



Office of Purchasing/Contract Management
3410 Taft Boulevard Wichita Falls, Texas 76308-2099

11/26/2019

ADDENDUM TWO (2)

RE: RFP #735-20-8221 Moffett Library Renovation Furniture Bid Package Ph 2B (Response to Questions)

TO WHOM IT MAY CONCERN:

Any correspondence regarding this sealed bid needs to go through the MSU Purchasing office.
Please follow the instructions of the Request for Proposal.

The following questions had been received and the following responses in blue:

In Section III. Additional Proposals Requirements:

1) Requirement 1 asks for an installed value, is that the net price to MSU with the installation charge added for each item?

Requirement 1, part one: Installation costs should be provided as a separate line item in the final documentation. Installation charge per item is not required.

2) The 2nd part of Requirement 1 is asking "All project related fees in this summary", is that a summary of our terms to MSU once the contract is signed?

Requirement 1, part two: The proposal is to include a complete fee as well as any terms associated with said fee.

3) Requirement 5 is asking for memos and finish samples, are final finishes required prior to award or after award?

Requirement 5: Finish samples need not be provided until after award of the bid unless upholstery substitutions are provided at the time of bid.

4) Lastly, Requirement 6 is asking for a final layout with data/power locations in BIM format...is this required to be in the BIM software or can we show in our CAD file and PDF to MSU?

Requirement 6: CAD files are acceptable.

Thank you,

Tracy Nichols
Purchasing/Contract Management
Midwestern State University