MSU ACADEMIC PLAN
Agreement
(complete this form in order of the STEPS indicated below)

__________________________________  ____________________________________
Student’s Last Name  Student’s First Name  Mustangs ID

STEP 1: TO BE COMPLETED BY THE STUDENT

I understand I failed to meet Satisfactory Academic Progress (SAP) and was placed on Financial Aid SUSPENSION. I have submitted a Financial Aid Appeal based on documented extenuating circumstances. As part of my appeal application, I must discuss an Academic Plan EACH SEMESTER with my Academic Counselor until I successfully meet the Satisfactory Academic Progress (SAP) requirements. Should my appeal be approved, I understand I will be placed on ‘FINANCIAL AID PROBATION’; failure to meet the requirements of the Academic Plan will result in being placed back on ‘FINANCIAL AID SUSPENSION’.

____________________________________________________________  ____________________
Student Signature  Date

STEP 2: TO BE COMPLETED BY THE MSU FINANCIAL AID OFFICE

The student failed to meet SAP for the following reason(s):

__ Cumulative GPA is not 2.0 (UG) or 3.0 (GR)  NOTE: current cum gpa is__________
__ Completion of Hours is not 67% or greater  NOTE: current completion rate is ______ %
__ Maximum Hours for Program of Study exceeded  NOTE: current total hours attempted is_____

Other Comments:

____________________________________________________________  ____________________
Financial Aid Representative  Date

STEP 3: TO BE COMPLETED BY THE STUDENT’S DESIGNATED ACADEMIC COUNSELOR

The student has met with __________________________ and discussed the necessary PRINTED Name of Academic Counselor requirements for the Academic Plan for the _____________________ semester term.

The Academic Counselor and Tutoring and Academic Support Program (TASP) Center will monitor the progress of the student at the end of each semester and will advise the MSU Financial Aid Office of the student status.

__________________________________________________________  ____________________
SIGNATURE of Academic Counselor  Date

STEP 4: STUDENT MUST RETURN THIS COMPLETED FORM TO THE MSU FINANCIAL AID OFFICE

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