for earlier reports, is too large to efficiently accommodate

this new reporting format. A revised structure is recommended (see Attachment 07-138C).

- D. Policy 2.338, NEW COMMITTEE, Academic Technology Committee – this committee will provide university personnel in the academic affairs area an avenue in which to share technology needs and opportunities (see Attachment 07-138D).
- E. Policy 2.338, NEW COMMITTEE, University Assessment Committee – this committee is necessary to coordinate and enhance MSU's assessment efforts (see Attachment 07-138E).
- F. Policy 4.133 – Food Purchases From Public Funds – it is recommended that this policy be replaced by a new policy – Use of University Funds for Business Entertainment Expenses (see Attachment 07-138F).
- G. NEW POLICY – Disposition of University Surplus or Salvage Property – the MSU Board must establish written procedures for the disposition of surplus or salvage property as required by Texas Government Code 2175.304 (see Attachment 07-138G).

PERSONNEL & CURRICULUM
COMMITTEE ATTACHMENTS

Summary of the Personnel Position Status Reports for 9/1/06 – 6/30/07

September 2006 Dean, College of Health Sciences and Human Services (changed time allocation)
Net position change: +0 (+.09 Faculty/-.09 Exec., Admin. & Managerial)

Assistant Trainer/Delphi (position eliminated)
Net position change: -1 (Professional Non-Faculty)

October 2006 Assistant Professor of Political Sciences/Director of International Services (changed time allocation)
Net position change: +0 (-.25 Faculty/+.25 Exec., Admin. & Managerial)

Assistant Professor/Nursing (reduced teaching load)
Net position change: -.17 (Faculty)

January 2007 Instructor/Respiratory Care (new position)
Net position change: +1 (Faculty)
Approved by Board of Regents 11/10/07

Clark Student Center Coordinator/Instructor changed to Special Events Coordinator position (changed time allocation)
Net position change: +0 (-.38 Faculty/+.38 Exec., Admin. & Managerial)

Secretary II changed to ½ time Administrative Assistant/President's Office
Net position change: -.50 (Clerical and Secretarial)

March 2007 ½ time Human Resources Assistant I (transferred from President's Office)
Net position change: +.50 (Clerical and Secretarial)

June 2007 Professor of Political Science/Director of BAAS Program retired/Associate Director of BAAS promoted into Director position
Net position change: -1 (+.50 Exec., Admin. & Managerial/-.65 Faculty / -.85 Professional Non-Faculty)

Total net new positions as of 6/30/07 = -1.17

**Midwestern State University Reporting of Personnel Changes
For the Period April 1, 2007 through June 30, 2007
Fiscal Year 2006-2007**

I. ENTERING EMPLOYEES

1. Jason Smith – Custodian I/Clark Student Center – 4/01/07
2. Keri Lemon-Goins – Assistant Director/Annual Fund – 4/01/07
3. Shelbie Schenk – Coordinator of Wellness Programs/Recreational Sports – 4/01/07
4. Chassidy South – Police Communication Operator/Police – 4/01/07
5. Amber Beckham – Part-time Instructor/Academic Support Center – 4/09/07
6. Bruce Looney – Custodian I/Physical Plant – 4/09/07
7. Robert Cummings – Assistant Coach, Men's Soccer – 4/19/07
8. Josh Solomon – Groundskeeper – 4/23/07
9. Cassandra Wilder – Accounting Assistant II/Business Office – 5/07/07
10. Tracy Nichols – Secretary I/Campus Cards – 5/14/07
11. Maria Contreras – Custodian II/Housing – 5/14/07
12. Jinger Kowalick – BSN Nurse Educator – 5/17/07
13. Laura Woods Fidelie – Assistant Professor/Criminal Justice – 5/29/07
14. Karen Gibson – Payroll Assistant I/Payroll – 6/01/07
15. Hugo Erazo – Assistant to the Director of Admissions for Special Populations – 6/04/07
16. Kurt Morgan – Custodian I/Physical Plant – 6/04/07
17. Jennifer Johnson – Activities Coordinator/Student Activities & Orientation – 6/06/07
18. Falaileato Suiaunoa – Assistant Coach, Women's Basketball and Instructor/Kinesiology – 6/07/07
19. Debra Roberts – Registrar Assistant I – 6/11/07
20. Brian Natkin – Assistant Football Coach/Instructor/Kinesiology – 6/11/07
21. Tiffany Ramsey – Secretary II/Career Management Center – 6/18/07
22. Trey Reed – Sports Information Director – 6/25/07
23. Lacey Williams – Computer Based Testing Center Specialist – 6/25/07
24. Amy Rogers – Secretary I/Football – 6/26/07

II. EXITING EMPLOYEES

1. Michael Blevins – Facilities Information Manager/Physical Plant - 4/06/07
2. Michelle Heger – Secretary I/Football – 4/20/07
3. Angela Burr – Registrar Assistant I/Registrar – 4/30/07
4. Julie Smith – Secretary II/Career Management Center – 5/02/07
5. Dr. Stephen Lunce – Professor/Chair – BCIS – 5/04/07 (Deceased)
6. Jennifer Griffin – Assistant Coach, Women's Basketball and Instructor/Kinesiology – 5/07/07
7. Jesus "J.J." Ortiz – Asst. to the Director of Admissions for Special Populations-5/11/07

8. David Sucura – Assistant Football Coach – 5/18/07
9. Ted Buss - Assistant Athletic Director, Marketing & Promotions – 5/31/07
(Retiree)
10. Dr. James David Martin – Professor/Director/BAAS – 5/31/07 (Retiree)
11. Melanie Conrad – Assistant Professor/Mass Communication – 5/31/07
12. Mark Davids – Assistant Professor/Criminal Justice – 5/31/07
13. Sandra Garrett – Assistant Professor/Education – 5/31/07
14. James Childers – Strength & Conditioning Coach – 6/01/07
15. Terri Moer – Accounting Assistant II/Controller's Office 6/05/07
16. DeLisa Rudock – Computer Based Testing Center Specialist – 6/06/07
17. Sheila Figueroa – Custodian I/Physical Plant – 6/14/07
18. Justin Gaines – Assistant Football Coach – 6/23/07
19. Richard Whatcott – Residence Hall Director – 6/28/07

MIDWESTERN STATE UNIVERSITY
PERSONNEL POSITION STATUS REPORT
April 30, 2007

POSITIONS	APPROVED BUDGET		POSITIONS		SALARY		TOTAL POSITIONS		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	FTE	AMOUNT	ADDED	(DELETED)	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	47.12	3,705,504	0.16	9,230	52,404	52,404	47.28	3,714,734	46.28	3,684,578	1.00	82,560	47.28	3,767,138
REGULAR FACULTY	246.29	13,781,589	0.29	(598)	(35,568)	(35,568)	246.58	13,780,991	231.58	13,258,041	15.00	487,382	246.58	13,745,423
PROFESSIONAL NON-FACULTY	104.73	3,990,872	(0.62)	(19,694)	22,198	22,198	104.11	3,971,178	97.11	3,764,704	7.00	228,672	104.11	3,993,376
CLERICAL AND SECRETARIAL	95.46	2,133,527	0.00	1,458	(7,087)	(7,087)	95.46	2,134,985	88.96	2,001,394	6.50	126,504	95.46	2,127,898
TECH & PARAPROFESSIONAL	21.00	871,980			2,304	2,304	21.00	871,980	20.00	820,488	1.00	53,796	21.00	874,284
SKILLED CRAFT	33.00	1,045,768		2,844	(18,516)	(18,516)	33.00	1,048,612	31.00	986,080	2.00	44,016	33.00	1,030,096
SERVICE & MAINTENANCE	63.50	1,240,919			(8,916)	(8,916)	63.50	1,240,919	56.00	1,110,299	7.50	121,704	63.50	1,232,003
POLICE	14.00	416,874			(7,392)	(7,392)	14.00	416,874	14.00	409,482	0.00	0	14.00	409,482
GRAND TOTALS	625.10	27,187,033	(0.17)	(6,760)	(573)	(573)	624.93	27,180,273	584.93	26,035,066	40.00	1,144,634	624.93	27,179,700

MIDWESTERN STATE UNIVERSITY
PERSONNEL POSITION STATUS REPORT
May 31, 2007

POSITIONS	APPROVED BUDGET		POSITIONS		SALARY		TOTAL POSITIONS		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	9/1/2005	FTE	AMOUNT	ADDED	(DELETED)	FTE	AMOUNT	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	POSITIONS
EXEC, ADMIN & MANAGERIAL	47.12		3,705,504	0.16	9,230	47.28	3,714,734	52,404	45.78	3,647,138	1.50	120,000	47.28	3,767,138
REGULAR FACULTY	246.29		13,781,589	0.29	(598)	246.58	13,780,991	(35,568)	225.48	12,931,759	21.10	813,664	246.58	13,745,423
PROFESSIONAL NON-FACULTY	104.73		3,990,872	(0.62)	(19,694)	104.11	3,971,178	21,381	95.71	3,722,357	8.40	270,202	104.11	3,992,559
CLERICAL AND SECRETARIAL	95.46		2,133,527	0.00	1,458	95.46	2,134,985	(11,839)	90.96	2,040,778	4.50	82,368	95.46	2,123,146
TECH & PARAPROFESSIONAL	21.00		871,980			21.00	871,980	2,304	20.00	820,488	1.00	53,796	21.00	874,284
SKILLED CRAFT	33.00		1,045,768		2,844	33.00	1,048,612	(18,516)	31.00	986,080	2.00	44,016	33.00	1,030,096
SERVICE & MAINTENANCE	63.50		1,240,919			63.50	1,240,919	(17,592)	57.00	1,127,603	6.50	95,724	63.50	1,223,327
POLICE	14.00		416,874			14.00	416,874	(7,392)	14.00	409,482	0.00	0	14.00	409,482
GRAND TOTALS	625.10		27,187,033	(0.17)	(6,760)	624.93	27,180,273	(14,818)	579.93	25,685,685	45.00	1,479,770	624.93	27,165,455

MIDWESTERN STATE UNIVERSITY
PERSONNEL POSITION STATUS REPORT
June 30, 2007

POSITIONS	APPROVED BUDGET		POSITIONS		SALARY		TOTAL POSITIONS		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	FTE	AMOUNT	ADDED	(DELETED)	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	47.12	3,705,504	0.66	46,670	1	3,752,174	52,524	1	46.78	3,722,138	1.00	82,560	47.78	3,804,698
REGULAR FACULTY	246.29	13,781,589	(0.36)	(45,247)	1	13,736,342	(36,576)	2	226.93	12,979,356	19.00	720,410	245.93	13,699,766
PROFESSIONAL NON-FACULTY	104.73	3,990,872	(1.47)	(60,545)	1	3,930,327	18,173	3	98.23	3,758,420	5.03	190,080	103.26	3,948,500
CLERICAL AND SECRETARIAL	95.46	2,133,527	0.00	1,458		2,134,985	(11,839)		91.96	2,075,886	3.50	47,260	95.46	2,123,146
TECH & PARAPROFESSIONAL	21.00	871,980				871,980	2,304		20.00	820,488	1.00	53,796	21.00	874,284
SKILLED CRAFT	33.00	1,045,768		2,844		1,048,612	(18,516)		31.00	986,080	2.00	44,016	33.00	1,030,096
SERVICE & MAINTENANCE	63.50	1,240,919				1,240,919	(17,592)		56.00	1,111,643	7.50	111,684	63.50	1,223,327
POLICE	14.00	416,874				416,874	(7,392)		14.00	409,482	0.00	0	14.00	409,482
GRAND TOTALS	625.10	27,187,033	(1.17)	(54,820)		27,132,213	(18,914)		584.90	25,863,493	39.03	1,249,806	623.93	27,113,299

COLLEGE OF BUSINESS ADMINISTRATION
BACHELOR OF BUSINESS ADMINISTRATION

MATTHEW RICHARD ATCHLEY
MICHAEL McDONALD BAILEY
GRAIG RICHARD BARNWELL
STEPHEN THOMAS BOWDEN
JASON J. BROWNE
RAMON B. BROWNE
BRADLEY SCOTT EARP
KIM M. ELI
JONATHAN JAMES FELDER
AARON MICHAEL GALLOWAY
SEAN PATRICK GILL
HEATHER LYN HANSEN
CARA LYNN HEYDRICK
CAROLINE GRACE JONES
CODY MATTHEW KOETTER
SEKOU BRENLIE LABARRIE

LACEY NELL LANIER
JEFFREY D. LEDFORD
SHELLEY LEIGH LEWIS
CRYSTAL TAMESHA LOUISON
ALEJANDRA ELIZABETH MARTINEZ
TERRANCE KIERON MARTIN
BONNIE MARIE MCCABE
RONALD MASON MCCLESKEY
REEMA PATEL
CHASE DAVID RICHARDSON
TINA LARRAY SIMPSON
RONALD SMITH
SCHANIQUA SHAMISE SMITH
TREVOR D. STEPHEN
JOHN HARRIS UNDERWOOD

COLLEGE OF EDUCATION
BACHELOR OF SCIENCE IN INTERDISCIPLINARY STUDIES

AMANDA KAY BAILEY BARRIENTES
CINDY HARRISON GORLEY
RHIANNA LOEMMA RAMIREZ

LANA RENEE SNIDER
VALERIE ELIZABETH WHITE

COLLEGE OF FINE ARTS
BACHELOR OF ARTS

ELIZABETH MARIE LANDRY

BACHELOR OF FINE ARTS

KATHRYN PAIGE BLACKWOOD

BACHELOR OF MUSIC

SARAH ELIZABETH MILLER

COLLEGE OF HEALTH SCIENCES AND HUMAN SERVICES
BACHELOR OF ARTS

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RYAN ALEX MCDANIEL

EDWARD HARRISON PREVETTE III

WILLIAM PERRY HOOPER
WILLIAM SAMUEL MILTON
SHAWN PAUL MULLIGAN

STEVEN MICHAEL OFFIELD
BRANDI LYNN SIMMONS

BACHELOR OF SCIENCE IN CRIMINAL JUSTICE

CASEY BRASHEAR
SAMUEL WADE BOSTIC
JOSHUA NOAH JERGINS
DEREK BRANDON MCKELLER
JUSTIN SHANE MORGAN

GAIL UCHENNA DZUMBA
EDDIE LEE ROWE
CINDY JOANN SPROWLS
EDWARD LOUIS STAFFORD

BACHELOR OF SCIENCE IN NURSING

VICKIE LYNN STEWART BARKER
CANDLE CANTRESA BLAYLOCK
SONJA MARCEA CALLISTE
KAYLA NICOLE CEMPER
KIMBERLY S. SULLIVAN HALLMARK
LAURINDA KAY EDDINGS JOHNSTON

KIMBERLY DAWN NIX
KERI LEIGH ERWIN SHANKS
ALICIA MARIE SMITH
SHANNON SHAVETTE THOMAS
TINSAE A. TOLLESA

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REBECCA RENEE BOYD
NICKOLAUS ANTHONY CALLAS
KEYSHAN PATRICK COLLINS
AUTUMN CAPPS CONNER
JULIE WICKER EBERTING
LUCRECIA DEANN LINDSEY GRIFFITH

ANDREA DIANE LUSK GRACE
MARIANE LEE LAVARIAS
WENDY PEELE MOORE
CHARLES DARRYL PRITCHETT
EZEQUIEL RAMIREZ, JR.
LINDA JAMES WILKES
CHRISTINA MARIE WILLIAMSON HAUPT
CHARLIE DAVID ZOOK III

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CALVIN CHRISTIAN SCHMALZ

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SALLIE JANE AUSTIN

JANET ABECK NGOCK

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

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JUDY EILEEN DORSEY MENASCO
ANGELIA J. MOORE
CHRISTOPHER PAUL MUNIZ

JOHN HOWARD CHOYCE, JR.
DIANNE ELIZABETH CROCKETT
KELLI JO WELSH DAVIDSON
JUSTIN BLAKE DAVIS
ROBIN HAMILTON DENTON
KEISHA L. GAFFORD DUGAN
SUZETTE HAVEN ELWONGER
MARC ANTHONY ESPARZA
KARI AMELIA GATES
WHITNEY DEE GEE
DINA MICHELE GONZALES
IVY ANN ITTY
JAIMY ANN JOHN
ROBERT ALLEN KEENAN II
JUDY A. KIM
RUSSELL JAMES KING
JENIFER LAROSSA
RUSSELL WILSON LYNNE III
MELANIE KAY JULIAN MCCOY
CASEY DOYLE MCSHAN

SHARON KAY MASSEY NICHOLS
THERESA ANN NOVY
MARK GILBERT OBESO
AMBER STEPHANIE ORR
KENNETH JUSTIN PATMON
KRISTEN CHARISE PEACOCK
DEBORAH PULLIAM
KATRINA DENISE ROBERTS
JOSEPH PAUL ROBESON
JOSE A. SANCHEZ
THOMAS LEE SANDERS
MISTY LEE SIMS SLATER
JEFFERY SPIVEY
KRISTI LYNN STEVENS
TRENT MONTGOMERY THOMPSON
LARRY DARNELL TURNER
CRYSTAL JEANNETTE WILLIAMS
BRET ALAN WOERZ
JIMMIE D. YOUNG III

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BRADLEY CURTIS BENTON
SARAH BETH BRIDGES
LAURA JEAN BURROUGHS
JENNIFER RYE CLINE
DUSTIN RAY HOLLY

SARAH KIMBELL
CASEY JAMES MCCAULEY
NICHOLE DENINE PHILLIP
JUSTIN KEITH RANDALL
MARCIE JAYNE BRIDGES REEVES
KARIL AJANAH HILARY SAMPSON
JONATHAN ANDREW TAMANY

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CHYDELLE KAMILLE HICKERSON

STACY ANN MOORE
AMANDA MICHELLE LOWMAN RHODD

COLLEGE OF SCIENCE AND MATHEMATICS

BACHELOR OF ARTS

RYAN PATRICK GALLOWAY

BACHELOR OF SCIENCE

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DARWIN JASON BURNETT
TIFFANY LANE HUMBERSON
DWAIN CARLSON JOHN

MICKEY L. MARLOW
AMANDA LYNN SNOOK
AUBREY LOUISE VEITENHEIMER
LEIAKA TISHA WELCOME

BACHELOR OF SCIENCE IN CLINICAL LABORATORY SCIENCE

APRIL RENEE WILLIAMS LITTLE

STORMI JO RAINES

COLLEGE OF BUSINESS ADMINISTRATION

MASTER OF BUSINESS ADMINISTRATION

CHARLES ANTHONY HEBERT
COLIN MATTHEW MCGUINNESS

KEVIN NEIL MCINTURFF

COLLEGE OF EDUCATION

MASTER OF ARTS

MICHAEL A. BLAND
RITA MARIE BREEDING-JONES

DENNIS JON FINDLEY

MASTER OF EDUCATION

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VERNON CRAIG BLOOMFIELD
RUSSELL WILLIAM BRAWLEY
LAURA POFF GIBSON
DIANNE MICHONSKI HILL

JANET JEAN CONNELLY LUBKE
JOEL ENOCH ROBERTSON
DONOI MICHELLE ROTHWELL
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MASTER OF HEALTH ADMINISTRATION

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ANIL D. HALAPPA

OLISAEMEKA C. IGWEGBE

MASTER OF PUBLIC ADMINISTRATION

KYLE WAYNE MILLER

MASTER OF SCIENCE IN KINESIOLOGY

ANIL V. GAJARE
ELIA ANGELICA DE LOS SANTOS
JOEY SHANE GREGG

YGNACIO LOPEZ III
IVANA MIUCIC
STEFAN ROTHE

MASTER OF SCIENCE IN NURSING

MARY ANNE SAUNDERS BRUCE
JULIA GAYLE CASE
MARIKO ROLLINS CLARK
DAVID ALAN COX
KENDA LANAE DEAN

JAMILET GONZALEZ
JOYCE INSELMAN
LOUANN MICHELLE MARTIN
KRISTELL LYNN MICHAEL
CHRYSTAL JEAN LASELL MONIGOLD
JEREMIAH LOUIS WALKER

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

MASTER OF ARTS

JENNIFER KATHRINE BUCHELL GARCIA
MATTHEW JACOB CHRISTENSEN
EMILY ANN FARRIS

RANDALL LOUDAMY
KATHARINA ROSE ORTIZ PITTS
JONATHAN DAVID ROACH

COLLEGE OF SCIENCE AND MATHEMATICS

MASTER OF SCIENCE

LISA ANN CHANEY
LAURA ANNE HARMON

RODNEY JOSEPH
BRANDON KEITH McDONALD

Academic Council

A. Purpose

To serve as an advisory group to the Provost. The Academic Council will be primarily an oversight entity with major responsibilities relating to the university's total curriculum, faculty policies, and academic policies.

B. Personnel

The Deans of the six colleges, the Dean of Graduate Studies, the Vice Chair of the Faculty Senate, and the Vice President of the Student Government Association. Non-voting members are the Provost (chair), the Associate Provost, the Director of Extended Education, the Director of the Honors Program, ~~the Academic Advising Coordinator~~, Director of the Academic Support Center, the University Librarian, the Director of International Programs, the Registrar, and the Director of Admissions.

C. Reports To: Provost

Administrative Council

A. Purpose

To serve as an advisory group to the President. The group will provide an opportunity for the major segments of the university to discuss important university issues. Actions recommended by the Faculty Senate or other university councils that require Board approval will be reviewed by the Administrative Council, as will all recommended changes to the MSU Policy Manual. Other members of the faculty or administration will be invited to participate in meetings of the Council as needed.

B. Personnel

The President (chair), ~~the~~ Provost, the Vice Presidents, the Chair of the Faculty Senate, the President of the Student Government Association or his/her representative, the Associate Vice Presidents ~~for Student Affairs~~, **the Associate Provost**, the Director of Athletics, the Director of Public Information and Marketing, the Director of Human Resources, and the Executive Associate to the President.

C. Reports To: President

Academic Advising Committee

A. **Purpose**

To advise the ~~Academic Advising Coordinator~~ **Director of the Academic Support Center** on all issues relating to undergraduate academic advising including information gathering and distribution, advisor training and evaluation, and policies.

B. **Personnel**

~~The Academic Advising Coordinator~~ **Director of the Academic Support Center** (chair); **the Academic Coordinator for Student-Athletes**, one advisor or advising faculty member from each college appointed by the respective dean, and a representative each from the ~~Academic Support Center~~, the Office of Admissions, the Registrar's Office, the Office of Student Activities and Orientation, and a program offered through distance education.

C. **Reports to:** ~~Vice President for Institutional Effectiveness and Enrollment Management~~ **Provost**

Intercollegiate Athletics Council

A. **Purpose**

The Council shall be responsible for providing advice and counsel to the Director of Athletics and the President with regard to policies and standards affecting recruitment, financial aid, eligibility, academics, participation of students involved in intercollegiate athletics and review of scheduling for compliance with prevailing policy; compliance with the policies and mission of the university and the requirements of the National Collegiate Athletic Association (NCAA) and the Lone Star Conference; review of annual budgets for intercollegiate athletics; employment of head coaches of intercollegiate sports; addition or deletion of intercollegiate sports; and other matters of policy or procedure deemed appropriate by the President, the Director of Athletics, the Faculty Athletics Representative, or this council. In addition, the Intercollegiate Athletics Council will monitor the academic integrity of the athletics program, promote the welfare of student-athletes, and serve as a link between the Athletic Department, student-athletes, and the faculty of Midwestern State University.

B. **Personnel**

The Associate Vice President for Student Affairs, Chair; the appointed university Faculty Athletic Representative, three additional faculty members (one of whom must be a member of the Faculty Senate), **the Academic Coordinator for Student-Athletes**, two administrators, the president or representative of the athletics booster club, the president or representative of the Alumni Association, and the president or representative of the MSU Student Government.

C. **Reports To:** Director of Athletics

Uniform Recruitment and Retention Committee

A. Purpose

To provide information and ~~recommend items~~ **recommendations** to the Vice President for Institutional Effectiveness and Enrollment Management that will become part of the annual **report** update to the **Texas Higher Education Coordinating Board (THECB) on the implementation of the** university's Uniform Recruitment and Retention Strategic Plan.

B. Personnel

The Vice President for Institutional Effectiveness and Enrollment Management (chair), ~~the~~ Provost, ~~Vice President for University Advancement and Student Affairs,~~ ~~Vice President for Administration and Finance,~~ ~~the~~ Associate Vice President for Student Affairs, ~~the~~ Assistant to the Vice President for Institutional Effectiveness/Director of Institutional Research and Planning, ~~Director of Public Information and Marketing,~~ ~~Director of Alumni Relations,~~ ~~the~~ Director of Admissions, ~~Director of Athletics,~~ ~~Director of the Career Management Center,~~ ~~the~~ Registrar, ~~Student Government President,~~ ~~Dean of Students,~~ ~~Director of Student Financial Aid,~~ **the Director of the Academic Support Center, the Director of Financial Aid,** two deans, two faculty members, and one ~~community member~~ **a Student Government representative.**

C. Reports To: Vice President for Institutional Effectiveness and Enrollment Management

PROPOSED NEW COMMITTEE

Academic Technology Committee

A. Purpose

To advise the Provost on technology needs and opportunities and to disseminate appropriate information when it is suitable for different areas within Academic Affairs to share equipment and software.

B. Personnel

The Associate Provost (chair), one faculty member from each of the six colleges, the Director of Extended Studies, the University Librarian, a representative of Information Systems, a representative of the Registrar's Office, and the Assistant to the Vice President for Institutional Effectiveness/Director of Institutional Research and Planning.

C. Reports To: Provost

PROPOSED NEW COMMITTEE

University Assessment Committee

A. Purpose

To coordinate a process of continual self-evaluation and monitor the improvement across all sectors of the university by providing assistance in the design and selection of assessment instruments, the implementation of assessments, as well as the analysis, reporting, and use of assessment results.

B. Personnel

The Assistant to the Vice President for Institutional Effectiveness/ Director of Institutional Research and Planning (chair); the co-chairs of the Student Success Committee; a representative from Enrollment Management, Student Affairs, Administration and Finance, Human Resources, and Athletics; a representative and an alternate from each of the six colleges; the Associate Provost; and a representative from the Student Government Association.

C. Reports To: Vice President for Institutional Effectiveness and Enrollment Management

Policy 4.133

~~FOOD PURCHASES USING UNIVERSITY FUNDS~~

~~Purchase of food and beverages may be authorized when such purchases constitute a valid purpose as defined below:~~

- ~~A. Local and auxiliary funds may be used for the purchase of food and refreshments if the purchase serves a legitimate public purpose and furthers the educational mission of the university. The appropriate budget head must certify that is the case.~~
- ~~B. Registration fees paid for workshops and seminars may be used for the purchase of food and refreshments if provisions therefore have been included in the registration fees. The appropriate budget head must certify that the purchase serves a legitimate public purpose and furthers the educational mission of the university.~~
- ~~C. University employees may purchase and be reimbursed for legitimate food and refreshments as well as business meals with others, but the receipt must be accompanied by documentation showing all individuals who participated in the meal and the purpose of the business meal. A requisition process is required for reimbursement.~~
- ~~D. Purchases of food, refreshments, and business meals may not be made with the Procurement Card.~~
- ~~E. Alcoholic beverages may only be paid for out of restricted funds (4-4XXXX) unless prohibited by the donor.~~

Use of University Funds for Business Entertainment Expenses

A. Purpose and Scope

The administration of Midwestern State University recognizes that refreshments, business entertainment, and other discretionary expenditures are necessary to the operation of the university. In order to prevent abuse, maintain control, and ensure compliance with all university, state, and federal regulations, policies and procedures governing such expenditures must be set forth. To this end, this policy defines events that qualify as official functions, prescribes guidelines for official functions, and specifies lines of authority for approval of all such discretionary expenditures.

B. Policy Statement

Certain university funds may be expended for official functions and discretionary purposes not directly related to the educational process if they can be demonstrated to be of clear benefit to the university and meet the guidelines outlined in this policy. All requests for payment or reimbursement of such expenditures will be subject to individual review and approval and must be paid through departmental funds appropriate to the expenditure. Full documentation and authorization in accordance with this policy must accompany the request. Payment from gift or sponsored-project funds shall be authorized only when the expenditure has been approved in writing by the donor or stipulated in the terms of the contract or grant.

Expenditures that do not meet the definitions and limits of this document, including approval and documentation requirements, will be considered personal expenditures and become the responsibility of the person who incurred the expenditure.

C. Definitions

1. **Discretionary Expenses:** Those expenditures not directly related to the university's educational, research, and public service mission. For the purposes of this policy, discretionary expenses include, but are not limited to, all expenditures specifically addressed in this policy.
2. **Entertainment Expenses:** Expenditures for food, beverages, tickets for performances or athletic events, and related supplies for events which involve one or more university employees and/or one or more guests.
3. **Official Functions:** Those social functions, entertainment events, quasi-social functions, meetings, special events, and conferences that can be demonstrated to provide clear benefit to the educational, research, or community-service missions of the university.

D. General Provisions

1. Expenses for business meals, including beverages, tax, and gratuity, may be reimbursed from university funds if the supervisor of the person incurring the expense regards the occasion necessary and the amount reasonable. Proper documentation must be submitted; the supervisor shall signify approval in writing. As a matter of practice, routine staff meetings consisting solely of university employees should be held on campus during regular business hours and should not customarily result in the consumption of meals. To conserve funds, when dining is deemed necessary, staff are expected to use campus dining facilities.
2. Expenses incurred for meals, beverages, and gratuities not related to university travel expenses and not incurred in the presence of others shall not be paid or reimbursed from university funds.
3. The use of university funds for departmental/office celebrations or parties is permitted if the expenditures are reasonable, the number of annual departmental/office parties is limited, and the parties are held on campus. Parties and celebrations held off campus are inappropriate. Expenses for off-campus parties will not be reimbursed except with prior written approval of the appropriate vice president, provost, or by the president. University funds should not be used for birthday parties, showers, or similar kinds of activities that are of a personal nature and not related to university business.
4. Official functions require the advance written approval of the appropriate vice president, provost, or of the president.
5. Official function costs and discretionary expenditures may be paid or reimbursed from university funds only if the documentation of the expenditure conforms to the regulations set forth in the *Midwestern State University Purchasing Manual*. Proper documentation and required forms must be submitted and include original, itemized receipts indicating the time, place, and description of the entertainment, the business purpose, the nature of the business benefit expected to be obtained, and the business relationship of the

persons entertained, including name, title, and occupation. The names of university employees participating in the event must be included in the documentation. Only employees having a direct, active role in the entertainment of a guest may claim an expenditure for reimbursement. Claims without proper documentation will not be reimbursed.

6. Food and beverage costs of the spouse of a university employee are allowed when the spouse is performing a university-related business or social role that can be identified and documented.

