

Midwestern State University Board of Regents Meetings



May 10 and 11, 2007

Midwestern State University

Board of Regents Meetings

Hardin Administration Building Board Room

Schedule

Thursday, May 10, 2007

1:30 p.m. Board of Regents Meeting
 Committee of the Whole
 Executive Committee
 Finance and Audit Committee
 Personnel and Curriculum Committee
 Student Services Committee
 University Development Committee
 Athletics Committee

Friday, May 11, 2007

9:00 a.m. Board of Regents Meeting

MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS

Mac W. Cannedy, Jr., Chairperson
Patricia A. Haywood, Secretary
Charlye O. Farris
Pamela Odom Gough
Carol Carlson Gunn
Stephen A. Gustafson
Munir A. Lalani
Don Ross Malone
Ben F. Wible
Jason York, Student Regent

Midwestern State University Administration

Dr. Jesse W. Rogers, President

Ms. Debbie Barrow, Executive Associate to the President

Mr. Cohn Drennan, Director, Museum

Mr. David Spencer, Internal Auditor

Ms. Dianne Weakley, Director, Human Resources

Dr. Friederike Wiedemann, Provost

Dr. Emerson Capps, Associate Provost/Dean, Graduate Studies

Dr. Anthony Chelte, Dean, Dillard College of Business Administration

Ms. Naoma Clark, Director, Academic Support Center

Dr. Mark Farris, Director, Honors Program

Dr. Ron Fischli, Dean, Lamar D. Fain College of Fine Arts

Dr. Clara Latham, University Librarian

Ms. Pam Morgan, Director, Center for Extended Education

Dr. Grant Simpson, Dean, Gordon T. and Ellen West College of Education

Dr. Susan Sportsman, Dean, College of Health Sciences and Human Services

Dr. Betty Stewart, Dean, College of Science and Mathematics

Dr. Samuel Watson, III, Dean, Prothro-Yeager College of Humanities and Social Sciences

Dr. Larry Williams, Director, International Education

Dr. Robert E. Clark, Vice President for Institutional Effectiveness and Enrollment Management

Mr. Gary Achterberg, Director, MSU Cycling

Mr. Brandon Carpenter, Director, Testing Services

Ms. Lisa Estrada-Hamby, Director, Upward Bound

Dr. Randy Glean, Director, International Services

Ms. Darla English, Registrar

Ms. Barbara Merkle, Director, Admissions

Ms. Kathy Pennartz, Director, Student Financial Aid

Mr. Mike Snow, Assistant to the V.P. for Institutional Effectiveness/Director,
Institutional Research and Planning

Mr. Juan Sandoval, Vice President for Administration and Finance

Mr. Michael Dye, Director, Information Systems

Ms. Gail Ferguson, Controller

Mr. Allen Goldapp, Associate Vice President for Facilities Services

Ms. Valarie Maxwell, Director, Budget and Management

Ms. Kathy Rice, Payroll Supervisor

Mr. Stephen Shelley, Director, Purchasing

Dr. Howard Farrell, Vice President for University Advancement and Student Affairs

Ms. Kristal Amador, Director, Annual Fund

Ms. Janus Buss, Director, Public Information and Marketing

Mr. Mike Hagy, Chief, University Police

Ms. Anne Opperman, Director, Donor Services and Special Projects

Ms. Leslee Ponder, Director, Alumni Relations

Mr. Keith Lamb, Associate Vice President for Student Affairs

Ms. Peggy Boomer, Director, Student Health Services

Mr. Michael Clifton, Director, Dining Services

Ms. Jenny Denning, Manager, Barnes and Noble Bookstore

Ms. Debra Higginbotham, Director, Disability Support Services

Ms. Sherry Kingcade, Director, Campus Card Services

Ms. Cindy Loveless, Campus Postal Supervisor

Dr. Pam Midgett, Director, Counseling Center

Mr. Dirk Welch, Director, Career Management Center

Mr. Dail Neely, Dean of Students

Dr. Joey Greenwood, Director, Recreational Sports and Wellness Programs

Mr. Matthew Park, Director, Student Activities and Orientation

Mr. Danny Reddick, Director, Housing and Residence Life

Ms. Sofia Rodriguez, Director, Student Development/Clark Student Center

Mr. Ed Harris, Director of Athletics

Mr. Shannon Burks, Head Women's Basketball Coach

Mr. Ted Buss, Assistant Athletic Director for Marketing, Promotions, and Sponsorships

Mr. James Childers, Head Women's Cross Country and Strength and Conditioning Coach

Mr. Doug Elder, Head Men's Soccer Coach

Ms. Venera Flores-Stafford, Associate Director of Athletics/Senior Woman

Administrator/Head Volleyball Coach

Mr. Bill Maskill, Head Football Coach

Mr. Kurt Portmann, Executive Associate Director of Athletics

Mr. Bill Powers, Sports Information Director

Mr. Jeff Ray, Head Men's Basketball and Golf Coach

Mr. Brady Tigert, Head Softball Coach

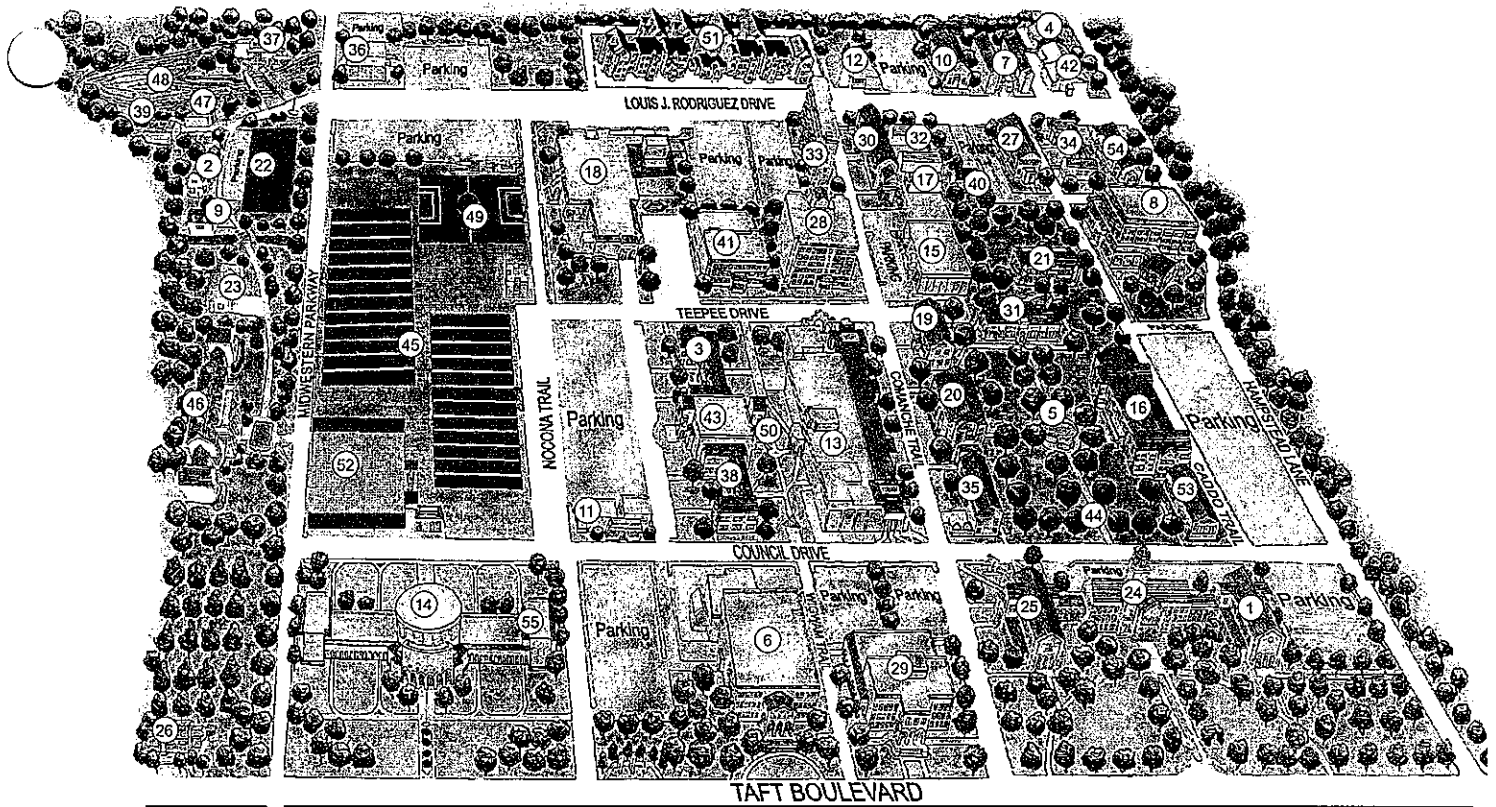
Mr. Jeff Trimble, Head Women's Soccer Coach

Mr. Larry Wiggins, Head Tennis Coach

Dr. Robert Redmon, Chairman, MSU Faculty Senate

Mr. Will Morefield, President, MSU Student Government Association

MIDWESTERN STATE UNIVERSITY

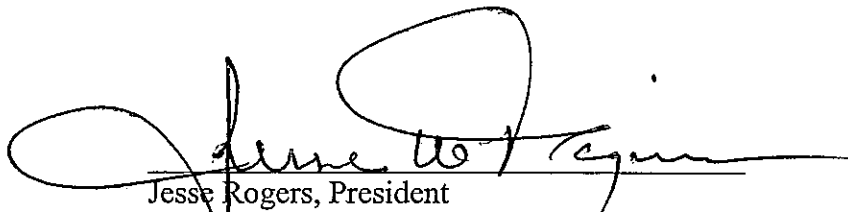


Area Code (940) • Prefix (397)


1	Akin Auditorium (Hardin North) (AA)		14	Coliseum, D. L. Ligon (CO)	4044	20	Ferguson Hall (FE)		35	Memorial Building (MM)	
2	Alumni Center (AL)	4121		Athletics Office	4779		Gordon T. & Ellen West College of Education	4313		Information Systems	4278
3	Bea Wood Hall (BW)			Athletic Training	4773/6236		Teacher Certification	4782		Telecommunications	4555
4	Applied Arts & Sciences (BAAS)	4400		Basketball (Men's)	4775	21	Fowler Hall (FO)		36	Mercantile Building (MR)	
5	English	4300		Basketball (Women's)	4776		Free Play Fields (FP)			Football	4799
6	Foreign Languages	4309		Box Office	4723/4724	23	Guest House			Intensive English Language Institute	4609
7	Housing & Residence Life	4217		Cross Training	4422	24	Hardin Administration Building (HA)		37	Museum, WF Museum of Art at MSU (MS)	
8	Humanities	4145		Exercise Physiology	4232		Associate Provost	6217	38	O'Donohoe Hall (OD)	
9	International Education (Studies Abroad)	4318		Kinesiology	4232		Administration & Finance	4237		Prothro-Yeager College of Liberal Arts	4030
10	Philosophy	4128		Recreational Sports	4206		Business Office	4760		History	4258
11	Biology House (residence house) (BI)			Soccer (Men's)	4772		Continuing Education	4756		International Studies	4365
12	Bolin Fountain (BF)			Soccer (Women's)	4823		Donor Services	4651		Political Science	4376
13	Bolin Hall (BO)			Softball	6329		Extended Education	4785		Psychology	4340
	Biology	4153		Sport & Fitness Management	4232		Honors Program Office	4534		Sociology	4340
	Chemistry	4251		Tennis	4766		Institutional Research	4342	39	Outdoor Recreation Center (OR)	
	Clinical Laboratory Science	4153		Volleyball	4471		Internal Auditor	4914	40	Paint Shop (PS)	
	College of Sciences & Mathematics	4253	15	Daniel Building (Physical Plant) (DA)			Payroll	4222		Pierce Hall (residence hall) (PH)	7510
	Computer Science	4702		Maintenance	4228		Personnel	4221	42	Police Department, University (PD)	4239
	Geosciences	4250		Purchasing	4109		President	4211	43	Prothro-Yeager Hall (PY)	4030
	Environmental Science		16	Dillard College of Business			Provost	4226	44	Quadrangle (Q)	
	General Science			Administration Building (DB)			Public Information & Marketing	4352	45	Recreational Sports Fields (RS)	
	Geosciences			Accounting	4248		University Advancement & Student Affairs	4782	46	Sikes House (president's home) (SH)	
	Mathematics	4411		Bureau of Business & Government Research	4561	25	Webmaster	4324	47	Sikes Lake Center (SL)	
	Physics	4251		Dillard College of Business Administration	4248		Admissions	4334	48	Sikes Lake & Jogging Track (SL)	
7	Bridwell Courts (residence living) (BC)			Economics	4248		Toll Free	1-800-842-1922	49	Soccer Field (SF)	
8	Bridwell Hall (BH)			Finance	4248		Career Management Center	4215	50	Sunwatcher Plaza (SU)	
	College of Health Sciences & Human Services	4597		General Business	4248		Financial Aid	4214	51	Sunwatcher Village (residence living) (SV)	6781
	Dental Hygiene	4737		Management	4248		International Services	4208	52	Tennis Courts (TC)	
	Nursing, Wilson School of	4331		Management Information Systems	4248		Registrar	4321	53	University Press (UP)	
	Radiologic Sciences	4337		Marketing	4248		Testing	4676		Credit Union	4622
	Respiratory Care	4652		Small Business Development Center	4373		Upward Bound	4080		Print Shop	4235
9	Carriage House (CH)		17	Engineering Laboratories (EL)			Veterans Affairs	4305	54	Vinson Health Center (VI)	4231
10	Catholic Student Center (CA)		18	Fain Fine Arts Center (FA)					55	Wellness Center (WC)	4838
11	Central Plant (CP)	4202		Art	4264	26	Honors House (residence house) (HH)				
12	Church of Christ Student Center (CC)			Box Office	4393	27	Instrumental Music Hall (band hall) (IM)	4583			
13	Clark Student Center (CS)	4520		Journalism	4243	28	Killingsworth Hall (residence hall) (KH)	7200			
	Aramark Dining Services	4203		Lamar D. Fain College of Fine Arts	4243	29	Library (Moffett) (LI)	4204			
	Associate Vice President for Student Affairs	4291		Mass Communication	4243	30	Marchman Hall (MH)	7750			
	Barnes & Noble Bookstore	4225		Music	4267	31	Martin Hall (MA)				
	Clark Student Atrium			Public Relations	4243		Criminal Justice	4752			
	Clark Student Center Information Center	4223		Speech Communication	4243		Health & Public Administration	4752			
	Counseling Center	4618		Theatre	4243		Social Work	4437			
	Dean of Students	6273		T.V. Studio	4394	32	McCullough Hall (MC)				
	Post Office	4241		Wichitan Newspaper	4704		Engineering, McCoy School of	4286			
	Recreation Room	4296	19	Fain Hall (sororities) (FN)			Manufacturing Engineering Technology	4286			
	Student Activities	4500		Alpha Phi Sorority	4793		Mechanical Engineering	4286			
	Student Development	4988		Chi Omega Sorority	4794	33	McCullough-Trigg Hall (residence hall) (MT)	7930			
	Student Government	4709		Gamma Phi Sorority	4795	34	McGaha Hall (MG)				
	Sundance Court/Corner Perk	4900		Sigma Kappa Sorority	4796		Academic Support Center	4684			
	University Programming Board	4593									
	Wai-Kun Yearbook	4498									

Financial Certification

We certify that financial transactions included in this report are correct to the best of our knowledge, and we further certify that funds to cover allocations listed in this report are available subject to realization of estimated income as budgeted.



Jesse Rogers, President



Juan Sandoval, Vice President for
Administration and Finance

April 25, 2007
Date

Board of Regents Meeting
May 10, 2007
1:30 p.m.

Meeting Location: MSU Campus – 3410 Taft Boulevard
Hardin Administration Building Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Introduction of Visitors

Public Comment

07-77. In accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. Public comment is limited to items that appear on the agenda for the meeting. A sign-up sheet will be used to record those who wish to address the Board of Regents during this public comment period.

EXECUTIVE COMMITTEE

Executive Committee

Membership

Mac Cannedy, Jr., Chairperson
Pat Haywood, Secretary
Munir Lalani, Member-At-Large

Reading and Approval of Minutes

07-78. Minutes of the Executive Committee meeting February 8, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-78.

Capital Expenditure and MP1 Report FY 2008-2012

07-79. The Texas Higher Education Coordinating Board (THECB) requests an update of the university's five-year plan for construction, land acquisition, and major repair and renovation projects each year. This plan must include:

- a. any proposed new construction greater than \$1 million;
- b. any repair and rehabilitation greater than \$1 million;
- c. information resource projects that cumulatively would total \$1 million or greater in one year; and
- d. property purchases that cumulatively would total \$1 million or greater in one year.

The deadline for submitting this plan is July 2, 2007. The administration developed the plan as shown in Attachment 07-79. The administration requests acceptance of this plan for submission to THECB.

Midwestern State University Strategic Plan Review

07-80. During the past academic year, the university has completed a review of the Strategic Plan priorities to determine the degree to which these strategic goals have been met. This report is shown as Attachment 07-80.

Possible Purchase of Property

07-81. The administration will present information and make recommendations as necessary concerning the possible purchase of property adjacent to the MSU campus.

**EXECUTIVE
COMMITTEE ATTACHMENTS**

**Capital Projects
Midwestern State University
For Fiscal Year 2008 thru 2012**

<u>Project Name</u>	<u>Priority</u>	<u>Project Cost</u>
Student Recreation and Health Center	1	\$13,400,000
Fowler Engineering Building Renovation	2	\$7,200,000
D.L. Ligon Coliseum Renovation	3	\$7,700,000
Moffett Library Renovation	4	\$17,500,000
Bolin Science Hall Renovation	5	\$3,000,000
Student Housing	6	\$14,000,000
Acquisition of Property Contiguous to Campus	7	\$21,000,000
Concert Hall	8	\$25,000,000
Clark Student Center Addition	9	\$7,000,000
Education Building	10	\$25,000,000
Information Technology Building	11	\$8,000,000
Total		<u>\$148,800,000</u>

STRATEGIC PLANNING PRIORITIES
2005
Report on the Implementation of Strategies.
Spring 2007

I STUDENT SUCCESS

An MSU graduate has the requisite knowledge and skills to enter a chosen career or graduate school, is nationally and globally competitive, and contributes to society in a meaningful way.

1a: MSU will offer rigorous, relevant, dynamic, and viable academic programs

Target	Strategy	Person Responsible	Evaluation
Programs are viable with regard to quality and quantity. (Programs to be considered include the core curriculum, undergraduate majors and minors, graduate programs, the Honors Program, international programs, distance education programs, and dual enrollment courses for high school students.)	After evaluating the viability of each program considering such factors as quality, demand, and cost, use data in curriculum development and adjust budgets based on evaluations. (Gather data through a variety of methods, including exit assessments of student competency, exit interviews, licensing exams, etc., and use data in curriculum development.)	Provost	Program reviews and assessments including an explanation of curriculum adjustments submitted to Provost by those in charge of the various programs (deans, Director of the Honors Program, Director of Extended Education, etc.)
<p>Ongoing. A program evaluation template has been established that takes into consideration SACS concerns. The following calendar has been established.</p> <p>2005-2006 College of Business Administration 2006-2007 College of Health Sciences and Human Services 2007-2008 College of Science and Mathematics, College of Fine Arts 2008-2009 College of Humanities and Social Sciences The College of Education is evaluated on an ongoing basis due to the efforts to be granted National Council for Accreditation of Teacher Evaluation (NCATE) accreditation.</p>			
Pursue or maintain appropriate program accreditations.		Provost	Accrediting agency reports to university
<p>Ongoing. Accreditations are being maintained. Athletic Training earned accreditation. Business Administration, Education, and Public Administration are actively pursuing accreditation. Art and Theatre have decided to pursue accreditation in the near future.</p>			

1b: MSU will recruit and admit a diverse population of students capable of college level study.

Target	Strategy	Person responsible	Evaluation
Admitted undergraduate students are able successfully to engage in college level study.	Review admissions standards and, if necessary, modify them to reflect the academic qualifications of students who can be retained.	Provost	Percentage of undergraduate students in good standing
Completed. An increase to the Admission standards was approved by the Board on May 13, 2005. The percentage of first semester students in good standing in fall of 2004 was 86.59% and in fall 2006 96.54%.			

1c: MSU will offer a quality campus culture that fosters students' academic and social growth

Target	Strategy	Person responsible	Evaluation
Each student spends an adequate amount of time with an advisor and is correctly advised.	Establish and implement a maximum number of advisees per faculty or staff member.	Provost	Student evaluations
Ongoing. MSU created the position of advising coordinator. The 2007 LAR asks for funds to support an advising center.			
The campus environment is safe.	Regularly assess campus safety and security needs including lighting on campus, and follow up on the assessment.	Vice President for University Advancement and Student Affairs Vice President for Administration and Finance	Completion of student survey and assessment and follow-up
Ongoing. Items associated with the State Office of Risk Management letter dated September 31, 2005 are being addressed. Lighting has been added to Louis J. Rodriguez Boulevard and to the back area of the residence halls. Current Cleary Crime Statistics can be found at http://police.mwsu.edu There were 52 offenses reported in 2004 and 41 in 2005. However, referrals for alcohol and drug violations increased from 129 to 190.			

II FACULTY

An MSU faculty member is a highly educated, dedicated, student-oriented teacher and a consistent researcher or creative performer who reliably serves the university, the profession, and the community. The faculty member is open to new ideas and endeavors to contribute to a collaborative, collegial working environment.

2a: MSU will appropriately increase the percentage of faculty who possess the terminal degree.

Target	Strategy	Person responsible	Evaluation
The percentage of full-time faculty possessing terminal degrees increases.	Fill faculty vacancies with candidates holding terminal degrees.	Provost	Faculty vitae
Ongoing. Due to the increase of nursing faculty, a field where terminally prepared faculty are particularly hard to find, the percentage dropped (71.8% in fall 2004; 69.7% in fall 2005; and 68.6% in fall 2006).			
	Reduce the number of part-time faculty and hire additional full-time faculty.	Provost	Faculty contracts
Ongoing. No progress was made. FTE part time instruction consisted of 44.93 or 16.74% in 2004 and of 55.5 or 20.02 % in 2006 while the number of full time faculty decreased from 223.42 to 221.75 during the same period			

2b: MSU will increase the diversity of its faculty

Target	Strategy	Person responsible	Evaluation
Faculty from international locales have support gaining working status.	Provide financial assistance to faculty needing a work visa.	President	Policy
Completed. Policy 3.348 approved by the Board of Regents on November 4, 2005.			
The number of faculty from diverse cultures and races increases.	Identify people of diverse backgrounds about to earn their terminal degree. Personally contact them and invite them to apply for position.	Provost	Number of new faculty from diverse backgrounds.
Ongoing. Between fall 2004 and fall 2006, the percentage of minority and international faculty increased from 9.8% to 10.5%.			
	Help faculty representing target groups defray the cost of earning their terminal degree.	President	Number of faculty thus supported

Faculty from diverse backgrounds are retained.	Have faculty and staff from each department help new faculty gain community awareness.	Provost	Retention of new faculty
	Provide each new faculty member with a faculty mentor from a department other than his or her own.	Provost	Existence of mentorships
Completed. Each new faculty member has been assigned a mentor from a different department through the Teaching and Learning Resource Center			

2c: MSU will ensure equitable and reasonable faculty workloads.

Target	Strategy	Person responsible	Evaluation
Faculty workloads are based on a reasonable policy.	Review <i>Policies and Procedures Manual</i> policies on faculty workload, make appropriate changes, and adhere to the policies. Hire additional faculty as needed.	Provost	Revised policy compliance audit
Ongoing. A committee has been formed to study this issue in spring 2007.			
Faculty members teaching undergraduate courses are assigned manageably-sized classes.	Establish manageable discipline-specific maximum class enrollments and adhere to them. Hire additional faculty as needed.	Provost	Class sizes and average teaching loads
Ongoing. The average class size was 22.25 in fall 2004 and 21.19 in fall 2006. Searches are being conducted in a number of disciplines to help reduce the large class enrollments.			

2d: MSU will compensate faculty at a level commensurate with their education, experience, performance and consistent national levels.

Target	Strategy	Person responsible	Evaluation
Faculty salaries are equitable.	Each year, gather reputable salary data such as are provided by CUPA and discipline specific publications and compare them to those at MSU, determine the funds necessary to raise MSU faculty salaries to the national level, and publish the results.	Director of Institutional Research	Availability of the specified information
Ongoing. The university hires faculty at CUPA national averages. Data are regularly presented to the President's cabinet.			
Faculty salaries meet or exceed national levels by rank and discipline.	Increase faculty salaries in an equitable fashion taking into account all available data.	Provost	Comparison of MSU faculty salaries with national levels
Ongoing. 1. A minimum salary for each faculty rank has been established. 2. Faculty are hired at CUPA national averages. 3. The President intends yearly to set aside funds for equity adjustment. Data are regularly presented to the President's cabinet.			
	When decisions are made on adding new positions, consider the impact on existing faculty members' salaries.	Provost	
Ongoing. When a new faculty member is hired, salaries of all faculty in the same discipline are considered.			
Promotion is appropriately reflected in faculty salaries.	Raise salary increments for promotion to: Assistant Professor \$2000; Associate Professor \$3500; Full Professor \$5000.	President	Salary raises
Completed. Approved by Board of Regents May 13, 2005.			

2e: MSU will provide its faculty a comprehensive array of opportunities for development in the areas of teaching, research and scholarly activity, and service

Target	Strategy	Person responsible	Evaluation
Faculty are better supported in developing as educators.	Create a Faculty Development Center and charge it with assisting faculty with teaching strategies, classroom management, distance education, and grant writing.	Provost	Increased faculty and student satisfaction
Ongoing. A Center for Teaching and Learning Resources has been established and will be developed.			
All faculty are provided the opportunity to participate in university governance.	Appoint committee membership based on the availability of faculty and historical data of faculty participation.	President	Yearly review of committee assignments by Faculty Senate
Ongoing. The Provost will collect these data and share them with the deans and the Faculty Senate as committee memberships are decided.			
Department chairs receive summer stipends.	provide an appropriate pool of money to fund summer stipends for department chairs.	President	Budget book
Ongoing: Rather than a summer stipend, chairs receive a stipend during the year. The president intends to increase the stipend in future years.			

2f: MSU will offer a system of rewards for faculty whose performance in teaching, advising, research or creative production, or service is exceptional.

Target	Strategy	Person Responsible	Evaluation
Exceptional faculty are recognized.	On the website and other media outlets, publicize names of faculty members who were recognized by student or community organizations.	Director of Public Information and Marketing	Website
Ongoing. More emphasis needs to be put on this strategy.			

III STAFF

As an integral part of the university, an MSU staff member is dedicated to serving students and contributing to a collaborative, collegial working environment.

3a: MSU will recruit a diverse qualified staff who will provide excellent service.

Target	Strategy	Person Responsible	Evaluation
Supervisors are trained in using interviewing, hiring, evaluation, and termination policies.	Provide training for supervisors in interviewing, hiring, evaluation, and termination of employees.	Director of Personnel	Number of supervisors trained
Ongoing. The Office of Human Resources regularly offers training for supervisors. 38 staff members were trained in 2004-2005 and 53 in 2006-2007 (as of March 9, 2007).			
Staffing levels are appropriate throughout the university.	Evaluate optimal staffing levels and use data to adjust staff.	Director of Personnel	Staffing levels
Ongoing. The Director of Human Resources regularly compiles statistics and informs the President accordingly.			

3b: MSU will compensate staff at a level commensurate with the national level.

Target	Strategy	Person Responsible	Evaluation
Staff salaries are equitable.	Each year, gather reputable salary data such as are provided by CUPA-HR and EEO codes and compare them to those at MSU, determine funds necessary to raise MSU staff salaries to the national level, and publish the results.	Director of Institutional Research	Availability of the specified information
Ongoing. Data are regularly presented to the President's cabinet. The Director of Human Resources regularly compiles statistics on staff below the level of director and informs the President accordingly. Rather than using CUPA figures, however, Texas averages are used.			

3c: MSU will reduce employee turnover, increase employee satisfaction, and offer a system of rewards

3d: MSU will provide training and professional development opportunities for staff employees

IV INFRASTRUCTURE

The organizational structure as well as the physical plant facilitates the University's activities in a cooperative, orderly, efficient, and economical fashion.

4a: MSU will maintain an organizational structure and adhere to policies that meet the institution's needs and reflect national norms, customs, and standards.

