

## Policky, Amanda

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**Subject:** UAC Meeting  
**Location:** Dillard 177

**Start:** Mon 3/6/2023 2:30 PM  
**End:** Mon 3/6/2023 3:30 PM

**Recurrence:** (none)

**Meeting Status:** Accepted

**Organizer:** Harris, Eboneigh

**Required Attendees:** Curry, Leann; Daugherty, Anna; Dillard, Victoria; Duff, Jeremy; Fisher, Dawn; Garcia-Fuentes, Pablo; Garrison, Kristen; Gose, Leah; Killion, Jeff; Lee, Juheon; Lewandowski, Elizabeth; Lewis, Mitzi; Pace, Jennifer; Page, Morgan; Park, Matthew; Policky, Amanda; Raines, Amanda; Reay, Angie; Samuelson, Ryan; Schmitter, Joel; Shawver, Sandra; Slavens, Dawn; Snodgrass, Amanda; Watts, Lynette; Zhang, Grace; Brown Marsden, Margaret

**Optional Attendees:** CWILDER323@GMAIL.COM

In light of our upcoming SACSCOC on-site visit in March and the recent leadership/structural changes our institution has experienced, our interim Provost, Dr. Marcy Brown-Marsden, will be joining this meeting to help shed light on our current circumstances and provide guidance for how to proceed.

### Agenda:

- I. Upcoming SACSCOC on-site visit (March 27-30)
- II. Addressing non-compliance issues from SACSCOC off-site committee
- III. IE updates
- IV. 2022-2023 assessment
- V. Future UAC meetings

## University Assessment Committee Minutes for 3/6/2023

Meeting started: 2:33, adjourned at 3:17

- I. Overview of SACSCOC Reaffirmation Timeline (see Leadership Meeting Slides, slide 1), presented by Jeremy Duff
  - **Onsite visit is scheduled for March 27-30<sup>th</sup>, interviews will be held on the 28<sup>th</sup> and 29<sup>th</sup>**
    - As UAC committee members, it is likely the on-site committee will want to talk to a few of us
    - The interview schedule has not yet been shared
  - On-site committee will provide report at end of visit, we have six months to respond to any citations (August 30, 2023)
  - SACSCOC Board of Trustees will make final decision in early December
- II. On-Site Visit Guidelines Reviewed (see Leadership Meeting Slides, slide 2), presented by Jeremy Duff
  - In addition to the guidelines listed in the slides, we are encouraged not to talk to the on-site committee members unless they speak with us.
  - If committee members approach us outside of formal interviews, keep conversation positive and light.
  - If you have any interaction with a committee member without Jeremy present, immediately contact Jeremy to debrief – it is imperative that he be kept in the loop.
- III. Updates regarding SACSCOC Off-site Report (received November 9), presented by Jeremy Duff
  - 8.2a of our compliance narrative was cited in the off-site report
  - Most of the issues were due to insufficient demonstration of seeking “continuous improvement” in targets and action plans
    - If a target is met, the target either needs to be raised or a different outcome should be assessed
    - If a target is not met, an appropriate action plan detailing changes being made to help reach the target must be included (examples in Leadership Meeting Slides)
  - There was also an issue with downloading the reports from Weave – some reports had sections missing. Additionally, one or two programs were cited for using course grades as direct measures.
  - The Focused Report (our response to the citations in the Off-site committee report) was submitted by Feb 13. To address non-compliance for 8.2a, we submitted the latest 2021-2022 assessment plans for the cited programs as evidence that those issues have been rectified. Weave reports were also redownloaded using a different report template that pulled all of the needed sections.

- IV. Assessment, presented by Eboneigh Harris and Amanda Policky
- Amanda Policky introduced as Assessment Specialist (the main contact for assessment/Weave questions)
  - 2022-2023 assessment plans are due on Nov 1
  - The IE office will be reaching out to chairs to gather the list of assessment coordinators responsible for submitting the 2022-2023 plans to begin communications this semester
  - Amanda Policky will be holding some Weave/Assessment trainings in April and in the Fall
  - The 2022-2023 plans will be open in Weave to fill out and submit in April
- V. Upcoming Meetings, presented by Eboneigh Harris and Jeremy Duff
- Planning to hold a meeting in April to debrief for the SACSCOC on-site visit – look out for that email to schedule the meeting
  - Future meetings will dig into how assessment could be strengthened – no changes will be made until we are confident that we have received our affirmation.
- VI. Our Interim Provost, Dr. Brown Marsden, stated that she is available if anyone has any questions or concerns regarding this process.

**In attendance:**

Amanda Policky

Eboneigh Harris

Amanda Raines

Joel Schmitter

Ryan Samuelson

Leann Curry

Lynette Watts

Dawn Slavens

Vicki Dillard

Jeff Killion

Pablo Garcia

Sandy Shawver

Grace Zhang

Elizabeth Lewandowski



Mitzi Lewis

Dawn Fisher

Matt Park

Marcy Brown Marsden

Jeremy Duff

Kristen Garrison

Angie Ray

Juheon Lee



# University Assessment Committee Meeting

Date:

3/6/2023

Location:

Dillard 177

	Name	Signature
1	Amanda Policky	Amanda Policky
2	Joel Schmitter	Joel Schmitter
3	RWAN SAMUELSON	Ryan Samuelson
4	Leann Curry	Leann Curry
5	Amanda Raines	Amanda Raines
6	Lynette Walls	Lynette Walls
7	Dawn Stevens	Dawn Stevens
8	Vicki Dillard	Vicki Dillard
9	Jeff Killian	Jeff Killian
10	Pablo Garcia	Pablo Garcia
11	Sandy Shower	Sandy Shower
12	Grace ZHANG	Grace Zhang
13	Elizabeth Lewandowski	Elizabeth Lewandowski
14	Miki Lewis	Miki Lewis
15	Dawn Fisher	Dawn Fisher
16	Matt Park	Matt Park
17	Marcy Brown March	Marcy Brown March
18	Jeremy Duff	Jeremy Duff
19	Kristen Garrison	Kristen Garrison
20	Aneje Ray	Aneje Ray

# University Assessment Committee Meeting

Date:

3/6/2023

Location:

Dillard 177

	Name	Signature
1	Jubee Lee	Jubee Lee
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