



Information Technology/Information Security Combined Compliance Calendar

Revised date: 03/23/2020

Compliance partner: Information Technology (Paul Chappell) and Information Security (Paul Chappell)

Due Date	Report Name	Previous Report Date	Next Report Due	Accountable Person	Data Location	Contact
January	Monthly Texas DIR security incident report	2022	Monthly	CISO Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov
	Information Resources Manager may prepare or have prepared information resource vulnerability reports as required by DIR (as needed).			CIO Paul Chappell		
February	Monthly Texas DIR security incident report	2022	Monthly	CISO Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov
	Biennial Operating Plan (BOP) preparation, subject to instructions from the Legislative Budget Board (LBB). To be completed by the Information Resources Manager (IRM).		2022			
March	Monthly Texas DIR security incident report	2022	Monthly	CISO Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov
	EIR Accessibility Survey for IT. Higher Education institutions need to complete. IRDR (Information Resources Deployment Review)	2018	Even Years - 2020	CIO Paul Chappell		
April	Monthly Texas DIR security incident report	2022	Monthly	CISO Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov
May	Monthly Texas DIR security incident report	2022	Monthly	CISO Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov
June	Monthly Texas DIR security incident report Texas Agency security plan due each even numbered year by June 1	2022 2022	Monthly 2022 (Every even year)	CISO Paul Chappell CISO Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Based on data stored in Z:\Information Security\ Z:\Information Security\Benchmarks Z:\Information Security\Data Classification Z:\Information Security\Data Transfers Z:\Information Security\Disaster Recovery Z:\Information Security\Hosted Software Information Z:\Information Security\Incident Response Book	grc@dir.texas.gov grc@dir.texas.gov
July	Monthly Texas DIR security incident report	2022	Monthly	CISO Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov
August	Monthly Texas DIR security incident report	2022	Monthly	CISO Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov
	IRM continuing education requirements provided by DIR (earn and report hours to DIR)		Annually	CIO Paul Chappell		
	DIR security awareness training compliance report due 8/31/2022.	2022	Annually	CISO Paul Chappell	KnowBe4 LMS Report is filed at: https://dircommunity.force.com/SecurityTrainingVerification/s/CybersecurityTrainingCertification	TXTrainingCert@dir.texas.gov

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	Texas Agency Information Resources Deployment Review self-assessment. Higher Education exempt from submitting.		Odd Years - 2021	CIO Paul Chappell		
September	Monthly Texas DIR security incident report	2022	Monthly	CISO Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov
October	Monthly Texas DIR security incident report Vulnerability report for TGC2054.077. Due every even numbered year by October 15 th .	2020	Monthly	CISO CIO/IRM Paul Chappell	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response Vulnerability scanning data stored in cloud based Tenable.IO system	grc@dir.texas.gov
November	Monthly Texas DIR security incident report	2020	Monthly	CISO	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov
	State Strategic Plan. Higher Education institutions required to give input.		Odd Years - 2021	CIO Paul Chappell		
	Biennial Performance Report. Higher Education institutions required to give input.		Even Years - 2020	CIO Paul Chappell		
December	Monthly Texas DIR security incident report	2020	Monthly	CISO	State RSA Archer Incident Management System / MSU Sophos Central Console Z:\Information Security\Incident Reporting and Response	grc@dir.texas.gov