

MSU Faculty Senate

May Minutes

The 05-06 and the 06-07 MSU Faculty Senate met at 3:00 p.m. on May 4, 2006 in the Cheyenne Meeting Room of CSC. Senators present included Arnoult, Sharon; Bultena, Charles; Cate, Rodney; Coe, Mary Ann; Comello, Robert; Davis, Fred; Donovan, Tim; Goldberg, Gary; Gorham, Jim; Guthrie, Paul; Johnson, Tina; Johnston, Chuck; Kaciuba, Gail; Lewandowski, Elizabeth; Marty, Melissa; May, Marsha; McClintock, Stuart; McNeely, Tom; Owen, Jim; Redmon, Bob; Rincon-Zachary, Magaly; Stiles, Beverly; Tucker, David; Watts, Lynette.

Agenda was unanimously approved. April minutes had previously been approved by e-mail.

Current Business:

1. The Faculty Athletic Representative, Senator Paul Guthrie, made his annual report to the Senate. The report includes the minutes of the Intercollegiate Athletics Council's three meetings, a list of missed days in class by sport, and graduation rates by sport. See end of minutes.

2. Continuing and incoming Senators elected their officers for the 06-07 Faculty Senate. The officers form the Executive Council.

- 1. Chair: Bob Redmon, West College of Education
- 2. Vice-Chair: Beverly Stiles, Prothro-Yeager College of Liberal Arts
- 3. Secretary: Stuart McClintock, Prothro-Yeager College of Liberal Arts
- 4. Treasurer: Charles Bultena, Dillard College of Business Administration
- 5. Parliamentarian: Tom McNeely, Prothro-Yeager College of Liberal Arts

3. Meeting Calendar for 06-07: Outgoing Chair Tucker proposed a calendar for the 06-07 Senate's meeting dates. New and continuing Senators approved the following dates for the full Senate meetings and for the Executive Council meetings:

Faculty Senate Calendar for the 2006-2007 Academic Year

Proposed Schedule Keeping the Meeting on the Second Thursday

Month	Senate Meeting	Executive Committee
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August	8/24/06	8/22/06 (Tuesday)
September	9/14/06	9/07/06
October	10/12/06	10/05/06
November	11/09/06	11/02/06
December	12/07/06	11/30/06
January	1/11/07	1/09/07 (Tuesday)
February	2/08/07	2/01/07

March	3/08/07	3/01/07
April	4/12/07	4/10/07 (Tuesday due to EasterBreak)
May	5/03/07 (Elect officers only)	4/26/07 (Early)

Notes:

- The August meeting traditionally has been during the week of registration and advising.
- The May meeting is set by the constitution to elect officers for the next year. It will be attended by continuing members and newly elected members for the sole purpose of choosing officers for the next academic year. These nominations will be ratified at the August meeting, and the officers will assume their official duties at that time. No other business can be transacted at the May meeting.
- It may be necessary to have called meetings other than those listed.
- The Senate Executive Committee generally meets one week before the regular meeting to set the agenda (note the exceptions).
- Senate meetings will normally be at 3:00 pm in the Cheyenne Meeting Room.
- Executive meetings will normally be at 3:00 pm in the Apache Board Room.

4. Selection of Representatives to Senate Councils. The Chair is automatically a member of the Administrative Council and attends Board of Regents meetings. The Vice-Chair is automatically a member of the Academic Council. The following Senators volunteered to serve on the Senate's other councils:

Enrollment Management Council:	Marsha May
Intercollegiate Athletic Council:	Robert Comello
Alumni Association Council:	Gail Kaciuba
Student Affairs Council:	Elizabeth Lewandowski

5. Discussion. Outgoing Chairman Tucker talked to the incoming Senate about its duties and responsibilities and further mentioned some items that he thought the Faculty Senate should continue to address in the future. He said that the Senate should take up any issue that pertains to the welfare of the faculty. Further, he said that the Senate should continue to keep the dialogue going with the President about the ORP retirement issue. At present, faculty hired before 1995 receive 8.5% ORP contributions from the university. Those hired after receive 6%. Chairman Tucker has asked Dr. Rogers about bridging the gap between the two groups over a period of time. Dr. Rogers has shown interest in following this suggestion, phasing in the change over time as the budget permits, so that after a few years both groups will receive the 8.5% contribution. Senator Rincon-Zachary wondered if the Faculty Senate meetings were the proper place to discuss having a break in the first semester. Chairman Tucker indicated that any issue pertaining to faculty welfare is the bailiwick of the Senate. He said that she could bring this item up when the new Faculty Senate can carry on new business in the new academic year.

Committee and Other Reports:

1. Administrative Council (Tucker): (no meeting)
2. Board of Regents (Tucker): (no meeting)
3. Academic Council (Redmon): (no meeting)
4. Enrollment Management (Stiles): (no meeting)
5. Intercollegiate Athletics Council (Marty): (no meeting)
6. Alumni Association Council: (no meeting)
7. Student Affairs (Lewandowski): (no meeting)
8. Other active committees: none
9. Financial report (Bultena): The Faculty Senate has \$435.

Respectfully submitted.

Stuart McClintock
Secretary of the Faculty Senate

David Tucker
Chairman of the Faculty Senate

The next meeting of the Faculty Senate is August 24, 2006 at 3:00 in the Cheyenne Meeting Room, CSC.

The next meeting of the Executive Council is August 22, 2006 at 3:00 in the Apache Board Room, CSC.

Intercollegiate Athletics Council Minutes
September 21, 2005
Cheyenne Meeting Room
1:30 p.m.

Members Present: Sam Crutcher, Jim Gorham, Joey Greenwood, Dr. Paul Guthrie, Melissa Marty, Dail Neely, Michael O'Connor, Dr. Jim Owen, Kurt Portmann, Keith Lamb, Chair.

Members Absent: Will Morefield

Keith Lamb opened the meeting with introductions and background information on the purpose of the Intercollegiate Athletics Council. He explained that the purpose/mission of the committee, which reports directly to the President, is to provide oversight to and assist with any special needs of the athletics department. The Intercollegiate Athletics Committee also serves as a liaison between the administration and athletics, ensuring athletics functions as an integral part of the university. It was noted by Dr. Guthrie that SACS looks favorably upon schools with this committee structure in place and active. The chair's goal is to have quarterly meetings, but special meetings will be called if needed.

Sam Crutcher asked the committee to recommend to the President that the soccer field be named in honor of Vinny Lewis, the first soccer goalie for Midwestern State University and a dedicated booster to not only soccer but the entire athletic department. The committee discussed the recommendation and felt it would not interfere with any naming rights planned. Kurt Portmann

advised the committee that Vinny would be inducted into the athletics Hall of Honor during homecoming activities this year. **Sam Crutcher made a motion to recommend to the President that the university name the soccer field after Vincent J. Lewis. Joey Greenwood seconded the motion and the motion passed unanimously.**

There was discussion about when/where the announcement would be made. Keith Lamb advised the committee that the President and Athletic Director would decide upon the approval of the recommendation by the President and the Board of Regents.

Kurt Portmann addressed the issue of athletic insurance, specifically the insuring of walk-ons and non-scholarship athletes. At this time the athletic department is self-insured and the NCAA has a catastrophic injury policy. The athletics department is considering no longer including walk-ons and non-scholarship athletes with the self-insurance policy; rather, these students would need to provide their own insurance. After much discussion, the committee asked Kurt for information on three items: 1) what other universities in our conference are doing; 2) the amount of our walk-on claims; and 3) if other schools that have this policy have seen a reduction in participation. Kurt will talk to coaches, the Lone Star Conference, and the NCAA. **This item was tabled until Kurt has time to collect information.**

Keith gave an update on the mascot committee's progress. He also asked the committee to inform others about the website where they can give input relative to a new nickname and mascot.

There was no other business before the committee and the meeting adjourned at 2:30 p.m.

Intercollegiate Athletics Committee
December 9, 2005
1:30 p.m.

Members Present: Keith Lamb, Chair; Dail Neely, Dean of Students; Sam Crutcher, M-Club President; Michael O'Connor, Alumni Representative; Paul Guthrie; Faculty Athletic Representative; Jim Gorham, Joey Greenwood, Melissa Marty, James Owen. **Members Absent:** Will Morefield, Student Government President. **Guests Present:** Kurt Portmann, Athletic Director.

Keith Lamb opened the meeting. He explained the season evaluation forms for women's soccer, cross-country and volleyball. There was a discussion about how the information would be used and whether the information would be used in making personnel decisions. Since these are the first evaluations that have been completed with Kurt Portmann as Athletic Director, he is unsure exactly how he will use the evaluations. He will definitely go over the evaluations with the coaches. It was discussed that in the past they had used them with personnel, but mainly they were used to identify problem areas.

