



Office of Purchasing/Contract Management
3410 Taft Boulevard Wichita Falls, Texas 76308-2099

07/01/19

ADDENDUM ONE (1)

RE: RFQ 735-19-4319 Athletic Training Supplies

TO WHOM IT MAY CONCERN,

The following questions had been submitted and received the following responses.

1. If there are terms and conditions Vendor may not be able to agree to will Midwestern State University ("the University") consider exceptions to terms and conditions?
Answer: Discussions regarding the acceptance of Terms & Conditions can be negotiated after an award has been made.
2. Specifically, if there are insurance requirements that Vendor may not be able to agree to will the University consider exceptions to insurance terms and conditions?
Answer: Insurance requirements are required of vendors providing services on the university campus. Commodities are traditionally excluded, unless the vendor will be on campus in an installation capacity.
3. Can the University provide the most recent awarded bid tabulation for the products in the bid? If no bid tabulation exists, can you please provide your current sell price and UOM for the products in the bid?
Answer: Unfortunately, our legal department has advised the only information we are allowed to share with vendors regarding a solicitation is the name of the awarded vendor. Many vendors consider content in their proposal confidential. To ensure we don't inadvertently forward confidential documents, requests for additional information regarding a bid can be obtained by submitting an Open Records Request through our Marketing & Public Information Office.
4. Is there an excel file available for the products listed on pages 13-14 in the RFP that we can work with, or do we have to complete the paperwork provided in the RFP only?
Answer: Please use the proposal sheet in the RFP.
5. Can you clarify if Substitutions or alternative items are allowed? Section 4.1 indicates unless otherwise specified alternate brands will be allowed as long as they are equal in quality. However page 12 states No Substitutions allowed. If you could provide additional clarification on that it would be appreciated.
Answer: No Substitutions.

6. Are References Mandatory, will a Vendor be disqualified if they choose not to supply References? **Answer: While references are not mandatory, they are listed as part of the evaluation criteria (see pg. 4 of RFP). Failure to submit acceptable references may result in a less than favorable evaluation for that portion of the evaluation criteria.**
7. An additional question has been brought about regarding Section 4.11 Accessibility & Section 508 Compliance found on pages 7-8 of the RFP. I have been advised that Section 508 Compliance is meant for information technology. Since this is an RFP for Athletic Supplies does this Section apply to the RFP 735-19-4319 Athletic Supplies, can it be removed from the RFP. **Answer: Please note the RFP states "If Applicable".**
8. On Page 7 Section 4.10 Bid Deposit - the last part of the paragraph is marked off where the percentage is lined out. Is there a Bid deposit required at all for this bid? There is not a dollar value so we were not sure if you wanted the entire section removed from this bid. Could you please clarify if any Bid deposit is required? **Answer: The strike-through indicates these sections are not required.**
9. On Page 9 -10 Section 5.9 Bonds – only a few lines are crossed out in this section, the dollar value section. Is there any Bond required with this bid if so what is required. **Answer: The strike-through indicates these sections are not required.**

The deadline for questions has now passed. No additional questions will be accepted at this time.

Regards,

Joseph J. Mrugalski Jr.
Purchasing/Contract Management