

MSU Faculty Senate

December 2011 Minutes

The 2011-2012 MSU Faculty Senate met at 3:00 PM on December 1, 2011, in Dillard 189. Senators present included Azouz, Idir; Bernard, Guy; Bultena, Charles (Treasurer); Debois, Barbara; Griffin, Terry; Henschel, Don (Parliamentarian); Johnston, James; Masuoka, James; McClintock, Stuart (Secretary); McDonald, Terry; Owen, James (Chair); Paddock, Ted; Patin, Roy; Roberts, Kathy (Vice-Chair); Smith, Brandon; Stiles, Beverly; Veale, Beth; Wood, Julie. Linda Veazey from political science represented Senator Duff.

The agenda was unanimously approved.

The minutes of the November meeting had been approved by e-mail vote.

Current Business:

1. Report on adjunct faculty evaluation requirements (SACS). SACS requires that adjunct faculty have an annual evaluation. Up to this point at MSU, the evaluation of adjunct faculty has primarily been through course evaluations. In order to comply with SACS requirements, Provost White has been developing a more formal evaluation tool for adjuncts to be overseen by department chairs.

The Faculty Senate looked at the proposed criteria to be used for the evaluation of adjunct faculty. Senator Johnston thought that some of the criteria do not apply to on-line classes and that criteria would have to be added to take into account this method of teaching. Chair Owen thought that the criteria proposed were intended to be flexible enough that they could take individual circumstances into consideration.

Chair Owen stated that the idea is to formalize and adopt the evaluation criteria quickly in order to complete cycles of evaluations prior to the upcoming SACS accreditation visit.

Chair Owen suggests using the proposed criteria in a pilot program.

2. Report on requirements for syllabus postings on the MSU webpage. At its November meeting, the Faculty Senate discussed ways to facilitate the mandated posting of syllabi on the university website. One method mentioned was to attach a syllabus to the webpage that contained all of the information that the template requires.

Vice-Chair Roberts clarified some requirements for posting syllabi according to House Bill 2504. Syllabi must be auditable, and the entries on the template for each course must be filled out on the webpage. These should be completed within the first two weeks of the semester.

3. Report on academic dishonesty policy issues. Senator Stiles is the point person for discussion about establishing a new Academic Dishonesty Committee because she currently serves on the Academic Appeals Committee. She reported that Lynette Watts, Chair of Academic Appeals Committee, had gone through comments sent to her about establishing this new committee and concluded that most comments favored maintaining the status quo.

Senators from the College of Health Sciences and Human Services discussed the conduct committee specific to their college that deals with matters relating to professional licensing.

Chair Owen stated that conduct committees within individual colleges can better address professional licensing issues because of professors' expertise in those fields.

Committee and Other Reports:

1. Administrative Council (Owen) (no report)
2. Board of Regents (Owen): The Chair receives the agenda for each BOR meeting and offered to share it with others who were interested. Senator Veale stated that the agenda was posted on line.
3. Academic Council (Roberts): The Academic Council approved courses for the new course catalogue.
4. Enrollment Management (Masuoka): (no report)
5. Intercollegiate Athletics Council (Paddock): (no report)
6. Student Affairs (Williamson): (no report)
7. Financial report (Bultena): The Faculty Senate has \$1,269.
8. Other Committees:
 - 8a. QEP: Vice-Chair Roberts, the Faculty Senate representative on the QEP Committee, stated that the administration had not yet approved the committee's recommendation.
 - 8b. Ad Hoc Parking Committee: Senator Veale collected information about parking fees and traffic infractions, including parking tickets, at MSU and similar institutions. While MSU's parking fees are higher than those at some other universities, fines and penalties for traffic violations are less than at similar universities. See the end of the minutes for comparison of fees. If you have any comment, pass them on to Senator Veale or Police Chief Williams.

New Business: Treasurer Bultena, who is the university's Piper Award nominee this year, would like the Faculty Senate to pick the university's nominee at its September meeting in order to give the nominee more time to prepare the application materials.

Old Business: none

Announcements:

Chair Owen would like to invite Mike Dye, Chief Information Officer, to the February meeting to discuss IT and technology. One issue the Faculty Senate would like Mr. Dye to address is the end of WEBCT use on campus at the end of 2012 because Blackboard, owner of WEBCT, will not support it after that date.

The meeting adjourned at 3:50.

Respectfully submitted,

Stuart McClintock
Secretary of the Faculty Senate

Jim Owen
Chairman of the Faculty Senate

The next Executive Committee meeting will be at 3 PM on Tuesday, 10 January, 2012, in Dillard 247.

The next Faculty Senate meeting will be at 3 PM on Thursday, January 12 , 2012 in Kiowa Ex-Students Dining Hall, CSC.

Comparison of Parking Fees at MSU and four similar institutions:

Institution	Fee to Park	Violation Fees	Actions
Texas A & M Commerce	\$40 Fall \$32 spring, \$24 Summer	\$20 for all except fire lane (\$75), handicap (\$75)	5 th or 6 th violation booted, towed and may be referred to court
Angelo State	\$90 annual, separate up to \$190, \$150 flat fee	\$15-\$40	Hold placed immediately. Boot listed as a right but not when
West Texas A&M	\$90/yr students, \$110 faculty/staff	Parking \$35, fire lane \$75, handicap \$100 \$75 + \$5/day on 3 rd delinquent violation and \$75 +\$10/day lacking permit/display	Deposit of total fine before appeal, hold placed immediately, escalating fines (but not defined) Impoundment for fraud or lack of permit
Tarleton University	\$60/year; senior honors students with 3.5 or higher park free	\$20-\$30, fire lane \$20, impoundment \$70	3 or more violations result in boot, tow, removal and storage.
MSU	\$50/year	\$20, \$40 fire lane, \$50 handicap	Hold placed immediately, no towing or booting and fines do not escalate, just accumulate.

The police website is not correct at this time, the fees listed in the chart are current.