

ADA Compliance and Instructional Design

Zack Shanks from the Distance Education team is here to help with ADA compliance and instructional design for online courses. Online course compliance items include:

- Syllabi
- PDFs
- Word documents
 - PowerPoints
- Video Files
 - Audio Files
- Images
- Color Contrast

He is available for 1 on 1 or multipleparticipant training. Face to Face or Zoom is available. For assistance or to schedule a training, email

Kenneth.shanks@msutexas.edu.



Training

	EMAIL:					0,-	- / S
DANIELLE.N	ICAFEE@MSU	TEXAS.EDU				Sep	(embel)
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY /	Academic Integrity:
	Items in Maroon: Zoom	Items in Black: Faculty Lab Hardin 225			1	2 /	Overview and best practices – LockDown Browser & Turnitin. 1 hour Course Design:
3	4	5	6	7	8	9	Add design elements in your course for increased engagement.
							ADA Compliance: -Compliant Word Documents 45 minutes
10	11	12	13	14	15	16	-Caption & Transcript videos D2L 30 minutes
							Video Assignments: How to utilize the Video Assignme or Discussions tool for assignments
17	18 Integrity: 11 am Gradebook: 3 pm	Video Assignments: 10 am	Course Design:	Captioning: 11 am Open Lab: 2-4 pm	Word Docs: 9 am Open Lab: 2-4 pm	23	with a video component. 30 minutes Let's Build Your Gradebook: Set up your course Gradebook with Distance Ed staff assistance. 1 hour
24	Video Assignments; 9:30 am	26 Integrity: 2pm Gradebook: 3pm	Word Docs: 2 pm	Gradebook: 10:30 am Open Lab: 2-4 pm	29 Captioning: 10 am Open Lab: 2-4 pm	30	Open Lab Hours: Faculty Lab - HA 225 open for drop in assistance and course building. The lab is equipped
2L TRAINI	NG OPPORTUN	NITIES					with new computers (Dell & Mac), headsets, webcams, and Distance Ed Staff.
2L TRAINI O SIGN UP			WEDNESDAY	THURSDAY	FRIDAY	Oc SATURDAY /	Mac) headsets, webcams, and Distance Ed Staff.
O2L TRAINI O SIGN UP DANIELLE.N SUNDAY	EMAIL: ICAFEE@MSUT	TEXAS.EDU	WEDNESDAY 4 Word Docs: 11 am	THURSDAY S Video Assign: 1 pm Open Lab: 2-4 pm	FRIDAY 6 Open Lab: 2-4 pm	Oc SATURDAY /	Mac), headsets, webcams,
D2L TRAINI TO SIGN UP DANIELLE.N SUNDAY	PEMAIL: MCAFEE@MSUI MONDAY 2 Course Design: 9 am Captioning: 3	TUESDAY 3 Gradebook: 11 am	4 Word Docs: 11	5 Video Assign: 1 pm Open Lab:	6 Open Lab:	Oc SATURDAY /	Mac) headers webcams, and Distance Ed Staff. Academic Integrity. Overview and best practices—lockbown Browner & Turnitin. I hour Course Design. Add design elements in your course for increased engagement. ADA Compliance: - Compliance: - Compliance and Compliance.
TO SIGN UP DANIELLE.N	PEMAIL: MCAFEE@MSUI MONDAY 2 Course Design: 9 am	TUESDAY TUESDAY Gradebook: 11 am Integrity: 3 pm 10 Word Docs: 3 pm 17 Captioning: 9 am grading: 9	Word Docs: 11 am Course Design: 10:30 am Gradebook: 1:30 pm 18 Word Docs: 2	5 Video Assign: 1 pm Open Lab: 2-4 pm 12 Captioning: 9 am Open Lab: 2-4 pm 19 Course Design: 10 am	Open Lab: 2-4 pm 13 Video Assign: 11 am Open Lab: 2-4 pm 20 Gradebook: 10:30 am	7	Mac.) headers webcams, and Distance Ed Staff. Academic Integrity. Overview and best practices— LockDown Browner's Turnitin. 1 hour Course Design: Add design elements in your course for increased engagement. ADA Compliance. Compliant Word Documents 45 minutes Capition & Transcript videos DZL. 30 minutes Video Assignments:
D2L TRAINI TO SIGN UP DANIELLE.N SUNDAY	EMAIL: CAFEE@MSUT MONDAY Course Design: 9 am Captioning: 10 am Integrity: 2 pm 16 Video Assignments: 2 pm	TUESDAY TUESDAY TOTAL STATE OF THE STATE O	Word Docs: 11 am 11 Course Design: 10:30 am Gradebook: 1:30 pm 18 Word Docs: 2 pm	Video Assign: 1 pm Open Lab: 2-4 pm 12 Captioning: 9 am Open Lab: 2-4 pm 19 Course Design: 10 am Open Lab: 2-4 pm	Open Lab: 2-4 pm 13 Video Assign: 11 am Open Lab: 2-4 pm 20 Cradebook: 10.30 am Open Lab: 2-4 pm	7 7 14 21	Mac P. headerts webcams, and Distance Ed Staff. Academic Integrity. Overview and best practices— LockDown Browners & Turnitin. Thour Course Design: Add design elements in your course for increased engagement. ADA Compliance: -Compliant Word Documents 45 minutes -Caption & Transcript videos DZL. 30 minutes -Wideo Assignments. How to utilize the Video Assignment or Discussions tool for assignment.
D2L TRAINI TO SIGN UP DANIELLE.N SUNDAY	PEMAIL: MCAFEE@MSUI MONDAY 2 Course Design: 9 am	TUESDAY TUESDAY Gradebook: 11 am Integrity: 3 pm 10 Word Docs: 3 pm 17 Captioning: 9 am Integrity: 130	Word Docs: 11 am Course Design: 10:30 am Gradebook: 1:30 pm 18 Word Docs: 2	Svideo Assign: 1 pm Open Lab: 2-4 pm 12 Captioning: 9 am Open Lab: 2-4 pm 19 Course Design: 10 am Open Lab:	Open Lab: 2-4 pm 13 Video Assign: 11 am Open Lab: 2-4 pm 20 Cradebook: 10.30 am Open Lab:	7	Mac.) headers, webcams, and Distance Ed Staff. Academic Integrity: Overview and best practices - LockDown Browser & Turnitin. Thour Course Design: Add design elements in your course for increased engagement. ADA Compliane Comments 45 minutes Caption & Transcript videos D2L. 30 minutes Wideo Assignments How to utilize the Video Assignment Work out of the Course o

D2L Updates

The following updates are live in D2L:

- Quiz timing: Quizzes can now be set to auto submit when the timer runs out.
- Availability date settings:
 - Visible with access restricted
 - Visible with submissions restricted
 - o hidden
- Rubrics: These are now collapsible and able to be popped out of the window.