



Compliance Calendar

The following compliance calendar was created to assist the Compliance Partners and Cognizant Policy Officers in carrying out their duties as related to the compliance obligations of the University. The calendars include the laws, operating policies, rules, and regulations for a specific compliance area and aid in tracking the myriad reporting requirements and due dates. Compliance Partners shall assist the Cognizant Policy Officers in training the MSU community which may include informal staff meetings and monitoring through regular walk-around or continuous observation while managing a designated compliance area.

Compliance Area	Due Date(s)	Cognizant Policy Officer	Compliance Partner(s)	Representative Issues	Applicable Laws, OPs, Regents' Rules, System Regulations with Brief Description
Academic Affairs	January	Provost	AVP Academic Affairs	January 1, odd years. Memo report sent by Provost's Office to Governor; Lt. Gov.; Speaker of HoR; presiding officers of each legislative standing committee with primary jurisdiction over Higher Education.	THECB and various State Government

Compliance Area	Due Date(s)	Cognizant Policy Officer	Compliance Partner(s)	Representative Issues	Applicable Laws, OPs, Regents' Rules, System Regulations with Brief Description
Academic Affairs	February	Provost	AVP Academic Affairs	CMB008 Faculty Report – Fall Semester. February 1 – Office of the Provost works with Institutional Effectiveness to submit.	THECB
Academic Affairs	May	Provost	AVP Academic Affairs	Higher Education Regional Council Report – Completed by Director of Academic Outreach and Distance Education; Report lower level, off campus courses	THECB
Academic Affairs	June	Provost	AVP Academic Affairs	<p>CMB008 Faculty Report – Spring Semester. June 15 – Office of the Provost works with Institutional Effectiveness to submit.</p> <p>Core Curriculum updates – Office of the Provost and Core Curriculum Committee Chair.</p> <p>Out of State Learning Placements (OOSLP) – Completed by the Director of Academic Outreach and Distance Education</p> <p>Distance Education Enrollments – Completed by the Director of Academic Outreach & Distance Education</p>	THECB
					NC-SARA

Compliance Area	Due Date(s)	Cognizant Policy Officer	Compliance Partner(s)	Representative Issues	Applicable Laws, OPs, Regents' Rules, System Regulations with Brief Description
Academic Affairs	October	Provost	AVP Academic Affairs	CMB008 Faculty Report – Summer semester – October 1 – Worth with Institutional Research to submit	THECB
Academic Affairs Academic College – By Month					
Academic Affairs	January	Provost	AVP Academic Affairs	Title II First Data Verification – West College of Education; Accreditation Manager	Texas Department of Education
Academic Affairs	February	Provost	AVP Academic Affairs	Business School Questionnaire (BSQ) Employment Module – Dillard College of Business Administration; Dean	AACSB
				Title II Second Data Verification – West College of Education; West College of Education; Accreditation Manager	Texas Department of Education

Compliance Area	Due Date(s)	Cognizant Policy Officer	Compliance Partner(s)	Representative Issues	Applicable Laws, OPs, Regents' Rules, System Regulations with Brief Description
Academic Affairs	March	Provost	AVP Academic Affairs	Annual Survey of Social Work Program – Gunn College of HSHS; Social Work	Council on Social Work
Academic Affairs	April	Provost	AVP Academic Affairs	Verify Title II Program Pass Rates (Initial and Advanced Certification Programs) – West College of Education; Accreditation Manager Council for the Accreditation of Educator Preparation (CAEP) Annual Report – West College of Education; Accreditation Manager	Texas Department of Education (through Pearson secure site)
Academic Affairs	May	Provost	AVP Academic Affairs	Business School Questionnaire (BSQ) Finances – Dillard College of Business Administration; Dean	AACSB
Academic Affairs	June	Provost	AVP Academic Affairs	Annual Report – Gunn College of HSHS; Exercise Physiology	American Society of Exercise Physiologists
Academic Affairs	July	Provost	AVP Academic Affairs	Annual Report / On-campus Program – Gunn College HSHS; Respiratory Care	Commission on Accreditation for Respiratory Care (CoARC)

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Academic Affairs	September	Provost	AVP Academic Affairs	<p>Educator Preparation Program Annual Performance Report on Applications – West College of Education; Certification Officer</p> <p>Accountability System for Educator Preparation Programs for Annual Report - West College of Education, Certification Officer</p> <p>Affidavit for Accountability System for Educator Preparation Programs Date Verification (ASEP) – West College of Education; Dean</p>	Texas Education Agency (TEA)
Academic Affairs	October	Provost	AVP Academic Affairs	<p>LBB Reporting due in ABEST – West College of Education; MSU office of Institutional Effectiveness</p> <p>Annual Survey of Dental Hygiene Programs – Gun College of HSHS; Dental Hygiene</p> <p>Program Outcomes Report (Alternating Odd years) – Gunn College of HSHS; Social Work</p> <p>Annual Report – Gunn College of HSHS; Radiologic Sciences</p> <p>Annual Report – Gunn College of HSHS; Nursing</p>	<p>Legislative Budgeting Board (LBB)</p> <p>Commission on Dental Accreditation (CODA)</p> <p>Council on Social Work</p> <p>Joint Review Committee on Education in Radiologic Technology (JRCERT)</p> <p>American Association of Colleges of Nursing (AACN)</p>

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Academic Affairs	December	Provost	AVP Academic Affairs	Business School Questionnaire (BSQ) – Dillard College of Business Admin; Dean Staff Compensation & Demographics Survey – Dillard College of Business Admin; Dean Title II Candidate Information Submission – West College of Education; Accreditation Manager	AACSB Texas Department of Education (through Pearson secure site)
Academic Affairs	December cont.	Provost	AVP Academic Affairs	Annual Council for Accreditation of Counseling and Educational Program (CACREP) Vital Statistics Survey – West College of Education; CLMH Program Coordinator	CACREP
Academic Affairs – Reporting by year					
Academic Affairs	2021	Provost	AVP Academic Affairs	Self-Study Accreditation Report (CoFA) – Fall due date; Completed by Music dept. every 10 years Self-Study Accreditation Report; Psychology; Summer due date; completed by Psych graduate coordinator every 10 years	NASM MPCAC

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Academic Affairs	2022	Provost	AVP Academic Affairs	<p>Application for Reaccreditation (DOCOBA) July</p> <p>Annual Doctoral Progress Report (WCOE); Program coordinator; required 1st, 3rd, and 5th year for new programs</p> <p>Self-Study Accreditation Report (CoFA); Fall due date; completed by Art Dept. Chair every five years</p> <p>Educator Preparation Program Audit (WCOE); Accreditation Manager / Certification Officer – 2022-2023</p>	<p>AACSB</p> <p>THECB</p> <p>NASAD</p> <p>Texas Education</p>
Academic Affairs	2023	Provost	AVP Academic Affairs	<p>Self-Study Accreditation Report (CoFA); Fall due date; completed by Theatre dept. Chair every five years</p> <p>Site Visit (every 10 years); Gunn College of HSHS; Exercise Physiology</p>	<p>NAST</p> <p>American Society of Exercise Physiologists</p>
Academic Affairs	2024	Provost	AVP Academic Affairs	<p>Reaccreditation Continuous Improvement Report (DCOBA); August</p> <p>Annual Doctoral Progress Report (WCOE); Program Coordinator</p>	<p>AACSB</p> <p>THECB</p>

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Academic Affairs	2024	Provost	AVP Academic Affairs	Council for Accreditation of Counseling and Educational Programs (CACREP) 3-year Reaccreditation report (WCOE); CLMH Program Coordinator	CACREP
Academic Affairs	2025	Provost	AVP Academic Affairs	Self-Study / Site Visit (every 8 years); Gunn College of HSHS; Radiologic Sciences Site Visit (every 8 years) Gunn College of HSHS; Nursing	Joint Review Committee on Education in Radiologic Technology (JRCERT) Commission on Collegiate Nursing Education (CCNE) – this commission is under the AACN
Academic Affairs	2026	Provost	AVP Academic Affairs	Annual Doctoral Progress (WCOE); Program Coordinator	THECB
Academic Affairs	2028	Provost	AVP Academic Affairs	Council for Accreditation of Counseling and Educational Programs (CACREP); Reaccreditation Report / Visit (WCOE); CLMH Program Coordinator – 7-year cycle Dental Hygiene Program Self-Study (every 7 years); Gunn College of HSHS; Dental Hygiene	CACREP Commission on Dental Accreditation (CODA)

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Academic Affairs	2029	Provost	AVP Academic Affairs	Self-Study report; Gunn College of HSHS; Social Work	Council on Social Work Education
Academic Affairs	2031	Provost	AVP Academic Affairs	Graduate Program Reviews (non-certification); WCOE; Program Coordinators – 10-year cycle	Graduate Program Reviews (non-certification)