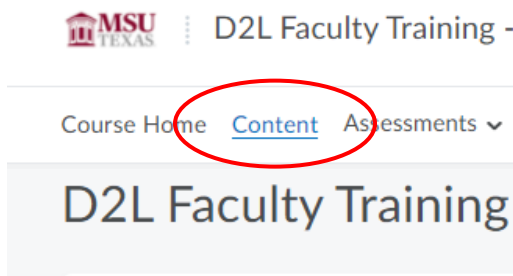
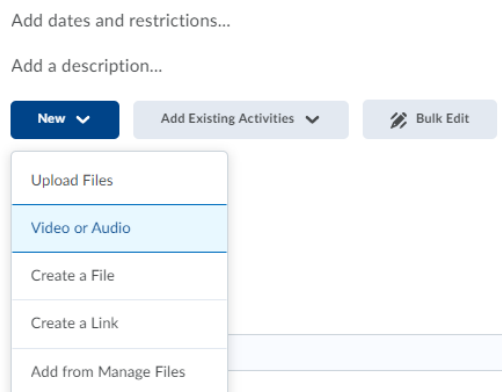


Access the Audio-Video Editor in the Classic Content Experience:

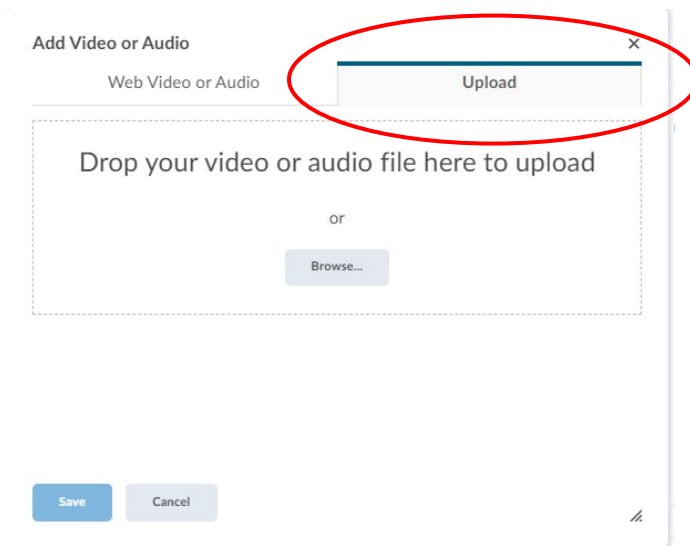
1. From your course homepage, click on **Content**.



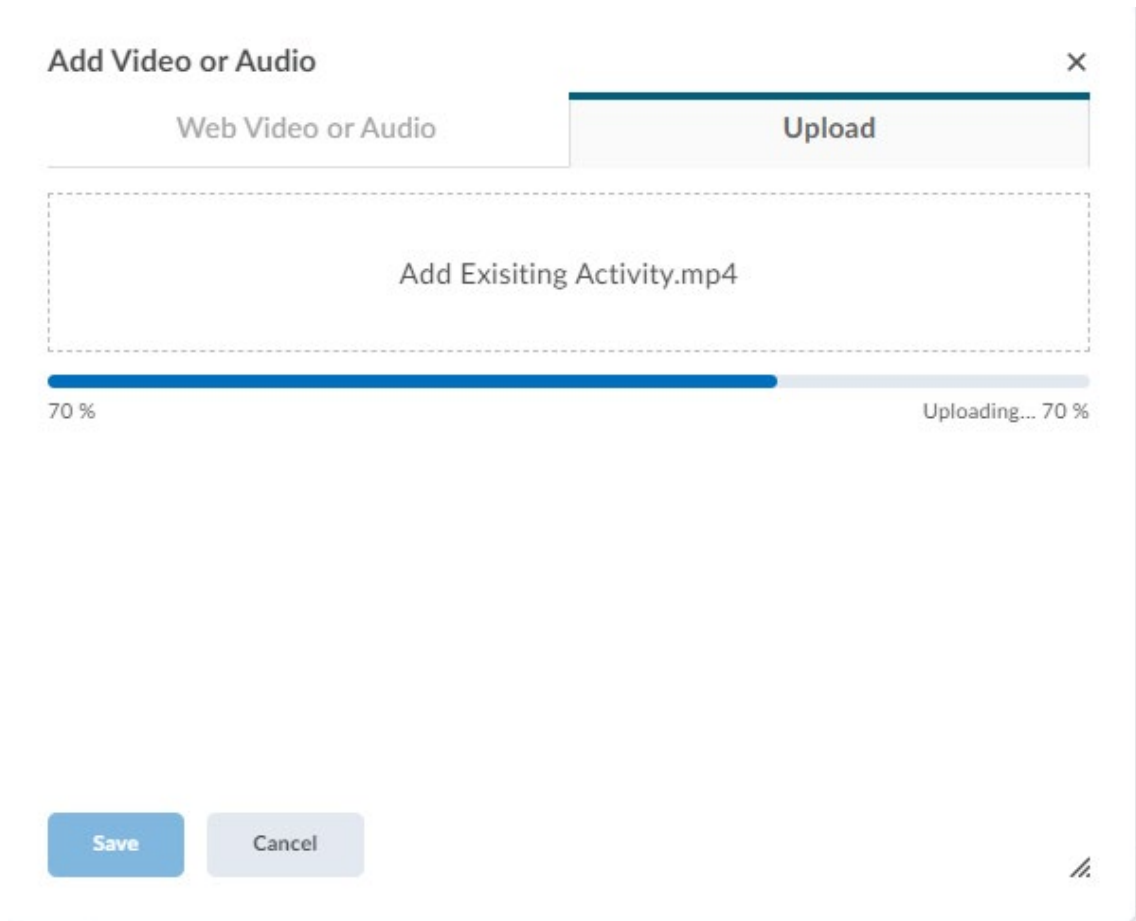
2. Navigate to the module of your choice. Click **New** and select **Video or Audio**.



