



Midwestern State University 3rd Party VPN Access Request

Information Technology, 3410 Taft Boulevard, Wichita Falls TX, 76308

Midwestern State University operates a virtual private network (VPN) to enable faculty, staff, and other authorized individuals to access internal computer systems from off campus. Because granting remote access to sensitive information resources entails increased risk, such access must be approved by Midwestern State University administrators.

This form should be used when requesting VPN access for a non-MSU entity or individual in order to perform authorized or contracted work.

Accounts for individual vendors, auditors, or 3rd party support personnel are **NOT** to be shared.

A signed copy of the Information Resources Use and Security Policy Agreement must be submitted with this document before any access request will be processed.

To request remote access, a campus sponsor must complete this form, have it signed by the appropriate approver(s,) and either email the scanned form to helpdesk@mwsu.edu or place into a sealed envelope and send using the campus mail service to Information Technology.

If approved, you will be notified by email when your access has been configured.

MSU Sponsor Information

Name:	MSU Email Address:	Department:
Business Reason for 3 rd Party VPN Access Request (list systems to which access is being granted here as well as providing justification for access):		
<input type="checkbox"/> I understand that VPN access can be turned off at any point for non-compliance with Midwestern State University policy.		
<input type="checkbox"/> Completed Information Resources Use and Policy Agreement is attached.		
Signature:	Date:	



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3rd Party Requesting Access

Name:	Title:	Telephone:
Email:	3 rd Party Company Information:	
<input type="checkbox"/> I have completed Midwestern State University's Security Awareness Training program or am providing proof (must be attached) of Security Awareness Training provided by 3 rd party employer.		
Signatures (Requestor and Requestor's Supervisor):		Date: