



Grading a Discussion Topic

You can grade a Discussion Topic directly from the Discussion Tool. Please note, you will only be able to grade if you have set up the grade item under the assessment tab in the discussion settings.

1. Navigate to the Discussions Tool by clicking Communication and selecting Discussions.
2. Next to the Topic you want to grade, click the down arrow for the context menu and select Assess Topic.

The screenshot shows the Canvas LMS interface for the Discussions tool. At the top, there are navigation tabs: Course Home, Content, Assessments, Communication, Progress, Edit Course, Awards, and More. Below these are tabs for Discussions List, Restrictions, and Statistics. A 'New' button is visible. A filter is set to 'Unread'. A 'Collapse All Forums' button is on the right. A context menu is open over the 'Introductions' topic, with 'Assess Topic' circled in red. The table below shows the following data:

Topic	Threads	Posts	Last Post
Introductions ⌵ <small>Includes assessment</small>	1	1	Student Maxwell Fri at 3:02 PM

3. Find the student that you'd like to grade. Click on Topic Score.

Discussions List > Introductions

Assess Topic - Introductions

Publish All Feedback Retract All Feedback Manage Columns

Users Assessments

View By: User Apply

Search For... Show Search Options

View Options
Show Topic Score

Publish Feedback Retract Feedback

<input type="checkbox"/>	First Name, Last Name	Score	Status
<input type="checkbox"/>	Student McAfee		
<input type="checkbox"/>	Topic Score	10 / 10 (100%)	Published: Jul 3, 2020 3:55 PM
<input type="checkbox"/>	Student Maxwell		
<input type="checkbox"/>	Topic Score	- / 10 (-%)	Not yet evaluated

4. This will bring up a menu to grade the student. You will be able to read their reply, assign a score in the top right-hand corner, and provide feedback in the box provided.

SE Student Ellerkamp

Posts Sort: Oldest First

Post: 1 thread, 0 replies

Hi
Dec 7, 2023 9:38 AM
Hello, I am a student and I am posting in this discussion!!!

Overall Grade
100 / 100

Overall Feedback

Paragraph Lato (Recom... 19px ...

A lovely response.

Update Retract

When you are done, click Publish or Update.

5. You will be able to see the assigned score on the discussion assessment page.

Student Maxwell			
<input type="checkbox"/>	Topic Score	9 / 10 (90%)	Published

The video [here](#) will show this process in action - the example in the video will go a step further and show you how to grade with an attached rubric.

