



Governance Compliance Calendar

Revised date: 9/18/2020

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Due Date	Requirement	Reporting Period	Date Accomplished
As Needed (regents generally appointed in even-numbered years)	MSU Board of Regents Required Training: <ul style="list-style-type: none"> • Public Funds Investment Act (PFIA) (Texas Government Code [TGC] 2256) within six months after taking office • It is not required for Student Regent. However, some choose to participate in the training and are reported. 	FY 20	No regents required PFIA training
	MSU Board of Regents Required Training: <ul style="list-style-type: none"> • Open Meetings and Records Training (TGC 551.005 and 551.012) not later than the 90th day after taking office 	FY 20	Student Regent Montes Martinez completed this training 7/17/2020 (appointed 6/17/2020)
	MSU Board of Regents Required Training: <ul style="list-style-type: none"> • Intensive Short Course by the Texas Higher Education Coordinating Board (THECB) (Texas Education Code [TEC] 61.0841) – must complete before voting on a budgetary or personnel matter • Not required of Student Regent 	FY 20	No regents required THECB Short Course training
	MSU Board of Regents Required Training: <ul style="list-style-type: none"> • THECB Full Training (TEC 61.084) – within the first year of appointment • It is not required for Student Regent. However, some choose to participate in the training and are reported. 	FY 20	Regent Tony Fidelie completed this training 9/8/19 (appointed 9/20/18)
September			
October	Beginning in 2020, the President will 1) submit a Title IX summary report for the previous fiscal year to the Board of Regents, 2) post such report on the institution’s website, and 3) no later than October 31, certify in writing to the THECB that MSU is in substantial compliance with TEC 51.253 .	FY 20	These will be required for the first time in FY 21

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November	Section 51.4031 of the TEC mandates that public universities, using a format prescribed by the THECB, prepare an annual report for their governing boards on affordability and access and submit to them not later than November 1 of each year. Institutional Research and Assessment prepares the report.	FY 20	Report sent to Board 11/1/19
	University investment officer shall prepare and deliver a report on the Public Funds Investment Act to the Board of Regents not later than the 180 th day after the last day of each regular legislative session (TGC 2256.007)	86 th legislative session	The report was presented to Board of Regents at August Meeting - 8/1/19
	Post Notice of Open meeting no less than 72 hours before the meeting commences as required by TGC Chapter 551, Subchapter C to include: <ul style="list-style-type: none"> • On-line with the Secretary of State • At the county courthouse of the county in which the meeting will be held (551.055) • In the student newspaper, if an issue is published between the time of the posting and the time of the meeting (551.055) • Post on MSU's website the written agenda and related supplemental written materials provided to the Board in advance of the meeting (551.1281) 	FY 20	November 2019
December			
January	Per TEC 51.356 , not later than February 1, the President will submit to the Governor two or more applicants as the institution's recommendations for the position of student regent	FY 20	Recommendations sent to Governor January 30, 2020
February	Post Notice of Open meeting no less than 72 hours before the meeting commences as required by TGC Chapter 551, Subchapter C to include: <ul style="list-style-type: none"> • On-line with the Secretary of State • At the county courthouse of the county in which the meeting will be held (551.055) • In the student newspaper, if an issue is published between the time of the posting and the time of the meeting (551.055) • Post on MSU's website the written agenda and related supplemental written materials provided to the Board in advance of the meeting (551.1281) 	FY 20	February 2020
March			
April			
May			

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	Board of Regents Standards of Conduct, Conflicts of Interest, Ethics, and Personal Financial Statement Acknowledgment – regents must sign an acknowledgment form in May of each year that they understand and will comply with the Standards of Conduct and Ethics Policies of the state and university. They must certify that they have submitted their Personal Financial Statement to the Texas Ethics Commission as required by TGC Chapter 572 .	FY 20	Due to COVID, the Texas Ethics Commission deadline for the Personal Financial Statement was extended. Acknowledgment forms were received from Regents between May and August 2020
	Post Notice of Open meeting no less than 72 hours before the meeting commences as required by TGC Chapter 551, Subchapter C to include: <ul style="list-style-type: none"> • On-line with the Secretary of State • At the county courthouse of the county in which the meeting will be held (551.055) • In the student newspaper, if an issue is published between the time of the posting and the time of the meeting (551.055) • Post on MSU’s website the written agenda and related supplemental written materials provided to the Board in advance of the meeting (551.1281) 	FY 20	May 2020
June			
July	TGC Section 51.9193 . Required Posting of Mental Health Resources. Not later than August 1 of each year, the President or the President’s designee of an institution shall certify to the THECB (Asst. Comm. of Academic Quality and Workforce) the institution’s compliance (maintains a web page dedicated solely to the information required with a conspicuous link on the institution’s homepage)	FY 20	Certification letter submitted to THECB 7/23/2020
August	Post Notice of Open meeting no less than 72 hours before the meeting commences as required by TGC Chapter 551, Subchapter C to include: <ul style="list-style-type: none"> • On-line with the Secretary of State • At the county courthouse of the county in which the meeting will be held (551.055) • In the student newspaper, if an issue is published between the time of the posting and the time of the meeting (551.055) • Post on MSU’s website the written agenda and related supplemental written materials provided to the Board in advance of the meeting (551.1281) 	FY 20	August 2020
	Not later than September 1 of each even-numbered year, a report must be submitted to the legislature and its standing committees describing its rules, regulations, or provisions regarding the carrying of concealed handguns on the campus of the institution. (TGC 411.2031d-4).	FY 20	Letter sent to Chairs of Senate State Affairs and House Homeland Security & Public Safety Committees, and Lt. Gov. & Speaker of the House 8/31/20.