

Proposal Review Rubric

Title: _____

Proposer Name(s): _____

Category					Total
	Outstanding (4)	Good (3)	Fair (2)	Unacceptable (0)	
Research question/problem	Question/problem is novel and significant and excellently articulated	Question is novel, however may deal with a more peripheral issue	Question is new, but basically applies a known concept to a previously untried system	Question is <u>not</u> new/study is redundant	
Purpose	Clearly defined. Aims listed and clearly outlined.	Needs to be clearer and/or missing minor information. Aims listed and reasonable.	Unclear. Aims are reasonable.	Unclear. Aim(s) missing or unclear.	
Introduction	Project is excellently framed. Background and context are clear. Questions & objectives are clearly stated.	Project is well framed. Adequate background and context. Questions & objectives are stated.	Project not framed well. Inadequate background and context. Some objectives are partly connected to the aim.	Poorly framed with no clear context. Objectives are missing or not connected to the aim.	
Review of the Related Literature	Summarizes and integrates the work of others in the field based mainly on primary literature. Identifies a gap in existing knowledge and/or conflicts in the literature.	Summarizes and integrates the work of others in the field. Identifies a gap in existing knowledge and/or conflicts in the literature.	The work of others is not well integrated or relies mainly on secondary sources. Gap in existing knowledge not identified or unclear. Contribution to the body of knowledge <u>not</u> very clear.	The study seems trivial. Too few sources of information (primary or secondary)	
Methods/ Approaches	Clearly described. Appropriate and innovative.	Good description but lacks some detail. Appropriate and interesting.	Description unclear or incomplete. Appropriate & acceptable.	Not described or inappropriate.	
Expected Results/ Outcomes	Clearly described. Clearly linked into the broader scholarly field.	Outlined, but lacks detail. Clearly linked into the broader scholarly field.	Not clearly described. A link is made to broader scholarly field.	Not described. Link to broader field is unclear or unstated.	.
Timeline	Clearly described and realistic.	Clearly described.	Unclear or unrealistic.	Missing.	
Budget	Budget appears reasonable and complete. It provides justifications for stated needs.	Budget appears reasonable and complete, but lacks justification for one or more stated needs.	Budget appears incomplete or unreasonable for the project	Budget is missing	
Total Points					

Strengths:

Weaknesses:

Reviewed by: _____ Date: _____