Target	Strategy	Person Responsible	Evaluation
Existing MSU policies are comparable to those of peer institutions.	Identify peer institutions. Review and, if desirable, revise MSU policies in view of the identified standards of peer institutions.	President	Periodic reports comparing MSU policies with those of peer institutions
Ongoing.			
As policy changes are developed, other institutions' policy structures are analyzed.			
The committee structure and purpose meet the needs of the university.	Evaluate current committee list biennially.	President	Changes in the <i>Policies and Procedures Manual</i>
Ongoing.			
In spring 2007, committees not affecting faculty were evaluated and appropriate changes were submitted to the Board of Regents and accepted. Committees affecting faculty are currently considered by the Faculty Senate for possible additions, deletions, and combinations of committees or any other advisable changes.			
The University community is aware of the councils' and senates' deliberations	Distribute the University Councils' and the Faculty and Student Senates' agendas and minutes through MSU Postmaster and archive them on the MSU website	Director of Public Information	Postmaster messages and website
Ongoing.			
Faculty Senate minutes, Academic Affairs and Student Affairs Council minutes are published via MSU Postmaster. Faculty Senate minutes are listed on Senate webpage. Student Senate minutes are listed on the /student government webpage			

The campus community has access to the <i>Policy and Procedures Manual</i> , the <i>Fiscal Policy and Procedures Manual</i> , and the <i>Student Handbook</i> on the website and through hard copy.	Publish the MSU Manuals on the website and through hard copies on file in the Library and in the Office of Personnel.	Provost and Vice Presidents	Documents are accessible on the website. Hard copies are located in the Library and in the Office of Personnel
Ongoing. The <i>MSU Policies and Procedures Manual</i> is available on the MSU website at http://personnel.mwsu.edu/policy . The <i>Student Handbook</i> is available on the MSU website at http://students.mwsu.edu/dean/pdf/handbook2006.pdf and through hard copy. Currently the <i>Fiscal Policy and Procedures Manual</i> is being updated			
Policies are accurate and complete and serve the University's needs.	Develop a schedule for the review of the Policy Manuals to ensure accuracy, completeness and clarity. Allow employees the opportunity to provide input in the development and revision of policies that affect employment responsibilities.	Director of Personnel	Review of schedule for Manual review
Not accomplished. No calendar has been established for review of the <i>Policy Manual</i> . However, policies are regularly updated			

4b: MSU will plan and schedule routine and effective plant development and maintenance while allowing flexibility for change and growth.

4c: MSU will provide current and viable technology to support institutional activities.

Target	Strategy	Person Responsible	Evaluation
Administrators, administrative staff, faculty and graduate assistants possess the skills necessary to use the technology for their position.	Create a Center for Teaching and Learning and include technology training in its charge including WebCT training and training on new/updated software.	Provost	Survey completed by supervisors
Ongoing. A Center for Teaching and Learning Resources has been established. Its schedule is being developed			

4d: MSU will address its website to a wide variety of audiences and establish it as the most current, reliable, and navigable way to find information about the university.

V. MSU'S ROLE IN THE COMMUNITY

MSU plays a vital role in the communities it serves.

5a: MSU will increase and enhance its communication with the community at large.

The university's mission and image are properly defined and promoted.	Articulate the university's mission statement more clearly and compellingly. Communicate the mission and image thoroughly to the MSU community including alumni and the community at large.	President	Completion of task
Completed. MSU's mission statement had been revised. The University was extended membership in COPLAC. Promotion is ongoing.			
A greater sense of community is cultivated across campus.	Foster more intellectual, cultural, social, and promotional events that unite all MSU constituencies and promote a sense of common purpose.	President	Periodic formal assessment of progress
The delivery of information about the university to its constituencies is increased and enhanced.	Establish an External Relations Committee as a standing committee on campus, with membership to include representatives from each college, the staff, and the community at large. Assess staff and budgets in the Admissions Office, Office of Public Information and Marketing, and other relevant offices, and adjust staffing and funding where needed.	President	Existence of committee Securing of needed funds and personnel
Ongoing. The number of staff members in Admissions was increased by one. In the Office of Public Information and Marketing, a half time position filled by a student was converted into a permanent position filled by a staff member. The budget in both offices has increased.			
	Strike an appropriate balance between and electronic communication in seeking to reach the university's on- and off-campus constituencies.		Periodic formal assessment of progress

The University's presence in the community at large becomes more pronounced.	Place greater emphasis on community service by administrators, faculty, staff, and students.	President	Periodic formal assessment of progress
Ongoing. The University joined AASCU's American Democracy Project. The Honors Program emphasizes its service component. In fall 2004, MSU students participating in community service projects through the Office of Student Development completed 2,145 hours of community service and raised \$3,400 towards philanthropic endeavors. In fall 2006, they completed 3759 hours of community service and raised \$12,400 towards philanthropic endeavors, and collected 430 pounds of food for those in need.			
	Establish the means for producing co-curricular transcripts for MSU students to validate the importance of service.	Associate Vice President for Student Affairs	Availability of co-curricular transcripts
Ongoing. Student Affairs currently works with a software company in an effort to develop the transcript.			
	Identify more ways for students to work with administrators, faculty, staff, and alumni to accomplish community service projects.	Associate Vice President for Student Affairs	Periodic formal assessment of progress
	Develop events and activities at the Museum and Art Center that bring the university and community together.	President	Events scheduled at the Museum
Ongoing. Community members are invited to exhibition openings. An education specialist has been added to the staff.			
	Create a conference center and use existing residential houses on the Housing inventory.	Associate Vice President for Student Affairs	Number of retreats on campus
Completed. One of the residential properties was completely furnished and is being utilized as the university guest house. The house may also be reserved by MSU faculty and staff for meetings, staff retreats, conferences, and small dinners or luncheons.			
Faculty increase their involvement in significant community activities.	Provide information about opportunities for involvement.	Chairs	Faculty annual Reports

5b: MSU will improve outreach to diverse communities

Target	Strategy	Person Responsible	Evaluation
The university takes advantage of	Create an Office of Diversity.	President	Existence of the Office

opportunities to maintain contact with diverse economic, racial, ethnic, and geographic communities.	Advertise in radio and TV stations targeting minority populations.	Director of Public Information and Marketing	Number of diverse groups responding to advertisements
Ongoing: Images of students are strategically selected to represent a diverse population of the student body. These images are used for billboards, advertisements, brochures, the website, etc.			
An atmosphere in which minorities feel valued and welcome is one of the core values of the university.	Host conferences that are minority related (NAAACP, HALO, etc.).	President	Number of conferences located on campus
Ongoing. Admissions added a recruiter to concentrate on attracting diverse students. Student Affairs sponsors a large number of initiatives: Black History Month, creation of the national Pan-Hellenic governing council for Greek-letter organizations that are traditionally Latino and African-American; sponsoring several African-American students at the Southwestern Black Student Leadership Conference; support for MSU NAAACP to offer a similar program here; funding of a few African-American Greek-letter chapters and the MSU NAAACP to offer a mentoring program with the WFISD; funding for a Cinco de Mayo celebration; funding of diverse presenters; funding for a Chinese New Year celebration, etc. The Museum as well sponsors events and activities: an exhibition of featuring artists from the Arab peninsula; exhibition of international works of art and artists who worked with WFISD students in a large community art project about cultural diversity and understanding; scholarship fundraisers for black sorority and fraternity alumni associations.			
The university creates partnerships with schools serving students from a low economic background.	Enhance participation in the WFISD PIE program.	Dean, College of Education	Increased participation
	Invite students from target schools for tours of Fantasy of Lights and other appropriate university events.	Director of Public Information and Marketing	
Ongoing. Examples are Wichita Falls High School Capstone Course, sessions of the Youth Leadership Wichita Falls program, the Upward Bound program, the annual majors fair, recruiting activities, summer camps, and conferences.			
Economically disadvantaged youth are introduced to the college atmosphere	Invite youth to campus and familiarize them with college life and procedures.	Associate Vice President for Student Affairs	Number of participants
Diverse and minority populations are aware of Alumni Activities.	Solicit minority alumni to join the Alumni Association.	Director of Alumni Relations	Alumni Association membership

5c: MSU will increase alumni involvement and participation in university activities.

Target	Strategy	Person Responsible	Evaluation
More alumni volunteer for University activities.	Call alumni personally and ask them to volunteer for specific activities.	Director of Alumni Relations	Number of volunteers
Ongoing. Alumni are hosting events in their homes, assisting with on and off campus events, and also volunteering at homecoming.			
Out of area alumni are aware of University activities and programs.	Host alumni lunches and dinners in various cities.	Director of Alumni Relations	Number of programs and attendance
Ongoing. The Alumni Association regularly hosts socials where they live. The Office of Alumni Relations sends out an email newsletter – Campus Connection- to over 7,400 individuals each month.			
Alumni come back to campus.	Implement affinity reunions for alumni during the academic year. Implement class reunions during the academic year.	Director of Alumni Relations	Number of reunions and attendance
Policies reflect the needs of the Alumni Association.	Update policies and procedures of the Alumni Association.	Director of Alumni Relations	New policies and procedures Manual
Completed. Alumni Association by-laws were completely revised			
Academic colleges are in contact with their alumni.	Establish web pages for academic colleges and departments to inform their graduates about programs, services and activities.	College Deans	Number of hits on the pages
Ongoing. Colleges are finding different avenues to stay in contact with alumni such as newsletters, personal letters, information on the webpage, and organizing reunions.			

5d: MSU will use appropriate ways to identify, cultivate, and recognize donors.

Target	Strategy	Person Responsible	Evaluation
Donors and their gifts are effectively tracked on a university-wide basis.	Fully develop appropriate software and implement it to track donors on a university wide basis	Vice President for University Advancement and Student Affairs	Database
Ongoing Fiscal Year 2005-2006 Action Plan – Annual Fund: All gifts are entered into Raiser's Edge (Constituent/Gift Software). The number of gifts recorded was \$6,382 in 2004-2005 and \$5,166 in 2005-2006			

The donor base grows.	Develop an effective program for identifying prospective donors	Vice President for University Advancement and Student Affairs	The number of donors and MSU Foundation holdings increase.
Ongoing. The number of donors was 3,700 in 2004-2005 and 3,221 in 2005-2006.			
University development will have a stronger profile.	Separate the areas of University Advancement and Student Affairs.	President	Existence of a separate vice presidential area dedicated to development.
Not accomplished.			
Donors are appropriately recognized.	Recognize significant donors during an annual banquet.	President	Number of awards given and increase in MSU Foundation holdings
Ongoing. Each year, a banquet is held for members of the president's Excellent Circle. Larger donors are recognized using the various naming opportunities on campus including the Legacy Walk.			
	Use appropriate naming opportunities on campus for significant gifts. Identify donors to the community through appropriate publication.		Number of named facilities
			publications
Ongoing. Donors are listed in university publications such as <i>Sunwatcher</i>			
	MSU will appropriately recognize donors who contribute to faculty research.		Number of donors recognized and increase in MSU Foundation holdings

FINANCE & AUDIT
COMMITTEE

Finance and Audit Committee

Membership

Munir Lalani, Chairperson

Pam Gough

Don Ross Malone

Ben Wible

Reading and Approval of Minutes

07-82. The minutes of the Finance and Audit Committee meeting February 8, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-82.

Review and Acceptance of Financial Reports

07-83. The administration recommends the December, 2006, and January, February, and March, 2007 Financial Reports for acceptance. These reports were previously distributed to the board.

FY 2006-2007 Items \$50,000 & Under Approved by President

07-84. In accordance with Board policy, President Rogers authorized the following increases to the budget of \$50,000 and under for the 2006-2007 fiscal year. The administration recommends the following budget changes for ratification.

From Account:

To Account:

<u>Number</u>	<u>Title</u>	<u>Number</u>	<u>Title</u>	<u>Purpose</u>	<u>Amount</u>
2-20179	Computer Use Fees	3-37000	Clark Student Center	Four laptop computers for student use	\$ 5,209
2-24220	Local Tuition	2-24191	Marketing	Billboards	43,000
2-24234	Student Union Fee	3-37000	Clark Student Center	Facility repairs	8,000
3-30000	Unallocated Student Service Fee	3-30121	Disability Support Services	Sign language interpreters & other expenses	30,000
3-30000	Unallocated Student Service Fee	3-30122	Band	Band travel to play-off games	14,531
3-30000	Unallocated Student Service Fee	2-20234	Band	Uniforms	1,500
3-30000	Unallocated Student Service Fee	3-30113	Recreational Sports	Personnel development	1,524
8-81000	General Unallocated	2-24147	Hardin Bldg Repair/Renovation	Building repairs	10,000

8-81000	General Unallocated	2-24114	Motor Pool Equipment	Vehicle replacement	12,922
	Total				\$ 126,686

Salary/Title/Position Changes in 2006-2007 Budget Approved per Board Authorization

07-85. Salary, title, and position changes approved by the president are presented for ratification as shown below.

<u>Position/Title</u>	<u>New Position/Title</u>	<u>Budget Change</u>	<u>Justification/Explanation</u>
Academic Advisor, BAAS	Assistant Director, BAAS program	\$ 9,269	Salary upgrade due to retirement and administrative reorganization
Assistant to Associate Provost and Dean, Graduate Studies		3,000	Expanded duties to include faculty evaluations
.50 FTE Academic Advisor (Academic Support Center)	.50 Instructor (Academic Support Center)	6,689	Position in budget but previously not funded
TOTAL		\$ 18,958	

Investment Policy

07-86. The Texas Public Funds Investment Act requires that the Board of Regents review and approve the institution's investment policy each year. The administration is completing a review of this policy and will recommend changes.

Tuition Guarantee Policy

07-87. In February, the Board authorized the administration to plan the details of a tuition cap at 5% per year for entering students effective with the fall 2007 semester, with the plan to be finalized and presented to the Board of Regents in May.

The administration recommends that tuition at Midwestern State University not be increased by more than 5% in any fiscal year (calculating the first 5% limit on the fall 2007 base of \$132 per semester credit hour). The base will be adjusted each year dependent on the tuition charged each fall. It is further recommended that this guarantee be in place through the 2010-2011 academic year (four years). Each November, the MSU Board of Regents will be asked to review this policy and determine if the guarantee should be extended for an additional year.

PERSONNEL & CURRICULUM
COMMITTEE

Personnel and Curriculum Committee

Membership

Pat Haywood, Chairperson
Charlye Farris
Carol Gunn
Munir Lalani

Reading and Approval of Minutes

07-88. The minutes of the Personnel and Curriculum Committee meeting February 8, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-88.

Faculty Report

07-89. A representative of the MSU Faculty Senate will update the board on faculty-related issues.

Review of Personnel Reports for FY 06-07 Budget

07-90. Personnel changes in January, February, and March, 2007 are presented for information as shown in Attachment 07-90.

Holiday Schedule for Staff Employees – 2007-2008

07-91. It is recommended that the following holiday schedule for MSU staff employees be approved for the period beginning September 1, 2007, and ending August 31, 2008 (assuming a five-day summer work schedule in the summer 2008):

Date	Holiday	No. of Days
September 3, 2007	Labor Day	1
November 22-23, 2007	Thanksgiving	2
December 24-28, 2007	Christmas	5
January 1, 2008	New Year's	1
January 21, 2008	Martin Luther King Day	1
March 20-21, 2008	Spring Break	2
May 26, 2008	Memorial Day	1
July 4, 2008	Fourth of July	<u>1</u>
	TOTAL DAYS	14

May 2007 Graduating Class

07-92. The administration recommends approval of the list of candidates for May 2007 graduation with the provision that they meet all requirements as prescribed by the faculty and administration (see Attachment 07-92).

Second Bachelor's Degree Honors (2006/2008 Catalog Change)

07-93. At present, MSU's policy does not allow for honors to be awarded for a second bachelor's degree. In an effort to recognize the efforts it takes to earn a second bachelor's degree, the administration recommends changing the current policy to allow second bachelor's recipients to graduate with honors. The administration recommends approval of the following policy change in the university's catalog:

Graduation with honors will be accorded to candidates who have completed at least 30 semester hours of work at Midwestern State University with cumulative grade point average as indicated This recognition is placed on both the permanent academic record and on the diploma. Credit by examination may not be used for honors awarded at graduation. ~~Honors are not awarded for a second bachelor's degree.~~

MSU Policies and Procedures Manual Changes

07-94. The following changes to the *MSU Policies and Procedures Manual* will be recommended for approval. Items recommended for deletion are shown with an overstrike (-); new wording is shown in **bold and underlined** format.

- A. Policy 2.338, University Boards, Councils & Committees – Art Acquisition Committee – the administration recommends the deletion of this committee as a standing committee. The president will appoint an ad hoc art acquisition committee to serve when necessary.
- B. Policy 2.338, University Boards, Councils & Committees – BAAS Advisory Committee – a change in the administrative structure of the BAAS office requires a slight change in the personnel of the committee (see Attachment 07-94A).
- C. Policy 2.338, University Boards, Councils & Committees – Committee for the Preservation of Sikes House – minor changes are recommended to reflect current practices (see Attachment 07-94A).
- D. Policy 2.338, NEW COMMITTEE, University Data Standards/Security Committee – with the implementation of the new Banner information system, this committee is necessary to ensure the accuracy of data and to develop and maintain a Data Standards Manual (see Attachment 07-94B).
- E. Policy 2.338, NEW COMMITTEE, Teacher Education Committee – this committee meets regularly and should be included among the university's standing committees (see Attachment 07-94B).
- F. Policy 3.120, Tenure and Promotion Policy – recommended changes are necessary for clarification purposes (see Attachment 07-94C).

- G. Policy 3.223, Staff Employee Education Incentive Program – this policy change was recommended by the MSU Fringe Benefits Committee to allow staff employees to participate in the incentive program and receive scholarship assistance (see Attachment 07-94D).
- H. Policy 3.349 Employee Background Checks – the current policy is inadequate and does not reflect the practices in place nor does it include wording required by TX. Gov. Code 411.094 and TX Education Code 51.215. (see Attachment 07-94E).

Emeritus Status for Retiring Faculty

07-95. The administration will make recommendations concerning emeritus status for retiring faculty.

Faculty Promotions

07-96. The administration will make recommendations concerning the promotion of certain faculty members.

Faculty Tenure

07-97. The administration will make recommendations concerning tenure for certain faculty.

PERSONNEL & CURRICULUM
COMMITTEE ATTACHMENTS

Summary of the Personnel Position Status Reports for 9/1/06 – 3/31/07

- September 2006 Dean, College of Health Sciences and Human Services (changed time allocation)
Net position change: +0 (+.09 Faculty/-.09 Exec., Admin. & Managerial)
- Assistant Trainer/Delphi (position eliminated)
Net position change: -1 (Professional Non-Faculty)
- October 2006 Assistant Professor of Political Sciences/Director of International Services (changed time allocation)
Net position change: +0 (-.25 Faculty/+.25 Exec., Admin. & Managerial)
- Assistant Professor/Nursing (reduced teaching load)
Net position change: -.17 (Faculty)
- January 2007 Instructor/Respiratory Care (new position)
Net position change: +1 (Faculty)
Approved by Board of Regents 11/10/07
- Clark Student Center Coordinator/Instructor changed to Special Events Coordinator position (changed time allocation)
Net position change: +0 (-.38 Faculty/+.38 Exec., Admin. & Managerial)
- Secretary II changed to ½ time Administrative Assistant/President's Office
Net position change: -.50 (Clerical and Secretarial)
- March 2007 ½ time Human Resources Assistant I (transferred from President's Office)
Net position change: +.50 (Clerical and Secretarial)

Total net new positions as of 3/31/07 = -.17

**Midwestern State University Reporting of Personnel Changes
For the Period Jan 1, 2007 through March 31, 2007
Fiscal Year 2006-2007**

I. ENTERING EMPLOYEES

1. Kyle Owen – Associate Director/Physical Plant – 01/08/07
2. Ivo Skrisovsky – Business Analyst/SBDC – 01/08/07
3. Judith Beechler – Assistant Professor/Education (Counseling.) – 1/16/07
4. David Barbosa – Associate Professor/Education (Leadership) – 1/16/07
5. LeRoy Crawley – Instructor/Respiratory Care – 1/16/07
6. Cathy Mathews – Accounting Assistant II/Controller's Office – 1/16/07
7. Meegan Weaver – Registrar Assistant I/Registrar's Office – 01/22/07
8. Brian Talcott – Painter II/Physical Plant – 2/05/07
9. Nala Chambers – Admissions Assistant II/Admissions – 2/12/07
10. Rebecca Marks – Secretary II/Nursing Simulation Center – 2/12/07
11. Victoria Caldwell – Custodian I/Physical Plant – 2/12/07
12. LaToya Williams – Custodian I/Physical Plant – 2/13/07
13. Michele Shawver – Administrative Assistant/Admissions – 2/26/07
14. Lesa Burleson – Teller II/Controller's Office – 3/01/07

II. EXITING EMPLOYEES

1. Linda Rodriguez-Ross – BSN Nurse Educator-1/02/07
2. Edwin Andy Austin – Associate Athletic Dir. – 1/05/07
3. Jennifer Newman – Admissions Assistant II/Admissions – 1/07/07
4. Jamie Hansard – Associate Director/Admissions – 1/07/07
5. Mickey Matlock – Assistant Director/Annual Fund – 1/19/07
6. Cherece Prince – Registrar Assistant I/Registrar's Office – 1/19/07
7. Dr. Tracy Menard – Associate Professor/Education (Counseling) -1/31/07-Retiree
8. Shirley Williams – Custodian II/Housing – 1/31/07-Retiree
9. David Tubbs – Painter II/Physical Plant – 1/31/07-Retiree
10. Robert Johnson – Custodian II/Clark Student Center – 1/31/07
11. Kathy Wells – Coordinator of Wellness Programs – 2/09/07
12. Diane Rodriguez – Custodian I/Physical Plant -2/16/07
13. Jeremy Venable - Police Communications Operator – 2/22/07
14. Lance Thompson – Men's Soccer Coach/Instructor – 2/23/07
15. Karen Hurst – Teller II/Controller's Office – 2/28/07
16. Katrina Roberts – Clinical Coordinator/Nursing – 3/09/07
17. Melody Taylor – Accounting Assistant II/Controller's Office – 3/20/07
18. Julie Bruce – Administrative Assistant/Housing – 3/23/07
19. Ralph Evans – Custodian II/Physical Plant – 3/26/07

MIDWESTERN STATE UNIVERSITY
PERSONNEL POSITION STATUS REPORT
January 31, 2007

POSITIONS	APPROVED BUDGET 9/1/2005		POSITIONS ADDED (DELETED)		TOTAL POSITIONS		SALARY (SAVED) ADDED		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT POSITIONS	
	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT			FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	47.12	3,705,504	0.16	9,230	47.28	3,714,734	32,404		46.28	3,664,578	1.00	82,560	47.28	3,747,138
REGULAR FACULTY	246.29	13,781,589	0.29	(598)	246.58	13,780,991	(35,568)		231.58	13,258,041	15.00	487,382	246.58	13,745,423
PROFESSIONAL NON-FACULTY	104.73	3,990,872	(0.62)	(19,694)	104.11	3,971,178	24,934		98.11	3,805,156	6.00	190,956	104.11	3,996,112
CLERICAL AND SECRETARIAL	95.46	2,133,527	(0.50)	(7,374)	94.96	2,126,153	(1,081)		91.46	2,051,956	3.50	73,116	94.96	2,125,072
TECH & PARAPROFESSIONAL	21.00	871,980			21.00	871,980	2,304		20.00	820,488	1.00	53,796	21.00	874,284
SKILLED CRAFT	33.00	1,045,768		2,844	33.00	1,048,612			30.00	965,260	3.00	83,352	33.00	1,048,612
SERVICE & MAINTENANCE	63.50	1,240,919			63.50	1,240,919	(9,408)		55.00	1,094,987	8.50	136,524	63.50	1,231,511
POLICE	14.00	416,874			14.00	416,874	(7,392)		14.00	409,482	0.00	0	14.00	409,482
GRAND TOTALS	625.10	27,187,033	(0.67)	(15,592)	624.43	27,171,441	6,193		586.43	26,069,948	38.00	1,107,686	624.43	27,177,634

MIDWESTERN STATE UNIVERSITY
PERSONNEL POSITION STATUS REPORT
February 28, 2007

POSITIONS	APPROVED BUDGET		POSITIONS		TOTAL POSITIONS		SALARY		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	9/1/2005	FTE	AMOUNT	ADDED	FTE	AMOUNT	(SAVED)	ADDED	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	47.12		3,705,504	0.16	9,230			52,404	46.28	3,684,578	1.00	82,560	47.28	3,767,138
REGULAR FACULTY	246.29		13,781,589	0.29	(598)		(35,568)		230.78	13,232,409	15.80	513,014	246.58	13,745,423
PROFESSIONAL NON-FACULTY	104.73		3,990,872	(0.62)	(19,694)		24,934		97.91	3,796,144	6.20	199,968	104.11	3,996,112
CLERICAL AND SECRETARIAL	95.46		2,133,527	(0.50)	(7,374)		(1,837)		92.46	2,096,044	2.50	28,272	94.96	2,124,316
TECH & PARAPROFESSIONAL	21.00		871,980				2,304		20.00	820,488	1.00	53,796	21.00	874,284
SKILLED CRAFT	33.00		1,045,768		2,844		(18,516)		31.00	986,080	2.00	44,016	33.00	1,030,096
SERVICE & MAINTENANCE	63.50		1,240,919				(9,408)		55.00	1,093,055	8.50	138,456	63.50	1,231,511
POLICE	14.00		416,874				(7,392)		13.00	391,326	1.00	18,156	14.00	409,482
GRAND TOTALS	625.10		27,187,033	(0.67)	(15,592)		6,921		586.43	26,100,124	38.00	1,078,238	624.43	27,178,362

MIDWESTERN STATE UNIVERSITY
PERSONNEL POSITION STATUS REPORT
March 31, 2007

POSITIONS	APPROVED BUDGET		POSITIONS		SALARY		TOTAL POSITIONS		FILLED POSITIONS		VACANT POSITIONS		TOTAL CURRENT	
	9/1/2005	FTE	AMOUNT	ADDED	(DELETED)	FTE	AMOUNT	(SAVED)	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
EXEC, ADMIN & MANAGERIAL	47.12		3,705,504	0.16	9,230	47.28	3,714,734	52,404	46.28	3,684,578	1.00	82,560	47.28	3,767,138
REGULAR FACULTY	246.29		13,781,589	0.29	(598)	246.58	13,780,991	(35,568)	230.78	13,232,409	15.80	513,014	246.58	13,745,423
PROFESSIONAL NON-FACULTY	104.73		3,990,872	(0.62)	(19,694)	104.11	3,971,178	24,934	96.91	3,772,768	7.20	223,344	104.11	3,996,112
CLERICAL AND SECRETARIAL	95.46		2,133,527	0.00	1,458	95.46	2,134,985	(1,837)	90.96	2,031,604	4.50	101,544	95.46	2,133,148
TECH & PARAPROFESSIONAL	21.00		871,980			21.00	871,980	2,304	20.00	820,488	1.00	53,796	21.00	874,284
SKILLED CRAFT	33.00		1,045,768		2,844	33.00	1,048,612	(18,516)	31.00	986,080	2.00	44,016	33.00	1,030,096
SERVICE & MAINTENANCE	63.50		1,240,919			63.50	1,240,919	(9,408)	53.00	1,060,787	10.50	170,724	63.50	1,231,511
POLICE	14.00		416,874			14.00	416,874	(7,392)	13.00	391,326	1.00	18,156	14.00	409,482
GRAND TOTALS	625.10		27,187,033	(0.17)	(6,760)	624.93	27,180,273	6,921	581.93	25,980,040	43.00	1,207,154	624.93	27,187,194

COLLEGE OF BUSINESS ADMINISTRATION

BACHELOR OF BUSINESS ADMINISTRATION

DULCE MARIA AGUILAR
COURTNEY L. ALLEN
MATTHEW RICHARD ATCHLEY
DAMIAN A. BATTICE
MINERVA ASANTE BEDIAKO
DAVID MARTIN BIERA
RONDELL K. BULLEN
DEBORAH MARSHMAN BURDEN
CORY RYAN BURDICK
NAOMI IVAN CAMIILLO
CHRISTOPHER ALEXANDER CARRACEDO
PUJA SUNDARI CHANDRA
ELIZABETH DIANE CLEMANS
DAVID JOEL CLUBB
MEGHAN MARIE COPE
SONYA CALHOUN COURTNEY
DUJON NICO CRISWICK
LARRY H. DODSON
JAMIE LYNN DOLLAR
MARY KATHERINE DUBROWSKI
RICKY AARON DURAN
HUGO DANIEL ERAZO
BRIAN MARK FAVIA
REGINA TURNER FORD
KRISTIAN BRANDON FOSTER
NATARLIE CHRISTAL FRANCIS
BRANDON RONALD FRESARD
RENIXZON EMILIO FULKERSON
WILLIAM CASPER GOODNER
CELIA JOY MARCELLE GRIFFITH
NORMA NICOLE GROSS
JASON SCOTT HANKINS
BRETT MATTHEW HAYLEY
ROYETTE LAURA HENDERSON
JENNA IDALIA HENLEY
CEONDRIA HOBBS
ALEXIS TAYLOR HUDGINS
QAZI AMINUL ISLAM
ANNA MARIA BALLARD JOHNSON
MARKUS NEIL JOHNSON
COURTNEY ANN JOHNSTON
MARINETTE JOSEPH
TAKASHI KANEKI
BRIAN DAVID LANDRUM
CHRISTOPHER DOUGLAS LANKFORD

SHELLEY LEIGH LEWIS
WEN HAOU LI
GENE RAY LIGEON
SHAMEILLA DEBRON AARONA MOSES
PATRICIA CLAUDIA MARTIN
JONIE AMANDA DIAZ MARTINEZ
DAVID BRENT MASS
RONALD MASON MCCLESKEY
BRANDON LAMAR MCCLOSKEY
THOMAS NEIL MCDANIEL
ALLISON MARY MCNURLEN
EDWARD OWEN MILLER
JOHN CARROLL MOORE, III
CECILIA DAWN MULLER
TAMARA JO MURPHY
BUCK WAYNE NUNLEY
CURTIS JOHN PEPPER
CALEB DANIEL PERKINS
ELIZABETH JANE PETTIT
STEPHANIE KELLY PEZAR
ANTHONY LAMONT PHILLIPS
TIMOTHY ALAN PUTNEY, SR.
JESSICA RAE RAMIREZ
KEVIN LYNN RIDENOUR
COURTNEY ALEAS ROBERTS
ROBERT ANTHONY RODRIGUEZ
ZACHARY DON ROWE
JANELLE FRANCA SHEPPARD
JONATHAN MATTHEW SHIREY
AMY MARIE SMITH
RONALD SMITH
JOHN BENJAMIN SONSINI
JAMES IRVEN STALEY III
SARA ELIZABETH STEVENS
DERRICK BLAKE THOMAS
ANDREW MICHAEL THOMPSON
WAYNE JOSEPH TOULON
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Policy 2.338 – proposed revisions

BAAS Advisory Committee

- a. **Purpose**
To advise the Director of the BAAS program and the Dean of the Prothro-Yeager College of Humanities and Social Sciences on matters of curriculum, admissions, and completion requirements; to assist in the development of criteria and procedures for evaluating and awarding academic credit for non-traditional learning experiences; to assist in the development of a program assessment, and to hear student appeals.
- b. **Personnel**
Two faculty members from humanities and social sciences, one from science and mathematics; one from fine arts, one from business administration, and one from health sciences and human services. Members of the committee will select the committee chair for a two-year term. The BAAS Program Director and Associate Assistant Director will serve as non-voting members.

