

SAMPLE OPT-OUT EMAIL

Midwestern State University

Courseware Access and Affordability Program

From: noreply@follett.com

To: [\[MSU Student Email Address\]](#)

Subject: Welcome to MSU Texas Campus Bookstore Customer Portal!

Congratulations on your enrollment in MSU Texas Campus Bookstore Customer Portal. To preserve student choice and promote student savings, MSU Texas has partnered with your campus bookstore to provide this program so you will have access to all required course materials on day one of class at prices not available elsewhere. If you decide you do not want to purchase the course materials provided to you as part of the program, you can use the MSU Texas Campus Bookstore Customer Portal to opt-out of the program.

IMPORTANT! Please note that if you opt-out, you will then be responsible for obtaining the required course materials on your own. Once you have opted-out, you will only be able to opt-in until September 6, 2022 and receive the special pricing that is part of the program.

If you would like to proceed with opting-out, please activate your account below by September 6, 2022 and follow the instructions.

Information you should know...

- Your username is your school email address: [\[#SchoolEmailAddress#\]](#)

Activate your account and set your password by selecting the below link!

[\[Activate Account & Set Password Here\]](#)

Happy studying and best of luck in class!

Want to log in after you activate your account?

[\[Login Here\]](#)

Questions?

Contact your MSU Bookstore

940-397-4303

<https://www.bkstr.com/midwesternstatestore/home>

OPT-OUT INSTRUCTIONS

Midwestern State University

Courseware Access and Affordability Program

The following pages detail the steps to opt-out of the Courseware Access and Affordability Program for a specific course. Screenshots are included.



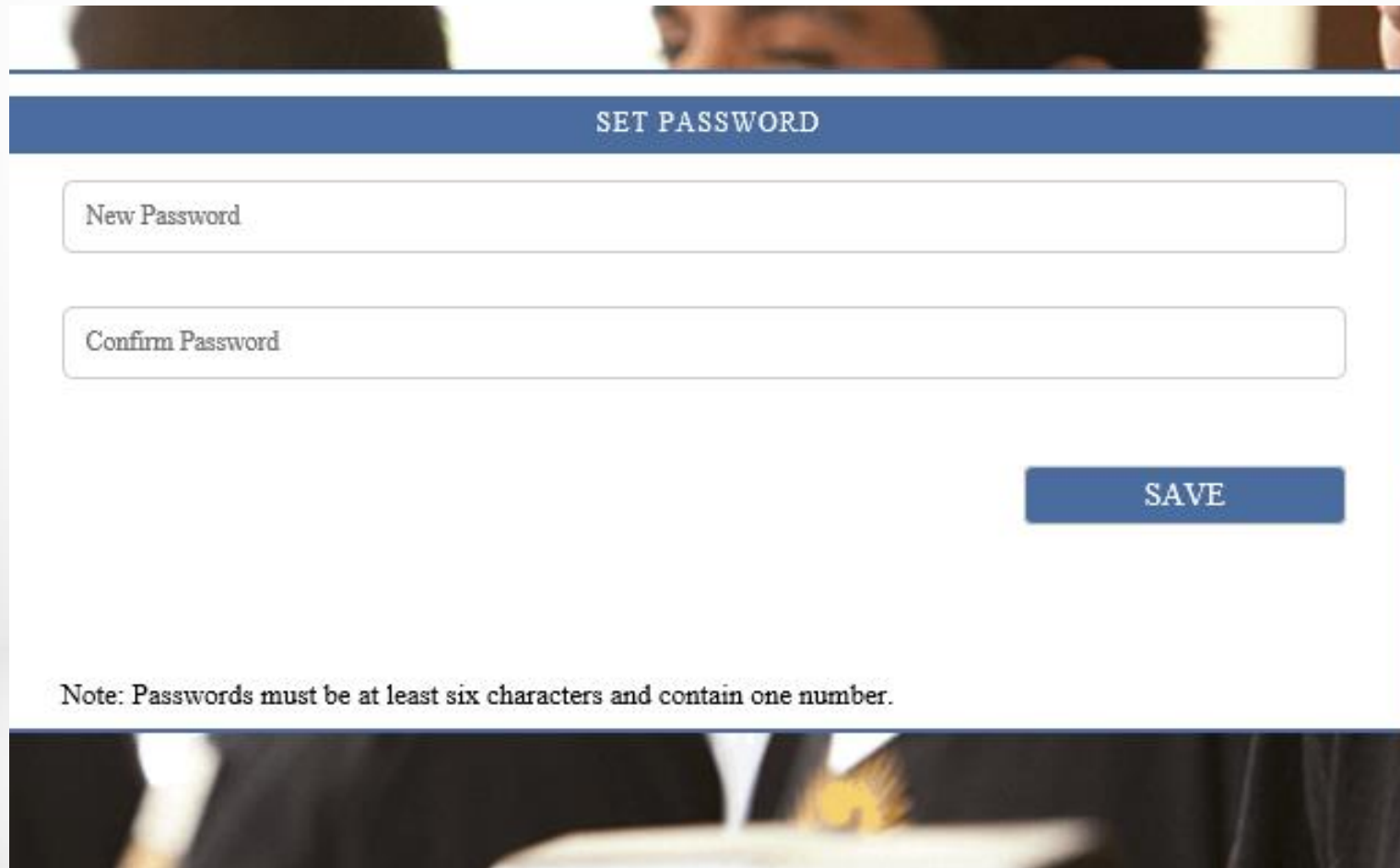
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**Opt-Out
Customer Portal Email Path**

The student will receive an email from Follett. When the student selects *Access Account & Set Password*, they will be launched to the customer portal.

Subject	Welcome to CCSF Ocean Campus Bookstore Customer Portal!
Template Body	<p>Congratulations on your enrollment in CCSF Ocean Campus Bookstore Customer Portal. To preserve student choice and promote student savings, CCSF Ocean Campus Bookstore has partnered with your campus bookstore to provide this program so you will have access to all required course materials on day one of class at prices not available elsewhere. If you decide you do not want to purchase the course materials provided to you as part of the program, you can use the CCSF Ocean Campus Bookstore Customer Portal to opt-out of the program.</p> <p>IMPORTANT! Please note that if you opt-out, you will then be responsible for obtaining the required course materials on your own. Once you have opted-out, you will not be able to opt-in and receive the special pricing that is part of the program.</p> <p>If you would like to proceed with opting-out, please activate your account below by 01/10/2018 and follow the instructions.</p> <p><i>Information you should know...</i></p> <ul style="list-style-type: none"> • Your username is your school email address: fjoseph@mail.ccsf.edu • Once you have opted-out of a course, you cannot opt-in! <p><i>Activate your account and set your password by selecting the below link!</i> Activate Account & Set Password Here</p> <p>Happy studying and best of luck in class!</p> <p><i>Want to log in after you activate your account?</i> Login Here</p> <p><i>Questions?</i> Contact your campus bookstore</p>

For security reasons, the student will be asked to enter a password and confirm that password.



SET PASSWORD

New Password

Confirm Password

SAVE

Note: Passwords must be at least six characters and contain one number.

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Student Can Opt-Out

The student is launched into the customer portal where they will have full visibility to all courses that they can opt-out of by selecting Opt-Out or those that they have already opted-out of.

MANAGE COURSE MATERIAL(S)

Opt-Out

Course Name	Course Number	Course Charge	Course Material Detail	
Fundamentals of Speech	DFLT>SPCH>1010>2J2	\$58.98	View Course Material	Opt-Out

