How To: Set up Virtual Classroom in D2L

• Suggested: Sign into D2L, access your course, and access the module you will be associating the Virtual Classroom with.
Add the Virtual Classroom to the associated module.

Navigate to the module, click "Add Existing Activities."

Click on Virtual Classroom
Schedule your Meeting

Tips:

“Allow External Participants” for students in other sections to participate.

You can control recording within the virtual classroom. You do not have to record automatically.
Select the meeting you want to add to the Module.
The Instructor and students can access the Virtual Classroom through the activity that has been added to the module. Click on the link to enter the meeting.
Meeting Lobby Page
Moderator: Modée Danielle

Invite link: https://you-ea.youseu.com/smc-activity/invite/340691/e48c0ab8c523c8674d2569b6a0b96f7?i-scope=d2l-resource-syncmeeting

Starting Time: November 22, 2019 at 10:24:00 AM CST
This meeting has a maximum duration of 30 minutes from the starting time.

After meeting is started you can join it using the phone, dial
+1 (720) 410-0338 United States of America - Colorado
+1 (289) 768-8618 Canada - Ontario
+1 (450) 700-1265 Canada - Quebec
and enter 40691# when prompted. Please check that the area code matches your region. Charges may apply.

Quick Tips
- Use a laptop or desktop computer, tablets and mobile devices do not support all the features. Chrome and Firefox are the recommended and supported browsers.
- Use headphones instead of speakers to prevent voice echo.
- The Enter Meeting Room button will activate when it’s time to start your meeting.
- Computer Pre-check

Session Management
Audio and Video
Recording
Participation

Enter the Meeting Room
Give the Virtual Classroom permission to access your microphone.

Select "Microphone" in order to speak in the classroom.

Complete your audio test:

This is a private echo test. Speak a few words. Did you hear audio?

- Yes
- No
You are now in your Virtual Classroom! Tip: Explore and test out your classroom before going live with a class.

Please reach out to Dani McAfee at danielle.mcafee@msutexas.edu for any assistance you may need.