Reports To: Dean of the Prothro-Yeager College of Humanities and Social Sciences

Committee for the Preservation of Sikes House

- a. **Purpose**
To advise on the preservation of the structural and architectural integrity and beauty of Sikes House, its grounds, and various other structures on the South Campus, including the one-story guest house cottage, the two-story cottage, and the two-storied garage apartment structure. The committee will make its role known to members of the community and to alumni of the university and will raise funds to assist in defraying costs of some projects.
- b. **Personnel**
A professional in the field of interior design with knowledge and experience in historical preservation (chair), ~~a representative of one of the architectural firms retained by the University, the Director of the Physical Plant,~~ the spouse of the University President, and up to four persons from the community.
- c. **Reports To:** President

Policy 2.338 – proposed new committees

University Data Standards/Security Committee

a. Purpose

To provide oversight for all matters involving Banner data standards and security protocols. The committee will review and approve all modifications to the Data Standards Manual and all modifications to the Banner system involving shared data or security matters.

b. Personnel

Assistant to the Vice President for Institutional Effectiveness/Director of Institutional Research and Planning (Chair) and representatives from the following areas: Office of the Registrar, Admissions, Business Office, Financial Aid, Human Resources, Payroll, Institutional Research, International Services, Student Affairs, Academic Affairs, and two representatives from Information Systems representing technical and security issues.

c. Reports To: Vice President for Institutional Effectiveness and Enrollment Management.

Teacher Education Committee

a. Purpose

To oversee admissions to the West College of Education and student teaching and to consider and recommend curricular changes.

b. Personnel

College Deans, the Chairs of the Departments of Education and Reading, English, and Mathematics, and the Certification Officer. The Dean of the West College of Education serves as chair.

c. Reports To: Dean of the West College of Education

Policy 3.120
Tenure and Promotion Policy

I. Introduction

The granting of tenure means that the faculty member is considered to be an asset to this academic community, especially to the discipline in which he or she teaches. Tenure is the assurance that an experienced faculty member may expect to continue in the present academic position unless financial exigency or adequate cause for dismissal is demonstrated in a fair hearing, following established procedures of due process (Policy 3.125). A major tenet of the tenure system is the assurance of academic freedom within the context of academic responsibility. It signifies not only the entitlement to continuing appointment as a member of the faculty but also presumes a reciprocal commitment by the faculty member to the goals and mission of the university.

Promotion in rank is recognition of the achievements of the individual being considered for promotion. In addition, advancement in rank signifies expectation of continuing professional growth, greater achievement, and assumption of increasing responsibility on the part of the individuals thus distinguished.

Candidates for tenure and promotion must meet a set of objective requirements to be eligible to apply and a set of criteria to be successful in their application.

II. Periodic Review of Tenure and Promotion Policies

These Tenure and Promotion Policies will be comprehensively reviewed (1) at the end of the second year after the implementation of this tenure and promotion process (fall 2006), (2) again at the end of another three-year period (fall 2009), and (3) once every five years after that. The review will be undertaken by a representative Tenure and Promotion Policies and Procedures Review Committee, which will be a ~~regular, standing~~ an ad-hoc committee in the university whose members are appointed by the President of the university following nomination by the Provost in consultation with academic deans and the Chair of the Faculty Senate during the spring prior to the committee's review. The Tenure and Promotion Policies and Procedures Review Committee will elect its chair and review current guidelines to determine if changes are needed. During the review process it will solicit opinions concerning possible revisions from the University Tenure and Promotion Committee, the Faculty Senate, College Deans, Department Chairs, and College Tenure and Promotion Committees. Assessing information from these sources in the context of its own views, the Tenure and Promotion Policies and Procedures Review Committee will, if necessary, draft recommendations for change. The Tenure and Promotion Policies and Procedures Review Committee will report to the Provost. Committee recommendations will be discussed by the Senate and the Academic Council before being submitted to the President and Board of Regents.

III. Tenure and Promotion Eligibility Requirements and Criteria

A. Definition of Terminal Degree

Deans will initiate discussions in their college on which degrees will be considered terminal and forward their recommendations to the Provost. The Provost will forward these recommendations to the President who will rule on the recommendations. The list will be maintained in the Office of the Provost.

B. Tenure

Eligibility Requirements

1. The faculty member must have completed a minimum of four (4) years of full-time academic experience in higher education at the rank of Assistant Professor or above before being eligible for application for tenure. Two of the four years may be awarded for experience at another institution. The award will be decided at the time of employment and included in the contract. **Two of the four years may be awarded for experience at Midwestern State University in a full-time non tenure-track position at the rank of assistant professor or above.** NOTE: If the contract for a faculty member hired prior to the implementation of this policy reads that he/she may choose to apply for tenure during his/her fourth year, that agreement will be honored under the new policies and procedures.
2. The faculty member must have completed the highest degree available in the discipline of his/her primary teaching responsibility (ordinarily the doctoral degree but possibly a master's degree if it is acknowledged to be the terminal degree in the particular field). A related doctoral degree may be substituted if approved in writing by the College Dean, Provost, and President. If a bachelor's degree is the highest degree available in the discipline, a faculty member must have completed a related master's degree approved in writing by the College Dean, Provost, and President.

Criteria To Be Met

1. **Teaching Effectiveness** -- The faculty member must meet criteria 1 and 7, and at least four of the five remaining criteria.
2. **Research and Scholarly Activity** -- The faculty member must demonstrate active research, including research beyond the institutional level. He/she must meet criteria 6 and 7, and be exceptional in either criteria 1-3 or 4-5, or reasonable in both.
3. **Service**
 - a. **Service to the University** -- The candidate must meet the four criteria a-d.
 - b. **Service to the Profession/Community** -- The faculty member must meet three of criteria a-d.

C. Promotion to the Rank of Assistant Professor

Eligibility Requirements

1. The faculty member must have completed a minimum of seven years of full-time academic experience in higher education (two of which may be awarded for experience at another institution) before being eligible for application for promotion to assistant professor.

2. The faculty member must have completed a master's degree (not the highest degree available in the discipline of his/her primary teaching responsibility).

NOTE: If a faculty member with the rank of instructor completes the highest degree in his/her discipline, promotion to assistant professor will be automatic at the beginning of the next semester following documented completion of all requirements.

Criteria To Be Met

1. **Teaching Effectiveness** - The faculty member must meet criterion 1, and at least four of criteria 2-6.
2. **Research and Scholarly Activity** -- The faculty member must demonstrate active research, including research beyond the institutional level, and meet either criteria 1-3 or 4-6.
3. **Service**
 - a. **Service to the University** -- The faculty member must meet criteria a-c.
 - b. **Service to the Profession/Community** -- The faculty member must meet two of criteria a-d.

D. Promotion to the Rank of Associate Professor

Eligibility Requirements

1. The faculty member must have completed a minimum of five (5) years of full-time academic experience in higher education at the rank of Assistant Professor or equivalent experience in the field before being eligible for application for promotion to associate professor. Three of the five years may be awarded for experience at another institution or equivalent experience in a non-academic setting. If credit for non-academic experience is awarded, the College Dean must provide documented evidence of equivalent experience in the field to the Provost and the President for final approval. The award will be decided at the time of employment and included in the contract.
2. The faculty member must have completed the highest degree available in the discipline of his/her primary teaching responsibility (ordinarily the doctoral degree but possibly a master's degree if it is acknowledged to be the terminal degree in the particular field). A related doctoral degree may be substituted if approved in writing by the College Dean, Provost, and President.

Faculty members on contract at MSU who earned tenure with a non-terminal master's degree under an earlier system of tenure and promotion may still invoke the following policy concerning promotion to associate professor:

NOTE: A faculty member holding a master's degree which is not the highest degree in the field of primary responsibility may be considered for promotion to associate professor if he/she...

- a. Has completed a minimum of thirty (30) hours of course work beyond the master's degree in the subject matter area that has been approved in writing by the College Dean, Provost, and President.

And

- b. Has a minimum of ten (10) years of full-time teaching experience in higher education.

And

- c. Has exhibited significant evidence of continued scholarly and professional development. This development should demonstrate a professional competence equivalent to that required to earn the highest degree in the field.

Criteria To Be Met

- 1 **Teaching Effectiveness** -- The faculty member must meet criterion 1, and at least four of criteria 2-6.
- 2 **Research and Scholarly Activity** - The faculty member must demonstrate active research, including research beyond the institutional level. He/she must meet criterion 6, and be exceptional in either criteria 1-3 or 4-5, or reasonable in both.

It is expected that, continually and progressively, the faculty member seeking promotion from assistant to associate professor will compile convincing evidence that he/she is establishing him/herself as a productive and active scholar/creative artist. The fifth year in rank as an assistant professor should be a year wherein the faculty member demonstrates particular progress in this regard. That year is intended to provide additional time and incentive for scholarship, creative activity, and professional involvements. The departmental and college guidelines will reflect the increased expectation for this promotion.

3. **Service**

- a. **Service to the University** -- The faculty member must meet criteria a-c.
- b. **Service to the Profession** -- The faculty member must meet two of criteria a-c.

E. Promotion to the Rank of Professor

Eligibility Requirements

1. The faculty member must have completed a minimum of five (5) years of full-time academic experience in higher education at the rank of Associate Professor or equivalent experience in the field before being eligible for application for promotion to professor. Three of the five years may be awarded for experience at another institution or equivalent experience in a non-academic setting. If credit for non-academic experience is awarded, the College Dean must provide

documented evidence of equivalent experience in the field to the Provost and the President for final approval. The award will be decided at the time of employment and included in the contract.

2. The faculty member must have completed the highest degree available in the discipline of his/her primary teaching responsibility (ordinarily a doctoral degree but possibly a master's degree if it is acknowledged to be the highest degree in the particular field). A related doctoral degree may be substituted if approved in writing by the College Dean, Provost, and President.

Criteria To Be Met

1. **Teaching Effectiveness** -- The faculty member must meet criteria 1-7.
2. **Research and Scholarly Activity** - The faculty member must demonstrate active research, including research beyond the institutional level. He/she must meet criteria 1-3 and 6-7, and either criterion 4 or 5.
3. **Service**
 - a. **Service to the University** -- The faculty member must meet criteria a-d in this category.
 - b. **Service to the Profession/Community** -- The faculty member must meet three of criteria a-d in this category.

IV. EVALUATION CATEGORIES AND CRITERIA

Teaching Effectiveness

Quality and effectiveness in teaching are the primary criteria for consideration in tenure and promotion decisions. Submitted materials must include a statement of the faculty member's teaching philosophy and copies of the Annual Faculty Personal Report and Evaluation for the past five years or for every year on contract if the faculty member has served MSU for fewer than five years. Documentation that exemplifies the incorporation of the teaching philosophy in the candidate's teaching should be included in the portfolio. Additional materials representative of teaching effectiveness beyond those suggested above, such as peer evaluations, may also be included.

All supporting documentation should be inserted in Section 4 of the portfolio.

1. Effectiveness in classroom instruction. Elements of effective classroom teaching may include the analysis of the information and skills pertinent to the course objectives; the synthesis of this information and these skills into a coherent and appropriate series of class topics and exercises; the presentation of these topics in a clear, organized, and enthusiastic manner; the explanation and application of abstract ideas and theories; and the ability to motivate students to work and participate in course activities. As part of the evaluation, a summary of student evaluations of the faculty member for the past five years or for every year on contract if the faculty member has served MSU for fewer than five years should be supplied.

2. Mastery and continuing development of knowledge in teaching field subjects. Evidence of this development may include the reading of professional and scholarly journals and books; reviewing and refereeing of professional books and papers; obtaining professional certification; receiving credit for advanced course work, short courses, and continuing education courses in teaching field subjects; acquiring developmental leaves; etc.
3. Encouragement of students to learn and perform at or above the proper course level and to develop independent and critical thinking. Elements of this encouragement may include current and properly rigorous course topics and materials, receptiveness to appropriate classroom discussion and to student opinion, the development of a balanced treatment of controversial issues, and, in general, a demonstration of a favorable and supportive attitude toward students. The narrative should discuss how class activities or assignments promote critical thinking skills. Documentation may include examples of class assignments, field trips, debates, papers, bibliographies, case analyses, student performances, etc., which require a proper measure of rigor and independent and critical thinking.
4. Responsible demands for performance of students. Evidence of these demands may include representative samples ~~copies~~ of course syllabi, course examinations, and course assignments including graded responses where appropriate. A record of all grades for the past five years or for every year on contract if the faculty member has served MSU for fewer than five years must be supplied. The faculty member should also include an explanation of the grade distribution.
5. Responsible and effective out-of-class work with students. This category may include availability during posted office hours, the offering of help sessions, involvement in academic and honor societies, etc.
6. Effectiveness in small-group or individual instruction. This category may include instruction of or participation in seminars and/or laboratory courses; direction of theses, file papers, or projects; organization and supervision of internships, practica, and clinicals; instruction of special problems; and administration of undergraduate or graduate research projects and/or directed reading projects.
7. Demonstration of Collegiality in Teaching. ~~At Midwestern State University collegiality~~ Collegiality in teaching shall be defined as a willingness to work respectfully and courteously with the faculty, staff, and administration of the university, ~~and with others in providing a high-quality educational experience to students.~~ Collegiality in teaching, which fosters a healthy academic environment where students can thrive, may be demonstrated through team teaching; interdisciplinary teaching; willingness to teach at odd times and in a variety of formats (e.g. web and other distance courses, telecourses, concurrent courses, honors courses); volunteering to teach new classes; contributing to the development, maintenance, and teaching of multiple-section courses; cooperatively participating in accreditation efforts; presenting guest lectures when appropriate; participating in College Connections; substitute teaching for peers when the need arises; relating to others in a respectful and courteous manner inside and outside the classroom; cooperating in the preparation of course/teaching schedules; and willingly following prescribed curriculum.

Research and Scholarly Activity

Research and scholarly activity include (1) ongoing traditional research through continuing publications in books and refereed journals or presentations of papers at professional meetings,

(2) work demonstrating continuing professional commitment to the visual, performing, or literary arts through creative performances and/or presentations, and (3) scholarly achievement in the professional disciplines.

All supporting documentation should be inserted in Section 5 of the portfolio.

1. **Productivity.** The faculty member shows ongoing research involvement through continuing publications in books, refereed journals in the field (printed or electronic), or refereed conference proceedings; or he/she demonstrates continuing professional commitment to the visual, performing, or literary arts through creative performances and/or original and creative works. Copies or documentation of the best published or creative works and comments of experts if appropriate should be included.
2. **Professional and Scholarly Recognition.** The faculty member's work receives recognition both inside and outside Midwestern State University. This recognition may take the form of invited papers, performances, or exhibitions; reprint requests; session chairmanships at professional meetings; citations of the faculty member's work in the published literature; awards; etc.
3. **Quality of Research and Scholarly Activity.** The faculty member shows intellectual breadth or depth and originality and creativity as demonstrated by his/her research, artistic endeavor, or scholarship. Intellectual breadth may be documented either by cross-disciplinary involvement or by research activity, artistic endeavor, or scholarship that demonstrates professional diversity. Intellectual depth may be documented by research activity, artistic endeavor, or scholarship in specialized areas that demonstrates continuing development of skills and knowledge. The quality, originality, and creativity of the faculty member's research and scholarly activity must be assessed by the College Tenure and Promotion Committee or a recognized group of scholars in the applicant's field.
4. **Applied Research.** Consistent with its mission, Midwestern State University recognizes that scholarship may extend to forms other than traditional published research. Such scholarship may come in the form of basic research conducted for immediate practical application rather than for publication. It also may involve the integration of information across disciplines or research accomplished to assist organizations. In educational settings it can include special pedagogical applications of existing or original research in classrooms, laboratories, and studios; application of existing or original research to artistic pursuits and projects; special applications of technology to scholarly or artistic endeavors; development of educational materials and/or software; preparation of government documents; etc. Departmental and college guidelines will define applied research more specifically for the faculty member's particular discipline. Descriptions and evidence of the faculty member's applied research should be included.
5. **Professional Involvement and Consultation.** This category may include consulting involving one's professional expertise; obtaining outside grants for the purpose of conducting research; providing expertise to agencies, the community, or the university in an ongoing fashion; reviewing papers for conferences and publications; adjudicating artistic presentations; or serving on the editorial boards of professional or scientific journals.
6. **Presentations.** The faculty member presents papers, posters, performances, exhibitions, or workshops regularly at professional meetings.

7. **Demonstration of Collegiality in Research.** ~~At Midwestern State University, collegiality in research~~ **Collegiality** shall be defined as a willingness to work with the faculty, staff, and administration of the university, and with others, respectfully and courteously. Collegiality in research may be demonstrated by participating in research with others as appropriate, assisting other faculty and students with research, etc.

Service

All supporting documentation should be inserted in Section 6 of the portfolio.

1. Service to the University

- a. Effective participation in and administration of department/college activities. This category may include activities associated with undergraduate and graduate instructional programs; committees; student and faculty recruitment; curriculum development; **program assessment**, etc.
- b. Effective participation within the Midwestern State University academic community. This category may include university committee work; service on Faculty Senate; university-sponsored public service programs; participation in Faculty Forum; Artist-Lecture activities, seminars, panel discussions and judging; sponsorship of professional or scholarly activities on campus, **participation in the American Democracy Project, and/or Constitution Day**, etc.
- c. Responsible and effective out-of-class career planning and academic advisement of students. This category may include personal counseling, sponsoring of non-academic organizations and activities, assisting in student job placement, assisting with graduate applications, etc.
- d. **Demonstration of Collegiality in Service.** ~~At Midwestern State University, collegiality in service~~ **Collegiality** shall be defined as a willingness to work with others respectfully and courteously. Collegiality in service may be demonstrated through the mentoring of other faculty; volunteering to participate in university activities; following through on assigned tasks; being willing to take on administrative responsibilities if needed; sharing in the preparation for and participation in events such as Family Day, ~~College Preview Days~~ **Mustangs Rally**, Spirit Days, and conferences; and attending and supporting faculty events such as Faculty Forum.

2. Service to the Profession/Community

- a. Ongoing and active involvement in professional organizations such as holding offices, organizing and chairing sessions, serving as a regional representative, and serving on regional, state, or national committees.
- b. Conducting workshops, clinics, and performances, or hosting conferences or academic contests **or other academic events** in areas of expertise.
- c. Obtaining external grants or outside contributions for scholarships, student activities, software, equipment, and other resources for university **professional / community** use other than research.

- d. Participating in non-compensated public service activities, which may include public talks, exhibitions, or training activities; public interviews; presentation of workshops; judging artistic performances; tutoring; participation on boards or in public organizations; consulting; etc.

V. Procedures for Tenure and Promotion Application

Each faculty member is responsible for initiating the process of applying for tenure or promotion in rank. Upon notification of eligibility, the applicant will prepare the portfolio as described below.

Once the application has been submitted, it will continue through the tiered tenure and promotion system to the President of the University and the Board of Regents unless withdrawn by the applicant or unless there are recommendations against advancement at any two of the first five levels.

The Tenure and Promotion Application Portfolio

The narrative and all supporting documentation should be contained in one (1) three-ring binder with tabs for each section identified below. The final Tenure and Promotion Application Portfolio must include all of the following sections:

1. Section 1:

- a. Letter of notification showing eligibility for tenure or promotion from the Provost.
- b. Letters of recommendation and checklists from the Chair of the Department, the College Tenure and Promotion Committee, the College Dean, and the University Tenure and Promotion Committee (to be added by the appropriate individual or committee).
- c. Departmental and college guidelines (to be added by the Department Chair and College Dean, respectively).

2. Section 2:

Up-to-date, detailed curriculum vitae showing degrees earned along with dates, teaching experience at various universities along with dates, positions held along with dates, published and unpublished research along with dates, and creative works along with dates.

3. Section 3:

Applicant's narrative covering all areas (teaching effectiveness, research/scholarly activity, and service).

4. Section 4:

Relevant information regarding achievements in teaching effectiveness including:

- a. The applicant's statement of teaching philosophy

- b. Copies of the applicant's Annual Faculty Personal Reports and Evaluations for the past five years or every year on contract at Midwestern State University if fewer than five years.
- c. Summaries of student evaluations for the past five years or every year on contract at Midwestern State University if fewer than five years and an explanation of the grade distribution.
- d. Summaries of grade distributions for the past five years or every year on contract at Midwestern State University if fewer than five years

5. **Section 5:**

Relevant information regarding achievements in research/scholarly activity.

6. **Section 6:**

Relevant information regarding achievements in service.

Process of Tenure or Promotion Application Consideration

A tiered system is used to evaluate the faculty member for promotion and/or tenure. The faculty member's application for promotion and/or tenure will be reviewed within the context of departmental and college guidelines at the following levels in the order indicated: (1) the Department Chair, (2) the College Tenure and Promotion Committee, (3) the College Dean, (4) the University Tenure and Promotion Committee, (5) the Provost, (6) the President, and (7) the Board of Regents. A recommendation for or against advancement within the system will be made at each level. The accumulation of two recommendations against advancement as the application proceeds through the first five levels will terminate the process for that year.

The process will be established according to the following dates (or the first business day following these dates if they fall on a weekend or holiday):

May 15:	Notification of eligibility for promotion and/or tenure by the Provost
October 1:	Portfolio due to the Department Chair
October 15:	Portfolio due to the Office of the College Dean for transfer to the College Tenure and Promotion Committee
November 15:	Portfolio due to the College Dean
January 10:	Portfolio due in the Office of the Provost for transfer to the University Tenure and Promotion Committee
February 20:	Portfolio due to the Provost

March 25:	Recommendation due to the President
May Board Meeting:	Recommendation due to the Board of Regents

Applicant

The applicant will verify that all essential materials are included in the portfolio by completing the portfolio check-off form and will submit the portfolio to the Department Chair.

Department Chair

The Department Chair will initiate the development and periodic review of department-wide guidelines for the evaluation of satisfactory performance and ensure that all departmental faculty members are aware of them. These guidelines shall be in accord with and further detail the relevant college guidelines.

After reviewing the candidate's portfolio, the Department Chair will prepare a separate written recommendation to accompany each evaluation form based on an assessment of the candidate within the context of the departmental and college guidelines, complete the appropriate evaluation form(s) and the portfolio check-off form, add these three documents and a copy of the departmental guidelines to the candidate's portfolio, and send a copy of the evaluation form(s) and written recommendation(s) to the applicant. The chair will forward the portfolio to the College Tenure and Promotion Committee.

If the department chair is the candidate, evaluation of his/her portfolio will begin with his/her College Tenure and Promotion Committee. The department chair will submit his/her portfolio to the dean by the October 1 deadline. The dean will transfer the portfolio to the College Tenure and Promotion Committee by the October 15 deadline. The department chair should supply the materials called for under 'Applicant' on the Portfolio Check-Off Form as well as the Tenure and Promotion Guidelines for his/her department. The department chair may also mark NA in the space on the Check-Off Form designated for the department chair's evaluation form and written recommendation.

College Tenure and Promotion Committee

The College Tenure and Promotion Committee will consist of at least three senior, tenured members of the faculty. Whatever the total, there must be an odd number of members on the College Tenure and Promotion Committee. At the discretion of the College Dean, the committee may be either elected by the college faculty or appointed by the College Dean based on recommendations from the College Council. Representatives will serve two-year staggered terms. The members must hold at least the rank of associate professor, be tenured, and have a record of continuing professional activity. In the event that one of those serving is being considered for promotion, an alternate will be selected to serve one year of the term. The College Dean may not serve on the committee. The Department Chair may not serve on the committee if a faculty member from that department is being considered for promotion and/or tenure. No member of the College Tenure and Promotion Committee may serve concurrently on the University Tenure and Promotion Committee. The committee will elect a chair from among its members.

After reviewing the candidate's portfolio, the committee will prepare a separate written recommendation to accompany each evaluation form based on an assessment of the candidate within the context of the departmental and college guidelines, complete the appropriate evaluation form(s) and the portfolio check-

off form, and add these ~~three~~ documents to the candidate's portfolio. The committee will record the result of its votes, but will not indicate the number of yes and no votes. The chair will send a copy of the evaluation form(s) and written recommendation(s) to the applicant and the Department Chair and forward the portfolio to the College Dean.

College Dean

The College Dean will initiate the development and periodic review of college-wide guidelines for the evaluation of satisfactory performance and ensure that all college faculty members in the respective college are aware of them. These guidelines shall be in accord with and further detail the criteria defined in this policy.

After reviewing the candidate's portfolio, the College Dean will prepare a separate written recommendation to accompany each evaluation form based on an assessment of the candidate within the context of the departmental and college guidelines, complete the appropriate evaluation form(s) and the portfolio check-off form, add these ~~three~~ documents and a copy of the college guidelines to the candidate's portfolio, and send a copy of the evaluation form(s) and written recommendation(s) to the applicant and the Department Chair. The Dean will forward the portfolio to the University Tenure and Promotion Committee unless there are two negative recommendations within the first three evaluations (Department Chair, College Tenure and Promotion Committee, and College Dean), in which case the College Dean will send the portfolio directly to the Provost. If the candidate applies for both tenure and promotion and receives two negative recommendations in one application but not the other, the Provost will remove the recommendation and evaluation form addressing the category that received two negative votes. If the application is for tenure and promotion to associate professor and the application for tenure received two negative recommendations, the Provost will remove as well the pages referring to collegiality in the applicant's portfolio.

If the dean is the candidate, his/her portfolio will be transferred from the College Tenure and Promotion Committee to the provost by the November 15 deadline. The provost will transfer the dean's portfolio to the University Tenure and Promotion Committee by the January 10 deadline. As part of his/her initial preparation of his/her portfolio, the dean should supply the materials called for under 'Applicant' on the Portfolio Check-Off Form as well as the Tenure and Promotion guidelines for his/her college. The dean may also mark NA in the space on the Check-Off Form designated for the dean's evaluation form and written recommendation.

