



Office of Purchasing/Contract Management
3410 Taft Boulevard Wichita Falls, Texas 76308-2099

04/02/19

ADDENDUM TWO (2)

RE: RFP #735-19-4309 Flower Mound – Recruitment Communication Flow Service (Response to Questions)

TO WHOM IT MAY CONCERN:

The following questions were submitted and received the following responses:

1. In regards to postage being paid when the mailing occurs: a) Will MSU reimburse full postage cost after Vendor submits the mailing to the USPS? b) Can the vendor utilize their existing Mailing Permit, no additional fees would be charged for this beyond the standard USPS postage cost. **This would work just fine. Once mailing has commenced, you could bill MSU for the costs.**
2. In regards to the service commencement date of May 2019. Is the initial mailing anticipated to occur in May? **Yes!**
3. Is this an annual only mailing? **Correct.**
4. How many weeks are between Drop 1 & Drop 2? **Probably 4-6 weeks.**

The deadline for questions has now passed. No additional questions will be accepted at this time.

Thank you,
Lori Case
Purchasing/Contract Management
Midwestern State University