



Office of Purchasing/Contract Management
3410 Taft Boulevard Wichita Falls, Texas 76308-2099

May 3, 2022

ADDENDUM ONE (1)

RE: RFP 735-22-4364 Travel Brochure Printing Service (Admissions)

TO WHOM IT MAY CONCERN,

The following question was submitted and received the following response.

- Can you please provide me previous sample pictures of brochures and previous bid tabulation if available, [Attached is a sample of last year's brochure.](#) With regards to your request for a bid tabulation; [this information may be obtained via an open records request.](#) The following is the contact information with regards to processing an open records request.

Webpage: <https://www.texastech.edu/ogc/open-records.php>

Email: publicinfo@ttu.edu

Hand Delivery: Public Information Act Officer
Texas Tech University System
System Administration Building, Suite #301
1508 Knoxville Ave.

Mail: Public Information Act Officer
Texas Tech University System
Box 42021
Lubbock, TX 79409-2021

- Please advise delivery address for samples [Please see Section 1.2 of the RFP.](#)
- Is subcontracting allowed ? [No, because we need to know the printer in order to address any issues etc. Going through a third party will only muddy the waters.](#)

The deadline for additional questions has passed. [No additional questions will be accepted at this time.](#)

Please remember to acknowledge this addendum on the Addenda Checklist.

Regards,

Joseph J. Mrugalski Jr.
Purchasing/Contract Management