E. Specific Provisions Related to Categories of Official Functions and Discretionary Expenditures

1. Entertainment of prospective faculty and staff and official guests of the university:
Expenses may be paid for official functions described as follows:
 - a. Entertainment expenses for the recruitment of faculty and staff, limited to the president, provost, vice presidents, deans, department heads, and other faculty and/or staff considered by the president, provost, vice president, dean, or director to be essential to the search process.
 - b. Expenses related to events involving official guests of the university, including donors and potential donors, visiting lecturers, visitors from foreign countries, representatives of research organizations, visitors from other universities, uncompensated guests invited to assist in the development of new programs or to evaluate existing ones, alumni, and business and community leaders.
2. Conferences, workshops, seminars, meetings, or retreats for university employees:
Expenditures for meals or refreshments related to group activities composed exclusively of university employees may be paid if the activity can be shown to benefit the university and if the provision of refreshments is authorized in advance by the appropriate vice president, provost, or by the president.
3. Receptions or functions for university employees that are social in nature: Such expenditures require advance written approval of the appropriate vice president, provost, or the president.
4. Tickets to concerts, plays, or athletic events; entrance fees to golf tournaments; etc.:
Occasions may arise in which the purchase of tickets or the payment of fees of designated employees of the university and/or their external guests is permitted. Tickets may be purchased for such events only when they relate to fund-raising activities for potential university donors, recruitment of faculty or administrative staff, or entertaining other official guests of the university. In all such instances, clear benefit to the university must be demonstrated, expenditures must come from appropriate university funds, and expenditures require advance written approval of the appropriate vice president, provost, or the president.
5. Club memberships: University funds may be used to pay membership fees as required of a university official when the expenditures are deemed necessary in the performance of the official's designated duties and responsibilities. Expenditures incurred through

such memberships must be business-related and are subject to the documentary requirements noted in the General Provisions section of this policy.

6. Alcoholic beverages: Expenditures for alcoholic beverages may be paid from only restricted funds (4-4XXXX) unless prohibited by the donor.

PROPOSED NEW POLICY

Disposition of Surplus or Salvage Property

(General Policies/Vice President for Administration and Finance)

A. General

Surplus or salvage property is any institutional property, which through use, time, or accident is so depleted, worn, damaged, consumed, or outdated that it is obsolete and/or can no longer serve the purpose for which it was originally intended.

B. Disposal Options

Once an item is declared surplus or salvage, the property manager determine a disposal action that best meets the needs of the university. Disposal options include the following.

1. Transfer to another university department.
2. Cannibalize for parts.
3. Sell or donate to another state agency.
4. Post information concerning the item on the Texas Higher Education Coordinating Board's web-site for purchase by or donation to a public school (instructional materials only).
5. Donate to a political subdivision, school district, volunteer fire department, or assistance organization classified under 501C(3).
6. Transfer IT equipment to the Texas Department of Criminal Justice (mandated).
7. Advertise the item for public sale or auction.
8. Under certain circumstances, very unique and specialized equipment that is declared surplus may be sold, but only when it is of greater monetary benefit to the state for the individual sale of such equipment and has the approval of the Vice President for Administration and Finance and the President. This is the exception to public sale or auction and can only be made with appropriate approval authority.
9. Trade the item in, offsetting the cost of the purchase of new equipment.
10. Donate to a private, non-profit entity.
11. Discard.

C. Donation Approval

Items identified for donation to another entity will require approval of the Vice President for Administration and Finance and the President.

STUDENT SERVICES
COMMITTEE

Student Services Committee

Membership

Pam Gough, Chairperson

Carol Gunn

Reno Gustafson

Pat Haywood

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

07-139. The minutes of the Student Services Committee meeting May 10, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-139.

Student Government Report

07-140. A representative of the MSU Student Government Association will update the board on recent activities.

UNIVERSITY DEVELOPMENT
COMMITTEE

University Development Committee

Membership

Reno Gustafson, Chairperson

Charlye Farris

Don Ross Malone

Ben Wible

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

07-141. The minutes of the University Development Committee meeting May 10, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-141.

Summary of Gifts, Grants and Pledges 9/1/06- 6/22/07

07-142. This report is shown as Attachment 07-142 and is presented as information only.

UNIVERSITY DEVELOPMENT
COMMITTEE ATTACHMENT

Summary of Gifts, Grants, and Pledges
2006/2007

	9/1/2006	10/14/2006	1/13/07	4/14/07	Total
	10/13/2006	1/12/2007	4/13/07	6/22/07	Year to Date
MSU General Support (Library, Scholarships, etc.)	\$125	\$50,312	\$106,900	\$30,155	\$187,492
West Foundation					
West College of Education	\$147,360				\$147,360
Joint proposal with WFISD	\$51,580				\$51,580
Priddy Foundation					
Campus Improvement		\$500,000			\$500,000
Hardin Foundation				\$15,043	\$15,043
Waggoner Foundation			\$10,000		\$10,000
Lalani Center for Entrepreneurship and Free Enterprise		\$125,000	\$10,000		\$135,000
Shaw Foundation	\$6,000				\$6,000
Texas Pioneer Foundation	\$25,000				\$25,000
Estate of Jessie M. Newton	\$40,000				\$40,000
Moran Foundation	\$5,000				\$5,000
McCoy Foundation					
Engineering Endowment		\$50,000		\$50,000	\$100,000
Engineering Building				\$166,667	\$166,667
Kirk Edwards Foundation		\$40,000			\$40,000

Summary of Gifts, Grants, and Pledges
2006/2007

	9/1/2006	10/14/2006	1/13/07	4/14/07	Total
	10/13/2006	1/12/2007	4/13/07	6/22/07	Year to Date
Wichita County Educational Foundation		\$10,000		\$10,000	\$20,000
McCullough Foundation				\$10,000	\$10,000
Sumerlee Foundation				\$15,000	\$15,000
Julia Taubert Foundation				\$2,000	\$2,000
Bryant Edwards Foundation				\$49,502	\$49,502
Welch Foundation				\$40,000	\$40,000
Hogan Foundation				\$20,000	\$20,000
Grace Scholarship Endowment	\$4,365				\$4,365
Akin Music Endowment	\$12,560				\$12,560
Scheurer Engineering Endowment	\$225				\$225
Lindemann Nursing Endowment	\$500	\$9,800	\$15,200	\$1,050	\$26,550
Madera Professorship Endowment	\$250				\$250
Pino Athletics Endowment	\$925	\$3,750	\$2,050	\$50	\$6,775
Mad Medics Music Endowment	\$1,564	\$150	\$300	\$1,750	\$3,764
Elvin Kays-Give Something Back Endowment	\$2,325	\$1,300		\$500	\$4,125

Summary of Gifts, Grants, and Pledges
2006/2007

	9/1/2006	10/14/2006	1/13/07	4/14/07	Total
	10/13/2006	1/12/2007	4/13/07	6/22/07	Year to Date
Walsh & Watts Business Endowment		\$35,000			\$35,000
Blakeney Football Endowment		\$10,000			\$10,000
Haynes Psychology Endowment		\$15,000			\$15,000
Kiowa Kooks/Art Beyer Endowment		\$7,350	\$745	\$320	\$8,415
Hood Mass Comm Endowment		\$2,500		\$100	\$2,600
Adair-Turnbull Memorial Endowment		\$26,866			\$26,866
McCoy Engineering Endowment		\$100,000			\$100,000
Boren-Jacobsen Band Endowment		\$475	\$25		\$500
Dawson Respiratory Care Endowment		\$1,000			\$1,000
Atkins Education Endowment		\$50	\$2,500	\$4,500	\$7,050
Allen Endowment		\$50			\$50
Campbell Humanities Endowment		\$1,200	\$25		\$1,225
Hawley Nursing Endowment		\$1,000			\$1,000
Greater Texas Foundation Endowment		\$20,000			\$20,000
Daniel Endowment			\$3,125		\$3,125
Work Services Corporation Endowment			\$10,000		\$10,000

Summary of Gifts, Grants, and Pledges
2006/2007

	9/1/2006	10/14/2006	1/13/07	4/14/07	Total
	10/13/2006	1/12/2007	4/13/07	6/22/07	Year to Date
Inman Nursing Endowment			\$10,000		\$10,000
Norwood Endowment			\$75		\$75
Mione Psychology Endowment			\$100		\$100
Ball/Boys & Girls Club Endowment				\$5,000	\$5,000
Newton Music Endowment				\$500	\$500
Team Arrow Endowment				\$3,000	\$3,000
Southwest Rotary/Prof Edwards Endowment				\$1,000	\$1,000
Art Endowment				\$200	\$200
WF Museum of Art at MSU					
Cash		\$6,022	\$160	\$1,875	\$8,057
In Kind		\$3,950	\$3,520		\$7,470
U.S. Department of Education					
West College of Education-SUCCESS grant		\$75,000			\$75,000
President's Excellence Circle					
2005/2006	\$13,250	\$4,500	\$500	\$750	\$19,000
2006/2007	\$9,000	\$182,069	\$42,370	\$57,300	\$290,739
2007/2008				\$5,000	\$5,000
Annual Fund	\$26,363	\$113,266	\$162,036	\$54,194	\$355,859

Summary of Gifts, Grants, and Pledges
2006/2007

	9/1/2006	10/14/2006	1/13/07	4/14/07	Total
	10/13/2006	1/12/2007	4/13/07	6/22/07	Year to Date
Alumni Association					
2,535 (2006-2007 members)	\$13,000	\$13,300	\$2,080	\$2,405	\$30,785
(includes 538 lifetime members)					
Athletics					
M Club					
Cash	\$2,845	\$1,995	\$840	\$59,654	\$65,334
In-Kind	\$19,715				\$19,715
Corporate Sponsors					
Cash		\$40,125	\$11,995		\$52,120
In Kind	\$2,936	\$3,974	\$3,307	\$2,860	\$13,077
Bleachers/Press Box for Softball Field				\$51,650	\$51,650
Fantasy of Lights	\$20,705	\$17,885	\$4,822	\$3,616	\$47,028
TOTAL	\$405,593	\$1,472,889	\$402,675	\$665,641	\$2,946,798
Scholarship Funds from Outside Sources					
(not actual gifts to university)	\$87,080	\$105,661	\$69,330	\$18,950	\$281,021

Summary of Gifts, Grants, and Pledges
2006/2007

	9/1/2006	10/14/2006	1/13/07	4/14/07	Total Year to Date
PLEDGES					
I. Outstanding from 02/03					
U.S. Department of Education					
West College of Education/SUCCESS Grant					\$591,865
II. Outstanding from 03/04					
McCoy School of Engineering					\$600,000
III. Outstanding from 04/05					
McCoy Foundation Engineering Endowment					\$50,000
IV. Outstanding from 05/06					
President's Excellence Club (2005/2006)					\$250
V. Outstanding from 06/07					
McCoy Foundation Engineering Building					\$333,333
Jim and Vicki McCoy - Engineering Building					\$2,000,000
Priddy Foundation					
College of Science and Mathematics					\$2,500,000
Bridwell Foundation					
College of Science and Mathematics					\$500,000
President's Excellence Club 2006/2007					\$3,450
Annual Fund					\$5,360
PLEDGES OUTSTANDING					\$6,584,258

ATHLETICS COMMITTEE

Athletics Committee

Membership

Don Ross Malone, Chairperson

Pam Gough

Reno Gustafson

Ben Wible

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Reading and Approval of Minutes

07-143. The minutes of the Athletics Committee meeting May 10, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-143.

Athletics Status Report

07-144. Information will be provided concerning athletics at Midwestern State University.

**BOARD OF REGENTS
MEETING AGENDA**

Board of Regents Meeting Agenda
August 3, 2007
9:00 a.m.

Board of Regents Membership:

Mac Cannedy, Jr., Chairperson
Charlye Farris
Pam Gough
Carol Gunn
Reno Gustafson
Pat Haywood
Munir Lalani
Don Ross Malone
Ben Wible
Jason York, Student Regent

Meeting Location: MSU Campus -- 3410 Taft Boulevard
Hardin Administration Building Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Invocation

Introduction of Visitors

Opening Comments

Public Comment Period

07-145. In accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. Public comment is limited to items that appear on the agenda for the meeting. A sign-up sheet will be used to record those who wish to address the Board of Regents during this public comment period.

Reading and Approval of Minutes

07-146. Minutes of the regular Board of Regents meeting May 10, 2007, are recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 07-146.

Reading and Approval of Minutes

07-147. Minutes of the regular Board of Regents meeting May 11, 2007, are recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 07-147.

Executive Committee Consent Agenda, Items and Report

Finance and Audit Committee Consent Agenda, Items and Report

Personnel and Curriculum Committee Consent Agenda, Items and Report

Student Services Committee Consent Agenda, Items and Report

University Development Committee Consent Agenda, Items and Report

Athletics Committee Consent Agenda, Items and Report

Board of Regents Meeting Dates – 2007-2008

07-148. The Board will discuss the dates for the 2007-2008 quarterly Board of Regents meetings. The proposed dates are as follows:

November 1 and 2, 2007
February 14 and 15, 2008
May 8 and 9, 2008
August 7 and 8, 2008

President's Report and Discussion

07-149. Dr. Rogers will present information to the Board concerning various university matters, including:

- A. Campus Physical Facilities Master Plan Update
- B. Wichita Falls Museum of Art at Midwestern State University Strategic Planning
- C. Other

MINUTES

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Executive Committee
May 10, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:36 p.m., Thursday, May 10, 2007. Executive Committee members in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Patricia Haywood, Secretary; and Mr. Munir Lalani. Other regents attending the meeting were Ms. Charlye Farris, Dr. Carol Gunn, Mr. Stephen Gustafson, Mr. Don Ross Malone, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Gail Ferguson, Controller; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Assistant to the Vice President for Institutional Effectiveness and Director of Institutional Research and Planning; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*.

Chairperson Cannedy called the meeting to order at 1:36 p.m.

Reading and Approval of Minutes

07-78. Minutes of the Executive Committee meeting February 8, 2007, were approved.

Capital Expenditure and MP1 Report FY 2008-2012

07-79. Mr. Cannedy noted that the Texas Higher Education Coordinating Board (THECB) requests an update of the university's five-year plan for construction, land acquisition, and major repair and renovation projects each year. The administration's proposed plan is noted below:

<u>Project Name</u>	<u>Priority</u>	<u>Project Cost</u>
Student Recreation and Health Center	1	\$13,400,000
Fowler Engineering Building Renovation	2	\$7,200,000
D.L. Ligon Coliseum Renovation	3	\$7,700,000
Moffett Library Renovation	4	\$17,500,000
Bolin Science Hall Renovation	5	\$3,000,000
Student Housing	6	\$14,000,000

Acquisition of Property Contiguous to Campus	7	\$21,000,000
Concert Hall	8	\$25,000,000
Clark Student Center Renovation and Addition	9	\$7,000,000
Education Building	10	\$25,000,000
Information Technology Building	11	\$8,000,000
Total		\$148,800,000

Dr. Rogers expressed his appreciation to Mr. Sandoval and Mr. Goldapp for their work in developing this list. He noted that it is a constant struggle to find funds for these types of projects. Dr. Rogers stated that the first three projects on the list are underway. The groundbreaking for the Student Recreation and Health Center will take place during the summer. Demolition work has begun on Fowler Hall and the construction project will get underway in the fall. A committee has been appointed to plan the renovation of D. L. Ligon Coliseum.

The fourth item on the list is the renovation of Moffett Library. Dr. Rogers noted that the facility is in serious need of interior redesign and renovation. He indicated that the third floor of the building cannot be fully utilized because the elevators are no longer operable. He indicated his hope that the library would be the top priority for the university's Tuition Revenue Bond request during the 2009 legislative session.

Dr. Rogers noted that the item dealing with the Clark Student Center was changed to renovation and addition, rather than just addition. Mr. Lalani asked if there was room to add to the student center. Mr. Lamb responded that space could possibly be added to the west or to the north of the current building. Dr. Farrell added that a great deal of study and discussion is necessary with regard to the scope of this future project.

