

# MSU Faculty Senate

## October 2011 Minutes

The 2011-2012 MSU Faculty Senate met at 3:00 PM on October 13, 2011, in the Kiowa Ex-Students room in CSC. Senators present included Azouz, Idir; Bernard, Guy; Bultena, Charles (Treasurer); DeBois, Barbara; Griffin, Terry; Hammer, Margaret; Henschel, Don (Parliamentarian); Johnston, James; Jun, Nathan; Lewis, Gary; Masuoka, James; McClintock, Stuart (Secretary); McDonald, Terry; Owen, James (Chair); Paddack, Ted; Roberts, Kathy (Vice-Chair); Smith, Brandon; Stiles, Beverly; Veale, Beth; Wood, Julie. Alejandro Gelves represented Senator Patin. Juan Ibarra from the Staff Senate, Randy Pruitt and Chris Collins from the *Wichitan*, and Chelsea Wright from SGA attended the meeting.

The agenda was unanimously approved.

The minutes of the September meeting had been approved by e-mail vote.

### *Current Business:*

1. *Minnie Piper Award.* Every year the Faculty Senate recommends a professor to President Rogers to be the university's candidate for the Minnie Piper Award. Each college chooses a candidate, and the Senate votes on the nominees after discussing them. The Faculty Senate went into Executive Session to discuss the nominees and came out of executive session for the voting. After three rounds, the Faculty Senate chose Dr. Charles Bultena from the Dillard College of Business as the professor to recommend to Dr. Rogers. The Minnie Piper Stevens Foundation chooses ten winners in the state of Texas, each of whom will be recognized with a \$5,000 prize.

2. *Texas Council of Faculty Senate Conference.* Chairman Owen will attend the TCFS meeting in Austin on October 28-29. He explained that enrollment and budget had been the primary topics of discussion at recent meetings. Shared governance has also been much in discussion recently, in part because, as far as the Chair knew, all of the UT system's faculty senates followed what's known as Regents' Rules, by which policy change must be initiated by the university's faculty senate. Vice-Chair Roberts stated that the Nursing Department already works on a shared governance system.

The Chair asked if Senators had any topics they would like him to address at the conference. Senator Veale is concerned that the state is providing increasingly lower funding for tuition yet is imposing more rules and regulations. She wondered how low state support had to go before a university is no longer a state school. The Chair said that this subject had come up recently and will continue to be a subject of discussion.

3. *Board of Regents' November 10 meeting.* Chair Owen announced that he would be attending the Board of Regents' meeting on November 10. He asked Senators to send him anything they would like him to present to the BOR. Because the Chair will be at the meeting at the same time as the Faculty Senate's next meeting, Vice-Chair Roberts will chair the November 10 meeting.

4. *Administrative reorganization.* The Faculty Senate discussed Dr. Rogers' recent reorganization of university administration. Members of the Executive Committee, who had met with Dr. Rogers before the reorganization's announcement, explained the reasoning behind some of the changes.

Some Senators would like to see the Webmaster and Information Technology be integrated together to better support faculty. Vice-Chair Roberts explained said that responsibility for Information Systems was now under Dr Clark, but the Webmaster remains under Dr Rogers. Decisions about what we are able to do with technology is determined by the Web Master, not Info Systems. She thought it would be much easier to have a consistent technology policy and support if they were responsible to the same administrator.

5. *Scheduled Review of Tenure and Promotion Policies.* Provost White is putting together a committee to do the scheduled review of Tenure and Promotion Policies. Two members of the current Tenure and Promotion Committee, Professor Beverly Stiles and Committee Chair James Johnston, will serve on the review committee. Senator Margaret Hammer volunteered her services also.

*Committee and Other Reports:*

1. Administrative Council (Owen) (no report)
2. Board of Regents (Owen): (no report)
3. Academic Council (Roberts): (see end of minutes)
4. Enrollment Management (Masuoka): (see end of minutes)
5. Intercollegiate Athletics Council (Paddack): (no report)
6. Student Affairs (Williamson): (see end of minutes)
7. Financial report (Bultena): The Faculty Senate has \$ 1,219.
8. Parking Committee: Senator Veale reported that the ad hoc Parking Committee had met. The Chief of Police noted that there were not enough handicapped parking spaces and would like to make more motorcycle spaces. The Chief of Police would like to reconsider the current schedule of fines. Senator Veale is making a schedule of fines at other universities for comparison with MSU's schedule. The Chief announced that the police should be notified if a student is parking in a reserved spot.