University Tenure and Promotion Committee

The University Tenure and Promotion Committee will consist of senior, tenured members of the faculty. Each college shall be represented by one tenured committee member for each twenty line-item, full-time positions, or major fraction thereof. All members of the committee are elected within their college for two-year staggered terms. In a college with two or more representatives, the terms of college representatives will be staggered. No academic department may have more than one elected representative. The members must hold at least the rank of associate professor, be tenured, and have a record of continuing professional activity. In the event that one of those elected is being considered for promotion, an alternate will be elected from that college to serve one year of the term. No faculty member can serve more than two consecutive terms. College Deans, the Provost, or the University President may not serve on the committee. A Department Chair may serve on the committee, provided that no faculty member from that chair's department is being considered for tenure and/or promotion. No member of the University Tenure and Promotion Committee may serve concurrently on the College Tenure and Promotion Committee. As it concludes its work, the committee will annually elect a chair for the next year from those members who are not serving the final year of a two-year term and who are not likely to

apply for promotion during the subsequent year.

A candidate's application may be considered only if a representative of the candidate's college is present. After reviewing the candidate's portfolio, the committee will prepare a separate written recommendation to accompany each evaluation form based on an assessment of the candidate within the context of the departmental and college guidelines, complete the appropriate evaluation form(s) and the portfolio check-off form, and add these three documents to the candidate's portfolio. The committee will record the result of its votes, but will not indicate the number of yes and no votes. The chair will send a copy of the evaluation form(s) and written recommendation(s) to the applicant, the Department Chair, and the College Dean, and forward the portfolio to the Provost.

Provost, President, and Board of Regents

The Provost will inform those candidates whose portfolios contain two negative recommendations in writing that the application process has been terminated and send a copy to the Department Chair and the College Dean.

Unless the portfolio contains two negative recommendations, the Provost, after reviewing the candidate's portfolio, will evaluate the applicant's performance within the context of the departmental and college guidelines, and make a recommendation to the President. The president has the right to review an application that has received two negative votes, reject that recommendation, and submit a positive recommendation to the Board of Regents. Once the President has decided whether or not to forward the application to the Board of Regents, the Provost will so inform the candidate in writing, with copies to the Department Chair and College Dean. After the Board of Regents has made the final decision, the President will inform the applicant of the Board's decision in writing, with copies to the Department Chair, the College Dean, and the Provost.

Disposition of the Tenure and Promotion Application Portfolio

The portfolio, exclusive of support materials, will be maintained in a permanent archive, in hard copy or on a magnetic medium, as part of the faculty member's permanent personnel file. Supporting material will be returned to the faculty member when the process has been completed.

Policy 3.223

STAFF EMPLOYEE EDUCATION INCENTIVE PROGRAM

A. General

MSU staff employees are encouraged to pursue completion of both graduate and undergraduate degrees while at the university, and a Staff Employee Education Incentive Program is maintained to assist them in this regard. Under the program, employees may be reimbursed for up to the cost of tuition and fees. ~~Employees receiving scholarship assistance awarded by MSU are not eligible to participate in this program.~~

Policy 3.349

EMPLOYEE BACKGROUND CHECKS

A. ~~Security background checks will be conducted on all new employees hired to fill positions identified as security sensitive positions at Midwestern State University.~~

A. General

It is the goal of Midwestern State University to provide the safest possible environment for students, employees and visitors and to safeguard sensitive data, personal information, and personal and public property. In an effort to attain this goal, a criminal background check shall be conducted on each applicant hired to fill a position identified as security sensitive at Midwestern State University.

B. Definitions

1. Applicant. An applicant is an individual who applies for an open position at Midwestern State University. Within the scope of this policy, the term applies to all external and internal applicants who are finalists for positions designated as security sensitive. Additionally, for the purpose of this policy, the term applicant applies to current Midwestern State University employees who transfer to, are promoted to, or have a position reclassified to a security sensitive position. The term applicant applies to candidates for both benefits-eligible and non-benefits eligible positions but does not apply to persons hired through temporary employment agencies who are not considered to be employees of the university.
2. Security Sensitive Position. Positions determined to be security sensitive as defined and authorized by Texas Government Code 411.094 and Texas Education Code 51.215 shall be designated as security sensitive by the appropriate senior university administrator after consultation with the Director of Human Resources.
3. Criminal Background Check. A criminal background check consists of criminal history information collected by the university through the appropriate law enforcement agencies.

C. Procedures

1. Finalists selected for interview in a designated security sensitive position will be investigated prior to the offer of employment. Background checks for current employees who are promoted, transferred, or reclassified into positions designated as security sensitive will be requested by the Human Resources Department upon notification of the proposed change in employment status.
2. The designation as a security sensitive position shall be included in the position's job description, announcements, and advertisements.

3. Prior to conducting the criminal background check, the Human Resources Department will obtain a signed, written consent and release form from the applicant.
4. The criminal background check will be requested upon receipt of the signed consent form and the results will be reported to the Human Resources Department.
5. The hiring supervisor in consultation with the Director of Human Resources shall be responsible for making a decision to hire, promote, transfer, reclassify, or retain the applicant based in part upon an evaluation of the contents of the criminal history report.

D. Confidentiality

Criminal history information is privileged and confidential. It may not be released or otherwise disclosed without a legitimate need to know during the hiring process, except on court order. Criminal history information is relevant only for evaluation in the hiring/employment decision; it is not placed in the applicant or personnel file; and it is destroyed by the Chief of Police of Midwestern State University as provided in Texas Government Code 411.094.

E. Nondiscrimination

Criminal history information shall in no way be used to discriminate on the basis of race, color, national origin, religion, sex (gender), disability, or age. Disclosure of a criminal offence will not automatically exclude or disqualify an applicant from consideration for employment.

STUDENT SERVICES
COMMITTEE

Student Services Committee

Membership

Pam Gough, Chairperson

Carol Gunn

Reno Gustafson

Pat Haywood

Reading and Approval of Minutes

07-98. The minutes of the Student Services Committee meeting February 8, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-98.

Student Government Report

07-99. A representative of the MSU Student Government Association will update the board on recent activities.

UNIVERSITY DEVELOPMENT
COMMITTEE

University Development Committee

Membership

Reno Gustafson, Chairperson

Charlye Farris

Don Ross Malone

Ben Wible

Reading and Approval of Minutes

07-100. The minutes of the University Development Committee meeting February 8, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-100.

Summary of Gifts, Grants and Pledges 9/1/06- 4/13/07

07-101. This report is shown as Attachment 07-101 and is presented as information only.

UNIVERSITY DEVELOPMENT
COMMITTEE ATTACHMENT

**Summary of Gifts, Grants, and Pledges
2006/2007**

	9/1/2006 10/13/2006	10/14/2006 1/12/2007	01/13/07 04/13/07	Total Year to Date
MSU General Support (Library, Scholarships, etc.)	\$125	\$50,312	\$106,900	\$157,337
West Foundation				
West College of Education	\$147,360			\$147,360
Joint proposal with WFISD	\$51,580			\$51,580
Priddy Foundation				
Campus Improvement		\$500,000		\$500,000
Waggoner Foundation			\$10,000	\$10,000
Lalani Center for Entrepreneurship and Free Enterprise		\$125,000	\$10,000	\$135,000
Shaw Foundation	\$6,000			\$6,000
Texas Pioneer Foundation	\$25,000			\$25,000
Estate of Jessie M. Newton	\$40,000			\$40,000
Moran Foundation	\$5,000			\$5,000
McCoy Foundation				
Engineering Endowment		\$50,000		\$50,000
Kirk Edwards Foundation		\$40,000		\$40,000
Wichita County Educational Foundation		\$10,000		\$10,000
Grace Scholarship Endowment	\$4,365			\$4,365
Akin Music Endowment	\$12,560			\$12,560
Scheurer Engineering Endowment	\$225			\$225
Lindemann Nursing Endowment	\$500	\$9,800	\$15,200	\$25,500
Madera Professorship Endowment	\$250			\$250
Pino Athletics Endowment	\$925	\$3,750	\$2,050	\$6,725
Mad Medics Music Endowment	\$1,564	\$150	\$300	\$2,014

**Summary of Gifts, Grants, and Pledges
2006/2007**

	9/1/2006 10/13/2006	10/14/2006 1/12/2007	01/13/07 04/13/07	Total Year to Date
Elvin Kays-Give Something Back Endowment	\$2,325	\$1,300		\$3,625
Walsh & Watts Business Endowment		\$35,000		\$35,000
Blakeney Football Endowment		\$10,000		\$10,000
Haynes Psychology Endowment		\$15,000		\$15,000
Kiowa Kooks/Art Beyer Endowment		\$7,350	\$745	\$8,095
Hood Mass Comm Endowment		\$2,500		\$2,500
Adair-Turnbull Memorial Endowment		\$26,866		\$26,866
McCoy Engineering Endowment		\$100,000		\$100,000
Boren-Jacobsen Band Endowment		\$475	\$25	\$500
Dawson Respiratory Care Endowment		\$1,000		\$1,000
Atkins Education Endowment		\$50	\$2,500	\$2,550
Allen Endowment		\$50		\$50
Campbell Humanities Endowment		\$1,200	\$25	\$1,225
Hawley Nursing Endowment		\$1,000		\$1,000
Greater Texas Foundation Endowment		\$20,000		\$20,000
Daniel Endowment			\$3,125	\$3,125
Work Services Corporation Endowment			\$10,000	\$10,000
Inman Nursing Endowment			\$10,000	\$10,000
Norwood Endowment			\$75	\$75
Mione Psychology Endowment			\$100	\$100
WF Museum of Art at MSU				
Cash		\$6,022	\$160	\$6,182
In Kind		\$3,950	\$3,520	\$7,470

**Summary of Gifts, Grants, and Pledges
2006/2007**

	9/1/2006 10/13/2006	10/14/2006 1/12/2007	01/13/07 04/13/07	Total Year to Date
U.S. Department of Education				
West College of Education-SUCCESS grant		\$75,000		\$75,000
President's Excellence Circle				
2005/2006	\$13,250	\$4,500	\$500	\$18,250
2006/2007	\$9,000	\$182,069	\$42,370	\$233,439
Annual Fund	\$26,363	\$113,266	\$162,036	\$301,665
Alumni Association				
1,885 (2006-2007 members) (includes 534 lifetime members)	\$13,000	\$13,300	\$2,080	\$28,380
Athletics				
M Club				
Cash	\$2,845	\$1,995	\$840	\$5,680
In-Kind	\$19,715			\$19,715
Corporate Sponsors				
Cash		\$40,125	\$11,995	\$52,120
In Kind	\$2,936	\$3,974	\$3,307	\$10,217
Fantasy of Lights	\$20,705	\$17,885	\$4,822	\$43,412
TOTAL	\$405,593	\$1,472,889	\$402,675	\$2,281,157
Scholarship Funds from Outside Sources (not actual gifts to university)	\$87,080	\$105,661	\$69,330	\$262,071

**Summary of Gifts, Grants, and Pledges
2006/2007**

9/1/2006 10/13/2006	10/14/2006 1/12/2007	01/13/07 04/13/07	Total Year to Date
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PLEDGES

I. Outstanding from 02/03

U.S. Department of Education West College of Education/SUCCESS Grant	\$591,865
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II. Outstanding from 03/04

McCoy School of Engineering	\$600,000
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III. Outstanding from 04/05

Welch Foundation	\$40,000
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McCoy Foundation	\$100,000
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IV. Outstanding from 05/06

President's Excellence Club 2005/2006	\$1,250
2006/2007	\$3,950

Annual Fund	\$11,760
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PLEDGES OUTSTANDING	\$1,348,825
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ATHLETICS COMMITTEE

Athletics Committee

Membership

Don Ross Malone, Chairperson

Pam Gough

Reno Gustafson

Ben Wible

Reading and Approval of Minutes

07-102. The minutes of the Athletics Committee meeting February 8, 2007, are recommended for approval of the committee as shown in the minutes' section of this agenda as Minutes Attachment 07-102.

Athletics Status Report/Possible Future Expansion of Sports Offerings

07-103. Information will be provided concerning athletics at Midwestern State University, including information concerning the possible future expansion of sports offerings at MSU.

BOARD OF REGENTS
MEETING AGENDA

Board of Regents Meeting Agenda
February 9, 2007
9:00 a.m.

Board of Regents Membership:

Mac Cannedy, Jr., Chairperson
Charlye Farris
Pam Gough
Carol Gunn
Reno Gustafson
Pat Haywood
Munir Lalani
Don Ross Malone
Ben Wible
Jason York, Student Regent

Meeting Location: MSU Campus – 3410 Taft Boulevard
Hardin Administration Building Board Room

The Board of Regents of Midwestern State University may deliberate and take action regarding any item on this agenda. The Board reserves the right to discuss any properly posted items in Executive Session whenever legally justified in accordance with the Texas Government Code Chapter 551.

Call to Order

Invocation

Introduction of Visitors

Opening Comments

Public Comment Period

07-104. In accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Midwestern State University Board of Regents through written and oral testimony. Public comment is limited to items that appear on the agenda for the meeting. A sign-up sheet will be used to record those who wish to address the Board of Regents during this public comment period.

Reading and Approval of Minutes

07-105. Minutes of the regular Board of Regents meeting February 8, 2007, are recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 07-105.

Reading and Approval of Minutes

07-106. Minutes of the regular Board of Regents meeting February 9, 2007, are recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 07-106.

Reading and Approval of Minutes

07-107. Minutes of the special Board of Regents meeting April 24, 2007, are recommended for approval as shown in the minutes' section of this agenda as Minutes Attachment 07-107.

Executive Committee Consent Agenda, Items and Report

Finance and Audit Committee Consent Agenda, Items and Report

Personnel and Curriculum Committee Consent Agenda, Items and Report

Student Services Committee Consent Agenda, Items and Report

University Development Committee Consent Agenda, Items and Report

Athletics Committee Consent Agenda, Items and Report

Nominating Committee for Board Officers for the 2007-2008/2008-2009 Biennium

07-108. The special Nominating Committee appointed at the February Board meeting will make recommendations concerning the election of a Chairperson, Vice Chairperson, Secretary, and Member-at-Large of the Executive Committee of the Board of Regents for the upcoming biennium. The terms of office will begin September 1, 2007.

President's Report and Discussion

07-109. Dr. Rogers will present information to the Board concerning various university matters, including:

- A. Legislative Session Update
- B. Campus Safety Procedures Report
- C. Tobacco Free Campus Policy
- D. National Study of University Faculty – Institutional Survey Peer Report

MINUTES

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Executive Committee
February 8, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:54 p.m., Thursday, February 8, 2007. Executive Committee members in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Patricia Haywood, Secretary; and Mr. Munir Lalani. Other regents attending the meeting were Ms. Charlye Farris, Ms. Pamela Gough, Dr. Carol Gunn, Mr. Stephen Gustafson, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Gail Ferguson, Comptroller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Director of Institutional Research and Planning; Dr. Keith Williamson, University Physician; Dr. Joey Greenwood, Director of Recreational Sports and Wellness Center; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Mr. Esteban Burgos, Student Government Association Observer, also attended the meeting. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*. Architects attending the meeting included Mr. Dwayne Brinkley and Mr. Stephen Springs of Brinkley Sargent Architects, and Mr. Troy Sherrod of Moody-Nolan Architects.

Chairperson Cannedy called the meeting to order at 1:54 p.m.

Reading and Approval of Minutes

07-41. Minutes of the Executive Committee meeting November 9, 2006, were approved.

Student Recreation and Health Facility

07-42. Dr. Rogers reported that great progress had been made on the planning of the Student Recreation and Health Facility. He stated that this would be an important addition to the MSU campus and would help with the recruitment and retention of students.

Mr. Lamb stated that the administration and students were excited about this project. He noted that Dr. Greenwood and Dr. Williamson had been instrumental in the planning process. He introduced the individuals representing Brinkley Sargent Architects and Moody-Nolan Architects and turned the presentation over to them.

Mr. Brinkley stated that their presentation would include a brief history of the project, an overview of the final design, and the proposed budget for the project. Mr. Sherrod made the presentation to the Board (see Attachment 1). He noted that the architectural

planning team met with students through a series of workshops and determined priorities for the program spaces. The presentation showed maps indicating the location of the structure and a diagram of the inside of the building. Mr. Sherrod noted that there would be two entries into the Center, one that would face the campus and the other with the primary focus being the health center. The building includes the health center, a gymnasium, fitness areas, group exercise rooms, locker room facilities, a walking/jogging track, and support staff areas. He noted that there would be an outdoor wet recreation area at the southwest corner of the facility. The presentation included an animated "walk through" of the building.

Mr. Sandoval reported that the Board previously approved a new Student Recreation and Health Facility fee. The fee was first assessed in the spring 2007 semester, with all students paying \$75.00. The fee will increase in the fall 2007 to \$120 per student in the long semester and \$60 per student for each summer term. Based on the anticipated revenue, the architects and financial advisors determined how much of a building could be funded with this income. In terms of projecting income, a fall enrollment estimate of 5,900 was utilized. The anticipated revenue from student enrollment would be \$1,384,242 annually. Anticipated income from memberships and vending machines was also based on conservative estimates. The total anticipated annual revenue was thus \$1,414,242. The operating budget projections included maintenance and staff support, utilities, and a building and equipment reserve. In reviewing the projected annual income and cost of operation, \$980,000 remained available for annual debt service.

Mr. Sandoval stated that with a \$980,000 debt payment and a 20-year bond issue, the project could total \$11.7 million. If the bond issue were for a 25-year period, the project could be \$12.8 million, and at 30 years the project could be \$13.4 million. He stated that the administration recommended the 30-year bond issue so that the maximum dollars would be available for construction of the facility. Mr. Lalani asked about the different interest rates that would be charged with the 20, 25 and 30-year issues. Mr. Sandoval responded that the rate would be 6.06% at 30 years, 5.8% at 25 years, and 5.5% at 20 years.

Mr. Lamb noted that as part of the projected budget, the expenditures represent what the administration expects the new revenue source to pay for. He reminded the Board that the existing Wellness Center's operating budget and income would be transferred to this new facility, which would cover existing positions and programming areas. He noted that a secretarial position for the Director of Recreational Sports and Wellness Center was included in this proposed funding model.

Mr. Lalani asked if the new health center would be adequate for the number of students at MSU today, as well as provide space in the future when the university grows to 7,000 students. He noted that he had heard from students who are not from Wichita Falls that the health center is not currently adequate in terms of the operating hours of the center, or that they have to wait a long time for an appointment. Mr. Lamb responded that the new facility was designed to meet the needs of 6,500 to 7,000 students. He added that he would appreciate the opportunity to visit with those students that indicated they are not getting services. Dr. Williamson stated he would also be pleased to visit with these students. Mr. Lamb noted that the health center went to an open access scheduling system about two years ago and over 90% of students are seen the same day as they need to be

seen and 100% are seen within 24 hours. Mr. Lalani indicated that he would pass this information on to the students who had talked with him. Dr. Farrell asked Dr. Williamson to comment on accessibility and the new space. Dr. Williamson stated that the new facility would have nine exam rooms, compared to three exam rooms in the current center. He noted that this is the chief limiting factor in the flow through of patients.

Mr. Lalani asked about health center hours. Dr. Williamson responded that the center is open from 7:45 a.m. until 4:45 p.m. Monday through Friday. There are no health center hours on the weekends. He added that there is 24 hour access care for the students through the Clinics of North Texas Clinic Care and the United Regional Hospital Emergency Room. If students need care after hours, they must contact security or a resident assistant and they are given a referral pass. Mr. Lalani indicated that his comment was not meant to criticize the current system; he was just concerned about whether there would be adequate space and services for students in the future. Mr. Lamb stated that the facility was designed so that a second physician could be added in the future. He noted that the new center would have x-ray and laboratory capabilities. Dr. Williamson noted that this would allow him to take care of students on site, rather than having to send them to the emergency room for x-ray and laboratory services. Mr. Lalani asked if the university would offer weekend services with the larger health center. Dr. Williamson stated that funding issues have limited the health center's ability to provide support staff beyond regular operating hours. Mr. Lalani expressed his concern for students having to wait over the weekend for health care. Ms. Haywood added her concern that some students might not have transportation to get to Clinic Care or the emergency room after hours or on the weekend.

Dr. Farrell indicated he would follow up on the need for extended hours. He stated that the effectiveness of the health center as a comprehensive medical center for our students has increased over the years. Mr. Lalani commented that as MSU attracts more and more students from outside the Wichita Falls area, it becomes more important that the university provides health care assistance for its students.

Ms. Haywood asked what would happen to the existing wellness center when the new facility is complete. Dr. Rogers stated that the Mercantile Building currently houses the Intensive English Language Institute (IELI) and football program offices. This building will likely be razed and the football offices moved into a portion of the area that now houses the existing wellness center.

Dr. Rogers noted that the college-going culture has changed a lot in recent years. Parents are concerned about safety and the environment of the campus, and students want services on campus and want to build their life around the campus community.

Mr. Cannedy asked if equipment costs were included in the budget estimates. Mr. Lamb responded that the equipment in the existing Wellness Center would be moved to the new center. Additionally, funding for needed new equipment is included in the proposed budget.

Mr. Cannedy asked about the size and depth of the outdoor water recreation area and how ducks and other animals would be kept out of this area. Mr. Sherrod stated that it would

be four feet deep to allow for water volleyball, water spinning, and other activities. He stated that the size of the water area would be just larger than the Hardin Board Room.

Mr. Cannedy asked if the university had historically issued 30-year bonds on its facilities. Ms. Maxwell stated that the most recent issue for the Dillard College of Business building was for 10 years because of the source of funds. She indicated that residence hall projects had been 30 year issues in the past. Ms. Ferguson added that the university tends to refinance those bonds before the 30 years is complete, depending on what is happening with interest rates. Mr. Lalani indicated that he did not like considering a 30-year bond with a 6.06% interest rate. He asked how much the payment would increase if the size of the project was kept the same and the bond issue was for 25 years rather than 30. Mr. Sandoval responded that it would likely increase the debt payment by \$20,000-\$30,000. Mr. Lalani expressed his opinion that it would be better to identify funds that could be used for the increased payment rather than bond the project for 30 years.

Mr. Cannedy asked when the bonds would be sold. Mr. Sandoval responded that the project would need approval from the Board of Regents and then from the Texas Public Finance Authority (TPFA). Mr. Cannedy asked when the bonds would be sold. Mr. Sandoval responded that they could possibly be sold as early as May. Mr. Cannedy asked about the completion date for the project. Mr. Brinkley responded that the anticipated opening date is August 15, 2008. Mr. Sandoval indicated his preference that the Board approve the scope of the project at \$13.4 million and allow the administration to determine the term of the debt service.

Mr. Lalani moved the Board approve the design and scope of the student recreation and health facility to be constructed on the south campus at a cost of \$13.4 million as presented. He moved that the Board authorize the administration to pursue the issuance of 25-year bonds and, should the 25-year bond issue not be feasible, authorize the administration to work with the Executive Committee of the Board of Regents to recommend alternate revenue and budget sources and/or a lengthier bond issue. Ms. Haywood seconded the motion.

Mr. Cannedy asked if the TPFA would accept this type of motion. Mr. Sandoval indicated that they would. Mr. Cannedy asked what the next step of approval would be for the Board of Regents. Mr. Sandoval stated that the Board would not take any additional action until the sale of the bonds.

There being no further discussion, the motion was approved (signed resolutions are shown in Attachment 2).

Softball Field Construction

07-43. Mr. Cannedy reported that in August, 2006, the Board of Regents authorized the administration to proceed with planning the construction of a softball field on the Midwestern State University campus at an estimated cost of \$300,000. At that time the administration identified partial funding for this project from the Board Quasi-Endowment Fund at an estimated amount of \$244,728, with the final amount in the account upon transfer being \$247,722. As the field has been planned and a final site determined, the cost of the estimated project has increased to \$400,000. While demolition work has begun on the project, final action by the Board is necessary to move forward.

The administration recommended expanding the budget for the project to \$400,000 utilizing the following funding sources:

Balance from Board Quasi-Endowment Fund	\$247,722
Less Pre-Designed Work Already Accomplished	-7,628
Designated Tuition	75,000
Student Service Fees	50,000
Transfer from other Designated Funds	<u>34,906</u>
 TOTAL BUDGET FINANCING	 <u>\$400,000</u>

Dr. Rogers asked for the Board's support of this final budget and funding for the project. He noted that the field would be located on the far southwest corner of the main part of the campus, at Louis J. Rodriguez Drive and Midwestern Parkway. He indicated that following review of the exact site of the field, it was determined best that the field be pushed west toward Louis J. Rodriguez Drive so that one-third of one of the practice fields could be saved. He noted that these fields were added to the campus when the Dallas Cowboys organization held training camp at MSU. They are outstanding fields and it was determined that they should be saved. The overall project cost, with moving the field and including other costs to complete the project, is \$400,000.

Ms. Haywood asked if fencing would be in place to protect cars traveling down Midwestern Parkway. Mr. Goldapp stated that the field orientation had been set in a way that there is a very low probability of foul balls entering the street. He added that a net would be placed between four large poles to help address this concern. Mr. Cannedy indicated his belief that there would still be balls going into Midwestern Parkway.

Ms. Haywood moved approval of the recommendation as presented. Mr. Lalani seconded the motion.

Ms. Gough expressed concern that the cost of the project went up \$100,000 because the field was moved. Mr. Goldapp responded that the moving of the field required utility changes, parking lot demolishing and disposal, and brining in soil to raise the area that was at the parking lot level. Ms. Gough asked why this could not have been anticipated in the original project cost. Dr. Rogers indicated that he felt the space that would be saved was worth the increased cost in the long run.

Mr. Cannedy asked what type of watering system the field would have. Mr. Goldapp responded that it would have an underground irrigation system. Ms. Haywood asked how long it would take to complete the project. Mr. Goldapp indicated that the construction schedule calls for completion by March 9. Ms. Haywood asked if there would be places for fans to sit and watch the game. Dr. Rogers responded that bleachers were a part of the project.

There being no further discussion the motion was approved.

Recess

The Board Committee recessed at 2:58 p.m. The meeting reconvened at 3:10 p.m. At this time, the following individuals were in attendance: Mr. Cannedy, Ms. Haywood, Mr. Lalani, Ms.

Farris, Ms. Gough, Dr. Gunn, Mr. Gustafson, Mr. Wible, Mr. York, Dr. Rogers, Dr. Wiedemann, Mr. Sandoval, Dr. Farrell, Mr. Lamb, Dr. Clark, Mr. Goldapp, Ms. Maxwell, Ms. Ferguson, Mr. Spencer, Mr. Snow, Dr. Redmon, Mr. Burgos, Ms. Weakley, Ms. Buss, Ms. Work, Ms. Ashlock, and Ms. Barrow.

Fowler/Engineering Building Project Update

07-44. Mr. Cannedy reported that SHW Group was appointed by the Board of Regents in November, 2006, as the architect for the project. He noted that successful negotiations produced a flat fee contract with the firm allowing the university to control fee costs. He stated that after consulting with SHW, the administration has chosen to use the Competitive Sealed Proposal process in an attempt to reduce construction costs for the project.

The administration requested authorization to proceed with the \$7.2 million project, with funding anticipated as follows:

Anticipated Tuition Revenue Bond funding	\$2.7 million
Funds committed from outside donors	\$3.0 million
Funds anticipated from outside donors	<u>\$1.5 million</u>
Total Estimated Project Cost	<u>\$7.2 million</u>

Mr. Cannedy noted that following Board approval, the project would be submitted for approval to the Texas Higher Education Coordinating Board (THECB), the TPGA, and, finally, the Texas Bond Review Board. He noted that asbestos abatement and demolition would likely be accomplished during the spring and summer, with formal construction beginning in September 2007.

Dr. Rogers stated that if the final \$1.5 million is not received from anticipated outside donors, he would likely recommend bonding this amount from HEAF monies. He indicated that the engineering program has grown and this facility must be built. He noted that the architects have presented innovative ideas for the use of Fowler for engineering. It is not anticipated that the footprint of Fowler Hall will be expanded. Mr. Cannedy asked about this change in planning with regard to the size of the building. Dr. Rogers responded that the architects have taken an innovative approach and will reconfigure the interior of the building. He added that the administration had originally hoped to move one or two departments out of Bolin Science Hall and house those departments with engineering in the new building. He indicated that this project will provide a state-of-the-art engineering building for \$7.2 million. Ms. Haywood asked if any of the other departments would move into the building. Dr. Rogers indicated that the decision has not been finalized at this time.

