



Grade Assignment Submissions

Once the Assignment has been set up and tied to the gradebook, the next step is grading the submissions once they start coming in. D2L has a system that allows you to grade directly in the Assignment folder.

1. Navigate to the Assignment and click on it.

Dropbox/Submission Folders

Dropbox/Submission Folders

New Folder Edit Categories More Actions

Bulk Edit

<input type="checkbox"/>	Folder	New Submissions	Completed	Evaluated	Feedback Published	Due Date
	No Category					
<input type="checkbox"/>	Assignment 1	1	1/1	0/1	0/1	

2. This will bring up a list of students and their submissions. Click on the submission you'd like to grade.

Dropbox > Assignment 1 > Folder Submissions

Assignment 1 - Folder Submissions

Edit Folder Email Users Without Submissions Add Feedback Files Submission Log

Users Submissions

View By: User Apply

Search For... Show Search Options

Download Email Mark as Read Mark as Unread Delete Publish Feedback

<input type="checkbox"/>	Last Name ▲, First Name	Submission Date	Delete
<input type="checkbox"/>	McAfee, Student		Evaluate
<input type="checkbox"/>	Assignment 1.docx (19.65 KB)	Jul 2, 2020 9:49 AM	

20 per page

3. This will open up the grading tool. There is an annotation tool bar for providing feedback. On the sidebar, you will be able to assign a score if it has been associated to a grade item. You can use the scroll bar to get to a text box to provide additional feedback.

Back to Folder Submissions | Content dropbox
Michael Sandbox

SE Student Ellerkamp | ADA Compliant PowerPoint H...

Back to User Submissions

Page 1 of 18

Overall Grade: / 100

Overall Feedback

Paragraph | Lato (Recom... | 19px ...

Record Audio | Record Video

Publish | Save Draft

ADA Compliant PowerPoints

Checklist

Here is a quick checklist for creating ADA compliant PowerPoints. You can click on each one for a more detailed description.

Reading Order	2
Checking Reading Order	2
Alternate Text for Images	4
Assign Alt Text:	4
Alt Text Panel:	5
Use Built-In Slide Templates (Avoid Blank Slide Option)	6
Unique Titles	7
Descriptive Hyperlinks	8
Example Hyperlink	8
Inserting a Descriptive Hyperlink	8
Lists	10
List Styles	10
Tables	11
Header Row	11
Table Alt Text	11
Merged or Blank Cells	12

If you need to come back to it, you can click save draft to keep the work you have done. If you are done, click publish. This will allow the student to see their grade.