The meeting was turned over to Kurt Portmann for more discussion on the insurance issue. There was much discussion about requiring walk-on athletes to have primary insurance coverage vs. having all athletes required to have primary insurance. Athletes sometimes don't understand

that the insurance they have through the athletic department will not pay for illness or other more serious needs not related to athletics. Several committee members felt strongly that all students should be required to have insurance for illness.

After much discussion, Kurt Portmann will do some more research and report back to the committee at the next meeting. Research will include:

- 1) Information on policies currently held in athletics and at what amount those policies will be used.
- 2) Amount spent by the athletic department since becoming self-insured.
- 3) How many students would be affected if insurance were a requirement.
- 4) Contact insurance companies and see what is available, i.e. limits, cost, etc.
- 5) Cost spent – split between scholarship and non-scholarship athletes.
- 6) What issues made schools in our conference require insurance and the limit that was required.

The committee tabled the insurance question until the committee's next meeting.

The meeting was adjourned at 2:45 p.m.

Intercollegiate Athletics Committee

March 9, 2006

3:00 p.m.

Members Present: Keith Lamb, Chair; Dail Neely, Dean of Students; Sam Crutcher, M-Club President; Michael O'Connor, Alumni Representative; Dr. Paul Guthrie; Faculty Athletic Representative; Jim Gorham, Melissa Marty, Dr. James Owen, Will Morefield, Student Government President. **Member Absent:** Joey Greenwood. **Guest Present:** Kurt Portmann, Athletic Director.

Chair, Keith Lamb, opened the meeting and thanked the members for their presence. He turned the meeting over to Kurt Portmann, Athletic Director, to explain to the committee the process for tutoring student-athletes. Kurt explained that Carl Nichols is responsible for coordinating the tutors for student-athletes. The student-athletes are encouraged from their first meetings of the year to see him as soon as they are having difficulty in any class. Carl contacts the tutors for the student-athletes and the tutors are responsible to report back to Carl if any student-athlete does not attend scheduled tutoring sessions. There are areas that have tutors in their respective departments such as English, Math, and Science and they encourage the student-athletes to use these services. They will not turn any student-athlete away if they express to Carl that they need help in any area. The ultimate goal is to help the student-athlete succeed.

Dr. Guthrie then explained that as the Faculty Athletic Representative he had attended a coaches meeting and he felt that the Intercollegiate Athletics Committee should understand the process that athletics uses for tutoring assistance. The athletics department was involved in a compliance review in the fall 2006 semester. The review was conducted with representatives from the Big 12 who interviewed departments that work with athletics, such as admissions and registrar, to

review how the athletic department is handled. The review found that everything is being handled correctly, but that there is a need for all policies to be in a policy manual.

The committee discussed the monitoring of tutors by athletics and the quality/training of tutors. The most common problem with tutoring is the student-athlete who does not attend a tutoring session. Kurt reported that the majority of student-athletes who receive tutoring do pass the class in which they received tutoring.

The committee then began discussion on progress reports that are sent to faculty members for student-athletes. Currently, the results of student-athlete's tutoring are only monitored by the grade the student-athlete receives when the final grades are posted. The committee would have Carl track the success of students after they receive tutoring services. It was noted that Carl is a part-time employee of the university.

The athletic department has limited resources for tutoring services, and student-athletes access the resources on a first-come first-served basis. If the allocated resources are exhausted the funds are taken from the budget of the sport involved. The committee asked the athletic director about strong students using tutoring services. Kurt reported that they have students who are "A" students that have requested help keeping an "A" in classes in which they might be having some difficulty, and those students are not turned away. As students access tutoring resources through Carl, Kurt feels that, although individual sports pay after the budget is depleted, access is consistent and fair.

The committee's next discussion topic was scheduling games/matches. Kurt provided the committee a handout with information from individual coaches about the dates their student-athletes missed classes this year. Softball will miss the most classes because of the number of games that they play. Kurt feels that the coaches are good about watching their schedules to minimize the number of classes their student-athletes will miss. It was noted that conference games are not scheduled by the coaches, so they have no control over those games. Carl Nichols is responsible for providing the student-athlete a schedule of who will be making trips so that the student-athlete can give notice to faculty. The student-athlete is ultimately responsible for their work and should coordinate with their faculty.

