

**MIDWESTERN STATE UNIVERSITY**

**NOTICE OF FILING UNDER THE DEPARTMENT OF LABOR'S PERMANENT LABOR CERTIFICATION PROGRAM**

An application concerning the employment of one or more alien workers for the following permanent position will be filed with the Department of Homeland Security. This Notice of Filing will be posted for 10 consecutive business days, ending between 30 and 180 days before filing the permanent labor certification application.

POSITION TITLE: Assistant Professor, English – Technical or Professional Communication

POSITION DUTIES: Teach and develop undergraduate and graduate courses in workplace writing (e.g., technical, professional, business, and healthcare communication). In addition to a B.A. in English, our program offers an online M.A./M.S. in English and two graduate certificates, one of which is in English professional studies. This is a 9-month, tenure-track position with a standard load of 4/4 with optional summer teaching. Both onsite and online teaching are expected. In addition to teaching duties, the successful candidate will engage in scholarly activities and service to the department, college, and university. Must adhere to University's core values: People-Centered, Community, Integrity, Visionary, and Connections, per the MSU Texas Values Journey. Personal cell phone usage may be required to complete position duties, including multi-function authentication requirements. Regular attendance is required. May serve as Campus Security Authority as outlined by the Clergy Act.

POSITION REQUIREMENTS: Ph.D in Technical or Professional Communication or related field in writing studies. ABD candidates considered, but degree must be conferred prior to assignment start date. Experience teaching technical, professional, and/or business communication, and a research emphasis in workplace communications. Demonstrated success in the writing classroom and are able to teach writing-intensive courses that complement or strengthen our undergraduate and online graduate programs. Requires the ability to work well with diverse populations and maintain positive working relationships with students, faculty, staff, and the community. This position is designated as security sensitive (Mod) and requires a criminal background check.

LOCATION OF EMPLOYMENT: 3410 Taft Boulevard, Wichita Falls, TX 76308

TO APPLY: Email resume to: dawn.fisher@msutexas.edu

This notice is provided in compliance with 20 CFR 656.10(d). Any person may provide documentary evidence bearing on the application to the Certifying Officer of the U.S. Department of Labor holding jurisdiction over the location of the proposed employment. Contact information for the Certifying Officer with jurisdiction over the location of this proposed employment is:

U.S. Department of Labor Employment and Training Administration  
Office of Foreign Labor Certification  
200 Constitution Avenue NW, Room N-5311  
Washington, DC 20210

This notice is being provided to workers in the place of intended employment by the following means:  
Posting a clearly visible and unobstructed notice, for at least ten (10) consecutive business days at the workplace, where the employer's U.S. workers can readily read the posted notice, including but not limited to locations in the immediate vicinity of the wage and hour notices; AND publishing the notice in any and all in-house media, whether electronic or printed, in accordance with the normal procedures used for the recruitment of similar positions in the employer's organization.

DATE POSTED: 02/19/2025 PHYSICAL LOCATION: Hardin Job Board  
(e.g. break room)

DATE REMOVED: \_\_\_\_\_

DATE POSTED: 02/19/2025 INTRANET WEBSITE ADDRESS: msu.texas.edu

DATE REMOVED: \_\_\_\_\_

I attest, under penalty of perjury, that the above notice was provided as shown.

D. Fisher 02/19/2025 \_\_\_\_\_

Dawn Fisher  
Director of Human Resources