3. In the **Add Video or Audio** window, select the **Upload** tab. **Browse** for your file, or drag your video file into the upload space.



4. The upload process begins **Note:** The transcoding process starts when the file reaches 70% upload and may result in a momentary pause.



5. When the upload is complete **enter a title** and select **Advanced Editing**.

The image shows a video upload interface. At the top, there are two tabs: "Web Video or Audio" and "Upload". Below the "Upload" tab, there is a "Title *" field containing the text "Test Vided", which is circled in red. Below this is a preview window showing a screenshot of a course page titled "D2L Faculty Training - Zack". The preview includes a navigation menu, a news section, a content browser, an activity feed, and a help section. At the bottom of the preview, there are two buttons: "Change File" and "Advanced Editing", with the latter circled in red. Below the preview, there are "Save" and "Cancel" buttons.

Edit Timelines

Use the **Seek (arrow)**, **Mark (line)**, and **Cut (scissor)** icons to make cuts from the timeline of the original upload/recording. It is also possible to expand the timeline by **clicking and dragging on the timeline** to make edits that are more precise.

Advanced Editing

English (United States) ▾

Saved ✓

Jan 31, 2022 10:40 AM ▾

Save Draft

Finish

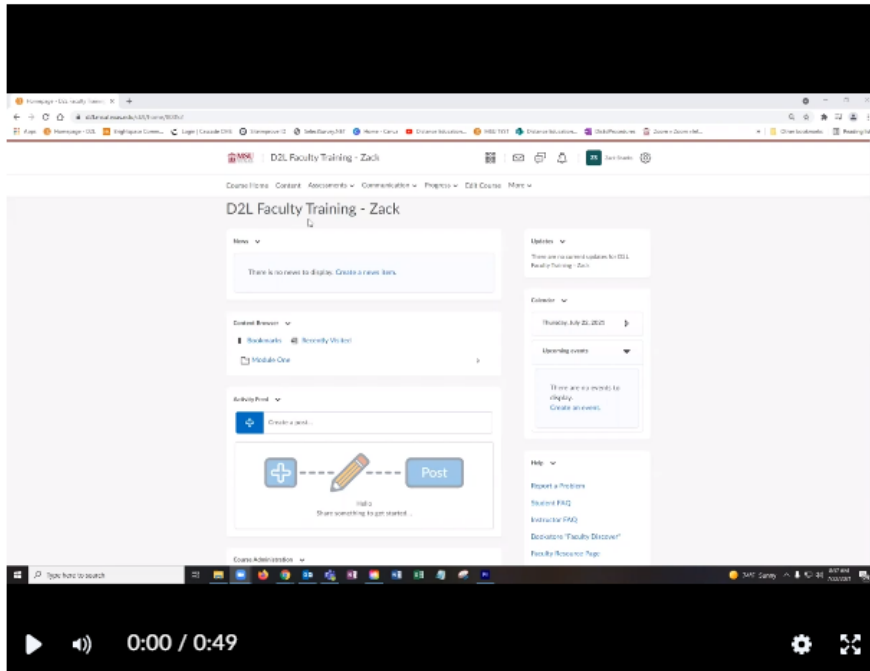
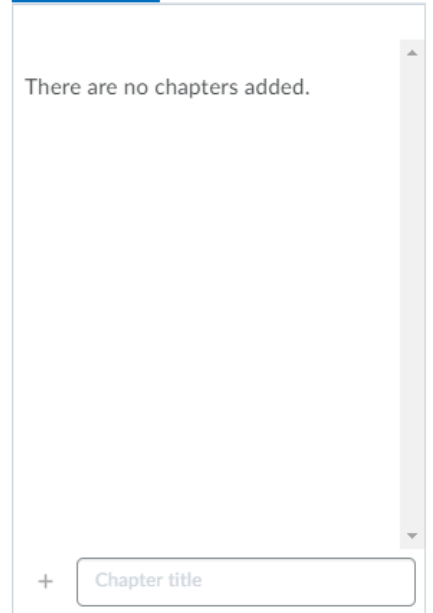