Mr. Lalani moved approval of this item as presented. Ms. Haywood seconded the motion and it was approved.

Midwestern State University Strategic Plan Review

07-80. Mr. Cannedy reported that during the past academic year, the university has completed a review of the Strategic Plan priorities to determine the degree to which these strategic goals have been met. This report was shown as part of the agenda document.

Dr. Rogers stated that this plan is the centerpiece to the university's continuing effort for accreditation by the Southern Association of Colleges and Schools (SACS). He noted that the Board approved the Goals and Objectives for this plan in November, 2003, with the full plan receiving approval in November, 2004. He stated that he gave the Board an intermediate report on the accomplishment of various objectives in August of 2006. He noted a number of these completed objectives, including the review and modification of the university's admissions standards, increased salary increments for faculty promotions, providing stipends to academic department chairs for their administrative service, and all of the objectives in the area of fund raising.

Dr. Wiedemann noted that Dr. Rogers established priorities in 2005 and the document reports on the progress made with regard to these priorities. She reported on several priorities that were achieved.

1. A template has been developed that will be used in the review of each academic program.
2. A faculty mentor program has been established whereby new faculty members are assigned a mentor from outside the department.
3. Minimum salaries have been established for each faculty rank.
4. A new mission statement was approved.
5. The university is taking part in the American Democracy Project.
6. The university is making a concerted effort to provide an atmosphere in which minorities feel valued and welcomed. An individual was hired in the Admissions Office to focus on recruiting minority and first-generation students.

Dr. Wiedemann thanked those members of the steering committee, including Ms. Barrow, Mr. Lamb, and Mr. Snow, who assisted in the review process. She noted that Dr. Rogers has identified new priorities and the Strategic Plan Committee would meet soon to discuss changes that should be made to the document.

Dr. Rogers noted that Dr. Farrell had found two corrections that needed to be made. Dr. Farrell noted that on the bottom of page 14 the wording should read "The number of gifts recorded was 6,382 in 2004-2005 and 7,982 in 2005-2006." On the top of page 15, the number of donors in 2005-2006 should be shown as 4,650. These corrected pages are shown as Attachment 1.

Possible Purchase of Property

07-81. Mr. Cannedy indicated that discussion of this item would be postponed until later in the meeting.

Recess

The Board Committee recessed at 1:56 p.m. The meeting reconvened at 3:19 p.m.

Executive Session

The Board went into closed session as allowed by the Texas Government Code Chapter 551, Section 551.072, Real Property, and Section 551.074, Personnel Matters, to consider item 07-81 (Possible Purchase of Property), item 07-95 (Emeritus Status), item 07-96 (Faculty Promotions), and item 07-97 (Faculty Tenure). The closed session was properly announced at 3:19 p.m. Board members, Dr. Rogers, Dr. Wiedemann, Mr. Sandoval, Dr. Farrell, Dr. Clark, Mr. Lamb, Dr. Capps, Mr. Goldapp, Mr. Spencer, and Ms. Barrow remained for the discussion.

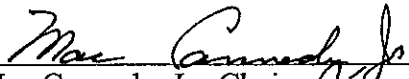
Open Meeting Resumes

The closed session ended at 4:33 p.m. with an announcement by Mr. Cannedy that no action was taken during Executive Session.

Adjournment

There being no further business, the Executive Committee discussion concluded at 4:34 p.m.

Reviewed for submission:



Mac Cannedy, Jr., Chairperson
Midwestern State University
Board of Regents Executive Committee

ATTACHMENTS:

1. Strategic Plan Corrected Pages

MSU will increase alumni involvement and participation in university activities.

Target	Strategy	Person Responsible	Evaluation
More alumni volunteer for University activities.	Call alumni personally and ask them to volunteer for specific activities.	Director of Alumni Relations	Number of volunteers
Ongoing. Alumni are hosting events in their homes, assisting with on and off campus events, and also volunteering at homecoming.			
Out of area alumni are aware of University activities and programs.	Host alumni lunches and dinners in various cities.	Director of Alumni Relations	Number of programs and attendance
Ongoing. The Alumni Association regularly hosts socials where they live. The Office of Alumni Relations sends out an email newsletter – <i>Campus Connection</i> - to over 7,400 individuals each month.			
Alumni come back to campus.	Implement affinity reunions for alumni during the academic year.	Director of Alumni Relations	Number of reunions and attendance
	Implement class reunions during the academic year.		
Policies reflect the needs of the Alumni Association.	Update policies and procedures of the Alumni Association.	Director of Alumni Relations	New policies and procedures Manual
Completed. Alumni Association by-laws were completely revised			
Academic colleges are in contact with their alumni.	Establish web pages for academic colleges and departments to inform their graduates about programs, services and activities.	College Deans	Number of hits on the pages
Ongoing. Colleges are finding different avenues to stay in contact with alumni such as newsletters, personal letters, information on the webpage, and organizing reunions.			

5d: MSU will use appropriate ways to identify, cultivate, and recognize donors.

Target	Strategy	Person Responsible	Evaluation
Donors and their gifts are effectively tracked on a university-wide basis.	Fully develop appropriate software and implement it to track donors on a university wide basis	Vice President for University Advancement and Student Affairs	Database
Ongoing Fiscal Year 2005-2006 Action Plan – Annual Fund: All gifts are entered into Raiser's Edge (Constituent/Gift Software). The number of gifts recorded was 6,382 in 2004-2005 and 7,982 in 2005-2006.			

The donor base grows.	Develop an effective program for identifying prospective donors	Vice President for University Advancement and Student Affairs	The number of donors and MSU Foundation holdings increase.
Ongoing. The number of donors was 3,700 in 2004-2005 and 4,650 in 2005-2006.			
University development will have a stronger profile.	Separate the areas of University Advancement and Student Affairs.	President	Existence of a separate vice presidential area dedicated to development.
Not accomplished.			
Donors are appropriately recognized.	Recognize significant donors during an annual banquet.	President	Number of awards given and increase in MSU Foundation holdings
Ongoing. Each year, a banquet is held for members of the president's Excellent Circle. Larger donors are recognized using the various naming opportunities on campus including the Legacy Walk.			
	Use appropriate naming opportunities on campus for significant gifts.		Number of named facilities
	Identify donors to the community through appropriate publication.		publications
Ongoing. Donors are listed in university publications such as <i>Sunwatcher</i>			
	MSU will appropriately recognize donors who contribute to faculty research.		Number of donors recognized and increase in MSU Foundation holdings

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Finance and Audit Committee
May 10, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:56 p.m., Thursday, May 10, 2007. Finance and Audit Committee members in attendance were Mr. Munir Lalani, Chairperson; Mr. Don Ross Malone; and Mr. Ben Wible. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Charlye Farris, Dr. Carol Gunn, Mr. Stephen Gustafson, Ms. Pat Haywood, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Gail Ferguson, Controller; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Assistant to the Vice President for Institutional Effectiveness and Director of Institutional Research and Planning; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*.

Chairperson Lalani called the meeting to order at 1:56 p.m.

Reading and Approval of Minutes

07-82. The minutes of the Finance and Audit Committee meeting February 8, 2007 were approved as presented.

Review and Acceptance of Financial Reports

07-83. The administration recommended the December, 2006, and January, February, and March, 2007 Financial Reports for acceptance. Mr. Sandoval indicated that expenditures are consistent with the budget with the exception of scholarships and utilities. Scholarships are cyclical and will level off at the end of the year. It appears that utility costs will show an increase of approximately \$350,000 for the year. Mr. Sandoval reported that revenue was down due to the small enrollment decline.

Mr. Malone moved acceptance of these reports as presented. Mr. Wible seconded the motion and it was approved unanimously.

FY 2006-2007 Items \$50,000 & Under Approved by President

07-84. In accordance with Board policy, President Rogers authorized increases to the budget of \$50,000 and under for the 2006-2007 fiscal year as presented in the agenda document.

The administration recommended these changes for ratification. Dr. Rogers provided additional explanation regarding several of the items on the list.

- a) \$43,000 was authorized to assist with university promotions through billboards. Funds were added to the 2005-2006 budget and these funds should have continued as part of the 2006-2007 budget. Unfortunately the omission of funds was not discovered until the budget was finalized. In future budgets, the amount will carry forward.
- b) \$30,000 was approved for Disability Support Services. This office was separated from the Counseling Center during the last fiscal year. These funds were necessary to increase disability services to students and to fully equip the new office.
- c) \$14,531 was allocation to send the band to athletic playoff games.
- d) \$12,922 was needed to purchase a vehicle following an accident involving a university van.

Mr. Malone moved ratification of these items as presented. Mr. Wible seconded the motion and it was approved.

Salary/Title/Position Changes in 2006-2007 Budget Approved per Board Authorization

07-85. Salary, title, and position changes approved by the president were presented for ratification in the agenda document. Dr. Rogers commented on the following items.

- a) Dr. Rogers noted that the Bachelor of Applied Arts and Sciences (BAAS) office has been reorganized. He stated that the BAAS program is an adult completion degree at Midwestern. This program primarily serves non-traditional students who have junior college, military, and/or work experience and need courses to complete a baccalaureate degree. The BAAS program is primarily offered through distance education methodology. He noted that Dr. David Martin has been the director of the BAAS program and is retiring. Dr. Charles Olson will be the new director and the advisor will be changed to an assistant director.
- b) The \$3,000 stipend for the Assistant to the Associate Provost was necessary due to that office assuming responsibility for student evaluations of faculty.
- c) Dr. Rogers noted that a half-time position was in the Academic Support Center (ASC) budget but was not previously funded. The ASC has now assumed responsibility for the advising of athletes and the supervision of athlete study halls and this position was needed.

Mr. Lalani asked how many students are in the BAAS program. Dr. Wiedemann indicated that she did not know but that she would get that information for him. Mr. Lalani stated that he was pleased MSU offered the BAAS program because otherwise he would not have been able to complete his degree a number of years ago. Dr. Rogers noted that the BAAS graduates would likely be one of the largest groups graduating Saturday. Ms. Barrow stated that 59 students were on the list to graduate in May. (NOTE: Following the meeting it was reported that the program has 309 majors). Dr. Rogers

added that the strength of the degree is that everyone must complete the MSU core curriculum or its equivalent.

Mr. Malone moved ratification of these items as presented. Mr. Wible seconded the motion and it was approved.

Investment Policy

07-86. Mr. Lalani reported that the Texas Public Funds Investment Act requires that the Board of Regents review and approve the institution's investment policy each year. The administration recommended changes to the existing policy as shown in Attachment 1.

Dr. Rogers stated that while the administration had not completed a full review of the investment policy, changes were recommended at this time to specifically address the investment of endowment funds held on campus. He noted that \$4.4 million in endowments are currently held on campus with the investments managed through the MSU Business Office. The current investment policy includes very conservative guidelines and it has not been possible to invest the funds in long-term growth funds.

Mr. Sandoval reported that the State Auditor's Office had recently accomplished a review of investments and investment policies at several state universities. It was noted that one institution did not "manage its endowments in accordance with modern endowment management principles." The auditors also pointed out that the university did not have an investment policy that specifically dealt with endowment funds. This prompted the MSU administration to review the current investment policy and recommend changes. He indicated the primary change in the policy was the addition of Section E titled *Endowment Funds*. He noted that with this change endowment funds could be invested in equities. He added that this should help the university maximize the returns. He indicated that it was the intent of the administration to develop a Request for Proposals (RFP) and select an investment manager to invest MSU's endowment funds. This policy change allows for such provision.

Mr. Malone moved approval of this revised policy as presented. Mr. Wible seconded the motion and it was approved.

Tuition Guarantee Policy

07-87. Mr. Lalani reported that in February the Board authorized the administration to plan the details of a tuition cap at 5% per year for entering students effective with the fall 2007 semester. It was agreed at that time that the plan would be finalized and presented to the Board of Regents in May. The administration recommended that tuition at Midwestern State University not be increased by more than 5% in any fiscal year (calculating the first 5% limit on the fall 2007 base of \$132 per semester credit hour). The base would be adjusted each year dependent on the tuition charged each fall. It was further recommended that this guarantee be in place through the 2010-2011 academic year (four years). Each August, the MSU Board of Regents would be asked to review this policy and determine if the guarantee should be extended for an additional year.

Dr. Rogers stated that this would basically be a rolling contract with MSU students. He indicated that he did not believe there would be any caps or changes in the law coming out of this legislative session dealing with the deregulation of tuition. He stated that the

guarantee was reasonable and safe for the institution. He added that the \$132 base comes from \$50 in state tuition and \$82 in board designated local tuition. He added that the administration and Board could address unforeseen future issues through the possible increase or addition of fees.

Mr. Cannedy asked what would happen to the proposed 5% guarantee if the state legislature raised state tuition from \$50 an hour to \$80 an hour. Dr. Rogers responded that if the legislature took such an action he would likely recommend reducing board designated local tuition by a similar amount. He added his belief that it was highly unlikely that the legislature would take such an action. Ms. Barrow indicated that state law or legislative action would take precedence and override board action. Mr. Lalani stated that he felt comfortable with the proposal since the Board would review the guarantee every year. Mr. Malone suggested expressing the guarantee on the amount above state tuition. He added that it could be written so that tuition would not be less than x dollars including state tuition and no more than y dollars without state tuition. Dr. Rogers stated that he would need time to think about any changes that might be made. Mr. Lalani asked if the item should be tabled at this time. Dr. Rogers asked that the Board consider this recommendation with the understanding that the administration would study the matter further and recommend necessary changes in August. Mr. Malone asked if the words "subject to any change in state tuition" could be added. Mr. Lalani expressed his concern that such action would take away the marketing advantage of the guarantee. Mr. Malone stated that as a matter of law any action by the Board is subject to change by the state legislature. He asked if the university needed to fully disclose this as part of its guarantee.

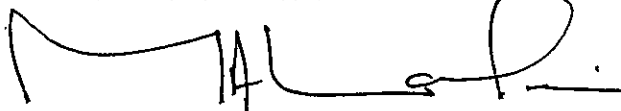
Mr. Lalani asked that the committee approve the original recommendation with the understanding that the item would be pulled from the consent agenda for further discussion on Friday. Dr. Rogers stated that the administration would look at the matter that evening and present a modified recommendation to the Board on Friday.

Mr. Malone moved approval of this policy as presented. Mr. Wible seconded the motion and it was approved.

Adjournment

The Finance and Audit Committee discussion concluded at 2:38 p.m.

Reviewed for submission:



Munir A. Lalani, Chairperson
Midwestern State University
Board of Regents Finance & Audit Committee

ATTACHMENT:

1. Investment Policy

4.182 Administration & Finance**INVESTMENT POLICY****Date Adopted/Most Recent Revision: 11/99****A. Purpose**

The purpose of this investment policy is to establish cash management and investment guidelines for the investment and protection of university funds in order to ensure that the university's investments are duly authorized, properly managed, and adequately protected. This policy is intended to:

1. establish prudent investment procedures,
2. assure that investment assets are adequately safeguarded,
3. assure that adequate accounts and records are maintained which reflect investment position and results, and
4. assure that a system of good internal controls is maintained.

This policy provides investment guidelines for all funds invested by Midwestern State University to ensure compliance with university standards, the Public Funds Investment Act (Tx Govt Code 2256), and all other state and federal laws.

B. Investment Objectives**1. Safety of Principal**

Each investment transaction shall seek to reduce the likelihood of capital losses, whether they be from security defaults or erosion of market value.

2. Liquidity

The investment portfolio shall remain sufficiently flexible to enable the university to meet all operating requirements which may be reasonably anticipated in any funds.