Mr. Cannedy asked why the administration had chosen to go with the sealed bid process on this project. Mr. Goldapp indicated that the architects recommended this process in an attempt to stretch the dollars available for this project

Mr. Cannedy restated the motion that the Board authorize the administration to proceed with the \$7.2 million project with funding as outlined above. Mr. Lalani moved approval of this recommendation. Ms. Haywood seconded the motion and it was approved.

Student Housing Expansion

07-45. Dr. Rogers reported that as the university recruits students from outside this immediate area, and particularly from out of state, the shortage of on-campus housing continues to be an area of concern. The administration determined that it was time to begin discussions with the Board about plans for expanding student housing on campus.

Dr. Farrell stated that the university will lose students if there is not adequate on-campus housing. He noted that Mr. Lamb and others have been looking at a number of options for the university with regard to student housing.

Mr. Lamb reported that after Sunwatcher Village was constructed and Killingsworth and Pierce Halls were renovated, MSU opened the following fall semester at 100% occupancy. The administration has taken a conservative approach when considering another student housing expansion. He indicated his opinion that it would be financially feasible for the university to build 200 beds if the project did not include amenities such as a large clubhouse. He reported that he and others have attended conferences specifically focused on new designs in the area of student housing. Some of the designs that are available include "flex walls" so that the configurations can be changed to meet the needs of a changing student population.

Dr. Rogers asked when the existing housing is generally full for the fall semester. Mr. Lamb stated that the university starts turning people away in late April to mid-May.

Ms. Haywood asked if the university would use a privatized builder on this project. Mr. Lamb indicated that the decision had not been made at this time. Ms. Haywood asked how Sunwatcher Village was holding up from a maintenance point of view. Mr. Lamb responded that from his perspective the facilities have held up as expected. Mr. Goldapp added that he hadn't heard of any serious problems with the apartments and they seem to be holding up well.

Dr. Rogers commented that many other universities in the recent past have seen enrollment increases that directly relate to the availability of new housing on campus. He noted that the area where Marchman Hall and McCullough Hall are located would make a nice location for housing on campus.

Mr. Lalani asked about MSU's overall housing rate during the spring semester. Mr. Lamb responded that housing is 94% occupied in the spring. Mr. Lalani asked which complex has the highest occupancy and which has the lowest. Mr. Lamb responded that Sunwatcher Village has an occupancy rate of 100%; Pierce Hall, the hall that houses freshmen male students, is likely the lowest.

Mr. Lalani expressed his opinion that the university should guarantee housing to freshmen students, even if it means that upperclassmen have to move off campus. Mr. Lamb stated that he has not wanted to tell students who have lived on campus for two or three years that they have to move off campus to make room for entering students. Mr. Lalani indicated he appreciated Mr. Lamb's concerns, but stated that with the enrollment situation, if a freshman student wants to come to MSU and housing is not available,

perhaps this internal policy should be reviewed. Mr. Lalani asked the administration to review this policy and consider a change until the university gets more housing.

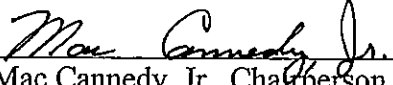
Mr. Cannedy asked how many beds the Greeks would likely utilize if they moved on campus. Mr. Lamb responded that the number would be around 100 at first. He added that these numbers would grow as the chapters grow. Mr. Cannedy stated his opinion that the Greeks could easily fill 200 beds. Mr. Gustafson asked if the university could survey the Greek organization to determine the number of students who would move on campus. Dr. Farrell responded that the administration has talked the advisors and will continue the dialogue when additional housing becomes a reality.

Ms. Haywood moved the Board authorize the administration to proceed with planning additional on-campus housing. Mr. Lalani seconded the motion and it was approved.

Adjournment

There being no further business, the Executive Committee discussion concluded at 3:46 p.m.

Reviewed for submission:


Mac Cannedy, Jr., Chairperson
Midwestern State University
Board of Regents Executive Committee

ATTACHMENTS:

1. Student Recreation and Health Facility Presentation
2. Bond Sale Resolutions

Board of Regents Meeting
February 8, 2007

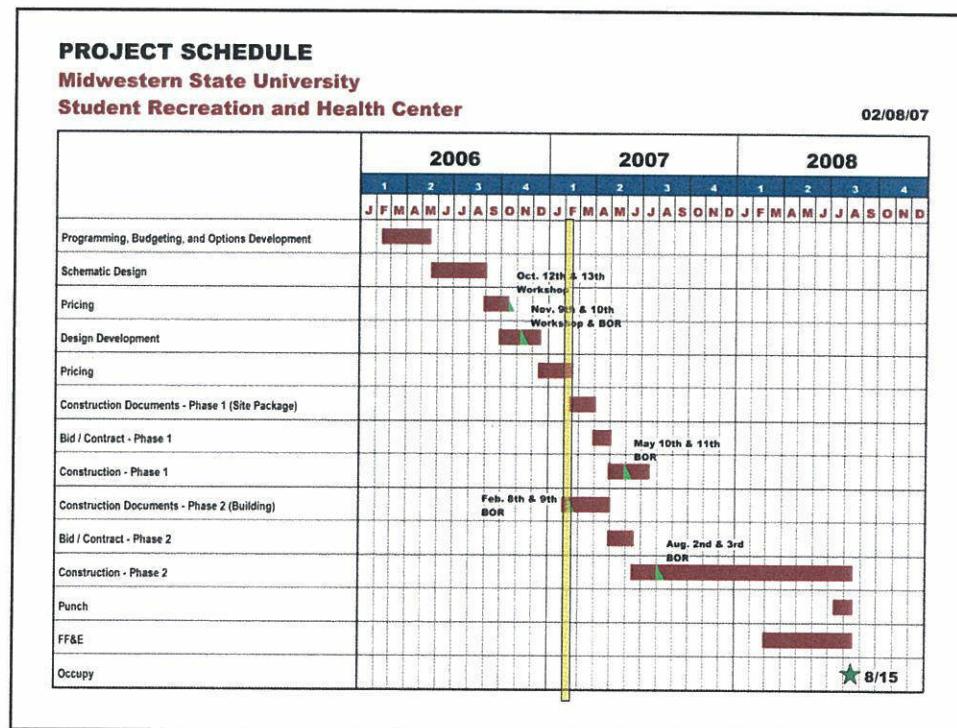
MIDWESTERN
STATE UNIVERSITY

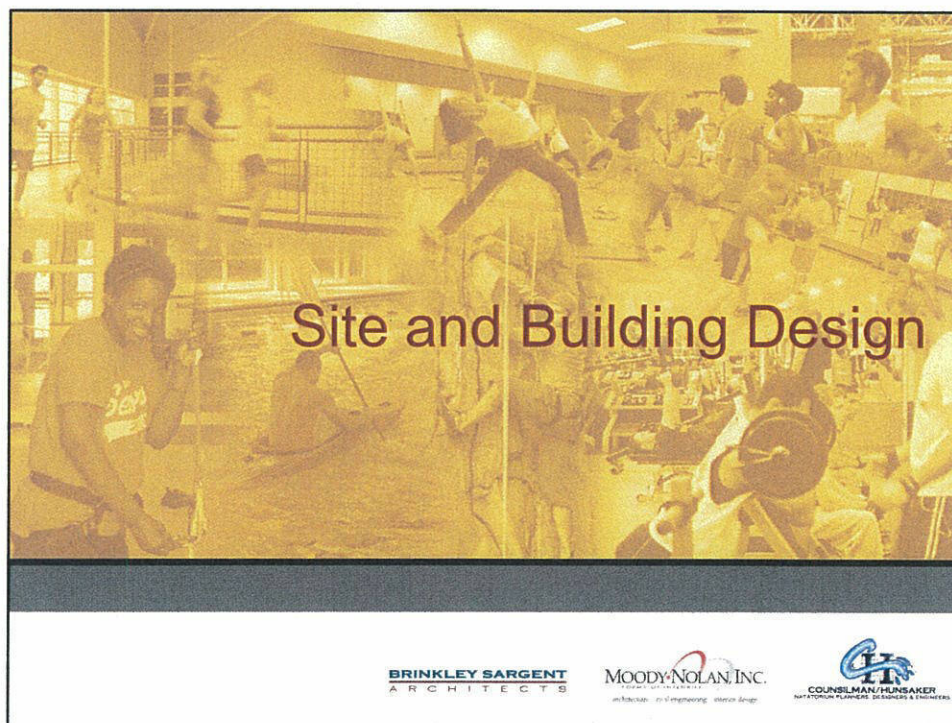
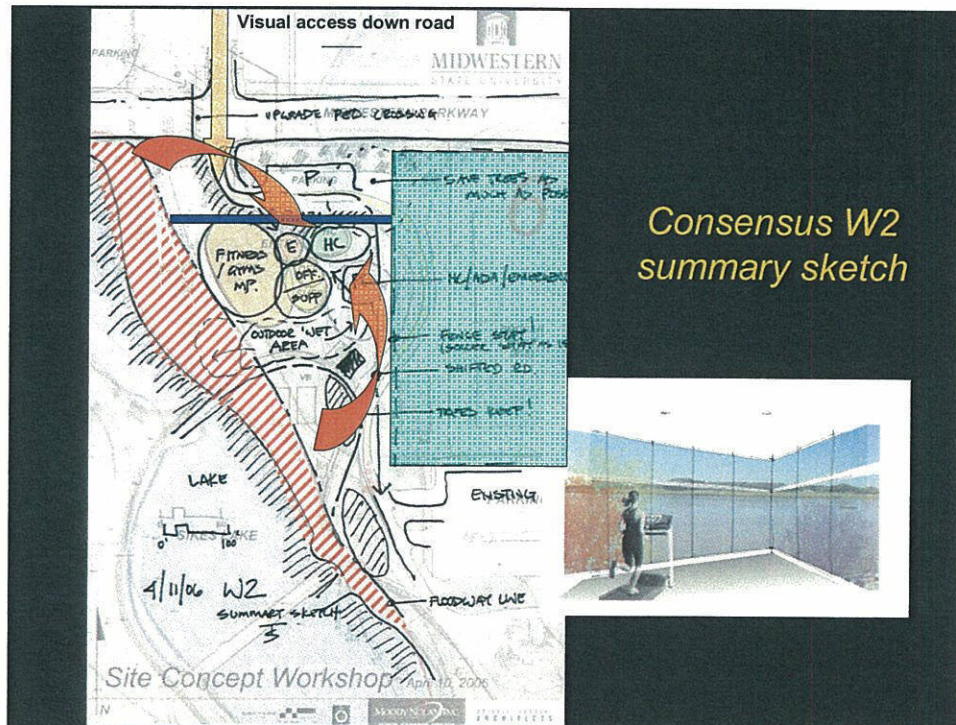
Student Recreation Center and Vinson Health Center

BRINKLEY SARGENT
ARCHITECTS

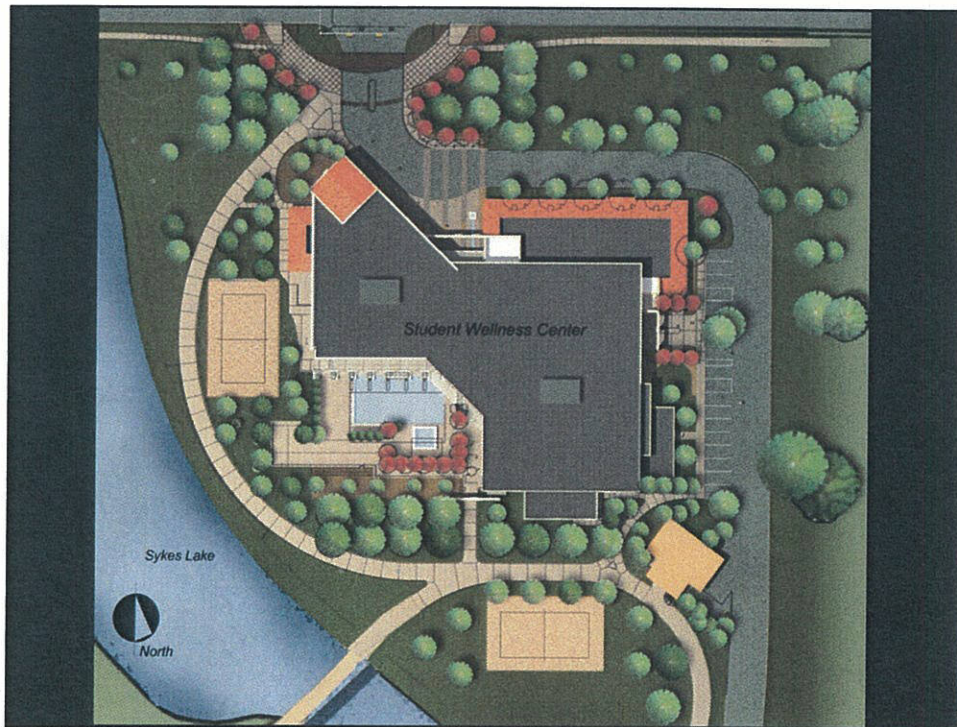
MOODY-NOLAN, INC.
architectural • civil engineering • interior design

COUNSLMAN/HUNSAKER
NATIONAL PLANNING • ECONOMICS & ENGINEERING

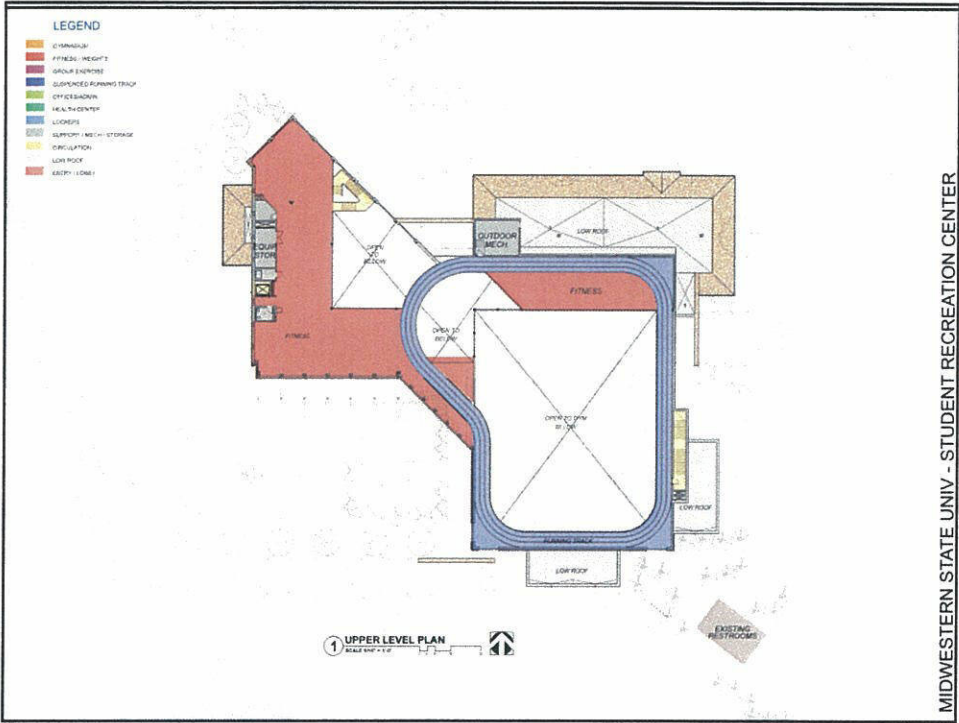
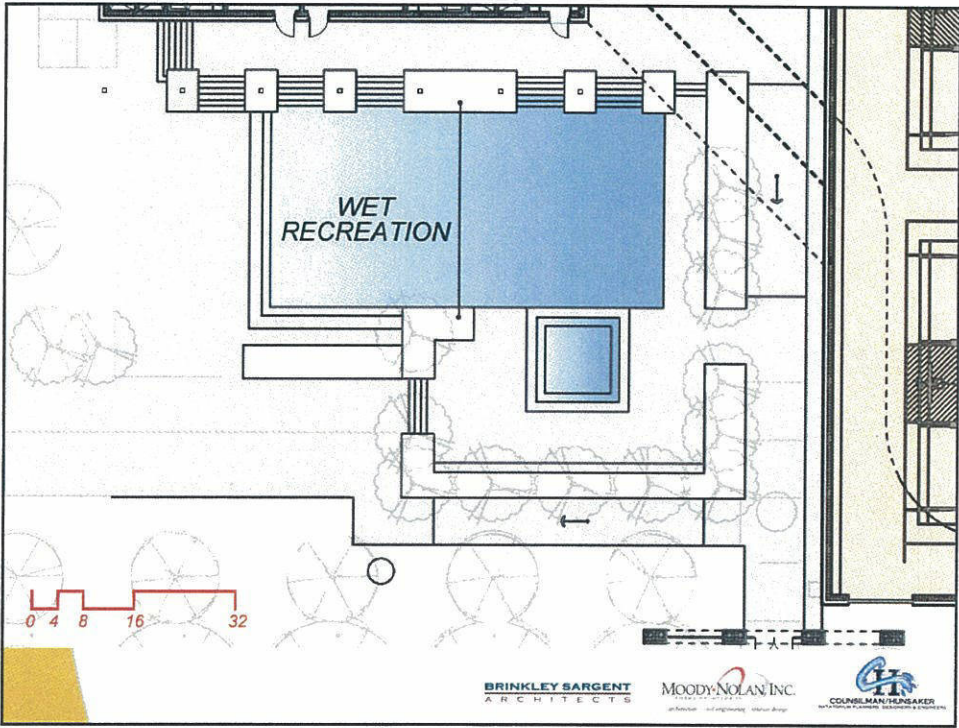


















RESOLUTION AUTHORIZING A REQUEST FOR FINANCING
Midwestern State University
Student Recreation and Health Facility

WHEREAS, the Texas Public Finance Authority (the "Authority") has the exclusive authority to act on behalf of Midwestern State University (the "University") in the issuance of bonds pursuant to Tex. Rev. Civ. Stat., Art. 601d as amended; and

WHEREAS, the University has been authorized to acquire, purchase, construct, improve, renovate, enlarge, or equip property, buildings, structures, facilities, roads or related infrastructure to be financed by the issuance of bonds or other authorized financing mechanism pursuant to Texas Education Code 55.17 in the aggregate principal amount not to exceed \$13,400,000; and

WHEREAS, the Board of Regents of Midwestern State University (the "Board of Regents") now desires to approve and authorize financing to enable the University to acquire, purchase, construct, improve, renovate, enlarge, or equip property, buildings, structures, facilities, roads or related infrastructures, and authorizes the President of the University (the "President") or designees to submit requests for financing to the Authority from time to time to issue bonds or other authorized financing mechanism in an aggregate amount not to exceed \$13,400,000 to enable the University to acquire, purchase, construct, improve, renovate, enlarge, or equip property, buildings, structures, facilities, roads or related infrastructures and to take other actions related thereto.

THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF MIDWESTERN STATE UNIVERSITY THAT:

- 1) The University is duly authorized by law pursuant to Texas Education Code, Section 57.17 to acquire, purchase, construct, improve, renovate, enlarge, or equip property, buildings, structures, facilities, roads or related infrastructures to be financed by the issuance of bonds or other authorized financing mechanism in accordance with Texas Education Code, Chapter 55, Subsection B in the aggregate amount not to exceed \$13,400,000;
- 2) Dr. Jesse W. Rogers, President, or his designee is hereby authorized and directed to submit requests from time to time to the Authority to issue bonds or other authorized financing mechanism in an aggregate amount not to exceed \$13,400,000 in order that the University may acquire, purchase, construct, improve, renovate, enlarge, or equip property, buildings, structures, facilities, roads or related infrastructures as these projects are specifically approved by the Board of Regents and further approved by the Texas Higher Education Coordinating Board as may be required;
- 3) the President is hereby further authorized to approve, execute, and deliver or cause to be delivered those documents and such other instruments including but

not limited to the financing documents required by the Authority's rules, and to take such other actions as are necessary and appropriate in connection with the issuance, sale, or delivery of the bonds or other authorized financing mechanism;

- 4) due notice of the meeting and the subject matter of this Resolution was given as required by law; and that a quorum of the Board of Regents was present at the meeting at which this resolution was considered.

Adopted by a vote of 8 yeas, 0 nays effective as of February 9, 2007,

Mac W. Cannedy, Jr.
Mac W. Cannedy, Jr., Chairperson
Board of Regents
Midwestern State University

Patricia A. Haywood
Patricia A. Haywood, Secretary
Board of Regents
Midwestern State University

**Board of Regents
Midwestern State University
Wichita Falls, Texas**

**RESOLUTION DECLARING EXPECTATION TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF FUTURE DEBT
STUDENT RECREATION AND HEALTH FACILITY**

WHEREAS, Midwestern State University (the "University") intends to make a capital expenditure not to exceed \$13,400,000 to construct, equip and furnish a student recreation and health center on its campus in Wichita Falls, Texas (the "Project"), which is to be funded with proceeds of bonds to be issued by the Texas Public Finance Authority (the "Authority") as authorized by House Bill 1077, Acts of the 75th Legislature, Regular Session (1997); and

WHEREAS, the University intends to expend an amount not to exceed \$13,400,000 (the "Expenditure") for Project costs and intends Project expenditures to be reimbursed from proceeds of bonds to be issued by the Authority for the Project; and

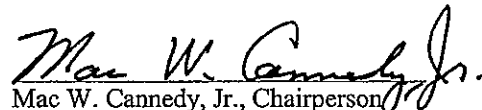
WHEREAS, under Treas. Reg. Section 1.103-19 (the "Regulation"), to fund such reimbursement with proceeds of tax-exempt obligations, the University must declare its expectation of such reimbursement before making the Expenditure; and

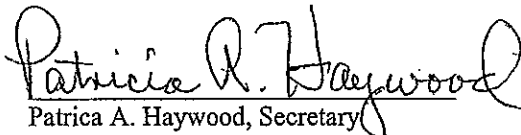
WHEREAS, the University and the Authority desire to preserve the ability to reimburse the Expenditure with proceeds of tax-exempt obligations;

NOW, THEREFORE, THE UNIVERSITY HEREBY RESOLVES that it reasonably expects to reimburse Project expenditures with the proceeds of the bonds to be issued hereafter by the Authority, and this Resolution shall constitute a declaration of official intent under this Regulation.

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of February 10, 2007 meeting of the Board of Regents of Midwestern State university at 3410 Taft Boulevard, Wichita Falls, Texas, 76308.

Adopted/Rejected by a vote of 8 yeas, 0 nays, effective February 10, 2007.


Mac W. Cannedy, Jr., Chairperson
Board of Regents
Midwestern State University


Patricia A. Haywood, Secretary
Board of Regents
Midwestern State University

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Finance and Audit Committee
February 8, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 3:46 p.m., Thursday, February 8, 2007. Finance and Audit Committee members in attendance were Mr. Munir Lalani, Chairperson; Ms. Pam Gough, and Mr. Ben Wible. Other regents attending the meeting were Ms. Charlye Farris, Dr. Carol Gunn, Mr. Stephen Gustafson, Ms. Pat Haywood, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Gail Ferguson, Comptroller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Director of Institutional Research and Planning; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Mr. Esteban Burgos, Student Government Association Observer, also attended the meeting. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*.

Chairperson Lalani called the meeting to order at 3:46 p.m.

Reading and Approval of Minutes

07-46. The minutes of the Finance and Audit Committee meeting November 9, 2006 were approved as presented.

Review and Acceptance of Financial Reports

07-47. The administration recommended the August, September, October, and November, 2006 Financial Reports for acceptance. These reports were previously distributed to the board for review. Mr. Sandoval reported that the statements show a drop in net assets of \$1.7 million. He stated that this was typical because of the large number of one-time acquisitions that occur in the first quarter of the year. He noted that in the fall 2006 the university experienced a drop in net revenues of \$475,000 due to several factors; credit hour production in the fall was down 2.7%, auxiliary income was down, and the new policy regarding tuition for out-of-state students resulted in a loss of income. Mr. Sandoval noted that while this policy will be positive for the university in the long-run, it had a negative effect on first quarter revenues.

Mr. Wible moved the committee accept these financial reports as presented. Ms. Gough seconded the motion and it was approved.

FY 2006-2007 Items \$50,000 & Under Approved by President

07-48. Mr. Lalani noted for the new Board members that the president is authorized to increase the budget for items \$50,000 and under without prior Board approval. These items are then presented to the Board for ratification. The administration recommended the ratification of the following budget changes.

<u>From Account</u>		<u>To Account</u>			
<u>Number</u>	<u>Title</u>	<u>Number</u>	<u>Title</u>	<u>Purpose</u>	<u>Amount</u>
3-30000	Unallocated Student Service Fees	3-30617	Cheerleaders	Travel funds for collegiate national tournament in Florida.	19,677.00
2-20200	Course Fee Revenue	2-20253	Extended Education	Reimbursement to UNT for UCD classes.	150.00
2-24220	Designated Tuition	2-21180	College Science & Math	Funding for graduate student thesis research expenses.	10,000.00
2-20200	Unallocated Course Fees	2-20201	Art	Fine Arts computer lab supplies.	2,152.17
TOTAL					\$ 31,979.17

Dr. Rogers noted that the second and fourth items should not be on this list because they are small items. He indicated that in the future items such as these would be funded from existing budgeted accounts.

Dr. Rogers indicated that the administration was pleased to support the cheerleaders at the collegiate national tournament. Dr. Farrell noted that they were invited to participate and received awards at the tournament. Dr. Rogers stated that the third item would provide support for graduate students in the College of Science and Mathematics.

Mr. Wible moved approval of these items as presented. Ms. Gough seconded the motion and it was approved.

Salary/Title/Position Changes in 2006-2007 Budget Approved per Board Authorization

07-49. Salary, title, and position changes approved by the president were presented for ratification as shown below.

<u>Position/Title</u>	<u>New Position/Title</u>	<u>Budget Change</u>	<u>Justification</u>
Central Plant Operator I	Plumber I	\$ 2,136	Position changed to address safety issues with only one plumber on staff.
PC/Education Technician		3,084	Salary adjustment not included in the budget.
Associate Director, Physical Plant		12,252	Hired above budgeted salary.

Counselor – Counseling Center (2 positions)		4,008	Increases due to two employees' earning Licensed Professional Counselor status.
Director, Recreational Sports/Wellness		2,001	Completion of Ph.D.
Associate Director, Admissions	Assistant Director, Admissions	(2,028)	Title and salary modified due to individual hired not having a master's degree.
Instructor/Coordinator of Student Center Services	Special Events Coordinator		Reallocation of duties.
Associate Professor (Education)		15,012	Hired above budgeted salary
Full-time Secretary II (President's Office)	½ time Adm. Asst. (President's Office) and ½ time Human Resources Assistant I	1,458	Reallocation of personnel to meet needs of offices reporting to the president.
Associate Athletic Director for Business Affairs and Compliance	Executive Associate Director of Athletics		Modification of title and duties following organizational review by Interim Director of Athletics
Senior Woman Administrator/Head Volleyball Coach	Associate Director of Athletics/Senior Woman Administrator/Head Volleyball Coach		Modification of title and duties following organizational review by Interim Director of Athletics
TOTAL		\$22,911 \$ 37,923	

Dr. Rogers presented information concerning these items.

1. Mr. Goldapp has reorganized some of the physical plant staff and recommended changing a Central Plant Operator into a plumber position.
2. The West Foundation supported a distance education technician for some time and the university now funds this position. This increase was approved to bring the pay for this position in line with comparable campus positions.
3. The university recently hired an Associate Director of Physical Plant. The individual hired was very well qualified and the salary was adjusted accordingly.
4. Three of the salary changes were necessary due to employees completing certifications or degrees.
5. The Coordinator of Student Center Services position was changed to Special Events Coordinator for the university.

6. The item related to the Associate Professor in Education should be deleted from this list. Dr. Rogers explained that funding is available in the existing budget to pay for the salary for this position.
7. The Secretary II position in the Office of the President has been divided into two part-time positions. One part-time individual works in the President's Office and the other work in the Human Resources Office.
8. Mr. Harris continues to reorganize the duties of the athletic administration staff. These proposed changes deal with titles only.
9. By subtracting \$15,012 item that was deleted, the total budgetary change recommended for ratification was \$22,911.

Ms. Gough moved ratification of these items as presented. Mr. Wible seconded the motion.

2007-2008 Budget Discussion/Tuition and Fee Review

07-50. Dr. Rogers presented information concerning the state's financial status, the university budget, the cost of education, and tuition and fees at MSU. He noted that the state of Texas has a strong economy and there has been much reported about the state's \$14 billion reserve. Approximately \$12 billion of this amount is already earmarked for property tax relief. That leaves \$1 billion in each year of the upcoming biennium to spend on prisons, social services, higher education, and other state obligations such as parks. Midwestern State University's funding from the state in real dollars has been going down since 1998. Since that time, MSU has lost about \$600 per student per semester in general revenue appropriations, which pays for operations of the university.

