



Office of Purchasing/Contract Management
3410 Taft Boulevard Wichita Falls, Texas 76308-2099

03/07/19

ADDENDUM ONE (1)

RE: RFP 735-19-4297-2 Compliance Assessment Services

TO WHOM IT MAY CONCERN,

The following questions had been received prior to the last day for questions deadline and received the following responses

QUESTION: On page 12 of the RFP document, is the review of computer lab equipment and software a remote task involving discussions and recommendations for equipment selection, installation, and setup, or is it an onsite physical examination and station-by-station test of the labs themselves?

RESPONSE: I would think this can be accomplished remotely, insomuch as the company is reviewing our hardware and software, by lab, and making recommendations. We can supply the hardware and software information.

QUESTIONS: On page 12 of the RFP document, can the onsite debriefing be accomplished via teleconference? If travel to the university is required, how many days and/or trips are expected to be needed for onsite activities?

RESPONSE: We typically have an onsite to kickoff projects, so that the company can meet and interview people. The final debriefing is usually onsite as well, although I'm certainly fine with videoconference (not teleconference) for the final debriefing.

The deadline for questions has now passed. No additional questions will be accepted at this time.

Please be sure to acknowledge this addenda on Appendix D (Addenda Checklist).

Regards,

Joseph J. Mrugalski Jr.
Purchasing/Contract Management