Dr. Guthrie reported that in his contact with coaches they seemed very concerned about missed class time. The committee asked if it would benefit athletics if guidelines were established with the help of the Intercollegiate Athletics Committee. After discussion, it was decided there was not a need for established guidelines. Kurt agreed to provide the committee a report each year on of the number of days missed by each sport.

Kurt again provided the committee an update on the insurance issue with uninsured student athletes. The athletic department is making insurance forms available online in an effort to get more insurance information from student-athletes. The athletic trainer has received two quotes on insurance policies that individual student-athletes could purchase if they do not have appropriate insurance. One policy was \$900 for ten months of insurance with a \$1,000 deductible and no cap on surgery. It paid at 90% after the deductible was met. The second policy was \$1,000 for a ten month policy with a \$10,000 cap on surgery and it paid at 80% after the \$1,000 deductible.

The committee discussed the pros and cons of requiring non-scholarship student-athletes to have insurance coverage and whether that would limit their participation. The committee feels that the football program will be the most affected if we require insurance. Kurt would favor requiring insurance for non-scholarship walk-ons, but the idea is not endorsed by all coaches. Kurt provided the committee a hand-out of an article from the NCAA on the insurance dilemma and how it has created tough choices for universities.

Melissa volunteered to report to the committee the number of current non-scholarship student-athletes who are not covered by an individual policy. The committee will ask Kurt to provide a report on (1) the monetary value of claims and (2) the number of claims for each year the athletic department has been self-insured. The insurance question will be researched further. Keith feels that the committee should provide some direction to the Athletic Director as he came to the committee for guidance with the insurance issue.

The committee was provided the season evaluations for football and men's soccer completed since the last meeting. Keith briefly went over those evaluations and noted to the committee that the comments sections were removed from these reports. The entire evaluations will be e-mailed to the committee.

Keith will request a report from the Athletic Director on the results of the compliance review at the next meeting.

The meeting was adjourned at 4:00 p.m.

Missed Class Time, 2005-2006

Women's Basketball – 2 half days (left at 10:00 a.m.), 3 full days

Men's Basketball – 4 days

Women's Soccer – 4 days

Men's Soccer – 5 days

Women's Tennis – 8 full days, 1 half day

Men's Tennis – 8 full days, 1 half day

Football – 2 half days (left at 10:30 a.m.)

Volleyball – 4 full days, 2 half days, 3 late (3:00) departures

Cross-Country – 3 full days, 1 half day

Softball – 11 days

Graduation Rates

Fall 1999 Athlete Graduation Rates

TOTAL					
Semester	<u>Athl Total</u>	<u>Athl Grads</u>	<u>%</u>	<u>6 yr #</u>	<u>6 yr %</u>
1995	247	135	54.66	135	54.66

Men's Basketball					
Semester	<u>Athl Total</u>	<u>Athl Grads</u>	<u>%</u>	<u>6 yr #</u>	<u>6 yr %</u>
995	22	12	54.55	12	54.55

Men's Football					
Semester	<u>Athl Total</u>	<u>Athl Grads</u>	<u>%</u>	<u>6 yr #</u>	<u>6 yr %</u>
995	105	36	34.29	36	34.29

Men's Soccer					
Semester	<u>Athl Total</u>	<u>Athl Grads</u>	<u>%</u>	<u>6 yr #</u>	<u>6 yr %</u>
995	42	23	54.76	23	54.76

Men's Tennis					
Semester	<u>Athl Total</u>	<u>Athl Grads</u>	<u>%</u>	<u>6 yr #</u>	<u>6 yr %</u>
995	9	5	55.56	5	55.56

Women's Basketball					
Semester	<u>Athl Total</u>	<u>Athl Grads</u>	<u>%</u>	<u>6 yr #</u>	<u>6 yr %</u>
995	15	14	93.33	14	93.33

Women's Volleyball					
Semester	<u>Athl Total</u>	<u>Athl Grads</u>	<u>%</u>	<u>6 yr #</u>	<u>6 yr %</u>
995	12	10	83.33	10	83.33

Women's Tennis					
Semester	<u>Athl Total</u>	<u>Athl Grads</u>	<u>%</u>	<u>6 yr #</u>	<u>6 yr %</u>
995	9	7	77.78	7	77.78

Women's Soccer

Semester	<u>Athl Total</u>	<u>Athl Grads</u>	<u>%</u>	<u>6 yr #</u>	<u>6 yr %</u>
995	33	28	84.85	28	84.85