3. ~~Rate of Return~~

~~The investment portfolio shall be designed with the purpose of regularly exceeding the average return of three-month U.S. Treasury Bills and the State of Texas Treasury investment yield. The investment program shall seek returns above this threshold consistent with overall investment policy and other investment objectives.~~

4. Public Trust

In managing the investment portfolio, officials shall avoid any transaction that might impair public confidence in the university. Investments shall be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived. No security shall be purchased that has either a limited or nonexistent secondary market.

C. Investment Fund Administration**1. Investment Responsibility**

Investment responsibilities are delegated by the Midwestern State University Board of Regents to the President and the Vice President for Administration and Finance. Each member of the Board shall attend at least one (1) training session relating to the person's responsibilities under the Public Funds Investment Act within six (6) months after taking office. The university's chief financial officer and controller shall attend at least one (1)

training session relating to that person's responsibilities within six (6) months after assuming duties and shall attend a training session not less than once in a two (2) year period and prepare a report to the Board of Regents on such training. This training must include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act (Tx Govt Code 2256.007).

2. **Day-to-Day Supervision**

The Controller shall be responsible for the daily supervision and implementation of the investment program and shall be authorized to purchase, sell, and invest university funds in accordance with the Public Funds Investment Act and this investment policy, with approval of the President or the Vice President for Administration and Finance.

3. **Record Keeping**

Transaction and accounting records shall be complete and prepared on a timely basis with consideration at all times to the adequacy of an audit trail. Internal controls will assure responsible separation of duties and diminish the real and prospective burden on individual employees.

4. **Custody**

Custody of investment assets shall be in compliance with applicable laws and arranged to provide as much security, trading speed, and flexibility as possible.

D. Investment Strategy – Short-term Operating Funds

1. The daily cash position will be monitored by the Controller to ensure that non-interest bearing cash is minimized. The collection time of all dividend and interest payments will be accelerated to the extent possible. The university will maintain a minimum of \$1,000,000 available in overnight funds which will be kept in either Texpool, Logic, or repurchase agreements. Should balances fall below this amount for any reason they will be replenished at the earliest opportunity from the first available cash receipts.
2. Overnight or short-term (thirty (30) days) funds shall be invested through a competitive bid or offer process as follows:
 - a. Banks in the local area are to be contacted by telephone to obtain their current certificate of deposit rates.
 - b. An unaffiliated investment broker is to be contacted to obtain statewide Texas banks certificate of deposit rates.
 - c. Texpool or LOGIC, or other Board-approved cash investment pools are to be contacted to obtain current overnight rates.
 - d. Funds shall be placed based on the best rate quoted.
3. Transactions to purchase or sell securities shall be entered into on the basis of "best execution," which normally means best realized net price for the security. Settlement of all transactions except investment pool funds must be on a delivery versus payment basis.
4. The goal of the university will be that the portfolio shall be adequately diversified at all times in accordance with these investment guidelines. Specific investment ranges and investment policy limitations are as follows:

	Minimum	Maximum
U.S. Treasury Obligations	0%	100%
Federal Agency Obligations	0%	90%
Federal Agency Mortgage-Backed	0%	25%
Municipal Obligations	0%	50%
Certifications of Deposit (Insured)	0%	20%
Purchase Agreements (Collateralized)	0%	20%
Mutual Funds	0%	15%
Approved Investment Pools	0%	50%

5. The university's pooled investment fund is comprised primarily of operating funds, ~~endowment funds~~, and fund balance equity that carries forward from year to year. At the beginning of each fiscal year, the Controller and Vice President for Administration and Finance will analyze current operating cash needs as well as any cash requirements for capital projects that will occur within the next two (2) years. This analysis will include a two (2) year time line which clearly identifies any known cash requirements and the approximate month in which the cash must be available. Once an analysis of project needs has been assembled, an analysis of current economic conditions and interest rate levels and projections from third party outside sources should be reviewed. Investment maturities are to be structured in such a way as to maintain a liquid or currently maturing balance for all operating funds budgeted for expenditure during the fiscal year. If interest rates are rising or anticipated to increase these funds may be kept in short-term investment pools such as TEXPOOL. If interest rates are falling or are projected to fall, these funds should be invested to match projected cash needs as determined. Funds in excess of operating funds may be invested, preferably by staggering maturities, for longer than a year.
6. Bond proceeds are to be invested separately and apart from the university's pooled investment fund and maturities are to be structured in such a way as to provide sufficient cash to meet construction expenditures.
7. Investments donated to the university for a particular purpose or for a specific use as specified by the donor may be held in investments other than those identified as authorized investments in this policy. Such investments shall be held apart from the university's pooled investment fund. Those investments shall be subject to all other requirements of this policy.
8. The investment staff shall be responsible for following the "prudent person" standard which shall be applied in the management of the portfolio. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

E. Endowment Funds – Long-Term Investments

Midwestern State University will manage its endowments in accordance with appropriate endowment management principles indicated below.

1. The university's financial goal for the investment of endowment funds is to preserve the inflation-adjusted purchasing power of principal and income after accounting for endowment spending.
2. The university's overall investment policies are consistent with endowment management principles embodied in the Uniform Management of Institutional Funds Act (Texas Property Code, Chapter 163).
3. The endowment principles used will focus on long-term growth of the endowment principal, while maintaining the purchasing power of the funds over time.
4. The university will delegate the management of assets to outside parties. Such will allow access to the investment expertise of professional asset management firms.
5. The Vice President for Administration and Finance and/or the University Controller will coordinate with the professional asset management firm to ensure flexibility in cash disbursements in accordance with the university's needs.
6. It is the practice of Midwestern State University to re-invest part of the earned endowment income to the principal endowment corpus. MSU will work with the professional investment management firm, ensuring growth of the endowment principal while satisfying the university's needs as specified by individual fund donors.
7. The university will report on investment performance to the Board of Regents on a quarterly basis. Periodic reporting of investment performance will ensure that management and the members of the Board of Regents have information necessary to monitor investment manager performance effectively.
8. The university recognizes that although donor-directed investment strategies may restrict investment options within the endowment portfolio, the investments will adhere to donor intent.

F. Investment Brokers/Dealers

1. The Board of Regents and the President may hire independent investment advisors or investment managers to assist university personnel in the execution of their investment responsibilities. All routine investments will be purchased or sold utilizing an established list of qualified firms. The Board of Regents shall annually review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the university. Qualified firms must be regulated by the Securities Exchange Commission and be members of the National Association of Securities Dealers, Inc.
2. A written copy of this investment policy shall be presented to any person offering to engage in an investment transaction with the university. The qualified representative of the business organization shall execute a written instrument substantially to the effect that the business organization has:
 - a. received and reviewed this investment policy, and
 - b. acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the university and the organization that are not authorized by

the university's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the university's entire portfolio or requires an interpretation of subjective investment standards.

- c. The investment officer may not acquire or otherwise obtain any authorized investment described in this investment policy from a person who has not delivered the written instrument to the university as described above.
- d. Nothing in this section relieves the university of the responsibility of monitoring the investments made by the university to determine that they are in compliance with this investment policy.

G. Investment Ethics

Officers and investment staff involved in the investment process shall refrain from personal business activity, as defined by the Public Funds Investment Act (TX Govt Code 2256.005), that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. A member of the Board shall not direct nor participate in the decision to purchase or sell securities of a firm with which such member is significantly affiliated. Securities will not be purchased from or sold to a member of the Board. All investment staff must report any affiliation with another firm or organization to the President and the Internal Auditor. On an annual basis the staff will report the nature and extent of any investments in or business transacted with such firms.

H. Investment Guidelines

Funds must be invested at all times in strict compliance with the Public Funds Investment Act (TX Govt Code 2256) and other applicable laws.

1. Authorized Investments. Authorized investments include the following.

- a. Obligations of the United States or its agencies and instrumentalities.
- b. Direct obligations of the State of Texas or its agencies and instrumentalities.
- c. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- d. Other obligations, the principal of an interest on which are unconditionally guaranteed or insured by the State of Texas or United States.
- e. Obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent.
- f. Certificates of deposit issued by state and national banks domiciled in this state that are guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, or collaterally secured by those obligations as listed above in a.- e.
- g. Certificates of deposit issued by a savings bank domiciled in this state that are guaranteed or insured by the Federal Savings and Loan Insurance Corporation or its successor, or collaterally secured by those obligations as listed above in a. - e.
- h. Fully collateralized repurchase agreements having a defined termination date, secured by obligations described in a. above, and the securities are pledged to the university, held in the university's name and deposited at the time the investment is made with the university or with a third party selected and approved by the university, and is placed through a primary government securities dealer as defined by the Federal Reserve, or a financial institution doing business in this

state. Repurchase agreement means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations described in a. above, at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. This term includes a direct security repurchase agreement and a reverse security repurchase agreement. The term of any reverse security repurchase agreement may not exceed ninety (90) days after the date the reverse security repurchase agreement is delivered. Money received by an entity under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

- i. Prime domestic bankers' acceptances with a stated maturity of two-hundred-seventy (270) days or less from the date of issuance and will be liquidated in full at maturity, are eligible for collateral for borrowing from a Federal Reserve Bank, and are accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1, P-1, or the equivalent by at least one nationally recognized credit agency and is fully secured by an irrevocable letter of credit issued by a bank.
 - j. Commercial paper with a stated maturity of two-hundred-seventy (270) days or less from the date of its issuance that is rated not less than A-1, P-1, or the equivalent by at least two (2) nationally recognized rating agencies, or is rated at least A-1, P-1, or the equivalent by at least one (1) nationally recognized credit agency and is fully secured by an irrevocable letter of credit issued by a bank.
 - k. SEC-registered, no-load money market mutual funds and no-load mutual funds as described in and limited by the Public Funds Investment Act (Tx Govt Code 2256.014).
 - l. Guaranteed Investment contracts for bond proceeds as described in the Public Funds Investment Act (Tx Govt Code 2256.015)
 - m. Investment Pools as described in the Public Funds Investment Act (Tx Govt Code 2256.016).
 - n. Corporate bonds, debentures, or similar debt obligations rated by a nationally recognized investment rating firm in one of the two highest long-term rating categories, without regard to gradations within those categories.
2. Unauthorized Investments. Effective September 1, 1995, in compliance with the Public Funds Investment Act (Tx Govt Code 2256.009b), the following are not authorized investments.
- a. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (interest-only).
 - b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (principal only).
 - c. Collateralized mortgage obligations that have a stated final maturity date of greater than ten (10) years.
 - d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

I. Performance Measurement

The investment performance of the funds will be measured by an unaffiliated organization with recognized expertise in this field, and compared against the stated performance goals. Measurement will occur at least monthly and will be used to evaluate the results on investment holdings. Reports will be prepared in compliance with generally accepted accounting principles and will describe in detail the investment position of the university and will include, by individual investment, the book value, market value, accrued interest, maturity dates, any purchases, sales, gains or losses, and the fund or pooled account for which each individual investment was acquired. Reports shall be distributed to the President, the Vice President for Administration and Finance, and the Internal Auditor. The Board of Regents shall receive the report no less than quarterly. The reports to the Board of Regents must be prepared and signed by the investment staff of the university and certified as to the portfolio's compliance with these policies and the Public Funds Investment Act (Tx Govt Code 2256.023).

J. Interest Rate Risk Measurement

The university will measure on a quarterly basis the interest rate risk of any security that is not in compliance with this policy and was purchased prior to adopting this policy. The university will monitor and be aware of the overall interest rate and market value risk it is taking and will move toward a profile that is in compliance with the intent of the Public Funds Investment Act (Tx Govt Code 2256) and this policy.

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Personnel and Curriculum Committee
May 10, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:38 p.m., Thursday, May 10, 2007. Personnel and Curriculum Committee members in attendance were Ms. Pat Haywood, Chairperson; Ms. Charlye Farris, Dr. Carol Gunn, and Mr. Munir Lalani. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Mr. Stephen Gustafson, Mr. Don Ross Malone, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Assistant to the Vice President for Institutional Effectiveness and Director of Institutional Research and Planning; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Also attending the meeting was incoming Student Government President Dominique Calhoun. Representing the news media was Ms. Ann Work, reporter for the *Wichita Falls Times Record News*.

Chairperson Haywood called the meeting to order at 2:38 p.m.

Reading and Approval of Minutes

07-88. The minutes of the Personnel and Curriculum Committee meeting February 8, 2007, were approved as presented.

Faculty Report

07-89. Dr. Bob Redmon, chairman of the MSU Faculty Senate spoke to the board regarding faculty-related issues. He reported that the faculty, as well as the Faculty Senate, have been preoccupied during the spring with two related issues that deserve the board's attention. The first is campus safety and the other is campus security. In the aftermath of the tragedy at Virginia Tech, the faculty is very concerned with campus security and support and encourages any kind of thoughtful review and renewal of all policies related to campus security and safety. He indicated that the issue of campus safety actually came up prior to the Virginia Tech tragedy. The faculty is concerned that given the increasing number of students and vehicles on campus, at some point traffic on the interior of the campus must be addressed. To that end, the Senate encourages the university administration to begin developing plans to make the core of campus vehicle free and move all of the parking to the periphery of the campus.

Dr. Rogers stated that he appreciated this encouragement from the Senate. He noted that parking is a sensitive issue. He added that there is plenty of parking, it just may not be the most convenient parking. Dr. Rogers noted that he would have a report Friday regarding campus security.

Mr. Malone asked about liability insurance. Dr. Rogers responded that the university carries liability insurance as recommended by the Texas Office of Risk Management. Mr. Sandoval indicated that the university has catastrophic coverage. Mr. Malone asked who the MSU risk manager was. Mr. Sandoval indicated that his office coordinates risk management and he heads a risk management committee that meets to discuss areas of concern. Dr. Rogers added that officers of the university, Board members, and others are insured through the university's umbrella liability policy.

Review of Personnel Reports for FY 06-07 Budget

07-90. Personnel changes in January, February, and March, 2007 were presented as shown in the agenda document. Ms. Haywood noted that this item was presented as a point of information only.

Holiday Schedule for Staff Employees – 2007-2008

07-91. The holiday schedule for MSU staff employees for the period beginning September 1, 2007, and ending August 31, 2008 was presented for Board approval. Ms. Haywood noted that included in this recommendation was a return to a five-day summer work schedule in the summer 2008. Ms. Barrow noted that there are 17 state and national holidays that higher education institutions are authorized to allocate to its employees. Based on state guidelines, university employees will receive 14 holidays in 2007-2008 as the remaining three holidays fall on Saturday or Sunday. She indicated that the primary change is the recommendation to discontinue the four-day workweek during the summer months. This change will begin in 2008; the four-day workweek was previously approved for the 2007 summer and will commence Monday, May 14, 2007.

Dr. Rogers noted that he received input from students, faculty, and staff concerning the university's four-day summer schedule. He indicated that the administration originally recommended this schedule a few years ago in an attempt to save on the cost of utilities. He stated that he was concerned about the efficiency of work and the fact that people generally expect normal business operations Monday through Friday. After weighing the input and options, he concluded that the university should maintain a five-day schedule beginning with the summer of 2008.

Mr. Lalani moved approval of this item. Dr. Gunn seconded the motion and it was approved.

(NOTE: Following the Board meeting, an error was discovered in the proposed holiday schedule. The date of Monday, December 31, was left off of the schedule and should have been included as a holiday for employees. With this change, it was necessary to remove one of the holidays during Spring Break for staff employees. The table listed below is the final holiday schedule that meets state requirements.)

