Tips for juggling finals and break housing

Winter Break is coming! As spooky season comes to an end, the next few months can either be "The Nightmare Before Christmas" or "Peace on Earth." The key is planning ahead and being prepared!

**Winter Break Check-Out Process**

- Sign up for a check-out time with your Resident Assistant (RA)
- If you are NOT changing rooms, you may leave your belongings in your designated room during winter break
- Complete the checklist provided by your RA
- Lock your doors and put keys in a safe place during the break
- University housing reopens on January 6

**Changing your Spring 2022 Room Assignment?**

Don’t procrastinate! If you plan to make changes to your Spring 2022 housing assignment or dining plan, then sign up early. It will take us time to get through each request, so the sooner you sign up, the less stressed you will be during finals week (see page 4).

**Have a backup plan:**

Have a plan, then make a plan B. We wish we could accommodate each student’s request, but sadly we have limited spaces available. Always have a plan B that you can fall back on if your first plan doesn’t pan out. (P.S. if you want a 2 bedroom apartment; you might want a plan C!)
Important Dates:

November 1, 2021:
- Thanksgiving Break Housing form on Mustangs Link
- Winter Break Housing form on Mustangs Link
- Spring 2022 Meal Plan Change Period Opens on the Housing Portal
- Spring Room Change Request form on Mustangs Link

November 24:
- Deadline to submit Thanksgiving Break housing form

November 24-28:
- Thanksgiving Break

December 1, 2021:
- Deadline to submit a room change request form
- Deadline to submit winter break housing

December 6-10:
- Check out with your Resident Assistant (RA)

December 10, 2021:
- University Housing closes at Noon (unless graduating or approved for winter break housing)

December 11, 2021:
- University Housing closes for graduates at 6:00p

December 15, 2021:
- Deadline to cancel Spring 2022 housing

January 6, 2022:
- University Housing Opens at 9:00a

January 21, 2022:
- Meal Plan Change Period ends

Stay up to date with the latest housing information by following us on social media: @MSUTexasHousing

www.MSUTexas.edu/housing
YOUR GUIDE TO SURVIVING FALL TO SPRING TRANSITION

Thanksgiving & Winter Break Housing

University Housing will remain open through the Thanksgiving break, and students may stay on campus during Winter break for a fee. For safety and security purposes, all students staying on campus during either break need to complete the break housing form found on the Mustangs link.

Sign up for Thanksgiving Break Housing
- Complete the Thanksgiving Break Housing form on Mustangs Link
- Students may remain on campus at no charge
- Need Assistance? The Legacy Commons Desk will remain open and staffed throughout the break. For assistance, you may reach a member of the Residence Life & Housing team by calling the Legacy Commons Desk at 940-397-6600

Thanksgiving Break Dining:
- All dining options will close after dinner on Tuesday, November 22, 2021, at 8:00 p.m. and reopen with dinner on Sunday, November 28, 2021.
- For detailed information about dining hours: www.dineoncampus.com/midwesternstate

Sign up for Winter Break Housing
- Winter Break: December 12 - January 6
- Complete the Winter Break Housing form found on Mustangs Link
- Cost: $20 per night
  - International Students are encouraged to check their email for information about break housing costs
- Need Assistance? The Legacy Commons Desk will remain open and staffed throughout the break. For assistance, you may reach a member of the Residence Life & Housing team by calling the Legacy Commons Desk at 940-397-6600

Winter Break Dining:
- All dining options will close on Friday, December 10 at 2:00p and reopen on Thursday, January 6 at 7:00a.
- For detailed information about dining hours: www.dineoncampus.com/midwesternstate

CHECK-OUT VS. MOVE-OUT

Everyone needs to sign up for a check-out time with your Resident Assistant (RA). If you are NOT changing rooms, you may leave your belongings in your designated room during winter break and complete the check-out procedure with your RA.

If you are moving out, you need to take everything with you and completing the move-out procedure with your RA. Your RA will walk you through the difference between a check-out procedure and move-out procedure. Attend your hall meeting and talk to your RA for more information.
ROOM CHANGES FOR SPRING 2022

- Complete the Room Change Request form for Spring 2022 found on Mustangs Link. (Deadline: December 1, 2021)
- If approved, new room assignments will be issued by December 20, 2021.
- Sign up for a Move-Out Time with your Resident Assistant (RA)
- Students changing rooms will take everything home with them and complete move-out procedures with RA.
- University housing reopens on January 6

MEAL PLAN CHANGES FOR SPRING 2022

- Log onto the housing portal between November 1 - January 21 to make changes to your meal plan.
- If you do not select a new plan by January 21, 2022, it will be assumed that your current plan is correct.

GRADUATING OR NOT RETURNING

- Complete the Spring 2022 Cancellation form on the Housing Portal.
- The cancellation deadline is December 15, 2021.
- Sign up for a move-out time with your Resident Assistant (RA).