The Board of Regents, Midwestern State University, met in regular session on the Midwestern State University campus in the J. S. Bridwell Board Room, Hardin Administration Building, Wichita Falls, Texas, at 9:00 a.m., Thursday, November 8, 2018.

Individuals in attendance were as follows.

Regents:  Mr. Caven Crosnoe, Chairman
          Ms. Nancy Marks, Vice Chairman
          Mr. Warren Ayres
          Ms. Tiffany Burks
          Mr. Tony Fidelie
          Mr. Shawn Hessing
          Mr. Oku Okeke
          Ms. Karen Liu Pang
          Dr. Shelley Sweatt
          Ms. Leia De La Garza, Student Regent

University Administration:  President Suzanne Shipley
                           Provost and Vice President James Johnston
                           Vice President Marilyn Fowlé
                           Vice President Fred Dietz
                           Vice President Keith Lamb
                           Vice President Anthony Vidmar
                           Associate Vice President for Facilities Services Kyle Owen
                           Director of Athletics Kyle Williams
                           General Counsel Barry Macha
                           Director of Internal Audits Leigh Kidwell
                           Controller Chris Stovall
                           Director of Marketing and Public Information Julie Gaynor
                           Executive Assistant to the President Cindy Ashlock
                           Director of Board and Government Relations Debbie Barrow

Governance Representatives:  Dr. David Carlston, Faculty Senate Chairman
                            Ms. Dottie Westbrook, Staff Senate Chair
                            Ms. Ellie Gunderson, Student Government Association President

Media Representatives:  Ms. Chloe Phillips, Co-Editor, The Wichitan

Guest Presenter:  Dr. Laura Fidelie, Associate Professor of Criminal Justice

In accordance with a duly posted notice and there being a quorum present, Chairman Crosnoe called the meeting to order at 9:04 a.m. and Ms. Gaynor introduced individuals attending the meeting.
Special Introductions
Vice President Lamb introduced Ms. Rachel Fornof, J.D., new Director and Coordinator of Title IX at MSU. Ms. Leigh Kidwell introduced Ms. Glezarie Boswell, new Internal Auditor in the Office of Internal Audits.

Opening Comments and Welcome of New Regents
Chairman Crosnoe welcomed everyone to the meeting. New regents, Karen Liu Pang, Tony Fidelie, and Oku Okeke, introduced themselves and were welcomed to the Board of Regents.

Public Comment
Chairman Crosnoe noted that no one had signed up to provide public comment.

Reading and Approval of Minutes
19-02. The Board of Regents approved the minutes of the August 2, 2018, and September 14, 2018 Board of Regents meetings as presented.

Board of Regents Committee Appointments and Discussion
19-03. The Board Book included the listing of new committee appointments. Chairman Crosnoe explained to the new regents how the Board and Committee meetings were previously structured. He noted that a full discussion of Board committees would take place later in the meeting.

University Dashboard
19-04. An updated University Dashboard prepared by the Office of Institutional Research and Assessment was presented for information only. Vice President Dietz reviewed key indicators on the Dashboard to include enrollment, semester credit hour production, the number of students residing on campus, retention and graduation rates, total degrees awarded, state appropriations per student, the university’s administrative cost percentage, average student debt, new gifts and commitments, and total endowed funds. Board discussion followed.

Modification of Midwestern State University Organization Chart
19-05. A new MSU organization chart, which reflected a change in the reporting structure of the Wichita Falls Museum of Art at MSU, was presented as a point of information only. President Shipley reviewed the motivation behind this change as the university pursues museum accreditation.

Campus Construction Update
19-06. Project status reports were shown in the Board Book, and Associate Vice President Owen presented an update of current projects (see Attachment 1).

