



Semester Art Course - Painting

The Center for
**CONTINUING
EDUCATION**



SPRING 2018

The Center for Continuing Education offers quality, diverse learning experiences for members of the community who wish to access the resources of the university in nontraditional ways. We offer a variety of enrichment courses, online development, and Continuing Education Units (CEUs). The center facilitates the public service mission of Midwestern State University through extension of center resources to audiences other than students enrolled for resident credit. The center's functions and programs include:

- **Continuing Education or Mini-courses** - non-credit short courses offered to the general public for topics such as art, computer, dance, language, and online certification courses.
- **Community Enrichment Events** - non-credit special events including guest speakers, collections, presentations, and film series.
- **Continuing Education Units (CEUs)** - CEUs are beneficial if you need a record of non-degree learning experiences. Employers and professional associations increasingly recognize the CEU as a means of measuring substantive in-service education and training as well as serving to fulfill re-certification requirements. *CEUs do not count toward a degree.* Midwestern State University awards CEUs as appropriate for participation in conferences, seminars, workshops, and short courses. Participants would include health care and social service professionals, real estate agents, and others. One CEU is equivalent to ten contact hours.
- **Professional Development** - Teleconferences are scheduled throughout the year for professional groups to provide CE hours or re-certification. CE hours awarded that conform to board standards and requirements would include professions such as CPAs, social workers, licensed counselors, and real estate agents.

Registration and Payment Information

- **Online** - Enroll at www.mwsu.edu/conted.
- **Phone** - Call 940-397-4307 Monday through Friday from 8 a.m.-5 p.m. to register.
- **Fax** - Save and print the text-only registration form and fax it to 940-397-4052.
- **Mail** - Save and print a copy of the text-only registration form and mail it to Continuing Education, 3410 Taft Blvd., Wichita Falls, Texas 76308 to pay by check or money order.
- **In Person** - Enroll at 3410 Taft Blvd., second floor of Hardin Administration Building, Room 218, Monday-Friday, 8 a.m.-5 p.m.

Cancellations

The Center for Continuing Education reserves the right to cancel any activities because of insufficient enrollment or administrative reasons. If the Center for Continuing Education cancels a course, a full refund will be issued. Every effort is made to contact participants if an activity is cancelled.

Equal Opportunity Employer/American Disabilities Act - Midwestern State University is an affirmative action/equal opportunity educational institution and employer. Its students are selected and/or assigned without regard to their race, age, color, gender, religion, national origin, or disability consistent with Titles IV, VI and VII of the Civil Rights Act of 1964, Titles IV and IX of the Higher Education Act as amended by Executive Order 11375, Section 504, Rehabilitation Act of 1973 PL-93-112, and Americans with Disabilities Act of 1990.

SPECIAL EVENTS & REAL ESTATE

The Center for Continuing Education will sponsor the following enrichment events for the community throughout the year. These events are designed to showcase local and regional speakers, presentations, exhibits, and tours.

SPEAKERS & ISSUES SERIES

Established in 2001 by John Hirschi and Dr. Charles Olson, The Speakers and Issues Series features a wide variety of public speakers and academicians. The Series' guests address a broad spectrum of creative, historical, political, and scientific topics while appealing to both an academic and community-wide audience. For more information visit www.mwsu.edu/sis.

REAL ESTATE

MSU's Center for Continuing Education has partnered with State Continuing Education, The CE Source, to offer online courses to business professionals including on-demand access to pre-license courses for real estate professionals. The high quality courses are designed to meet your individual needs at an affordable cost and are offered online or by mail.

Course materials and exams can be viewed, printed, and completed online. See page 7 for more information or visit www.cesource.com/mwsu. If you have questions, please call MSU Continuing Education at 940-397-4307.

SAE Courses and Pre-License Courses

- Principles of Real Estate I & II
(Mandatory Core)
- Texas Law of Agency (Mandatory Core)
- Law of Contracts (Mandatory Core)
- Promulgated Contracts Forms
(Mandatory Core)
- Real Estate Finance (Mandatory Core)
- Real Estate Appraisal (Core)
- Property Management (Core)
- Real Estate Investments (Core)
- Texas State Exam Prep
- National Exam

CE Courses

- Legal Update I
- Legal Update II
- Broker Responsibility
- Real Estate Basics
- Real Estate Overview
- Essential Real Estate Concepts
- Understanding Real Estate Math
- Understanding Commercial Real Estate
MCE-Commercial Real Estate

*Texas Real Estate (in association with MSU)
TREC 0304/0209*

METALS/JEWELRY - New class with renowned artist Nick Cunningham



Learn how to create your own jewelry in this new class. Keep it for yourself or give it as a personalized gift! You will learn different techniques of jewelry making using precious metals in this fun class. See page 4 for details.