Table of Contents Closed Captions



Timeline

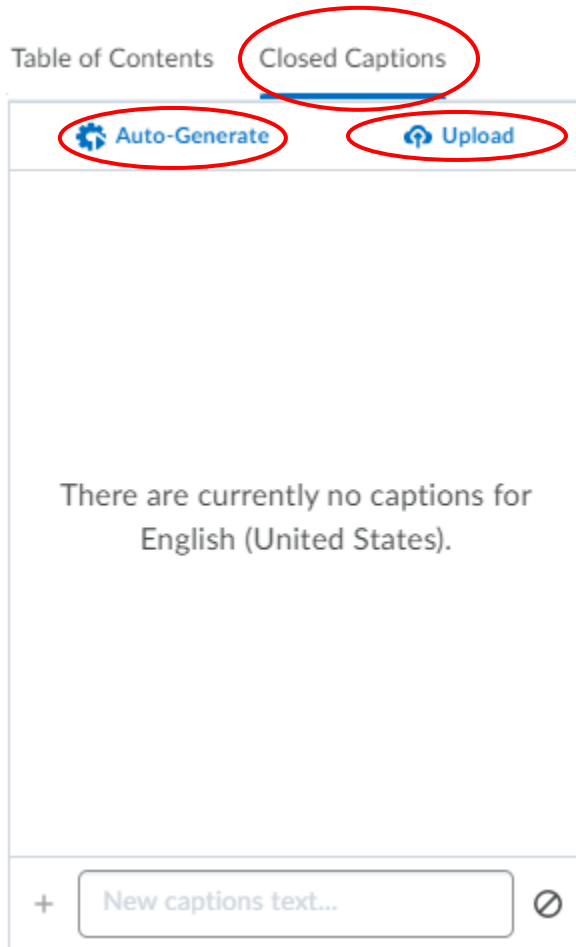
Seek Icon

Mark Icon

Cut Icon

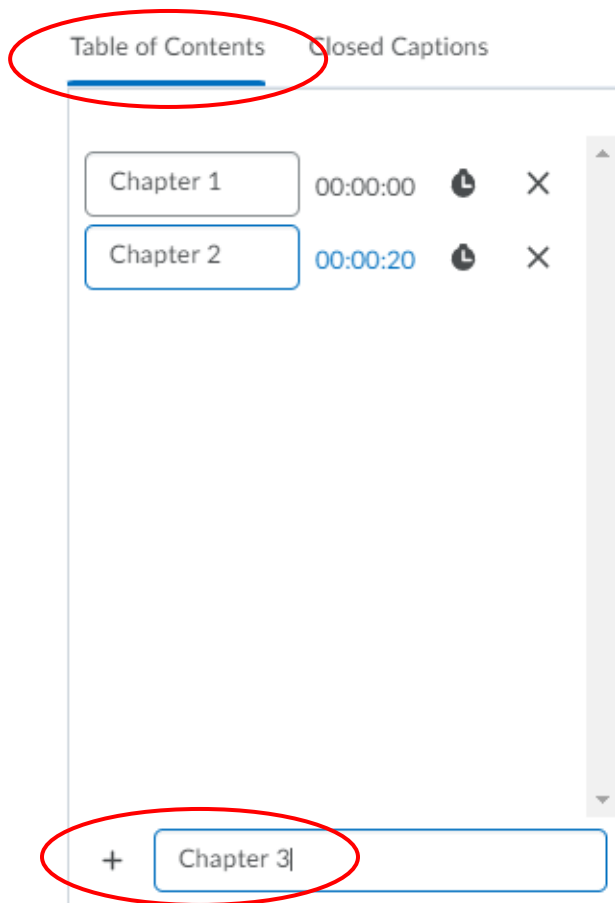
Add Captions

On the **Closed Captions** tab, use the **Auto-Generate** or **Upload** options to add captions.



Add Chapters

On the **Table of Contents** tab, add chapter titles and set their locations.



Access previous versions

After changes have been saved, the **date indicator** allows users to open a menu and select from previous versions.

