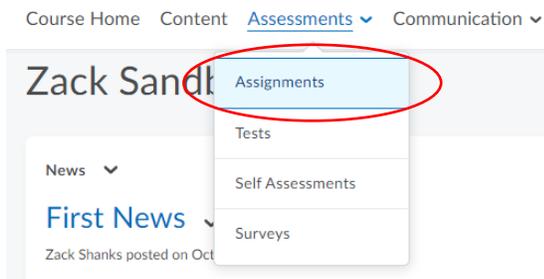


# New Assignment Experience

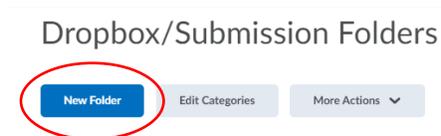
Rolling out with our December update, D2L will have a new look for assignments. This will change the way both creating and grading assignments look.

## Creating an assignment

1. Navigate to the Assignments tool by clicking **Assessments** and then **Assignments** in the navbar.



2. Select "**New Folder.**"



This is what the new assignment creation looks like.

[← Back to Manage Assignments](#) | [New Folder](#)

Name \*

Score Out Of:  | Due Date:

Instructions

Paragraph | **B** | *I* | U | ~~A~~ | [List] | [List] | [Link] | [Image] | + | ... | [Fullscreen]

[Home] [Light] [Link] [Share] [Print] | [Record Audio](#) | [Record Video](#)

**Availability Dates & Conditions** ▸  
Always available

**Submission & Completion** ▸  
File submission

**Evaluation & Feedback** ▸  
No rubric added

[Save and Close](#) | [Save](#) | [Cancel](#) |  Visibility

### 3. Name your assignment

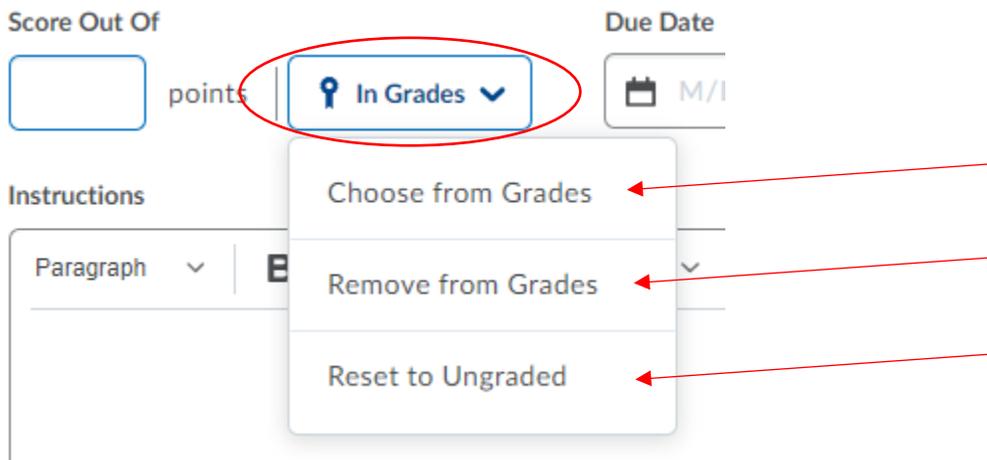
Name \*

### 4. Set up your properties:

Give it a point value in the **Score Out Of** box and assign a **Due Date** if needed.

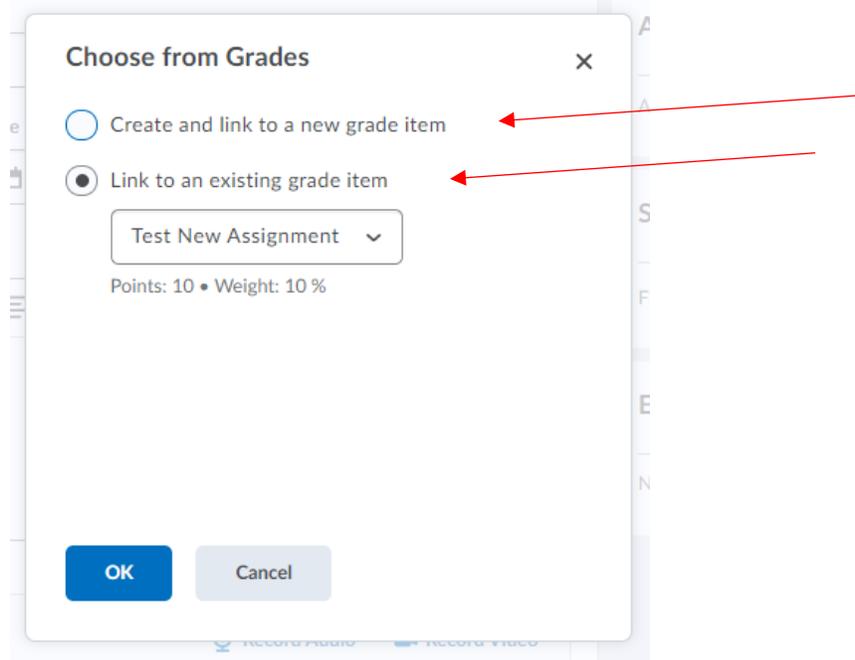
Score Out Of:  | Due Date:

