



Office of Purchasing/Contract Management
3410 Taft Boulevard Wichita Falls, Texas 76308-2099

December 2, 2016

ADDENDUM TWO

Reference: Request for Proposal #735-17-4258 HVAC Systems for West Campus Annex

TO WHOM IT MAY CONCERN:

This letter serves as Addendum Two to the above referenced RFP.

The following items need to be **deleted** from the scope of work for the West Campus Annex HVAC Modifications. The existing exhaust fans are working so no fans will need to be installed.

- **Rooms 103, 1RR2, 1RR3 HVAC:** Add item 7 to purchase and install an exhaust fan in each of the rooms, 1RR2 and 1RR3. Fan shall be suitable size for the ~85 SF restrooms. Can use existing ceiling penetration/duct to install fan in ceiling. Exhaust to the attic space, not through the roof. Owner to provide power to the fan.

All communications concerning this bid can be found on the Midwestern State University Purchasing web page located at the following Link: <http://mwsu.edu/purchasing/>

The closing date for this bid is December 13, 2016 @ 2 PM.
If you have any questions please contact me.

Thank You.

Sincerely,

Lori Case
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