

Human Resources Newsletter- Benefits Edition

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Summer Enrollment – June 25th through July 27th

Visit the link below to learn about the upcoming Summer Enrollment period. Our on-line keying period is Phase 3, July 9th through July 21st. ERS is asking agencies to key on-line changes during our designated phase to reduce traffic on their website, however you can key changes anytime from June 25th through 7 PM CT on July 27th. Beginning June 25th changes can also be made by visiting Liza Villadiego in Human Resources, ext. 4133, and completing a Summer Enrollment form. To ensure that ERS sends your Summer Enrollment packet to the correct mailing address, please update your contact information in ERS On-Line by 5 pm CT on May 31, 2018.

More information regarding Summer Enrollment will be forthcoming as it is released. Please visit the pages listed below in the upcoming weeks to see additional information.

[ERS - Get ready for 2018 Summer Enrollment](#)

[MSU – 2018 Summer Enrollment](#)

Learn more about your optional benefits!

Get ready for Summer Enrollment--it will be here before you know it. Start by brushing up on what you know about optional benefits available to you.

[ERS - Optional Benefits](#)

Mental Health: Understand your benefits

Mental illnesses are common and treatable. If you know what mental health services your health plan covers, seeking help becomes easier.

HealthSelectSM of Texas and Consumer Directed HealthSelectSM

If you are a participant in either of these plans, your mental health benefits include coverage for inpatient treatment, outpatient treatment, and office visits. HealthSelect of Texas participants do not need a referral for any mental health services. However, some services, such as inpatient treatment or intensive outpatient hospital treatment, require a prior authorization before the plan will cover them.

For more information regarding mental health benefits, visit the link below:

[Understanding your mental health benefits](#)



We're mid-way through the plan year - Do you know what your TexFlex balance is?

Having your flexible spending account (FSA) funds deducted directly from your paycheck makes saving so much easier. However, it can also be easy to lose track of how much you've set aside and how much you've spent. Take a few minutes to check your TexFlex balance. [Read how >>](#)

Connect with ERS today

Did you know that social media is another great communication outlet to learn about ERS benefits? Find out about important dates, new and changed benefits, and upcoming events, plus get fun facts and tips to help you maximize the value of your ERS benefits on Facebook at <https://www.facebook.com/ersoftexas/>.

You can also subscribe to [ERS' News for Higher Education Employees](#). ERS administers insurance benefits only for Higher Education employees.

Keeping your address current with TRS

TRS is no longer accepting member address changes from your TRS-covered employer. This means TRS participants will need to update any address changes with Human Resources *and* with TRS. Your address of record is the address TRS uses to mail confidential information regarding your account. TRS is requesting that any TRS participant that has made an address change since September 1, 2017 and going forward notify them of the address change in one of three ways:

1. *Written notice. This letter must contain your social security number or your TRS Participant ID number and your signature.*
2. [Change of Address Notification form TRS 358](#). *You may print this from the Forms page of the TRS website.*
3. *Online as a registered user of MyTRS.*

Please note: If you were not a TRS member prior to the start of the 2017-18 school year, you cannot register for a *MyTRS* account until further enhancements to MYTRS are complete. Please watch for future *TRS News* editions for updates on these improvements.