Nick specializes in wearable art and fabricated objects and has been featured in *Texas Monthly*. He draws influence from impressionists, expressionists, and early pop artists. Nick primarily uses silver, gold, and other precious materials for his creations.

SEMESTER ART COURSES

The Juanita and Ralph Harvey School of Visual Arts at **Midwestern State University** is pleased to offer a number of non-credit studio courses through Continuing Education. These classes offer you the opportunity to participate in a studio class at your own skill level. You will study with the department's professional full-time faculty and have access to the facilities of the Fain Fine Arts Center.

Each class is an 84-hour semester session. Courses run as a 3-hour studio session, two times a week. CEU certificate awarded with 80% attendance and upon request. Tuition is \$300 for each studio class.

• Studio Classes

Drawing I	T/TH	5-7:50 p.m.	1/16 - 5/03/18	Jason Bly
History of World Art: Survey II	T/TH	5-6:20 p.m.	1/16 - 5/03/18	Dr. Ann Marie Leimer
Metalsmithing	M/W	2-4:50 p.m.	1/15 - 5/02/18	Suguru Hiraide
Painting	M/W	9-11:50 a.m.	1/15 - 5/02/18	Jason Bly
Photography	T/TH	9:30 a.m.-12:20 p.m.	1/16 - 5/03/18	Gary Goldberg
Printmaking	M/W	5-7:50 p.m.	1/15 - 5/02/18	Catherine Prose
Sculpture	T/TH	2-4:50 p.m.	1/16 - 5/03/18	Suguru Hiraide

• Art - Evening Classes

Ceramics is a 48-hour semester session with the addition of over 40 hours of studio availability per week. Classes meet once a week for three hours. Applicable to all skill levels. Wheelthrowing Instructor: Alberto Lopez; Handbuilding with Pam Moller.

Ceramics, Handbuilding	Mon.	6-9 p.m.	01/22 - 05/07/18	Semester	\$350
Ceramics, Wheelthrowing	Mon.	6-9 p.m.	01/22 - 05/07/18	Semester	\$350

Welding & Steel Fabrication is a 48-hour semester session. You will learn basic steel fabrication skills such as cutting, bending, forging steel, Mig and Tig Welding. Instructor: Suguru Hiraide.

Welding/Steel Fabrication	Tues.	6-9 p.m.	01/29 - 05/01/18	Semester	\$350
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• Metalsmithing & Jewelry

You will learn different techniques of jewelry making with precious metals. Class fee includes basic materials and access to tools during the class. Instructor: Nick Cunningham.

Metals/Jewelry	Fri./Sat.	9 a.m. - 6 p.m.	02/02 - 02/03/18	2 sessions	\$350
Metals/Jewelry	Fri./Sat.	9 a.m. - 6 p.m.	03/02 - 03/03/18	2 sessions	\$350
Metals/Jewelry	Fri./Sat.	9 a.m. - 6 p.m.	04/06 - 04/07/18	2 sessions	\$350
Metals/Jewelry	Fri./Sat.	9 a.m. - 6 p.m.	05/04 - 05/05/18	2 sessions	\$350

• Intro to Adobe Photoshop

Intended for students with very little or no experience in Adobe Photoshop but who want to learn more about one of the most powerful image editing tools on the market. No prior experience or equipment needed. Instructor: Bradley Wilson.

Photoshop, Intro	Sat.	9 a.m.-3 p.m.	04/07/18	1 session	\$150
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• Moving on in Adobe Photoshop

Intended for beginners who want more experience in Photoshop. Students will develop tips and tricks for working efficiently, expanding on the theory and practical nature of this image-editing software. Only basic familiarity with the software is required. Instructor: Bradley Wilson.

Photoshop, Moving on	Sat.	9 a.m.-3 p.m.	04/21/18	1 session	\$150
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• Mosaic Glass

Create that one-of-a-kind piece of artwork you will enjoy for years and learn the techniques to complete many more. Many patterns to choose from and all supplies will be provided.