Date	Holiday	No. of Days
September 3, 2007	Labor Day	1
November 22-23, 2007	Thanksgiving	2
December 24-28, 2007	Christmas	5
December 31, 2007 - January 1, 2008	New Year's	2
January 21, 2008	Martin Luther King Day	1
March 21, 2008	Spring Break	1
May 26, 2008	Memorial Day	1
July 4, 2008	Fourth of July	<u>1</u>
	TOTAL DAYS	14

May 2007 Graduating Class

07-92. Ms. Haywood reported that the administration had recommended approval of the list of candidates for May 2007 graduation with the provision that they meet all requirements as prescribed by the faculty and administration. She noted that 639 names appear on the list. She added that over 1,200 students will graduate in this academic year.

Dr. Gunn moved approval of the list as presented. Mr. Lalani seconded the motion and it was approved.

Second Bachelor's Degree Honors (2006/2008 Catalog Change)

07-93. Ms. Haywood reported that MSU's current policy does not allow for honors to be awarded for a second bachelor's degree. In an effort to recognize the effort it takes to earn a second bachelor's degree, the administration recommended changing the current policy, which appears in the university catalog, to allow second bachelor's recipients to graduate with honors.

Dr. Gunn moved approval of this policy change as presented. Mr. Lalani seconded the motion and it was approved.

MSU Policies and Procedures Manual Changes

07-94. The following changes to the *MSU Policies and Procedures Manual* were recommended for approval. Ms. Haywood presented the following information concerning the proposed changes.

- A. Policy 2.338, University Boards, Councils & Committees – Art Acquisition Committee – the administration recommended the deletion of this committee as a standing committee. Dr. Rogers indicated that he would appoint an ad hoc art acquisition committee to serve when necessary.

- B. Policy 2.338, University Boards, Councils & Committees – BAAS Advisory Committee – Dr. Rogers stated that a change in the administrative structure of the BAAS office required a slight change in the personnel of this committee.
- C. Policy 2.338, University Boards, Councils & Committees – Committee for the Preservation of Sikes House – Dr. Rogers reported that minor changes were recommended to reflect current practices. He noted that Sikes House belongs to the community and to the state. This committee oversees the preservation and continuous upkeep of Sikes House.
- D. Policy 2.338, NEW COMMITTEE, University Data Standards/Security Committee – Dr. Rogers stated that with the implementation of the new Banner information system, this committee was necessary to ensure the accuracy of data and to develop and maintain a Data Standards Manual.
- E. Policy 2.338, NEW COMMITTEE, Teacher Education Committee – Dr. Rogers reported that this committee meets regularly and should be included among the university's standing committees. He stated that it is necessary to approve the admission of students into study within the Gordon T. and Ellen West College of Education.
- F. Policy 3.120, Tenure and Promotion Policy – Dr. Wiedemann reported that there were not any substantive changes recommended to the policy. The policy was reviewed by a faculty committee and recommended it to the Faculty Senate and the Academic Council. The changes were made primarily for clarification purposes.
- G. Policy 3.223, Staff Employee Education Incentive Program – Dr. Rogers noted that this policy change was recommended by the MSU Fringe Benefits Committee to allow staff employees to participate in the incentive program and also receive scholarship assistance. The current policy statement does not allow an incentive program participant to also receive a scholarship.
- H. Policy 3.349 Employee Background Checks – Dr. Rogers reported that the current policy was inadequate and did not reflect the practices in place nor did it include wording required by the Texas Government Code 411.094 and the Texas Education Code 51.215. The proposed new policy was thus recommended. The policy deals with security sensitive positions. He noted that each vice president and the president looks at every staff position and their duties and makes recommendations to the Human Resources Department concerning whether the position should be designated as security sensitive. Ms. Haywood indicated her understanding the policy currently only covers staff employees. Dr. Rogers stated that was correct. He added that he and Dr. Wiedemann would appear before the Faculty Senate in the fall to discuss this issue as it relates to faculty.

Mr. Lalani moved approval of these policy changes as presented. Dr. Gunn seconded the motion and it was approved.

Recess

The committee went into recess at 3:03 p.m.

Executive Session

The Board went into closed session as allowed by the Texas Government Code Chapter 551, Section 551.072, Real Property, and Section 551.074, Personnel Matters, to consider item 07-81 (Possible Purchase of Property), item 7-95 (Emeritus Status), item 07-96 (Faculty Promotions), and item 07-97 (Faculty Tenure). The closed session was properly announced at 3:19 p.m. Board members, Dr. Rogers, Dr. Wiedemann, Mr. Sandoval Dr. Farrell, Dr. Clark, Mr. Lamb, Dr. Capps, Mr. Goldapp, Mr. Spencer, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended at 4:33 p.m. with an announcement by Mr. Cannedy that no action was taken during Executive Session. The Committee reconvened at 4:34 p.m.

Emeritus Status for Retiring Faculty

07-95. Mr. Lalani moved the following individuals be granted emeritus status:

- Mr. Richard M. Ash III – Emeritus Professor of Art – 39 years
- Dr. David Martin – Emeritus Professor of Political Science – 37 years
- Dr. Tracy Menard – Emeritus Associate Professor of Counseling and Special Education – 14 years
- Dr. Al Sutko – Emeritus Professor of Engineering – 20 years

Dr. Gunn seconded the motion and it was approved.

Faculty Promotions

07-96. Dr. Gunn moved approval of the following promotions:

From the Rank of Assistant Professor to Associate Professor:

Martha Burger, Ed.D.	Educational Leadership
Steve Garrison, Ph.D.	Political Science
Jeffrey Killion, Ph.D.	Radiologic Sciences
Claudia Montoya, Ph.D.	Spanish
Nathan Moran, Ph.D.	Criminal Justice
Michael Shipley, Ph.D.	Biology
Pamela Stephens, Ph.D.	Geosciences
David Wierschem, Ph.D.	Management Information Systems

Ms. Farris seconded the motion and it was approved.

Faculty Tenure

07-97. Mr. Lalani moved approval of granting tenure to the following individuals:

Robert Comello, M.S.
Steve Garrison, Ph.D.
Charles Johnston, Ph.D.
James Johnston, Ph.D.
Jeffrey Killion, Ph.D.
Claudia Montoya, Ph.D.
Michael Shipley, Ph.D.
David Wierschem, Ph.D.

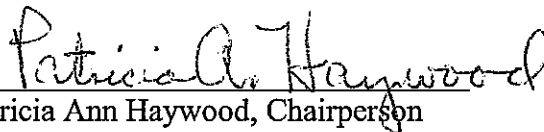
Radiologic Sciences
Political Science
Management Information Systems
Radiologic Sciences
Radiologic Sciences
Spanish
Biology
Management Information Systems

Dr. Gunn seconded the motion and it was approved. Dr. Rogers reported that following this action by the Board, 50% of MSU's faculty will be tenured. He noted that this is a good level for our university.

Adjournment

There being no further business, the Personnel and Curriculum Committee discussion concluded at 4:36 p.m.

Reviewed for submission:



Patricia Ann Haywood, Chairperson
Midwestern State University
Board of Regents Personnel & Curriculum Committee

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Student Services Committee
May 10, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:36 p.m., Thursday, May 10, 2007. Student Services Committee members in attendance were Dr. Carol Gunn, Mr. Stephen Gustafson, and Ms. Pat Haywood. Mr. Cannedy asked Ms. Haywood to chair the committee in the absence of Ms. Gough. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Charlye Farris, Mr. Munir Lalani, Mr. Don Ross Malone, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. Ed Harris, Director of Athletics; Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Also attending the meeting were incoming Student Government Association president Dominique Calhoun and outgoing SGA president Will Morefield.

Acting Chairperson Haywood called the meeting to order at 4:36 p.m.

Reading and Approval of Minutes

07-98. The minutes of the Student Services Committee meeting February 8, 2007, were approved as presented.

Student Government Report

07-99. Mr. Will Morefield reported that student government elections for 2007-2008 were recently held and Dominique Calhoun was elected president. He stated that Dominique is also president of the NAACP and a member of Kappa Alpha Psi fraternity. The incoming vice president is Fidel Imo and Tammy Roberts was elected secretary. Will reported that the Student Government Association (SGA) recently held a tree-planting ceremony honoring local resident Lindsay Walker for his outstanding service to the community.

Will expressed his appreciation to the Board and the administration for their assistance and support as he served as Student Government President during the last two years and as Student Regent last year. He thanked everyone for making this an enjoyable experience.

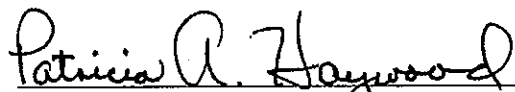
Mr. Dominique Calhoun informed the Board that he is from Cleburne, Texas, where he graduated from high school with a 4.6 grade point average. At MSU, he served as an alternate senator during his freshman year and worked as a resident assistant during his sophomore year. He was then promoted to assistant hall director. He noted that he serves the university as a Student Ambassador and is 2nd Vice President of the Black Student Union. He indicated that he looks forward to serving the student body to the best of his abilities.

Mr. Lamb commented that the student affairs division is looking forward to working with Dominique and the other SGA officers. He congratulated Will on his service and also on his upcoming graduation. Will stated that he was planning to move to Virginia. He will work in the coal business while pursuing a master's degree in public administration at Virginia Tech. Dr. Rogers offered his personal thanks to Will for the way he worked with the administration in making a number of important decisions.

Adjournment

The Student Services Committee discussion concluded at 4:44 p.m.

Reviewed for submission:



Patricia Ann Haywood, Acting Chairperson
Midwestern State University
Board of Regents Student Services Committee

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**University Development Committee
May 10, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:44 p.m., Thursday, May 10, 2007. University Development Committee members in attendance were Mr. Stephen Gustafson, Chairperson, Ms. Charlye Farris, Mr. Don Ross Malone, and Mr. Ben Wible. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Dr. Carol Gunn, Mr. Munir Lalani, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. Ed Harris, Director of Athletics; Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Also attending the meeting was incoming Student Government Association president Dominique Calhoun.

Chairperson Gustafson called the meeting to order at 4:44 p.m.

Reading and Approval of Minutes

07-100. The minutes of the University Development Committee meeting February 8, 2007, were approved as presented.

Summary of Gifts, Grants and Pledges 9/1/06-4/13/07

07-101. This report was presented as a point of information as shown in the agenda document. Dr. Farrell commented on major gifts that had been received since the February Board meeting.

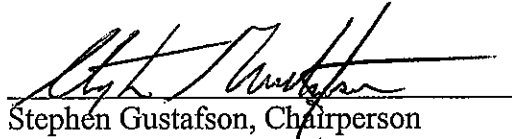
1. The E. Paul and Helen Buck Waggoner Foundation contributed \$10,000 for health science scholarships. The Waggoner Foundation has contributed more than \$500,000 to MSU since 1976.
2. Mr. and Mrs. Munir Lalani provided an additional \$10,000 for operating costs for the Lalani Center for Entrepreneurship and Free Enterprise.
3. Mr. and Mrs. W. L. Lindemann added \$15,000 to the Shannon Lindemann Memorial Scholarship Endowment for nursing majors.
4. The Work Services Corporation contributed \$10,000 to its scholarship endowment.
5. The Annual Fund has raised \$301,665 of its \$400,000 goal for the 2006/2007 year.

6. The total of gifts and grants thus far this year is over \$2.2 million.

Adjournment

The University Development Committee discussion concluded at 4:47 p.m.

Reviewed for submission:

A handwritten signature in black ink, appearing to read "Stephen Gustafson", is written over a horizontal line.

Stephen Gustafson, Chairperson
Midwestern State University
Board of Regents University Development Committee

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Athletics Committee
May 10, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:47 p.m., Thursday, May 10, 2007. Athletics Committee members in attendance were Mr. Don Ross Malone, Chairperson, Mr. Stephen Gustafson, and Mr. Ben Wible. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Charlye Farris, Dr. Carol Gunn, Ms. Patricia Haywood, Mr. Munir Lalani, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. Ed Harris, Director of Athletics; Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Also attending the meeting was incoming Student Government Association president Dominique Calhoun.

Chairperson Malone called the meeting to order at 4:47 p.m.

Reading and Approval of Minutes

07-102. The minutes of the Athletics Committee meeting February 10, 2007, were approved as presented.

Athletics Status Report/Possible Future Expansion of Sports Offerings

07-103. Mr. Ed Harris, Director of Athletics, presented an Athletics Highlight and Information report (see Attachment 1), to bring the Board up to date on the sports for the year, particularly the spring sports. He stated that eight of MSU's 11 intercollegiate athletic teams have participated in at least the first-round of the NCAA tournaments. Most of the teams advanced to the second round.

Mr. Harris reported that a kick off was held May 2 for the Mustangs Athletic Club fund drive for 2007. The goal for the drive is \$100,000. He indicated that over 200 individuals attended the kick-off and 50 athletes also attended to meet with the guests.

He noted that Mr. Ted Buss will retire at the end of May. He indicated that Ted is an outstanding employee who will be missed.

Mr. Harris reported that the administration is beginning the process of looking toward the possible addition of sports. He stated that MSU currently offers 11 sports. He

indicated that a lot of interest has been expressed in adding baseball and there is a fair amount of interest in women's golf as well. He noted that he is beginning the process of examining such things as where the teams would play, the cost involved, possible sources of funding, and other related matters. He indicated that the process has just begun and the Board will be kept apprised of developments. He stated his hope that these sports could possibly be added and begin play in 2009 or 2010.

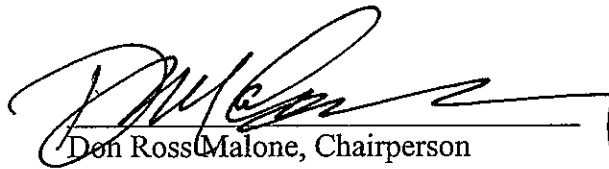
Ms. Haywood asked about the new softball field. Mr. Harris responded that the team played its last home games (a double-header) on the field. He noted that Dr. Rogers threw out the first pitch and did a great job. He indicated it was an outstanding day. He added that one of the best things was the number of students that came and went during the games. Ms. Haywood asked if there were still needs at the field. Mr. Harris commented that restrooms, netting, and lights would likely be included in Phase II of the project. He noted his hope that funds would be raised to help address these needs. He commented that this new field is one of the most attractive softball complexes in the conference.

Mr. Malone stated that he looked forward to the feasibility study and cost projections concerning baseball. He asked about scholarships for baseball. Mr. Harris responded that the NCAA allows nine scholarships for baseball. He indicated that those scholarships would likely be spread over 25 or more students. He added that women's golf would cost a little more because six scholarships are allowed by the NCAA and the team would be much smaller. Dr. Rogers noted that every Lone Star Conference (LSC) president advocates baseball as a sport. Mr. Harris added that MSU and Texas A&M Commerce are the only two LSC schools that do not offer baseball. Ms. Haywood asked where the team would play. Mr. Harris indicated that he is looking at possible sites.

Adjournment

There being no further business, the Athletics Committee discussion concluded at 5:01 p.m.

Reviewed for submission:


Don Ross Malone, Chairperson
Midwestern State University
Board of Regents Athletics Committee

ATTACHMENT

1. Athletics Highlights and Information



Sports News
from

Midwestern State University

Sports Information • Ligon Coliseum 203 • 3410 Taft Blvd. • Wichita Falls, Texas • 940.397.4818 • Fax 940.691.8129

MIDWESTERN STATE ATHLETIC HIGHLIGHTS *since February 6, 2007*

PROGRAM

- Eight of eleven MSU Sports have qualified for NCAA Division II postseason play in the 2006-07 academic year: Football, Men's Soccer, Cross Country, Men's Basketball, Golf, Men's Tennis, Women's Tennis, and Softball.

