

EVENT PLANNING MATRIX

SERIOUSNESS OF RISK

- **I** May result in death
- **II** May cause severe injury, major property damage, significant financial loss, and/or result in negative publicity for the organization and/or institution
- **III** May cause minor injury, illness, property damage, financial loss and/or could result in negative publicity for the organization and/or institution
- **IV** Hazard presents a minimal threat to safety, health and well-being of participants

	PROBABILITY			
SERIOUSNESS	A	B	C	D
I	5	5	4	3
II	5	4	3	2
III	4	3	2	1
IV	3	2	1	1

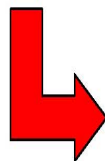
PROBABILITY THAT SOMETHING WILL GO WRONG

- **A** Likely to occur immediately or in a short period of time, expected to occur frequently
- **B** Probably will occur in time
- **C** May occur in time
- **D** Unlikely to occur

WHAT DO WE HAVE IN PLACE TO REDUCE THE RISKS THAT WE IDENTIFIED?

___ Initial Score

___ Final Score



ACTIVITY	ASSOCIATED RISKS	METHOD TO MANAGE

This form has been provided as an educational tool to help student leaders to develop a process for identifying and discussing potential risk issues. This form is intended for use as part of a larger event planning process, and should only serve as a starting point for your discussion on risk management. It is not designed to take the place of a careful review of applicable rules, policies, and laws, or discussion with your advisor.