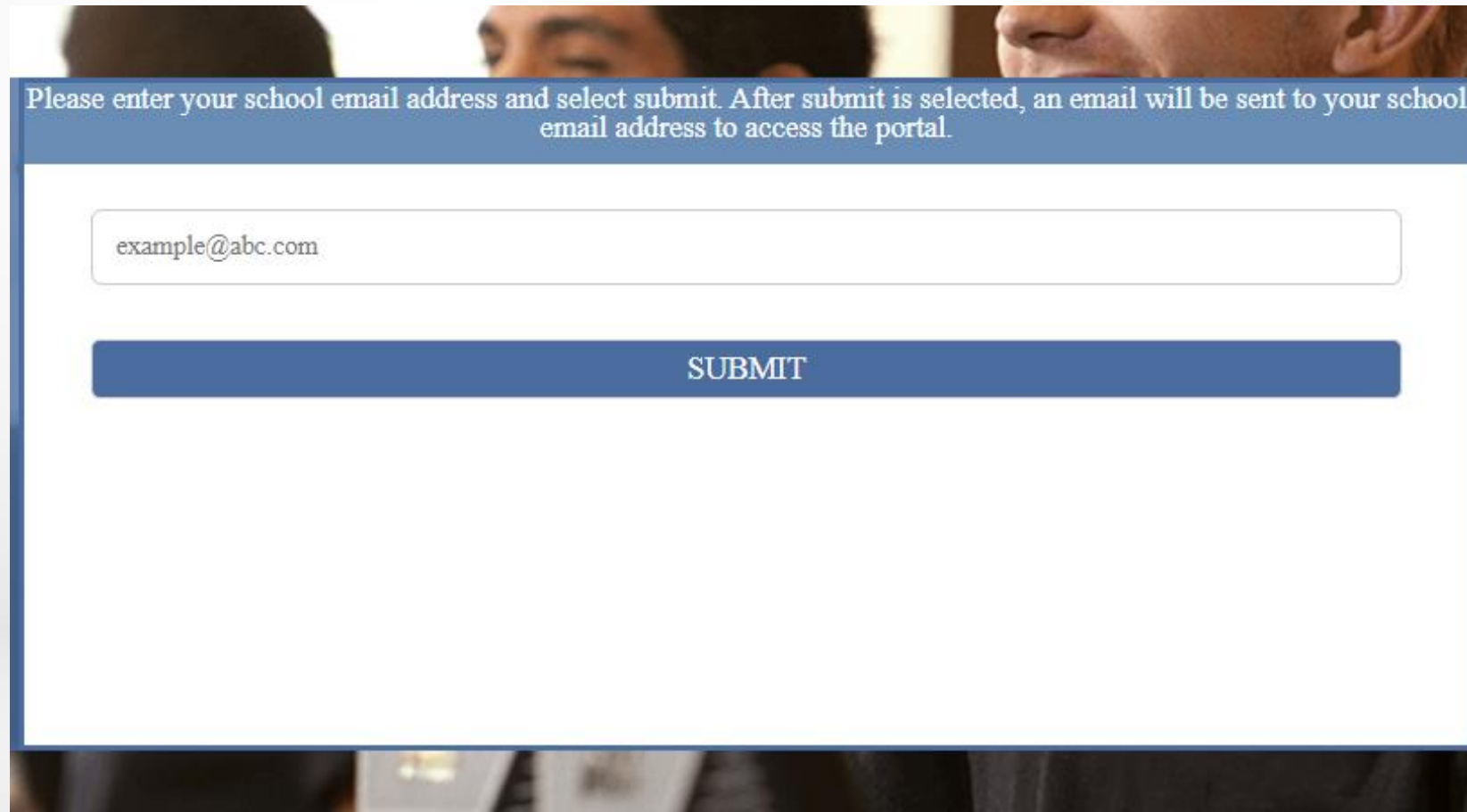


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**Opt-Out
Customer Portal URL Path**

The student will select the generic URL and for security reasons the student will be asked to enter the email address provided to Follett by the campus.



