

# Quick Tool Crosswalk

To substitute or enhance face-to-face instruction with virtual tools.

- All Midwestern State University instructors have access to virtual tools designed to substitute or enhance typical classroom tasks and activities.
- Each face-to-face class has a corresponding D2L/Brightspace Course that is open and available to students and instructors.
- All tools listed below are hyperlinked to how-to guides and are available free of use to all MSU instructors and students.

Typical Classroom Tasks & Activities	Virtual Tool
<i>If you want to...</i>	<i>Select or Use...</i>
Create electronic presentations	<a href="#">PowerPoint</a> or <a href="#">Screencast</a>
Display PowerPoint in class	Upload PowerPoint file to D2L using " <a href="#">Content</a> " tool.
Create a handout from scratch	Create in D2L using the " <a href="#">Content</a> " - "Create File" tool.
Pass out handouts to students	Upload document to D2L using the " <a href="#">Content</a> " tool.
Give a lecture	<a href="#">TEAMS</a> or Virtual Classroom ( <a href="#">Live</a> or <a href="#">Recorded</a> ) Tools or <a href="#">Zoom</a> .
Grade	<a href="#">D2L Gradebook Tool</a> .
Issue or collect an assignment	<a href="#">Assesment - Assignment tool</a> .
Give a quiz	<a href="#">Quiz</a> tool in D2L
Proctor a test	<a href="#">Lockdown Browser</a> and/or <a href="#">Monitor</a> .
Require group work	<a href="#">Groups</a> tool in D2L.
Provide feedback	<a href="#">Gradebook</a> or the <a href="#">Send Email</a> tool.
Make an announcement	<a href="#">The News Item</a> tool in D2L.
Share a course event	<a href="#">Calendar</a> tool in D2L.
Share a syllabus	Upload document to D2L using " <a href="#">Content</a> " tool.
Share a website or many websites	<a href="#">Content</a> - "Create a link" tool in D2L.
Have students present to one another	<a href="#">Discussion</a> tool in D2L or <a href="#">TEAMS</a> OR <a href="#">Virtual Classroom</a> or <a href="#">Zoom</a> .
Communicate with students	<a href="#">Send Email</a> tool, <a href="#">The News Item</a> tool, or meet in <a href="#">TEAMS</a> or <a href="#">Virtual Classroom</a> or <a href="#">Zoom</a> .
Host Office Hours	<a href="#">TEAMS</a> or <a href="#">Virtual Classroom</a> or <a href="#">Zoom</a> .
Have in class discussions	<a href="#">Discussion</a> tool in D2L or <a href="#">TEAMS</a> or <a href="#">Virtual Classroom</a> or <a href="#">Zoom</a> .
Have a one-on-one session	<a href="#">TEAMS</a> or <a href="#">Virtual Classroom</a> or <a href="#">Zoom</a> .
Show a video in class	<a href="#">Virtual Classroom/Video Assignments</a> or <a href="#">post a Youtube video</a> or <a href="#">Zoom</a> .
Issue a journal assignment	<a href="#">Assignment</a> tool in D2L.

[Contact Distance Education](#) for D2L Technical Assistance or email us at [d2lhelp@msutexas.edu](mailto:d2lhelp@msutexas.edu)

For more instructions, options, or tutorials, visit [MSU Distance Education - Faculty Resources](#)

*The Quick Tool Crosswalk is a work in progress and does not contain an exhaustive list of all possible activities undertaken in a physical classroom. If you have a question about substituting a specific activity, please contact Distance Ed at [d2lhelp@msutexas.edu](mailto:d2lhelp@msutexas.edu).*