Mosaic Glass	Sat.	3-6 p.m.	01/20, 01/27, 02/03	3 sessions	\$100
Mosaic Glass	Sat.	10 a.m.-2 p.m.	03/24, 03/31, 04/07	3 sessions	\$100

• NEW - 3D Printing Workshop

Visit our website in the spring for more information about our 3D printing workshop held exclusively for Continuing Education. Instructors: Michael Olaya and Frank Bohuslav. mwsu.edu/conted

• Computer Courses

Many of our computer courses are scheduled as needed. If you require a course not listed or need an additional date, call 940-397-4307. Instructor: Stuart Halverson

Computer, Basic	Tues.	6-8 p.m.	01/23 - 01/30/18	2 sessions	\$65
Computer, Basic	Thur.	6-8 p.m.	04/05 - 04/12/18	2 sessions	\$65
Excel, Beginning	Tues.	6-8 p.m.	02/06 - 02/13/18	2 sessions	\$82
Excel, Beginning	Thur.	6-8 p.m.	05/03 - 05/10/18	2 sessions	\$82
Excel, Intermediate	Tues.	6-8 p.m.	03/20 - 03/27/18	2 sessions	\$82
Excel, Intermediate	Tues.	6-8 p.m.	08/07 - 08/14/18	2 sessions	\$82
MS Word, Intro	Tues.	6-8 p.m.	01/09 - 01/16/18	2 sessions	\$65
MS Word, Intro	Tues.	6-8 p.m.	05/08 - 05/15/18	2 sessions	\$65
PowerPoint, Intro	Thur.	6-8 p.m.	01/11 - 01/18/18	2 sessions	\$82
PowerPoint, Intro	Thur.	6-8 p.m.	08/02 - 08/09/18	2 sessions	\$82

• Computer Courses for Seniors

Basic Computer Skills: Learn how to organize your files, save pictures, surf the web, email with attachments, and much more in this specialized class.

Computers for Seniors	Tues.	10-11:30 a.m.	02/20/18	1 session	\$25
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Understanding Your iPhone/iPad: An introduction to the iPad and iPhone. Tips, tricks, and hints on how to get the most out of your Apple product.

iPhone/iPad for Seniors	Wed.	10-11:30 a.m.	02/28/18	1 session	\$25
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Social Media: Discover how to connect with family and old friends through social media. Learn the pros and cons of Facebook, Messenger, Instagram and Twitter, and receive a roadmap to set up your accounts.

Social Media for Seniors	Tues.	10-11:30 a.m.	03/06/18	1 session	\$25
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• eBay

Learn the basics of buying and selling on eBay from a former Top Rated Seller and PowerSeller. Get the tools you need to navigate eBay and make money and save money.

eBay Basics	Tues.	6-8:30 p.m.	02/20/18	1 session	\$40
eBay Basics	Tues.	6-8:30 p.m.	04/17/18	1 session	\$40

• Languages

Certified American Sign Language Instructor: Melinda Nelson

Sign Language, Beginning	Tues.	6-7:30 p.m.	01/23 - 03/20/18	8 sessions	\$80
Sign Language, Intermediate	Tues.	7:30-9 p.m.	01/23 - 03/20/18	8 sessions	\$80

Beginning and Intermediate Spanish Instructor: Silvia Honkomp

Spanish, Beginning	M/W	5:30-6:30 p.m.	03/05 - 03/28/18	8 sessions	\$80
Spanish, Intermediate	M/W	5:30-6:30 p.m.	04/02 - 04/25/18	8 sessions	\$80

• Repurposed Yard & Garden Decor

Join us in making repurposed yard, fence, or garden decor every month. You will create one-of-a-kind yard decorations to adorn your outside space or give as a gift to a special friend. All supplies are included.

Yard Decor	Thur.	5:30-7 p.m.	02/08/18	1 session	\$25-45
Yard Decor	Thur.	5:30-7 p.m.	03/08/18	1 session	\$25-45
Yard Decor	Thur.	5:30-7 p.m.	04/05/18	1 session	\$25-45
Yard Decor	Tues.	5:30-7 p.m.	05/08/18	1 session	\$25-45

ONLINE TRAINING CERTIFICATION

The Center for Continuing Education at MSU, in partnership with Ed2Go, offers online, self-paced, open enrollment certificate programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations. Programs are designed by a team of professionals, providing you with effective web-based learning programs. For a full program catalog visit <http://careertraining.ed2go.com/msuconted>. *Denotes new course.