MSU Deferred Maintenance Reports – Campus Condition Index
19-07. The Texas Education Code (Section 61.05821) requires the reporting of deferred maintenance information to the Texas Higher Education Coordinating Board (THECB) and the university’s governing board each year. Associate Vice President Owen reviewed these reports, which were presented as a point of information only.
J. S. Bridwell Hall Renovation Project Authorization Request

19-08. In November 2015, the Board of Regents approved several Tuition Revenue Bond (TRB) funded projects, which included the J. S. Bridwell Hall Renovation Project. In May 2016, individual budgets for the TRB projects were identified as a group and included an estimated value of $3,673,553 for the J. S. Bridwell Renovation Project. This estimate was based on a high-level programming review of the building. Following a more detailed programming study, the estimated cost of the project was reduced to less than $1 million, with an additional $1 million identified as possible alternates. Savings from this and other TRB projects were transferred to the HSHS Building Project and the Landscaping Project, leaving $1,113,855 available for the J. S. Bridwell Hall Renovation Project. Associate Vice President Owen reviewed this information and explained the recommended action.

Following discussion, Regent Hessing made a motion as follows.

A. Approve the J. S. Bridwell Hall Renovation Project at a total cost not to exceed $1,058,162 (95% of the $1,113,855 in funds available).

B. Authorize the President to increase the budgeted and contracted amounts as needed in an amount not to exceed five percent of the funds available for this project (the available funds total $1,113,855).

Regent Marks seconded the motion and it was approved.

Board of Regents Bylaws

19-09. General Counsel Macha reviewed the information provided in the Board Book regarding the purpose of Board of Regents Bylaws as well as the need for the proposed rewrite. Regents were asked to review the proposed Bylaws, with final action to be recommended at the February 2019 Board meeting.

Board Resolutions

19-10. Board resolutions for former regents Samuel M. Sanchez, F. Lynwood Givens, and Charles J. “Jeff” Gregg, which were presented in the Board Book, were approved upon a motion by Regent Burks, and a second by Regent Ayres. Another Board resolution was presented for Ms. Cindy Ashlock, who would retire as Executive Assistant to the President in December 2018. Regent Hessing moved approval of this resolution, Regent Burks seconded the motion, and it was approved (see Attachment 2).

President’s Comment

President Shipley reported that MSU faculty and staff participated in a survey during the spring through the Great Places to Work program. This survey looked at engagement and interest in the university and working conditions. She noted that the results were circulated to the Faculty and Staff Senates so that they could provide feedback on areas to address. She stated that a full report would be provided to the Board in the spring.

Faculty Report

19-11. Dr. David Carlston, Faculty Senate Chairman, provided an overview of the Faculty Senate for the benefit of the new regents. He discussed two primary concerns of the faculty,
which were faculty workload and facilitating growth. He expressed appreciation to the administration for pursuing an outside consultant to review faculty workload and noted that as MSU grows faculty would like to see a portion of the revenue from growth being invested in the faculty. Dr. Carlston introduced Dr. Laura Fidelie, Associate Professor of Criminal Justice and 2017 Faculty Award Recipient. Dr. Fidelie presented information on her teaching and research (see Attachment 3.)

Staff Report
19-12. Ms. Dottie Westbrook, Staff Senate Chair, briefed the Board on Staff Senate 2017-2018 projects to include 12 days of Christmas, Mustangs Pantry, and PIE Power Packing with the Wichita Falls Junior League. She added that Mr. Jermaine Causey, Mr. Ronnie Wherry, and Mr. Ken Burge each received a You Make a Difference Award during the fall semester. She noted that the Great Colleges to Work survey provided the Staff Senate an opportunity to focus on specific areas that need to be improved. She stated that one of the areas the Senate was interested in was faculty, administration, and staff communication and collaboration.

Student Government Report
19-13. MSU Student Government Association (SGA) President Ellie Gunderson reported on SGA activities in the fall. She noted that the SGA worked on a Domestic Violence Awareness Campaign, a competition between Student Senators to encourage student involvement, Homecoming, and the first Culturefest that would be held the evening of the Board meeting. She added that SGA would be involved with the Fantasy of Lights fun run and canned food drive.

Athletics Report
19-14. The MSU Athletics Report was presented in the Board Book and Mr. Kyle Williams, Director of Athletics, reviewed the report. He added that the women’s cross country team won the Lone Star Conference championship.

Recess
The meeting recessed at 10:25 a.m. and resumed at 10:35 a.m.

