



MIDWESTERN
STATE UNIVERSITY

Compliance Calendar

The following compliance calendar was created to assist the Compliance Partners and Cognizant Policy Officers in carrying out their duties as related to the compliance obligations of the University. The calendars include the laws, operating policies, rules, and regulations for a specific compliance area and aid in tracking the myriad reporting requirements and due dates. Compliance Partners shall assist the Cognizant Policy Officers in training the MSU community which may include informal staff meetings and monitoring through regular walk-around or continuous observation while managing a designated compliance area.

Compliance Area	Due Date(s)	Cognizant Policy Officer	Compliance Partner(s)	Representative Issues	Applicable Laws, OPs, Regents' Rules, System Regulations with Brief Description
Take Back the Night	Spring Semester	Title IX	Residence Life and Housing Office	Provide information and resources to the campus community about resources on campus and off for sexual assault, domestic violence, and stalking	VAWA TIX Regulations

Compliance Area	Due Date(s)	Cognizant Policy Officer	Compliance Partner(s)	Representative Issues	Applicable Laws, OPs, Regents' Rules, System Regulations with Brief Description
Consent Day	Within the first two weeks of classes starting in the fall semester	Title IX	Residence Life and Housing Office	Students are asked "what does consent mean to you" If the student can provide a reasonable response they receive a consent themed shirt for free. If the student cannot provide a response the Title IX workers help the student to obtain a better understand and the student will receive a shirt once the can articulate the meaning of consent.	Campus Wide
Monthly Restroom Flyers for Title IX	Monthly	Title IX	Residence Life and Housing Office	Flyers covering a Title IX topic are placed monthly in the residence life and housing office, CSC, Bolin Hall, Counseling Center, Wellness Center, Vinson Health Center and on TV screen throughout campus.	VAWA TIX Regulations
Bystander Intervention Training	Fall and Spring Semesters	Title IX	Residence Life and Housing Office	Training is provided to students twice a semester to help identify dangerous situations and how-to safety intervene or call for emergency assistance.	TIX Regulations

Compliance Area	Due Date(s)	Cognizant Policy Officer	Compliance Partner(s)	Representative Issues	Applicable Laws, OPs, Regents' Rules, System Regulations with Brief Description
Residence Life and Housing Office training for RAs and PEs	August and January	Title IX	Residence Life and Housing Office	Training held in August and January with the residence life and housing student workers to review report obligations and protections under Title IX	VAWA TIX Regulations
BoR Report	Quarterly reports to the President and BoR	Title IX	President	Chief Executive Officer Reporting Under Texas Education Code § 51.253(c) The institution's Chief Executive Officer (CEO) is required to submit an annual report to the institution's governing body and post on the university's website	Texas Education Code Section 51.253
Yearly staff and faculty training	Sent to Staff and Faculty in October must be completed by Jan. 1st	Title IX	President	Yearly training is sent to faculty and staff from D. Stafford that must be completed to meet the yearly requirement for training	Texas SB 212

Compliance Area	Due Date(s)	Cognizant Policy Officer	Compliance Partner(s)	Representative Issues	Applicable Laws, OPs, Regents' Rules, System Regulations with Brief Description
VAWA Primary Prevention Programming for entering student	After 12 th day of classes in the Fall and Spring semesters	Title IX	President	New undergraduate students are required to completed the Think About It Program (2 modules over sexual assault and Alcohol Education). A SaVE Act hold is placed on the students account requiring compellation before the student can register for classes.	VAWA Clery
Timeline for Student Sexual Misconduct Cases	Ongoing	Title IX	President	The investigation, resolution, and any appeal under the student sexual misconduct policy will be conducted in a thorough and timely manner designed to provide all parties with resolution. A typical investigation will not exceed 60 days, although this timeframe may be extended if additional time is necessary to ensure the integrity and completeness of the investigation, to comply with a request by external law enforcement for delay to gather evidence for a criminal investigation, to accommodate the availability of witnesses and/or investigators, to account for complexities of a case, including the number of witnesses, volume of information provided by the parties, timeliness of communication between the parties/witnesses and investigators, or for other legitimate reasons. The Title IX Coordinator will notify the parties in writing of timeframe extensions and their reason(s).	Title IX Regulations TTUS Policy

Compliance Area	Due Date(s)	Cognizant Policy Officer	Compliance Partner(s)	Representative Issues	Applicable Laws, OPs, Regents' Rules, System Regulations with Brief Description
Review Policies and Procedures	Ongoing	Title IX	President	Review the current sexual misconduct policies and procedures applicable to students and employees. Recommend any changes based on evolving guidance or legal standards to the Administrative Council.	Internal
VAWA Ongoing Prevention and Awareness Campaign	Ongoing	Title IX	President	Coordinate and/or collect information on programming, initiatives, and strategies during the year focused on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with students and employees throughout the institution. Ensure the campaign includes the five required elements: 1) Statement MSU prohibits those offenses. 2) Definition of those offenses in the applicable jurisdiction. 3) Definition of consent, with reference to sexual offenses, in the applicable jurisdiction. 4) Safe and positive options for bystander intervention. 5) Recognition of signs of abusive behavior and how to avoid potential attacks. Report a description of the campaign and its components in the Annual Security Report (ASR)	TIX Regulations