Once you click in the **score box**, the grades menu will appear. Click on **In Grades** to see the drop down menu.



Options:

1. **In Grade:** it will create a new grade item automatically using the name of the assignment as the title of the grade item.
2. **Remove from Grades:** no grade item is created.  
Note: if you select this option by accident and want to go back to "In Grades" option, the new choice in the drop down box is "Add to Grades."
3. **Reset to Ungraded:** the assignment will not have a grade score.
4. **Choose from Grade:** a menu will pop up with two options - Create and Link to a new grade item or Link to an existing grade item.



“[Create and link to a new grade item](#),” allows you to create the grade item (using the name of the assignment) and allows you to place the grade item under a category in your gradebook.

The screenshot shows a dialog box titled "Choose from Grades" with a close button (X) in the top right corner. The first radio button, "Create and link to a new grade item", is selected. Below it, the assignment name "Test New Assignment" is displayed with "Points: 10" underneath. A "Grade Category" dropdown menu is open, showing "No Category" as the selected option. Other options in the dropdown include "Assignments", "Discussions", "Quizzes", "Category Test", and "Category Test". At the bottom, the "OK" button is circled in red, and the "Cancel" button is to its right. A red arrow points to the selected radio button, and another red arrow points to the "No Category" option in the dropdown.

OR, if you have already created the grade item in your gradebook, “[Link to an existing grade item](#)” allows you to link the new assignment to that existing grade item.

The screenshot shows the same "Choose from Grades" dialog box. The second radio button, "Link to an existing grade item", is selected. The assignment name "Test New Assignment" is shown in the dropdown menu above the category list. The category list includes "Quizzes", "QUIZ 1", "Test Point Change", "Test", "Category Test", "Numeric Test", "Quiz Test", "Category Test", "Numeric Test", "Quiz Test", "Exam III", "Exceed Test", and "Test New Assignment". The "Test New Assignment" option at the bottom of the list is highlighted in blue. A red arrow points to the selected radio button, and another red arrow points to the highlighted "Test New Assignment" option in the dropdown.

Once finished, click **OK**.

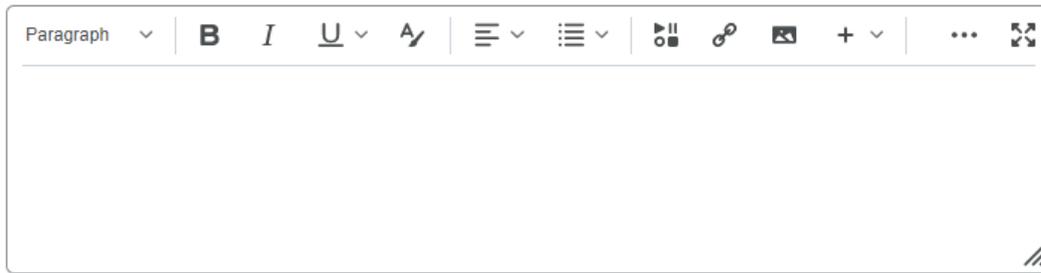
Note: It will still show up as “In Grades” next to the points. This shows that the assignment is associated to the gradebook.

Score Out Of

10 points | In Grades ▾

### 3. Add instructions.

Instructions



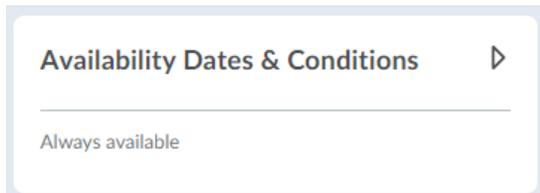
The buttons at the bottom are:

File Upload, Attach Link to Existing Activity, Attach Weblink, Attach from Google Drive, Attach from OneDrive, Record Audio, Record Video

Note: Insert Stuff Icon now looks like this:



### 4. Click **Availability Dates & Conditions**



This opens a drop down menu with the **Start Date and End Date** options. You can also set up any **Release Conditions** and manage **Special Access** here.

