

Attachment B – Gifts from Foreign Sources Report Form

In accordance with [MSU OP 32.04: Disclosure of Certain Gifts from Foreign Persons](#), any MSU faculty member, staff member, student, or student organization who is approached by a potential donor who is either a foreign source or a representative of a foreign source must immediately contact the MSU Vice President for Administration and Finance (bus.office@msutexas.edu) with the following information listed below about the potential gift.

And in accordance with [MSU OP 52.20: Ethics Policy for Employees of MSU](#), Section D.8 (Foreign Travel), MSU personnel can report being approached by groups representing a country on the U. S. Department of Commerce's foreign adversaries list under [15 C.F.R. § 791.4](#), that offer gifts or travel, to the MSU Vice President for Administration and Finance (bus.office@msutexas.edu) via the [MSU Attachment B – Gifts from Foreign Sources Report Form](#), and any violations of this ethics policy to the University's Human Resources Office (human.resources@msutexas.edu) or anonymously to the University's [Fraud and Misconduct Hotline](#).

1. Name of the donor: _____
2. Value or amount of the gift: _____
3. The date of the gift: _____
4. The donor's country of citizenship or, if unknown, the principal residence for a foreign source who is an individual:

5. The donor's country of creation, or, if unknown, the principal place of business for a foreign source which is a legal entity:

6. Any restrictions or conditions placed on the gift by the donor and whether any other donors have attempted to impose similar conditions upon their gifts within the current fiscal year.