MEN'S BASKETBALL

- Finished with a record of 24-7 overall, champions of the Lone Star Conference
- Shared the Lone Star Conference South Division title with a 9-3 record
- Hosted and won the Lone Star Conference Tournament
- Team advanced to the NCAA Division II Tournament South Central Region semifinals.
- Team finished the season ranked 19th in the NABC Division II Top 25.
- Team finished the season ranked fourth in the NCAA Division II South Central Region
- C Eric Dawson was named Second-Team All-America by *Basketball Times*
- C Eric Dawson and G Drew Coffman were selected as two of the top 60 seniors in NCAA Division II, NCAA Division III and the NAIA to play in the inaugural Collegiate Basketball Invitational.
- C Eric Dawson was the Most Valuable Player for the West Team in the CBI All-Star Game that was nationally televised by CSTV on April 21.
- C Eric Dawson was the top rebounder in NCAA Division II, averaging 11.4 rebounds a game.
- C Eric Dawson collected 23 double-doubles (games with 10-or-more points and 10-or-more rebounds), to lead all of men's college basketball.
- C Eric Dawson was the Lone Star Conference South Defensive Player of the Year
- C Eric Dawson and G Drew Coffman were voted First-Team All-Lone Star Conference South. G Chad Rickett was voted Second-Team All-Lone Star Conference South.
- C Eric Dawson was voted the Lone Star Conference Tournament Most Valuable Player.
- G Drew Coffman and G Chad Rickett joined Dawson on the All-LSC Tournament Team.
- G Drew Coffman, F Christopher Reay and G Russell Button were selected to the Lone Star Conference All-Academic Team.
- Four different players have been selected as the LSC South Player of the Week this year
 - G Drew Coffman on Jan. 3
 - G Chris Davis on Jan. 22
 - G Chad Rickett on Jan. 29
 - C Eric Dawson on Feb. 5 and Feb. 26

WOMEN'S BASKETBALL

- Finished with a record of 12-14 overall.
- The team tied for fifth in the Lone Star Conference South with a 5-9 record.
- G Sonya Calhoun-Courtney was selected an Honorable Mention on the All-Lone Star Conference South Team.
- G Brandi Bush was named to the Lone Star Conference Commissioner's Honor Roll.

MEN'S TENNIS

- MSU was 13-10 overall, 2-2 in the Lone Star Conference
- MSU was the runner-up in the 2007 Lone Star Conference Tournament
- MSU is ranked 28th nationally and fifth in the Central Region in the Fila/ITA Division II Rankings
- MSU played in the NCAA Division II Tournament for the 10th straight season
- MSU advanced to the regional championship match for the fifth straight season
- Brett Emerson is ranked 17th nationally in singles
- The team of Brett Emerson and Zac Dillard is ranked 22nd nationally in doubles
- Brett Emerson was selected as the Lone Star Conference's Player of the Year

WOMEN'S TENNIS

- MSU was 18-10 overall, 4-3 in the Lone Star Conference
- MSU tied for third in the 2007 Lone Star Conference Tournament
- MSU is ranked 37th nationally and sixth in the Central Region in the Fila/ITA Division II Rankings
- MSU played in the NCAA Division II Tournament for the 10th straight season
- MSU advanced to the regional championship match for the fourth straight season

MEN'S GOLF

- Intercollegiate golf returned to Midwestern State this fall
- MSU was eighth in the Lone Star Conference Championships in April
- MSU is rated 50th in NCAA Division II in the latest Golfstat rankings, seventh in the South Central Region
- MSU earned a berth in the NCAA Division II South/South Central Super Regional Tournament at the Robert Trent Jones Golf Trail in Florence, Ala. May 7-9
- Freshman Logan Scarlett was named second-team All-Lone Star Conference

SOFTBALL

- Currently 39-14 on the season, 18-6 in the Lone Star Conference North
- MSU won the Lone Star Conference North Division title for the third time in four years
- The Lone Star Conference Tournament was May 3-5 at Southwest Park in Irving, MSU won the Conference Championship in four games.
- MSU is ranked 15th in the NFCA Division II National Top 25
- MSU is ranked second in the NCAA Division II South Central Region
- Eight MSU student-athletes were named to the All-Lone Star Conference North team
First-Team: P Katie Petersen, C Lindsey Voigt, OF Cheyanne Paschal
Second-Team: 3B Kristen Stonecipher, 1B Jessica Rodriguez, OF Maranda Bishop
Honorable Mention: OF Kelli Shaw, DP Amanda Hill
- P Katie Petersen was the LSC North Freshman of the Year
- Coach Brady Tigert was named LSC North Coach of the Year for the third time in four seasons
- Four student-athletes have been named Lone Star Conference North Players of the Week eight times this season.
3B Kristen Stonecipher, Hitter of the Week Feb. 6, Feb. 27, May 1
P Katie Petersen, Pitcher of the Week, March 13, April 17, May 1
P Ashley Kuchenski, Pitcher of the Week, Feb. 20
SS Kelli Shaw, Hitter of the Week, April 3

MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS
Committee of the Whole
May 10, 2007

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:30 p.m., Thursday, May 10, 2007. Regents in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Patricia Haywood, Secretary; Ms. Charlye Farris; Dr. Carol Gunn; Mr. Stephen Gustafson; Mr. Munir Lalani; Mr. Don Ross Malone; Mr. Ben Wible; and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Gail Ferguson, Controller; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Assistant to the Vice President for Institutional Effectiveness and Director of Institutional Research and Planning; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*.

Chairperson Cannedy called the meeting to order at 1:34 p.m. and Ms. Buss introduced the guests.

Public Comment

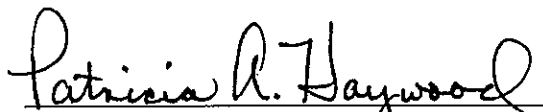
07-77. Mr. Cannedy stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Board of Regents through written and oral testimony. A sign-up sheet was available to record those who wanted to address the Board. Mr. Cannedy noted that no one signed up to speak during this time.

Dr. Rogers read from a University of Texas System news release titled "Callender Named President of UT Medical Branch at Galveston." The news release reported that MSU graduate, and one of MSU's May 2007 Commencement speakers, Dr. David Callender, was just named president of the University of Texas Medical Branch at Galveston.

Adjournment

There being no further business, the meeting adjourned at 1:36 p.m.

Reviewed for submission:


Patricia A. Haywood, Secretary
Midwestern State University
Board of Regents

**MINUTES
BOARD OF REGENTS
MIDWESTERN STATE UNIVERSITY**

May 11, 2007

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, May 11, 2007. Regents in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Pat Haywood, Secretary; Ms. Charlye Farris; Dr. Carol Gunn; Mr. Stephen Gustafson; Mr. Munir Lalani; Mr. Don Ross Malone; and Mr. Ben Wible.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Vice President for Institutional Effectiveness and Enrollment Management; Dr. Emerson Capps, Associate Provost and Dean of Graduate Studies; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Dianne Weakley, Director of Human Resources; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Assistant to the Vice President for Institutional Effectiveness and Director of Institutional Research and Planning; and Ms. Debbie Barrow, Executive Associate to the President. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*.

Chairperson Cannedy called the meeting to order at 9:03 a.m. Dr. Farrell presented the invocation and Ms. Buss introduced the guests. Mr. Cannedy noted that graduation would be held Saturday, May 12. He reminded the Board of the Tom Haywood Foyer dedication in Bolin Science Hall at 11 a.m.

Public Comment

07-104. Mr. Cannedy stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public were invited to address the Midwestern State University Board of Regents through written and oral testimony. Mr. Cannedy noted that no one signed up to speak during this time.

Reading and Approval of Minutes

07-105. The minutes of the regular Board meeting February 8, 2007, were approved as presented.

Reading and Approval of Minutes

07-106. The minutes of the regular Board meeting February 9, 2007, were approved as presented.

Reading and Approval of Minutes

07-107. The minutes of the special Board meeting April 24, 2007, were approved as presented.

Executive Committee Report

Mr. Cannedy noted the items presented at the Executive Committee Meeting for committee approval only, information only, and discussed with no action taken. Information concerning these items can be found in the minutes of the Executive Committee Meeting held May 10, 2007.

Item Presented for Committee Approval Only

07-78. Committee Minutes, 2/8/07 – approved by Committee as presented.

Item Presented for Information Only

07-80. Midwestern State University Strategic Plan Review

Item Discussed with No Action Taken

07-81. Possible Purchase of Property

Executive Committee Consent Agenda

The following item was approved by the Executive Committee and placed on the Consent Agenda for consideration by the Board.

07-79. Capital Expenditure and MP1 Report FY 2008-2012 – approved the items to be included in the university's five-year plan for construction, land acquisition, and major repair and renovation projects as indicated below.

<u>Project Name</u>	<u>Priority</u>	<u>Project Cost</u>
Student Recreation and Health Center	1	\$13,400,000
Fowler Engineering Building Renovation	2	\$7,200,000
D.L. Ligon Coliseum Renovation	3	\$7,700,000
Moffett Library Renovation	4	\$17,500,000
Bolin Science Hall Renovation	5	\$3,000,000
Student Housing	6	\$14,000,000
Acquisition of Property Contiguous to Campus	7	\$21,000,000
Concert Hall	8	\$25,000,000
Clark Student Center Renovation and Addition	9	\$7,000,000
Education Building	10	\$25,000,000
Information Technology Building	11	\$8,000,000
Total		\$148,800,000

Mr. Cannedy asked if anyone wanted to remove this item from the Consent Agenda. There being none, Mr. Lalani moved approval of the Consent Agenda as presented. Ms. Haywood seconded the motion and it was approved.

Finance and Audit Committee Report

Mr. Lalani noted the item presented at the Finance and Audit Committee Meeting for committee approval only. Information concerning this item can be found in the minutes of the Finance and Audit Committee Meeting held May 10, 2007.

Item Presented for Committee Approval Only

07-82. Committee Minutes, 2/8/07 – approved by Committee as presented.

Finance and Audit Committee Consent Agenda

The following items were approved by the Finance and Audit Committee and placed on the Consent Agenda for consideration by the Board.

07-83. Review and Acceptance of Financial Reports – accepted the December, 2006, and January, February, and March, 2007, Financial Reports as presented.

07-84. FY 2006-2007 Items \$50,000 & Under Approved by President – ratified these items as presented.

07-85. Salary/Title/Position Changes in FY 06-07 Budget Approved per Board Authorization – ratified changes as presented.

07-86. Investment Policy – approved revisions to the MSU Investment Policy as presented.

07-87. Tuition Guarantee Policy – authorized that tuition at Midwestern State University not be increased by more than 5% in any fiscal year (calculating the first 5% limit on the fall 2007 base of \$132 per semester credit hour), with the base being adjusted each year dependent on the tuition charged each fall. Further approved that this guarantee be in place through the 2010-2011 academic year (four years). Finally approved that the MSU Board of Regents would review this policy each August and determine if the guarantee should be extended for an additional year.

Mr. Cannedy asked if there were items any member wanted to remove from the Consent Agenda. Mr. Lalani asked that Item 07-87 be removed from the Consent Agenda for further discussion. Mr. Wible moved approval of the Consent Agenda excluding Item 07-87. Mr. Lalani seconded the motion and it was approved.

Tuition Guarantee Policy

07-87. Mr. Lalani recommended that the following notation be added to the administration's recommendation as shown below and indicated with an asterisk (*).

The administration recommends that tuition at Midwestern State University not be increased by more than 5% in any fiscal year (calculating the first 5% limit on the fall 2007 base of \$132 per semester credit hour).* The base will be adjusted each year dependent on the tuition charged each fall. It is further recommended that this guarantee be in place through the 2010-2011 academic year (four years). Each August, the MSU Board of

Regents will be asked to review this policy and determine if the guarantee should be extended for an additional year.

* In keeping with Southern Association of Colleges and Schools (SACS) requirements regarding truth in advertising, the following statement will be included in the university's catalogs: "Midwestern State University reserves the right to change the cost of attendance in keeping with the acts by the Texas Legislature or the university Board of Regents."

Dr. Rogers stated that the university's catalog represents the university's contract with its students. MSU follows SACS guidelines in all areas from record-keeping to statements of cost and the curriculum. He indicated that universities are allowed to put such a disclaimer in our catalog because of unforeseen actions by bodies that govern the university.

Mr. Cannedy added that a similar statement is included in the current catalog, however, this action makes note of it and slightly modifies the current wording. Mr. Lalani indicated that this action does not change the administration and Board's intent to offer the 5% guarantee.

Ms. Farris moved approval of the revised motion as presented. Ms. Haywood seconded the motion and it was approved.

Personnel and Curriculum Committee Report

Ms. Haywood noted the items presented at the Personnel and Curriculum Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Personnel and Curriculum Committee Meeting held May 10, 2007.

Item Presented for Committee Approval Only

07-88. Committee Minutes, 2/8/07 – approved by Committee as presented.

Items Presented for Information Only

07-89. Faculty Report

07-90. Review of Personnel Reports for FY 06-07 Budget

Personnel and Curriculum Committee Consent Agenda

The following items were approved by the Personnel and Curriculum Committee and placed on the Consent Agenda for consideration by the Board:

07-91. Holiday Schedule for Staff Employees – 2007-2008 – approved the holiday schedule as presented, to include approval of the five-day work schedule in the summer 2008.
(NOTE: An error was discovered following the Board meeting which will require a modified holiday schedule to be approved by the Board in August.)

07-92. List of May 2007 Candidates for Graduation – approved the list of candidates for graduation as presented with the provision that they meet all requirements as prescribed by the faculty and administration.

07-93. Second Bachelor's Degree Honors (2006/2008 Catalog Change) – approved a change in the policy to allow honors to be awarded for a second bachelor's degree as presented.

07-94. *MSU Policies and Procedures Manual* Changes – approved changes to the following policies as presented:

- A. Policy 2.338 - Art Acquisition Committee
- B. Policy 2.338 – BAAS Advisory Committee
- C. Policy 2.338 – Committee for the Preservation of Sikes House
- D. Policy 2.338 – University Data Standards/Security Committee
- E. Policy 2.338 – Teacher Education Committee
- F. Policy 3.120 – Tenure and Promotion Policy
- G. Policy 3.223 – Staff Employee Education Incentive Program
- H. Policy 3.349 – Employee Background Checks

07-95. Emeritus Status for Retiring Faculty – approved emeritus status for the following individuals:

- Mr. Richard M. Ash III – Emeritus Professor of Art – 39 years
- Dr. David Martin – Emeritus Professor of Political Science – 37 years
- Dr. Tracy Menard – Emeritus Associate Professor of Counseling and Special Education – 14 years
- Dr. Al Sutko – Emeritus Professor of Engineering – 20 years

07-96. Faculty Promotions – approved the following promotions:

From the Rank of Assistant Professor to Associate Professor:

Martha Burger, Ed.D.	Educational Leadership
Steve Garrison, Ph.D.	Political Science
Jeffrey Killion, Ph.D.	Radiologic Sciences
Claudia Montoya, Ph.D.	Spanish
Nathan Moran, Ph.D.	Criminal Justice
Michael Shipley, Ph.D.	Biology
Pamela Stephens, Ph.D.	Geosciences
David Wierschem, Ph.D.	Management Information Systems

07-97. Faculty Tenure – approved granting tenure to the following faculty:

Robert Comello, M.S.	Radiologic Sciences
Steve Garrison, Ph.D.	Political Science
Charles Johnston, Ph.D.	Management Information Systems
James Johnston, Ph.D.	Radiologic Sciences
Jeffrey Killion, Ph.D.	Radiologic Sciences
Claudia Montoya, Ph.D.	Spanish
Michael Shipley, Ph.D.	Biology
David Wierschem, Ph.D.	Management Information Systems

Mr. Cannedy asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Lalani moved approval of the Consent Agenda. Dr. Gunn seconded the motion and it was approved unanimously.

