

SPRING 2026 CELEBRATION OF SCHOLARSHIP

April 15, 2026 at the
MSU Clark Student Center and Ferguson Hall
12:00 pm to 5:00 pm

Faculty Abstract Submission Guidelines

Timeline for submission of abstracts:

1. Abstracts must be submitted by March 30, 2026.
2. Faculty should submit abstracts through the electronic [CoS/UGRCAF Final Abstract Submission in Microsoft Form](#)

Abstracts should meet these requirements:

1. Length: 250 words maximum
2. Content:
 - Purpose of the study/creative work.
 - Methodology or approach of the study/creative activity.
 - IRB Approval Number (if applicable).
 - Preliminary or final results/findings/creation.
 - Conclusions (preliminary or final).

Types of Presentations

- Oral Presentation (Podium): 15-minute oral presentation with an additional 5 minutes for Q&A.
- Poster Presentation: 5-8 oral presentation overview of your displayed poster. Your physical attendance is required at the poster for 1 hour.
- Creative Activity: 15-minute oral presentation with an additional 5 minutes for Q&A.
- Paper Presentation (w/Oral Presentation): early paper submission (by April 16th) with a 15-minute oral presentation and an additional 5 minutes for Q&A (A general rule of thumb is that one double-spaced page takes 2-2.5 minutes to read out loud. Thus an 8–10-page, double-spaced paper is often a good fit for a 15–20-minute presentation.)

Once all abstracts have been submitted to the Microsoft Form that is due March 30, the Office of Sponsored Programs & Research will send each presenter/presenter group more specific information about their type of presentation and how to create the necessary materials for the forum.

Questions? Contact Courtney Hoover, Director of the Office of Sponsored Programs & Research at sponsoredprograms@msutexas.edu or (940) 397-4958.