



## Academic Programs Compliance Calendar

Revised date: June 5, 2017

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Due Date	Reporting Requirement	Description	Agency
<b>January</b>	HB 2504/ TEC 51.974: Internet Access to Course Information	January 1, odd years. Memo report sent by Provost's Office to Governor; Lt. Gov.; Speaker of HoR; presiding officers of each legislative standing committee with primary jurisdiction over higher education	THECB and various State gov.
	HEADS Report (CoFA)	January 31. Chairs of Music, Art, and Theatre complete the relevant PDF	NASM/NASAD/NAST
<b>February</b>	TAC? CBM008 Faculty Report (fall semester)	February 1. Work with Institutional Research to submit	THECB
<b>March</b>			
<b>April</b>	Higher Education Regional Council Report	Completed by Distance & Continuing Education director; report lower level, off campus courses.	HERC (THECB)
<b>May</b>	NC-SARA State Enrollments	Completed by Distance & Continuing Education director; report enrollments in states participating in NC-SARA	
	Business School Questionnaire	Completed by Dean of DCOBA; electronic report that includes data from most recent academic year	AACSB
<b>June</b>	TAC? CBM008 Faculty Report (spring semester)	June 15. Work with Institutional Research to submit	
<b>July</b>			
	Accreditation Audit and Affirmation Statement (CoFA)	July 1. Chairs of Music, Art, and Theatre complete the relevant PDF	NASM/NASAD/NAST
<b>August</b>			
<b>September</b>	SREB Program Report	Completed by Distance & Continuing Education director; report programs offered online	

<b>Due Date</b>	<b>Reporting Requirement</b>	<b>Description</b>	<b>Agency</b>
<b>October</b>	TAC? CBM008 Faculty Report (summer semester)	October 1. Work with Institutional Research to submit	
	Student Support Services Annual performance report	Completed by SSS director	USDE
<b>November</b>			
<b>December</b>			

<b>Annual Due Date</b>	<b>Reporting Requirement</b>	<b>Description</b>	<b>Agency</b>
<b>2017</b>	Self-Study Accreditation Report (CoFA)	Fall due date; completed by Art Dept. chair every five years	NASAD
	Continuous Improvement Review Application (DCOBA)	July 1, every 5 years. Completed by Dean of DCOBA. Part of Continuous Improvement Review Fifth Year Report due prior to AACSB onsite visit (next scheduled for 2019-20)	AACSB
<b>2018</b>	Self-Study Accreditation Report (CoFA)	Fall due date; completed by Theatre dept. chair every five years	NAST
<b>2019</b>			
<b>2020</b>			
<b>2021</b>	Self-Study Accreditation Report (CoFA)	Fall due date; completed by Music dept. chair every 10 years	NASM
<b>2022</b>			