The Legislative Budget Board (LBB) has released a base budget for the biennium which begins September 1, 2007. Dr. Rogers indicated that it appears that there may be \$300 million available to be divided among the 35 public senior institutions, seven medical schools, dental schools, and law schools in each year of the next biennium. There is a great deal of uncertainty at this time with regard to how much funding MSU will receive from the legislature.

Dr. Rogers noted that the administration must begin planning the budget for 2007-2008. The administration is aware of costs that will increase, such as utilities, fringe benefits, and salaries. He presented information concerning Board Designated Tuition charged at other universities in Texas in the fall 2006 (see Attachment 1). He noted that Midwestern State University raised tuition two years ago to \$66 per semester credit hour. He noted that MSU currently ranks 26 out of the 33 schools listed in the amount of designated tuition charged. He added that the University of Texas at Austin is not on the list because their method of charging tuition is so different from everyone else. He noted that they charge a differential rate depending on the student's major field of study. Additionally, students enrolled in 8-11 semester credit hours pay the same amount of tuition and individuals taking 12 or more hours are charged the same amount for tuition. They do this to encourage students to take more hours and graduate in a shorter period of time. Dr. Rogers indicated that there are several schools with tuition lower than MSU that have

already received permission from their Boards to raise tuition in the fall 2007. He noted that MSU begins early registration in April. The administration at MSU has not in the past increased tuition after students register for classes. Unfortunately, the final state appropriation will not likely be determined until the end of May. Dr. Rogers stated that the administration would thus recommend a range of tuition, dependent upon what the legislature does.

Dr. Rogers presented a table showing how much tuition rates have gone up for state institutions since 2003 (see Attachment 2). MSU's tuition has gone up by \$578 since that time which seems to be quite reasonable. He added that once MSU's tuition is increased and is compared to the other senior institutions in Texas, MSU will likely maintain its relative position in the listing.

Mr. Lalani presented the administration's recommendation as follows:

- A. Authorize an increase to Board Designated Tuition for the fall 2007 semester in the amount of \$12 per semester credit hour, from the current \$66 to \$78.
- B. Further authorize the administration to increase Board Designated Tuition by up to another \$6 per semester credit hour after determining what the state appropriation to Midwestern State University will be. Any increase above \$12 per semester credit hour must also be approved by the board chairperson.
- C. Authorize an increase of the Computer Use Fee for the fall 2007 semester in the amount of \$3 per semester credit hour, from \$12 to \$15.
- D. Authorize an increase in Course Fees for the fall 2007 semester as presented below:

Course Fees/per SCH	Current	Proposed
Biology (BIOL)	\$10	\$20
Chemistry (CHEM)	\$10	\$20
Environmental Science (ENSC)	\$10	\$20
Geosciences (GEOS)	\$10	\$20
Physics (PHYS)	\$10	\$20
Art (ART)	\$9	\$12
Dental Hygiene (DNHY)	\$9	\$15
Nursing (NURS)	\$9	\$15
Manufacturing Engineering Technology (MENT)	\$7	\$25
Mechanical Engineering (MENG)	\$7	\$25
Computer Science (CMPS)	\$6	\$15

Dr. Rogers then distributed the Fiscal 2008 Worksheet as shown in Attachment 3. He stated that this was a flow of ideas about issues the university is facing in the next academic year. He reviewed the worksheet with the Board explaining that it showed budget needs for FY 2008, as well as possible sources of revenue and reductions that could be made by the university community. He noted that the designated fund balance as of 8/31/06 was \$6.8 million. This large sum was primarily due to the administration holding \$2.2 million in reserve for faculty and staff raises and necessary new positions

during the current fiscal year. The estimated fund balance at 8/31/07 is \$4.5 million. The worksheet outlined the budget needs in FY 2008 including funds for a 3% cost-of-living increase for employees; funds to address faculty salary compression, staff merit adjustments, and a possible minimum wage increase; faculty positions in the budget that were not previously funded; and the loss of grant funds for the nursing program Simulation Center. Dr. Rogers added that the first estimates presented in the LBB Base Budget indicate that MSU could experience a reduction in state appropriations in the amount of \$197,000 in each year of the biennium.

Dr. Rogers outlined possible sources of revenue and budget reductions that could be accomplished to meet the increased budget needs. He stated that the administration has resolved to reduce the operating budget by \$750,000. He noted that MSU's computer use fee is relatively low and needs to be increased. Dr. Rogers added that course fees in some of the expensive program areas have not been increased in a number of years. Increasing the computer use fee and certain course fees would generate new income in the amount of \$690,000 per year. Finally, an increase in Board Designated Tuition by \$12 per semester credit hour, effective with the fall 2007 semester, would generate an estimated \$1.43 million. Dr. Rogers stated that even with these fee and tuition changes, as well as budget reductions, the university would need to transfer \$550,000 from the university's reserves and there would still be a budget shortfall of \$757,000. He indicated his hope that MSU would receive an increase in funding from the state in the amount of \$600,000 - \$800,000 in each year of the biennium. He asked for the Board's support of the administration's recommendation.

Mr. Lalani stated that he does not like increasing costs for MSU students, because he believes it discourages students from attending. However, he stated his agreement that there is not much else to be done at this time. He indicated that when MSU tuition was increased two years ago, he hoped that funding would be forthcoming from the state. Additionally, MSU utilized reserves and kept tuition stable during the last two years. He noted that the university's reserves cannot be depleted any further and it does not look like additional funding will be coming from the state. He indicated that while tuition must be raised, he recommended that the increase beyond \$12 only be approved by the chairperson as a last resort. He stated that perhaps the university could delay returning money to the reserves rather than increasing tuition to \$18 if at all possible.

Dr. Rogers commented that as part of the LBB base budget, MSU appears to receive an increase in funding over the last biennium. He stated that MSU's appropriation appears to increase by \$1.38 million. However, these funds can only be used for debt service on the new tuition revenue bonds and cannot be used to operate the university. The funds that have decreased in the base budget from the LBB are operational funds.

Dr. Rogers reported that he visited with the Student Senate concerning these recommended tuition and fee increases. He noted that the students approved a resolution in support of the administration's recommendation. He indicated his appreciation to the students for their interest and support. He added that the administration is considering a plan that would guarantee a freshman class that their tuition would not be raised by more than 5% per year for four years and possibly five years. He noted that there are some details that need to be worked out with regard to this recommendation. However, he

expressed his hope that the recommendation would be made at the May Board meeting. He indicated that it would help in budget planning for the university as well as for students and their parents. Mr. Lalani added that such a plan would likely aid enrollment. Ms. Gough noted that some universities have already approved a plan such as this.

Ms. Gough expressed her support for the university reducing its current budget by \$750,000. Dr. Rogers indicated that \$450,000 has already been identified and the budget will be reviewed to locate the remaining \$300,000. Ms. Gough asked if outside entities had been hired to review the university's budget and look for waste. Dr. Rogers indicated that the university has done so internally and has not, to his knowledge, brought in an outside person to examine expenditures, outside of the normal review by the university's Internal Auditor and other state reviews. Ms. Gough noted that any time a fresh set of eyes can look at the operation, it's a good exercise for the organization. Mr. Sandoval stated that the university's payables are reviewed by an independent firm commissioned by the State Comptroller. Additionally, the State Auditor and/or the State Comptroller periodically commission audits of institutions for efficiency and effectiveness. Mr. Lalani recommended that any specific areas board members would like to have looked into could be included as part of the Internal Auditor's scope of work.

Ms. Haywood expressed concern that the university could possibly be criticized for raising tuition and giving a 3% raise to university employees. Mr. Lalani indicated his feel that 3% is such a small amount that it would likely not present a problem. Dr. Rogers stated his belief that it was the correct thing to do for the faculty and staff.

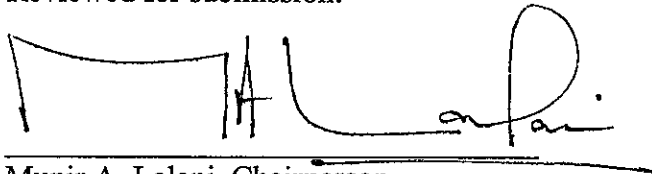
Ms. Gough moved approval of the recommendation as presented. Mr. Wible seconded the motion. He asked if this item could be pulled from the consent agenda on Friday and then be voted on by the entire board. Mr. Lalani indicated that it could be removed for further discussion.

There being no further discussion, the motion was approved.

Adjournment

The Finance and Audit Committee discussion concluded at 4:45 p.m.

Reviewed for submission:

A handwritten signature in black ink, appearing to read 'Munir A. Lalani', written over a horizontal line.

Munir A. Lalani, Chairperson
Midwestern State University
Board of Regents Finance & Audit Committee

ATTACHMENT:

- 1.Designated Local Tuition List
- 2.Overall Tuition Increase List
- 3.Fiscal 2008 Worksheet

Survey of Texas Public Higher Education Universities Designated Tuition

School	Fall 2006
Texas Southern	\$98.00
Texas A&M	\$95.70
Texas A&M – Galveston	\$95.50
UT – Pan American	\$93.15
UT – Arlington	\$93.00
University of Houston	\$93.00
UT – San Antonio	\$92.25
University of North Texas	\$90.50
UT – Dallas	\$88.80
Texas State – San Marcos	\$88.00
UT – El Paso	\$85.50
Stephen F. Austin	\$85.00
Texas Tech	\$85.00
Texas A&M – Commerce	\$80.00
Texas Woman's University	\$78.00
U of H – Clear Lake	\$77.00
Prairie View A&M	\$75.50
UT – Tyler	\$75.00
Texas A&M – Corpus Christi	\$73.00
U of H – Downtown	\$70.75
Lamar University	\$70.00
Sam Houston State	\$70.00
Tarleton State	\$70.00
U of H – Victoria	\$69.00
UT – Permian Basin	\$68.00
Midwestern State University	\$66.00
Texas A&M International	\$63.00
Texas A&M – Texarkana	\$62.00
Angelo State	\$60.00
Texas A&M – Kingsville	\$60.00
UT – Brownsville	\$58.00
West Texas A&M	\$57.00
Sul Ross	\$50.00

Change in Tuition
Fall 2003 to Fall 2006

Finance & Audit Committee
February 8, 2007
Attachment 2 – Page 2

	Total Academic Charges		
	Fall 2003	Fall 2006	Change
The University of Texas at Austin (3)	\$2,721	\$3,993	\$1,272
Texas A&M University-Texarkana	\$1,435	\$2,677	\$1,242
Texas A&M University (1)	\$2,357	\$3,504	\$1,147
University of Houston	\$2,266	\$3,381	\$1,115
The University of Texas at San Antonio	\$2,222	\$3,333	\$1,111
The University of Texas at Dallas	\$2,622	\$3,665	\$1,043
Texas A&M University-Galveston	\$1,868	\$2,826	\$958
Prairie View A&M University	\$1,854	\$2,807	\$953
Stephen F. Austin State University	\$1,735	\$2,616	\$881
The University of Texas at Brownsville	\$1,490	\$2,369	\$879
The University of Texas at El Paso	\$1,837	\$2,708	\$871
University of North Texas	\$2,366	\$3,232	\$866
Texas Tech University	\$2,525	\$3,389	\$864
The University of Texas at Arlington (2)	\$2,366	\$3,200	\$834
Texas State University-San Marcos	\$2,072	\$2,890	\$818
The University of Texas at Tyler	\$1,795	\$2,555	\$760
Sam Houston State University	\$1,970	\$2,681	\$711
Lamar University	\$1,747	\$2,457	\$710
Texas A&M International University	\$1,661	\$2,339	\$678
Texas Woman's University	\$1,895	\$2,550	\$655
West Texas A&M University	\$1,621	\$2,257	\$636
University of Houston-Downtown	\$1,615	\$2,242	\$627
The University of Texas at Pan America	\$1,561	\$2,157	\$596
The University of Texas at Permian Bas	\$1,749	\$2,335	\$586
University of Houston-Clear Lake	\$1,858	\$2,442	\$584
Midwestern State University	\$1,792	\$2,370	\$578
Tarleton State University	\$1,787	\$2,346	\$559
Texas A&M University-Corpus Christi	\$1,952	\$2,508	\$556
Angelo State University	\$1,793	\$2,318	\$525
University of Houston-victoria	\$1,885	\$2,395	\$510
Texas A&M University-Commerce	\$1,821	\$2,308	\$487
Sul Ross State University	\$1,717	\$2,184	\$467
Texas A&M University-Kingsville	\$1,928	\$2,313	\$385
Texas Southern University	\$1,866	\$2,234	\$368
Average	\$1,934	\$2,694	\$760

Fiscal 2008 Budget Worksheet

Beginning Data:

Designated Fund Balance at August 31, 2006	<u>\$6,880,888</u>
Estimated Designated Fund Balance August 31, 2007	<u>\$4,559,880</u>

Budget Needs - FY 2008

Restoration of one-time Designated Reserves for Budget	\$2,200,000
3% Increase for Employees	\$1,000,000
Funds for Faculty Salary Compression, Staff Merit Adjustments, and Possible Minimum Wage Increase	\$200,000
Faculty Positions in Budget (Not Previously Funded)	\$231,000
Loss of Grant Funds - Simulation Center	\$350,000
State Appropriations Reduction in LBB Base Bill	\$197,163
Subtotal	<u>\$4,178,163</u>

Possible Sources and Reductions:

2008 budget reductions	\$750,000
Proposed Computer Use and Course Fee Increases	\$690,000
Proposed Designated Tuition Increase (Increase Tuition by \$12 per SCH in the Fall 2007)	\$1,430,400
Use of Designated Fund Reserves	\$550,000
Subtotal	<u>\$3,420,400</u>
Estimated Shortfall	<u>\$757,763</u>

Options:

Increase Designated Tuition to \$18/hour	\$715,200
Possible additional state appropriations	Unknown

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Personnel and Curriculum Committee
February 8, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 4:45 p.m., Thursday, February 8, 2007. Personnel and Curriculum Committee members in attendance were Ms. Pat Haywood, Chairperson; Ms. Charlye Farris, Dr. Carol Gunn, and Mr. Munir Lalani. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Pam Gough, Mr. Stephen Gustafson, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Director of Institutional Research and Planning; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Mr. Esteban Burgos, Student Government Association Observer, also attended the meeting.

Chairperson Haywood called the meeting to order at 4:45 p.m.

Reading and Approval of Minutes

07-51. The minutes of the Personnel and Curriculum Committee meeting November 9, 2006, were approved as presented.

Faculty Report

07-52. Dr. Bob Redmon, chairman of the MSU Faculty Senate presented a report to the Board as shown in Attachment 1.

Enrollment Report – Spring 2007

07-53. The spring enrollment report was distributed to the Board (see Attachment 2). Ms. Haywood stated that the enrollment in the spring 2007 semester is 5,688. Dr. Rogers noted that this enrollment figure is down 196 students from the spring 2006, primarily in the freshman class. He reminded the Board that the university's admissions standards were raised in the fall, resulting in a smaller freshman class.

Dr. Rogers presented a table to the Board showing the fall to spring enrollment changes, and also indicated the number of students that graduated in December (see Attachment 2). He reported that in the fall of 2000, 231 students graduated and in the fall of 2006, 395 students graduated. He noted that the drop in enrollment in the spring 2007 was less than the number of graduating students in the fall 2006. This means that for the first time in three years the university's retention rate was up.

Small Class Report – Spring 2007

07-54. Ms. Haywood noted that Section 51.403(d) of the Texas Education Code requires MSU to present a small class report to the Board of Regents. This report was presented as shown in Attachment 3. Dr. Wiedemann reviewed the report with the Board and indicated that she works with the deans and plans to reduce the size of this list in the future. Dr. Rogers added that in the next year fewer sections of classes would likely be offered and the number of adjunct faculty would be reduced as well.

Beginning and Last Day Enrollment Reports, Fall 2006 Semester

07-55. Ms. Haywood reported that Section 51.403(b) of the Texas Education Code specifies that reports will be presented to the Board of Regents comparing student enrollments in each class at the beginning and the last day of each fall and spring semester. This report was previously distributed to the Board and was presented for information only without discussion.

Review of Personnel Reports for FY 06-07 Budget

07-56. Personnel changes in October, November, and December, 2006, were presented for information only as shown in the agenda document.

Proposed Faculty Development Leave – 2007-2008

07-57. Ms. Haywood reported that the administration had recommended approval of a developmental leave during the spring 2008 semester for Dr. Dawn Slavens, Associate Professor of Mathematics. She noted that Dr. Slavens plans to spend the semester at Emporia State University to collaborate with Dr. Marvin Harrell in developing and pilot testing inquiry-based mathematics activities and eventually publishing their findings. In accordance with developmental leave guidelines, Dr. Slavens would earn her regular salary during this period. The estimated replacement cost is \$8,000 if her courses are taught by part-time instructors.

Mr. Lalani moved approval of this recommendation. Dr. Gunn seconded the motion and it was approved.

Organization of University Administration

07-58. The administration presented the following recommendation to the Board:

- A. A position of Vice President for Institutional Effectiveness and Enrollment Management will be created. Its mission will be to formulate strategies and develop programs and services designed to achieve the enrollment, retention, and graduation goals of the university. The Division of Institutional Effectiveness and Enrollment Management will be comprised of the offices of institutional research and planning, admissions, financial aid, registrar, testing services, international services, and upward bound (the areas which previously reported to the associate provost with the addition of institutional research and planning). Dr. Bob Clark, current Associate Provost, would assume the title of Vice President for Institutional Effectiveness and Enrollment Management.

- B. The title of Director of Institutional Research and Planning would be changed to Assistant to the Vice President for Institutional Effectiveness/Director of Institutional Research and Planning.
- C. The current Dean of Graduate Studies would become Associate Provost and Dean of Graduate Studies.

Dr. Rogers indicated his appreciation to his staff for their willingness to take on new jobs and titles. He noted that he has attempted to improve the organizational structure of the administration. He indicated that the reaccreditation process of the Southern Association of College and Schools (SACS) is becoming more and more complex. He noted that MSU and all other member institutions must demonstrate effectiveness as an institution. This takes an immense system of record-keeping and planning. Dr. Rogers stated that while the entire university will work on this, there must be one office dedicated to overseeing this university-wide process. He noted that Dr. Bob Clark is very familiar with the SACS and what the university must do to meet the requirements for reaccreditation. In addition, Dr. Clark will oversee the university's enrollment management activities. Dr. Capps has agreed to assume the title of Associate Provost and Dean of Graduate Studies. These changes will be very beneficial to the university. He added that with these changes, no new positions would be created and no additional funds would be required.

Mr. Lalani moved approval of this recommendation as presented. Dr. Gunn seconded the motion and it was approved.

MSU Policies and Procedures Manual Changes

07-59. The following changes to the *MSU Policies and Procedures Manual* were recommended for approval. Ms. Haywood presented the following information concerning the proposed changes.

- A. Policy 2.338 University Boards, Councils & Committees – Accident Review Board and Risk Management and Safety Committee – it was recommended that the Accident Review Board be deleted and its responsibilities transferred to the Risk Management and Safety Committee as shown in the agenda document.
- B. Policy 2.338 University Boards, Councils & Committees – Computer Information Security Committee – it was recommended that this committee be deleted as it duplicates the work of the Information Technology Advisory Committee. It was noted that information security would be a priority issue for the Information Technology Advisory Committee in 2007.
- C. Policy 2.338 University Boards, Councils & Committees – Financial Aid Advisory Appeals Committee – it was recommended that the word “Advisory” be removed from the title of the committee. It was explained that this committee is a hearing committee and this change would clarify its purpose.

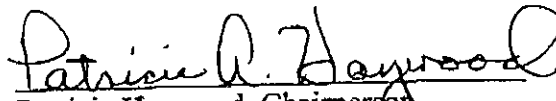
- D. Policy 2.338 University Boards, Councils & Committees – Purchasing Vendor Appeals Committee – it was recommended that this committee be deleted from the *Policy Manual* as the responsibilities of the committee are currently handled through the organizational structure of the university. The Director of Purchasing handles vendor complaints and appeals may be made to the Vice President for Administration and Finance.
- E. Policy 2.338 University Boards, Councils & Committees – Student Traffic Review Board – it was recommended that the name of this group be changed to “Student Traffic Appeals Committee” to bring it in line with the committee/board structure of the university.

Mr. Lalani moved approval of these changes as presented. Ms. Farris seconded the motion and it was approved.

Adjournment

There being no further business, the Personnel and Curriculum Committee discussion concluded at 5:17 p.m.

Reviewed for submission:



Patricia Haywood, Chairperson
Midwestern State University
Board of Regents Personnel & Curriculum Committee

ATTACHMENTS:

1. Faculty Report
2. Spring 2007 Enrollment Report
3. Fall to Spring Enrollment Considering Fall Graduates
4. Spring 2007 Small Class Report

Faculty Report to the Board of Regents - Dr. Robert Redmon – February 8, 2007

As Chair of the Faculty Senate, I thank the Board of Regents for the opportunity to speak on behalf of the Midwestern State University faculty. The faculty gratefully acknowledges the unwavering respect and support of the students, university administration, and Board of Regents.

At the risk of sounding like a broken record, given my report at the November Board meeting, I nevertheless feel it is important to remind the Board of the continuing need to find some way to address the inequities resulting from salary compression in particular and low faculty salaries in general. It is not just about cost of living and is very easy to justify.

These inequities limit MSU's ability to retain its current professors and attract quality new faculty to replace those who retire and those who leave the university in favor of positions elsewhere. Many critical tenure track positions remain vacant due to a lack of quality applicants. Because of this, MSU employs far too many adjunct professors -- underpaid, part time instructors who owe no allegiance to the university and shoulder no extra curricular faculty responsibilities, actually increasing the load on regular faculty.

Midwestern State University's mission cannot be fulfilled without a strong and dedicated faculty. The Faculty Senate believes that retaining current faculty and attracting the best new professors to MSU depends heavily upon our offering salaries and fringe benefits that are competitive with the best institutions of our size and mission in Texas and across the nation. Given the current political climate, we also believe that the university should begin to take responsible steps to make itself less dependent upon the whims of state government.

Salary compression is a divisive issue that erodes collegiality and devastates faculty morale. It continues to be one of the most pressing concerns voiced at Faculty Senate. Higher salaries needed to attract new faculty are diminishing available funds and restricting raises for existing faculty. Many veteran members of the faculty are earning only slightly more than new hires, and some are earning less. Knowing that a move to another university, even one within Texas, will likely result in a significant increase in salary fuels discontent and prompts valuable professors to leave MSU.

The faculty appreciates the value of improving facilities and housing, but I would like to remind the Board that the FACULTY is the heart of the university. A dedicated faculty with high morale is critical to the ability of the university to achieve its stated mission. Who else will shepherd an academic community that focuses, refines, and challenges our students' understanding? Who else will provide the excellent teaching while cultivating and facilitating the research, the service, and the intellectual growth we promise our students. Who else will nurture our students, encourage them to set lofty goals and expectations, and show them, by personal example, the value of life long learning?

Since recent predictions regarding state contributions to higher education suggest that little additional funding will be forthcoming in the near future, it is wise of the Board to seek more reliable ways to fund salary increases and improve student services at MSU. Though the faculty is acutely aware of the rising *costs* of higher education, we are also concerned with the *quality* of higher education. To that end, given the vagary of state funding, the faculty fully supports the timely, measured increase in student tuition and fees proposed by university administration.

Enrollment Report

Spring 2007

	2006	2007
Beginning Freshmen	57	41
Re-Enrolling Freshmen	1,055	900
Sophomore	1,085	1,058
Junior	1,135	1,190
Senior	1,883	1,811
Graduate/Post-Baccalaureate	<u>669</u>	<u>688</u>
TOTAL	5,884	5,688

**Fall to Spring Enrollment Changes
(with December graduate consideration)**

Semester	Fall Enrollment	Semester	Spring Enrollment	Number Decrease	Overall Percent Decrease	December Graduates	Actual Percent Change
Fall 2000	5809	Spring 2001	5469	-340	-5.85%	231	-1.88%
Fall 2001	5968	Spring 2002	5775	-193	-3.23%	268	1.26%
Fall 2002	6218	Spring 2003	6022	-196	-3.15%	302	1.70%
Fall 2003	6480	Spring 2004	6052	-428	-6.60%	315	-1.74%
Fall 2004	6348	Spring 2005	5962	-386	-6.08%	380	-0.09%
Fall 2005	6279	Spring 2006	5896	-383	-6.10%	337	-0.73%
Fall 2006	6042	Spring 2007	5688	-354	-5.86%	395	0.68%

SMALL CLASS REPORT**Spring 2007**

The following organized classes had enrollments below the established minima of ten (10) students for undergraduate classes and five (5) students for graduate classes on the twelfth class day. Where applicable, the courses are listed under the justification categories previously used by the Coordinating Board.

The following courses are required for courses within a new program area.

<i>Course Number</i>		<i>Instructor</i>	<i>Course Title</i>	<i>Students</i>
Athletic Training	3813	01 Pack, C	Eval Athletic Injuries I	6
Athletic Training	4423	01 Pack, C	Research and Athletic Training	4
Athletic Training	4903	01 Diehm, G	Admin Athletic Training	4

The following courses are required for majors in fields of study within the state's STEM (Science, Technology, Engineering and Mathematics) initiative.

<i>Course Number</i>		<i>Instructor</i>	<i>Course Title</i>	<i>Students</i>
Chemistry	3405	01 Shao, J	Analytical Chemistry II	4
Chemistry	4133	01 Hansen, C	Advanced Organic Chemistry	2
Geosciences	3234	01 Elliott, B	Petrology	8
Mathematics	1734	02 Tucker, D	Calculus II	8
Mathematics	3133	70 Slavens, D	Foundations of Geometry	7
Mathematics	4033	80 McDonald, T	Foundations of Discrete Math	5
Mathematics	4293	70 Knox, D	Intro to Ring Theory	5
Mathematics	4833	01 Slavens, D	Introductory Analysis II	6
Mechanical Engineering	1101	01 Azzouz, S	Intro to Engineering	8
Mechanical Engineering	3234	01 Azzouz, S	Heat Transfer	9
Mechanical Engineering	3243	01 Azzouz, S	Computer aided Engineering	9
Manf. Engineering Technology	1342	70 Brink, J	Fluid Power II	8
Manf. Engineering Technology	2134	80 Sutko, A	Computer Aided Drafting	7
Manf. Engineering Technology	2143	01 Brink, J	Mfg Process II	6
Manf. Engineering Technology	3503	01 Brink, J	Automation II	8
Manf. Engineering Technology	4103	01 Sutko, A	Strength of Materials	3
Manf. Engineering Technology	4113	80 Faulk, J	Basic Instrumentation	3
Manf. Engineering Technology	4213	01 Sutko, A	Thermodynamics	3
Physics	3333	01 Dunn, J	Thermodynamics	4
Physics	4323	01 Fleming, R	Electromagnetic Field II	6

The following courses are required for majors in their fields of study and should be completed this semester to keep the proper sequences in courses.

<i>Course Number</i>		<i>Instructor</i>	<i>Course Title</i>	<i>Students</i>
Art	2153/ 3143	01 Ash, R	Print Making	4
Bilingual Education	4313	80 Barbosa, D	Bilingualism and Biculturalism	6
Bilingual Education	4323	80 Garza, M	Read and Lang Arts Biling	6
English	1123	N1 Taylor, A	Rhet and Comp/Non Native	6
English	2623	80 Giddings, G	Survey of American Literature	7
French	1234	02 McClintock, S	Elementary French	9
French	3233	01 McClintock, S	Survey of French Lit II	9
German	1134	01 Zginca, M	Elementary German	9
German	1234	01 Zginca, M	Elementary German	5
German	2233	01 Zginca, M	Intermediate German	5
Kinesiology	6013	70 Kilgore, L	Phys Mech Test Analysis	4

Mass Communication	4363	01	Gorham, J	Advanced Broadcast News	4
Music	1121	01	Scherler, K	Piano Class	8
Music	3801	01	Crews, N	Instrument Repair	6
Music	4863	01	Schuppener, J	Choral Conducting	6
Music	4893	01	Archambo, L	Music Technology	9
MWSU	1333	70	Rodriguez, S	Leadership MSU	9
Political Science	4933	H1	Garrison, S	Iss: Conflict Processes-Honors	8
Public Administration	5723	X1	Erakovich, R	Non-Profit Management	3
Public Administration	5963	X1	Harlow, K	Capstone: Case Studies	3
Reading	4253	80	Redmon, R	Secondary Reading & Lang Arts	8
Social Studies	3003	80	Lindemann, S	Concepts Social Studies	3
Spanish	4433	80	Hollabaugh, L	Advanced Comprehensive Skills	7
Statistics	3583	70	Schmitter, J	Stat Quality Control	6
Theater	3463	01	Henschel, D	Scene Design	8
Theater	3543	01	Fischli, R	Advanced Acting	8
Theater	4483	01	Jefferson, L	Direction of Plays	8

The following courses are remedial offerings and are required by state law.

<i>Course Number</i>			<i>Instructor</i>	<i>Course Title</i>	<i>Students</i>
English	1013	70	Carroll, B	Introduction to College Reading	6
Mathematics	0003	70	Jones, M	Beginning Algebra	6

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Student Services Committee
February 8, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:17 p.m., Thursday, February 8, 2007. Student Services Committee members in attendance were Ms. Pam Gough, Chairperson, Dr. Carol Gunn, Mr. Stephen Gustafson, and Ms. Pat Haywood. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Charlye Farris, Mr. Munir Lalani, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Mr. Esteban Burgos, Student Government Association Observer, also attended the meeting.

Chairperson Gough called the meeting to order at 5:17 p.m.

Reading and Approval of Minutes

07-60. The minutes of the Student Services Committee meeting November 9, 2006, were approved as presented.

Student Government Report

07-61. Mr. Esteban Burgos, Student Government Observer, introduced himself to the Board of Regents. Esteban is a junior economics major from Grapevine, Texas. He thanked the Board for the opportunity to speak to them. He reported that students are talking about COPLAC and are excited that MSU will be the only public institution in Texas to have the COPLAC designation. He reported that Dr. Rogers spoke at the recent Student Senate meeting about the proposed tuition increase. He noted that although students are not necessarily going to enjoy a tuition increase, the Senate passed a motion of confidence in support of the administration following Dr. Rogers' presentation. A copy of this resolution was presented to the Board and is shown at Attachment 1. He added that the students understand tuition and fees must increase so that Midwestern can have the best faculty and equipment.

Housing Rates

07-62. Housing rates for fall 2007, spring 2008, and summer 2008 were recommended for approval as shown in the agenda document. Mr. Lamb noted that the recommended increases were modest and were primarily in the 3% range.

Ms. Gough indicated that she assumed this was the lowest increase the university could charge and meet budget requirements. Mr. Lamb responded that it was. Mr. Sandoval asked if the proposed staff increase and the possible increase in minimum wage had been considered when determining these proposed rates. Mr. Lamb noted that the proposed rate increase would cover the staff increase. He indicated that a change in the minimum wage would have a greater effect on housing because of the number of students hired by this department. However, he did not feel comfortable increasing the rate by more than 3% at this time.

Mr. Gustafson moved approval of the recommendation as presented. Dr. Gunn seconded the motion and it was approved.

Food Service Rates

07-63. Food service rates for summer 2007, fall 2007, and spring 2008 were recommended for approval as shown in the agenda document. Mr. Lamb noted that the proposed increase in food service was lower than the housing cost increases. He stated that the administration had worked to keep the charges for housing and food as low as possible. He indicated that the average proposed increase in food plans is less than 3%. He stated that the 14-meal plan increased by 3.75%, but it was necessary so that the cost of the 14-meal plan would not be too close to the 10-meal plan charge.

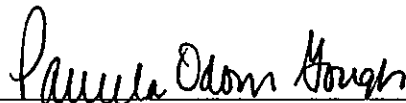
Mr. Lalani asked if many students take the 19-meal plan. Mr. Lamb responded that over 100 students take the 19-meal plan; the majority of students take the 10- or 14-meal plan. Mr. Cannedy asked how much Aramark's charge to MSU was increasing. Mr. Lamb responded that Aramark is increasing the cost to the university by 1-1/2 and 2%; this increase was built into this recommendation.

Ms. Haywood moved approval of this recommendation. Dr. Gunn seconded the motion and it was approved.

Adjournment

The Student Services Committee discussion concluded at 5:27 p.m.

Reviewed for submission:



Pamela Odom Gough, Chairperson
Midwestern State University
Board of Regents Student Services Committee

ATTACHMENT:

1. Copy of Student Government Resolution



MIDWESTERN STATE UNIVERSITY

Student Government Association

The Student Senate of Midwestern State University

STUDENT SENATE MOTION OF CONFIDENCE

WHEREAS, The Student Senate of Midwestern State University acknowledges the importance of preserving the future growth and well-being of higher education; and

WHEREAS, The Student Government Association is the sole governing and representative organization of the student body; and, now, therefore, be it

RESOLVED, The Student Senate approved a Motion of Confidence in the support of Midwestern State University's President, Dr. Jesse W. Rogers, for continued efforts in the preservation and well-being of Midwestern State University.

Morefield



Jarvis A. Morefield
President of the Senate

I hereby certify that the above Motion of Confidence was adopted by the Student Senate on February 6, 2007.

B. K. Thomas
Secretary, Student Government Association

James W. Morefield
President, Student Government Association

MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS
University Development Committee
February 8, 2007

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 5:27 p.m., Thursday, February 8, 2007. University Development Committee members in attendance were Mr. Stephen Gustafson, Chairperson, Ms. Charlye Farris, and Mr. Ben Wible. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Pamela Gough, Dr. Carol Gunn, Mr. Munir Lalani, Mr. Ben Wible, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Mr. Esteban Burgos, Student Government Association Observer, also attended the meeting.

Chairperson Gustafson called the meeting to order at 5:27 p.m.

Reading and Approval of Minutes

07-64. The minutes of the University Development Committee meeting November 9, 2006, were approved as presented.

Summary of Gifts, Grants and Pledges 9/1/06-1/12/07

07-65. This report was presented as shown in the agenda document. Dr. Farrell commented on major gifts that were received during the period October 14, 2006 through January 12, 2007.

1. MSU received the last installment of \$500,000 from the Priddy Foundation for campus improvements.
2. The family of Munir A. Lalani established the "Munir Abdul Lalani Center for Entrepreneurship and Free Enterprise" with a gift of \$125,000.
3. The McCoy School of Engineering received \$50,000 from the McCoy Foundation and \$100,000 from Jim McCoy.
4. MSU received \$40,000 from the Kirk Edwards Foundation for scholarships for Clay County students.
5. The President's Excellence Circle (PEC) received \$182,069.
6. The Annual Fund Office raised \$113,266 during this reporting period.

7. The total of gifts and grants received during this quarter is \$1.4 million.

Dr. Rogers thanked Carol Gunn and her husband Bob for their leadership of the PEC during the last few years. He added his thanks to Dr. Farrell and his staff for the outstanding work on the Annual Fund. Mr. Gustafson expressed appreciation on behalf of the Board to Mr. Lalani for his generous gift to the university.

Legacy Walk Recommendations

07-66. The administration recommended the addition of Joseph N. Sherrill Jr. to Legacy Walk in recognition of his service and monetary contributions to Midwestern State University. Mr. Gustafson presented the following information concerning Mr. Sherrill:

Mr. Joseph N. Sherrill Jr., a native Wichitan, received his Bachelor of Science degree in Marine Transportation from MIT and his law degree from Harvard Law School. He serves as Chairman of the Board of the law firm of Sherrill, Crosnoe & Goff. Mr. Sherrill has been instrumental in the awarding of approximately \$6 million in gifts and grants to Midwestern State University through his work with a number of foundations. He is Chairman of the Board of Trustees of the Hardin Foundation for Wichita County, and has served as a member of this Board since 1968. He is also a trustee and current Vice President of the West Foundation, having served as a member of this Board since 1973. Mr. Sherrill's participation on the John & Nevils Wilson Foundation and Jacque Vaughn Foundation boards has also greatly benefited Midwestern State University. Additionally, he served for eighteen years on the MSU Foundation Board. Mr. Sherrill believes in and supports quality education at all levels. He has generously given of his time and money to support the pursuit of excellence by Midwestern State University.


Dr. Rogers indicated he was extremely pleased to recommend Mr. Sherrill's induction into Legacy Walk. He stated that Mr. Sherrill not only directs significant and important gifts to the university, it was his idea to establish the Hardin Professor and the Hardin Scholar programs 45 years ago. These are two great honors that this institution bestows on its students and faculty members each year. He added that Mr. Sherrill has devoted a large part of his life to quality education.

Mr. Gustafson moved approval of this recommendation as presented. Ms. Farris seconded the motion and it was approved.

Adjournment

The University Development Committee discussion concluded at 5:35 p.m.

Reviewed for submission:


Stephen Gustafson, Chairperson
Midwestern State University
Board of Regents University Development Committee

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Athletics Committee
February 8, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:39 p.m., Thursday, February 8, 2007. Athletics Committee members in attendance were Ms. Pamela Gough, Mr. Stephen Gustafson, and Mr. Ben Wible. Mr. Cannedy asked Mr. Gustafson to serve as Acting Chairperson of this committee. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Ms. Charlye Farris, Dr. Carol Gunn, Ms. Patricia Haywood, Mr. Munir Lalani, and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Director of Institutional Research and Planning; Dr. Keith Williamson, University Physician; Dr. Joey Greenwood, Director of Recreational Sports and Wellness Center; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Mr. Will Morefield, Student Government President, and Mr. Esteban Burgos, Student Government Observer, also attended the meeting. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*. Architects attending the meeting included Mr. Dwayne Brinkley and Mr. Stephen Springs of Brinkley Sargent Architects, and Mr. Troy Sherrod of Moody-Nolan Architects. Also attending the meeting were Mr. Jeff Ray, Men's Basketball Coach, and basketball players Mr. Eric Dawson, Mr. Chad Rickett, and Mr. Drew Coffman.

Acting Chairperson Gustafson called the meeting to order at 1:39 p.m.

Reading and Approval of Minutes

07-67. The minutes of the Athletics Committee meeting November 9, 2006, were approved as presented.

Athletics Status Report

07-68. Dr. Rogers reported that Interim Director of Athletics Ed Harris was unable to attend the meeting and he invited Jeff Ray, MSU Men's Basketball and Golf Coach, to visit with the Board. Mr. Ray introduced the three basketball players to the Board. He noted that Drew Coffman was a Division I transfer from Texas Tech University, averages 17 points per game and leads the conference in assists. He graduated with his bachelor's degree in kinesiology in December and is currently working on his master's degree. Eric Dawson transferred to MSU from McLennan Junior College and is a criminal justice major. Chad Rickett came to MSU as a true freshman and is close to graduating. He is a kinesiology

major. Jeff reported that this is representative of the types of players he recruits for the team. He indicated that he is proud of their academic records and their contributions to the MSU basketball program. Dr. Rogers thanked Jeff and the student athletes for attending the meeting and congratulated them on their successful season.

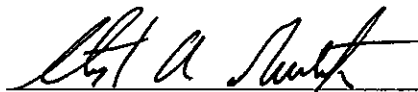
Dr. Rogers asked Dr. Farrell to report on other athletics matters. Dr. Farrell reported that the M-Club has been reformatted and is now the Mustangs Athletic Club. He noted that Mr. Denny Bishop is the new president of this Club. He indicated that the returning members are Melinda Andrews, Gary Baker, Johnny Burns, Sammy Crutcher, Doug Harmon, Mark Hetherington, Jerry Johnson, Sherry Kingcade, Marie Morgan, Jeff Oliver, Ralph Perkins, and Leslee Ponder. The six new members are Tommy McCullough, Kevin O'Connell, Darrell Coleman, Reno Gustafson, Kyle Williams, and Jim Newsom. These individuals are committed to bringing more resources to MSU athletics.

Ms. Barrow distributed a report prepared by Mr. Harris concerning the activities of the various sports at MSU (see Attachment No. 1). Mr. Lalani congratulated former MSU football player Dominic Rhodes for his outstanding performance in the Super Bowl as a member of the Indianapolis Colts. Dr. Farrell indicated that he and others were working to bring Dominic to Wichita Falls for some type of event in the future.

Adjournment

There being no further business, the Athletics Committee discussion concluded at 1:54 p.m.

Reviewed for submission:



Stephen Gustafson, Acting Chairperson
Midwestern State University
Board of Regents Athletics Committee

ATTACHMENT

1. Athletics Highlights and Information



Sports News
from

Midwestern State University

Sports Information • Ligon Coliseum 203 • 3410 Taft Blvd. • Wichita Falls, Texas • 940.397.4818 • Fax 940.691.8129

MIDWESTERN STATE ATHLETIC HIGHLIGHTS
since November 6, 2006

FORMER ATHLETES

- Former MSU RB Dominic Rhodes (1999-2000), MSU's All-Time leading rusher became the first MSU player to play in the NFL's Super Bowl, and the first to win a ring. Rhodes rushed for a game-high 113 yards and the go-ahead touchdown for the victorious Indianapolis Colts.

FOOTBALL

- Finished the season 10-3 overall, 7-2 in all Lone Star Conference games (tied for second) and 4-2 in the LSC South (tied third).
- Ranked 18th nationally in the final AFCA Division II Coaches Poll.
- Ranked 4th in the NCAA Division II South Central Region
- Won it's first-ever NCAA Division II Playoff game with a 28-26 win over Missouri Western State at Memorial Stadium. MSU lost in the second round at eventual national runner-up Northwest Missouri State 27-0.
- Attendance at the MSU-Missouri Western first round playoff game was 6,207 – the largest crowd for a first round Division II playoff game in 2006. It ranked number six in attendance of the 23 games in the 2006 NCAA Division II Championships.
- MSU finished the season number three in total offense and number four in scoring offense in NCAA Division II, averaging 436.5 yards a game and 35.8 points an outing. The Mustangs had the seventh-best rushing offense, averaging 242.0 yards a game.
- The 10 wins tied the MSU school record for victories in a season. It was also the sixth time in the last seven years that the football team has had seven or more wins.
- C Tony Burson was named second-team Daktronics All-America and third-team Associated Press Little All-America.
- C Tony Burson and K Kristian Foster were selected to the Daktronics All-Southwest Region First Team, with SS Devon Campbell chosen to the All-Southwest Region Second Team. Burson was selected second-team D2Football.com All-Southwest Region.
- A total of 13 student-athletes were named All-Lone Star Conference South.
First Team: K Kristian Foster; DT Justin Williams; DE Donial Arps; S Devon Campbell.
Second Team: QB Daniel Polk; RB Ross Harrison; OT Immanuel Sennett; ;
OT Matt Hebert; LB Lance Gardner; CB Dezmond Sherrer;
DE Todd Zoglmann; S Darron Harbert
Honorable Mention: LB Cody Thompson.
- P Ben White was named to the Commissioner's Honor Roll.
- QB Daniel Polk rushed for 1,199 yards on the season, the third-best single-season performance in MSU history.

- Polk, a junior, has 2,521 career rushing yards and needs only 21 to break the MSU career rushing mark of 2,451 yards held by current Indianapolis Colts running back Dominic Rhodes (1999-2000).
- RB Ross Harrison finished his career with 2,418 rushing yards, third on the all-time list. Harrison has missed three games and played sparingly in several others over the last part games due to an injury.

MEN'S SOCCER

- Finished the season 18-2-2, champions of the Southwest Soccer Conference
- At 7-1, MSU won the Southwest Soccer Conference regular season cup
- Hosted and won the Southwest Soccer Conference Tournament
- Team finished the season ranked 10th in the NSCAA National Rankings
- Coach Doug Elder was named the NSCAA Midwest Region Coach of the Year
- D Daniel Woolard was selected a first-team NSCAA All-American. F Brandon Swartzendruber was named second-team NSCAA All-America.
- Woolard and Swartzendruber were named first-team NSCAA All-Midwest Region.
- D Daniel Woolard was taken by the Chicago Fire in the fourth round of the Major League Soccer's supplemental draft. He is the second MSU player drafted by the MLS (Jake Joy was selected in the 1997 MLS College Draft).

WOMEN'S SOCCER

- Finished the season 10-8-1 overall
- Finished with a 5-3-1 Lone Star Conference record, tied for third

VOLLEYBALL

- Finished the season 16-14, posting the first back-to-back winning seasons since MSU became a member of NCAA Division II
- Recorded a 5-7 Lone Star Conference North record, tied for fourth in the division

CROSS COUNTRY

- Placed eighth at the Lone Star Conference Championships

TENNIS

- MSU Men are ranked 19th nationally in the last rankings issued Nov. 20, 2006
- Men's team ranked 3rd in the Central Region.
- Men's Doubles team of Brett Emerson and Zach Dillard are ranked second nationally.
- Brett Emerson is ranked 14th nationally and Stefan McKinney 47th nationally in singles
- MSU Women's Team ranked 37th nationally
- Women's ranked 5th in the Central Region
- Cilia Muller ranked 15th in the region in singles
- Women's spring season begins Monday, Feb. 12 at Central Oklahoma
- Men's spring season begins Friday, Feb. 16 at the Ouachita Baptist Quadrangular in Arkadelphia, Ark.

MEN'S GOLF

- Intercollegiate golf returned to Midwestern State this fall
- MSU is rated 39th in NCAA Division II in the latest Golfstat rankings, 6th in the South Central Region
- MSU begins the spring schedule at the St. Edward's Invitational at the Circle C Golf Ranch on Monday and Tuesday, Feb. 19-20.

MEN'S BASKETBALL

- Have a record of 16-4 overall and lead the Lone Star Conference South with a 5-1 record
- Team is ranked fourth in the NCAA Division II South Central Region
- Team received votes in the latest NABC Division II Top 25. By point totals, would be 28th in the poll.
- This is the best record for the men's team since the Regional Finalist squad of 1999-2000.
- Four different players have been selected as the LSC South Player of the Week this year
 - G Drew Coffman on Jan. 3
 - G Chris Davis on Jan. 22
 - G Chad Rickett on Jan. 29
 - C Eric Dawson on Feb. 5
- Dawson leads the LSC and is sixth nationally with 3.16 blocked shots per game
- Dawson is fourth in the LSC and ninth nationally with 10.7 rebounds per game
- Dawson ranks 22nd nationally with his .599 field goal percentage
- Coffman leads the LSC and is 17th nationally in assists per game (5.60)
- Coffman is 32nd nationally in three-point field goal percentage (.442) and his LSC leading free throw percentage (.859).
- MSU is at Angelo State on Saturday, then has its final regular season home games with Tarleton State next Tuesday (Feb. 13) and Texas A&M-Kingsville next Saturday (Feb. 17).
- Since it is the LSC South's turn to host the conference tournament, that is a possibility for Ligon Coliseum. A first round game would be Tuesday, Feb. 27, with the semifinals and finals on Friday and Saturday, March 2-3.

WOMEN'S BASKETBALL

- Have a record of 10-10 overall, 3-5 in the LSC South
- Team is two wins away from the most victories since 2003-04 when it won 19 games.
- Team lost starting center junior Tiffany Cook with a knee injury in the first game of the season.
- Senior Sonya Calhoun-Courtney leads the team with 14.6 points a game and 5.6 rebounds a contest

SOFTBALL

- Opened the season last weekend at the St. Mary's Collegiate Classic, going 3-2
- Junior third-team All-American Kristen Stonecipher was named the Lone Star Conference North Hitter of the Week for batting .600 for the tournament (9-of-15). She hit three homeruns, two of them grand slams in the tourney.
- Stonecipher and freshman OF Cheyanne Paschal (hit .471, 8-of-17) were named to the All-Tournament Team.
- Freshman P Katie Petersen went 2-2 on the mound, with 19 strikeouts in 19.0 innings, with three complete games.

TEAM GPA'S ----FALL 2006

MENS BASKETBALL	2.72
WOMENS BASKETBALL	2.76
MENS SOCCER	2.67
WOMENS SOCCER	2.75
MENS TENNIS	2.86
WOMENS TENNIS	3.09
VOLLEYBALL	3.18
FOOTBALL	2.23
CROSS COUNTRY	2.85
SOFTBALL	2.74
GOLF	2.01

OVERALL TEAM GPA FALL, 2006	2.54
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**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Committee of the Whole
February 8, 2007**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 1:30 p.m., Thursday, February 9, 2007. Regents in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Patricia Haywood, Secretary; Ms. Charlye Farris; Ms. Pamela Gough; Dr. Carol Gunn; Mr. Stephen Gustafson; Mr. Munir Lalani; Mr. Ben Wible; and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Gail Ferguson, Controller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Dianne Weakley, Director of Human Resources; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Director of Institutional Research and Planning; Dr. Keith Williamson, University Physician; Dr. Joey Greenwood, Director of Recreational Sports and Wellness Center; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Mr. Will Morefield, Student Government President, and Mr. Esteban Burgos, Student Government Observer, also attended the meeting. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*. Architects attending the meeting included Mr. Dwayne Brinkley and Mr. Stephen Springs of Brinkley Sargent Architects, and Mr. Troy Sherrod of Moody-Nolan Architects. Also attending the meeting were Mr. Jeff Ray, Men's Basketball Coach, and basketball players Mr. Eric Dawson, Mr. Chad Rickett, and Mr. Drew Coffman.

Chairperson Cannedy called the meeting to order at 1:30 p.m. and Ms. Buss introduced the guests. Mr. Cannedy then asked the three new Board members to introduce themselves. Ms. Farris stated that she has practiced law in Wichita County since 1953. She noted that her son received his bachelor's and master's degrees from MSU. She indicated she was pleased to be a member of the Board and looked forward to serving. Mr. York stated that he is a native Wichitan and currently serves as vice president of the Student Government Association. He noted that his father has worked at the university since 1975. He stated that he was honored to receive this appointment and looked forward to working with the Board. Dr. Gunn stated that she had marked her life by her associations with MSU; she was a student in 1962 and in 1987, and she spent a brief time teaching at MSU. She noted that she and her husband Bob had worked with the President's Excellence Circle and she indicated her hope that she could continue to be of service to the university.

Public Comment

07-39. Mr. Cannedy stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public are invited to address the Board of Regents through written

and oral testimony. A sign-up sheet was available to record those who wanted to address the Board. Mr. Cannedy noted that no one signed up to speak during this time.

Board of Regents Committee Appointments

07-40. Mr. Cannedy made committee appointments as shown in the agenda. He noted that these committees would serve for the remainder of the 2006-2007 academic year.

Resolutions of Appreciation

07-40a. Resolutions of Appreciations were presented for Mr. John Bridgman, Mr. David Stephens, and Mr. Will Morefield (see Attachment 07-40a). Mr. Lalani moved approval of these resolutions as presented. Ms. Haywood seconded the motion and it was approved.

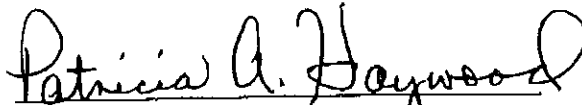
Mr. Cannedy indicated his appreciation to Mr. Bridgman, Mr. Stephens and Mr. Morefield for their service on the Board.

Mr. Morefield congratulated the new regents on their appointments, and particularly noted Jason York, the new student regent. He indicated that Jason is well respected by the student body. He thanked the administration and Board for their support. He noted that Midwestern State University would always be near and dear to his heart.

Adjournment

There being no further business, the meeting adjourned at 1:39 p.m.

Reviewed for submission:



Patricia A. Haywood, Secretary
Midwestern State University
Board of Regents

Attachment:

1. Resolutions of Appreciation – Bridgman, Stephens, & Morefield

February 8, 2007

Attachment 1 Page 1

MIDWESTERN STATE UNIVERSITY RESOLUTION OF APPRECIATION

February 8, 2007

WHEREAS, David L. Stephens served with distinction as a member of the Midwestern State University Board of Regents from June 26, 2000 until December 4, 2006, and

WHEREAS, he served as Board Executive Committee Member-At-Large (2001-2003) and Chairperson of the Board Athletics Committee (2001-2006), and

WHEREAS, at various other times during his tenure on the Board of Regents, Mr. Stephens served as a member of the Finance and Audit, Personnel and Curriculum, University Development, and Athletics committees of the Board, and

WHEREAS, Mr. Stephens' business knowledge, experience, and interest in the university, its students and programs are greatly appreciated by his fellow board members and the university administration,

NOW THEREFORE BE IT RESOLVED that the members of the Board of Regents and President of Midwestern State University hereby express their most sincere appreciation to David Stephens for his dedicated service, and

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent minutes of this Board and that a copy be presented to Mr. Stephens as a token of the university's gratitude and appreciation.

Mac W. Cannedy, Jr.
Mac W. Cannedy, Jr., Chairperson

Patricia A. Haywood
Patricia Haywood, Secretary

Munir Lalani
Munir Lalani

Charlye O. Farris
Charlye O. Farris

Pamela Odom Gough
Pamela Odom Gough

Carol Carlson Gunn
Carol Carlson Gunn

Stephen A. Gustafson
Stephen A. Gustafson

Don Ross Malone
Don Ross Malone

Ben F. Wible
Ben F. Wible

Jason York
Jason York, Student Regent

Jesse W. Rogers
Jesse W. Rogers, President

**MIDWESTERN STATE UNIVERSITY
RESOLUTION OF APPRECIATION**

February 8, 2007

WHEREAS, John C. Bridgman served with distinction as a member of the Midwestern State University Board of Regents from November 14, 2000 until December 4, 2006, and

WHEREAS, he served as Vice Chairperson (2005-2006), Secretary (2003-2005), and Chairperson of the Personnel and Curriculum Committee (2002-2006), and

WHEREAS, at various other times during his tenure on the Board of Regents, Mr. Bridgman served as a member of the Finance and Audit, Personnel and Curriculum, Student Services, and Athletics committees of the Board, and

WHEREAS, Mr. Bridgman's commitment to Midwestern State University and his reputation of fairness and integrity earned him the respect of his fellow Board members and the university community,

NOW THEREFORE BE IT RESOLVED that the members of the Board of Regents and President of Midwestern State University hereby express their most sincere appreciation to John Bridgman for his dedicated service, and

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent minutes of this Board and that a copy be presented to Mr. Bridgman as a token of the university's gratitude and appreciation.

Mac W. Cannedy, Jr.
Mac W. Cannedy, Jr., Chairperson

Patricia A. Haywood
Patricia Haywood, Secretary

Munir Lalani
Munir Lalani

Charlye O. Farris
Charlye O. Farris

Pamela Odom Gough
Pamela Odom Gough

Carol Carlson Gunn
Carol Carlson Gunn

Stephen A. Gustafson
Stephen A. Gustafson

Don Ross Malone
Don Ross Malone

Ben F. Wible
Ben F. Wible

Jason York
Jason York, Student Regent

Jesse W. Rogers
Jesse W. Rogers, President

MIDWESTERN STATE UNIVERSITY RESOLUTION OF APPRECIATION

February 8, 2007

WHEREAS, James William "Will" Morefield was appointed by Texas Governor Rick Perry as Midwestern State University's first Student Regent, the highest position a student can be appointed to while enrolled in Texas public higher education, and

WHEREAS, Will has completed his one-year term, serving from February 1, 2006 until January 31, 2007, and

WHEREAS, he represented the students of Midwestern State University in discussions of key issues in higher education and had input in decisions affecting the future of the university,

NOW THEREFORE BE IT RESOLVED that the members of the Board of Regents and President of Midwestern State University hereby express their most sincere appreciation to James William "Will" Morefield for his service, and

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent minutes of this Board and that a copy be presented to Mr. Morefield as a token of the university's gratitude and appreciation.

Mac W. Cannedy, Jr.

Mac W. Cannedy, Jr., Chairperson

Patricia A. Haywood

Patricia Haywood, Secretary

Munir Lalani

Munir Lalani

Charles O. Farris

Charles O. Farris

Paula Odom Hough

Pamela Odom Hough

Carol Carlson Gunn

Carol Carlson Gunn

Stephen A. Gustafson

Stephen A. Gustafson

Don Ross Malone

Don Ross Malone

Ben F. Wible

Ben F. Wible

Jason A. York

Jason York, Student Regent

Jesse W. Rogers

Jesse W. Rogers, President

**MINUTES
BOARD OF REGENTS
MIDWESTERN STATE UNIVERSITY**

February 9, 2007

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Friday, February 9, 2007. Regents in attendance were Mr. Mac Cannedy, Jr., Chairperson; Ms. Pat Haywood, Secretary; Ms. Charlye Farris; Ms. Pam Gough; Dr. Carol Gunn; Ms. Patricia Haywood; Mr. Don Ross Malone; Mr. Ben Wible; and Student Regent Jason York.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; Mr. Keith Lamb, Associate Vice President for Student Affairs; and Mr. Allen Goldapp, Associate Vice President for Facilities Services. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. Robert Redmon, Chairman of the MSU Faculty Senate; Ms. Gail Ferguson, Comptroller; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Barbara Merkle, Director of Admissions; Ms. Janus Buss, Director of Public Information and Marketing; Mr. Mike Snow, Director of Institutional Research and Planning; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*.