Enrollment Management Report
19-15. Vice President Dietz reviewed the report shown in the Board Book, including the Enrollment Report for fall 2018. He added that as the university works toward growing enrollment to 8,000 students through traditional freshman and transfer enrollment, student retention, and online programs, the university also plans to offer a dual credit program in the fall of 2019. He noted that dual credit would be pursued initially in the Wichita Falls area and then expanded to other areas.

Dallas-Fort Worth (DFW) Expansion Update – Tuition and Fee Charges
19-16. In August 2018 the Board of Regents authorized the administration to have flexibility in determining the tuition and fee structure for online programs offered in Flower Mound. Vice President Lamb reviewed the changes that were made for the Board’s information.
MSU Texas Online Curricular Presence  
19-17. A summary of the online curricular presence and offerings of MSU Texas was presented in the Board Book as requested during the previous Board of Regents meeting. Provost Johnston reviewed this information and commended the faculty on their work in the development of these courses. Following discussion, the administration was asked to provide information at the next meeting regarding completion and retention rates of students taking courses online versus in person.

Low-Producing Degree Programs  
19-18. Each year the Texas Higher Education Coordinating Board (THECB) informs institutions of higher education of low-producing degree programs that do not meet minimum standards of 25 graduates for undergraduate programs over a cumulative five-year period and 15 graduates for master’s programs over a cumulative five-year period. The THECB alerts an institution when a degree program has not met the minimum standards for three consecutive years. Provost Johnston reviewed information related to the most recent review by the THECB as outlined in the Board Book. No action by the Board was required at this time.

December 2018 Graduating Class  
19-19. Regent Marks moved approval of the list of candidates for December 2018 graduation. Regent Sweatt seconded the motion, and it was approved.

Approval of 2019-2020 Academic Calendar  
19-20. Vice President Dietz presented the proposed academic calendar for the 2019-2020 academic year. He noted that the calendar was in line with Vernon College. The calendar was approved upon a motion by Regent Marks and second by Regent Ayres.

Addition of Academic Degree Minors to Existing Degree Programs  
19-21. Provost Johnston reviewed the academic minors that were recommended for addition to the university’s degree offerings and answered questions. Regent Marks moved approval of the addition of academic minor programs in Marketing Communication and Nonprofit Management. Regent Sweatt seconded the motion and it was approved.

Summaries of Financial Support  
19-22. Regent Ayres highlighted gifts received since the last meeting of the Board of Regents. Vice President Vidmar reviewed the reports presented in the Board Book and commended Ms. Leslee Ponder, Alumni Engagement Liaison, for her efforts working the alumni and the increase in the number of alumni members.

Recess  
The meeting recessed for lunch at 11:25 a.m. and resumed at 1:05 p.m.

FY 18 Quasi-Endowment Fund Reports  
19-23. The reports concerning the Redwine Fund and the Frank and Nancy Harvey Student Development Fund for FY 18 were presented as a point of information only.
Financial Reports
19-24. The July 2018 Financial Report was accepted upon a motion by Regent Ayres and second by Regent Sweatt. Vice President Fowlé presented preliminary information regarding the FY 18 end-of-year report and the FY 19 budget outlook (see Attachment 4).

Investment Report
19-25. The Board accepted the fourth quarter FY 2018 investment report upon a motion by Regent Ayres and second by Regent Sweatt.

FY 18 Item $50,000 & under approved per Board authorization
19-26. The budget change was ratified upon a motion by Regent Ayres and a second by Regent Sweatt.

Salary/Title/Position Changes in FY 18 and FY 19 Budgets
19-27 & 19-28. The Board Book included reports of personnel changes that were presented for information only. The salary and position changes were ratified upon a motion by Regent Ayres and a second by Regent Sweatt.

Proceeds from Sale of Mineral Interests
19-29. President Shipley reported on the recent sale of mineral rights and presented the administration’s recommendation regarding the use of the proceeds. Regent Ayres made a motion to approve the following action related to the proceeds from the sale of Midwestern State University’s mineral interests in property located in Sections 45, 47, 48, 61, and 63 of Block 4, H&GN Ry. Co. Survey in Reeves County, Texas.

