



STAFF SENATE MINUTES

NOVEMBER 11, 2020

The MSU Staff Senate met November 11, 2020 at 3:00 pm in room 274 of Dillard College of Business. Members present: Frank Brasher, Ernest Cooper, Anna Daugherty, Reagan Foster, Ruby Garrett, Courtney Grimes, Mary Lasseter, Kayla Meaders, Angie Reay, Kathy Rice, Traci Roberts, and Shanna Tole. Members not present: Mike Gillis, Phillip King, Sierra Trenhaile, Melanie Whitbey.

The meeting was called to order at 3:05 by Staff Senate Chair, Reagan Foster.

Approval of Minutes: Ruby Garrett made a motion to accept the October minutes, with a second from Kathy Rice with the following corrections:

- You Make a Difference award: Sierra Trenhaile, not Sarah.
- Guest Speaker – Matt Park: also presented updates to the Youth Protection policy in reference to minors on campus.

Motion passed.

Committee Reports:

- **Administrative Council:** No meeting until February 2021
- **Staff Senate Executive Committee:** meet via Zoom November 4, 2020
- **Board of Regents:**
- **Student Affairs:** no report
- **Academic Council:** Angie Reay reported they have been working on catalog changes.
- **Faculty Senate:**
- **Budget Oversight:**
- **Long Range Review and Planning:** no report
- **Membership Committee:** no report
- **By-Laws Committee:** no report
- **Communication Committee:** no report
- **Scholarship Committee:** Two scholarships were awarded.

New Business:

Faculty Survey: Reagan Foster reported that the Faculty Senate had created a survey for faculty to get feedback on the Fall and Spring semester launches, and teaching evaluations. She asked if the Staff Senate wanted to do the same type of survey with changes in line with staff responsibilities. The members present agreed it would be helpful to get this feedback from campus staff. Ruby Garrett, Angie Reay, and Shanna Tole will create the survey to present to the Staff Senate for approval.

Mask Donation: Reagan Foster reported the university is delivering washable masks with the MSU logo to United Regional Hospital, Kell West Hospital, and Hospice of Wichita Falls.

Security Handbook: The Information Technology office presented updates to the Security Handbook for the 2021 year. Changes will allow IT to continue to manage and maintain operation of state systems. A motion to accept the changes as presented was made by Angie Reay, with a second by Mary Lasseter. Motion passed.

Meeting was adjourned at 3:45 pm. The next meeting is December 9, 2020, 3:00 pm. Dillard 274.

Respectfully submitted,

Traci Roberts, Secretary