

# MSU Faculty Senate

## August Minutes

The MSU Faculty Senate met at 3:00 p.m. on August 24, 2006, in the Cheyenne Meeting Room of CSC. Senators present included Bultena, Charles (Treasurer); Cate, Rodney; Coe, Mary Ann; Comello, Robert; Donovan, Tim; Garrison, Steve; Goldberg, Gary; Gorham, Jim; Guthrie, Paul; Johnson, Tina; Kilgore, Lon; Lewandowski, Elizabeth; May, Marsha; McClintock, Stuart (Secretary); McNeely, Tom (Parliamentarian); Owen, James; Paddack, Ted; Polvado, Karen; Redmon, Bob (Chair); Rincon-Zachary, Magaly; Stiles, Beverly (Vice-Chair); Watts, Lynette. Chuck Johnston sat in for Stephen Lunce

The agenda was unanimously approved. May minutes had previously been approved by e-mail.

### *Current Business:*

1. Ratification of officers of the 2006-2007 Faculty Senate. Outgoing Chair Tucker entertained a motion to ratify the slate of Faculty Senate officers elected at the May meeting. Senator May made the motion, and it was seconded by Senator Comello. The Senate unanimously ratified the following senators as officers of the 2006-2007 Faculty Senate:

Chair:	Bob Redmon, West College of Education
Vice-Chair:	Beverly Stiles, Prothro-Yeager College of Humanities and Social Sciences
Secretary:	Stuart McClintock, Prothro-Yeager College of Humanities and Social Sciences
Treasurer:	Charles Bultena, Dillard College of Business Administration
Parliamentarian:	Tom McNeely, Prothro-Yeager College of Humanities and Social Sciences

2. Outgoing Chair Tucker delivered his reports from the Board of Regents' meetings this summer. See end of minutes.

3. Outgoing Chair Tucker reported on changes in the sick leave policy for the past summer sessions that impacted negatively on faculty. The President, Provost, and Head of Personnel have studied the new policy and have ordered that the previous policy be reinstated. Those affected by new policy this past summer will have their sick leave adjusted to correspond to previous rules. In the past, if a professor taught two courses in one summer session, he/she received eight hours of sick leave credit because it was considered a full load. Those teaching one course in a session received four hours of sick leave credit because it was considered half time. The Coordinating Board had decided to consider both summer sessions as one single session. This resulted in those teaching a full load in a single session to be considered as teaching half time, receiving four hours of sick leave credit. Those teaching one course in a session were considered teaching quarter time and received no credit.

Chairman Tucker noticed this change and brought it to the attention of the appropriate members of the administration, who realized the error of such accounting methods and will revert to the previous system with proper credit being given to those who taught this past summer. Outgoing Chair Tucker pointed out that a professor's estate is paid a portion of sick leave hours if that professor should die while employed.

4. Chairman Redmon took over the meeting and spoke about his view of the Faculty Senate's role at the university. He would like the senators to be aware of the charge of the Senate and the breadth of their responsibilities as outlined in the Senate's constitution. He would also like the Senate to be a representative body for the concerns of the faculty and staff of Midwestern. To that end, many issues will be brought up at meetings for senators to then take back to their colleges for discussion before decisions are made. Finally, he would like the Senate to streamline its meetings.

5. Committee assignments. Lynette Watts volunteered to represent the faculty on of the Alumni Association Committee. Roy Patin was chosen to continue to represent the faculty on the Budget Oversight Committee. The Chair of the Senate is the other faculty representative to this committee.

6. The Chair mentioned that three colleges (Education, Business, and Health Sciences and Human Services) need to nominate their candidates for the Piper Award and the Faculty Award.

7. Four-day summer sessions. The Senate will study the four-day summer session this year to see whether to recommend maintaining it or to recommend reverting to the five-day schedule. In keeping with his desire for the Senate to represent faculty and staff, Chairman Redmon asked senators to take this issue back to their colleges for discussion.

Some initial questions raised about the summer sessions were

- How effective pedagogically is the four-day schedule?
- How much money is saved by having a four-day session?
- Are most faculty members on campus a fifth day anyway?

8. Membership criteria for the Faculty Senate. The Senate will consider the membership rules for being a senator and for qualifications for chair. In terms of membership, should a senator have to have a certain amount of experience at MSU and/or in higher education before being eligible for membership in the Senate? Should tenure be a qualification? What qualifications should a chair have to have? These are questions that the chair would again like senators to take back to their colleges for discussion.

9. The chair opened the floor for senators to bring up other issues that the Senate might consider this year. The following subjects were brought up

- Should attending two graduation ceremonies be necessary?
- Salaries
  - problem of salary compression
  - differences in salaries among colleges and departments within colleges
  - salaries for adjuncts
  - salaries for overloads

- Should a fall break be built into the schedule?
- Can ORP contributions for faculty hired after 1995 be raised to correspond more closely to those for faculty hired prior to 1995?
- What changes should be considered for the Rank and Tenure policies? These policies are due to be reexamined this year, and Ron Fischli will head the ad hoc committee that will address the policies.

*Other Business:*

1. Senator Lewandowski said that the weekend of October 20-21 is the conference for TACT and Texas Council Faculty Senates (TCFS) in Austin. As the TACT representative, she will be driving down Thursday the 18th to talk with legislators on Friday the 19th and invited any interested member to go along with her.

*Committee and Other Reports:*

1. Administrative Council (Tucker): (no report)
2. Board of Regents (Tucker): See end of minutes
3. Academic Council (Redmon): See end of minutes
4. Enrollment Management (May): (no report)
5. Intercollegiate Athletics Council : (no report)
6. Alumni Association Council: (no report)
7. Student Affairs ( Lewandowski): See end of minutes
8. Other active committees: none
9. Financial report (Bultena): The Faculty Senate has \$ 435.

*Closing Items:*

After soliciting further comment, Chairman Redmon entertained a motion to close the meeting. Senator Kilgore made the motion that was seconded by Senator Owen.

*Committee Reports:*

**August 24, 2006**

**Board of Regents Report**

**Board of Regents Meeting**

**May 11 and 12, 2006**

The Midwestern State University Board of Regents met May 12, 2006. The following are some of the items that received approval from the board.

- Approved the site of the Student Recreational and Health Facility on the northwest corner of the south campus property, between the lake and the practice fields.

- Authorized the administration to initiate a Student Recreational and Health Facility fee in the amount of \$75 per student per semester during the spring 2007 semester, \$37.50 per student per semester during the summer 2007 semesters, and \$120 per student per semester beginning with the fall 2007. Subsequent fees in the summer will be \$60 per student per summer semester. Distance education students not enrolled in any courses on the MSU campus will not be assessed this fee.
- Approved the location and design of campus entrances and corner signs.
- Authorized the purchase of the house and property located at 2514 Hampstead.
- Authorized that U.S. citizens from states other than Texas and Oklahoma pay tuition equal to Texas resident tuition plus \$30 per semester credit hour beginning with the fall 2006.
- Authorized a fee of \$15 be charged to students who take the Writing Proficiency Exam at a site other than MSU or the Universities Center in Dallas
- Approved the operating budget for fiscal year 2007 of \$60,377,453.
- Approved the addition of a degree program: Master of Science in Radiologic Sciences with a major in Radiologist Assistant.
- Approved changing the name of the Prothro-Yeager College of Liberal Arts to the Prothro-Yeager College of Humanities and Social Sciences.
- Approved the Office of Student Activities being renamed the Office of Student Activities and Orientation.
- Approved changes to MSU Policy and Procedures Manual policies 1.2, 2.338, 3.130, 3.223, and 3.330
- Approved Emeritus Status for the following retiring faculty:
  - Mr. Larry Davis – Emeritus Associate Professor of Art – 37 years
  - Dr. John Dowd – Emeritus Associate Professor of Educational Leadership and Technology – 17 years
  - Dr. Kenneth Hendrickson, Jr. – Emeritus Hardin Professor of History – 36 years
  - Dr. Norman Horner – Emeritus Professor of Biology – 39 years
  - Ms. Diane Spiller – Emeritus Assistant professor of Mathematics – 17 years
  - Dr. Jan Walker – Emeritus Assistant Professor of Social Work – 11 years
- Approved the following promotions:

From the rank of Instructor to Assistant Professor:

Candice Fulton, M.S.

Chemistry

From the rank of Assistant Professor to Associate Professor:

Patricia Andersen, Ed.D.	Education
Sharon Arnoult, Ph.D.	History
Robert Redmon, Ed.D.	Education
Chris Shao, Ph.D.	Marketing

From the rank of Associate Professor to Professor

Roberto Fuertes-Manjon, Ph.D.	Spanish
Catherine Stringfellow, Ph.D.	Computer Science
Donna Wright, Ed.D.	Radiologic Sciences

- Approved granting tenure to the following faculty:

Patricia Andersen, Ed.D.	Education
Sharon Arnoult, Ph.D.	History
Martha Burger, Ed.D.	Education
Peter Fields, Ph.D.	English
Roland Glean, Ph.D.	Political Science
Christopher Hansen, Ph.D.	Chemistry
Gail Kaciuba, Ph.D.	Accounting
Stephen Lunce, Ph.D.	Management information Systems
Nathan Moran, Ph.D.	Criminal Justice
Chris Shao, Ph.D.	Marketing
Pamela Stephens, Ph.D.	Geosciences

**Board of Regents Meeting**

**August 3 and 4, 2006**

The Midwestern State University Board of Regents met August 4, 2006. The following are some of the items that received approval from the board.

- Approved the university's Legislative Appropriations Request, including
  1. Reinstatement of 10% Reduction \$580,698
  2. Debt service on Approved \$10.4 Million Tuition Revenue Bonds: \$1,358,750
  3. Model for Student Success: up to \$2,000,000 maximum
- Approved the addition of Dr. Louis J. Rodriguez to Legacy Walk.
- Approved naming the large second floor conference room of the Dillard College of Business Administration Building the Priddy Foundation Conference Room.
- Approved the appointments of Dr. Robert Clark, Mr. Juan Sandoval, and Dr. Friederike Wiedemann to the Wichita Falls Museum of Art at Midwestern State University Advisory Board of Directors for 2006-2007 as the MSU Members

They also approved Mr. Joseph N Sherrill, Jr, Ms. Lynn Moran, Ms. Martha Fain, Mr. John Hirschi, Mr. Danny Moore, Ms Lola Pitzer, and Ms. Jane Spears as public members of the Museum Advisory Board

- Authorized the administration to negotiate and finalize a Construction Manager at Risk contract for the Student Recreation and Health Facility
- Approved naming the entry foyer of Bolin Science Hall in honor of Dr. Tom Haywood.
- Authorized the administration to proceed with planning the construction of a \$300,000 softball field on campus.
- Authorized the administration to proceed with planning the Fowler/Engineering Hall Renovation and Construction Project.
- Authorized the transfer of the balance of the Lands Proceeds Fund to be used for the renovation and furnishing of university housed located at 2503, 2510, 2512, and 2514 Hampstead Lane
- Authorized the administration to proceed with planning the construction of an MSU2 Broadcast Studio.
- Approved the ACCESS MSU program being extended to include high school students taking MSU courses in Graham, Texas.
- Approved changes to MSU Policy and Procedures Manual policies 3.218, 3.340, 4.125, 4.131, 4.161, and 4.189
- Approved the name change of Personnel Office to the Human Resources Department.

## **Academic Council Report for Summer Meetings 2006**

### **May 17 Meeting**

The Provost summarized the results of the May Board of Regents Meeting as follows:

1. Prothro-Yeager College of Liberal Arts is now Prothro-Yeager College of Humanities and Social Sciences.
2. Added MS in Radiological Sciences/major in Radiological Assistant).
3. **Approved all recommendations for faculty promotion and tenure.**
4. Approved the site of the Student Recreation and Health Facility and a new student fee to finance it.
5. U.S. citizens from states other than Texas and bordering Oklahoma counties will pay Texas resident tuition plus \$30 per semester hour beginning fall 2006.
6. **Approved \$60, 377, 453 operating budget for fiscal year 2007.**

Council voted to limit graduation adornments to academic honors identified in the commencement program.

Mike Dye and Valarie Maxwell reported on the plan to update the campus computer information system to BANNER and that the campus wireless networking program was underway. Mr. Dye also reported on a new student email service being provided free by Google. (This was essentially the same report that was made to the Faculty Senate.)

Darla English outlined proposed changes to the student academic development program.

Barbara Merkle explained changes in the out-of-state tuition structure and the policy regarding competitive scholarships and waivers.

**Dr. Clark reported that the university will experiment with online student evaluations for all courses. These will be piloted by the West College of Education and the College of Health Sciences and Human Services in fall 2006.**

Catalog changes were approved.

### **June 21 Meeting**

**Academic Advising Committee will be formed to advise the Academic Advising Coordinator. It will include one faculty member from each college (appointed by the dean) and representatives from the Academic Support Center, Registrar's Office, and Distance Education. This committee reports to the Provost.**

Distance Education fee increased to \$35.

Dr. Watson explained issues related to the acceptance of Freshman English courses taught in foreign countries.

Catalog Changes were approved.

### **August 16 Meeting**

Provost reported the following Board of Regents decisions:

1. Approved the building of a new softball field.
2. Approved the renovation of Fowler Bldg. McCollough School of Mechanical Engineering will be housed there along with the Department of Mathematics and/or Computer Science.
3. Approved building of new MSU2 broadcast studio/concert hall.
4. Legislative Appropriation Request made to state legislature to fund
  - a. P-16 public school/university liaison office
  - b. Bilingual support
  - c. Summer bridge program

- d. Freshman seminar program
5. Approved Policy and Procedures changes.
  - a. 3.218
  - b. 3.340
  - c. 4.125
  - d. 4.131
  - e. 4.161

The Provost announced that Academic Support Center is now being housed in McGaha Hall.

**The Provost asked Deans for a report on what faculty is doing related to “Constitution Day.”** (Participation not required, but encouraged.)

**The Provost reminded Deans of the 2012 SACS review and the need to get self-assessment measure in place and operating.**

The Provost discussed the use of NSSE and CLA as general university assessment instruments.

**The Provost reported that College Spirit Days would henceforth be called “Mustang Rallies.”**

The Council approved a petition to award MSU BS degree to Dr. Justin Ray Smith.

**The Dean of the College of Business announced that anyone using classrooms in the new Dillard College of Business building must sign up for technology training before they will be issued keys.**

Respectfully submitted,

Robert Redmon  
Faculty Senate Vice-Chair

### **Student Affairs Council Summer 2006**

The Student Affairs Council met on May 16 & August 15. The following items were discussed that are of interest to the faculty.

- Athletic fund raising has been moved from Athletics to Student Affairs.
- The Campus Post Office is not self-supporting, requiring at present a subsidy from the university of about \$65,000 each year. As on-campus delivery fees have not been raised in a number of years, small incremental changes will begin in the fall of 2006. The post office has recently renegotiated its contract with USPS. National postage is expected to rise again in summer 2007 to “42 Forever”, a 3 cent increase.
- Everyone is reminded to use the new name *Prothro-Yeager College of Humanities & Social Sciences*, rather than *College of Liberal Arts*.

- The Annual Fund reached the goal of 8% of alumni giving and reached it three months early! University Advancement has raised a record amount of money this year.
- The Homecoming 2006 theme is “Wild Horses Couldn’t Keep Me Away”.
- The Recreation Center is scheduled to be completed August 2008. In accordance with the recent student approval of the fees, the student fee structure will be as follows: Spring '07 \$75; Summer 2007 \$36.50; Fall 2007 \$120; Spring 2007 \$120 and Summer 2008 \$60.
- The Campus Bookstore contract has been extended for another 7 years.
- The new Office of Disability Support Services will be open shortly.
- A new student giving program is being discussed by the Student Senate.
- The Artist’s Lecture Series is still finalizing the 2006-2007 season. Wes Craven will be speaking at one ALS event.
- The new Dillard College of Business Administration Building will be dedicated on October 5, 2006.
- The Office of Housing reported that for the sixth year in a row housing is overbooked. As of August 15, there were 22 student over the present on campus limit and an additional 50 students on a waiting list. The overflow students will be housed at Brentwood/Timberland Apartments.
- The Office of the Dean of Students will now be open until 6:00 three days a week to better accommodate evening class students and non-resident students.
- The Infusion program (the first year Mustang Experience) has now been developed. In addition, LEAP (Leadership, Education & Achievement Program) is beginning this fall. Information on both programs are available on the website. [Presentations on both these programs would be of benefit to the Faculty Senate.]
- Fantasy of Lights workdays are October 7 & 8. Participation has declined in recent years so all are encouraged to participate. Sign-up sheets are located at the CSC Information Desk.
- Due to recent staffing changes, any individuals or organizations who have reserved rooms in the CSC for the upcoming year should contact Sofia Rodriguez promptly to confirm the reservation(s).
- The Vinson Health Center has ordered 1000 doses of the flu vaccine that will be available to students, staff and faculty for a nominal fee later this fall.
- For an extended period of time during the switch over to Google student email accounts, Postmaster will not be able to send emails to student email accounts.
- Robert Steflick presented information on changes presently being beta tested for the website. Included in the presentation was the introduction of the Blackberry portal at [www.mwsu.edu/bb](http://www.mwsu.edu/bb). Several software manufacturers are using the MSU website as a best practices example for use of their software. [A presentation by Robert on developing changes would be beneficial to the Senate.]

Respectfully submitted,  
Elizabeth Lewandowski

Respectfully submitted,

Stuart McClintock  
Secretary of the Faculty Senate

Bob Redmon  
Chairman of the Faculty Senate

The next Executive Committee meeting will be at 3 PM on September 7 in the Apache Boardroom in CSC.

The next Faculty Senate meeting will be at 3 PM on September 14 in Cheyenne Meeting Room in CSC.