A. The establishment of two quasi-endowment funds, one to benefit the music program and the other to benefit the nursing program at Midwestern State University, with the quasi-endowment funds invested as are other MSU quasi-endowment funds.

B. One hundred thousand dollars ($100,000) of the proceeds will be deposited in university funds for the reimbursement of funds previously allocated for one-time needs of the MSU Music Program.

C. One hundred thousand dollars ($100,000) of the proceeds will be deposited in university funds for the reimbursement of funds used for a one-time expansion of the MSU Nursing Program.

D. The remainder of the proceeds will be divided equally and placed in the Donohoo Music Quasi-Endowment Fund and the Donohoo Nursing Quasi-Endowment Fund.

Regent Fidelie seconded the motion and it was approved.

Historically Underutilized Business (HUB) Year-End Report – FY 18
19-30. This annual report was presented as a point of information only.

Compliance Update
19-31. The Compliance Update was presented as a point of information only.
Audit Update
19-32. The Audit Update was presented as a point of information only.

FY 18 Annual Internal Audit Report
19-33. Ms. Leigh Kidwell, Director of Internal Audits, presented the FY 18 Annual Internal Audit Report for approval. The report was approved with a motion by Regent Burks and a second by Regent Hessing.

Contract Management Audit Report
19-34. Ms. Kidwell reviewed the Contract Management Audit Report. She noted that since the audit was completed, the new Director of Purchasing had made progress in addressing the audit findings. The audit report was accepted upon a motion by Regent Burks and a second by Regent Ayres.

MSU Policies and Procedures Manual Modifications
19-35. Mr. Macha presented modifications to MSU Policy 2.324 (Intercollegiate Athletics) and noted that the new wording in the policy included best practices as outlined by the Association of Governing Boards. The policy revision was approved upon a motion by Regent Burks and a second by Regent Marks.

Board of Regents Committee Appointments and Discussion
19-03. Chairman Crosnoe returned to this Board item and opened the discussion regarding how Board committees would operate with the new one-day Board meeting format. Regents expressed support for scheduling regular committee meetings, noting that this would allow Regents to gain greater knowledge of specific areas. Discussion centered around the option of holding committee meetings on the morning of the regular Board meetings, with the committees having the option of meeting at other times if needed to discuss highly complicated items. Mr. Macha referred to Section 6.0.4 of the proposed Bylaws which indicates that committee meetings would not require posting if certain requirements were met. Following discussion, Chairman Crosnoe, President Shipley, Mr. Macha, and Ms. Barrow were asked to work out the details and logistics involved with the same day meeting option and present information and recommendations to the Board for review in February.

Discussion of Board Minutes Options
19-36. President Shipley noted that the current minutes of MSU Board meetings were extensive and comprehensive. She asked Ms. Barrow to present information on best practices related to the style and format of Board meeting minutes. Regents discussed the pros and cons of the current comprehensive minutes versus minutes that show items, motions, and final action taken without elaboration of matters discussed. It was noted that with the live streaming of the minutes now available, and the time involved in compiling comprehensive minutes, a more streamlined approach was appropriate. Following this discussion, Ms. Barrow was asked to compile less comprehensive minutes of the November meeting with emphasis placed on action items by the Board.

University Leadership Report
19-37. President Shipley provided information on the searches for a new Vice President for Administration and Finance and Director of Museum, noting that search firms had been
selected to assist with the search processes. She then reported on her recent participation in the Air Education and Training Command Meeting which focused on innovation. The report concluded with the presentation of the MSU Faculty/Staff Campaign Video.

Executive Session
19-38. Chairman Crosnoe noted that no Executive Session would be necessary.

Adjournment
There being no further business, the meeting adjourned at 3:15 p.m.

The next regularly scheduled meeting of the Board of Regents will be Thursday, February 14, 2019.

I, Tiffany Burks, the fully appointed and qualified Secretary of the Midwestern State University Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the minutes of the Midwestern State University Board of Regents meeting November 8, 2018.