• Art and Design

Certified Residential Interior Designer	\$1,995
Event Management and Design	\$1,995
Graphic Design w/Photoshop Training	\$1,995
3ds max	\$1,695

• Business

Administrative Professional	\$695
Admin. Professional w/ Microsoft Office 2016 Master	\$1,995
*Technical Writing	\$1,795
Human Resources Professional	\$1,795
Lean Mastery	\$1,895
Management Training	\$2,295
*Mastering Project Management w/ Microsoft Project 2016	\$1,695
Payroll Practice and Management	\$1,795
Certified Bookkeeper	\$1,995
Purchasing and Supply Chain Mgmt.	\$2,295
Records Management Certificate	\$1,595
Six Sigma Black Belt	\$2,695
Certified Healthcare and Eldercare Mediator	\$3,895
*Certified Info. Security Manager	\$1,395
The Complete Project Manager w/ Microsoft Project 2016	\$2,795

• Computer Programming

UNIX Administration Basics	\$695
CompTIA Linux+ and Unix Training	\$1,695
Oracle SQL and PL/SQL Developer + Java Programmer	\$1,795
Web Applications Developer	\$2,395
Mobile and Desktop Developer	\$2,995
*Microsoft Web Developer	\$1,995
Webmaster	\$1,995

• Instructor-led Short Courses

If you aren't looking for a full certificate program, we also offer individual personal enrichment/career development courses. Each course is instructor-led so you'll always have an expert to answer your questions. These highly interactive courses are six to eight weeks long and composed of 12 lessons representing 24 hours of instruction. Courses range from continuing professional education to personal development. Visit www.ed2go.com/msuconted for more information and to enroll. Over 300 courses cover topics including:

Accounting and Finance	Design and Composition	Personal Development
Business	Health Care and Medical	Teaching and Education
College Readiness	Language and Arts	Technology
Computer Applications	Law and Legal	Writing and Publishing

• JER Online - Career Track Training

Our program features high-quality instructor-led and self-directed online courses and certificates. Enroll today or choose from a fixed start date. MSU Continuing Education in association with JER Group, Inc. now offers ACLS/PALS/BLS certification courses. For more information visit www.mwsu.edu/conted/onlinetraining.

Life Support Certification Courses

Advanced Cardiac Life Support (ACLS) Certification
Advanced Cardiac Life Support (ACLS) Recertification
Basic Life Support (BLS) Certification

Basic Life Support (BLS) Recertification
Pediatric Advanced Life Support (PALS) Certification
Pediatric Advanced Life Support (PALS) Recertification

• Health and Fitness

CBCS Certified Medical Admin. Assistant w/ Medical Billing & Coding	\$2,695
Activity Director	\$695
Advanced Coding for the Physician's Office	\$1,595
*Advanced Hospital Coding & CCS Prep	\$1,895
Clinical Dental Assistant	\$1,995
ICD-10 Medical Coding	\$1,795
Medical Terminology	\$795
Optician Certification Training	\$1,895

• Hospitality

Certified Global Business Professional	\$2,495
Payroll Practice and Management	\$1,795
Court Interpreter (Spanish/English)	\$2,395
Retail Customer Skills Training	\$850
Preston Bailey's Fundamentals of Floral Design	\$1,695
Event Management and Design	\$1,995
Preston Bailey's Signature Wedding & Event Design	\$1,795
Travel Agent Training	\$1,795
Start Your Own Business	\$1,895

• Information Technology

CCNA: Security	\$1,695
Comp TIA A+ with ITIL Foundation	\$2,495
CCNA: Collaboration	\$1,695
CCNA: Routing and Switching	\$1,195

• Legal

Certified Family Mediator	\$3,895
Certified Mediator and Arbitrator	\$3,495
Legal Secretary	\$2,295
Paralegal	\$2,195

PROFESSIONAL DEVELOPMENT & CEUs

These topics are intended to help you meet the continuing education requirements in your professional field while enhancing your knowledge and skills in your area of expertise. These workshops and single events are designed for professionals working in the fields of counseling, corrections, education, social work, protective services, health care, ministry, law enforcement, and other occupations.