The screenshot shows a panel titled "Availability Dates & Conditions" with a dropdown arrow. It contains the following sections:

- Start Date**: A date input field with a calendar icon and the placeholder "M/D/YYYY". A red arrow points to this field.
- End Date**: A date input field with a calendar icon and the placeholder "M/D/YYYY". A red arrow points to this field.
- Release Conditions**: A section with the text "Users are not able to access or view the assignment unless they meet the release conditions." and a link "Add Release Condition" with a dropdown arrow. A red arrow points to this section.
- Special Access**: A section with the text "Special Access allows assignments to be available to only a select group of users or individualized due dates for certain users." and a link "Manage Special Access". This entire section is circled in red.

5. Click **Submission & Completion**.

The screenshot shows a panel titled "Submission & Completion" with a right-pointing arrow. Below the title, there is a horizontal line and the text "File submission".

This opens a drop down menu with **Assignment Type**, **Submission Type**, **Files Allowed Per Submission**, **Submissions**, and **Notification Email** options.

The image shows a settings panel titled "Submission & Completion" with a dropdown arrow. It contains several sections, each with a red arrow pointing to it from the right:

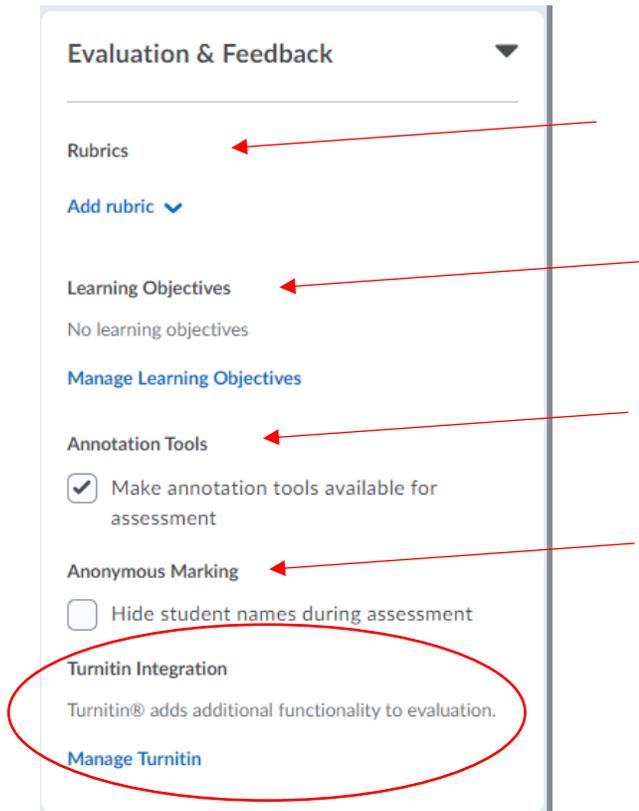
- Assignment Type**: Shows "Individual Assignment" and a note: "No groups exist. Create new groups in the Groups tool."
- Submission Type**: A dropdown menu currently set to "File submission".
- Files Allowed Per Submission**: Two radio button options: "Unlimited" (selected) and "One File".
- Submissions**: Three radio button options: "All submissions are kept" (selected), "Only one submission allowed", and "Only the most recent submission is kept".
- Notification Email**: A text input field with a placeholder: "Enter an email or multiple emails separated by a comma, to receive notifications when an assignment is submitted."

Note: Assignment Type only allows you to pick Individual Assignment UNLESS you have created groups via the group tool. If you have groups created, it will let you pick between Individual and Group assignments.

6. Click on **Evaluation & Feedback**.

The image shows a settings panel titled "Evaluation & Feedback" with a right-pointing arrow. Below the title is a horizontal line and the text "No rubric added".

This opens a drop down menu to add [rubrics](#) and [learning objectives](#). The options to use [Annotation Tools](#), [Anonymous Marking](#), and [Turnitin](#) are also found here.



7. Once all settings are set to your preference, click [Save and Close](#).



The options to Save without closing, Cancel the changes made, and make the assignment visible will be located with Save and Close.