Chairperson Cannedy called the meeting to order at 9:02 a.m. Dr. Farrell presented the invocation and Ms. Buss introduced the guests. Mr. Cannedy noted that Mr. Gustafson could not be at the meeting because he was attending a funeral.

Public Comment

07-69. Mr. Cannedy stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public were invited to address the Midwestern State University Board of Regents through written and oral testimony. Mr. Cannedy noted that no one signed up to speak during this time.

Reading and Approval of Minutes

07-70. The minutes of the regular Board meeting November 9, 2006, were approved as presented.

Reading and Approval of Minutes

07-71. The minutes of the regular Board meeting November 10, 2006, were approved as presented.

Executive Committee Report

Mr. Cannedy noted the item presented at the Executive Committee Meeting for committee approval only. Information concerning this item can be found in the minutes of the Executive Committee Meeting held February 8, 2007.

Item Presented for Committee Approval Only

07-41. Committee Minutes, 11/9/06 – approved by the Committee as presented.

Executive Committee Consent Agenda

The following items were approved by the Executive Committee and placed on the Consent Agenda for consideration by the Board.

07-42. Student Recreation and Health Facility – approved the design and scope of a student recreation and health facility to be constructed on the south campus at a cost of \$13.4 million as presented. Authorized the administration to pursue the issuance of 25-year bonds. Finally authorized the administration to work with the Executive Committee of the Board of Regents should the 25-year bond issue not be feasible, to recommend alternate revenue and budget sources and/or a lengthier bond issue (30-year).

07-43. Softball Field Construction – approved a project budget of \$400,000 utilizing the following funding sources:

Balance from Board Quasi-Endowment Fund	\$247,722
Less Pre-Designed Work Already Accomplished	-7,628
Designated Tuition	75,000
Student Service Fees	50,000
Transfer from other Designated Funds	<u>34,906</u>

TOTAL BUDGET FINANCING	<u>\$400,000</u>
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07-44. Fowler/Engineering Building Project Update – authorized the administration to proceed with the \$7.2 million project with funding as outlined in the agenda document.

07-45. Student Housing Expansion – authorized the administration to proceed with planning additional on-campus housing.

Mr. Cannedy asked if there were items any member wanted to remove from the Consent Agenda. There being none, Dr. Gunn moved approval of the Consent Agenda as presented. Mr. Lalani seconded the motion and it was approved.

Finance and Audit Committee Report

Mr. Lalani noted the item presented at the Finance and Audit Committee Meeting for committee approval only. Information concerning this item can be found in the minutes of the Finance and Audit Committee Meeting held February 9, 2007.

Item Presented for Committee Approval Only

07-46. Committee Minutes, 11/9/06 – approved by the Committee as presented.

Finance and Audit Committee Consent Agenda

The following items were approved by the Finance and Audit Committee and placed on the Consent Agenda for consideration by the Board.

07-47. Review and Acceptance of Financial Reports – accepted the August, September, October, and November 2006 Financial Reports as presented.

07-48. FY 2006-2007 Items \$50,000 & Under Approved by President – ratified these items as presented.

07-49. Salary/Title/Position Changes in FY 06-07 Budget Approved per Board Authorization – ratified changes as presented.

07-50. 2007-2008 Budget Discussion/Tuition and Fee Increase Review – approved the following:

A. Authorized an increase to Board Designated Tuition for the fall 2007 semester in the amount of \$12 per semester credit hour, from the current \$66 to \$78.

B. Further authorized the administration to increase Board Designated Tuition by up to another \$6 per semester credit hour after determining what the state appropriation to Midwestern State University will be. Any increase above \$12 per semester credit hour would require approval of the board chairperson.

C. Authorized an increase of the Computer Use Fee for the fall 2007 semester in the amount of \$3 per semester credit hour, from \$12 to \$15.

D. Authorized an increase in Course Fees for the fall 2007 semester as presented below:

Course Fees/per SCH	Current	Proposed
Biology (BIOL)	\$10	\$20
Chemistry (CHEM)	\$10	\$20
Environmental Science (ENSC)	\$10	\$20
Geosciences (GEOS)	\$10	\$20
Physics (PHYS)	\$10	\$20
Art (ART)	\$9	\$12
Dental Hygiene (DNHY)	\$9	\$15
Nursing (NURS)	\$9	\$15
Manufacturing Engineering Technology (MENT)	\$7	\$25
Mechanical Engineering (MENG)	\$7	\$25
Computer Science (CMPS)	\$6	\$15

Mr. Cannedy asked if there were items any member wanted to remove from the Consent Agenda.

Mr. Lalani asked that Item 07-50 be removed from the Consent Agenda for further discussion.

Mr. Wible moved approval of the Consent Agenda excluding Item 07-50. Ms. Haywood seconded the motion and it was approved.

2007-2008 Budget Discussion/Tuition and Fee Review

07-50. Dr. Rogers stated that following the committee meetings he considered further the idea of guaranteeing incoming students that tuition would not increase by more than 5% per year. He stated his opinion that it would be wise for the university to commit to such a program at this time, rather than waiting until May. He indicated that this would help with

planning by the students as well as the university. Dr. Rogers stated that the administration would need to work out the details of such a plan, but the general idea of guaranteeing incoming freshmen that they would not see more than a 5% tuition increase per year for a period of time was a good idea. He commented that the concept could be approved, with the understanding that the administration could work out the details and present them to the Board at the May meeting.

Mr. Lalani stated his support and commented that this would be a great incentive for students and parents. He stated that doing this one year at a time would allow the university to evaluate the program in the short-term and long-term. Dr. Rogers added that this would not mean the university would automatically increase tuition by 5% each year; rather, it would be more of a cap on tuition.

Mr. Cannedy recommended the following addition to the overall recommendation regarding Item 07-50:

- E. Authorize the administration to plan the details of a tuition cap at 5% per year for entering students effective with the fall 2007 semester, with the plan to be finalized and presented to the Board of Regents in May.

Mr. Lalani moved approval of the recommendation with the addition of Item E as presented. He noted that timing is important and students are being recruited now to attend MSU in the fall 2007. Mr. Sandoval noted that there are a number of details that need to be worked out. Dr. Rogers mentioned that a decision would need to be made relative to transfer students and how long a guarantee would be given to them. Mr. Lalani stated that the concept calls for a student having four or five years after they begin higher education to complete their program. He applauded the administration for coming forward with this recommendation. Mr. Wible seconded the motion and it was approved.

Personnel and Curriculum Committee Report

Ms. Haywood noted the items presented at the Personnel and Curriculum Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Personnel and Curriculum Committee Meeting held February 9, 2007.

Item Presented for Committee Approval Only

07-51. Committee Minutes, 11/9/06 – approved by the Committee as presented.

Items Presented for Information Only

07-52. Faculty Report

07-53. Enrollment Report – Spring 2007

07-54. Small Class Report – Spring 2007

07-55. Beginning and Last Day Enrollment Reports, Fall 2006 Semester

07-56. Review of Personnel Reports for FY 06-07 Budget

Personnel and Curriculum Committee Consent Agenda

The following items were approved by the Personnel and Curriculum Committee and placed on the Consent Agenda for consideration by the Board:

- 07-57. Proposed Faculty Development Leave – 2007-2008 – approved a developmental leave during the spring 2008 semester for Dr. Dawn Slavens, Associate Professor of Mathematics, as presented.
- 07-58. Organization of University Administration – approved the following changes to the organizational structure of the university:
- A. Created a position of Vice President for Institutional Effectiveness and Enrollment Management. The mission of the Division of Institutional Effectiveness and Enrollment Management would be to formulate strategies and develop programs and services designed to achieve the enrollment, retention, and graduation goals of the university. The division would be comprised of the offices of institutional research and planning, admissions, financial aid, registrar, testing services, international services, and upward bound (the areas which previously reported to the associate provost, with the addition of institutional research and planning).
 - B. Changed the title of Director of Institutional Research and Planning to Assistant to the Vice President for Institutional Effectiveness/Director of Institutional Research and Planning and moved this position to directly report to the Vice President for Institutional Effectiveness and Enrollment Management.
 - C. Changed the Dean of Graduate Studies to Associate Provost and Dean of Graduate Studies.
- 07-59. *MSU Policies and Procedures Manual* Changes – approved changes to the following committees included in Policy 2.338 as presented:
- A. Accident Review Board and Risk Management and Safety Committee
 - B. Computer Information Security Committee
 - C. Financial Aid Advisory Appeals Committee
 - D. Purchasing Vendor Appeals Committee
 - E. Student Traffic Review Board

Mr. Cannedy asked if there were items any member wanted to remove from the Consent Agenda. There being none, Mr. Lalani moved approval of the Consent Agenda. Ms. Haywood seconded the motion and it was approved unanimously.

Student Services Committee Report

Ms. Gough noted the items presented at the Student Services Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Student Services Committee Meeting held February 9, 2007.

Item Presented for Committee Approval Only

07-60. Committee Minutes, 11/9/06 – approved by the Committee as presented.

Item Presented for Information Only

07-61. Student Government Report

Student Services Consent Agenda

The following items were approved by the Student Services Committee and were placed on the Consent Agenda for consideration by the Board.

07-62. Housing Rates – approved housing rates for fall 2007, spring 2008, and summer 2008 as presented.

07-63. Food Service Rates – approved food service rates for summer 2007, fall 2007, and spring 2008 as presented.

Mr. Cannedy asked if there were items any member wanted to remove from the Consent Agenda. There being none, Ms. Gough moved approval of the Consent Agenda. Mr. Malone seconded the motion and it was approved unanimously.

University Development Committee Report

Mr. Cannedy noted the items presented at the University Development Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the University Development Committee Meeting held February 9, 2007.

Item Presented for Committee Approval Only

07-64. Committee Minutes, 11/9/06 – approved by Committee as presented.

Items Presented for Information Only

07-65. Summary of Gifts, Grants, and Pledges 9/1/06 – 1/12/07

University Development Committee Consent Agenda

The following item was approved by the University Development Committee and placed on the Consent Agenda for consideration by the Board.

07-66. Legacy Walk Recommendation – approved the addition of Joseph N. Sherrill Jr. to Legacy Walk.

Mr. Cannedy asked if any member wanted to remove this item from the Consent Agenda. There being none, Mr. Wible moved approval of the Consent Agenda. Ms. Farris seconded the motion and it was approved unanimously.

Athletics Committee Report

Mr. Malone noted the items presented at the Athletics Committee Meeting for committee approval and information only. Information concerning these items can be found in the minutes of the Athletics Committee Meeting held February 9, 2007.

Item Presented for Committee Approval Only

07-67. Committee Minutes, 11/9/06 – approved by the Committee as presented.

Item Presented for Information Only

07-68. Athletics Status Report

Other Business

Nominating Committee for Board Officers for the 2007-2008/2008-2009 Biennium

07-72. Mr. Cannedy appointed a special Nominating Committee to make recommendations concerning the election of a Chairperson, Vice Chairperson, Secretary, and Member-at-Large of the Executive Committee of the Board of Regents for the upcoming biennium. The election of officers will take place at the May 2007 meeting of the Board in accordance with Section 2.22 of the *MSU Policies and Procedures Manual*. Mr. Cannedy appointed Mr. Wible, Mr. Gustafson, and Mr. Malone to the committee and asked Mr. Malone to serve as chairman.

University President's Annual Performance and Compensation Review and Contract

07-73. Mr. Cannedy noted that the special Presidential Performance and Compensation Review Committee appointed at the November Board meeting would review the President's performance and make recommendations concerning the university president's contract in accordance with Section 2.31 of the *MSU Policies and Procedures Manual*.

Executive Session

Mr. Cannedy announced that the Board of Regents would go into closed session as allowed by the Texas Government Code Chapter 551, Section 551.074, Personnel Matters, to consider Item 07-73. The closed session was properly announced at 9:30 a.m. Board members and Ms. Barrow remained for the discussion. Dr. Rogers joined the meeting at 9:48 a.m.

Open Meeting Resumes

The closed session ended at 10:06 a.m. with an announcement by Mr. Cannedy that no action was taken during Executive Session. The open meeting immediately resumed.

University President's Annual Performance and Compensation Review and Contract

07-74. Mr. Lalani moved that Appendix A (Benefit Clauses) of Dr. Jesse Rogers' current contract be modified to include Dr. Rogers' using a university vehicle in the performance of official university business. He further recommended that in recognition of his outstanding work, Dr. Rogers' total salary for the 2007-2008 year (including benefit replacement and longevity pay) be \$237,560.00. Mr. Malone seconded the motion. Mr. Cannedy stated that the Board is very pleased with Dr. Rogers' performance. He continues to do an outstanding job. The motion was approved.

Dr. Rogers expressed appreciation to the Board for their continued confidence and support of Midwestern State University.

President's Report and Discussion

07-75. Dr. Rogers presented information to the Board concerning various university matters. He noted that a great deal of his report was covered during the discussions on Thursday and Friday.

- A. Legislative Session Update – Dr. Rogers reported that during this legislative session there is a great deal of interest by the legislature, the lieutenant governor, and the governor in student financial aid. A number of proposals have been presented dealing with the Texas Grant program, the Be-On-Time grant program and others. He noted that the Texas Grant program has been a favorite of higher education. The Council of Public University Presidents and Chancellors has gone on record recommending that this grant program be raised to full funding. He stated that there is a great deal of interest in getting universities to promote the Be-On-Time grant program. This is a zero interest loan, but if a student graduates from college in four years with a B average, the loan is forgiven.

Dr. Rogers stated that the legislature is also discussing a possible system of incentive funding. He added that he supports a program that would add new funds to be distributed to universities based on incentives that promote the needs of the state of Texas. He stated that his only concern about incentive funding is that it be additional, above the base, funding for institutions.

Dr. Rogers indicated that there would likely be changes in the way all 35 public senior institutions are funded for deferred maintenance projects. Additional changes are proposed with regard to Higher Education Assistance Funds (HEAF), campus capital improvements, and the structure of the Tuition Revenue Bond program.

Mr. Cannedy asked Dr. Rogers to tell the Board about his upcoming meetings in Austin. Dr. Rogers stated that he and Mr. Sandoval would leave Wichita Falls Sunday afternoon to travel to Austin. On Monday, he will testify before the House Higher Education Committee regarding MSU's access and affordability plan. On Tuesday, he will testify before the Senate Finance Committee regarding MSU's legislative request. On Wednesday, he will testify before the House Appropriations Committee Sub-Committee on Education regarding the university's legislative request. He indicated that he hoped to attend a meeting with the Lieutenant Governor while in Austin. He added that they would also visit with local legislators and others.

- B. Out-of-State Recruiting Report – Dr. Rogers asked Ms. Merkle to present information to the Board relating to the university's new recruiting program targeted at out-of-state students. Ms. Merkle presented information regarding recruitment pieces that had been created for the university by Graphics II (see Attachment 1). The items will be sent to out-of-state prospective students. The university is purchasing search lists and mailing these items to select high school sophomores, juniors, and seniors. She noted that each envelope that goes to an out-of-state student will have a "Texas Bound" sticker on it.

Ms. Merkle reported that Mustangs Rally for prospective students will be held February 17. Currently 362 students and 670 parents have indicated they will attend. She added that application numbers are up compared to the same time last year.

Dr. Rogers asked which states she is targeting. She indicated that the university is already getting students from Oklahoma, New Mexico, Arkansas, Louisiana, and Missouri. She added that students from Connecticut, Pennsylvania, Colorado, and Missouri are planning to attend Mustangs Rally.

Dr. Rogers stated that this recruitment program was in addition to our in-state recruiting that continues. Dr. Clark stated that MSU is the only Texas state institution that has been authorized by the Coordinating Board and our Board of Regents to offer reduced tuition to students from anywhere in the United States.

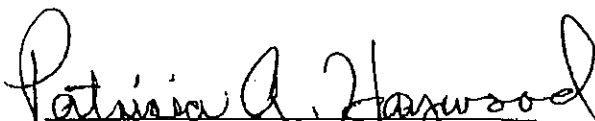
- C. Other – Dr. Rogers informed the Board that a bronze sculpture of three mustangs would appear on campus in the next two to three years. He showed individuals attending the meeting a mock up of the sculpture. He indicated that local artist Jack Stevens had been commissioned to complete this sculpture for the university. Dr. Farrell reported that a benefactor has provided initial funding for the project and expect others to provide funding as well. He added that no state funds would be utilized for this project. Mr. Cannedy asked where the sculpture would be placed on campus. Dr. Farrell indicated that a decision had not yet been made. Ms. Haywood asked if the total cost was underwritten. Dr. Farrell noted that a part has been funded and one of the benefactors is seeking other friends to contribute to the project.

Adjournment

There being no further business, the meeting was adjourned at 10:30 a.m. The next regularly scheduled meetings of the Board of Regents will be Thursday and Friday, May 10 and 11, 2007.


Patricia A. Haywood, Secretary

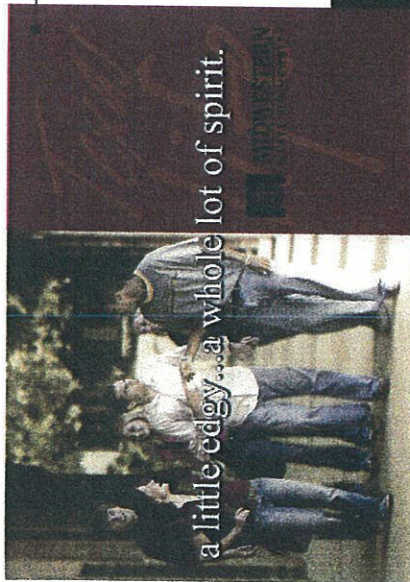
I, Patricia A. Haywood, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting February 9, 2007.


Patricia A. Haywood, Secretary

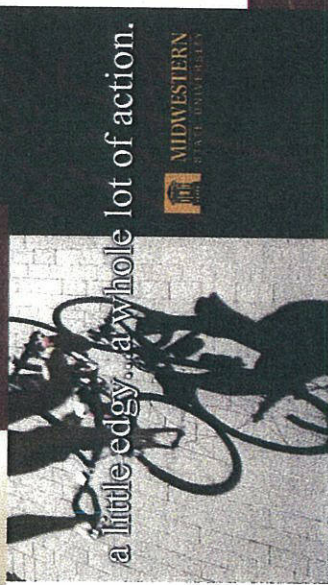
ATTACHMENT:

1. Out-of-State Recruiting Information

examples



1st mailer insert



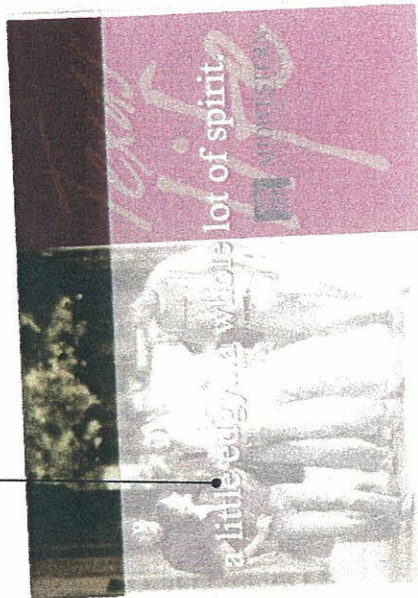
2nd mailer insert



3rd mailer insert

printed on 15 pt. Translucent Styrenez

translucent envelope



3 panel info piece with perforated reply card



**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS
April 24, 2007**

The Board of Regents, Midwestern State University, met in special session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:00 p.m., Tuesday, April 24, 2007. Board members in attendance at the university were Mr. Mac Cannedy, Jr., Chairperson; Dr. Carol Gunn; Mr. Stephen Gustafson; Mr. Munir Lalani; and Student Regent Jason York. Board members attending the meeting via teleconference connection were Ms. Charlye Farris and Mr. Ben Wible.

Administrative staff members present included Dr. Jesse W. Rogers, President; Mr. Juan Sandoval, Vice President for Administration and Finance (via teleconference connection); Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Robert Clark, Vice President for Institutional Effectiveness and Enrollment Management; and Dr. Emerson Capps, Associate Provost and Dean of Graduate Studies. Other university personnel attending the meeting were: Dr. Robert Redmon, Chairman of the Faculty Senate; Mr. David Spencer, Internal Auditor; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Associate to the President. Representing the news media was Ms. Ashley Sigman, reporter for KAUZ-TV 3.

Chairperson Cannedy called the meeting to order at 2:06 p.m. Ms. Janus Buss introduced the visitors.

Public Comment

Mr. Cannedy stated that in accordance with the Board of Regents By-Laws, MSU Policy 2.22, members of the public were invited to address the Midwestern State University Board of Regents through written and oral testimony. Mr. Cannedy noted that no one had come forward to speak on the issues before the Board.

Fowler Engineering Building Project

07-75. Mr. Cannedy reported that in February, the Board of Regents approved the following budget for the Fowler Engineering Building Project:

Tuition Revenue Bond funding	\$2.7 million
Funds committed from outside donors	\$3.0 million
Funds anticipated from outside donors	<u>\$1.5 million</u>
Total Estimated Project Cost	<u>\$7.2 million</u>

He noted that the administration had requested authorization to use local funds necessary to cover the additional cost of debt service payments for this project should the funding not be forthcoming from outside donors. Mr. Cannedy stated that this action was required by the Texas Higher Education Coordinating Board since all of the funding had not yet been committed. Mr. Lalani asked if the administration was still hopeful that outside funding requests would be approved. Mr. Cannedy stated that the \$3 million in outside funding has already been committed. The administration is optimistic about the

remaining \$1.5 million. However, if it does not become available, the university would have the necessary funds for the debt service payment.

Mr. Lalani moved approval of the recommendation. Dr. Gunn seconded the motion and it was approved.

Resolutions – D. L. Ligon and Fowler Engineering Building Bond Sales

07-76. Mr. Cannedy presented two resolutions necessary with regard to bond sale funding for the D. L. Ligon and Fowler Engineering Building projects in an amount not to exceed \$10,400,000 as shown in the agenda document. Mr. Cannedy explained that the resolutions were as follows: A Resolution Authorizing a Request for Financing and the Execution and Delivery of Documents Required to Effect Such Financing and A Resolution Declaring Expectation to Reimburse Expenditures with Proceeds of Future Debt (see Attachment 1). He added that the approved project cost for the D. L. Ligon Renovation Project is limited to the total of state-approved Tuition Revenue Bonds at \$7.7 million.

Mr. Cannedy noted that while the Board had previously approved the construction projects, these specific resolutions were required to facilitate the selling of bonds to finance these projects. Dr. Rogers stated that these project bonds would be combined with the bonds for the Student Recreation Center. Mr. Cannedy noted that this action could not be delayed until the May Board meeting without delaying the project by up to two months. Dr. Rogers stated that a two-month delay on the engineering building would be particularly problematic. Mr. Sandoval added that by combining the bond issues the university would save money.

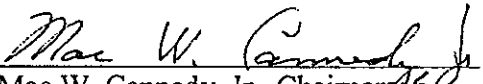
Mr. Lalani moved approval of these resolutions as presented. Mr. Gustafson seconded the motion.

Mr. Cannedy asked about the schedule for the Fowler Building project. Dr. Rogers stated that construction would likely begin this summer and the building should be complete so that classes can be held there in the fall 2008. Mr. Cannedy asked about the schedule for the D.L. Ligon Project. Dr. Rogers stated that the scheduling of the D.L. Ligon construction would be much more complicated. He noted that the facility is used by so many groups, from basketball and volleyball to kinesiology classes and intramurals to graduation. He indicated that he had formed a committee to plan the order of construction.

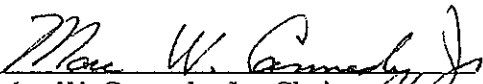
There being no further discussion, the motion was approved.

Adjournment

Dr. Rogers thanked the Board members for being available to participate in this special Board meeting. There being no further business, the meeting adjourned at 2:15 p.m. The next regularly scheduled meetings of the Board of Regents will be held May 10 and 11, 2007.


Mac W. Cannedy, Jr., Chairperson

I, Mac W. Cannedy, Jr., the fully appointed and qualified Chairperson of the Midwestern State University Board of Regents hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting April 24, 2007.


Mac W. Cannedy, Jr., Chairperson

ATTACHMENT:

1. Resolutions – D. L. Ligon and Fowler Engineering Building Bond Sales

**A RESOLUTION
AUTHORIZING A REQUEST FOR FINANCING
AND THE EXECUTION AND DELIVERY OF DOCUMENTS
REQUIRED TO EFFECT SUCH FINANCING**

Whereas, the Texas Public Finance Authority (the “Authority”) is authorized to issue revenue bonds to finance the cost of certain projects for the use and benefit of Midwestern State University (“University”) pursuant to Texas Gov’t. Code, Chapter 1232, and Texas Education Code, Chapter 55, particularly sections 55.13 and 55.1757, (collectively, the “Authorizing Law”); and

Whereas, the University desires and intends to request the Authority to finance the cost of the projects as permitted by the Authorizing Law; and

Whereas, the University recognizes that in order to finance the cost of the projects, the Authority may issue short term obligations, bonds, either or both (“Bonds”) in an aggregate principal amount sufficient to finance project costs in the estimated amount of \$10,400,000, plus the costs of issuance and related administrative costs, if any, which will be determined by the Authority at the time of issuance; and

Whereas, the form of a Request for Financing, dated as of April 24, 2007 (the “Request for Financing”), from the University to the Authority, which includes a detailed description of the projects to be financed for the University (“Projects” herein) and a proposed expenditure schedule, is presently before the Board of Regents of the University (the “Board”);

NOW THEREFORE BE IT RESOLVED by the Board that:

Section 1. The purpose of the financing is to provide funds sufficient to complete the Projects, and the financing thereof is appropriate at this time. Accordingly, the execution and delivery of the Request for Financing to the Authority pursuant to the Authorizing Law is hereby ratified, approved, and confirmed.

Section 2. The President of the University or his designee is hereby authorized, empowered and directed to:

- a. sign and deliver a Request for Financing to the Authority;
- b. sign and deliver or cause to be delivered any and all documents necessary or desirable to effect the financing and provide the projects, including but not limited to the financing documents required by the Authority’s rules;
- c. cooperate with the Authority and its consultants to prepare an Official Statement in connection with the sale of the Bonds; and
- d. take such other actions as are necessary and appropriate in connection with the issuance, sale, and delivery of the Bonds.

Section 3. All actions not inconsistent with provisions of this Resolution heretofore taken by the University, its officers, employees, agents or consultants, directed toward the financing of the Projects and the issuance of the Bonds, is hereby ratified, approved, and confirmed.

Section 4. This Resolution was adopted at a meeting open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Ch. 551, Texas Government Code.

Adopted by a vote of 6 yeas and 0 nays, on this 24th day of April, 2007.

Mac W. Kennedy, Jr.
Chairperson
Board of Regents
Midwestern State University

Attested: Deborah L. Bauow
Staff Secretary
Board of Regents
Midwestern State University

**RESOLUTION DECLARING EXPECTATION
TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF FUTURE DEBT**

Whereas, Midwestern State University ("University") intends to make a capital expenditure not to exceed \$10,400,000 to construct, renovate, equip, and furnish facilities, including the renovation of the D.L. Ligon and Fowler Engineering Buildings, (the "Project"), which is to be funded in part with proceeds of bonds to be issued by the Texas Public Finance Authority (the "Authority") as authorized by Texas Government Code, Chapter 1232; and

Whereas, the University intends to expend an amount not to exceed \$10,400,000 (the "Expenditure") for Project costs and currently desires and intends the Expenditure to be reimbursed from proceeds of bonds to be issued by the Authority for the Project; and

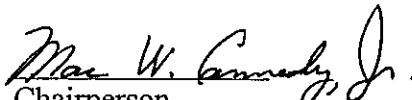
Whereas, the University and the Authority desire to preserve the ability to reimburse the Expenditure with proceeds of tax-exempt bonds;


NOW THEREFORE THE UNIVERSITY HEREBY RESOLVES that it reasonably expects and intends to reimburse the Expenditure with the proceeds of tax-exempt bonds to be issued hereafter by the Authority, and this Resolution shall constitute a declaration of official intent under applicable federal tax regulations.

Be It Further Resolved that a copy of this resolution be included in the minutes of the April 24, 2007, meeting of the Board.

Adopted by a vote of 6 yeas and 0 nays, on this 24th day of April 2007.

Attested:


Chairperson
Board of Regents
Midwestern State University


Staff Secretary
Board of Regents
Midwestern State University