



Grade Assignment Submissions

Once the Assignment has been set up and tied to the gradebook, the next step is grading the submissions once they start coming in. D2L has a system that allows you to grade directly in the Assignment folder.

1. Navigate to the Assignment and click on it.

Dropbox/Submission Folders Help

[New Folder](#) [Edit Categories](#) [More Actions](#) ▼

[Bulk Edit](#)

<input type="checkbox"/>	Folder	New Submissions	Completed	Evaluated	Feedback Published	Due Date
	No Category					
<input type="checkbox"/>	Assignment 1 ▼	1	1/1	0/1	0/1	

2. This will bring up a list of students and their submissions. Click on the submission you'd like to grade.

Assignment 1 - Folder Submissions

Edit Folder
Email Users Without Submissions
Add Feedback Files
Submission Log

Users
Submissions

View By: User Apply

Search For... Show Search Options

Download
Email
Mark as Read
Mark as Unread
Delete
Publish Feedback

<input type="checkbox"/>	Last Name ▲, First Name	Submission Date	Delete
<input type="checkbox"/>	McAfee, Student		<a>Evaluate
<input checked="" type="checkbox"/>	<a>Assignment 1.docx (19.65 KB)	Jul 2, 2020 9:49 AM	

20 per page

3. This will open up the grading tool. There is an annotation tool bar for providing feedback. On the sidebar, you will be able to assign a score if it has been associated to a grade item. You can use the scroll bar to get to a text box to provide additional feedback.

If you need to come back to it, you can click save draft to keep the work you have done. If you are done, click publish. This will allow the student to see their grade.

Back to Folder Submissions
 Assignment 1
 Date - 02/1/2021

Back to User Submissions

Assignment 1.docx (19.65 KB)
 By: Student McAfee Submitted: Jul 2, 2020 9:49 AM

User 1 of 1
 Student McAfee
 ID: student.mcafee

Show Folder Information
Show Dropbox Folder Dates

Evaluation and Feedback
 Rubrics
 No Rubric Selected.
[Associate Rubric]
[Create Rubric]

Score
 / 100
 Grade Item: Assignment 1

Student View Preview
 - / 100

Publish
Save Draft

