



Adding Content with Release Conditions

Why Do I Need This Workflow?

You may want learners to complete one module before moving on to the next. Release conditions help ensure they are ready to progress. These are typically set at the beginning of a course after content is created. In this workflow, you will upload a file and attach a release condition.

Workflow Steps:

Step one:

Select **Content** in the navbar.

Course Home **Content** Assessments ▾ Communication ▾

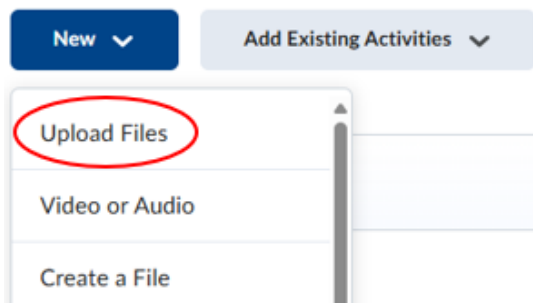
Step two:

Once in the Content tool, select an existing module.

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Step three:

Click **New**, then select **Upload File**.

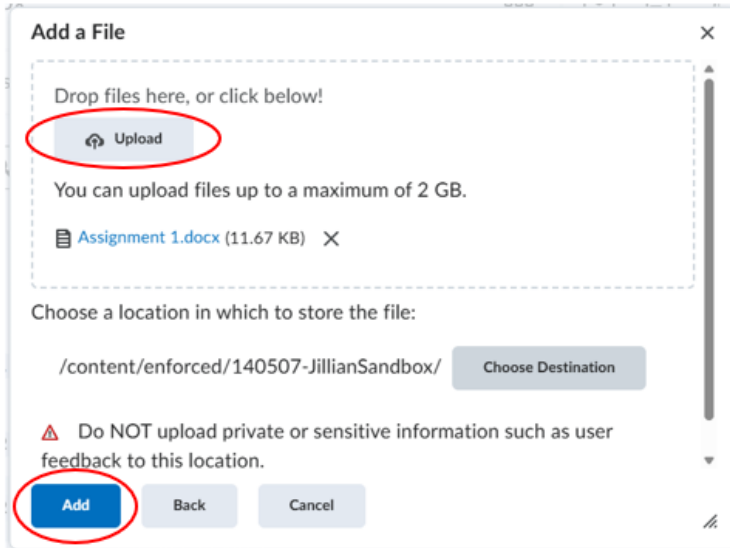


Step four:

Select **My Computer**. Drag and drop a file from your computer or select **Upload** and choose a file.

Step five:

Once the file has uploaded, select **Add**.

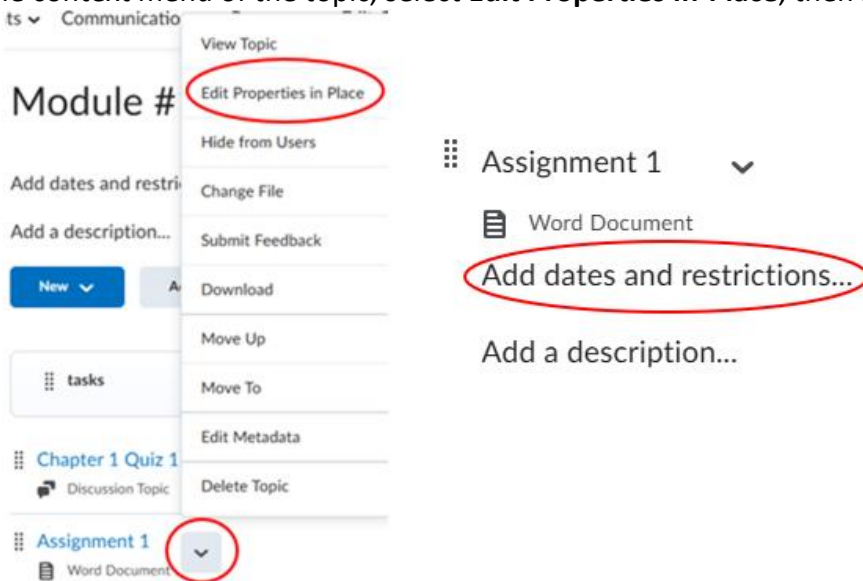


Step six:

The file you uploaded is now a topic in the module. Select the down arrow beside the topic title to open the context menu.

Step seven:

From the context menu of the topic, select **Edit Properties In-Place**, then select **Add Dates and Restrictions**.



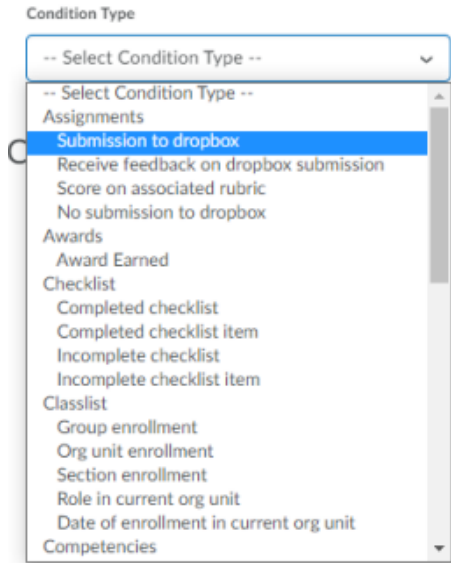
Step eight:

Following Release Conditions, select **Create**.



Step nine:

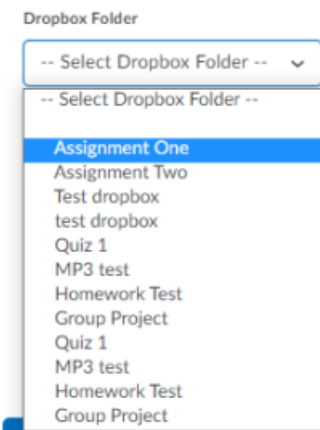
From the Condition Type drop-down menu, select the release condition you want to apply.



Step ten:

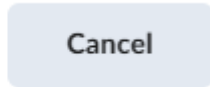
Following Condition Type, open the drop-down menu to select a **Dropbox Folder**, select an existing topic, then select **Create**.

Condition Details



Step eleven:

Select **Update**. You have now added new content and attached a release condition.



Check for Success:

If the release condition is described following you content you content topic title, you have completed this workflow successfully!