*Announcements:*

1. The TLRC meets today at 4:30 in Dillard 189.

The meeting adjourned at 4:25.

Respectfully submitted,

Stuart McClintock  
Secretary of the Faculty Senate

Jim Owen  
Chairman of the Faculty Senate

The next Executive Committee meeting will be at 3 PM on Thursday, November 3, 2011 in the Apache Board Room of CSC.

The next Faculty Senate meeting will be at 3 PM on Thursday, November 10, 2011 in Kiowa Ex-Students room in CSC.

## Committee Reports

1. Academic Council (Roberts)
2. Enrollment Management (Mazuoka)
3. Student Affairs (Williamson)

## Academic Council

Sept 20, 2011

Council discussed the process for determining the date course schedules are due to the Registrar. The schedule must be posted on the internet two weeks prior to registration. Room assignments in several buildings must be approved by the Dean who “owns” the building. This takes varying amounts of time. The registrar attempts to accommodate many people, so the timeline is lengthened so the majority of faculty/chairs are able to get classrooms and times they desire.

There was a long discussion about the assignment of classroom space for distance education classes. The THECB requires an accounting of room utilization before building projects are approved. There was a time where room utilization was an issue here. That is no longer the case. Dr White will look into the requirement and determine if the practice will continue.

Proposed academic calendars for 2012-2014 were approved. A big change is registration will remain open except for the last week of each semester. The registrar needs that week to post grades.

The degree plan forms will be changing to include a way to indicate when a student is a “double major” or a “double degree”

Dr White is looking for the appropriate people (internal and external customers) who should be the the University Strategic Planning Committee.

Respectfully submitted,  
Dr Kathy Roberts

## Enrollment Management

September 13, 2011

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I. Proposed early registration dates for Spring 2012. (Darla English) The schedule of classes for Spring 2012 is expected to be completed and accessible near the end of October. Given this

date, the proposed beginning of early registration is currently November 3. Early registration would continue the Thursday before commencement (December 8<sup>th</sup>). Registration would then resume December 15<sup>th</sup>, the time between the 8<sup>th</sup> and 15<sup>th</sup> being used to generate reports regarding pre-requisite grades, suspensions, etc. In the proposed schedule for registration, registration would be turned off from Dec. 24<sup>th</sup> to Jan 1 because the University is closed. However, Dr. Clark felt registration might as well stay on, with the understanding that students may have to wait until the University reopens to have questions answered. The Council felt this schedule was reasonable and appropriate, however, it may be modified somewhat after taking it to Academic Council.

II. Mustangs Pathway Update (Barbara Merkle) Mustangs pathway was a program developed to serve those students who were initially denied acceptance due to raising admission standards. [My understanding then was that these students would have been accepted under the previous standards.] This was a summer program designed to be a bridge for these students. Upon completion of the program, students would be admitted under what used to be called advised admission. Thirty students participated in the program. Of these 30, 22 are currently enrolled.

Discussion on this topic led to comments regarding enrollment as a whole. It was noted that there has been a drop in the number of students enrolled, and the greatest drop was in the freshman class. The presumption is that this was due to the increased admission standards and that numbers are expected to rise next year – as happened the last time standards were raised.

There being no other business to discuss, the meeting was adjourned.

Respectfully submitted,

James Masuoka

September 16, 2011

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## **Student Affairs**

September 20, 2011

More budget cuts are likely on the horizon. Administration is looking at restructuring in order to meet the financial constraints.

Disability Services has seen an increase in enrollment. On October 6 a Transition Fair with about 250 students and parents is expected. This fair provides information for high school students and their parents about what opportunities are available after high school.

The MSU phonebook is being updated presently. Faculty and staff had been given an opportunity to update their profiles. This will be the last year that a print copy of the phone book is made available.

The book donations for the children's reading project with the WFISD is going well. Remember this is a semester long project so keep the donations coming. Contact Dominique Calhoun for information at [Dominique.calhoun@mwsu.edu](mailto:Dominique.calhoun@mwsu.edu)

Faculty and staff are reminded of the opportunity to vote for the annual fund.

Respectfully submitted,  
Anne-Marie Williamson