Student Services Committee Report

Ms. Haywood noted the items presented at the Student Services Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Student Services Committee Meeting held May 10, 2007.

Item Presented for Committee Approval Only

07-98. Committee Minutes, 2/8/07 – approved by Committee as presented.

Item Presented for Information Only

07-99. Student Government Report

University Development Committee Report

Mr. Gustafson noted the items presented at the University Development Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the University Development Committee Meeting held May 10, 2007.

Item Presented for Committee Approval Only

07-100. Committee Minutes, 2/8/07 – approved by Committee as presented.

Item Presented for Information Only

07-101. Summary of Gifts, Grants, and Pledges 9/1/06 – 4/13/07

Athletics Committee Report

Mr. Malone noted the items presented at the Athletics Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Athletics Committee Meeting held May 10, 2007.

Item Presented for Committee Approval Only

07-102. Committee Minutes, 2/8/07 – approved by Committee as presented.

Item Presented for Information Only

07-103. Athletics Status Report/Possible Future Expansion of Sports Offerings

Other Business

Nominating Committee for Board Officers for the 2007-2008/2008-2009 Biennium

07-108. Mr. Cannedy stated that in February he appointed a special Nominating Committee to make recommendations concerning the election of a Chairperson, Vice Chairperson, Secretary, and Member-at-Large of the Executive Committee of the Board of Regents for the upcoming biennium. The committee was comprised of Mr. Malone, Chair; Mr. Gustafson; and Mr. Wible.

Mr. Malone noted that three Board members' terms of office will expire within the next year. Additionally, one member is currently serving in an expired term of office until the governor appoints a replacement. Based on that information, he noted that the

individuals recommended would serve until August 2009 or until they are no longer a regent, whichever comes first. He noted that the leadership torch was being passed to the remaining members of the board.

On behalf of the nominating committee, Mr. Malone recommended the following:

Mac Cannedy, Jr.	Chairperson
Munir Lalani	Vice Chairperson
Pat Haywood	Secretary
Don Ross Malone	Executive Committee Member-At-Large

Mr. Wible seconded the motion and it was approved.

President's Report and Discussion

07-109. Dr. Rogers presented information to the Board concerning various university matters. He noted that a great deal of his report was covered during the discussions on Thursday and Friday.

- A. Legislative Session Update – Dr. Rogers reported that the legislative session is at a critical point. The budgets passed by the House and the Senate are currently being discussed by the Conference Committee. He indicated that it appears MSU will receive Tuition Revenue Bond funding as well as an increase to the Higher Education Assistance Fund (HEAF) allocation. He added that the Senate version of the appropriations bill included \$100 million in each year of the biennium that would be put into formula funding for the 35 public senior institutions. While MSU's share is difficult to determine, it would likely be \$600,000. However, there is talk about funding exceptional items that have been requested. The issue that faces the conference committee is whether to allocate the \$100 million into formulas or fund exceptional items. It is uncertain as to what the outcome will be at this time. The outcome should be known by the end of May. The administration will then finalize the budget and present it to the Board for approval in August. Mr. Cannedy asked about the amount of MSU's exceptional item request. Dr. Rogers responded that the request was for \$800,000 in each year of the biennium.
- B. Campus Safety Procedures – Dr. Rogers stated that after the tragedy of Virginia Tech the MSU administration immediately gathered to review safety procedures. He stated that the university has detailed procedures that deal with everything from storms, power outages, fires, and other catastrophic events. He indicated that while tragedies cannot always be foreseen, plans are in place for many instances. He indicated that Dr. Farrell has taken the lead in MSU's security review. He is chairing a committee that is reviewing MSU's safety procedures. One of the major concerns that the group will address is how the university communicates in the midst of a disaster or tragedy on campus. He noted that the administration is looking at software that would allow the university to send a text message to all of the students. Additionally, the group will look at emergency phone locations throughout the campus. He indicated that he was pleased the university has 24 hour a day police dispatchers for the campus. He stated that in the budget process he would work to ensure that at least two police officers are on duty 24 hours a day, seven days a week.

Ms. Haywood noted that the student at Virginia Tech had mental problems and asked how MSU would handle such a situation. Dr. Rogers noted that in the last year the MSU Counseling Center was separated from the Office of Disability Services. He added that the administration is working to make the faculty aware and trained in case they know of a student with problems. Dr. Capps stated that he and Mr. Lamb met a couple of weeks ago with the Director of the Counseling Center, Dr. Midgett. She is going to develop a workshop for faculty that will be presented through the MSU Teaching Learning Resource Center. The workshop will help faculty learn how to recognize problem situations. Additionally, they will learn what action they can take and how to respect the rights of individual students as well as the rights of the student body and faculty as a whole. Dr. Rogers added that the Human Resources Office has scheduled training for staff.

Mr. Malone asked how the university handles issues of privacy, specifically related to the Health Insurance Portability and Accountability Act (HIPAA), if the counseling process discovers sensitive information. Mr. Lamb stated that all of the campus medical records are governed by HIPAA. However, if it is determined that under the Family Educational Rights and Privacy Act (FERPA) there is a need to know on the part of someone at the university, the university can make that individual aware of the situation. At that time the records become part of the student record, which is governed by FERPA. Mr. Malone indicated that the information would be available for the administration to make an appropriate decision. Mr. Lamb concurred.

- C. Tobacco-Free Campus Policy – Dr. Rogers stated that he was looking at the possibility of MSU being a tobacco-free campus. He wanted the Board to be aware of this because the campus will debate the topic in the coming year. No decision will be made without Board action. He stated that he began talking about a tobacco-free campus following a recent visit to the Dillard Business Administration Building. When leaving the building he noticed that the area was littered with cigarette butts and filters. He indicated that he has seen this outside other buildings as well. He added that all of the Texas medical schools are tobacco-free campuses. He stated that smoking takes years off a person's life. He indicated that a university education includes more than in-class subjects. Many of a university's extracurricular programs, rules, policies, and procedures are related to total life's experience. He noted that the debate would likely center on the issue of good health versus individual rights. He indicated that he wanted the Board to know that the discussion would take place on campus in the near future.

Mr. Lalani asked if there would be more resistance from the faculty and staff or from the students. Dr. Rogers indicated that thus far there had been a positive response from the administration as well as some of the student leaders. Dr. Farrell added that he gets a number of student complaints each semester about individuals smoking right outside the building doors. Dr. Rogers stated that wellness would be a large part of the recommendation. Dr. Wiedemann indicated that the dean's were in support of this action even though one of the deans smokes. Mr. Lalani noted that in the hotel business they have noticed a decline in the number of smoking rooms requested in the last five years. Dr. Rogers added

that the university would provide cessation workshops and treatment opportunity for faculty, staff, and students. He indicated that he would keep the Board informed as the process unfolds.

- D. National Study of University Faculty – Institutional Survey Peer Report – Dr. Rogers reported that the results of a national survey of 1100 U.S. colleges and universities were recently released. He asked Mike Snow to present information regarding faculty qualifications and how MSU's faculty compared to other college and universities throughout the United States. Mr. Snow presented the report on the study conducted by the National Center for Education Statistics (NCES), part of the United States Department of Education (see Attachment 1). He reported that the institutions that participated were Title IV institutions, which means they receive federal financial aid. He noted that the data collection took place in 2003-2004 and the first published report was released in March 2007. He stated that the results were very favorable with regard to MSU. He noted that in 10 of the 13 areas reported on, MSU met or exceeded the results of everyone else in the study. The presentation included an example from each of the five sections in the report. The first example looked at the percentage faculty that are full-time and part-time. The table showed responses from all institutions, responses from fellow Public Master's institutions, and MSU's response. He noted that only medical schools had an average higher than MSU. The second section dealt with the percentage of undergraduate semester credit hours that are taught by full-time faculty. MSU was higher than other Public Master's institutions and the MSU results were closest to the private liberal arts universities. The third section looked at the percentage of full-time faculty hired within the last year that came from outside the university. Section four reviewed the number of faculty qualified for tenure who were actually granted tenure. Section five looked at the benefits offered to full-time faculty. MSU's benefits met or exceeded those of other universities.

Mr. Snow stated that this is the first report to come out of the survey. Additional information should be forthcoming in the future.

- E. Website Update and New Marketing Web Video -- Dr. Rogers reported that it is important for institutions to promote the idea of higher education. He presented to each Board member a copy of *Consumers Digest* magazine which included a story naming Midwestern State University the Best Value among public colleges and universities. He asked Ms. Buss to discuss university marketing, the MSU website, and a new web video.

Ms. Buss reported that the MSU website was redesigned two years ago. Recently it was determined that it was time to update the website again, making it more user-friendly and adding items to the home page. Ms. Buss showed the Board the current home page. She noted that there is now a "What's Happening Today" button on the home page as well as student profiles that could be watched. She indicated that current news items are shown just below the main photograph on the homepage. She stated that the #1 ranking has been the top story since it was announced. With regard to marketing MSU being named the top valued public school in the U.S., 18,000 e-mails were recently sent to alumni, students, donors,

and friends. Additionally, her office is working with *Consumers Digest* to develop a logo that can be used concerning this award. A postcard is being designed that the Admissions Office will send to current students and prospective students who have been admitted for the fall. She added that information will appear on billboards within the Wichita Falls area and ads will be placed in a number of other publications. She stated she is also looking at large publications such as *Texas Monthly*. She reported that a full page color ad with full Sunday circulation for the *Dallas Morning News* costs \$33,000. She stated that she planned to run ads in the Lone Star Conference member towns, all of the towns in Region IX, and selected towns in the Metroplex.

Janus then previewed a two and one-half minute video that will be available on the MSU homepage. Additionally, the video will be taken on the road by admissions.

Mr. Cannedy asked how the university is notifying members of the Texas Legislature of the best value ranking. Dr. Rogers stated that Norm Hood is distributing copies of the article to a number of individuals in Austin. Additionally, this information will be included in future testimonies. He added that he had received congratulatory notes from staff members at the Texas Higher Education Coordinating Board (THECB).

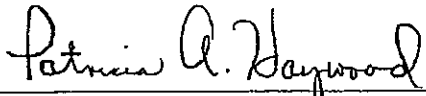
Mr. Lalani asked if the best value could be incorporated into the video. Ms. Buss responded that the university would likely only market the best value for six months. She stated that the cost of the video production would make it difficult to revise the video in such a short timeframe. Mr. Lalani indicated his understanding that this ranking comes out every three years and that perhaps it could be marketed for a period longer than six months. Ms. Buss stated that she would look into the matter.

Mr. Malone noted that in light of the Faculty Senate's report Thursday about campus safety, he would like the Board to go on record asking the administration to aggressively develop a plan to address these concerns. Dr. Rogers responded that an interim report on the Campus Master Plan would be presented at the August Board meeting. He added that a large part of the plan would include recommendations regarding traffic flow and pedestrian safety.


Dr. Rogers reminded everyone that the Haywood Foyer Dedication would begin at 11 a.m. at the east entrance to the Bolin Science Hall. He added that the softball team won their first game in the regional softball tournament Thursday night.

Adjournment

There being no further business, the meeting was adjourned at 10:25 a.m. The next regularly scheduled meetings of the Board of Regents will be Thursday and Friday, August 2 and 3, 2007.


Patricia A. Haywood, Secretary

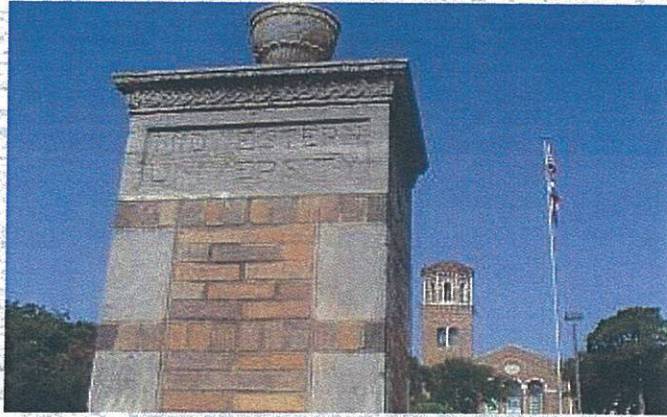
I, Patricia A. Haywood, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting May 11, 2007.


Patricia A. Haywood, Secretary

ATTACHMENT:

1. National Study of University Faculty – Institutional Survey Peer Report

Midwestern State University



National Study of Faculty and Students (NSOFAS 2004)

Briefing for Board of Regents May 11, 2007

Background

- Conducted by National Center for Education Statistics (NCES) part of U.S. Department of Education through RTI International
- Number of Institutions Invited; 1,100 invited for both Faculty and Student Data, 500 Just Student Data (**Total of 1,070 Actually Submitted Data**)
- **Who Participated?**
 - Title IV (IPEDS 9,900-16.2%)
 - Degree Granting
 - 2 and 4 Year
 - Public and Private
 - Full and Part-Time
 - Names of Institutions
- Began March 2003; Ended April 2004; Data Fall 2003
- Two Separate Submissions; Faculty Data Dec 2003, Student Data Jan 2004

Results

- Institution Survey Peer Report for Midwestern State University, March 21, 2007
- **These Results Deal With Faculty Data Only**
- **What Institutions? Broken Down by Carnegie Classification (18)**
- **Report Consists of 13 Tables and Attachments**
- **Broken Into 5 Sections**
 - Section 1: Faculty and Their Institutions
 - Section 2: Teaching Assignments and Evaluation
 - Section 3: Faculty Transitions
 - Section 4: Tenure System
 - Section 5: Faculty Benefits
- ******* Very Favorable Results, 76.9% of Time MSU met or exceeded “All Institutions” and “Public Master’s” *******
- **Show One Example of Highlights from Each Section**

Section 1: Faculty and Their Institutions

<u>Statistic</u>	<u>All Institutions</u>	<u>Public Master’s</u>	<u>MSU</u>
<u>Employment Status (%)</u>			
Full-Time	54	61	77*
Part-Time	46	39	23
- Only Medical Schools Higher Average			

Section 2: Teaching Assignments and Evaluation

Distribution Undergraduate Semester Credit Hours (%)

Full-Time Faculty	67	76	87*
Part-Time Faculty	31	22	10
- No Average Higher; Closest Private Liberal Arts 85%			

Section 3: Faculty Transitions

<u>Statistic</u>	<u>All Institutions</u>	<u>Public Master's</u>	<u>MSU</u>
<u>Full-Time Faculty Hired Within Last Year (%)</u>			
Hired from Outside University	8	9	9
Previously Part-Time	14	7	12

Section 4: Tenure System

<u>Tenure and Time to Tenure (%)</u>			
Full-time Considered for Tenure	5	5	3
Full-time Granted Tenure	90	81	75*
- No Average Lower			

Section 5: Faculty Benefits

<u>Statistic</u>	<u>All Institutions</u>	<u>Public Master's</u>	<u>MSU</u>
<u>Institutions Offering Benefits (%)</u>			
<u>Full-Time Faculty</u>			
Medical Insurance	100	99	Yes
Dental Insurance	94	95	Yes
Disability Insurance	95	86	Yes
Life Insurance	97	96	Yes
Retiree Medical Insurance	71	83	Yes
Cafeteria-Style Plan	31	45	Yes
<u>Part-Time Faculty</u>			
Medical Insurance	40	56	Yes
Dental Insurance	35	50	Yes
Disability Insurance	32	48	Yes
Life Insurance	33	45	Yes
Retiree Medical Insurance	18	37	Yes
Cafeteria-Style Plan	12	19	Yes