- **North Texas Regional Training Conference**

8 a.m.-5 p.m. April 3-5, 2018

A multidisciplinary conference designed to meet the continuing education needs of professionals in the areas of mental health, family and protective services, foster parenting, juvenile probation services, adult probation services, criminal justice, addiction counseling, and social work. This conference has been held annually since 1983. The full conference offers 20 contact hours and is held each spring at MSU in the Clark Student Center. To request a conference brochure call 940-397-4307.

- **Texas Society of Certified Public Accountants: CPEs for CPAs**

Midwestern State University partners with the Texas Society of Certified Public Accountants in offering seminars once a month during most months. Call 800-428-0272 for more information.

- **Additional Seminars and Teleconferences**

Scheduled annually for Harlan Steph Conference (May 2018), Speak Up – Speak Out (May 2018), Women's Week (July 2018), Autism, Health & Human Services, and others.

- **Real Estate**

MSU's Center for Continuing Education has partnered with State Continuing Education, The CE Source, to offer online courses to business professionals including on-demand access to pre-license courses for real estate professionals. The high quality courses are designed to meet your individual needs at an affordable cost and are offered online or by mail.

Mandatory Continuing Education & Pre-Licensing

- Texas Real Estate (in association with Midwestern State University (TREC 0304/0209))

You can view and print most of our course materials online and complete your exams online if you choose. Our certificates of completion can be printed from our website and we report the results to Texas Real Estate Commission (TREC). We also offer an express grading service for those who need certificates of completion within 24 hours. We maintain all completed course records for a period of five years. Please see page 3 for our course list or visit www.cesource.com/mwsu.

If you have questions, please call MSU Continuing Education at 940-397-4307. You can register and order your courses online at www.cesource.com/mwsu or call toll free 800-943-5573.

INTENSIVE ENGLISH LANGUAGE INSTITUTE

Providing English language services to the campus and local community

IELI offers the following year-round ESL classes:

Reading ❖ Listening ❖ Speaking ❖ Grammar ❖ Composition

*For information about these programs,
contact IELI at ieli@mwsu.edu or 940-397-4609.*

NONPROFIT MANAGEMENT CERTIFICATE

The Nonprofit Management Certificate program is a series of seven full-day sessions that provide in-depth instruction on the key components of the operations of nonprofit organizations. A mix of theory and practice, the series addresses the scope of the nonprofit sector, governing, leading and managing, resource acquisition, outcomes evaluation, risk management and legal, and marketing. As a cohort, students learn together what it takes to operate a human service organization in rapidly changing environment.

Cost is \$100 per class or \$700 for the complete 7-series certificate program. This cost includes lunch, materials, and books. Classes are held monthly on Tuesdays from 9 a.m.-5 p.m. at the Wichita Falls Museum of Art at MSU.

Session 4: Financial Management for Nonprofits

January 9, 2018

Financial management is essential for effective and legal nonprofit operations. Learn proper nonprofit accounting structures and statutes, accountability, internal controls and financial risk management, and the role of technology in delivering effective financial management.

Session 5: Fund Development

February 13, 2018

Explore the essentials to finding and cultivating financial resources that support delivering on the organization's mission.

Session 6: Organizational Risk Management & Legal Structures and Practices

March 6, 2018

Managing risk focuses on dealing with uncertainty and threat, and what to do when something happens. Is your organization prepared? Learn the strategies and tools to make sure your organization is prepared for any threat. In the afternoon learn about the legal structures and practices that you should have in place to protect your agency and to ensure you are operating effectively.

Session 7: Branding, Marketing & Public Relations for Nonprofit Organizations

April 10, 2018

Discover the basic elements of the branding and marketing process for today's nonprofit organization from messaging to a marketing plan, as well as strategies for social media and media relations.

Completion of all seven courses can be included for a maximum of 45.5 continuing education contact hours. Participants may earn .70 CEUs for each class completed, along with a certificate of completion awarded by *Midwestern State University's Center for Continuing Education, The Priddy Foundation*, and the *Center for Nonprofit Management*, Dallas. The intensive, instructor-led classes offer exceptional value for seasoned and novice nonprofit professionals alike. For more information on the Nonprofit Management Certificate call 940-397-4307. To register for courses online, go to www.CNMconnect.org/npmc.aspx.



The Center for **CONTINUING EDUCATION**

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