Tiffany Burks, Secretary
Midwestern State University
Board of Regents

ATTACHMENTS:
1. Campus Construction Update
2. Resolution of Appreciation – Ms. Cindy Ashlock
3. Faculty Presentation – Dr. Laura Fidelie
Construction Update Status

November 8, 2018

by
Kyle Owen
TAS/ADA & Fire Marshal Upgrades Project:

Bolin Stairwell

October 25, 2018

Fain Fine Arts Stairwell and Elevator

Fain Fine Arts Lobby

October 23, 2018

July 20, 2017
Moffett Renovation, Phase 1:

October 23, 2018

Moffett Renovation, Phase 2A & 2B:
Moffett Renovation, Phase 2A Plans:

Elevator Demo,
Stairs Open

Carpet,
Furniture

Study Pods

Reconstruction of Lots 3 & 6N (south of PYBO):

October 11, 2017
Reconstruction of Lots 3 & 6N (south of PYBO):

October 23, 2018

Jesse Rogers Promenade – South (by Mass Comm):

October 25, 2018
Bridwell Courts Demo:

March 8, 2018

University Police Dept. Demo:

April 16, 2018

October 23, 2018
MIDWESTERN STATE UNIVERSITY
RESOLUTION OF APPRECIATION
November 8, 2018

WHEREAS, Cindy Ashlock began work at Midwestern State University on September 1, 1997, and will retire December 31, 2018, and

WHEREAS, during her more than 21 years of service to MSU, she served as Secretary of the Mathematics Department and Assistant to the Vice President for Business Affairs, before joining the Office of the President staff on September 1, 2000, where she served three university presidents as Assistant and Executive Assistant to the President, and

WHEREAS, Cindy’s contributions to the university as a whole, and the President’s Office and Board of Regents in particular, while too numerous to mention, include planning and overseeing the J. S. Bridwell Board Room video capability, and managing the Board of Regents related web pages on the MSU Texas website, and

WHEREAS, she will be missed by employees, students, regents, donors, and friends of Midwestern State University, where her vibrant personality and infectious laughter brought life and warmth to the President’s Office and the Hardin Administration Building,

NOW THEREFORE BE IT RESOLVED that the members of the Board of Regents and President of Midwestern State University hereby express their most sincere appreciation to Cindy Ashlock for her dedicated service to Midwestern State University and wish her the best in her retirement, and

BE IT FURTHER RESOLVED that this Resolution be made a part of the permanent minutes of this Board and that a copy be presented to Ms. Ashlock as a token of the University’s gratitude.

R. Caven Crosnoe, Chairman
Nancy Marks, Vice Chair
Tiffany Binks, Secretary

Warren T. Ayres
Guy A. Fidelie, Jr.
Shawn Hissong
Oku Okeke
Karen Liu Pang
Shelley Sweatt
Leila De La Garza, Student Regent
Suzanne Shipley, President
Teaching

- Law and Legal Systems
- Director of Criminal Justice Writing Program
- Master of Arts in Criminal Justice Program
- Criminal Justice Study Abroad Coordinator
Research

- Offender Rehabilitation
- Cybercrime
- Student Involvement in Research
  - Data Collection
  - Study Design
  - Editing

Professional Involvement

- Legal Work
  - Child Protective Services
  - Criminal Law
  - Juvenile Law
- City of Wichita Falls Civil Service Commission
- United Regional Foundation Board
- North Texas Rehab Center Board
FY18 Financial Results

By Dr. Marilyn Fowler
November 8, 2018

Net Income

![Graph showing Net Income from FY09 to FY18 with two lines: Revenues and Expenses and Transfers.](image)
Summary

- After discounts and increased scholarships, income from tuition and fees has grown slightly even while enrollment was constant
- Significant positive gains in auxiliary sales and investment gains
- Expenses growing fastest for benefits, scholarships and depreciation
- Some unusual occurrences have increased assets (buildings and investments) but also increased liabilities (debt) to offset
- Continue to invest in capital assets in order to preserve asset base and cover depreciation
- New liability reporting requirements for pension and post employment benefit liability have added over $20M in liabilities in the last few years, eroding the net unrestricted position
- Overall, financial position has remained steady, if not improved, from last year