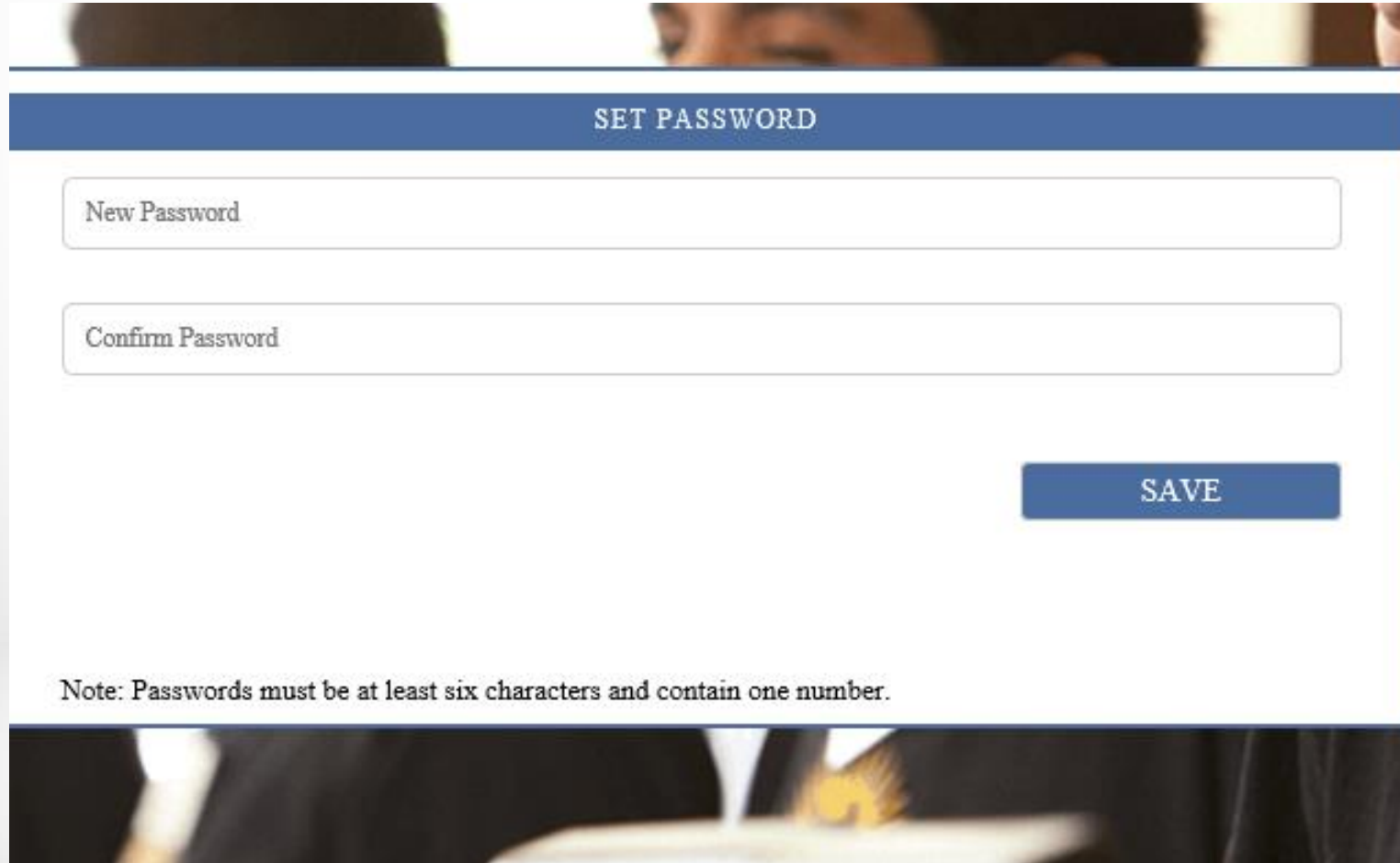
Please enter your school email address and select submit. After submit is selected, an email will be sent to your school email address to access the portal.

SUBMIT

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Additional Features for Campus & Students

included

Customer Portal Additional Features

The students will be able to learn more about the course material(s) included on the customer portal.

The campus has the ability to hide the Course Charge if needed.

COURSE MATERIAL(S) DETAIL

Title	Type
Harbrace Essentials w/Mindtap Access Code (CUSTOM) (1636)(NSCC)	Digital

CLOSE

Course Number	Course Fee	Course Material Detail	
DFLT>SPCH>1010>2J2	\$58.98	View Course Material	Opt-Out

Course Number	Course Charge	Course Material Detail
DFLT>210>78135	\$45.00	View Course Material
DFLT>100>79998	\$45.00	View Course Material

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Customer Portal Additional Features

The campus has the ability to customize the name of the program that will appear on the emails and the home page of the customer portal.

The ASU Instant Access Program

Please enter your school email address and select submit. After submit is selected, an email will be sent to your school email address to access the portal.

example@abc.com

SUBMIT

There is functionality that can be activated by Follett to allow opting back in after you opted-out.

Follett FG

MANAGE MY COURSE MATERIAL(S)

Course Name	Course Number	Course Charge	Course Material Detail	
Brief Calculus	INC>MAT>210>78135	\$45.00	View Course Material	Opted-In
The Living World	INC>BIO>100>79998	\$45.00	View Course Material	Opt-Out

Follett FG

MANAGE MY COURSE MATERIAL(S)

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